

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

REGULAR MEETING – April 20, 2020

1. CALL TO ORDER

The City Council met in Regular Session at 6:02 p.m., Monday, April 20, 2020, in the Council Chamber, 3191 Katella Avenue, Mayor Murphy presiding. As a result of the State of Emergency in California due to the threat of COVID-19 and pursuant to Governor Newsom Executive Order N-25-20 issued on March 12, 2020, all members of the City Council attended telephonically.

2. ROLL CALL

Present: Council Members: Doby, Grose, Hasselbrink,
Mayor Pro Tem Chirco, Mayor Murphy

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Robert Acosta, Emergency Services Coordinator
Michael Daudt, City Attorney
Chris Kelley, City Engineer
Craig Koehler, Interim Finance Director
Emeline Noda, Recreation Manager
Ron Noda, Acting Deputy City Manager
Eric Nunez, Chief of Police
Windmera Quintanar, MMC, City Clerk
Leslie Roseberry, Interim Development Services Director
Chelsi Wilson, Executive Assistant/Benefits Coordinator

3. INVOCATION

Council Member Doby gave the Invocation.

5. ORAL COMMUNICATIONS

The public can submit comments to cityclerk@cityoflosalamitos.org with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGENDA ITEM." Comments **received by 4:00 p.m.** will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting but the official record will include all email comments received until the close of the meeting.

Members of the public wishing to verbally deliver comments via the telephone conference can submit their requests to cityclerk@cityoflosalamitos.org **until the close of the public comment period.** The City Clerk will compile a list of speakers who have indicated a desire to speak. Before the close of the meeting, the City Clerk will announce each speaker, enable the speaker's microphone, and begin the three minute timer. The speaker's microphone will automatically be disabled at the end of three minutes.

Mayor Murphy opened Oral Communications.

City Clerk Quintanar advised of the current process for public comments and stated no comments were received.

Mayor Murphy closed Oral Communications.

6. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Doby encouraged the community to stay positive and reassured everyone these circumstances are temporary.

Council Member Hasselbrink spoke regarding Orange County Fire Authority and its response to COVID-19 and her participation in distributing a donation from Hortencia's to the Police department, Fire department, Los Alamitos Medical Center, and Alamitos West.

Council Member Grose spoke regarding attendance in Staff briefings on March 24, April 6 and April 13; League of California Cities Policy Committee webinar on April 2; California Local Elected Officials webinar on April 16; White House Conference call for County and Local elected Officials on April 15; and encouraged participation in the Red, White, Blue, and You program.

Mayor Pro Tem Chirco spoke regarding the Budget Standing Committee and thanked the Community and Staff for coming together during these times. He thanked the Recreation and Community Services Staff for hosting events, like the Los Al Zoo, and spoke regarding the Highland Easter social distance event.

Mayor Murphy thanked Staff for their hard work and encouraged the community to buy local. He stated he attends the weekly phone conference with Orange County Mayors and Supervisor Steel's Friday morning updates. He encouraged the community to stay positive.

7. ITEMS FROM THE CITY MANAGER

City Manager Simmons gave an update on the City's emergency status. Department Directors provided an update regarding their departments.

8. WARRANTS

Motion/Second: Hasselbrink/Chirco

Unanimously Carried: The City Council ratified the Warrants for April 20, 2020 in the amount of \$1,549,27.93 and authorized the City Manager to approve such expenditures as are legally due and within an unexhausted balance of an appropriation against which the same may be charged for the time period of April 21, 2020 to May 17, 2020.

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

9. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Motion/Second: Grose/Chirco

Unanimously Carried: The City Council approved the following Consent Calendar items:

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

A. Approval of Minutes (City Clerk)

Approved the City Council Regular Minutes of March 16, 2020 and the Special Minutes of April 4, 2020.

B. Extension of Professional Services Agreement with Clear Channel Inc. (City Clerk)

This item is considered extending the agreement with Clear Channel Inc., for bus shelters and maintenance services. The current Professional Services Agreement (PSA) will expire on June 6, 2020 and can be extended by mutual agreement up to five times. This is consideration of a fifth extension.

The City Council authorized the Mayor to execute Amendment No. 5 of the PSA with Clear Channel, Inc., for bus shelters and maintenance services.

C. Award of Plans and Specifications for Arterial Street Sign Replacement Project (CIP No. 19/20-04) (Development Services)

This report recommended awarding of a bid to Crosstown Electrical & Data for the construction of the Arterial Street Sign Replacement Project (CIP No. 19/20-04).

The City Council:

1. Awarded a bid for the Arterial Street Sign Replacement Project (CIP No. 19/20-04) in the amount of \$23,725.00 to Crosstown Electrical & Data and,
2. Authorized the Mayor to execute the contract with Crosstown Electrical & Data for the project; and,

3. Authorized City Engineer to add work and execute change orders in an amount not to exceed the contingency reserve of 5% or \$1,275.00.

D. Resolution 2020-08 – Approving the Fiscal Year 2020-21 Project List for SB1 Funds in the Estimated Amount of \$210,000 toward the Suburbia Neighborhood Street Rehabilitation (Finance)

To be eligible for State funding, the City must submit a proposed project list to the California Transportation Commission. Staff recommended the use of the SB1 funding to supplement funding for road improvements for a portion of the Suburbia Neighborhood Street Rehabilitation project.

The City Council:

1. Determined that the action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because it will not result in a physical change to the environment, directly or indirectly; and,
2. Adopted Resolution No. 2020-08, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, TO ADOPT A LIST OF PROJECTS FOR FISCAL YEAR 2020-21 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 TOWARDS THE SUBURBIA NEIGHBORHOOD STREET REHABILITATION.”

E. Auditing Services – Professional Services Agreement with David L. Gruber and Associates, Inc. (Finance)

This report sought consideration of a Professional Services Agreement with David L. Gruber and Associates, Inc. for auditing services.

The City Council authorized the Mayor to enter into a Professional Services Agreement (PSA) with David L. Gruber and Associates, Inc., in the amount not to exceed \$69,640 for auditing services for a three year contract for FY2019-20, FY2020-21, and FY2021-22.

10. DISCUSSION ITEM

A. General Fund Projection for Fiscal Year 2019-20 (Finance)

This report provides a General Fund projection and financial update for the Fiscal Year 2019-20.

City Manager Simmons summarized the Staff report. Interim Director Koehler gave a PowerPoint presentation and answered questions from the City Council.

City Council and Staff discussed the CalPERS obligation, rapidly changing budget circumstances, and upcoming Fiscal Year 2020/21 budget schedule.

The City Council reviewed the General Fund projection and financial update for the Fiscal Year 2019-20.

Motion/Second: Murphy/Hasselbrink

Unanimously Carried: The City Council adjourned the meeting to May 4, 2020 at 5:00 p.m. for the purposes of holding an Adjourned Regular meeting.

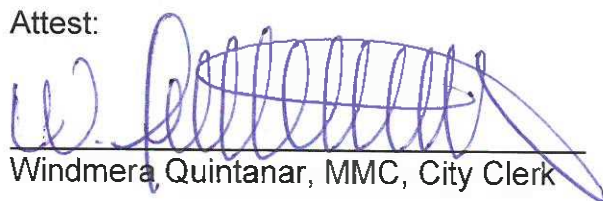
ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

11. ADJOURNMENT

The City Council adjourned at 7:07 p.m. to May 4, 2020 at 5:00 p.m.


Richard D. Murphy, Mayor

Attest:

Windmera Quintanar, MMC, City Clerk