

**MINUTES OF THE CITY COUNCIL
OF THE CITY OF LOS ALAMITOS**

SPECIAL MEETING – July 13, 2020

1. CALL TO ORDER

The City Council met in Special Session at 5:03 p.m., Monday, July 13, 2020, via video conference, Mayor Murphy presiding. As a result of the State of Emergency in California due to the threat of COVID-19 and pursuant to Governor Newsom Executive Order N-25-20 issued on March 12, 2020, all members of the City Council attended via video conference.

2. ROLL CALL

Present: Council Members: Doby, Grose, Hasselbrink,
Mayor Pro Tem Chirco, Mayor Murphy

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Michael Daudt, City Attorney
Craig Koehler, Interim Finance Director
Emeline Noda, Recreation Manager
Ron Noda, Acting Deputy City Manager
Eric Nunez, Chief of Police
Windmera Quintanar, MMC, City Clerk
Ron Roberts, Orange County Fire Authority Chief
Chelsi Wilson, Executive Assistant/Benefits Coordinator

3. SPECIAL ORDERS OF THE DAY

A. Temporary Use Permits for Outdoor Uses (Development Services)

On July 1, 2020 the City Manager in his capacity as the Director of Emergency Services established Temporary Use Permitting (TUP) and standards for outside business operation to allow for social distancing due to the COVID-19 Pandemic (the "TUP Program"). Among other things, the TUP Program provides commercial businesses the ability to expand into common areas and parking lots to more easily accommodate physical distancing requirements for dining and sales areas. City Council approval of the proposed Resolution will confirm and ratify the City Manager's prior action and prolong the TUP Program.

City Manager Simmons summarized the staff report and answered questions from the City Council.

City Council and Staff discussed the following:

- Suggestion for businesses to use reservations to help limit capacity
- Development Services is monitoring businesses without permits and assisting them to get started on the process
- Concern regarding parity for businesses going through the proper process and businesses that have not
- Goal to get businesses permitted as quickly as possible
- Educating the businesses community on the proper process

Motion/Second: Grose/Chirco

Unanimously Carried: The City Council adopted Resolution No. 2020-23, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ESTABLISHING TEMPORARY USE PERMITTING AND STANDARDS FOR OUTSIDE BUSINESS OPERATION TO ALLOW FOR SOCIAL DISTANCING DUE TO THE COVID-19 PANDEMIC".

ROLL CALL

Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

B. Emergency Relief Small Business Grant Program-Phase II (Development Services)

At the City Council's direction, staff has collaborated with the Small Business Development Center (SBDC) to develop a small business grant program that the SBDC would administer on the City's behalf. Phase I of the Emergency Relief Grant Program was approved at the June 10, 2020 City Council meeting. An online Zoom webinar was held on June 17, 2020 to introduce the program and to guide interested businesses with the grant process. The application portal was open on June 22, 2020 and closed on June 24, 2020 with approximately 45 applications received. SBDC has reviewed the application and currently less than 10 applicants has met the criteria for receiving the \$5,000 grant.

Staff recommended launching a second phase of the Emergency Relief Small Business Grant Program and easing restrictions so businesses that did not qualify in the first phase will be able to receive assistance.

City Manager Simmons summarized the staff report and answered questions from the City Council.

City Council and Staff discussed the following:

- 54 grants are available. 12 applications are being processed. Possibility out of the 12, some may not qualify.
- Modify to allow Schedule C and W2 employees
- 1099 employees are not eligible
- Possibility to allow a third phase of funding with less restrictions should money be left over
- Possibility of an additional federal stimulus package being made available
- If funds are not expended, they will likely need to be returned to the County as they were granted for a specific purpose
- Expenditure reports due to the County in approximately three months
- Potential to disburse any additional funds to the qualified candidate pool up to \$10,000 County limit
- Funds are specifically to help businesses and expenditures will need to be accounted for with proper documentation to be audited by the County
- Marketing for the program had been done via email, notification form the Chamber of Commerce, Press release, City's website, social media and the City's weekly email newsletter
- Possibility of allowing manicurist/hair stylist who work under an owner's business license

Motion/Second: Hasselbrink/Doby

Unanimously Carried: The City Council:

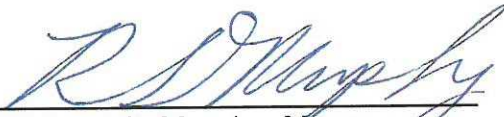
1. Authorized the City Manager to apply funding options from the CARES ACT for the City of Los Alamitos Emergency Relief Small Business Grant Program; and,
2. Approved the revised eligibility guidelines for the second phase of the Emergency Relief Small Business Grant Program; and,
3. Approved the remaining allocation after awarding the first phase of grants to the second phase of the Emergency Relief Small Business Grant Program from the Community Development Block Grant (CDBG) CARES ACT fund.
4. Directed Staff to bring the item back if funding was still available for a possible third phase.

ROLL CALL

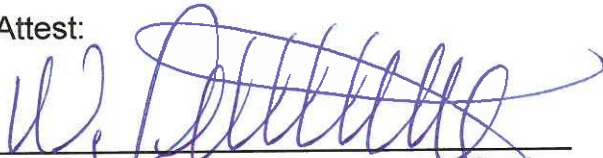
Mayor Murphy	Aye
Mayor Pro Tem Chirco	Aye
Council Member Doby	Aye
Council Member Grose	Aye
Council Member Hasselbrink	Aye

4. **ADJOURNMENT**

The City Council adjourned at 5:38 p.m.


Richard D. Murphy, Mayor

Attest:


Windmera Quintanar, MMC, City Clerk