

**MINUTES OF THE CITY COUNCIL
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – March 16, 2020

1. CALL TO ORDER

The City Council met in Regular Session at 6:02 p.m., Monday, March 16, 2020, in the Council Chamber, 3191 Katella Avenue, Mayor Murphy presiding. As a result of the State of Emergency in California due to the threat of COVID-19 and pursuant to Governor Newsom Executive Order N-25-20 issued on March 12, 2020, all members of the City Council attended telephonically.

2. ROLL CALL

Present: Council Members: Doby, Grose, Hasselbrink,
Mayor Pro Tem Chirco, Mayor Murphy

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Michael Daudt, City Attorney
Eric Nunez, Chief of Police
Windmera Quintanar, MMC, City Clerk

3. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Chirco led the Pledge of Allegiance.

4. INVOCATION

Council Member Grose gave the Invocation.

5. PRESENTATIONS

None.

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Murphy opened Oral Communications. There being no one present wishing to speak. Mayor Murphy closed Oral Communications.

7. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Doby had no comments at this time.

Council Member Grose advised he had provided a list of events he attended to the City Clerk's Office. He requested the meeting be closed in honor of Robert Olszweski and Robert Lee and spoke regarding COVID-19.

Council Member Hasselbrink spoke regarding current operations at Orange County Fire Authority.

Mayor Pro Tem Chirco spoke regarding attendance at Race on the Base and State of the City and COVID-19. He requested the meeting be adjourned in memory of his Uncle Joseph Chirco.

Mayor Murphy spoke regarding COVID-19.

8. ITEMS FROM THE CITY MANAGER

City Manager Simmons spoke regarding COVID-19 and stated he had declared a local emergency on March 13, 2020 as the Emergency Services Director.

9. WARRANTS

Motion/Second: Murphy/Hasselbrink

Unanimously Carried: The City Council ratified the Warrants for March 16, 2020 in the amount of \$1,219,911.74, and authorized the City Manager to approve such expenditures as are legally due and within an unexhausted balance of an appropriation against which the same may be charged for the time period of March 17, 2020 to April 20, 2020.

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Motion/Second: Murphy/Hasselbrink

Unanimously Carried: The City Council approved the following Consent Calendar items:

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

A. Approval of Minutes

(City Clerk)

Approved the City Council Special and Regular Minutes of March 18, 2020 and the Special Minutes of February 24, 2020.

- B. Resolution No. 2020-04 – Designation of City Treasurer (City Clerk)**
This report sought consideration of a resolution designating City Manager Chet Simmons as City Treasurer.

The City Council adopted Resolution 2020-04, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPOINTING CHET SIMMONS, CITY MANAGER, AS CITY TREASURER OF THE CITY OF LOS ALAMITOS AND REPEALING RESOLUTION NO. 2019-11 IN ITS ENTIRETY."

- C. Resolution 2020-05 – Local Agency Investment Fund (LAIF) (Finance)**
This report sought consideration of a resolution updating the list of City officers authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund by designating current titles to replace outdated positions.

The City Council adopted Resolution No. 2020-05, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, UPDATING THE LIST OF CITY OFFICERS AUTHORIZED TO ADMINISTER THE INVESTMENT OF CITY MONIES IN THE LOCAL AGENCY INVESTMENT FUND."

11. DISCUSSION ITEMS

- A. Interim Finance Director (City Manager)**
This report seeks consideration of approval of the Employment Agreement for Mr. Craig Koehler as Interim Finance Director of the City of Los Alamitos.

City Manager introduced the item. City Attorney Daudt summarized the salary and benefits.

Motion/Second: Grose/Murphy

Unanimously Carried: The City Council authorized the Mayor to execute the Employment Agreement for Interim Finance Director with Mr. Craig Koehler attached to this report.

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

- B. Public Engagement via a Revised Community Survey Process – Professional Services Agreement with FM3 Research (Finance)**
As part of the City's Fiscal Sustainability process, the City recently developed a 10 year financial plan which shows the City must take extraordinary measures to mitigate projected structural budget deficits and loss of cash balances. A key part of the Sustainability process involves engaging community stakeholders in order

to obtain their feedback on essential City service priorities. Engaging the Community early and often in the process provides constructive feedback before recommendations are made with regard to reductions in essential City services and/or specific revenue enhancement options. In addition, City staff has developed a strategy as to how to conduct public outreach, polling, education workshops, community meetings, informational activities, web and social media communications, etc.

One of the critical items in this process is to obtain ongoing direct feedback from registered voters, which included designing and conducting an updated statistically reliable community survey based on the most current financial information the City has available. The process of proactively engaging the Community through community meetings along with an updated formal registered voter survey is essential in order to gauge the residents' priorities, before making any final specific formal recommendations for reductions to City services or proposing revenue enhancement options to address the budget challenges.

City Manager Simmons summarized the Staff report.

Council and Staff discussed the following topics:

- Likelihood of respondents given the state of emergency
- Possibility of deploying a text message survey
- Questions that account for the give state of emergency
- Goal to complete the survey within a month
- Fiscal Sustainability expenses to date
- Concern for ongoing expenditures

Motion/Second: Murphy/Chirco

Unanimously Carried: The City Council:

1. Appropriated \$25,500 from undesignated General Fund reserves and apply to the 2019-20 City Manager department budget; and,
2. Authorized the City Manager to enter into a Professional Services Agreement (PSA) with FM3 Research in the amount not to exceed of \$25,500 for public outreach survey and research related to the City's continuing Fiscal Sustainability process.

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

12. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9.
Name of Case: *Los Alamitos Community United, et al. v. City of Los Alamitos, et al.* Superior Court of California, County of Orange, Case No. 30-2018-00987018-CU-WM-CXC.

B. THREAT TO PUBLIC SERVICES OR FACILITIES

(Government Code Section 54957)

Consultation with: Michael Daudt, City Attorney
Chet Simmons, City Manager

City Attorney Daudt read the items aloud.

RECESS

City Council recessed into Closed Session at 6:32 p.m.

RECONVENE

The City Council reconvened in Regular Session at 7:24 p.m.

City Attorney Daudt stated there was no reportable action.

City Attorney Daudt advised there was an emergency item regarding COVID-19 that required immediate action and requested the item be placed on the agenda by a majority vote of the City Council.

Motion/Second: Murphy/Chirco

Unanimously Carried: The City Council approved adding the emergency item to the agenda.

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

City Attorney Daudt provided a copy of Resolution No. 2020-07, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CONFIRMING THE EXISTENCE OF A LOCAL EMERGENCY" and requested Council adopt said resolution.

Motion/Second: Grose/Hasselbrink

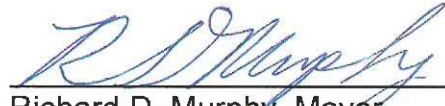
Unanimously Carried: The City Council adopted Resolution No. 2020-07, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CONFIRMING THE EXISTENCE OF A LOCAL EMERGENCY".

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

13. ADJOURNMENT

The City Council adjourned in memory of Joseph Chirco, Robert Lewis, and Robert Olszweski at 7:27 p.m.


Richard D. Murphy, Mayor

Attest:


Windmera Quintanar, MMC, City Clerk