

**MINUTES OF THE CITY COUNCIL
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – November 16, 2020

1. CALL TO ORDER

The City Council met in Regular Session at 5:33 p.m., Monday, November 16, 2020, via videoconference, Mayor Murphy presiding. As a result of the State of Emergency in California due to the threat of COVID-19 and pursuant to Governor Newsom Executive Order N-25-20 issued on March 12, 2020, all members of the City Council attended via videoconference.

2. ROLL CALL

Present: Council Members: Doby, Grose, Hasselbrink,
Mayor Pro Tem Chirco, Mayor Murphy

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Michael Daudt, City Attorney
Chris Kelley, City Engineer
Craig Koehler, Interim Finance Director
Emeline Noda, Acting Rec. and Community Svcs. Director
Ron Noda, Acting Deputy City Manager
Eric Nunez, Chief of Police
Windmera Quintanar, MMC, City Clerk
Ron Roberts, Orange County Fire Authority Battalion Chief
Chelsi Wilson, Executive Assistant/Benefits

3. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Gov't Code § 54956.9): New York Marine and General Insurance Company v. City of Los Alamitos, et. al., Superior Court of California, County of Orange, Case No: 30-2020-01158337-CU-PO-CJC.

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)(1)

Public Employee Title: City Manager – Annual Performance Evaluation

C. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Negotiator: Richard Murphy, Mayor

Unrepresented Employee: Chet Simmons, City Manager

City Attorney Daudt read the items aloud.

RECESS

The City Council recessed into Closed Session at 5:33 p.m.

RECONVENE

The City Council reconvened in Regular Session at 6:13 p.m.

City Attorney Daudt stated there was no reportable action.

4. PLEDGE OF ALLEGIANCE

Mayor Murphy led the Pledge of Allegiance.

INVOCATION

Council Member Hasselbrink gave the Invocation.

5. PRESENTATIONS

Mayor Murphy and the City Council received the listed presentations.

- A. Presentation of Certificate of Recognition to the Police Department for its Investigative Work Regarding the Storage Unit Burglary of Casa Youth Shelter**
- B. Presentation of the Excellence in Government Finance Award from the Government Finance Officers Association to Interim Finance Director Craig Koheler**
- C. Presentation by Sergeant Chris Lee Regarding the Homeless Liaison Officer Program**
- D. Presentation by Orange County Sanitation District Providing a Project Overview for the Los Alamitos Trunk Sewer**

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

City Clerk Quintanar stated there were no requests for Oral Communications.

7. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Dopy reported attendance at Coffee with a Cop and the Human Relations Committee.

Council Member Grose reported attendance at the following events: graveside service for Ed Bremel; Active Transportation workshop; Orange County Council of Governments meeting; Trunk or Treat; Regional Military Affairs Commission; Southern California Council of Government meeting; CLEO meeting on transparency; BBQ for Veterans at Legion Hall; and, City Selection Committee where he was appointed to Orange County Transportation Authority, District 2 seat. He spoke regarding the upcoming West-Comm meeting, Chamber of Commerce Virtual Conference, RHNA Housing Authority, and requested and received an update on Los Al TV-3.

Council Member Hasselbrink reported attendance at Trunk or Treat and Drive in Movies at the Los Alamitos Youth Baseball field. She reported on the two injured firefighters and provided information for their Candle Light Vigil.

Mayor Pro Tem Chirco reported attendance at the Drive in Movies at the Los Alamitos Youth Baseball field and the Orange County Library Advisory Board meeting. He requested the Fiscal Sustainability Pledge be added to the January agenda.

Mayor Murphy encouraged residents to apply for the Commission openings in the City.

8. ITEMS FROM THE CITY MANAGER

City Manager Simmons requested a COVID-19 briefing after the Council meeting to discuss the Governor's recent announcement. He encouraged residents to apply for upcoming Commission openings, advised of the upcoming Flu Shot Clinic, and requested Council pull item 10D.

Gov announcement today new restrictions requesting COVID briefing following council meeting. Commission vacancies occurring, encourage public to put in for spots. Accepting applications till December 7th. Flu shot clinic on the 18th from 9-11 a.m. drive through.

Item D pull and rework into a future Council Meeting.

Acting Recreation and Community Services Director Noda spoke regarding the upcoming Donation Toy Drive, Film and Food Festival, Winter Wonderland, and Holiday Decorating contest.

9. WARRANTS

Motion/Second: Hasselbrink/Grose

Unanimously Carried: The City Council ratified the Warrants for November 16, 2020 in the amount of \$800,927.76 and authorized the City Manager to approve such expenditures as are legally due and within an unexhausted balance of an appropriation against which the same may be charged for the time period of November 17, 2020 to December 20, 2020.

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Mayor Murphy tabled item 10D per Staff's request.

Mayor Pro Tem Chirco recused himself from item 10F.

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye (recused from item 10F)
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

A. Approval of Minutes (City Clerk)
Approved the City Council Regular Minutes of October 19, 2020.

B. Resolution No. 2020-34— Adopting the June 30, 2020 Measure M2 Expenditure Report (Finance)
Each agency that receives Measure M2 funds is required by the Orange County Transportation Authority (OCTA) to adopt via resolution an annual Expenditure Report to account for the use of Measure M2 funds.

The City Council adopted Resolution No. 2020-34, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2020".

C. Resolution No. 2020-35 – Annual Investment Policy (Finance)

This report outlined the City's Investment Policy, which provides the guidelines for prudent investment of the City's idle or reserve cash and outlines the policies essential to ensuring the safety and financial strength of the City's investment portfolio.

The City Council adopted Resolution No. 2020-35, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE STATEMENT OF INVESTMENT POLICY DATED NOVEMBER 2020."

E. Treasurer's Quarterly Investment Report – September 2020 (Finance)

The item for City Council consideration was receipt of the Treasurer's Quarterly Investment Report.

The City Council received and filed the Treasurer's Quarterly Investment Report – September 2020.

F. Professional Services Agreement with Bordin Semmer LLP (Administration)

The purpose of this report was to seek approval for a Professional Services Agreement with Bordin Semmer, LLP to retain defense counsel to represent the City in claims or lawsuits filed against the City.

Mayor Pro Tem Chirco recused himself.

The City Council authorized the Mayor to execute the Professional Services Agreement with Bordin-Semmer, LLP to represent the City in connection with future defense lawsuits.

G. Disposal of Surplus Equipment (Development Services)

This item set forth a recommendation to dispose of surplus equipment.

The City Council declared the listed equipment as surplus and authorize its disposal in accordance with Los Alamitos Municipal Code, Section 2.60.020.

H. Approval of the Request for Proposals (RFP) 2020-05 and Authorization to Bid for Annual Park and Landscape Maintenance Services (Development Services)

This report facilitated the solicitation of bids for contractual services for the maintenance, removal and replacement of trees within the City's community forest.

The City Council:

1. Approve the Request for Proposals (RFP) 2020-05 for annual Park and Landscape Maintenance Services which shall include litter pick-up, weed removal, mowing, edging, trimming, and sweeping (blowing) of public parks and maintenance of landscaped areas throughout the City; and,
2. Authorize Staff to advertise and solicit bid proposals.

**I. Notice of Completion (NOC) for the Community Center Americans with Disabilities Acts (ADA) Improvements Project (CIP No. 19/20-05)
(Development Services)**

The Community Center ADA Improvements Project upgraded two ADA ramps and portions of sidewalk within the City's Community Center parking lot area in order to provide ADA compliance. Staff is recommending that City Council accept the work as completed, direct filing of the Notice of Completion, and authorize retention release as prescribed by the California Public Contract Code.

The City Council:

1. Accept as complete the construction for the Community Center ADA Improvements Project (CIP No. 19/20-05) by Golden State Constructors; and,
2. Direct the City Clerk to record the Notice of Completion/Final Report with the County Recorder's Office; and,
3. Authorize Staff to release the 5% retention to the contractor, in the amount of \$1,682.50, thirty-five (35) days after recordation of the Notice of Completion.

**J. Approval of Request for Proposals (RFP) 2020-04 for a HCD LEAP Grants Program Consultant
(Development Services)**

This item recommended approval of a request for proposals for contractual services from a HCD LEAP Grants Program Consultant.

The City Council:

1. Approve the Request for Proposals (RFP) 2020-04 for the hiring of an HCD LEAP Grants Program Consultant; and,
2. Authorize Staff to advertise and solicit bid proposals.

End of Consent Calendar

Items Pulled from Consent Calendar

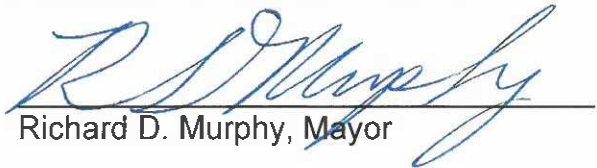
- D. Resolution 2020-36 – Minimum Wage Increase (Finance)**
This report addresses the state-wide minimum wage increase that becomes effective January 1, 2021.

Mayor Murphy tabled this item per Staff's request.

Recommendation: Adopt Resolution No. 2020-36, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING THE HOURLY RATE SCHEDULE EFFECTIVE JANUARY 1, 2021 AND REPEALING EXHIBIT B FROM RESOLUTION NO. 2019-39."

11. ADJOURNMENT

The City Council adjourned to Monday, December 14, 2020 at 7:10 p.m.


Richard D. Murphy, Mayor

Attest:


Windmera Quintanar, MMC, City Clerk