

**MINUTES OF THE CITY COUNCIL
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – June 15, 2020

1. CALL TO ORDER

The City Council met in Regular Session at 6:05 p.m., Monday, June 15, 2020, via videoconference, Mayor Murphy presiding. As a result of the State of Emergency in California due to the threat of COVID-19 and pursuant to Governor Newsom Executive Order N-25-20 issued on March 12, 2020, all members of the City Council attended via videoconference.

2. ROLL CALL

Present: Council Members: Doby, Grose, Hasselbrink,
Mayor Pro Tem Chirco, Mayor Murphy

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Michael Daudt, City Attorney
Chris Kelley, City Engineer
Craig Koehler, Interim Finance Director
Emeline Noda, Recreation Manager
Ron Noda, Acting Deputy City Manager
Eric Nunez, Chief of Police
Windmera Quintanar, MMC, City Clerk
Ron Roberts, Battalion Chief, Orange County Fire Authority
Leslie Roseberry, Interim Development Services Director
Chelsi Wilson, Executive Assistant/Benefits

3. PLEDGE OF ALLEGIANCE

Mayor Murphy led the Pledge of Allegiance.

4. INVOCATION

Council Member Hasselbrink gave the Invocation.

5. PRESENTATIONS

The City Council received the listed presentations.

A. Parks Make Life Better Month Overview from Recreation Manager Emeline Noda

B. Small Business Grant Program Overview from Acting Deputy City Manager Ron Noda

6. ORAL COMMUNICATIONS

The public can submit comments to cityclerk@cityoflosalamitos.org with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGENDA ITEM." Comments **received by 4:00 p.m.** will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting but the official record will include all email comments received until the close of the meeting.

Members of the public wishing to verbally deliver comments via the telephone conference can submit their requests to cityclerk@cityoflosalamitos.org **until the start of Oral Communications.** The City Clerk will compile a list of speakers who have indicated a desire to speak. Before the close of the meeting, the City Clerk will announce each speaker, enable the speaker's microphone, and begin the three minute timer. The speaker's microphone will automatically be disabled at the end of three minutes.

City Clerk Quintanar advised no requests for Oral Communications were received.

7. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Doby reported she was appointed to the Orange County Human Relations Committee for District 2.

Council Member Grose advised he had participated in Zoom meetings for Orange County Council of Governments, Southern California Association of Governments, and the weekly White House call. He reported he was appointed to the Emergency Medical Care Committee.

Council Member Hasselbrink advised she had participated in the virtual Fire Academy graduation and Mayors meeting.

Mayor Murphy advised he was attending at least three Mayors meetings each week, thanked Supervisor Steele for her assistance in getting funding for the City, stated support for the Senior Meals program, had met with the City Manager and Epsom, and thanked his colleagues and the Budget Standing Committee.

8. ITEMS FROM THE CITY MANAGER

City Manager Simmons advised Staff would be reopening City facilities and would begin the planning process to return to in person Council meetings.

9. WARRANTS

Motion/Second: Grose/Chirco

Unanimously Carried: The City Council ratified the Warrants for June 15, 2020 in the amount of \$918,395.92 and authorized the City Manager to approved such expenditures as are legally due and within an unexhausted balance of an appropriation against which the same may be charged for the time period of June 16, 2020 to July 7, 2020.

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Council Member Hasselbrink pulled item 10C.

Council Member Grose advised he would be voting no on Item 10F.

Motion/Second: Chirco/Grose

Unanimously Carried (Grose voted no on 10F): The City Council approved the following Consent Calendar items:

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye (No on item 10F)
Council Member Hasselbrink	Aye

A. Approval of Minutes**(City Clerk)**

The City Council approved the City Council Regular Minutes of May 18, 2020 and the Special Minutes of June 1, 2020.

B. Resolutions Pertaining to the November 3, 2020 General Municipal Election
(City Clerk)

The City of Los Alamitos General Municipal Election will be held on Tuesday, November 3, 2020. It is City policy to consolidate the local election with the County of Orange. In order to enable such consolidation, it is necessary to adopt resolutions calling and giving notice of the election, requesting consolidation with the County, and adopting regulations pertaining to materials prepared by any candidate for a municipal election, including costs of candidates' statements.

The City Council:

1. Adopted Resolution No. 2020-11 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE CITY'S CHARTER" and,

2. Adopted Resolution No. 2020-12, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ORANGE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE"; and,
3. Adopted Resolution No. 2020-13, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020."

D. California Office of Emergency Services (Cal OES) Form 130

(Administration)

This item sought Council's approval of California Office of Emergency Services (Cal OES) Form 130 Designating Agents Necessary to Provide for All Matters Pertaining to State and Federal Emergency Management Agency (FEMA) Reimbursements.

The City Council adopted Resolution No. 2020-14, entitled, "A RESOLUTION OF CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING CAL OES FORM 130 WHICH DESIGNATES REPRESENTATIVES RESPONSIBLE FOR FILING AND PROVIDING INFORMATION TO FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AND THE STATE OF CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (CAL OES) ON BEHALF OF THE CITY

E. Amendment No. 3 with Willdan Engineering Updating Contracted Rates and Job Titles
(Development Services)

This sought approval of Amendment No. 3 with Willdan Engineering, which proposes a revision to the fee schedule. The current Professional Services Agreement (PSA) expires on June 30, 2021.

The City Council authorized the Mayor to execute Amendment No. 3 of the Professional Services Agreement with Willdan Engineering.

F. Award of Bid for Community Center Americans with Disabilities Acts (ADA) Improvements Project (CIP No. 19/20-05)
(Development Services)

This report recommended award of a bid to begin construction for the Community Center ADA Improvements Project (CIP No. 19/20-05).

Council Member Grose voted no.

The City Council:

1. Awarded construction for the Community Center ADA Improvements Project (CIP No. 19/20-05) in the amount of \$31,650.00 to Golden State Constructors; and,
2. Authorized the Mayor to execute the contract with Golden State Constructors for the project; and,
3. Authorized City Engineer to add work and execute change orders in an amount not to exceed the contingency reserve of 10% or \$3,165.00

G. Award of Professional Services Agreement (PSA) for Tree Maintenance Services (Development Services)

On April 1, 2020, Staff received proposals for Request for Proposals (RFP) 2020-01 Tree Maintenance Services. This item provided a basis for annual maintenance, removal, online inventory, and replacement of trees within the City's community forest.

The City Council:

1. Awarded the bid for annual tree maintenance services, removal, online inventory and replacement of trees within the City's community forest to West Coast Arborists (WCA) in the amount not to exceed \$67,000 annually; and,
2. Authorized the Mayor to execute the Tree Maintenance Services Agreement with West Coast Arborists (WCA).

H. Annual Appropriations Limit (Finance)

Article XIII B of the California Constitution specifies the amount of allowable revenue the City of Los Alamitos can appropriate from the proceeds of taxes.

The City Council adopted Resolution No. 2020-16, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-21".

I. Amendment No. 8 to Professional Services Agreement with Scientia Consulting Group for Information Technology Support Services (Finance)

The purpose of this report was to amend the Professional Services Agreement with Scientia Consulting Group, extending the term to June 30, 2021, for information technology support services.

The City Council authorized the Mayor to execute Amendment No. 8 to the Professional Services Agreement with Scientia Consulting Group.

J. Los Alamitos Museum Association: Proposed Schedule, Activity Plan, and Budget (Recreation)

The Los Alamitos Museum Association's proposed schedule, activity plan, balance sheet, and budget for the 2020-2021 fiscal year are being provided to the City Council for approval.

The City Council:

1. Approved the Los Alamitos Museum Association's proposed schedule, activity plan, and budget for Fiscal Year 2020-2021; and,
2. Authorized the City Manager and/or his designee to approve any change to the schedule, activity plan, and budget.

K. Measure M2 Seven Year Capital Improvement Program (Development Services)

Annual submittal of Measure M2 eligibility documentation to the Orange County Transportation Authority (OCTA) is required in order to remain eligible to receive Measure M2 sales tax revenue funds. The submittal documentation this year required City Council approval of an updated Measure M2 Seven Year Capital Improvement Program and adoption of a resolution attesting to the update of the City's Local Signal Synchronization Plan (LSSP). The updated Local Signal Synchronization Plan report was also provided to supplement this resolution.

The City Council:

1. Approved and authorize Staff to submit to the Orange County Transportation Authority the Measure M2 Seven-Year Capital Improvement Program for Fiscal Years 2020/21 through 2026/27, to comply with Measure M2 eligibility criteria; and,
2. Adopted Resolution No. 2020-21, entitled, "A RESOLUTION OF THE CITY COUNCIL OF LOS ALAMITOS, CALIFORNIA, CONCERNING THE UPDATE OF THE UPDATE OF THE LOCAL SIGNAL SYNCHRONIZATION PLAN FOR THE MEASURE M (M2) PROGRAM".

11. PUBLIC HEARING

A. Adoption of the Fiscal Year 2020-21 Annual Operating and Capital Improvement Program Budget (Finance)

City Charter Sections 1201-1205 govern the development and adoption of the City's Annual Budget. Section 1203 requires a public hearing for public input on the proposed budget. Thereafter, the City Council shall adopt the budget with revisions, if any; establish estimated revenues, expenditure appropriations, and transfers of funds of the City.

City Manager Simmons introduced the item. Interim Finance Director Koehler summarized the staff report and answered questions from the City Council.

The following department budget overviews were provided by staff: Acting Deputy City Manager Noda – Development Services, Recreation Manager Noda – Recreation and Community Services, Chief Nunez – Police, and City Manager Simmons – Administration.

City Council and Staff discussed the following:

- Gratitude towards Staff for pulling together during these difficult budget times and agreeing to furloughs
- City Hall and facilities will be closed every Friday
- Gratitude to the Budget Standing Committee and Staff for working diligently to balance the budget
- Reductions are only a temporary solution and not sustainable long term

City Clerk Quintanar advised no comments were received for the Public Hearing

Motion/Second: Hasselbrink/Murphy
Unanimously Carried: The City Council:

1. Reviewed, received, and filed the department overviews for Administration (City Manager, City Clerk and Finance), Police, Development Services, and Recreation and Community Services for Fiscal Year 2020-21; and,
2. Conducted a Public Hearing on the Proposed Annual Operating and Capital Improvement Program Budget; and,
3. Adopted Resolution No. 2020-17, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE ANNUAL OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2020-21"; and,
4. Adopted Resolution No. 2020-18, entitled, "A RESOLUTION OF CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, TO APPROVE A SIDE LETTER BETWEEN THE CITY OF LOS ALMITOS AND TEAMSTERS 911 EFFECTIVE JULY 1, 2020 THROUGH JANUARY 1, 2021"; and,
5. Adopted Resolution No. 2020-19, entitled, "A RESOLUTION OF CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, TO ESTABLISH FURLOUGHS FOR THE NON-REPRESENTED EMPLOYEES EFFECTIVE JULY 1, 2020 THROUGH JANUARY 1, 2021 AND AMENDING RESOLUTION NO. 2017-07".

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

12. DISCUSSION ITEM

A. Extension for Approved Entitlements during the COVID-19 Pandemic (Development Services)

The Covid-19 pandemic has resulted in unforeseeable delays to development projects and business expansions within the City of Los Alamitos. The City is focused on providing our business community with every possible tool to be successful as they begin to go back to work. As such, Staff recommends the City Council extend all active land use permits and entitlements granted pursuant to the Los Alamitos Zoning Code for one additional year.

Motion/Second: Murphy/Chirco

Unanimously Carried: The City Council approved Resolution No. 2020-15 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, EXTENDING ALL ACTIVE LAND USE PERMITS AND ENTITLEMENTS FOR ONE ADDITIONAL YEAR IN RESPONSE TO THE COVID-19 PANDEMIC".

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

B. 2020 4th of July Fireworks Spectacular (Community Services)

This report recommends actions to begin facilitating the planning and implementation of the 2020 4th of July Fireworks Spectacular.

City Manager Simmons summarized the Staff report and answered questions from the City Council.

Motion/Second: Grose/Hasselbrink

Unanimously Carried: The City Council:

1. Directed staff to proceed with the planning and implementation of the 4th of July Fireworks Spectacular with the proposed plan; or,
2. Directed staff to postpone the fireworks show to a future date.

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

13. ADJOURNMENT

The City Council adjourned at 7:58 p.m.


Richard D. Murphy, Mayor

Attest:


Windmera Quintanar, MMC, City Clerk