# CITY OF LOS ALAMITOS
**3191 Katella Ave., Los Alamitos, CA 90720**

# CITY COUNCIL AGENDA
# REGULAR MEETING

**Monday, December 14, 2020 – 6:00 p.m.**

## SAFETY ALERT –NOTICE REGARDING COVID-19

Due to COVID-19, the above meeting of the City of Los Alamitos City Council will be conducted by videoconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20. The public may access the meeting electronically or telephonically.

Pursuant to Executive Orders and given the current health concerns, members of the public may not attend the meeting in person. Members of the public can access the meeting by phone by dialing +1 (301) 715-8592 and enter the Meeting ID: 850 1140 5363. Your microphone will be disabled upon entry for the duration of the meeting.

The public can submit comments to cityclerk@cityoflosalamitos.org with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGENDA ITEM." Comments **received by 4:00 p.m.** will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting but the official record will include all email comments received until the close of the meeting.

Members of the public wishing to verbally deliver comments via the telephone conference can submit their requests to cityclerk@cityoflosalamitos.org **until the start of Oral Communications**. The City Clerk will compile a list of speakers who have indicated a desire to speak. Before the close of the meeting, the City Clerk will announce each speaker, enable the speaker's microphone, and begin the three minute timer. The speaker's microphone will automatically be disabled at the end of three minutes.

All speakers shall observe civility, decorum and good behavior. Any item submitted to the City Council during the meeting shall become public record and subject to applicable disclosure laws.

**NOTICE TO THE PUBLIC –** This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection online at www.cityoflosalamitos.org.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

## 1. CALL TO ORDER

## 2. ROLL CALL

Mayor Murphy
Mayor Pro Tem Chirco
Council Member Doby
Council Member Grose
Council Member Hasselbrink

## 3. PLEDGE OF ALLEGIANCE

Council Member Doby will lead the Pledge of Allegiance.

## 4. INVOCATION

Council Member Grose will give the Invocation.

## 5. PRESENTATIONS

**A. Presentations to Council Member Dean Grose from Outside Agencies for his Service as a Council Member**

**B. Presentations to Mayor Richard D. Murphy from Outside Agencies for his Dedicated Service as Council Member**

## 6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

The public can submit comments to cityclerk@cityoflosalamitos.org with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGENDA ITEM." Comments **received by 4:00 p.m.** will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting but the official record will include all email comments received until the close of the meeting.

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will announce each speaker, enable the speaker's microphone, and begin the three minute timer. The speaker's microphone will automatically be disabled at the end of three minutes.

**7. COUNCIL ANNOUNCEMENTS**

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

**8. ITEMS FROM THE CITY MANAGER**

**9. WARRANTS**

Ratify the Warrants for December 14, 2020 in the amount of $1,016,410.86 and authorize the City Manager to approve such expenditures as are legally due and within an unexhausted balance of an appropriation against which the same may be charged for the time period of December 15, 2020 to January 17, 2021.

**ROLL CALL**
Mayor Murphy
Mayor Pro Tem Chirco
Council Member Doby
Council Member Grose
Council Member Hasselbrink

**10. CONSENT CALENDAR**

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

**ROLL CALL**
Mayor Murphy
Mayor Pro Tem Chirco
Council Member Doby
Council Member Grose
Council Member Hasselbrink

**A. Approval of Minutes (City Clerk)**

Approve the City Council Regular Minutes of November 16, 2020.

**B. Declaring and Certifying the Results of the November 3, 2020 General Municipal Election (City Clerk)**

This report provides a certified statement of the vote from the County of Orange Registrar of Voters regarding the General Municipal Election and request Council recite the facts of the election and declare the results.

Recommendation: Adopt Resolution No. 2020-37, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS

ALAMITOS, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 3, 2020, DECLARING THE RESULT, AND SUCH OTHER MATTERS AS PROVIDED BY LAW".

**C. Resolutions and Agreements with California Department of Tax and Fee Administration (CDTFA) and HDL Companies Required for the Implementation, Collection, and Tracking of a New Local Transactions and Use (Sales) Tax (Finance)**

The State of California considers the transactions tax to be a separate data base from the Bradley-Burns tax and requires separate agreements and resolutions with the California Department of Tax and Fee Administration (CDTFA). HDL Companies, the City's current sales and property tax consultant, will also require a new and separate agreement for the voter authorized new transaction and use tax. Once all documents have been submitted and processed by CDTFA, the CDTFA will start collecting the new tax on April 1, 2021.

Recommendations:

1. Adopt Resolution No. 2020-38, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AUTHORIZING THE CITY MANAGER AND/OR FINANCE DIRECTOR TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL TRANSACTIONS AND USE TAX"; and,

2. Adopt Resolution No. 2020-39, entitled, "A RESOLUTION OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AUTHORIZING THE EXAMINATION OF TRANSACTIONS (SALES) AND USE TAX RECORDS"; and,

3. Authorize the City Manager to execute an agreement with Hinderliter de Llamas & Associates (HDL Companies) for transactions tax audit and information services;

4. Direct City staff to come back to City Council with a budget adjustment for the actual costs incurred by the California Department of Tax and Fee Administration (CDTFA) for the transactions tax implementation during the mid-year financial update and a revised transaction tax revenue projection for the final quarter of the fiscal year.

**D. Resolution 2020-40 – Minimum Wage Increase (Finance)**

This report addresses the state-wide minimum wage increase that becomes effective January 1, 2021.

Recommendation: Adopt Resolution No. 2020-40, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING THE HOURLY RATE SCHEDULE EFFECTIVE JANUARY 1, 2021 AND REPEALING EXHIBIT A FROM RESOLUTION NO. 2019-39."

## 11. DISCUSSION ITEM

**A. Resolution No. 2020-42 – Awarding the City Manager a Performance Based Incentive Bonus for Calendar Year 2020 (City Attorney)**

The City Council evaluated the City Manager's performance during closed session on November 16, 2020. Pursuant to the City Manager's Employment Agreement, the City Manager may be entitled to up to a two percent (2%) annual performance based incentive bonus, which may be awarded at the sole discretion of the City.

Recommendation: Adopt Resolution No. 2020-42, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AWARDING THE CITY MANAGER A PERFORMANCE BASED INCENTIVE BONUS FOR CALENDAR YEAR 2020".

Pursuant to California Government Code section 54953(c)(3), an oral report summarizing the recommendation must be made in open session prior to the City Council taking final action on this item.

**ROLL CALL**
Mayor Murphy
Mayor Pro Tem Chirco
Council Member Doby
Council Member Grose
Council Member Hasselbrink

## 12. SPECIAL ORDERS OF THE DAY

**A. Comments by Outgoing Council Member Dean Grose**

**B. Presentation to Council Member Dean Grose from the City Council for his Tenure on the Council**

**C. Comments by Outgoing Mayor and Council Member Richard D. Murphy**

**D. Presentations to Mayor Murphy from the City for his Tenure on the Council**

**E. (PRE-RECORDED) City Clerk Quintanar to Administer Oath of Office and comments by Newly Elected Officials Tanya Doby, Ron Bates, and Jordan Nefulda**

## 13. DISCUSSION ITEMS

**A. City Council Reorganization (City Clerk)**

This report provides relevant information for the City Council's annual reorganization, by the election of Mayor and Mayor Pro Tem. The City's Charter requires roll call votes be taken for the election of these two Officers.

Recommendation: Elect Officers for the position of Mayor and Mayor Pro Tem by roll call vote.

**ROLL CALL**
Mayor
Mayor Pro Tem
Council Member
Council Member
Council Member

**B. City Council Member Appointments/Reappointments as Representatives to other Agencies and City Committees for 2021 (City Clerk)**

This report provides relevant information for the City Council's annual appointments/reappointments of Council Members as representatives to other Agencies.

Recommendations:

1. Nominate and vote for appointments/reappointments regarding the Representatives to Other Agencies and City Committees; and,

2. Adopt Resolution No. 2020-41, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DESIGNATING AND APPOINTING ITS REPRESENTATIVE TO THE ORANGE COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS"; and,

3. Authorize the City Clerk to complete California Form 806, Agency Report of: Public Official Appointments and post on the City's website.

**ROLL CALL**
Mayor
Mayor Pro Tem
Council Member
Council Member
Council Member

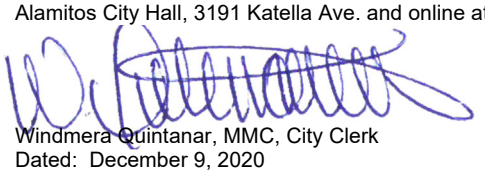
## 14. CLOSED SESSION

### A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION

Authority: Government Code § 54956.9(c)(one case)

## 15. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.



Windmera Quintanar, MMC, City Clerk
Dated: December 9, 2020

# CITY OF LOS ALAMITOS
# A/P Warrants
# DECEMBER 14, 2020

## To Ratify

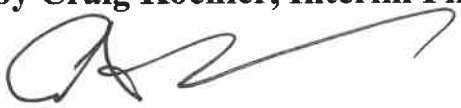
| Pages: | | | | |
|---|---|---|---|---|
| 1-9 | $ | 265,173.21 | Warrants | 11/17/2020 |
| 10-12 | $ | 134,442.42 | Advanced Warrant | 11/18/2020 |
| 13-18 | $ | 110,800.71 | Warrants | 12/02/2020 |
| | $ | 9,216.02 | December Retirees | 12/01/2020 |
| | $ | 140,234.63 | Payroll | 11/13/2020 |
| | $ | 78,684.73 | Benefits & Withholdings | 11/13/2020 |
| | $ | 137,445.38 | Payroll | 11/27/2020 |
| | $ | 140,413.76 | Benefits & Withholdings | 11/27/2020 |
| Grand Total | $ | 1,016,410.86 | | |

**Authorize the City Manager to approve such expenditures as are legally due and within an unexhausted balance of an appropriation against which the same may be charged for the time period to December 15, 2020 to January 17, 2021.**

**Statement:**

**I hereby certify that the claims or demands covered by the forgoing listed warrants have been audited as to accuracy and availability of funds for payment thereof.**

**Certified by Craig Koehler, Interim Finance Director**



**this 2nd day of December, 2020**

| VENDOR SORT KEY | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|
| ADMINSURE | WORKER'S COMP. SEPT. 2020 | SELF INSURANCE TRU | INSURANCE | 513.38 |
| | WORKER'S COMP. OCT. 2020 | SELF INSURANCE TRU | INSURANCE | 513.49 |
| | | | TOTAL: | 1,026.87 |
| ALL AMERICAN SIGN COMPANY | CITY LOGO DECAL-REC. NEW V | GENERAL FUND | COMMUNITY DEVEL ADMIN | 226.74 |
| | EMERGENCY RELIEF GRANT | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,226.74 |
| AMBERWICK CORPORATION | USED OIL RECYCLE | GARAGE FUND | GARAGE | 726.80 |
| | | | TOTAL: | 726.80 |
| ANIMAL PEST MANAGEMENT SERVICES | GOPHER CONTROL- OCT. 2020 | GENERAL FUND | PARK MAINTENANCE | 530.00 |
| | | | TOTAL: | 530.00 |
| CALIFORNIA FORENSIC PHLEBOTOMY, INC. | 3-BLOOD: MORRISON,ALLEN, H | GENERAL FUND | PATROL | 381.00 |
| | | | TOTAL: | 381.00 |
| JHM SUPPLY, INC. | IRRIGATION VALVE REPAIR | GENERAL FUND | PARK MAINTENANCE | 120.77 |
| | IRRIGATION VALVE REPAIR | GENERAL FUND | PARK MAINTENANCE | 18.10 |
| | REPARATION OF BROKEN ROTOR | GENERAL FUND | PARK MAINTENANCE | 64.17 |
| | | | TOTAL: | 203.04 |
| CHARLES BARBERSHOP | EMERGENCY GRANT RELIEF | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| CITY OF BREA | ILJAOC - FY 20/21 MEMBER F | GENERAL FUND | COMMUNICATIONS TECHNOL | 4,299.65 |
| | | | TOTAL: | 4,299.65 |
| CWAC INCORPORATED | PD FUEL PUMP ASSEMBLY | GARAGE FUND | GARAGE | 518.71 |
| | PD OIL CHANGE/RADIATOR/BEL | GARAGE FUND | GARAGE | 502.02 |
| | | | TOTAL: | 1,020.73 |
| COUNTY OF ORANGE TREASURER-TAX | OCATS - OCT. 2020 | GENERAL FUND | COMMUNICATIONS TECHNOL | 1,273.33 |
| | | | TOTAL: | 1,273.33 |
| DEFI TOUCH SOCCER CENTER | EMERGENCY RELIEF GRANT | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| DISCOVERY BENEFITS, INC. | FLEX ADMIN SERVICES- OCT. | GENERAL FUND | ADMINISTRATIVE SERVICE | 63.00 |
| | | | TOTAL: | 63.00 |
| DOH-NUT-HUT | EMERGENCY RELIEF GRANT | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| ECOFERT, INC. | FERTIGATION SERVICE OCT. 2 | GENERAL FUND | PARK MAINTENANCE | 1,587.50 |
| | | | TOTAL: | 1,587.50 |
| IRMA J. SANTOS | PD CAR WASHES | GARAGE FUND | GARAGE | 240.00 |
| | ADMIN CAR WASH | GARAGE FUND | GARAGE | 20.00 |
| | REC. CAR WASHES | GARAGE FUND | GARAGE | 40.00 |
| | | | TOTAL: | 300.00 |
| ELEGANCE NAILS & SPA | EMERGENCY RELIEF GRANT | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| FELT NEEDS | EMERGENCY RELIEF GRANT | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |

| VENDOR SORT KEY | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|
| | | | TOTAL: | 5,000.00 |
| FIRE SERVICE CORP. | PRESCHOOL FIRE ALARM REPAI | GENERAL FUND | BUILDING MAINTENANCE | 686.34 |
| | | | TOTAL: | 686.34 |
| FIVE SIGMA LIGHTING, INC. | EMERGENCY RELIEF GRANT | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| FOR PETS SAKE | EMERGENCY RELIEF GRANT | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| FRONTIER COMMUNICATIONS | FRONTIER COMMUNICATIONS | GENERAL FUND | STREET MAINTENANCE | 56.74 |
| | | | TOTAL: | 56.74 |
| GALAXY INVESTMENT PHARMACY INC. | EMERGENCY RELIEF GRANT | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| GANAHL LUMBER COMPANY | YOUTH CENTER BATHROOM FAUC | GENERAL FUND | BUILDING MAINTENANCE | 12.92 |
| | LIGHT TIMER REPLACEMENT IN | GENERAL FUND | BUILDING MAINTENANCE | 61.41 |
| | TRUNK OR TREAT SUPPLIES | GENERAL FUND | SPECIAL EVENTS | 5.95 |
| | | | TOTAL: | 80.28 |
| GOLDEN STATE WATER COMPANY | GOLDEN STATE WATER COMPANY | GENERAL FUND | STREET MAINTENANCE | 2,544.53 |
| | GOLDEN STATE WATER COMPANY | GENERAL FUND | PARK MAINTENANCE | 300.98 |
| | GOLDEN STATE WATER COMPANY | GENERAL FUND | PARK MAINTENANCE | 690.39 |
| | GOLDEN STATE WATER COMPANY | GENERAL FUND | BUILDING MAINTENANCE | 783.76 |
| | | | TOTAL: | 4,319.66 |
| GREENTECH LANDSCAPE, INC. | WEEKLY LANDSCAPE MAINTENAN | GENERAL FUND | PARK MAINTENANCE | 6,368.54 |
| | | | TOTAL: | 6,368.54 |
| GRUBER AND ASSOCIATES | AUDIT STATEMENTS -2ND BILL | GENERAL FUND | ADMINISTRATIVE SERVICE | 18,465.00 |
| | GANN- 06/30/20 | GENERAL FUND | ADMINISTRATIVE SERVICE | 550.00 |
| | | | TOTAL: | 19,015.00 |
| HARRY'S PLUMBING AND DRAINS, INC. | MAIN LINE CLEAN OUT/ DRAIN | GENERAL FUND | BUILDING MAINTENANCE | 205.00 |
| | | | TOTAL: | 205.00 |
| HI-WAY SAFETY, INC. | SAFETY SIGN STANDS & CONES | GENERAL FUND | STREET MAINTENANCE | 735.35 |
| | CONTROL BOX REPAIR/ BOARD | GARAGE FUND | GARAGE | 946.27 |
| | ARROW BOARD #2 REPAIR | GARAGE FUND | GARAGE | 1,404.86 |
| | | | TOTAL: | 3,086.48 |
| PACIFIC SECURED EQUITIES, INC. | W/C TPA SERVICES- NOV. 202 | SELF INSURANCE TRU | INSURANCE | 1,149.80 |
| | | | TOTAL: | 1,149.80 |
| KAYLA STEINER | YOUTH JAZZ AND LYRICAL | GENERAL FUND | SPECIAL CLASSES | 146.25 |
| | SONG TEAM TRAINING | GENERAL FUND | SPECIAL CLASSES | 292.50 |
| | | | TOTAL: | 438.75 |
| KESTER CORPORATION | MAINTENANCE EQUIPMENT | GENERAL FUND | PARK MAINTENANCE | 80.98 |
| | MAINTENANCE EQUIPMENT | GENERAL FUND | PARK MAINTENANCE | 96.22 |
| | MAINTENANCE EQUIPMENT | GENERAL FUND | PARK MAINTENANCE | 106.90 |
| | | | TOTAL: | 284.10 |
| LISA A. LAURITSEN | QIGONG DROP IN 10/22/20 | GENERAL FUND | SPECIAL CLASSES | 8.45 |

| VENDOR SORT KEY | | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|---|
| | | QIGONG DROP IN 10/29/20 | GENERAL FUND | SPECIAL CLASSES | 16.90 |
| | | | | TOTAL: | 25.35 |
| LISA HALL & ASSOCIATES, INC. | | TRANSLATE 2020 ELECTION-SP | GENERAL FUND | CITY MANAGER | 75.00 |
| | | TRANSLATE 2020 ELECTION-KO | GENERAL FUND | CITY MANAGER | 95.00 |
| | | TRANSLATE 2020 ELECTION VI | GENERAL FUND | CITY MANAGER | 95.00 |
| | | | | TOTAL: | 265.00 |
| YING LIU | | PORTRAIT WORKSHOP 10/3/20 | GENERAL FUND | SPECIAL CLASSES | 58.50 |
| | | PORTRAIT WORKSHOP 10/10/20 | GENERAL FUND | SPECIAL CLASSES | 58.50 |
| | | PORTRAIT WORKSHOP 10/17/20 | GENERAL FUND | SPECIAL CLASSES | 78.00 |
| | | PORTRAIT WORKSHOP 10/31/20 | GENERAL FUND | SPECIAL CLASSES | 58.50 |
| | | | | TOTAL: | 253.50 |
| LOS ALAMITOS UNIFIED SCHOOL DISTRICT | | 50% SHARED WATER MCAULIFFE | GENERAL FUND | PARK MAINTENANCE | 793.21 |
| | | 50% SHARED WATER OAK MIDDL | GENERAL FUND | PARK MAINTENANCE | 3,695.94 |
| | | | | TOTAL: | 4,489.15 |
| MCNALLY ELECTRIC | | EMERGENCY RELIEF GRANT | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | | TOTAL: | 5,000.00 |
| MICHAEL BALLIET CONSULTING, LLC | | PROPOSAL RFP PROCESS THRU | GENERAL FUND | NON-DEPARTMENTAL | 5,197.50 |
| | | RFP PROCESS- 09/20-10/20 | GENERAL FUND | NON-DEPARTMENTAL | 3,602.50 |
| | | | | TOTAL: | 8,800.00 |
| MISC. VENDOR | KEELY LOPEZ | KEELY LOPEZ:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 66.00 |
| | KEELY LOPEZ | KEELY LOPEZ:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 9.00 |
| | SCHILLER ROOFING INC | SCHILLER ROOFING INC:REFUN | GENERAL FUND | NON-DEPARTMENTAL | 72.96 |
| | SCHILLER ROOFING INC | SCHILLER ROOFING INC:REFUN | GENERAL FUND | NON-DEPARTMENTAL | 19.20 |
| | | | | TOTAL: | 167.16 |
| NEWPORT EXTERMINATING | | EXTERIOR TREATMENT PEST | GENERAL FUND | BUILDING MAINTENANCE | 175.00 |
| | | NEWPORT EXTERMINATING | GENERAL FUND | BUILDING MAINTENANCE | 60.00 |
| | | 20 BAIT STATIONS REFILLED | GENERAL FUND | BUILDING MAINTENANCE | 60.00 |
| | | | | TOTAL: | 295.00 |
| OFFICE SOLUTIONS BUSINESS PRODUCTS | | OFFICE SUPPLIES- ADMIN | GENERAL FUND | COMMUNITY DEVEL ADMIN | 8.59 |
| | | OFFICE SUPPLIES- ADMIN | GENERAL FUND | COMMUNITY DEVEL ADMIN | 14.87 |
| | | | | TOTAL: | 23.46 |
| OUR LOS AL | | MANAGEMENT SVCS. NOV. 2020 | GENERAL FUND | CITY COUNCIL | 416.67 |
| | | MANAGEMENT SVCS. NOV. 2020 | GENERAL FUND | LOS ALAMITOS TV | 833.33 |
| | | MANAGEMENT SVCS. NOV. 2020 | LOS ALAMITOS TV | LOS ALAMITOS TV | 833.33 |
| | | | | TOTAL: | 2,083.33 |
| PADNOI THAI RESTAURANT | | EMERGENCY RELIEF GRANT | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | | TOTAL: | 5,000.00 |
| PAUL BOTT ASSOCIATES, INC. | | EMERGENCY RELIEF GRANT | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | | TOTAL: | 5,000.00 |
| PBMJ FITNESS, LLC | | GRANT RELIEF PHASE II | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | | TOTAL: | 5,000.00 |
| PENINSULA SEPTIC SERVICE, INC. | | PUMP SEPTIC TANK-COTTONWOO | GENERAL FUND | PARK MAINTENANCE | 475.00 |
| | | | | TOTAL: | 475.00 |

| VENDOR SORT KEY | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|
| DIANA C. PEREZ | SHAPING IT UP WITH ABC'S | GENERAL FUND | SPECIAL CLASSES | 330.85 |
| | | | TOTAL: | 330.85 |
| PRINTMASTERS | 10- 20/21 BUDGET BOOKS | GENERAL FUND | ADMINISTRATIVE SERVICE | 204.73 |
| | | | TOTAL: | 204.73 |
| QUADIENT LEASING USA, INC | LEASE 12/2020-03/2021 | GENERAL FUND | ADMINISTRATIVE SERVICE | 699.06 |
| | | | TOTAL: | 699.06 |
| REDFLEX TRAFFIC SYSTEMS, INC. | OCT. 2020 INTERSECTION CO | GENERAL FUND | TRAFFIC | 9,687.29 |
| | | | TOTAL: | 9,687.29 |
| SANBON PRO APPAREL | SPORTS & REC. SHIRTS | GENERAL FUND | SPORTS | 269.38 |
| | | | TOTAL: | 269.38 |
| CHERYL J. SCHNITZER | LINE DANCING DROP IN 10/05 | GENERAL FUND | SPECIAL CLASSES | 58.50 |
| | LINE DANCING DROP IN 10/12 | GENERAL FUND | SPECIAL CLASSES | 45.50 |
| | LINE DANCING DROP IN 10/19 | GENERAL FUND | SPECIAL CLASSES | 8.45 |
| | | | TOTAL: | 112.45 |
| SCIENTIA CONSULTING GROUP, INC. | IT SERVICES- NOV. 2020 | GENERAL FUND | ADMINISTRATIVE SERVICE | 5,871.00 |
| | EXTRA HOURS - OCT. 2020 | GENERAL FUND | ADMINISTRATIVE SERVICE | 950.00 |
| | BACKUP SERVER- OCT. 2020 | TECHNOLOGY REPLACE | ADMINISTRATIVE SERVICE | 97.50 |
| | CLOUD BACKUP - OCT. 2020 | TECHNOLOGY REPLACE | ADMINISTRATIVE SERVICE | 33.00 |
| | CLOUD STORAGE - OCT. 2020 | TECHNOLOGY REPLACE | ADMINISTRATIVE SERVICE | 720.00 |
| | | | TOTAL: | 7,671.50 |
| SOCAL AUTO & TRUCK PARTS INC. | LIGHT FOR PD CAR 48-4 | GARAGE FUND | GARAGE | 22.95 |
| | OIL CHANGE & TIRE CHANGE | GARAGE FUND | GARAGE | 128.44 |
| | OIL CHANGE | GARAGE FUND | GARAGE | 56.63 |
| | WINDSHIELD WIPER REPLACEME | GARAGE FUND | GARAGE | 186.56 |
| | | | TOTAL: | 394.58 |
| SPARKLETTS DRINKING WATER | SPARKLETTS DRINKING WATER | GENERAL FUND | BUILDING MAINTENANCE | 481.58 |
| | | | TOTAL: | 481.58 |
| SUPERIOR PAVEMENT MARKINGS, INC. | LADDER CROSSWALKS | GAS TAX | CAPITAL PROJECTS | 5,082.00 |
| | FOUR CROSSWALKS & FOUR LAD | GAS TAX | CAPITAL PROJECTS | 6,824.00 |
| | | | TOTAL: | 11,906.00 |
| SWANK MOTION PICTURES, INC. | THE POLAR EXPRESS 12/08/20 | GENERAL FUND | SPECIAL EVENTS | 685.00 |
| | | | TOTAL: | 685.00 |
| TIME WARNER CABLE | FIBER INTERNET | GENERAL FUND | CITY MANAGER | 1,734.00 |
| | PHONE SERVICE | GENERAL FUND | CITY MANAGER | 79.98 |
| | CITY HALL PHONE | GENERAL FUND | COMMUNICATIONS TECHNOL | 470.24 |
| | | | TOTAL: | 2,284.22 |
| TYLER TECHNOLOGIES | TYLER TECHNOLOGIES | TECHNOLOGY REPLACE | ADMINISTRATIVE SERVICE | 2,392.96 |
| | | | TOTAL: | 2,392.96 |
| U.S. BANK | SENIOR GROCERY SUPPLIES | GENERAL FUND | NON-DEPARTMENTAL | 92.45 |
| | SERVE SAFE FOOD HANDLER CE | GENERAL FUND | NON-DEPARTMENTAL | 10.50 |
| | COUNCIL DISTRICT MAP FRAME | GENERAL FUND | CITY COUNCIL | 125.89 |
| | COUCIL DISTRICT MAP FRAMES | GENERAL FUND | CITY COUNCIL | 30.32- |
| | COUNCIL DISTRICT MAP FRAME | GENERAL FUND | CITY COUNCIL | 44.09 |

| VENDOR SORT KEY | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|
| | TABLE CLOTHS | GENERAL FUND | CITY COUNCIL | 152.35 |
| | CITY HALL PHOTO FRAME MAYO | GENERAL FUND | CITY COUNCIL | 156.37 |
| | LUNCH FOR RECORDS DAY | GENERAL FUND | CITY COUNCIL | 323.15 |
| | REFRESHMENTS FOR RECORDS D | GENERAL FUND | CITY COUNCIL | 40.59 |
| | CITY COUNCIL SUPPLIES | GENERAL FUND | CITY COUNCIL | 14.87 |
| | ADOBE SUBSCRIPTION | GENERAL FUND | CITY MANAGER | 33.99 |
| | ADOBE ANNUAL PLAN | GENERAL FUND | CITY MANAGER | 14.99 |
| | REGISTER MEMBERSHIP | GENERAL FUND | CITY MANAGER | 10.00 |
| | PRINTMASTERS 13193/13216 | GENERAL FUND | CITY MANAGER | 1,379.21 |
| | PRINTMASTERS 13232/13218 | GENERAL FUND | CITY MANAGER | 1,810.21 |
| | PRINTMASTER #13234 | GENERAL FUND | CITY MANAGER | 915.88 |
| | PRINTMASTER #13262 | GENERAL FUND | CITY MANAGER | 48.49 |
| | ADOBE SUBSCRIPTION | GENERAL FUND | ADMINISTRATIVE SERVICE | 14.99 |
| | OFFICE SUPPLIES | GENERAL FUND | ADMINISTRATIVE SERVICE | 8.68 |
| | OFFICE SUPPLIES | GENERAL FUND | ADMINISTRATIVE SERVICE | 19.99 |
| | DELL MODULE SERVER | GENERAL FUND | ADMINISTRATIVE SERVICE | 64.62 |
| | SITEGROUND- WEBSITE RENEWA | GENERAL FUND | ADMINISTRATIVE SERVICE | 80.00 |
| | LIVE SCAN (9X $32) | GENERAL FUND | ADMINISTRATIVE SERVICE | 128.00 |
| | ABC GRANT | GENERAL FUND | POLICE ADMINISTRATION | 26.35 |
| | ADOBE SUBSCRIPTION | GENERAL FUND | POLICE ADMINISTRATION | 14.99 |
| | SURFACE PRO CHARGER | GENERAL FUND | POLICE ADMINISTRATION | 27.96 |
| | TONER CARIRIDGE | GENERAL FUND | POLICE ADMINISTRATION | 129.89 |
| | ACT UPDATE COURSE | GENERAL FUND | POLICE ADMINISTRATION | 90.00 |
| | OFFICER INVOLVED SHOOTING | GENERAL FUND | POLICE ADMINISTRATION | 498.00 |
| | USB DRIVES | GENERAL FUND | PATROL | 23.80 |
| | USB DRIVES & PEER SUPPORT | GENERAL FUND | PATROL | 135.81 |
| | DIGITAL RECORDER | GENERAL FUND | PATROL | 65.24 |
| | DIGITAL RECORDER | GENERAL FUND | PATROL | 65.24 |
| | OC SPRAY CANISTERS | GENERAL FUND | PATROL | 137.83 |
| | DIGITAL RECORDER | GENERAL FUND | PATROL | 47.96 |
| | DIGITAL RECORDER | GENERAL FUND | PATROL | 47.96 |
| | KITCHEN SUPPLIES | GENERAL FUND | PATROL | 27.96 |
| | ALL HANDS MEETING | GENERAL FUND | PATROL | 34.93 |
| | ALL HANDS MEETING | GENERAL FUND | PATROL | 42.88 |
| | VEST | GENERAL FUND | PATROL | 29.00 |
| | VEST EMBROIDERY | GENERAL FUND | PATROL | 16.43 |
| | BANKERS BOXES | GENERAL FUND | RECORDS | 103.42 |
| | TONER CARTRIDGE | GENERAL FUND | RECORDS | 117.61 |
| | TRUNK OR TREAT | GENERAL FUND | COMMUNITY OUTREACH | 93.92 |
| | TRUNK OR TREAT | GENERAL FUND | COMMUNITY OUTREACH | 40.30 |
| | EARTHQUAKE DRILL | GENERAL FUND | EMERGENCY PREPAREDNESS | 42.48 |
| | EARTHQUAKE DRILL | GENERAL FUND | EMERGENCY PREPAREDNESS | 20.00 |
| | SUPPLIES- ADMIN | GENERAL FUND | COMMUNITY DEVEL ADMIN | 160.53 |
| | SUPPLIES- ADMIN | GENERAL FUND | COMMUNITY DEVEL ADMIN | 14.87 |
| | BUSINESS SPOTLIGHT BANNER | GENERAL FUND | COMMUNITY DEVEL ADMIN | 134.69 |
| | SUPPLIES- COMM DEVELOPMENT | GENERAL FUND | NEIGHBORHOOD PRESERVAT | 30.06 |
| | SUPPLIES- COMM DEVELOPMENT | GENERAL FUND | BUILDING INSPECTION | 14.00 |
| | REFUND SUPPLIES | GENERAL FUND | BUILDING INSPECTION | 14.00- |
| | MCAULIFFE- 2 FUSE REPLACEM | GENERAL FUND | PARK MAINTENANCE | 258.63 |
| | FUSES FOR MCAULIFFE | GENERAL FUND | PARK MAINTENANCE | 73.24 |
| | LED LIGHTS FOR CITY HALL | GENERAL FUND | BUILDING MAINTENANCE | 30.14 |
| | BUILDING LIGHT REPLACEMENT | GENERAL FUND | BUILDING MAINTENANCE | 101.50 |
| | TRUNK OR TREAT SUPPLIES P. | GENERAL FUND | BUILDING MAINTENANCE | 78.28 |
| | PUMPKIN VIDEO SUPPLIES-REC | GENERAL FUND | RECREATION ADMINISTRAT | 62.70 |
| | PUMPKIN VIDEO SUPPLIES-REC | GENERAL FUND | RECREATION ADMINISTRAT | 89.65 |
| | PUMPKIN VIDEO SUPPLIES-REC | GENERAL FUND | RECREATION ADMINISTRAT | 51.23 |

| VENDOR SORT KEY | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|
| | PUMPKIN VIDEO SUPPLIES-REC | GENERAL FUND | RECREATION ADMINISTRAT | 32.04 |
| | PUMPKIN VIDEO SUPPLIES- RE | GENERAL FUND | RECREATION ADMINISTRAT | 43.07 |
| | MEMERSHIP-ZOOM | GENERAL FUND | RECREATION ADMINISTRAT | 14.99 |
| | OFFICE SUPPLIES- PARK CLOS | GENERAL FUND | RECREATION ADMINISTRAT | 183.18 |
| | OFFICE SUPPLIES-COPIER FEE | GENERAL FUND | RECREATION ADMINISTRAT | 361.81 |
| | CPRS- CA PARK & REC. SOCIE | GENERAL FUND | RECREATION ADMINISTRAT | 150.00 |
| | BATTERIES | GENERAL FUND | RECREATION ADMINISTRAT | 35.54 |
| | DIRECT TV WIFI | GENERAL FUND | RECREATION ADMINISTRAT | 61.44 |
| | OFFICE SUPPLIES- HOME DEPO | GENERAL FUND | RECREATION ADMINISTRAT | 109.15 |
| | OFFICE SUPPLIES- HOME DEPO | GENERAL FUND | RECREATION ADMINISTRAT | 171.32 |
| | THANK YOU PD DONATION | GENERAL FUND | RECREATION ADMINISTRAT | 73.22 |
| | ADOBE- FOR TRINI | GENERAL FUND | RECREATION ADMINISTRAT | 14.99 |
| | ADOBE- FOR EMELINE | GENERAL FUND | RECREATION ADMINISTRAT | 29.99 |
| | SUBSCRIPTION- MAILCHIMP | GENERAL FUND | RECREATION ADMINISTRAT | 269.00 |
| | SUBSCRIPTION- APPLE STORAG | GENERAL FUND | RECREATION ADMINISTRAT | 2.99 |
| | DUES- STORAGE VIRTUAL CC | GENERAL FUND | RECREATION ADMINISTRAT | 2.99 |
| | FACILITY RENTAL- DRY CLEAN | GENERAL FUND | COMMUNITY SERVICES | 14.00 |
| | DAY CAMP SUPPLIES | GENERAL FUND | DAY CAMP | 8.44 |
| | DAY CAMP SUPPLIES | GENERAL FUND | DAY CAMP | 1.29 |
| | DAY CAMP SUPPLIES | GENERAL FUND | DAY CAMP | 8.04 |
| | DAY CAMP SUPPLIES | GENERAL FUND | DAY CAMP | 9.75 |
| | DAY CAMP SUPPLIES | GENERAL FUND | DAY CAMP | 140.89 |
| | DAY CAMP SUPPLIES | GENERAL FUND | DAY CAMP | 11.25 |
| | PORTABLE RESTROOMS- MCAULI | GENERAL FUND | SPORTS | 113.14 |
| | STEM ACTIVITES | GENERAL FUND | SPORTS | 86.20 |
| | BEG. YOUTH ART CLASS | GENERAL FUND | SPECIAL CLASSES | 53.72 |
| | RECREATION CLASS SUPPLIES | GENERAL FUND | SPECIAL CLASSES | 13.86 |
| | ESCAPE ROOM SUPPLIES | GENERAL FUND | SPECIAL CLASSES | 28.38 |
| | FAMILY DAY SUPPLIES | GENERAL FUND | SPECIAL EVENTS | 47.29 |
| | FAMILY DAY SUPPLIES | GENERAL FUND | SPECIAL EVENTS | 24.61 |
| | TRUNK OR TREAT SUPPLIES | GENERAL FUND | SPECIAL EVENTS | 77.99 |
| | PRINTMASTER SPECIAL EVE #1 | GENERAL FUND | SPECIAL EVENTS | 199.34 |
| | FAMILY DAY SUPPLIES | GENERAL FUND | SPECIAL EVENTS | 102.62 |
| | FAMILY DAY SUPPLIES | GENERAL FUND | SPECIAL EVENTS | 150.85 |
| | DRIVE UP TRUNK OR TREAT SU | GENERAL FUND | SPECIAL EVENTS | 148.40 |
| | DRIVE UP TRUNK OR TREAT | GENERAL FUND | SPECIAL EVENTS | 20.93 |
| | DRIVE UP TRUNK OR TREAT | GENERAL FUND | SPECIAL EVENTS | 87.98 |
| | DRIVEUP TRUNK OR TREAT | GENERAL FUND | SPECIAL EVENTS | 302.13 |
| | HALLOWEEN DECOR. CONTEST S | GENERAL FUND | SPECIAL EVENTS | 37.69 |
| | HALLOWEEN DECOR CONTEST SU | GENERAL FUND | SPECIAL EVENTS | 18.84 |
| | NEW SOUND MIXER REPLACEMEN | GENERAL FUND | SPECIAL EVENTS | 517.19 |
| | FILM & FOOD FEST GOODIE BA | GENERAL FUND | SPECIAL EVENTS | 38.27 |
| | FILM & FOOD FEST GOODIE BA | GENERAL FUND | SPECIAL EVENTS | 26.00 |
| | DRIVE UP TRUNK OR TREAT SU | GENERAL FUND | SPECIAL EVENTS | 17.00 |
| | FILM & FOOD FEST GOODIE BA | GENERAL FUND | SPECIAL EVENTS | 128.99 |
| | DRIVE UP TRUNCK OR TREAT | GENERAL FUND | SPECIAL EVENTS | 32.30 |
| | DRIVE UP TRUNCK OR TREAT | GENERAL FUND | SPECIAL EVENTS | 6.72 |
| | FILM & FOOD FEST GOODIE BA | GENERAL FUND | SPECIAL EVENTS | 37.03 |
| | DRIVE UP TRUNCK OR TREAT | GENERAL FUND | SPECIAL EVENTS | 85.11 |
| | DRIVE UP TRUNCK OR TREAT | GENERAL FUND | SPECIAL EVENTS | 24.76 |
| | SPECIAL EVENTS- FAMILY DAY | GENERAL FUND | SPECIAL EVENTS | 1,251.31 |
| | CREDIT- MOVIE FREE BIRD | GENERAL FUND | SPECIAL EVENTS | 9.99- |
| | FILM & FOOD FEST MOVIES | GENERAL FUND | SPECIAL EVENTS | 38.50 |
| | FILM & FOOD FEST MOVIE-FRE | GENERAL FUND | SPECIAL EVENTS | 9.99 |
| | FILM & FOOD FEST MOVIE | GENERAL FUND | SPECIAL EVENTS | 9.68 |
| | SERVE LOS AL MEMEBRSHIP | GENERAL FUND | SPECIAL EVENTS | 750.00 |

| VENDOR SORT KEY | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|
| | FILM & FOOD FEST GOODIE BA | GENERAL FUND | SPECIAL EVENTS | 157.26 |
| | FILM & FOOD FEST GOODIE SU | GENERAL FUND | SPECIAL EVENTS | 44.36 |
| | FILM & FOOD FEST MOVIE FRE | GENERAL FUND | SPECIAL EVENTS | 10.05 |
| | CREDIT REFUNDO GOODIE SUPP | GENERAL FUND | SPECIAL EVENTS | 44.36- |
| | LIVE SCAN (9X $32) | GENERAL FUND | NON-DEPARTMENTAL | 288.00 |
| | LIGHT BULBS FR WORK TRUCK | GARAGE FUND | GARAGE | 26.87 |
| | DRILL TO REMOVE DECAL ON C | GARAGE FUND | GARAGE | 29.02 |
| | DELL MODULE SERVER | TECHNOLOGY REPLACE | ADMINISTRATIVE SERVICE | 731.62 |
| | | | TOTAL: | 15,893.50 |
| UNDERGROUND SERVICE ALERT OF SO CAL | LSA01 NEW TICKET CHARG- 11 | GENERAL FUND | STREET MAINTENANCE | 39.70 |
| | LSA01 NEW TICKET CHARGES | GENERAL FUND | STREET MAINTENANCE | 16.29 |
| | | | TOTAL: | 55.99 |
| V & V MANUFACTURING, INC. | RIBBON CHANGE-CAPTAIN CONN | GENERAL FUND | PATROL | 69.29 |
| | | | TOTAL: | 69.29 |
| VERIZON WIRELESS | VERIZON WIRELESS | GENERAL FUND | PATROL | 0.23 |
| | VERIZON WIRELESS | GENERAL FUND | TRAFFIC | 162.24 |
| | VERIZON WIRELESS | GENERAL FUND | NEIGHBORHOOD PRESERVAT | 30.02 |
| | VERIZON WIRELESS | GENERAL FUND | STREET MAINTENANCE | 247.61 |
| | | | TOTAL: | 440.10 |
| WAXIE'S ENTERPRISES INC. | BUILDING SUPPLIES | GENERAL FUND | BUILDING MAINTENANCE | 634.68 |
| | | | TOTAL: | 634.68 |
| MICHELE M. WILKOSZ | ADV. GUITAR DROP IN 10/05/ | GENERAL FUND | SPECIAL CLASSES | 13.65 |
| | ADV. GUITAR DROP IN 10/12/ | GENERAL FUND | SPECIAL CLASSES | 15.60 |
| | ADV. GUITAR DROP IN 10/19/ | GENERAL FUND | SPECIAL CLASSES | 17.55 |
| | ADV. GUITAR DROP IN 10/26/ | GENERAL FUND | SPECIAL CLASSES | 17.55 |
| | | | TOTAL: | 64.35 |
| WILLDAN ENGINEERING | CITY ENGINEER | GENERAL FUND | CITY ENGINEER | 2,880.00 |
| | PLAN CHECKING | GENERAL FUND | CITY ENGINEER | 9,007.00 |
| | CITY ENGINEER | GENERAL FUND | CITY ENGINEER | 4,800.00 |
| | PLAN CHECKING | GENERAL FUND | CITY ENGINEER | 4,149.25 |
| | TRAFFIC ENGINEER | GENERAL FUND | CITY ENGINEER | 3,535.00 |
| | TRAFFIC PLAN CHECK | GENERAL FUND | CITY ENGINEER | 1,991.00 |
| | TRAFFIC ENGINEER | GENERAL FUND | CITY ENGINEER | 3,360.00 |
| | TRAFFIC PLAN CHECK | GENERAL FUND | CITY ENGINEER | 4,577.00 |
| | NOEL ST. IMPROVEMENT - CDB | C.D.B.G | CAPITAL PROJECTS | 9,031.50 |
| | NOEL ST. IMPROVEMENT - CDB | C.D.B.G | CAPITAL PROJECTS | 2,965.05 |
| | NOEL ST. IMPROVEMENT - GAS | GAS TAX | CAPITAL PROJECTS | 1,003.50 |
| | NOEL ST. IMPROVEMENT - GAS | GAS TAX | CAPITAL PROJECTS | 329.45 |
| | FENLEY PUMP STATION | BUILDING IMPROVEME | CAPITAL PROJECTS | 3,386.25 |
| | OLD TOWNE WEST LANE STRIPI | MEASURE M | NON-DEPARTMENTAL | 2,750.00 |
| | SPEED SURVEY | MEASURE M | NON-DEPARTMENTAL | 500.00 |
| | COMMUNITY CENTER ADA | PARK DEVELOPMENT | CAPITAL PROJECTS | 216.00 |
| | COMMUNITY CENTER ROOF | FACILITY CAPITAL E | CAPITAL PROJECTS | 3,532.40 |
| | EMERGENCY GENERATOR | TECHNOLOGY REPLACE | CAPITAL PROJECTS | 144.00 |
| | | | TOTAL: | 58,157.40 |
| CHELSI WILSON | EDUCATION REIMBURSEMENT | GENERAL FUND | CITY MANAGER | 1,364.00 |
| | | | TOTAL: | 1,364.00 |
| POLLY WOMACK | NEEDLECRAFTS | GENERAL FUND | SPECIAL CLASSES | 117.65 |

| VENDOR SORT KEY | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|
| | | | TOTAL: | 117.65 |
| WOODRUFF, SPRADLIN & SMART | GERNERAL ADVISORY- OCT. 20 | GENERAL FUND | CITY ATTORNEY | 13,855.35 |
| | PROSECUTOR SVCS- OCT. 2020 | GENERAL FUND | CITY ATTORNEY | 3,195.00 |
| | | | TOTAL: | 17,050.35 |
| YOUR BEAUTY SECRETS, INC. | EMERGENCY RELIEF GRANT | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |

| FUND TOTALS | | |
|---|---|---|
| 10 | GENERAL FUND | 147,574.85 |
| 19 | C.D.B.G | 11,996.55 |
| 20 | GAS TAX | 13,238.95 |
| 25 | BUILDING IMPROVEMENT | 3,386.25 |
| 26 | MEASURE M | 3,250.00 |
| 28 | LOS ALAMITOS TV | 833.33 |
| 40 | PARK DEVELOPMENT | 216.00 |
| 50 | GARAGE FUND | 4,849.13 |
| 52 | FACILITY CAPITAL EXPENSES | 3,532.40 |
| 53 | TECHNOLOGY REPLACEMENT | 4,119.08 |
| 54 | SELF INSURANCE TRUST | 2,176.67 |
| 55 | CORONAVIRUS RELIEF FUND | 70,000.00 |
| | GRAND TOTAL: | 265,173.21 |

TOTAL PAGES: 8

SELECTION CRITERIA

SELECTION OPTIONS

| | |
|---|---|
| VENDOR SET: | 01-CITY OF LOS ALAMITOS |
| VENDOR: | All |
| CLASSIFICATION: | All |
| BANK CODE: | All |
| ITEM DATE: | 0/00/0000 THRU 99/99/9999 |
| ITEM AMOUNT: | 99,999,999.00CR THRU 99,999,999.00 |
| GL POST DATE: | 0/00/0000 THRU 99/99/9999 |
| CHECK DATE: | 11/17/2020 THRU 11/17/2020 |

PAYROLL SELECTION

| | |
|---|---|
| PAYROLL EXPENSES: | NO |
| EXPENSE TYPE: | N/A |
| CHECK DATE: | 0/00/0000 THRU 99/99/9999 |

PRINT OPTIONS

| | |
|---|---|
| PRINT DATE: | None |
| SEQUENCE: | By Vendor Sort |
| DESCRIPTION: | Distribution |
| GL ACCTS: | NO |
| REPORT TITLE: | WARRANTS 11/17/2020 |
| SIGNATURE LINES: | 0 |

PACKET OPTIONS

| | |
|---|---|
| INCLUDE REFUNDS: | YES |
| INCLUDE OPEN ITEM: | NO |

| VENDOR SORT KEY | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|
| A LA WAFFLE, INC. | GRANT RELIEF PHASE II | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| ALLEGRO INTERNATIONAL SERVICE INC. | GRANT RELIEF PHASE II | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| CODE NINJAS | GRANT RELIEF PHASE II | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| DELL MARKETING L.P. | LATITUDE 7400 | TECHNOLOGY REPLACE | ADMINISTRATIVE SERVICE | 1,920.92 |
| | | | TOTAL: | 1,920.92 |
| ELIZABETH MURRAY HAIR | GRANT RELIEF PHASE II | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| GOLDEN STATE CONSTRUCTORS | COMM/ YOUTH CENTER ADA | GENERAL FUND | NON-DEPARTMENTAL | 1,682.50- |
| | COMM/ YOUTH CENTER ADA | PARK DEVELOPMENT | CAPITAL PROJECTS | 33,650.00 |
| | | | TOTAL: | 31,967.50 |
| ITRAIN FITNESS STUDIO | GRANT RELIEF PHASE II | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| MODERN SIGN PRESS INC | GRANT RELIEF- PHASE II | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| OLD TRADITIONS GENTLEMEN'S PARLOR | GRANT RELIEF PHASE II | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| PHO99 PLUS | GRANT RELIEF PHASE II | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| THE SALON | GRANT RELIEF PHASE II | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| WEST COAST ARBORISTS, INC. | TREE TRIMMING | GENERAL FUND | PARK MAINTENANCE | 5,854.00 |
| | TREE TRIMMING | GAS TAX | CAPITAL PROJECTS | 15,560.00 |
| | TREE TRIMMING | GAS TAX | CAPITAL PROJECTS | 34,440.00 |
| | | | TOTAL: | 55,854.00 |

| VENDOR SORT KEY | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|

========== FUND TOTALS ==========

| | | |
|---|---|---|
| 10 | GENERAL FUND | 3,871.50 |
| 20 | GAS TAX | 50,000.00 |
| 40 | PARK DEVELOPMENT | 33,660.00 |
| 53 | TECHNOLOGY REPLACEMENT | 1,920.92 |
| 55 | CORONAVIRUS RELIEF FUND | 45,000.00 |
| | GRAND TOTAL: | 134,442.42 |

TOTAL PAGES: 2

SELECTION CRITERIA

SELECTION OPTIONS

| | |
|---|---|
| VENDOR SET: | 01-CITY OF LOS ALAMITOS |
| VENDOR: | All |
| CLASSIFICATION: | All |
| BANK CODE: | All |
| ITEM DATE: | 0/00/0000 THRU 99/99/9999 |
| ITEM AMOUNT: | 99,999,999.00CR THRU 99,999,999.00 |
| GL POST DATE: | 0/00/0000 THRU 99/99/9999 |
| CHECK DATE: | 11/18/2020 THRU 11/18/2020 |

PAYROLL SELECTION

| | |
|---|---|
| PAYROLL EXPENSES: | NO |
| EXPENSE TYPE: | N/A |
| CHECK DATE: | 0/00/0000 THRU 99/99/9999 |

PRINT OPTIONS

| | |
|---|---|
| PRINT DATE: | None |
| SEQUENCE: | By Vendor Sort |
| DESCRIPTION: | Distribution |
| GL ACCTS: | NO |
| REPORT TITLE: | ADVANCED WARRANTS 11/18/2020 |
| SIGNATURE LINES: | 0 |

PACKET OPTIONS

| | |
|---|---|
| INCLUDE REFUNDS: | YES |
| INCLUDE OPEN ITEM: | NO |

| VENDOR SORT KEY | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|
| ADAMSON POLICE PRODUCTS | BULLET VEST:GALLAUGHER | GENERAL FUND | PATROL | 775.00 |
| | BULLET VEST: BRUCKI | GENERAL FUND | PATROL | 775.00 |
| | | | TOTAL: | 1,550.00 |
| ALL CITY MANAGEMENT SERVICES | CROSSING GUARDS 10/19-10/3 | GENERAL FUND | TRAFFIC | 6,403.20 |
| | CROSSING GUARDS 11/01-11/1 | GENERAL FUND | TRAFFIC | 5,343.36 |
| | | | TOTAL: | 11,746.56 |
| CALIFORNIA BUILDING STANDARDS | CALIFORNIA BUILDING STANDA | GENERAL FUND | NON-DEPARTMENTAL | 152.00 |
| | CALIFORNIA BUILDING STANDA | GENERAL FUND | NON-DEPARTMENTAL | 15.20- |
| | | | TOTAL: | 136.80 |
| CERRELL ASSOCIATES, INC. | MARKETING OCTOBER 2020 | GENERAL FUND | CITY MANAGER | 5,493.45 |
| | | | TOTAL: | 5,493.45 |
| CHARLES ABBOTT ASSOCIATES, INC. | PROF. SVCS.- LESLIE ROSEBE | GENERAL FUND | COMMUNITY DEVEL ADMIN | 3,780.00 |
| | BUILDING & SAFETY SVCS. 10 | GENERAL FUND | BUILDING INSPECTION | 33,937.88 |
| | | | TOTAL: | 37,717.88 |
| CWAC INCORPORATED | WORK ON PD 17' DODGE PURSU | GARAGE FUND | GARAGE | 1,694.58 |
| | | | TOTAL: | 1,694.58 |
| COUNTY OF ORANGE TREASURER-TAX | OC AUTOMATED AFIS- NOV. 20 | GENERAL FUND | COMMUNICATIONS TECHNOL | 515.00 |
| | | | TOTAL: | 515.00 |
| CROSSTOWN ELECTRICAL & DATA, INC. | PREVENTATIVE MAINT. 09/202 | GENERAL FUND | STREET MAINTENANCE | 1,470.00 |
| | SIGNAL REPAIR- LOS AL./ORA | GENERAL FUND | STREET MAINTENANCE | 367.37 |
| | SIGNAL REPAIR- LOS AL./FAR | GENERAL FUND | STREET MAINTENANCE | 236.70 |
| | SIGNAL REPAIR- LOS AL./ROS | GENERAL FUND | STREET MAINTENANCE | 120.46 |
| | SIGNAL REPAIR- LOS AL./SAU | GENERAL FUND | STREET MAINTENANCE | 585.00 |
| | SIGNAL REPAIR- BLOOM/ KATE | GENERAL FUND | STREET MAINTENANCE | 58.50 |
| | CROSSTOWN ELECTRICAL & DAT | GENERAL FUND | STREET MAINTENANCE | 77.71 |
| | | | TOTAL: | 2,905.74 |
| DATA TICKET, INC. | OCT. 2020 CITATIONS/PROCES | GENERAL FUND | TRAFFIC | 253.68 |
| | | | TOTAL: | 253.68 |
| DEBBIE JACKOBS | EMERGENCY RELIEF GRANT | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| FOOD FINDERS, INC. | DONATION TO FOOD FINDERS, | GENERAL FUND | NON-DEPARTMENTAL | 175.00 |
| | | | TOTAL: | 175.00 |
| FRONTIER COMMUNICATIONS | JAIL ALARM & 2 PROP. ROOM | GENERAL FUND | COMMUNICATIONS TECHNOL | 231.62 |
| | | | TOTAL: | 231.62 |
| GALLS / QUARTERMASTER | CBRN FILTER FOR GAS MASKS | GENERAL FUND | PATROL | 161.54 |
| | MILLENIUM GAS MASK (1) | GENERAL FUND | PATROL | 571.31 |
| | MILLENIUM MASKS (2)/CBRN ( | GENERAL FUND | PATROL | 2,597.36 |
| | | | TOTAL: | 3,330.21 |
| GANAHL LUMBER COMPANY | WATER HOSE FOR TOILET | GENERAL FUND | BUILDING MAINTENANCE | 50.04 |
| | BUILDING KEYS | GENERAL FUND | BUILDING MAINTENANCE | 6.77 |
| | WATER HOUSE REPAIR | GENERAL FUND | BUILDING MAINTENANCE | 8.92 |
| | | | TOTAL: | 65.73 |

| VENDOR SORT KEY | | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|---|
| PRIMARY & MULTI-SPECIALTY CLINICS | | PRE-EMPLOYMENT PHYSICALS | GENERAL FUND | NON-DEPARTMENTAL | 350.00 |
| | | PRE-EMPLOYMENT A. CLARK | GENERAL FUND | NON-DEPARTMENTAL | 20.00 |
| | | PRE-EMPLOYMENT D. TRAN | GENERAL FUND | NON-DEPARTMENTAL | 640.00 |
| | | COVID TESTS- R.MURPHY/T.MU | GENERAL FUND | NON-DEPARTMENTAL | 340.00 |
| | | | | TOTAL: | 1,350.00 |
| GEORGE HILLS COMPANY, INC. | | CLAIM -BILLY VILLEGAS | GENERAL FUND | NON-DEPARTMENTAL | 1,064.86 |
| | | ADMIN & CLAIM FEES NOV. 20 | GENERAL FUND | NON-DEPARTMENTAL | 2,360.17 |
| | | | | TOTAL: | 3,425.03 |
| JARED E. LLOYD | | HCE TUESDAYS IN NOVEMBER | GENERAL FUND | SPORTS | 809.60 |
| | | HCE THURSDAYS IN NOVEMBER | GENERAL FUND | SPORTS | 268.00 |
| | | | | TOTAL: | 1,077.60 |
| KESTER CORPORATION | | HEDGE TRIMMING CLEANER | GENERAL FUND | PARK MAINTENANCE | 7.61 |
| | | | | TOTAL: | 7.61 |
| KEVIN GARRETT | | PEE WEE TENNIS TUESDAY | GENERAL FUND | SPECIAL CLASSES | 216.45 |
| | | YOUTH BEG. TENNIS TUESDAY | GENERAL FUND | SPECIAL CLASSES | 415.35 |
| | | YOUTH BEG. TENNIS WEDNESDA | GENERAL FUND | SPECIAL CLASSES | 367.90 |
| | | PEE WEE TENNIS THURSDAY | GENERAL FUND | SPECIAL CLASSES | 224.26 |
| | | YOUTH BEG. TENNIS THURSDAY | GENERAL FUND | SPECIAL CLASSES | 365.95 |
| | | YOUTH INTERM. TENNIS THURS | GENERAL FUND | SPECIAL CLASSES | 322.40 |
| | | PEE WEE TENNIS SATURDAY | GENERAL FUND | SPECIAL CLASSES | 143.00 |
| | | YOUTH BEG. TENNIS SATURDAY | GENERAL FUND | SPECIAL CLASSES | 330.20 |
| | | YOUTH INTERM. TENNIS SATUR | GENERAL FUND | SPECIAL CLASSES | 440.54 |
| | | | | TOTAL: | 2,826.04 |
| KONICA MINOLTA BUSINESS SOLUTIONS U.S. | | COPIER LEASE- ADMIN | GENERAL FUND | ADMINISTRATIVE SERVICE | 503.09 |
| | | COPIER LEASE- FINANCE | GENERAL FUND | ADMINISTRATIVE SERVICE | 545.37 |
| | | | | TOTAL: | 1,048.46 |
| KONICA MINOLTA BUSINESS SOLUTIONS | | COPIER LEASE- ADMIN SERVIC | GENERAL FUND | ADMINISTRATIVE SERVICE | 268.78 |
| | | COPIER LEASE- FINANCE | GENERAL FUND | ADMINISTRATIVE SERVICE | 203.17 |
| | | COPIER USAGE 07/19/20-10/1 | GENERAL FUND | POLICE ADMINISTRATION | 493.26 |
| | | | | TOTAL: | 965.21 |
| LIEBERT CASSIDY WHITMORE | | GENERAL COUNSEL SVCS. OCT. | GENERAL FUND | NON-DEPARTMENTAL | 347.00 |
| | | | | TOTAL: | 347.00 |
| MANHATTAN STITCHING COMPANY, INC. | | STAFF SWEATERS | GENERAL FUND | SPORTS | 808.13 |
| | | | | TOTAL: | 808.13 |
| MENACHEM M COHEN | | WINTER WONDERLAND LIGHT UP | GENERAL FUND | SPECIAL EVENTS | 130.44 |
| | | | | TOTAL: | 130.44 |
| MISC. VENDOR | CARRIE RUIZ | CARRIE RUIZ:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 105.00 |
| | CARRIE RUIZ | CARRIE RUIZ:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 9.00 |
| | CECEILIA UNDERWOOD | CECEILIA UNDERWOOD:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 23.00 |
| | CECEILIA UNDERWOOD | CECEILIA UNDERWOOD:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 9.00 |
| | DIANAH COTTRELL | DIANAH COTTRELL:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 16.50 |
| | GRACE COMMUNITY CHURCH | GRACE COMMUNITY CHURCH:REF | GENERAL FUND | NON-DEPARTMENTAL | 150.00 |
| | IRENE ROCHE | IRENE ROCHE:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 23.00 |
| | IRENE ROCHE | IRENE ROCHE:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 9.00 |
| | LINDA VAN | LINDA VAN:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 101.00 |
| | LINDA VAN | LINDA VAN:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 9.00 |

| VENDOR SORT KEY | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|
| ZACHARY R. EVERETT | ZACHARY R. EVERETT:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 40.00 |
| ELIZABETH REYES | ELIZABETH REYES:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 40.00 |
| KIMBERLY J. LIVENGOOD | KIMBERLY J. LIVENGOOD:REFU | GENERAL FUND | NON-DEPARTMENTAL | 40.00 |
| ESTHER CUSTODIO | ESTHER CUSTODIO:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 40.00 |
| ANNIKA MARTINEZ | ANNIKA MARTINEZ:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 40.00 |
| CARL MCKAY | CARL MCKAY:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 40.00 |
| MANUAL GALVAN | MANUAL GALVAN:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 23.00 |
| MANUAL GALVAN | MANUAL GALVAN:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 9.00 |
| MARK KIM | MARK KIM:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 70.00 |
| MARK KIM | MARK KIM:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 9.00 |
| NARISI WANG | NARISI WANG:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 104.00 |
| NARISI WANG | NARISI WANG:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 9.00 |
| STELLA PAK | STELLA PAK:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 108.00 |
| STELLA PAK | STELLA PAK:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 9.00 |
| SALMAN SYED | SALMAN SYED:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 46.00 |
| SALMAN SYED | SALMAN SYED:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 46.00 |
| SALMAN SYED | SALMAN SYED:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 8.00 |
| YING LIU | YING LIU:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 73.00 |
| YING LIU | YING LIU:REFUND | GENERAL FUND | NON-DEPARTMENTAL | 9.00 |
| | | | TOTAL: | 1,217.50 |
| OFFICE SOLUTIONS BUSINESS PRODUCTS | ADMIN OFFICE SUPPLIES | GENERAL FUND | CITY MANAGER | 75.79 |
| | FINANCE OFFICE SUPPLIES | GENERAL FUND | ADMINISTRATIVE SERVICE | 95.42 |
| | | | TOTAL: | 171.21 |
| OPENGOV, INC. | CITIZEN ENGAGEMENT 11/20-1 | GENERAL FUND | NON-DEPARTMENTAL | 3,000.00 |
| | | | TOTAL: | 3,000.00 |
| PACIFIC TELEMANAGEMENT SERVICES | POLICE PAY PHONE- DEC. 202 | GENERAL FUND | COMMUNICATIONS TECHNOL | 43.00 |
| | | | TOTAL: | 43.00 |
| POWERTRIP RENTALS, LLC | EQUIPMENT FOR MUSIC & MOVI | GENERAL FUND | SPECIAL EVENTS | 939.69 |
| | EQUIPMENT FOR MUSIC & MOVI | GENERAL FUND | SPECIAL EVENTS | 900.62 |
| | EQUIPMENT FOR MUSIC & MOVI | GENERAL FUND | SPECIAL EVENTS | 761.49 |
| | EQUIPMENT FOR MUSIC & MOVI | GENERAL FUND | SPECIAL EVENTS | 78.05- |
| | EQUIPMENT FOR MUSIC & MOVI | GENERAL FUND | SPECIAL EVENTS | 39.03- |
| | EQUIPMENT FOR MUSIC & MOVI | GENERAL FUND | SPECIAL EVENTS | 76.89- |
| | | | TOTAL: | 2,407.89 |
| RIANNON BLAIR | GRANT RELIEF- RECIPIENT | CORONAVIRUS RELIEF | INVALID DEPARTMENT | 5,000.00 |
| | | | TOTAL: | 5,000.00 |
| SAFEGUARD BUSINESS SYSTEMS INC. | W-2 STOCK | GENERAL FUND | ADMINISTRATIVE SERVICE | 336.70 |
| | | | TOTAL: | 336.70 |
| SANBON PRO APPAREL | YOUTH SPORTS SHIRTS | GENERAL FUND | SPORTS | 339.41 |
| | | | TOTAL: | 339.41 |
| SCIENTIA CONSULTING GROUP, INC. | IT SERVICES- DEC. 2020 | GENERAL FUND | ADMINISTRATIVE SERVICE | 5,871.00 |
| | EXTRA HOURS- NOV. 2020 | GENERAL FUND | ADMINISTRATIVE SERVICE | 617.50 |
| | BACKUP LICENSE- NOV. 2020 | TECHNOLOGY REPLACE | ADMINISTRATIVE SERVICE | 97.50 |
| | CLOUD LICENSE- NOV. 2020 | TECHNOLOGY REPLACE | ADMINISTRATIVE SERVICE | 33.00 |
| | CLOUD STORAGE- NOV. 2020 | TECHNOLOGY REPLACE | ADMINISTRATIVE SERVICE | 720.00 |
| | | | TOTAL: | 7,339.00 |
| SIR SPEEDY | BUSINESS CARDS - RAMIREZ | GENERAL FUND | PATROL | 66.75 |

| VENDOR SORT KEY | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|
| | BUSINESS CARDS-FLYNN | GENERAL FUND | PATROL | 66.75 |
| | BUSINESS CARDS- RAEL-BROOK | GENERAL FUND | PATROL | 66.75 |
| | | | TOTAL: | 200.25 |
| SITEONE LANDSCAPE SUPPLY HOLDING, LLC | WORK GLOVES | GENERAL FUND | STREET MAINTENANCE | 8.82 |
| | BASE FOR CONCRETE PROJECT | GENERAL FUND | STREET MAINTENANCE | 24.98 |
| | TRUNK OR TREAT SUPPLIES | GENERAL FUND | PARK MAINTENANCE | 20.11 |
| | | | TOTAL: | 53.91 |
| SOCAL AUTO & TRUCK PARTS INC. | PD CAR LIGHT BULB REPLACEM | GARAGE FUND | GARAGE | 16.13 |
| | SOCAL AUTO & TRUCK PARTS I | GARAGE FUND | GARAGE | 33.38 |
| | | | TOTAL: | 49.51 |
| ST. OF CALIFORNIA DEPT. OF JUSTICE | OCT. 2020 FINGERPRINT (APP | GENERAL FUND | NON-DEPARTMENTAL | 81.00 |
| | | | TOTAL: | 81.00 |
| NANCY K. BOHL INCORPORATED | CONTRACT SVCS. OCT. 2020 | GENERAL FUND | POLICE ADMINISTRATION | 760.00 |
| | | | TOTAL: | 760.00 |
| WEST PUBLISHING CORPORATION | DETECTIVES- SEPT. 2020 | GENERAL FUND | INVESTIGATION | 273.63 |
| | | | TOTAL: | 273.63 |
| TIME WARNER CABLE | CABLE SERVICES | GENERAL FUND | CITY MANAGER | 70.43 |
| | CABLE SERVICES- 11/20-12/2 | GENERAL FUND | COMMUNICATIONS TECHNOL | 133.67 |
| | | | TOTAL: | 204.10 |
| V & V MANUFACTURING, INC. | CAP PIECES FOR CHIEF/CAPTA | GENERAL FUND | PATROL | 222.18 |
| | POLICE OFFICER BADGE- TRAN | GENERAL FUND | PATROL | 96.92 |
| | | | TOTAL: | 319.10 |
| VERIZON WIRELESS | MDC 1-8, 10/11/20-11/10/20 | GENERAL FUND | PATROL | 304.22 |
| | PD JETPACK, 10/11/20-11/10 | GENERAL FUND | PATROL | 76.02 |
| | CLO EQUIP., 10/11/20-11/10 | GENERAL FUND | COMMUNITY OUTREACH | 40.56 |
| | | | TOTAL: | 420.80 |
| VOYAGER FLEET SYSTEMS, INC. | FUEL | GARAGE FUND | GARAGE | 4,803.22 |
| | FUEL TAX CREDIT | GARAGE FUND | GARAGE | 270.54- |
| | | | TOTAL: | 4,532.68 |
| CHELSI WILSON | EDU.REIMBURSEMENT HRM/326T | GENERAL FUND | CITY MANAGER | 1,194.00 |
| | | | TOTAL: | 1,194.00 |
| WORLD TRADE PRINTING COMPANY | TRUNK OR TREAT BANNER | GENERAL FUND | SPECIAL EVENTS | 65.25 |
| | | | TOTAL: | 65.25 |

| VENDOR SORT KEY | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---|---|---|---|---|

| ========== FUND TOTALS ========== | | |
|---|---|---|
| 10 | GENERAL FUND | 93,673.44 |
| 50 | GARAGE FUND | 6,276.77 |
| 53 | TECHNOLOGY REPLACEMENT | 850.50 |
| 55 | CORONAVIRUS RELIEF FUND | 10,000.00 |
| | GRAND TOTAL: | 110,800.71 |

TOTAL PAGES: 5

SELECTION CRITERIA

SELECTION OPTIONS

| | |
|---|---|
| VENDOR SET: | 01-CITY OF LOS ALAMITOS |
| VENDOR: | All |
| CLASSIFICATION: | All |
| BANK CODE: | All |
| ITEM DATE: | 0/00/0000 THRU 99/99/9999 |
| ITEM AMOUNT: | 99,999,999.00CR THRU 99,999,999.00 |
| GL POST DATE: | 0/00/0000 THRU 99/99/9999 |
| CHECK DATE: | 12/02/2020 THRU 12/02/2020 |

PAYROLL SELECTION

| | |
|---|---|
| PAYROLL EXPENSES: | NO |
| EXPENSE TYPE: | N/A |
| CHECK DATE: | 0/00/0000 THRU 99/99/9999 |

PRINT OPTIONS

| | |
|---|---|
| PRINT DATE: | None |
| SEQUENCE: | By Vendor Sort |
| DESCRIPTION: | Distribution |
| GL ACCTS: | NO |
| REPORT TITLE: | WARRANTS 12/02/2020 |
| SIGNATURE LINES: | 0 |

PACKET OPTIONS

| | |
|---|---|
| INCLUDE REFUNDS: | YES |
| INCLUDE OPEN ITEM: | NO |

# MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

## REGULAR MEETING – November 16, 2020

### 1. CALL TO ORDER

The City Council met in Regular Session at 5:33 p.m., Monday, November 16, 2020, via videoconference, Mayor Murphy presiding. As a result of the State of Emergency in California due to the threat of COVID-19 and pursuant to Governor Newsom Executive Order N-25-20 issued on March 12, 2020, all members of the City Council attended via videoconference.

### 2. ROLL CALL

**Present:** Council Members: Doby, Grose, Hasselbrink, Mayor Pro Tem Chirco, Mayor Murphy

**Absent:** Council Members: None

**Present:** Staff: Chet Simmons, City Manager
Michael Daudt, City Attorney
Chris Kelley, City Engineer
Craig Koehler, Interim Finance Director
Emeline Noda, Acting Rec. and Community Srvc. Director
Ron Noda, Acting Deputy City Manager
Eric Nunez, Chief of Police
Windmera Quintanar, MMC, City Clerk
Ron Roberts, Orange County Fire Authority Battalion Chief
Chelsi Wilson, Executive Assistant/Benefits

### 3. CLOSED SESSION

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
**(Gov't Code § 54956.9):** New York Marine and General Insurance Company v. City of Los Alamitos, et. al., Superior Court of California, County of Orange, Case No: 30-2020-01158337-CU-PO-CJC.

**B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Pursuant to Government Code Section 54957(b)(1)
Public Employee Title: City Manager – Annual Performance Evaluation

**C. CONFERENCE WITH LABOR NEGOTIATOR**
Pursuant to Government Code Section 54957.6
Agency Negotiator: Richard Murphy, Mayor
Unrepresented Employee: Chet Simmons, City Manager

City Attorney Daudt read the items aloud.

**RECESS**
The City Council recessed into Closed Session at 5:33 p.m.

**RECONVENE**
The City Council reconvened in Regular Session at 6:13 p.m.

City Attorney Daudt stated there was no reportable action.

**4. PLEDGE OF ALLEGIANCE**
Mayor Murphy led the Pledge of Allegiance.

**INVOCATION**
Council Member Hasselbrink gave the Invocation.

**5. PRESENTATIONS**

Mayor Murphy and the City Council received the listed presentations.

**A. Presentation of Certificate of Recognition to the Police Department for its Investigative Work Regarding the Storage Unit Burglary of Casa Youth Shelter**

**B. Presentation of the Excellence in Government Finance Award from the Government Finance Officers Association to Interim Finance Director Craig Koheler**

**C. Presentation by Sergeant Chris Lee Regarding the Homeless Liaison Officer Program**

**D. Presentation by Orange County Sanitation District Providing a Project Overview for the Los Alamitos Trunk Sewer**

**6. ORAL COMMUNICATIONS**
At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

City Clerk Quintanar stated there were no requests for Oral Communications.

**7. COUNCIL ANNOUNCEMENTS**
At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Dopy reported attendance at Coffee with a Cop and the Human Relations Committee.

Council Member Grose reported attendance at the following events: graveside service for Ed Bremel; Active Transportation workshop; Orange County Council of Governments meeting; Trunk or Treat; Regional Military Affairs Commission; Southern California Council of Government meeting; CLEO meeting on transparency; BBQ for Veterans at Legion Hall; and, City Selection Committee where he was appointed to Orange County Transportation Authority, District 2 seat. He spoke regarding the upcoming West-Comm meeting, Chamber of Commerce Virtual Conference, RHNA Housing Authority, and requested and received an update on Los Al TV-3.

Council Member Hasselbrink reported attendance at Trunk or Treat and Drive in Movies at the Los Alamitos Youth Baseball field. She reported on the two injured firefighters and provided information for their Candle Light Vigil.

Mayor Pro Tem Chirco reported attendance at the Drive in Movies at the Los Alamitos Youth Baseball field and the Orange County Library Advisory Board meeting. He requested the Fiscal Sustainability Pledge be added to the January agenda.

Mayor Murphy encouraged residents to apply for the Commission openings in the City.

## 8. ITEMS FROM THE CITY MANAGER

City Manager Simmons requested a COVID-19 briefing after the Council meeting to discuss the Governor's recent announcement. He encouraged residents to apply for upcoming Commission openings, advised of the upcoming Flu Shot Clinic, and requested Council pull item 10D.

Gov announcement today new restrictions requesting COVID briefing folliwng council meeting. Commission vacancies occurring, encourage public to put in for spots. Accepting accepting aplicaiton till decement 7th. Flu shot clini on the 18th from 9-11 a.m. drive through.

Item D pull and rework into a future Council Meeting.

Acting Recreation and Community Services Director Noda spoke regarding the upcoming Donation Toy Drive, Film and Food Festival, Winter Wonderland, and Holiday Decorating contest.

## 9. WARRANTS

Motion/Second: Hasselbrink/Grose
Unanimously Carried: The City Council ratified the Warrants for November 16, 2020 in the amount of $800,927.76 and authorized the City Manager to approve such expenditures as are legally due and within an unexhausted balance of an appropriation against which the same may be charged for the time period of November 17, 2020 to December 20, 2020.

**ROLL CALL**

| | |
|---|---|
| Mayor Murphy | Aye |
| Mayor Pro Tem Chirco | Aye |
| Council Member Doby | Aye |
| Council Member Grose | Aye |
| Council Member Hasselbrink | Aye |

## 10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Mayor Murphy tabled item 10D per Staff's request.

Mayor Pro Tem Chirco recused himself from item 10F.

**ROLL CALL**

| | |
|---|---|
| Mayor Murphy | Aye |
| Mayor Pro Tem Chirco | Aye (recused from item 10F) |
| Council Member Doby | Aye |
| Council Member Grose | Aye |
| Council Member Hasselbrink | Aye |

**A. Approval of Minutes (City Clerk)**

Approved the City Council Regular Minutes of October 19, 2020.

**B. Resolution No. 2020-34– Adopting the June 30, 2020 Measure M2 Expenditure Report (Finance)**

Each agency that receives Measure M2 funds is required by the Orange County Transportation Authority (OCTA) to adopt via resolution an annual Expenditure Report to account for the use of Measure M2 funds.

The City Council adopted Resolution No. 2020-34, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2020".

**C. Resolution No. 2020-35 – Annual Investment Policy (Finance)**

This report outlined the City's Investment Policy, which provides the guidelines for prudent investment of the City's idle or reserve cash and outlines the policies essential to ensuring the safety and financial strength of the City's investment portfolio.

The City Council adopted Resolution No. 2020-35, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE STATEMENT OF INVESTMENT POLICY DATED NOVEMBER 2020."

**E. Treasurer's Quarterly Investment Report – September 2020 (Finance)**

The item for City Council consideration was receipt of the Treasurer's Quarterly Investment Report.

The City Council received and filed the Treasurer's Quarterly Investment Report – September 2020.

**F. Professional Services Agreement with Bordin Semmer LLP (Administration)**

The purpose of this report was to seek approval for a Professional Services Agreement with Bordin Semmer, LLP to retain defense counsel to represent the City in claims or lawsuits filed against the City.

Mayor Pro Tem Chirco recused himself.

The City Council authorized the Mayor to execute the Professional Services Agreement with Bordin-Semmer, LLP to represent the City in connection with future defense lawsuits.

**G. Disposal of Surplus Equipment (Development Services)**

This item set forth a recommendation to dispose of surplus equipment.

The City Coucnil declared the listed equipment as surplus and authorize its disposal in accordance with Los Alamitos Municipal Code, Section 2.60.020.

**H. Approval of the Request for Proposals (RFP) 2020-05 and Authorization to Bid for Annual Park and Landscape Maintenance Services (Development Services)**

This report facilitated the solicitation of bids for contractual services for the maintenance, removal and replacement of trees within the City's community forest.

The City Council:

1. Approve the Request for Proposals (RFP) 2020-05 for annual Park and Landscape Maintenance Services which shall include litter pick-up, weed removal, mowing, edging, trimming, and sweeping (blowing) of public parks and maintenance of landscaped areas throughout the City; and,

2. Authorize Staff to advertise and solicit bid proposals.

**I. Notice of Completion (NOC) for the Community Center Americans with Disabilities Acts (ADA) Improvements Project (CIP No. 19/20-05) (Development Services)**

The Community Center ADA Improvements Project upgraded two ADA ramps and portions of sidewalk within the City's Community Center parking lot area in order to provide ADA compliance. Staff is recommending that City Council accept the work as completed, direct filing of the Notice of Completion, and authorize retention release as prescribed by the California Public Contract Code.

The City Council:

1. Accept as complete the construction for the Community Center ADA Improvements Project (CIP No. 19/20-05) by Golden State Constructors; and,

2. Direct the City Clerk to record the Notice of Completion/Final Report with the County Recorder's Office; and,

3. Authorize Staff to release the 5% retention to the contractor, in the amount of $1,682.50, thirty-five (35) days after recordation of the Notice of Completion.

**J. Approval of Request for Proposals (RFP) 2020-04 for a HCD LEAP Grants Program Consultant (Development Services)**

This item recommended approval of a request for proposals for contractual services from a HCD LEAP Grants Program Consultant.

The City Council:

1. Approve the Request for Proposals (RFP) 2020-04 for the hiring of an HCD LEAP Grants Program Consultant; and,

2. Authorize Staff to advertise and solicit bid proposals.

**End of Consent Calendar**

**Items Pulled from Consent Calendar**

**D. Resolution 2020-36 – Minimum Wage Increase (Finance)**
This report addresses the state-wide minimum wage increase that becomes effective January 1, 2021.

Mayor Murphy tabled this item per Staff's request.

Recommendation: Adopt Resolution No. 2020-36, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING THE HOURLY RATE SCHEDULE EFFECTIVE JANUARY 1, 2021 AND REPEALING EXHIBIT B FROM RESOLUTION NO. 2019-39."

**11. ADJOURNMENT**
The City Council adjourned to Monday, December 14, 2020 at 7:10 p.m.

Richard D. Murphy, Mayor

Attest:

Windmera Quintanar, MMC, City Clerk

# City of Los Alamitos
## CITY COUNCIL AGENDA REPORT

**MEETING DATE: December 14, 2020 ITEM NUMBER: 10B**

**To:** **Mayor Richard D. Murphy & Members of City Council**

**Via:** **Chet Simmons, City Manager**

**From:** **Windmera Quintanar, MMC, City Clerk**

**Subject:** **Declaring and Certifying the Results of the November 3, 2020 General Municipal Election**

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**SUMMARY**

This report provides a certified statement of the vote from the County of Orange Registrar of Voters regarding the General Municipal Election and request Council recite the facts of the election and declare the results.


**RECOMMENDATION**

Adopt Resolution No. 2020-37, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 3, 2020, DECLARING THE RESULT, AND SUCH OTHER MATTERS AS PROVIDED BY LAW".

**BACKGROUND**

Pursuant to Resolution Nos. 2020-24, 2020-25, and 2020-26, a General Municipal Election was held on November 3, 2020, for three Members of the City Council in District 1, District 2, and District 3 for the full term of four years. Additionally, on July 20, 2020 the City Council approved inclusion of Measure Y, a one & one-half cent (1.5%) Sales Tax (Transactions and Use), on the November 3, 2020 ballot per Resolution 2020-24. The election was conducted and canvassed by the Orange County Registrar of Voters.

**DISCUSSION**

The California Elections Code Section 10263(b) states, “For a consolidated election, the governing body shall meet at its usual place of meeting no later than the next regularly scheduled City Council meeting following presentation of the 28-day canvass of the returns, or at a special meeting called for this purpose, to declare the results and to install the newly elected officers.”

On November 25, 2020, the Registrar of Voters certified the results of the election. The outcome resulted in the election of Tanya Doby – District 1, Ron Bates – District 2, Jordan Nefulda – District 3, and passage of Measure Y.

Per Elections Code Section 10264, upon the completion of the canvass and before installing the new officers, the City Council shall adopt a resolution reciting the fact of the election and declaring the elected persons with the highest number of votes cast for each office.

## FISCAL IMPACT

None.

Prepared by: Windmera Quintanar, MMC, City Clerk
Approved by: Chet Simmons, City Manager

# RESOLUTION NO. 2020-37

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 3, 2020, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW**

**WHEREAS**, a General Municipal Election was held and conducted in the City of Los Alamitos, California, on Tuesday, November 3, 2020, as required by law; and,

**WHEREAS**, notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the City of Los Alamitos Charter; and,

**WHEREAS**, the County Election Department canvassed the returns of the election and has certified the results to this City Council, the results are received, attached and made a part hereof as "Exhibit A".

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:**

SECTION 1. That the whole number of votes cast in the precincts except vote by mail voter ballots and provisional ballots was 1,214. That the whole number of vote by mail voter ballots, including provisional ballots, cast in the City was 5,056, making a total of 6,270 votes cast in the City.

SECTION 2. That the names of persons voted for at the election for Member of the City Council are as follows: District 1 – Tanya Doby and Dean Grose; District 2 – Ron Bates and Kate Hallman; and District 3 – Jordan B. Nefulda.

SECTION 3. That the measure voted upon at the election is as follows: Measure Y – Quality of Life, 911 Police Response, Business/Job Protection Measure.

SECTION 4. That the number of votes given at each vote center and the number of votes given in the City to each of the persons above named for the respective offices for which the persons were candidates and for and against the measure were as listed in Exhibit "A" attached.

SECTION 5. The City Council does declare and determine that: Tanya Doby was elected as a Member of the City Council, District 1 for the full term of four years; Ron Bates was elected as a Member of the City Council, District 2 for the full term of four years; and, Jordan B. Nefulda was elected as a Member of the City Council, District 3 for the full term of four years.

SECTION 6. That as a result of the election, a majority of the voters voting on the

measure relating to One & One-Half Cent (1.5%) Sales Tax (Transactions And Use) did vote in favor of it, and that the measure was carried, and shall be deemed adopted and ratified.

SECTION 7. The City Clerk shall enter on the records of the City Council of the City, a statement of the result of the election, showing: (1) The whole number of votes cast in the City; (2) The names of the persons voted for; (3) The measure voted upon; (4) For what office each person was voted for; (5) The number of votes given at each precinct to each person, and for and against each measure; and, (6) The total number of votes given to each person, and for and against each measure.

SECTION 8. That the City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated; that the City Clerk shall also administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected shall then be inducted into the respective office to which they have been elected.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**PASSED, APPROVED AND ADOPTED** this 14th day of December, 2020.

_____
Richard D. Murphy, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA )

COUNTY OF ORANGE ) ss
CITY OF LOS ALAMITOS )

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 14th day of December, 2020, by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

# CERTIFIED STATEMENT OF THE VOTES CAST

at the

PRESIDENTIAL GENERAL ELECTION

NOVEMBER 3, 2020

in the

County of Orange, State of California

FILED _____, 2020

ALEX PADILLA, SECRETARY OF STATE

BY _____ DEPUTY

State of California)
) ss
County of Orange)

*I, Neal Kelley, Registrar of Voters of Orange County, do hereby certify that, in pursuance to the provisions of Elections Code Section 15300, et. seq., the within is a true and correct statement of the votes cast in this county at the Presidential General Election, as determined by the canvass of the returns of said election.*

*WITNESS my hand and Official Seal*

THIS 25TH DAY OF NOVEMBER, 2020

_____, REGISTRAR OF VOTERS

COUNTY OF ORANGE CALIFORNIA

**CERTIFICATE OF REGISTRAR OF VOTERS TO RESULT OF THE CANVASS OF THE PRESIDENTIAL GENERAL ELECTION RETURNS**

*STATE OF CALIFORNIA)*
*)ss.*
*COUNTY OF ORANGE )*

I, Neal Kelley, Registrar of Voters of Orange County, do hereby certify the following to be a full, true and correct Statement of the Vote, consolidated with the Presidential General Election held on November 3, 2020.

CITY OF LOS ALAMITOS

MEMBER OF THE CITY COUNCIL, DISTRICT 1

| | |
|---|---|
| TANYA DOBY | 517 |
| DEAN GROSE | 501 |

| | |
|---|---|
| ELECTION DAY VOTE CENTER BALLOTS CAST: | 214 |
| VOTE-BY-MAIL BALLOTS CAST: | 907 |
| TOTAL BALLOTS CAST: | 1,121 |

MEMBER OF THE CITY COUNCIL, DISTRICT 2

| | |
|---|---|
| RON BATES | 750 |
| KATE HALLMAN | 363 |

| | |
|---|---|
| ELECTION DAY VOTE CENTER BALLOTS CAST: | 225 |
| VOTE-BY-MAIL BALLOTS CAST: | 995 |
| TOTAL BALLOTS CAST: | 1,220 |

MEMBER OF THE CITY COUNCIL, DISTRICT 3

| | |
|---|---|
| JORDAN B. NEFULDA | 821 |

| | |
|---|---|
| ELECTION DAY VOTE CENTER BALLOTS CAST: | 255 |
| VOTE-BY-MAIL BALLOTS CAST: | 1,021 |
| TOTAL BALLOTS CAST: | 1,276 |

MEASURE Y

| | |
|---|---|
| YES | 3,060 |
| NO | 2,946 |

| | |
|---|---|
| ELECTION DAY VOTE CENTER BALLOTS CAST: | 1,214 |
| VOTE-BY-MAIL BALLOTS CAST: | 5,056 |
| TOTAL BALLOTS CAST: | 6,270 |

I hereby certify that the number of votes cast for each candidate and measure is as set forth above and appears in the Certified Statement of the Vote.

WITNESS my hand and Official Seal this 25th day of November, 2020.

NEAL KELLEY
Registrar of Voters
Orange County

## CITY OF LOS ALAMITOS Member, City Council, District 1

### Cumulative Totals

| Precinct | Registration | Ballots Cast | Turnout (%) | DEAN GROSE | TANYA DOBY |
|---|---|---|---|---|---|
| 33114 | 229 | 211 | 92.1 | 115 | 70 |
| 33118 | 1,036 | 874 | 84.4 | 356 | 443 |
| 33123 | 40 | 36 | 90.0 | 30 | 4 |
| **Early Vote Center Totals** | 1,305 | 0 | 0.0 | 0 | 0 |
| **Election Day Vote Center Totals** | 1,305 | 214 | 16.4 | 117 | 68 |
| **Vote by Mail Totals** | 1,305 | 907 | 69.5 | 384 | 449 |
| **Grand Totals** | 1,305 | 1,121 | 85.9 | 501 | 517 |

## CITY OF LOS ALAMITOS Member, City Council, District 1

### Early Vote Center Totals

| District | Registration | Ballots Cast | Turnout (%) | DEAN GROSE | TANYA DOBY |
|---|---|---|---|---|---|
| Orange County | 1,305 | 0 | 0.0 | 0 | 0 |
| Orange County | 1,305 | 0 | 0.0 | 0 | 0 |
| 47th Congressional District | 1,305 | 0 | 0.0 | 0 | 0 |
| 34th Senate District | 1,305 | 0 | 0.0 | 0 | 0 |
| 72nd Assembly District | 1,305 | 0 | 0.0 | 0 | 0 |
| 2nd Supervisorial District | 1,305 | 0 | 0.0 | 0 | 0 |
| Los Alamitos | 1,305 | 0 | 0.0 | 0 | 0 |
| Los Alamitos Ward Division 1 | 1,305 | 0 | 0.0 | 0 | 0 |
| State Board of Equalization (4th District) | 1,305 | 0 | 0.0 | 0 | 0 |
| County Board of Education Trustee Area 2 | 1,305 | 0 | 0.0 | 0 | 0 |
| North Orange County Community College District | 1,305 | 0 | 0.0 | 0 | 0 |
| North Orange County Community College District Trustee Area 1 | 1,305 | 0 | 0.0 | 0 | 0 |
| Los Alamitos Unified School District | 1,305 | 0 | 0.0 | 0 | 0 |
| Los Alamitos Unified School District Trustee Area 1 | 1,036 | 0 | 0.0 | 0 | 0 |
| Los Alamitos Unified School District Trustee Area 2 | 269 | 0 | 0.0 | 0 | 0 |
| Municipal Water District Of Orange County | 1,305 | 0 | 0.0 | 0 | 0 |
| Municipal Water District of Orange County Div 3 | 1,305 | 0 | 0.0 | 0 | 0 |
| Orange County Water District | 1,305 | 0 | 0.0 | 0 | 0 |
| Orange County Water District Division 4 | 1,305 | 0 | 0.0 | 0 | 0 |
| Rossmoor/Los Alamitos Area Sewer District | 1,265 | 0 | 0.0 | 0 | 0 |
| **Early Vote Center Totals** | 1,305 | 0 | 0.0 | 0 | 0 |

## CITY OF LOS ALAMITOS Member, City Council, District 1

### Election Day Vote Center Totals

| District | Registration | Ballots Cast | Turnout (%) | DEAN GROSE | TANYA DOBY |
|---|---|---|---|---|---|
| Orange County | 1,305 | 214 | 16.4 | 117 | 68 |
| Orange County | 1,305 | 214 | 16.4 | 117 | 68 |
| 47th Congressional District | 1,305 | 214 | 16.4 | 117 | 68 |
| 34th Senate District | 1,305 | 214 | 16.4 | 117 | 68 |
| 72nd Assembly District | 1,305 | 214 | 16.4 | 117 | 68 |
| 2nd Supervisorial District | 1,305 | 214 | 16.4 | 117 | 68 |
| Los Alamitos | 1,305 | 214 | 16.4 | 117 | 68 |
| Los Alamitos Ward Division 1 | 1,305 | 214 | 16.4 | 117 | 68 |
| State Board of Equalization (4th District) | 1,305 | 214 | 16.4 | 117 | 68 |
| County Board of Education Trustee Area 2 | 1,305 | 214 | 16.4 | 117 | 68 |
| North Orange County Community College District | 1,305 | 214 | 16.4 | 117 | 68 |
| North Orange County Community College District Trustee Area 1 | 1,305 | 214 | 16.4 | 117 | 68 |
| Los Alamitos Unified School District | 1,305 | 214 | 16.4 | 117 | 68 |
| Los Alamitos Unified School District Trustee Area 1 | 1,036 | 186 | 18.0 | 100 | 64 |
| Los Alamitos Unified School District Trustee Area 2 | 269 | 28 | 10.4 | 17 | 4 |
| Municipal Water District Of Orange County | 1,305 | 214 | 16.4 | 117 | 68 |
| Municipal Water District of Orange County Div 3 | 1,305 | 214 | 16.4 | 117 | 68 |
| Orange County Water District | 1,305 | 214 | 16.4 | 117 | 68 |
| Orange County Water District Division 4 | 1,305 | 214 | 16.4 | 117 | 68 |
| Rossmoor/Los Alamitos Area Sewer District | 1,265 | 205 | 16.2 | 108 | 68 |
| **Election Day Vote Center Totals** | 1,305 | 214 | 16.4 | 117 | 68 |

## CITY OF LOS ALAMITOS Member, City Council, District 1

### Vote by Mail Totals

| District | Registration | Ballots Cast | Turnout (%) | DEAN GROSE | TANYA DOBY |
|---|---|---|---|---|---|
| Orange County | 1,305 | 907 | 69.5 | 384 | 449 |
| Orange County | 1,305 | 907 | 69.5 | 384 | 449 |
| 47th Congressional District | 1,305 | 907 | 69.5 | 384 | 449 |
| 34th Senate District | 1,305 | 907 | 69.5 | 384 | 449 |
| 72nd Assembly District | 1,305 | 907 | 69.5 | 384 | 449 |
| 2nd Supervisorial District | 1,305 | 907 | 69.5 | 384 | 449 |
| Los Alamitos | 1,305 | 907 | 69.5 | 384 | 449 |
| Los Alamitos Ward Division 1 | 1,305 | 907 | 69.5 | 384 | 449 |
| State Board of Equalization (4th District) | 1,305 | 907 | 69.5 | 384 | 449 |
| County Board of Education Trustee Area 2 | 1,305 | 907 | 69.5 | 384 | 449 |
| North Orange County Community College District | 1,305 | 907 | 69.5 | 384 | 449 |
| North Orange County Community College District Trustee Area 1 | 1,305 | 907 | 69.5 | 384 | 449 |
| Los Alamitos Unified School District | 1,305 | 907 | 69.5 | 384 | 449 |
| Los Alamitos Unified School District Trustee Area 1 | 1,036 | 688 | 66.4 | 256 | 379 |
| Los Alamitos Unified School District Trustee Area 2 | 269 | 219 | 81.4 | 128 | 70 |
| Municipal Water District Of Orange County | 1,305 | 907 | 69.5 | 384 | 449 |
| Municipal Water District of Orange County Div 3 | 1,305 | 907 | 69.5 | 384 | 449 |
| Orange County Water District | 1,305 | 907 | 69.5 | 384 | 449 |
| Orange County Water District Division 4 | 1,305 | 907 | 69.5 | 384 | 449 |
| Rossmoor/Los Alamitos Area Sewer District | 1,265 | 880 | 69.6 | 363 | 445 |
| **Vote by Mail Totals** | 1,305 | 907 | 69.5 | 384 | 449 |

## CITY OF LOS ALAMITOS Member, City Council, District 1

### Grand Totals

| District | Registration | Ballots Cast | Turnout (%) | DEAN GROSE | TANYA DOBY |
|---|---|---|---|---|---|
| Orange County | 1,305 | 1,121 | 85.9 | 501 | 517 |
| Orange County | 1,305 | 1,121 | 85.9 | 501 | 517 |
| 47th Congressional District | 1,305 | 1,121 | 85.9 | 501 | 517 |
| 34th Senate District | 1,305 | 1,121 | 85.9 | 501 | 517 |
| 72nd Assembly District | 1,305 | 1,121 | 85.9 | 501 | 517 |
| 2nd Supervisorial District | 1,305 | 1,121 | 85.9 | 501 | 517 |
| Los Alamitos | 1,305 | 1,121 | 85.9 | 501 | 517 |
| Los Alamitos Ward Division 1 | 1,305 | 1,121 | 85.9 | 501 | 517 |
| State Board of Equalization (4th District) | 1,305 | 1,121 | 85.9 | 501 | 517 |
| County Board of Education Trustee Area 2 | 1,305 | 1,121 | 85.9 | 501 | 517 |
| North Orange County Community College District | 1,305 | 1,121 | 85.9 | 501 | 517 |
| North Orange County Community College District Trustee Area 1 | 1,305 | 1,121 | 85.9 | 501 | 517 |
| Los Alamitos Unified School District | 1,305 | 1,121 | 85.9 | 501 | 517 |
| Los Alamitos Unified School District Trustee Area 1 | 1,036 | 874 | 84.4 | 356 | 443 |
| Los Alamitos Unified School District Trustee Area 2 | 269 | 247 | 91.8 | 145 | 74 |
| Municipal Water District Of Orange County | 1,305 | 1,121 | 85.9 | 501 | 517 |
| Municipal Water District of Orange County Div 3 | 1,305 | 1,121 | 85.9 | 501 | 517 |
| Orange County Water District | 1,305 | 1,121 | 85.9 | 501 | 517 |
| Orange County Water District Division 4 | 1,305 | 1,121 | 85.9 | 501 | 517 |
| Rossmoor/Los Alamitos Area Sewer District | 1,265 | 1,085 | 85.8 | 471 | 513 |
| **Early Vote Center Totals** | 1,305 | 0 | 0.0 | 0 | 0 |
| **Election Day Vote Center Totals** | 1,305 | 214 | 16.4 | 117 | 68 |
| **Vote by Mail Totals** | 1,305 | 907 | 69.5 | 384 | 449 |
| **Grand Totals** | 1,305 | 1,121 | 85.9 | 501 | 517 |

## CITY OF LOS ALAMITOS Member, City Council, District 2

### Cumulative Totals

| Precinct | Registration | Ballots Cast | Turnout (%) | RON BATES | KATE HALLMAN |
|---|---|---|---|---|---|
| 33109 | 0 | 0 | 0.0 | 0 | 0 |
| 33122 | 862 | 784 | 91.0 | 556 | 176 |
| 33135 | 532 | 436 | 82.0 | 194 | 187 |
| **Early Vote Center Totals** | 1,394 | 0 | 0.0 | 0 | 0 |
| **Election Day Vote Center Totals** | 1,394 | 225 | 16.1 | 142 | 60 |
| **Vote by Mail Totals** | 1,394 | 995 | 71.4 | 608 | 303 |
| **Grand Totals** | 1,394 | 1,220 | 87.5 | 750 | 363 |

## CITY OF LOS ALAMITOS Member, City Council, District 2

### Early Vote Center Totals

| District | Registration | Ballots Cast | Turnout (%) | RON BATES | KATE HALLMAN |
|---|---|---|---|---|---|
| Orange County | 1,394 | 0 | 0.0 | 0 | 0 |
| Orange County | 1,394 | 0 | 0.0 | 0 | 0 |
| 47th Congressional District | 1,394 | 0 | 0.0 | 0 | 0 |
| 34th Senate District | 1,394 | 0 | 0.0 | 0 | 0 |
| 72nd Assembly District | 1,394 | 0 | 0.0 | 0 | 0 |
| 2nd Supervisorial District | 1,394 | 0 | 0.0 | 0 | 0 |
| Los Alamitos | 1,394 | 0 | 0.0 | 0 | 0 |
| Los Alamitos Ward Division 2 | 1,394 | 0 | 0.0 | 0 | 0 |
| State Board of Equalization (4th District) | 1,394 | 0 | 0.0 | 0 | 0 |
| County Board of Education Trustee Area 2 | 1,394 | 0 | 0.0 | 0 | 0 |
| Cerritos Community College Dist (OC Portion) | 0 | 0 | 0.0 | 0 | 0 |
| Cerritos Community College Dist - TA 4 | 0 | 0 | 0.0 | 0 | 0 |
| North Orange County Community College District | 1,394 | 0 | 0.0 | 0 | 0 |
| North Orange County Community College District Trustee Area 1 | 1,394 | 0 | 0.0 | 0 | 0 |
| ABC Unified School District | 0 | 0 | 0.0 | 0 | 0 |
| ABC Unified School District - TA 7 | 0 | 0 | 0.0 | 0 | 0 |
| Los Alamitos Unified School District | 1,394 | 0 | 0.0 | 0 | 0 |
| Los Alamitos Unified School District Trustee Area 1 | 532 | 0 | 0.0 | 0 | 0 |
| Los Alamitos Unified School District Trustee Area 2 | 862 | 0 | 0.0 | 0 | 0 |
| Municipal Water District Of Orange County | 1,394 | 0 | 0.0 | 0 | 0 |
| Municipal Water District of Orange County Div 3 | 1,394 | 0 | 0.0 | 0 | 0 |
| Orange County Water District | 1,394 | 0 | 0.0 | 0 | 0 |
| Orange County Water District Division 4 | 1,394 | 0 | 0.0 | 0 | 0 |
| Rossmoor/Los Alamitos Area Sewer District | 1,394 | 0 | 0.0 | 0 | 0 |
| **Early Vote Center Totals** | 1,394 | 0 | 0.0 | 0 | 0 |

## CITY OF LOS ALAMITOS Member, City Council, District 2

### Election Day Vote Center Totals

| District | Registration | Ballots Cast | Turnout (%) | RON BATES | KATE HALLMAN |
|---|---|---|---|---|---|
| Orange County | 1,394 | 225 | 16.1 | 142 | 60 |
| Orange County | 1,394 | 225 | 16.1 | 142 | 60 |
| 47th Congressional District | 1,394 | 225 | 16.1 | 142 | 60 |
| 34th Senate District | 1,394 | 225 | 16.1 | 142 | 60 |
| 72nd Assembly District | 1,394 | 225 | 16.1 | 142 | 60 |
| 2nd Supervisorial District | 1,394 | 225 | 16.1 | 142 | 60 |
| Los Alamitos | 1,394 | 225 | 16.1 | 142 | 60 |
| Los Alamitos Ward Division 2 | 1,394 | 225 | 16.1 | 142 | 60 |
| State Board of Equalization (4th District) | 1,394 | 225 | 16.1 | 142 | 60 |
| County Board of Education Trustee Area 2 | 1,394 | 225 | 16.1 | 142 | 60 |
| Cerritos Community College Dist (OC Portion) | 0 | 0 | 0.0 | 0 | 0 |
| Cerritos Community College Dist - TA 4 | 0 | 0 | 0.0 | 0 | 0 |
| North Orange County Community College District | 1,394 | 225 | 16.1 | 142 | 60 |
| North Orange County Community College District Trustee Area 1 | 1,394 | 225 | 16.1 | 142 | 60 |
| ABC Unified School District | 0 | 0 | 0.0 | 0 | 0 |
| ABC Unified School District - TA 7 | 0 | 0 | 0.0 | 0 | 0 |
| Los Alamitos Unified School District | 1,394 | 225 | 16.1 | 142 | 60 |
| Los Alamitos Unified School District Trustee Area 1 | 532 | 84 | 15.8 | 43 | 24 |
| Los Alamitos Unified School District Trustee Area 2 | 862 | 141 | 16.4 | 99 | 36 |
| Municipal Water District Of Orange County | 1,394 | 225 | 16.1 | 142 | 60 |
| Municipal Water District of Orange County Div 3 | 1,394 | 225 | 16.1 | 142 | 60 |
| Orange County Water District | 1,394 | 225 | 16.1 | 142 | 60 |
| Orange County Water District Division 4 | 1,394 | 225 | 16.1 | 142 | 60 |
| Rossmoor/Los Alamitos Area Sewer District | 1,394 | 225 | 16.1 | 142 | 60 |
| **Election Day Vote Center Totals** | 1,394 | 225 | 16.1 | 142 | 60 |

## CITY OF LOS ALAMITOS Member, City Council, District 2

### Vote by Mail Totals

| District | Registration | Ballots Cast | Turnout (%) | RON BATES | KATE HALLMAN |
|---|---|---|---|---|---|
| Orange County | 1,394 | 995 | 71.4 | 608 | 303 |
| Orange County | 1,394 | 995 | 71.4 | 608 | 303 |
| 47th Congressional District | 1,394 | 995 | 71.4 | 608 | 303 |
| 34th Senate District | 1,394 | 995 | 71.4 | 608 | 303 |
| 72nd Assembly District | 1,394 | 995 | 71.4 | 608 | 303 |
| 2nd Supervisorial District | 1,394 | 995 | 71.4 | 608 | 303 |
| Los Alamitos | 1,394 | 995 | 71.4 | 608 | 303 |
| Los Alamitos Ward Division 2 | 1,394 | 995 | 71.4 | 608 | 303 |
| State Board of Equalization (4th District) | 1,394 | 995 | 71.4 | 608 | 303 |
| County Board of Education Trustee Area 2 | 1,394 | 995 | 71.4 | 608 | 303 |
| Cerritos Community College Dist (OC Portion) | 0 | 0 | 0.0 | 0 | 0 |
| Cerritos Community College Dist - TA 4 | 0 | 0 | 0.0 | 0 | 0 |
| North Orange County Community College District | 1,394 | 995 | 71.4 | 608 | 303 |
| North Orange County Community College District Trustee Area 1 | 1,394 | 995 | 71.4 | 608 | 303 |
| ABC Unified School District | 0 | 0 | 0.0 | 0 | 0 |
| ABC Unified School District - TA 7 | 0 | 0 | 0.0 | 0 | 0 |
| Los Alamitos Unified School District | 1,394 | 995 | 71.4 | 608 | 303 |
| Los Alamitos Unified School District Trustee Area 1 | 532 | 352 | 66.2 | 151 | 163 |
| Los Alamitos Unified School District Trustee Area 2 | 862 | 643 | 74.6 | 457 | 140 |
| Municipal Water District Of Orange County | 1,394 | 995 | 71.4 | 608 | 303 |
| Municipal Water District of Orange County Div 3 | 1,394 | 995 | 71.4 | 608 | 303 |
| Orange County Water District | 1,394 | 995 | 71.4 | 608 | 303 |
| Orange County Water District Division 4 | 1,394 | 995 | 71.4 | 608 | 303 |
| Rossmoor/Los Alamitos Area Sewer District | 1,394 | 995 | 71.4 | 608 | 303 |
| **Vote by Mail Totals** | 1,394 | 995 | 71.4 | 608 | 303 |

## CITY OF LOS ALAMITOS Member, City Council, District 2

### Grand Totals

| District | Registration | Ballots Cast | Turnout (%) | RON BATES | KATE HALLMAN |
|---|---|---|---|---|---|
| Orange County | 1,394 | 1,220 | 87.5 | 750 | 363 |
| Orange County | 1,394 | 1,220 | 87.5 | 750 | 363 |
| 47th Congressional District | 1,394 | 1,220 | 87.5 | 750 | 363 |
| 34th Senate District | 1,394 | 1,220 | 87.5 | 750 | 363 |
| 72nd Assembly District | 1,394 | 1,220 | 87.5 | 750 | 363 |
| 2nd Supervisorial District | 1,394 | 1,220 | 87.5 | 750 | 363 |
| Los Alamitos | 1,394 | 1,220 | 87.5 | 750 | 363 |
| Los Alamitos Ward Division 2 | 1,394 | 1,220 | 87.5 | 750 | 363 |
| State Board of Equalization (4th District) | 1,394 | 1,220 | 87.5 | 750 | 363 |
| County Board of Education Trustee Area 2 | 1,394 | 1,220 | 87.5 | 750 | 363 |
| Cerritos Community College Dist (OC Portion) | 0 | 0 | 0.0 | 0 | 0 |
| Cerritos Community College Dist - TA 4 | 0 | 0 | 0.0 | 0 | 0 |
| North Orange County Community College District | 1,394 | 1,220 | 87.5 | 750 | 363 |
| North Orange County Community College District Trustee Area 1 | 1,394 | 1,220 | 87.5 | 750 | 363 |
| ABC Unified School District | 0 | 0 | 0.0 | 0 | 0 |
| ABC Unified School District - TA 7 | 0 | 0 | 0.0 | 0 | 0 |
| Los Alamitos Unified School District | 1,394 | 1,220 | 87.5 | 750 | 363 |
| Los Alamitos Unified School District Trustee Area 1 | 532 | 436 | 82.0 | 194 | 187 |
| Los Alamitos Unified School District Trustee Area 2 | 862 | 784 | 91.0 | 556 | 176 |
| Municipal Water District Of Orange County | 1,394 | 1,220 | 87.5 | 750 | 363 |
| Municipal Water District of Orange County Div 3 | 1,394 | 1,220 | 87.5 | 750 | 363 |
| Orange County Water District | 1,394 | 1,220 | 87.5 | 750 | 363 |
| Orange County Water District Division 4 | 1,394 | 1,220 | 87.5 | 750 | 363 |
| Rossmoor/Los Alamitos Area Sewer District | 1,394 | 1,220 | 87.5 | 750 | 363 |
| **Early Vote Center Totals** | 1,394 | 0 | 0.0 | 0 | 0 |
| **Election Day Vote Center Totals** | 1,394 | 225 | 16.1 | 142 | 60 |
| **Vote by Mail Totals** | 1,394 | 995 | 71.4 | 608 | 303 |
| **Grand Totals** | 1,394 | 1,220 | 87.5 | 750 | 363 |

## CITY OF LOS ALAMITOS Member, City Council, District 3

### Cumulative Totals

| Precinct | Registration | Ballots Cast | Turnout (%) | JORDAN B. NEFULDA |
|---|---|---|---|---|
| 33127 | 483 | 436 | 90.3 | 277 |
| 33128 | 1,003 | 840 | 83.7 | 544 |
| Early Vote Center Totals | 1,486 | 0 | 0.0 | 0 |
| Election Day Vote Center Totals | 1,486 | 255 | 17.2 | 164 |
| Vote by Mail Totals | 1,486 | 1,021 | 68.7 | 657 |
| Grand Totals | 1,486 | 1,276 | 85.9 | 821 |

## CITY OF LOS ALAMITOS Member, City Council, District 3

### Early Vote Center Totals

| District | Registration | Ballots Cast | Turnout (%) | JORDAN B. NEFULDA |
|---|---|---|---|---|
| Orange County | 1,486 | 0 | 0.0 | 0 |
| Orange County | 1,486 | 0 | 0.0 | 0 |
| 47th Congressional District | 1,486 | 0 | 0.0 | 0 |
| 34th Senate District | 1,486 | 0 | 0.0 | 0 |
| 72nd Assembly District | 1,486 | 0 | 0.0 | 0 |
| 2nd Supervisorial District | 1,486 | 0 | 0.0 | 0 |
| Los Alamitos | 1,486 | 0 | 0.0 | 0 |
| Los Alamitos Ward Division 3 | 1,486 | 0 | 0.0 | 0 |
| State Board of Equalization (4th District) | 1,486 | 0 | 0.0 | 0 |
| County Board of Education Trustee Area 2 | 1,486 | 0 | 0.0 | 0 |
| North Orange County Community College District | 1,486 | 0 | 0.0 | 0 |
| North Orange County Community College District Trustee Area 1 | 1,486 | 0 | 0.0 | 0 |
| Los Alamitos Unified School District | 1,486 | 0 | 0.0 | 0 |
| Los Alamitos Unified School District Trustee Area 1 | 1,003 | 0 | 0.0 | 0 |
| Los Alamitos Unified School District Trustee Area 3 | 483 | 0 | 0.0 | 0 |
| Municipal Water District Of Orange County | 1,486 | 0 | 0.0 | 0 |
| Municipal Water District of Orange County Div 3 | 1,486 | 0 | 0.0 | 0 |
| Orange County Water District | 1,486 | 0 | 0.0 | 0 |
| Orange County Water District Division 4 | 1,486 | 0 | 0.0 | 0 |
| Rossmoor/Los Alamitos Area Sewer District | 1,486 | 0 | 0.0 | 0 |
| **Early Vote Center Totals** | 1,486 | 0 | 0.0 | 0 |

## CITY OF LOS ALAMITOS Member, City Council, District 3

### Election Day Vote Center Totals

| District | Registration | Ballots Cast | Turnout (%) | JORDAN B. NEFULDA |
|---|---|---|---|---|
| Orange County | 1,486 | 255 | 17.2 | 164 |
| Orange County | 1,486 | 255 | 17.2 | 164 |
| 47th Congressional District | 1,486 | 255 | 17.2 | 164 |
| 34th Senate District | 1,486 | 255 | 17.2 | 164 |
| 72nd Assembly District | 1,486 | 255 | 17.2 | 164 |
| 2nd Supervisorial District | 1,486 | 255 | 17.2 | 164 |
| Los Alamitos | 1,486 | 255 | 17.2 | 164 |
| Los Alamitos Ward Division 3 | 1,486 | 255 | 17.2 | 164 |
| State Board of Equalization (4th District) | 1,486 | 255 | 17.2 | 164 |
| County Board of Education Trustee Area 2 | 1,486 | 255 | 17.2 | 164 |
| North Orange County Community College District | 1,486 | 255 | 17.2 | 164 |
| North Orange County Community College District Trustee Area 1 | 1,486 | 255 | 17.2 | 164 |
| Los Alamitos Unified School District | 1,486 | 255 | 17.2 | 164 |
| Los Alamitos Unified School District Trustee Area 1 | 1,003 | 184 | 18.3 | 127 |
| Los Alamitos Unified School District Trustee Area 3 | 483 | 71 | 14.7 | 37 |
| Municipal Water District Of Orange County | 1,486 | 255 | 17.2 | 164 |
| Municipal Water District of Orange County Div 3 | 1,486 | 255 | 17.2 | 164 |
| Orange County Water District | 1,486 | 255 | 17.2 | 164 |
| Orange County Water District Division 4 | 1,486 | 255 | 17.2 | 164 |
| Rossmoor/Los Alamitos Area Sewer District | 1,486 | 255 | 17.2 | 164 |
| **Election Day Vote Center Totals** | 1,486 | 255 | 17.2 | 164 |

## CITY OF LOS ALAMITOS Member, City Council, District 3

Vote by Mail
Totals

| District | Registration | Ballots Cast | Turnout (%) | JORDAN B. NEFULDA |
|---|---|---|---|---|
| Orange County | 1,486 | 1,021 | 68.7 | 657 |
| Orange County | 1,486 | 1,021 | 68.7 | 657 |
| 47th Congressional District | 1,486 | 1,021 | 68.7 | 657 |
| 34th Senate District | 1,486 | 1,021 | 68.7 | 657 |
| 72nd Assembly District | 1,486 | 1,021 | 68.7 | 657 |
| 2nd Supervisorial District | 1,486 | 1,021 | 68.7 | 657 |
| Los Alamitos | 1,486 | 1,021 | 68.7 | 657 |
| Los Alamitos Ward Division 3 | 1,486 | 1,021 | 68.7 | 657 |
| State Board of Equalization (4th District) | 1,486 | 1,021 | 68.7 | 657 |
| County Board of Education Trustee Area 2 | 1,486 | 1,021 | 68.7 | 657 |
| North Orange County Community College District | 1,486 | 1,021 | 68.7 | 657 |
| North Orange County Community College District Trustee Area 1 | 1,486 | 1,021 | 68.7 | 657 |
| Los Alamitos Unified School District | 1,486 | 1,021 | 68.7 | 657 |
| Los Alamitos Unified School District Trustee Area 1 | 1,003 | 656 | 65.4 | 417 |
| Los Alamitos Unified School District Trustee Area 3 | 483 | 365 | 75.6 | 240 |
| Municipal Water District Of Orange County | 1,486 | 1,021 | 68.7 | 657 |
| Municipal Water District of Orange County Div 3 | 1,486 | 1,021 | 68.7 | 657 |
| Orange County Water District | 1,486 | 1,021 | 68.7 | 657 |
| Orange County Water District Division 4 | 1,486 | 1,021 | 68.7 | 657 |
| Rossmoor/Los Alamitos Area Sewer District | 1,486 | 1,021 | 68.7 | 657 |
| **Vote by Mail Totals** | 1,486 | 1,021 | 68.7 | 657 |

## CITY OF LOS ALAMITOS Member, City Council, District 3

### Grand Totals

| District | Registration | Ballots Cast | Turnout (%) | JORDAN B. NEFULDA |
|---|---|---|---|---|
| Orange County | 1,486 | 1,276 | 85.9 | 821 |
| Orange County | 1,486 | 1,276 | 85.9 | 821 |
| 47th Congressional District | 1,486 | 1,276 | 85.9 | 821 |
| 34th Senate District | 1,486 | 1,276 | 85.9 | 821 |
| 72nd Assembly District | 1,486 | 1,276 | 85.9 | 821 |
| 2nd Supervisorial District | 1,486 | 1,276 | 85.9 | 821 |
| Los Alamitos | 1,486 | 1,276 | 85.9 | 821 |
| Los Alamitos Ward Division 3 | 1,486 | 1,276 | 85.9 | 821 |
| State Board of Equalization (4th District) | 1,486 | 1,276 | 85.9 | 821 |
| County Board of Education Trustee Area 2 | 1,486 | 1,276 | 85.9 | 821 |
| North Orange County Community College District | 1,486 | 1,276 | 85.9 | 821 |
| North Orange County Community College District Trustee Area 1 | 1,486 | 1,276 | 85.9 | 821 |
| Los Alamitos Unified School District | 1,486 | 1,276 | 85.9 | 821 |
| Los Alamitos Unified School District Trustee Area 1 | 1,003 | 840 | 83.7 | 544 |
| Los Alamitos Unified School District Trustee Area 3 | 483 | 436 | 90.3 | 277 |
| Municipal Water District Of Orange County | 1,486 | 1,276 | 85.9 | 821 |
| Municipal Water District of Orange County Div 3 | 1,486 | 1,276 | 85.9 | 821 |
| Orange County Water District | 1,486 | 1,276 | 85.9 | 821 |
| Orange County Water District Division 4 | 1,486 | 1,276 | 85.9 | 821 |
| Rossmoor/Los Alamitos Area Sewer District | 1,486 | 1,276 | 85.9 | 821 |
| **Early Vote Center Totals** | 1,486 | 0 | 0.0 | 0 |
| **Election Day Vote Center Totals** | 1,486 | 255 | 17.2 | 164 |
| **Vote by Mail Totals** | 1,486 | 1,021 | 68.7 | 657 |
| **Grand Totals** | 1,486 | 1,276 | 85.9 | 821 |

## Y-City of Los Alamitos

### Cumulative Totals

| Precinct | Registration | Ballots Cast | Turnout (%) | Yes | No |
|---|---|---|---|---|---|
| 33109 | 0 | 0 | 0.0 | 0 | 0 |
| 33114 | 229 | 211 | 92.1 | 98 | 103 |
| 33117 | 944 | 874 | 92.6 | 410 | 434 |
| 33118 | 1,036 | 874 | 84.4 | 479 | 360 |
| 33122 | 862 | 784 | 91.0 | 414 | 349 |
| 33123 | 40 | 36 | 90.0 | 8 | 28 |
| 33124 | 0 | 0 | 0.0 | 0 | 0 |
| 33126 | 1,433 | 1,284 | 89.6 | 585 | 658 |
| 33127 | 483 | 436 | 90.3 | 216 | 198 |
| 33128 | 1,003 | 840 | 83.7 | 382 | 401 |
| 33130 | 0 | 0 | 0.0 | 0 | 0 |
| 33131 | 6 | 6 | 100.0 | 3 | 1 |
| 33132 | 386 | 339 | 87.8 | 154 | 170 |
| 33133 | 0 | 0 | 0.0 | 0 | 0 |
| 33134 | 0 | 0 | 0.0 | 0 | 0 |
| 33135 | 532 | 436 | 82.0 | 239 | 172 |
| 33136 | 159 | 150 | 94.3 | 72 | 72 |
| 33137 | 0 | 0 | 0.0 | 0 | 0 |
| **Early Vote Center Totals** | 7,113 | 0 | 0.0 | 0 | 0 |
| **Election Day Vote Center Totals** | 7,113 | 1,214 | 17.1 | 562 | 594 |
| **Vote by Mail Totals** | 7,113 | 5,056 | 71.1 | 2,498 | 2,352 |
| **Grand Totals** | 7,113 | 6,270 | 88.1 | 3,060 | 2,946 |

Y-City of Los Alamitos

## Election Day Vote Center Totals

| District | Registration | Ballots Cast | Turnout (%) | Yes | No |
|---|---|---|---|---|---|
| Orange County | 7,113 | 1,214 | 17.1 | 562 | 594 |
| Orange County | 7,113 | 1,214 | 17.1 | 562 | 594 |
| 47th Congressional District | 7,113 | 1,214 | 17.1 | 562 | 594 |
| 34th Senate District | 7,113 | 1,214 | 17.1 | 562 | 594 |
| 72nd Assembly District | 7,113 | 1,214 | 17.1 | 562 | 594 |
| 2nd Supervisorial District | 7,113 | 1,214 | 17.1 | 562 | 594 |
| Los Alamitos | 7,113 | 1,214 | 17.1 | 562 | 594 |
| Los Alamitos Ward Division 1 | 1,305 | 214 | 16.4 | 112 | 90 |
| Los Alamitos Ward Division 2 | 1,394 | 225 | 16.1 | 99 | 116 |
| Los Alamitos Ward Division 3 | 1,486 | 255 | 17.2 | 133 | 105 |
| Los Alamitos Ward Division 4 | 1,433 | 264 | 18.4 | 109 | 144 |
| Los Alamitos Ward Division 5 | 1,495 | 256 | 17.1 | 109 | 139 |
| State Board of Equalization (4th District) | 7,113 | 1,214 | 17.1 | 562 | 594 |
| County Board of Education Trustee Area 2 | 7,113 | 1,214 | 17.1 | 562 | 594 |
| Cerritos Community College Dist (OC Portion) | 0 | 0 | 0.0 | 0 | 0 |
| Cerritos Community College Dist - TA 4 | 0 | 0 | 0.0 | 0 | 0 |
| North Orange County Community College District | 7,113 | 1,214 | 17.1 | 562 | 594 |
| North Orange County Community College District Trustee Area 1 | 7,113 | 1,214 | 17.1 | 562 | 594 |
| Cypress School District | 0 | 0 | 0.0 | 0 | 0 |
| Cypress School District Trustee Area E | 0 | 0 | 0.0 | 0 | 0 |
| Anaheim Union High School District | 0 | 0 | 0.0 | 0 | 0 |
| Anaheim Union High School District Trustee Area 5 | 0 | 0 | 0.0 | 0 | 0 |
| ABC Unified School District | 0 | 0 | 0.0 | 0 | 0 |
| ABC Unified School District - TA 7 | 0 | 0 | 0.0 | 0 | 0 |
| Los Alamitos Unified School District | 7,113 | 1,214 | 17.1 | 562 | 594 |
| Los Alamitos Unified School District Trustee Area 1 | 4,390 | 794 | 18.1 | 373 | 376 |
| Los Alamitos Unified School District Trustee Area 2 | 1,131 | 169 | 14.9 | 71 | 94 |
| Los Alamitos Unified School District Trustee Area 3 | 1,433 | 240 | 16.7 | 113 | 118 |
| Los Alamitos Unified School District Trustee Area 4 | 159 | 11 | 6.9 | 5 | 6 |
| Garden Grove Unified School District | 0 | 0 | 0.0 | 0 | 0 |
| Garden Grove Unified School District Trustee Area 1 | 0 | 0 | 0.0 | 0 | 0 |
| Municipal Water District Of Orange County | 7,113 | 1,214 | 17.1 | 562 | 594 |
| Municipal Water District of Orange County Div 3 | 7,113 | 1,214 | 17.1 | 562 | 594 |
| Orange County Water District | 7,113 | 1,214 | 17.1 | 562 | 594 |
| Orange County Water District Division 4 | 7,113 | 1,214 | 17.1 | 562 | 594 |
| Rossmoor/Los Alamitos Area Sewer District | 7,073 | 1,205 | 17.0 | 560 | 587 |
| **Election Day Vote Center Totals** | 7,113 | 1,214 | 17.1 | 562 | 594 |

## Y-City of Los Alamitos

### Vote by Mail Totals

| District | Registration | Ballots Cast | Turnout (%) | Yes | No |
|---|---|---|---|---|---|
| Orange County | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| Orange County | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| 47th Congressional District | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| 34th Senate District | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| 72nd Assembly District | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| 2nd Supervisorial District | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| Los Alamitos | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| Los Alamitos Ward Division 1 | 1,305 | 907 | 69.5 | 473 | 401 |
| Los Alamitos Ward Division 2 | 1,394 | 995 | 71.4 | 554 | 405 |
| Los Alamitos Ward Division 3 | 1,486 | 1,021 | 68.7 | 465 | 494 |
| Los Alamitos Ward Division 4 | 1,433 | 1,020 | 71.2 | 476 | 514 |
| Los Alamitos Ward Division 5 | 1,495 | 1,113 | 74.4 | 530 | 538 |
| State Board of Equalization (4th District) | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| County Board of Education Trustee Area 2 | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| Cerritos Community College Dist (OC Portion) | 0 | 0 | 0.0 | 0 | 0 |
| Cerritos Community College Dist - TA 4 | 0 | 0 | 0.0 | 0 | 0 |
| North Orange County Community College District | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| North Orange County Community College District Trustee Area 1 | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| Cypress School District | 0 | 0 | 0.0 | 0 | 0 |
| Cypress School District Trustee Area E | 0 | 0 | 0.0 | 0 | 0 |
| Anaheim Union High School District | 0 | 0 | 0.0 | 0 | 0 |
| Anaheim Union High School District Trustee Area 5 | 0 | 0 | 0.0 | 0 | 0 |
| ABC Unified School District | 0 | 0 | 0.0 | 0 | 0 |
| ABC Unified School District - TA 7 | 0 | 0 | 0.0 | 0 | 0 |
| Los Alamitos Unified School District | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| Los Alamitos Unified School District Trustee Area 1 | 4,390 | 2,979 | 67.9 | 1466 | 1385 |
| Los Alamitos Unified School District Trustee Area 2 | 1,131 | 862 | 76.2 | 449 | 386 |
| Los Alamitos Unified School District Trustee Area 3 | 1,433 | 1,076 | 75.1 | 516 | 515 |
| Los Alamitos Unified School District Trustee Area 4 | 159 | 139 | 87.4 | 67 | 66 |
| Garden Grove Unified School District | 0 | 0 | 0.0 | 0 | 0 |
| Garden Grove Unified School District Trustee Area 1 | 0 | 0 | 0.0 | 0 | 0 |
| Municipal Water District Of Orange County | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| Municipal Water District of Orange County Div 3 | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| Orange County Water District | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| Orange County Water District Division 4 | 7,113 | 5,056 | 71.1 | 2498 | 2352 |
| Rossmoor/Los Alamitos Area Sewer District | 7,073 | 5,029 | 71.1 | 2492 | 2331 |
| **Vote by Mail Totals** | 7,113 | 5,056 | 71.1 | 2,498 | 2,352 |

Y-City of Los Alamitos

## Grand Totals

| District | Registration | Ballots Cast | Turnout (%) | Yes | No |
|---|---|---|---|---|---|
| Orange County | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| Orange County | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| 47th Congressional District | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| 34th Senate District | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| 72nd Assembly District | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| 2nd Supervisorial District | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| Los Alamitos | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| Los Alamitos Ward Division 1 | 1,305 | 1,121 | 85.9 | 585 | 491 |
| Los Alamitos Ward Division 2 | 1,394 | 1,220 | 87.5 | 653 | 521 |
| Los Alamitos Ward Division 3 | 1,486 | 1,276 | 85.9 | 598 | 599 |
| Los Alamitos Ward Division 4 | 1,433 | 1,284 | 89.6 | 585 | 658 |
| Los Alamitos Ward Division 5 | 1,495 | 1,369 | 91.6 | 639 | 677 |
| State Board of Equalization (4th District) | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| County Board of Education Trustee Area 2 | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| Cerritos Community College Dist (OC Portion) | 0 | 0 | 0.0 | 0 | 0 |
| Cerritos Community College Dist - TA 4 | 0 | 0 | 0.0 | 0 | 0 |
| North Orange County Community College District | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| North Orange County Community College District Trustee Area 1 | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| Cypress School District | 0 | 0 | 0.0 | 0 | 0 |
| Cypress School District Trustee Area E | 0 | 0 | 0.0 | 0 | 0 |
| Anaheim Union High School District | 0 | 0 | 0.0 | 0 | 0 |
| Anaheim Union High School District Trustee Area 5 | 0 | 0 | 0.0 | 0 | 0 |
| ABC Unified School District | 0 | 0 | 0.0 | 0 | 0 |
| ABC Unified School District - TA 7 | 0 | 0 | 0.0 | 0 | 0 |
| Los Alamitos Unified School District | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| Los Alamitos Unified School District Trustee Area 1 | 4,390 | 3,773 | 85.9 | 1839 | 1761 |
| Los Alamitos Unified School District Trustee Area 2 | 1,131 | 1,031 | 91.2 | 520 | 480 |
| Los Alamitos Unified School District Trustee Area 3 | 1,433 | 1,316 | 91.8 | 629 | 633 |
| Los Alamitos Unified School District Trustee Area 4 | 159 | 150 | 94.3 | 72 | 72 |
| Garden Grove Unified School District | 0 | 0 | 0.0 | 0 | 0 |
| Garden Grove Unified School District Trustee Area 1 | 0 | 0 | 0.0 | 0 | 0 |
| Municipal Water District Of Orange County | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| Municipal Water District of Orange County Div 3 | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| Orange County Water District | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| Orange County Water District Division 4 | 7,113 | 6,270 | 88.1 | 3060 | 2946 |
| Rossmoor/Los Alamitos Area Sewer District | 7,073 | 6,234 | 88.1 | 3052 | 2918 |
| **Early Vote Center Totals** | 7,113 | 0 | 0.0 | 0 | 0 |
| **Election Day Vote Center Totals** | 7,113 | 1,214 | 17.1 | 562 | 594 |
| **Vote by Mail Totals** | 7,113 | 5,056 | 71.1 | 2,498 | 2,352 |
| **Grand Totals** | 7,113 | 6,270 | 88.1 | 3,060 | 2,946 |

# City of Los Alamitos
## CITY COUNCIL AGENDA REPORT

**MEETING DATE: December 14, 2020 ITEM NUMBER: 10C**

**To:** **Mayor Richard D. Murphy & Members of the City Council**

**Prepared By:** **David D. Cain, Fiscal Sustainability Manager**

**Via:** **Chet Simmons, City Manager**

**Subject:** **Resolutions and Agreements with California Department of Tax and Fee Administration (CDTFA) and HDL Companies Required for the Implementation, Collection, and Tracking of a New Local Transactions and Use (Sales) Tax**

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**SUMMARY**

The State of California considers the transactions tax to be a separate data base from the Bradley-Burns tax and requires separate agreements and resolutions with the California Department of Tax and Fee Administration (CDTFA). HDL Companies, the City's current sales and property tax consultant, will also require a new and separate agreement for the voter authorized new transaction and use tax. Once all documents have been submitted and processed by CDTFA, the CDTFA will start collecting the new tax on April 1, 2021.


**RECOMMENDATIONS**

1. Adopt Resolution No. 2020-38, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AUTHORIZING THE CITY MANAGER AND/OR FINANCE DIRECTOR TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL TRANSACTIONS AND USE TAX"; and,

2. Adopt Resolution No. 2020-39, entitled, "A RESOLUTION OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AUTHORIZING THE EXAMINATION OF TRANSACTIONS (SALES) AND USE TAX RECORDS"; and,

3. Authorize the City Manager to execute an agreement with Hinderliter de Llamas & Associates (HDL Companies) for transactions tax audit and information services;

4. Direct City staff to come back to City Council with a budget adjustment for the actual costs incurred by the California Department of Tax and Fee Administration

(CDTFA) for the transactions tax implementation during the mid-year financial update and a revised transaction tax revenue projection for the final quarter of the fiscal year.

## BACKGROUND AND DISCUSSION

The State of California considers the transactions tax to be a separate data base from the Bradley-Burns tax and requires separate agreements and resolutions with the California Department of Tax and Fee Administration (CDTFA). HDL Companies, the City's current sales and property tax consultant, will also require a new and separate agreement for the voter authorized new transaction and use tax. Once all documents have been submitted and processed by CDTFA (prior to January 4, 2021), the CDTFA will start collecting the new tax on April 1, 2021. The City will receive its first advance at the end of June, 2021. The full quarter's data will not be available until September, 2021.

In March, 2021 the CDTFA will send a letter to each registered business taxpayer in the region informing them of the new transaction tax requirements. They will also send press releases to the media and include an article in their quarterly Tax Information Bulletin which is received by most accountants and tax professionals. Early next year, a letter will be sent to all retail business owners in Los Alamitos via the Business License data base about the coming tax rate change.

All sales tax data is confidential and only authorized positions in the City are allowed to examine the records of the CDTFA. City Council action is required to name the authorized representatives of the City who may examine confidential sales, use and transactions taxes collected by the CDTFA. Section 7056 of the Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of CDTFA records and establishes criminal penalties for the unlawful disclosure of information contained in or derived from, the sales, use, and transactions records of the CDTFA.

The City Manager, and/or Director of Finance, or other officer or employee of the City designated in writing by the City Manager to the CDTFA is appointed via the attached resolution to represent the City with authority to examine those transactions and use tax records of the CDTFA for purposes related to the following governmental functions of the City :

a) City Administration;
b) Revenue management and budgeting;
c) Community and economic development;
d) Business License tax administration; and
e) Other related City financial administration.

The information obtained by examination of CDTFA records shall be used only for those governmental functions of the City of Los Alamitos. The resolution also authorizes the City Manager to sign the CDTFA Agreement for State Administration of City Transactions

and Use Tax and the Agreement for Preparation to Administer and Operate City's Transactions and Use Tax Ordinance.

The Preparatory Agreement with CDTFA requires that each City implementing a transactions and use tax will pay their share of CDTFA's preparatory costs to administer the new City tax based on actual costs as established by the Revenue and Taxation Code Section 7272. Actual charges to be billed include updating tax returns, programming for data processing, developing and adopting regulations, developing procedures, updating publications, notifying taxpayers, and other necessary costs as specified under section 11256 of the Government Code. It is anticipated that the cost will be lower than the cap authorized in the agreement due to the large number of California agencies (approximately 63 agencies – final number will be based on the final election certifications of each county) which will be implementing new transactions and use tax districts. However, CDTFA cannot provide the number to the participating agencies at this time.

HDL Companies is also designated by the same resolution to examine the transactions and use tax records of the CDTFA pertaining to transactions and use taxes collected for the City by the CDTFA. The person or entity designated by the resolution must meet all of the following conditions:

a) has an existing contract with the City to examine those transactions and use tax records;

b) is required by that contract to disclose information contained in, or derived from those transactions and use tax records only to the officer or employee authorized under Section 1 (or Section 2) of this resolution to examine the information;

c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract;

d) is prohibited by that contract from retaining the information contained in, or derived from those transactions and use tax records after that contract has expired.

HDL will begin a business to business review of the CDTFA data with the first download in September. HDL's experience has shown that the sooner the transaction tax is audited, the sooner the City gets to full compliance of the new tax.

**FISCAL IMPACT**

Specific costs associated with implementation of the transaction tax cannot be determined by CDTFA at this time. The agreement with CDTFA does places a cap on the implementation costs of no more than $175,000 for the City. However, it is anticipated based on the number of agencies that will be implementing a transaction tax that the shared costs should reduce the City's amount to much less than the maximum cap amount. Staff will request a budget amendment to cover the costs during the mid-

year budget review, since it is anticipated by that date CDTFA will have provided to the City the actual implementation charges.

The contract will HDL will be a $200 per month charge for the new 1.5% transaction city report and quarterly sales tax analysis. This city tax process is separate from the Bradley-Burns local 1.0% sales tax agreement and analysis. There will be a flat 25% fee for any audit finds, since most of the audit issues are related to non-payment rather than misallocations.

Prepared by: David D. Cain, Fiscal Sustainability Manager
Reviewed by: Craig Koehler, Interim Finance Director
Approved by: Chet Simmons, City Manager

*Attachments:*
1. *Resolution No. 2020-38 (Including Exhibit A: CDTFA Preparatory Agreement and Exhibit B: CDTFA Administrative Agreement & Transaction Tax Ordinance*
2. *Resolution No. 2020-39*
3. *Agreement with HDL for Transactions Tax Audit & Information Services*

**RESOLUTION NO. 2020-38**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA AUTHORIZING THE CITY MANAGER AND/OR FINANCE DIRECTOR TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL TRANSACTIONS AND USE TAX**

**WHEREAS**, on July 20, 2020, the City Council approved Ordinance No. 2020-06, subject to and contingent upon voter approval, amending the City Municipal Code and providing for a local transactions and use tax; and

**WHEREAS**, the California Department of Tax and Fee Administration (Department) administers and collects the transactions and use taxes for all applicable jurisdictions within the state; and,

**WHEREAS**, the Department will be responsible to administer and collect the transactions and use tax for the City; and,

**WHEREAS**, the Department requires that the City enter into a "Preparatory Agreement" and an "Administration Agreement" prior to implementation of said taxes, and,

**WHEREAS**, the Department requires that the City Council authorize the agreements.

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:**

SECTION 1. That the "Preparatory Agreement" attached as Exhibit A and the "Administrative Agreement" attached as Exhibit B are hereby approved and the City Manager and/or Finance Director is hereby authorized to execute each agreement.

SECTION 2. The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED, AND ADOPTED** this 14th day of December 2020.

_____
Richard D. Murphy, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA )
COUNTY OF ORANGE ) ss
CITY OF LOS ALAMITOS )

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 14th day of December, 2020, by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

# AGREEMENT FOR PREPARATION TO ADMINISTER AND OPERATE CITY'S TRANSACTIONS AND USE TAX ORDINANCE

In order to prepare to administer a transactions and use tax ordinance adopted in accordance with the provision of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code, the City of Los Alamitos, hereinafter called *City*, and the CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION, hereinafter called *Department*, do agree as follows:

1. The Department agrees to enter into work to prepare to administer and operate a transactions and use tax in conformity with Part 1.6 of Division 2 of the Revenue and Taxation Code which has been approved by a majority of the electors of the City and whose ordinance has been adopted by the City.

2. City agrees to pay to the Department at the times and in the amounts hereinafter specified all of the Department's costs for preparatory work necessary to administer the City's transactions and use tax ordinance. The Department's costs for preparatory work include costs of developing procedures, programming for data processing, developing and adopting appropriate regulations, designing and printing forms, developing instructions for the Department's staff and for taxpayers, and other appropriate and necessary preparatory costs to administer a transactions and use tax ordinance. These costs shall include both direct and indirect costs as specified in Section 11256 of the Government Code.

3. Preparatory costs may be accounted for in a manner which conforms to the internal accounting and personnel records currently maintained by the Department. The billings for costs may be presented in summary form. Detailed records of preparatory costs will be retained for audit and verification by the City.

4. Any dispute as to the amount of preparatory costs incurred by the Department shall be referred to the State Director of Finance for resolution, and the Director's decision shall be final.

5. Preparatory costs incurred by the Department shall be billed by the Department periodically, with the final billing within a reasonable time after the operative date of the ordinance. City shall pay to the Department the amount of such costs on or before the last day of the next succeeding month following the month when the billing is received.

6. The amount to be paid by City for the Department's preparatory costs shall not exceed one hundred seventy-five thousand dollars ($175,000) (Revenue and Taxation Code Section 7272.)

7. Communications and notices may be sent by first class United States mail. Communications and notices to be sent to the Department shall be addressed to:

California Department of Tax and Fee Administration
P.O. Box 942879 MIC: 27
Sacramento, California 94279-0027

Attention: Administrator
Local Revenue Branch

Communications and notices to be sent to City shall be addressed to:

City of Los Alamitos – Attention: City Manager

3191 Katella Ave

Los Alamitos, CA 90720

8. The date of this agreement is the date on which it is approved by the Department of General Services. This agreement shall continue in effect until the preparatory work necessary to administer City's transactions and use tax ordinance has been completed and the Department has received all payments due from City under the terms of this agreement.

| | |
|---|---|
| CITY OF LOS ALAMITOS | CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION |
| By _____ | By _____ |
| Chet Simmons | Administrator |
| City Manager | Local Revenue Branch |

(Rev. 11/17)

# AGREEMENT FOR STATE ADMINISTRATION OF CITY TRANSACTIONS AND USE TAXES

The City Council of the City of Los Alamitos has adopted, and the voters of the City of Los Alamitos (hereafter called "City" or "District") have approved by the required majority vote, the City of Los Alamitos Transactions and Use Tax Ordinance (hereafter called "Ordinance"), a copy of which is attached hereto. To carry out the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code and the Ordinance, the California State Department of Tax and Fee Administration, (hereinafter called the "Department") and the City do agree as follows:

## ARTICLE I

DEFINITIONS

Unless the context requires otherwise, wherever the following terms appear in the Agreement, they shall be interpreted to mean the following:

1. "District taxes" shall mean the transactions and use taxes, penalties, and interest imposed under an ordinance specifically authorized by Revenue and Taxation code Section 7285.9, and in compliance with Part 1.6, Division 2 of the Revenue and Taxation Code.

2. "City Ordinance" shall mean the City's Transactions and Use Tax Ordinance referred to above and attached hereto, Ordinance No.2020-06 as amended from time to time, or as deemed to be amended from time to time pursuant to Revenue and Taxation Code Section 7262.2.

## ARTICLE II

ADMINISTRATION AND COLLECTION
OF CITY TAXES

**A**. **Administration.** The Department and City agree that the Department shall perform exclusively all functions incident to the administration and operation of the City Ordinance.

**B. Other Applicable Laws.** City agrees that all provisions of law applicable to the administration and operation of the Department Sales and Use Tax Law which are not inconsistent with Part 1.6 of Division 2 of the Revenue and Taxation Code shall be applicable to the administration and operation of the City Ordinance. City agrees that money collected pursuant to the City Ordinance may be deposited into the State Treasury to the credit of the Retail Sales Tax Fund and may be drawn from that Fund for any authorized purpose, including making refunds, compensating and reimbursing the Department pursuant to Article IV of this Agreement, and transmitting to City the amount to which City is entitled.

**C. Transmittal of money.**

1. For the period during which the tax is in effect, and except as otherwise provided herein, all district taxes collected under the provisions of the City Ordinance shall be transmitted to City periodically as promptly as feasible, but not less often than twice in each calendar quarter.

2. For periods subsequent to the expiration date of the tax whether by City's self-imposed limits or by final judgment of any court of the State of California holding that City's ordinance is invalid or void, all district taxes collected under the provisions of the City Ordinance shall be transmitted to City not less than once in each calendar quarter.

3. Transmittals may be made by mail or electronic funds transfer to an account of the City designated and authorized by the City. A statement shall be furnished at least quarterly indicating the amounts withheld pursuant to Article IV of this Agreement.

**D. Rules.** The Department shall prescribe and adopt such rules and regulations as in its judgment are necessary or desirable for the administration and operation of the City Ordinance and the distribution of the district taxes collected thereunder.

**E. Preference.** Unless the payor instructs otherwise, and except as otherwise provided in this Agreement, the Department shall give no preference in applying money received for state sales and use taxes, state-administered local sales and use taxes, and district transactions and use taxes owed by a taxpayer, but shall apply moneys collected to the satisfaction of the claims of the State, cities, counties, cities and counties, redevelopment agencies, other districts, and City as their interests appear.

**F. Security.** The Department agrees that any security which it hereafter requires to be furnished by taxpayers under the State Sales and Use Tax Law will be upon such terms that it also will be available for the payment of the claims of City for district taxes owing to it as its interest appears. The Department shall not be required to change the terms of any security now held by it, and City shall not participate in any security now held by the Department.

**G. Records of the Department.**

When requested by resolution of the legislative body of the City under section 7056 of the Revenue and Taxation Code, the Department agrees to permit authorized personnel of the City to examine the records of the Department, including the name, address, and account number of each seller holding a seller's permit with a registered business location in the City, pertaining to the ascertainment of transactions and use taxes collected for the City. Information obtained by the City from examination of the Department's records shall be used by the City only for purposes related to the collection of transactions and use taxes by the Department pursuant to this Agreement.

**H. Annexation.** City agrees that the Department shall not be required to give effect to an annexation, for the purpose of collecting, allocating, and distributing District transactions and use taxes, earlier than the first day of the calendar quarter which commences not less than two months after notice to the Department. The notice shall include the name of the county or counties annexed to the extended City boundary. In the event the City shall annex an area, the boundaries of which are not coterminous with a county or counties, the notice shall include a description of the area annexed and two maps of the City showing the area annexed and the location address of the property nearest to the extended City boundary on each side of every street or road crossing the boundary.

## ARTICLE III

ALLOCATION OF TAX

**A. Allocation.** In the administration of the Department's contracts with all districts that impose transactions and use taxes imposed under ordinances, which comply with Part 1.6 of Division 2 of the Revenue and Taxation Code:

1. Any payment not identified as being in payment of liability owing to a designated district or districts may be apportioned among the districts as their interest appear, or, in the discretion of the Department, to all districts with which the Department has contracted using ratios reflected by the distribution of district taxes collected from all taxpayers.

2. All district taxes collected as a result of determinations or billings made by the Department, and all amounts refunded or credited may be distributed or charged to the respective districts in the same ratio as the taxpayer's self-declared district taxes for the period for which the determination, billing, refund or credit applies.

**B. Vehicles, Vessels, and Aircraft.** For the purpose of allocating use tax with respect to vehicles, vessels, or aircraft, the address of the registered owner appearing on the application for registration or on the certificate of ownership may be used by the Department in determining the place of use.

## ARTICLE IV

COMPENSATION

The City agrees to pay to the Department as the State's cost of administering the City Ordinance such amount as is provided for by law. Such amounts shall be deducted from the taxes collected by the Department for the City.

## ARTICLE V

MISCELLANEOUS PROVISIONS

**A. Communications.** Communications and notices may be sent by first class United States mail to the addresses listed below, or to such other addresses as the parties may from time to time designate. A notification is complete when deposited in the mail.

Communications and notices to be sent to the Department shall be addressed to:

California State Department of Tax and Fee Administration
P.O. Box 942879
Sacramento, California 94279-0027

Attention: Administrator
Local Revenue Branch

Communications and notices to be sent to the City shall be addressed to:

City of Los Alamitos – City Manager and/or Finance Director

3191 Katella Ave

Los Alamitos, CA 90720

**Unless otherwise directed, transmittals of payment of District transactions and use taxes will be sent to the address above.**

**B. Term.** The date of this Agreement is the date on which it is approved by the Department of General Services. The Agreement shall take effect on April 1, 2021. This Agreement shall continue until December 31 next following the expiration date of the City Ordinance, and shall thereafter be renewed automatically from year to year until the Department completes all work necessary to the administration of the City Ordinance and has received and disbursed all payments due under that Ordinance.

**C. Notice of Repeal of Ordinance.** City shall give the Department written notice of the repeal of the City Ordinance not less than 110 days prior to the operative date of the repeal.

## ARTICLE VI

ADMINISTRATION OF TAXES IF THE
ORDINANCE IS CHALLENGED AS BEING INVALID

**A. Impoundment of funds**.

1. When a legal action is begun challenging the validity of the imposition of the tax, the City shall deposit in an interest-bearing escrow account, any proceeds transmitted to it under Article II. C., until a court of competent jurisdiction renders a final and non-appealable judgment that the tax is valid.

2. If the tax is determined to be unconstitutional or otherwise invalid, the City shall transmit to the Department the moneys retained in escrow, including any accumulated interest, within ten days of the judgment of the trial court in the litigation awarding costs and fees becoming final and non-appealable.

**B. Costs of administration.** Should a final judgment be entered in any court of the State of California, holding that City's Ordinance is invalid or void, and requiring a rebate or refund to taxpayers of any taxes collected under the terms of this Agreement, the parties mutually agree that:

1. Department may retain all payments made by City to Department to prepare to administer the City Ordinance.

2. City will pay to Department and allow Department to retain Department's cost of administering the City Ordinance in the amounts set forth in Article IV of this Agreement.

3. City will pay to Department or to the State of California the amount of any taxes plus interest and penalties, if any, that Department or the State of California may be required to rebate or refund to taxpayers.

4. City will pay to Department its costs for rebating or refunding such taxes, interest, or penalties. Department's costs shall include its additional cost for developing procedures for processing the rebates or refunds, its costs of actually making these refunds, designing and printing forms, and developing instructions for Department's staff for use in making these rebates or refunds and any other costs incurred by Department which are reasonably appropriate or necessary to make those rebates or refunds. These costs shall include Department's direct and indirect costs as specified by Section 11256 of the Government Code.

5. Costs may be accounted for in a manner, which conforms to the internal accounting, and personnel records currently maintained by the Department. The billings for such costs may be presented in summary form. Detailed records will be retained for audit and verification by City.

6. Any dispute as to the amount of costs incurred by Department in refunding taxes shall be referred to the State Director of Finance for resolution and the Director's decision shall be final.

7. Costs incurred by Department in connection with such refunds shall be billed by Department on or before the 25th day of the second month following the month in which the judgment of a court of the State of California holding City's Ordinance invalid or void becomes final. Thereafter Department shall bill City on or before the 25th of each month for all costs incurred by Department for the preceding calendar month. City shall pay to Department the amount of such costs on or before the last day of the succeeding month and shall pay to Department the total amount of taxes, interest, and penalties refunded or paid to taxpayers, together with Department costs incurred in making those refunds.

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|---|---|
| CITY OF LOS ALAMITOS | CALIFORNIA STATE DEPARTMENT OF TAX AND FEE ADMINISTRATION |
| By _____ | By _____ |
| Chet Simmons | Administrator |
| City Manager | Local Revenue Branch |

# RESOLUTION NO. 2020-39

## A RESOLUTION OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AUTHORIZING THE EXAMINATION OF TRANSACTIONS (SALES) AND USE TAX RECORDS

**WHEREAS**, pursuant to Ordinance No. 2020-06 of City of Los Alamitos hereinafter called District and Section 7270 of the Revenue and Taxation Code, the District entered into a contract with the California Department of Tax and Fee Administration (CDTFA) to perform all functions incident to the administration and operation of the Transactions and Use Tax Ordinance; and,

**WHEREAS**, the District deems it desirable and necessary for authorized representatives of the District to examine confidential transactions and use tax records of the California Department of Tax and Fee Administration pertaining to transactions and use taxes collected by the Board for the District pursuant to that contract; and,

**WHEREAS**, Section 7056 of the Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of California Department of Tax and Fee Administration records and establishes criminal penalties for the unlawful disclosure of information contained in or derived from, the transactions and use tax records of the Board.

**NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:**

SECTION 1. That the City Manager, Finance Director, other officer or employee of the District designated in writing by the City Manager to the California Dept of Tax and Fee Administration (hereafter referred to as the CDTFA) is hereby appointed to represent the District with authority to examine transactions and use tax records of the CDTFA pertaining to transactions and use taxes collected for the District by the CDTFA pursuant to the contract between the District and the CDTFA. The information obtained by examination of CDTFA records shall be used only for purposes related to the collection of the District's transactions and use taxes by the CDTFA pursuant to the contract.

SECTION 2. That the City Manager, Finance Director or other officer or employee of the District designated in writing by the City Manager to the California Department of Tax and Fee Administration is hereby appointed to represent the District with authority to examine those transactions and use tax records of the Board for purposes related to the following governmental functions of the District:

a) City Administration
b) Revenue management and budgeting
c) Community and economic development
d) Business License tax administration
e) Other related City Financial administration

The information obtained by examination of CDTFA records shall be used only for those governmental functions of the District listed above.

SECTION 3. That Hinderliter, De Llamas and Associates (HDL Companies) is hereby designated to examine the transactions and use tax records of the California Department of Tax and Fee Administration pertaining to transactions and use taxes collected for the District by the Department. The person or entity designated by this section meets all of the following conditions:

a) has an existing contract with the District to examine those transactions and use tax records;
b) is required by that contract to disclose information contained in, or derived from those transactions and use tax records only to the officer or employee authorized under Section 1 (or Section 2) of this resolution to examine the information;
c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract;
d) is prohibited by that contract from retaining the information contained in or derived from those transactions and use tax records after that contract has expired.

SECTION 4. The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED, AND ADOPTED** this 14th day of December 2020.

_____
Richard D. Murphy, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA )
COUNTY OF ORANGE ) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 14th day of December 2020, by the following vote, to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

# AGREEMENT FOR TRANSACTIONS TAX AUDIT & INFORMATION SERVICES

This Agreement is made and entered into as of the 14th day of December, 2020 by and between the CITY OF LOS ALAMITOS hereinafter referred to as "CITY" and HINDERLITER, DE LLAMAS AND ASSOCIATES a California Corporation, hereinafter referred to as "CONTRACTOR".

## I. RECITALS

WHEREAS, transactions tax revenues can be increased through a system of continuous monitoring, identification and correction of allocation errors and reporting deficiencies, and

WHEREAS, an effective program of transactions and use tax management can provide for more accurate budget forecasting and financial planning; and

WHEREAS, CITY desires the combination of data entry, report preparation, and data analysis necessary to effectively manage its Measure "Y" transactions and use tax base the recovery of revenues either unreported or erroneously allocated to other jurisdictions; and

WHEREAS, CONTRACTOR has the programs, equipment and personnel required to deliver the transactions and use tax related services referenced herein;

THEREFORE, CITY and CONTRACTOR, for the consideration hereinafter described, mutually agree as follows:

## II. SERVICES

The CONTRACTOR shall perform the following services:

A. DEFICIENCY/ALLOCATION REVIEWS AND RECOVERY

1. CONTRACTOR shall conduct on-going reviews to identify and correct unreported transactions and use tax payments and distribution errors thereby generating previously unrealized revenue for the CITY. Said reviews shall include:

   (i) Comparison of county-wide local tax allocations to transactions tax for brick and mortar stores and other cash register-based businesses, where clearly all transactions are conducted on-site within the Measure "Y" CITY boundaries, and therefore subject to transactions tax.

   (ii) Review of any significant one-time use tax allocations to ensure that there is corresponding transaction tax payments for taxpayers with nexus within the CITY boundaries.

   (iii) Review of state-wide transactions tax allocations and patterns to identify any obvious errors and omissions.

   (iv) Identification and follow-up with any potentially large purchasers of supplies and equipment (e.g. hospitals, universities, manufacturing plants, agricultural operations, refineries) to ensure that their major vendors are properly reporting corresponding transactions tax payments to the Measure "Y" Transactions Tax District.

2. CONTRACTOR will initiate, where the probability of an error exists, contacts with the appropriate taxpayer management and accounting officials to verify

whether current tax receipts accurately reflect the local sales activity. Such contacts will be conducted in a professional and courteous manner so as to enhance CITY's relations with the business community.

3. CONTRACTOR shall prepare and submit to the Department of Tax and Fee Administration all information necessary to correct any allocation errors and deficiencies that are identified, and shall follow-up with the individual businesses and the California Department of Tax and Fee Administration to ensure that all back quarter payments due the CITY are recovered.

B. DATA BASE MANAGEMENT, REPORTS AND STAFF SUPPORT

1. CONTRACTOR shall establish a database containing all applicable Department of Tax and Fee Administration (CDTFA) registration data for each business within the Measure "Y" District boundaries holding a seller's permit account. Said database shall also identify the quarterly transactions and use tax allocations under each account for the most current and previous quarters where available.

2. CONTRACTOR shall provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified. Quarterly reconciliation worksheets to assist finance officer with budget forecasting will be included.

3. CONTRACTOR shall advise and work with CITY Staff on planning and economic questions related to maximizing revenues, preparation of revenue projections and general information on sales, transactions and use tax questions.

4. CONTRACTOR shall make available to CITY the HdL proprietary software program and Measure "Y" database containing all applicable registration and quarterly allocation information for CITY business outlets registered with the Department of Tax and Fee Administration. The database will be updated quarterly.

## III. CONFIDENTIALITY

Section 7056 of the State of California Revenue and Taxation code specifically limits the disclosure of confidential taxpayer information contained in the records of the California Department of Tax and Fee Administration. This section specifies the conditions under which CITY may authorize persons other than CITY officers and employees to examine State Sales, Use and Transactions Tax records.

The following conditions specified in Section 7056 (b), (1) of the State of California Revenue and Taxation Code are hereby made part of this agreement.

A. CONTRACTOR is authorized by this Agreement to examine sales, use or transactions and use tax records of the Department of Tax and Fee Administration provided to CITY pursuant to contract under the conditions established by the California Revenue and Taxation law.

B. CONTRACTOR is required to disclose information contained in, or derived from, those sales, use or transactions and use tax records only to an officer or employee of the CITY who is authorized by resolution to examine the information.

C. CONTRACTOR is prohibited from performing consulting services for a retailer, as defined in California Revenue & Taxation Code Section 6015, during the term of this Agreement.

D. CONTRACTOR is prohibited from retaining the information contained in, or derived from those sales or transactions and use tax records, after this Agreement has expired. Information obtained by examination of Department of Tax and Fee Administration records shall be used only for purposes related to collection of local sales and use tax or for other governmental functions of the CITY as set forth by resolution adopted pursuant to Section 7056 (b) of the Revenue and Taxation Code. The resolution shall designate the CONTRACTOR as a person, authorized to examine sales and use tax records and certify that this Agreement meets the requirements set forth above and in Section 7056 (b), (1) of the Revenue and Taxation Code.

## IV. CONSIDERATION

A. CONTRACTOR shall be paid **$200** monthly billed quarterly for the transaction district tax reports that we include with the quarterly sales tax analyses. CONTRACTOR shall be paid **25%** of the initial amount of new transactions or use tax revenue received by the CITY as a result of audit and recovery work performed by CONTRACTOR (hereafter referred to as "audit fees"). New revenue shall not include any amounts determined and verified by CITY or CONTRACTOR to be increment attributable to causes other than CONTRACTOR'S work pursuant to this agreement. In the event that CONTRACTOR is responsible for an increase in the tax reported by businesses already properly making tax payments to the CITY, it shall be CONTRACTOR'S responsibility to separate and support the incremental amount attributable to its efforts prior to the application of the audit fee. Said audit

fees will apply to state fund transfers received for those specific quarters identified as being missing and/or deficient following completion of the audit by CONTRACTOR and confirmation of corrections by the California Department of Tax and Fee Administration but shall not apply prospectively to any future quarter. CONTRACTOR shall provide CITY with an itemized quarterly invoice showing all formula calculations and amounts due for audit fees.

CONTRACTOR shall obtain prior approval from CITY for each specific business for which payment of audit fees will be expected. Said approval shall be deemed given when the City Manager or his/her designated representative, signs a Work Authorization form. CITY shall pay audit fees upon CONTRACTOR'S submittal of evidence of State fund transfers and payments to CITY from businesses identified in the audit and approved by the CITY.

B. Above sum shall constitute full reimbursement to CONTRACTOR for all direct and indirect expenses incurred by CONTRACTOR in performing audits including the salaries of CONTRACTOR'S employees, and travel expenses connected with contacting local and out-of-state businesses and the Department of Tax and Fee Administration Staff.

C. Extra work beyond the Scope of Services set forth in this agreement shall not be performed by CONTRACTOR or reimbursed or paid for by CITY unless such extra work is specifically authorized in writing by City Manager or his/her designated representative. CONTRACTOR shall be compensated for any additional services in the amounts and in the manner as agreed to by the CITY and CONTRACTOR at the time the CITY's written authorization is given to CONTRACTOR for the performance of said services.

D. Any invoices not paid in accordance with the Thirty (30) day payment terms, shall accrue monthly interest at a rate equivalent to ten percent (10%) per annum until paid.

E. CONTRACTOR unilaterally retains the right to divide any recovery bills in excess of $25,000 over a one (1) year period (Four (4) quarterly billings).

F. CONTRACTOR shall provide CITY with an itemized quarterly invoice showing all formula calculations and amounts due for the audit fee (including, without limitation, a detailed listing of any corrected misallocations), which shall be paid by CITY no later than 30 days following the invoice date.

## VI. CITY MATERIALS AND SUPPORT

CITY shall adopt a resolution in a form acceptable to the California Department of Tax and Fee Administration and in compliance with Section 7056 of the Revenue and Taxation Code, authorizing CONTRACTOR to examine the confidential sales, use, and transactions tax records of CITY. CITY further agrees to continue CONTRACTOR'S authorization to examine the confidential records of the CITY by maintaining CITY's name on the CITY Resolution until such time as all audit adjustments have been completed by the California Department of Tax and Fee Administration and audit fees due the CONTRACTOR have been paid.

## VII. LICENSE, PERMITS, FEES AND ASSESSENTS

CONTRACTOR shall obtain such licenses, permits and approvals (collectively the "Permits") as may be required by law for the performance of the services required by this Agreement. CITY shall assist CONTRACTOR in obtaining such Permits, and

CITY shall absorb all fees, assessments and taxes which are necessary for any Permits required to be issued by CITY.

## VIII. TERMINATION

This Agreement may be terminated for convenience by either party by giving 30 days written notice to the other of such termination and specifying the effective date thereof. Upon the presentation of such notice, CONTRACTOR shall continue to work through the date of termination. Upon termination as provided herein, CONTRACTOR shall be paid the value of all tax analysis and reporting work performed less payments previously made by CITY. In ascertaining the value of the work performed up to the date of termination, consideration shall be given to amounts due for any unpaid invoices, and to businesses identified by CONTRACTOR which make tax payments after termination of this Agreement as a result of CONTRACTOR'S work. After CITY receives said tax payments for such businesses, CONTRACTOR shall be paid the audit fees resulting from tax payments made by the business for back quarter reallocations. Compensation for any audit work previously authorized and satisfactorily performed shall be made at the times provided in the preceding section entitled "Consideration."

All documents, data, surveys and reports prepared by CONTRACTOR pursuant to this Agreement shall be considered the property of the CITY and upon payment for services performed by CONTRACTOR, such documents and other identified materials shall be delivered to CITY by CONTRACTOR.

## IX. INDEPENDENT CONTRACTOR

CONTRACTOR shall perform the services hereunder as an independent contractor and shall furnish such services in his own manner and method, and under no circumstances

or conditions shall any agent, servant, or employee of CONTRACTOR be considered as an employee of CITY.

## X. COOPERATIVE AGREEMENT

It is intended any other public agency (e.g., city, county, district, public authority, public agency, municipality, or other political subdivision of California) located in the state of California shall have an option to procure identical services as set forth in this Agreement. The CITY of Los Alamitos shall incur no responsibility, financial or otherwise, in connection with orders for services issued by another public agency. The participating public agency shall accept sole responsibility for securing services or making payments to the vendor.

## XI. NON-ASSIGNMENT

This Agreement is not assignable either in whole or in part by CONTRACTOR without the written consent of CITY.

## XII. ATTORNEY'S FEES

In the event a legal action is commenced to enforce any of the provisions of this Agreement, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees.

## XIII. GOVERNING LAW

The laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this Agreement and shall also govern the interpretation of this Agreement.

## XIV. INDEMNIFICATION

With respect to losses, claims, liens, demands and causes of action arising out of the CITY's use of the results of CONTRACTOR's services as provided to the City pursuant to this Agreement, CONTRACTOR hereby agrees to protect, defend, indemnify, and hold the CITY free and harmless from any and all losses, claims, liens, demands, and causes of action of every kind and character including, but not limited to, the amounts of judgments , penalties, interest, court costs, legal fees, and all other expenses incurred by the CITY arising in favor of any party, including claims, liens, debts, personal injuries, death, or damages to property (including employees or property of the CITY).

CITY hereby agrees to protect, defend, indemnify, and hold CONTRACTOR free and harmless from any and all losses, claims, liens, demands, and causes of action of every kind and character arising from CONTRACTOR's performance or lack of performance under this Agreement including, but not limited to, the amounts of judgments , penalties, interest, court costs, legal fees, and all other expenses incurred by CONTRACTOR arising in favor of any party, including claims, liens, debts, personal injuries, death, or damages to property (including employees or property of the CONTRACTOR).

Each party to this Agreement agrees to investigate, handle, respond to, provide defense for, and defend at its sole expense any such claims, demand, or suit for which it has agreed to indemnify the other party pursuant to this paragraph. Each party also agrees to bear all other costs and expenses related to its indemnity obligation, even if the claim or claims alleged are groundless, false, or fraudulent. This provision is not intended to create any cause of action in favor of any third party against CONTRACTOR or the CITY or to enlarge in any way the liability of CONTRACTOR or the CITY but is intended solely to provide for indemnification of each party from liability for damages

or injuries to third persons or property arising from this contract or agreement on the terms set forth in this paragraph.

## XV. NOTICE

All notices sent by a party under this Agreement shall be in writing and shall be deemed properly delivered to the other party as of the date of receipt, if received on a business day prior to 3:00 PM local time, or otherwise on the next business day after receipt, provided delivery occurs personally, by courier service, or by U.S. mail to the other party at its address set forth below, or to such other address as either party may, by written notice, designate to the other party. Notices to CONTRACTOR shall be sent to HINDERLITER, de LLAMAS and ASSOCIATES, 120 S State College Blvd., Suite 200, Brea, CA 92821; and notices to CITY shall be sent to CITY OF LOS ALAMITOS, c/o City Manager, 3191 Katella Avenue, Los Alamitos, CA 90720.

## XVI. ENTIRE AGREEMENT; ETC.

This Agreement expresses the full and complete understanding of the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous proposals, agreements, representations and understandings, whether written or oral, with respect to the subject matter. This Agreement may not be amended or modified except in writing signed by each of the parties hereto. This Agreement shall be construed as to its fair meaning and not strictly for or against either party. The headings hereof are descriptive only and not to be construed in interpreting the provisions hereof.

## XVII. COUNTERPARTS; AUTHORITY TO SIGN

This Agreement may be executed in any number of counterparts, each of which will constitute an original and all of which, when taken together, will constitute one

agreement. Any signature pages of this Agreement transmitted by facsimile or sent by email in portable document format (PDF) will have the same legal effect as an original executed signature page. Each of the persons signing on behalf of a party hereto represents that he or she has the right and power to execute this Agreement on such party's behalf.

(SIGNATURES ON FOLLOWING PAGE)

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date first above written by their respective officers duly authorized in that behalf.

CITY: CITY OF LOS ALAMITOS

_____

Chet Simmons, City Manager

CONTRACTOR:
HINDERLITER, DE LLAMAS & ASSOCIATES
A California Corporation

_____

Andrew Nickerson, President

APPROVED AS TO FORM:
CITY COUNSEL:

_____

Michael S. Daudt, City Attorney

# City of Los Alamitos
## CITY COUNCIL AGENDA REPORT

**MEETING DATE: December 14, 2020 ITEM NUMBER: 10D**

**To:** **Mayor Richard D. Murphy & Members of the City Council**

**Presented By:** **Craig Koehler, Interim Finance Director**

**Subject:** **Resolution 2020-40 – Minimum Wage Increase**

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**SUMMARY**

This report addresses the state-wide minimum wage increase that becomes effective January 1, 2021.

**RECOMMENDATION**

Adopt Resolution No. 2020-40, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING THE HOURLY RATE SCHEDULE EFFECTIVE JANUARY 1, 2021 AND REPEALING EXHIBIT A FROM RESOLUTION NO. 2019-39."

**BACKGROUND**

In 2016, Governor Jerry Brown signed Senate Bill 3 raising California's mandatory minimum wage to $15.00 per hour by 2022. The state saw its first increase in January 2017, as the mandatory minimum wage increased from $10.00 to $10.50 per hour. The mandatory minimum was increased in January 2018 from $10.50 to $11.00 per hour. Effective January 1, 2019, the mandatory minimum wage increased from $11.00 to $12.00 per hour. The mandatory minimum wage was increased again in January 2020 from $12.00 to $13.00 per hour. The City's hourly rate schedule needs to be updated to incorporate the 2021 minimum wage level of $14.00 per hour.

**DISCUSSION**

Effective January 1, 2021, the State mandated minimum wage will increase from $13.00 to $14.00 per hour. The City has 10 hourly classifications (Recreation Leader, Senior Recreation Leader, Recreation Specialist Lifeguard, Water Safety Instructor, Assistant Pool Manager, Water Safety Instructor II, Account Clerk, Administrative Intern, and Clerical Assistant) that need to be adjusted to meet the State mandated minimum wage.

## FISCAL IMPACT

Sufficient funds were budgeted in the adopted fiscal year 2020-21 budget in the Part Time Salary accounts for the Administrative Services and Recreation and Community Services Departments. Staff incorporated this scheduled wage increase into the original budget projections, so no budget amendment is necessary.

Prepared by: Craig Koehler, Interim Finance Director
Approved by: Chet Simmons, City Manager

*Attachments:* *1. Resolution No. 2020-40*
*2. Exhibit A – Hourly Rate Schedule*

**RESOLUTION NO. 2020-40**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING THE HOURLY RATE SCHEDULE EFFECTIVE JANUARY 1, 2021 AND REPEALING EXHIBIT A FROM RESOLUTION NO. 2019-39**

**WHEREAS,** in 2016, Governor Jerry Brown signed Senate Bill 3 raising California's mandatory minimum wage to $15.00 per hour by 2022; and,

**WHEREAS,** effective January 1, 2021, the mandatory minimum wage will increase from $13.00 to $14.00 per hour; and,

**WHEREAS,** the City's hourly rate schedule needs to be updated to incorporate the $14.00 per hour state mandated minimum wage.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:**

SECTION 1. The City Council of the City of Los Alamitos, California, finds that the above recitals are true and correct.

SECTION 2. The City of Los Alamitos hourly rate schedule is hereby amended and restated, effective January 1, 2021, to read as set forth in Exhibit "A," attached hereto.

SECTION 3. Effective January 1, 2020, this Resolution shall supersede and repeal Exhibit A from Resolution No. 2019-39.

SECTION 4. The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED, AND ADOPTED** this 14th day of December, 2020.

_____
Richard D. Murphy, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA )
COUNTY OF ORANGE ) ss
CITY OF LOS ALAMITOS )

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a Regular meeting of the City Council held on the 14th day of December 2020, by the following vote, to wit:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

Exhibit A

# CITY OF LOS ALAMITOS
## HOURLY RATE SCHEDULE
## Effective January 1, 2021

| CLASS CODE | CLASSIFICATION TITLE | STEP A | STEP B | STEP C | STEP D | STEP E |
|---|---|---|---|---|---|---|
| 905 | Recreation Leader | 14.00 | 14.70 | 15.44 | 16.21 | 17.02 |
| 921 | Senior Recreation Leader | 15.00 | 15.75 | 16.54 | 17.37 | 18.24 |
| 931 | Recreation Specialist | 15.80 | 16.59 | 17.41 | 18.29 | 19.20 |
| 955 | Community Services Coordinator | 18.50 | 19.43 | 20.40 | 21.42 | 22.49 |
| | | | | | | |
| 910 | Lifeguard | 14.00 | 14.70 | 15.44 | 16.21 | 17.02 |
| 925 | Water Safety Instructor I | 14.00 | 14.70 | 15.44 | 16.21 | 17.02 |
| 930 | Asst. Pool Manager/Sr. Lifeguard | 15.80 | 16.59 | 17.41 | 18.29 | 19.20 |
| 935 | Water Safety Instructor II | 15.00 | 15.75 | 16.54 | 17.37 | 18.24 |
| | | | | | | |
| 920 | Police Aide/Cadet | 15.30 | 16.07 | 16.87 | 17.71 | 18.60 |
| 945 | Police Investigator | 15.80 | 16.59 | 17.42 | 18.29 | 19.20 |
| 946 | Police Reserve | 15.80 | 16.59 | 17.42 | 18.29 | 19.20 |
| 965 | Police Recruit | 22.00 | | | | |
| 970 | Photo Enforcement Officer | 28.79 | 30.23 | 31.75 | 33.33 | 35.00 |
| 983 | Emergency Services Coordinator | 32.92 | 34.57 | 36.29 | 38.11 | 40.00 |
| | | | | | | |
| 940 | Account Clerk | 14.00 | 14.70 | 15.44 | 16.21 | 17.02 |
| 941 | Administrative Intern | 14.00 | 14.70 | 15.44 | 16.21 | 17.02 |
| 944 | Clerical Assistant | 14.00 | 14.70 | 15.44 | 16.21 | 17.02 |
| 947 | Receptionist | 15.64 | 16.42 | 17.24 | 18.11 | 19.00 |
| 960 | Maintenance Worker | 17.30 | 18.17 | 19.07 | 20.03 | 22.08 |
| 948 | Department Secretary | 22.83 | 23.98 | 25.17 | 26.43 | 27.76 |
| 971 | Code Enforcement Officer | 22.83 | 23.98 | 25.17 | 26.43 | 27.76 |
| 951 | Deputy City Clerk | 27.72 | 29.11 | 30.56 | 32.09 | 33.69 |
| 981 | Special Projects Coordinator | 38.20 | 40.11 | 42.12 | 44.22 | 46.44 |
| 982 | Fiscal Sustainability Manager | 47.44 | 52.18 | 56.92 | 61.03 | 66.40 |

# City of Los Alamitos
## CITY COUNCIL AGENDA REPORT

**MEETING DATE: December 14, 2020 ITEM NUMBER: 11A**

**To:** **Mayor Richard D. Murphy & Members of the City Council**

**Presented By:** **Michael S. Daudt, City Attorney**

**Subject:** **Resolution No. 2020-42 – Awarding the City Manager a Performance Based Incentive Bonus for Calendar Year 2020**


**SUMMARY**

The City Council evaluated the City Manager's performance during closed session on November 16, 2020. Pursuant to the City Manager's Employment Agreement, the City Manager may be entitled to up to a two percent (2%) annual performance based incentive bonus, which may be awarded at the sole discretion of the City.


**RECOMMENDATION**

Adopt Resolution No. 2020-42, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AWARDING THE CITY MANAGER A PERFORMANCE BASED INCENTIVE BONUS FOR CALENDAR YEAR 2020".

Pursuant to California Government Code section 54953(c)(3), an oral report summarizing the recommendation must be made in open session prior to the City Council taking final action on this item.

**BACKGROUND**

On January 21, 2020, the City Council and Chester C. Simmons entered into an Employment Agreement for Non-Represented Employee (City Manager) ("Employment Agreement"), which is incorporated herein by this reference. Section 3.3.3 of the Employment Agreement provides that the City Manager may be entitled to up to a two percent (2%) performance based incentive bonus at the end of each calendar year. Any such award is made in the sole and absolute discretion of the City Council.

## DISCUSSION

The City Council evaluated City Manager Simmons' performance and compensation during closed session on November 16, 2020 and provided direction concerning the performance based incentive. The City Council has determined that the City Manager has met or exceeded expectations during the 2020 calendar year, and is therefore eligible for an annual performance based incentive.

Since joining the City in January 2020, Mr. Simmons has demonstrated exemplary leadership and a managerial style that has been well received by City's staff and the community. Cultivating a "team-first" atmosphere, the City has been able accomplished a number of significant undertakings during Mr. Simmons' tenure, all while battling a global pandemic. While not an exhaustive list, some of Mr. Simmons accomplishments include:

- Working with the Budget Standing Committee to close a $1.35 million dollar budget shortfall, ensuring the continuation of vital City services and the adoption of a balanced budget without the use of the City's reserve funds. The implemented budget saving measures continue to hold and the City is projected to end the fiscal year in a positive position.

- Implemented a restructuring of the City's management and operational division in order to achieve effective oversight of the City's operations and services, while lowering the overall cost of service delivery.

- Successfully meet and conferred with the City's different bargaining units in order to address issues arising out of the budget shortfall and the COVID-19 pandemic. Labor relations are stable and all groups enjoy an open line of communication in order to quickly address any issues that may arise.

- Developed and implemented the City's emergency response to the current COVID-19 pandemic. Successfully transitioned all City operations to virtual/online access or into COVID-19 safe protocols while increasing the amount of programs, civic outreach, and municipally events available to the public. Some of these efforts include:

    - Implementing a robust communications/outreach effort to the City's residents and businesses regarding the virus and developed numerous Public Safety Announcements (PSA).
    - Initiating revisions to the City's regulatory practices in order to assist businesses in making the changes necessary to their operations to stay open in light of new State and County regulations.
    - Developing an economic development platform to assist businesses with access to federal, state, and local grant opportunities.
    - Partnering with other area agencies and local non-profits to stand up a food distribution center.
    - Secured the City's portion of the CARES Act funding in order to assist the City in its COVID-19 response.

- Continuing to develop and deploy new and innovative online content and COVID-19 safe programing for Los Alamitos residents.

- Improved the City's communication efforts to the public by implementing a targeted community outreach and feedback campaign, aimed at engaging Los Alamitos residents regarding the city services and the City's continuing goal to constantly elevate the quality of life for our residents.

- Initiated the City's Active Transportation Planning efforts with an aim of securing state and county grant funding to offset future City expenses.

Per the Employment Agreement, the City Council is required to evaluate the performance of the City Manager prior to the close of the calendar year.

The City Council desires to award a two percent (2%) 2020 performance based incentive bonus, totaling three thousand seven hundred and ninety-two dollars ($3,792.00), as reflected in Resolution No. 2020-42 (Attached). This performance based incentive bonus shall be provided as a lump sum payment and shall not be added to the City Manager's base salary.

## FISCAL IMPACT

Sufficient funds are available in the Fiscal Year 2020/2021 Budget to account for the aforementioned performance based incentive bonus.

Prepared by: Michael S. Daudt, City Attorney
Approved by: Chet Simmons, City Manager

*Attachment: 1. Resolution No. 2020-42*

# RESOLUTION NO. 2020-42

## A RESOLUTION OF CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AWARDING THE CITY MANAGER A PERFORMANCE BASED INCENTIVE BONUS FOR CALENDAR YEAR 2020

**WHEREAS,** on January 21, 2020, the City Council and Chester C. Simmons entered into that certain City of Los Alamitos Employment Agreement for Non-Represented Employee (City Manager) ("Employment Agreement"), which is incorporated herein by this reference; and,

**WHEREAS,** Section 3.3.3 of the Employment Agreement provides that the City Manager may be entitled to up to a two percent (2%) performance based incentive bonus at the end of each calendar year; and,

**WHEREAS,** pursuant to Government Code Sections 54957(b)(1) and 54957.6, the City Council convened in closed session on November 16, 2020 to evaluate the City Manager's performance and compensation; and,

**WHEREAS,** the City Council has determined that the City Manager has met or exceeded expectations during the 2020 calendar year, and is therefore eligible for a performance based incentive bonus.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:**

SECTION 1. The City Council of the City of Los Alamitos, California, finds that the above recitals are true and correct.

SECTION 2. The City Manager is hereby awarded a two percent (2%) performance based incentive bonus totaling three thousand seven hundred and ninety-two dollars ($3,792.00) for the period of January 21, 2020 to December 31, 2021. This performance based incentive bonus shall be provided as a lump sum payment and shall not be added to the City Manager's base salary.

SECTION 3. The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED, AND ADOPTED** this 14th day of December 2020.

_____
Richard D. Murphy, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA )
COUNTY OF ORANGE ) ss
CITY OF LOS ALAMITOS )

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 14th day of December, 2020, by the following vote, to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

# City of Los Alamitos
## CITY COUNCIL AGENDA REPORT

## MEETING DATE: December 14, 2020 ITEM NUMBER: 13A

**To:** **Mayor Richard D. Murphy & Members of the City Council**

**Presented By:** **Windmera Quintanar, MMC, City Clerk**

**Subject:** **City Council Reorganization**

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### SUMMARY

This report provides relevant information for the City Council's annual reorganization, by the election of Mayor and Mayor Pro Tem. The City's Charter requires roll call votes be taken for the election of these two Officers.

### RECOMMENDATION

Elect Officers for the position of Mayor and Mayor Pro Tem by roll call vote.

### BACKGROUND

Administrative Regulation 2.1, adopted on December 6, 2004, requires the elections for the Office of Mayor and the Office of Mayor Pro Tem occur annually at the first regular meeting in December. The Mayor and the Mayor Pro Tem serve at the pleasure of the City Council. The procedure states that the City Clerk shall conduct the election for the Office of Mayor. The newly elected Mayor shall then conduct the election for the Office of Mayor Pro Tem. Each election shall be conducted by a roll call vote of the City Council.

### DISCUSSION

The City Clerk will conduct the election for the Office of Mayor. The newly elected Mayor would then conduct the election for the Office of Mayor Pro Tem.

Nominations will be considered in the order received. A second is not required for nominations. The City's Charter requires roll call votes be taken for the election of these two Officers.

### FISCAL IMPACT

There is a nominal cost associated with this action, mainly for printing new business cards and name badges.

Submitted by: Windmera Quintanar, MMC, City Clerk
Approved by: Chet Simmons, City Manager

# City of Los Alamitos
## CITY COUNCIL AGENDA REPORT

**MEETING DATE: December 14, 2020 ITEM NUMBER: 13B**

**To:** **Mayor Richard D. Murphy & Members of the City Council**

**Presented By:** **Windmera Quintanar, MMC, City Clerk**

**Subject:** **City Council Member Appointments/Reappointments as Representatives to other Agencies and City Committees for 2021**

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**SUMMARY**

This report provides relevant information for the City Council's annual appointments/reappointments of Council Members as representatives to other Agencies.


**RECOMMENDATIONS**

1. Nominate and vote for appointments/reappointments regarding the Representatives to Other Agencies and City Committees; and,

2. Adopt Resolution No. 2020-41, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DESIGNATING AND APPOINTING ITS REPRESENTATIVE TO THE ORANGE COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS"; and,

3. Authorize the City Clerk to complete California Form 806, Agency Report of: Public Official Appointments and post on the City's website.

**BACKGROUND**

The City Council Members represent the City on various County and regional boards and committees. These external bodies range from the League of California Cities to the Orange County Transportation Authority. The issues and topics covered by these bodies range from housing to police dispatch services. Appointees serve as voting members on some of these boards and committees.

Traditionally, as a follow-up to the annual City Council reorganization, the City Council reviews its current appointments and considers new appointments and reappointments.

Each appointment can be considered individually and the appointment list can be voted on as a whole by the City Council.

Due to the Council's once a month meeting schedule and timing of other agencies installation of new members, it is prudent for Council to make its appointments in December.

Fair Political Practices Commission - Form 806

Form 806 is used to report additional compensation that officials receive when appointing themselves to positions on committees, boards or commissions of a public agency, special district, or joint powers agency or authority. The State of California Fair Political Practices Commission (FPPC) Regulation 18705.5 requires Council Members to recuse themselves from voting on non-City positions that receive a stipend of $250 or more per year. Should the City Council wish to vote for themselves on compensated committees, the City must post Form 806 regarding the appointments on the City's website.

The City is in compliance with this regulation and posts Form 806 on the website; therefore, it is not necessary for Council Members to recuse themselves from voting for themselves on compensated non-City positions.

## DISCUSSION

It would be appropriate for the City Council to review its current appointments and consider new appointments and reappointments. All City Council appointments should be reviewed and voted upon this evening. Items of interest are outlined below.

Orange County Mosquito and Vector Control District Board

In January 2020, the City Council appointed Council Member Doby to the Orange County Mosquito and Vector Control District Board (OCMVCD) for a two-year term. Her term will expire January 2022. No appointment is needed at this time.

The League of California Cities (LOCC) – State Division

The LOCC requires two separate appointments throughout the year; one for State meetings and one for the League's Annual Conference. The appointment being made at this time is for attendance at the State Division of the League of California Cities meetings. At a later date closer to the Annual Conference, an alternate and delegate will be appointed for the League's Annual Conference. Traditionally the Mayor is appointed as delegate and the Mayor Pro Tem is appointed as alternate.

Orange County Fire Authority (OCFA)

Council Member Hasselbrink is the City's current delegate. She was first appointed as the delegate to the OCFA Board of Directors December 2016 and served as the alternate in 2015. In her capacity as OCFA Board Member, Council Member Hasselbrink has served on the Executive Board, Claims & Settlement Committee, Fire Chief Selection Ad Hoc (completed), and Cost Control Ad Hoc. She has also served as the as the Vice Chair for the Budget & Finance Committee. She served as Board President in 2020.

Waste Hauler Ad Hoc Committee

City staff would like to create a Waste Hauler Ad Hoc Committee comprising of a member of the Traffic Commission, Planning Commission, and the Parks, Recreation, and Cultural Arts Commission, a member of City Council, and businesses in the City to provide feedback throughout the process of obtaining a qualified solid waste and recycling companies. Commissioner Murphy (Traffic Commission) and Commissioner DeBolt (Planning Commission) have been appointed and nominated for the Waste Hauler Ad Hoc Committee.

## FISCAL IMPACT

None.

Submitted by: Windmera Quintanar, MMC, City Clerk
Approved by: Chet Simmons, City Manager

*Attachments:*
1. *City Council Appointments including stipends (2020)*
2. *City Council Appointments including stipends (2021 Blank Worksheet)*
3. *Resolution 2020-41*
4. *Form 806*

# 2020 City Council Representatives to Other Agencies and Ad Hoc Committees

| AGENCY | MEETING INFORMATION | STIPEND INFORMATION | 2020 Delegate | 2020 Alternate |
|---|---|---|---|---|
| Orange County Fire Authority - Board of Directors<br>1 Fire Authority Road<br>Irvine, CA 92602<br>Contact: Sherry Wentz (714) 573-6040<br>Email: sherrywentz@ocfa.org | 6:00 p.m.<br>4th Thursday of every third month<br>All Board Members may serve on 1 of 3 Board appointed Committees. Appointments need to be adopted in a Council Resolution. | $100 per meeting, no more than 3 meetings/mo.<br>Limit of 1 stipend per day, paid quarterly<br>Delegate and Alternate both eligible for stipend; however, only 1 member paid per meeting | Hasselbrink | n/a |
| Orange County Sanitation District - Board of Directors<br>10844 Ellis Avenue<br>Fountain Valley, CA 92708<br>Contact: Kelly A. Lore (714) 593-7433<br>Email: klore@ocsd.com | 6:00 p.m.<br>4th Wednesday of Every Month<br>All Board Members may serve on Board Appointed Committees which meet monthly. | $212.50 per meeting, per day<br>Delegate and Alternate both eligible for stipend; however, only 1 member paid per meeting. Maximum meetings: Directors (6) Chairman (10) | Murphy | Grose |
| Orange County Mosquito Vector Control District<br>13001 Garden Grove Blvd.<br>Garden Grove, CA 92643<br>Contact: Tawnia Pett (714) 971-2421 x 166<br>Email: TPett@ocvector.org | 3:00 p.m.<br>3rd Thursday of every month<br>All Board Members may serve on 1 out of 5 Board appointed committees which meet as needed. | $100/per board meeting (used to be 100$ per month in lieu of travel)<br>Board Meetings Only | Doby<br>Appointed January 2020<br>Two year term | |
| League of California Cities - State Division<br>1400 K. Street, Suite 400<br>Sacramento, CA 95814<br>Contact: Megan Dunn (916) 658-8291<br>Email: mdunn@cacities.org | Annual Conference requires additional vote for Voting delegate and alternative. | Annual Membership Fee<br>No stipend | Muprhy | Chirco |
| City Selection Meeting<br>Administered by the OC Clerk of the Board<br>Contact: Jamie Ross (714) 834-2206<br>Email: jamie.ross@ocgov.com | City practice is to have the Mayor as the delegate and any member of the Council as the alternate. The appointment needs to be sent in writing. | No stipend | Murphy | Chirco |
| Orange County Library Advisory Board<br>345 E. Main Street<br>Tustin, CA 92780<br>Contact: Alejandro Martinez (714) 566-3011<br>Email: Alejandra.martinez@occr.ocgov.com | Meets 4 times a year (dates TBD)<br>Tustin Branch Library - Community Room | No stipend | Chirco | Murphy |
| West Cities Communications Center -JPA Board<br>911 Seal Beach Blvd.<br>Seal Beach, CA 90740<br>Contact: Stephanie Smith (562) 594-7232<br>Email: ssmith@west-comm.org | 4:30 p.m.<br>3rd Tuesday in May, and November. | No stipend | Grose | Murphy |

# 2020 City Council Committees

| AGENCY | MEETING INFORMATION | STIPEND INFORMATION | 2020 Delegate | 2020 Delegate |
|---|---|---|---|---|
| Budget Standing Committee | Meets on an As-Needed Basis<br>Standing Committee | No stipend | Chirco | Hasselbrink |
| | | | | |
| City Manager Appointment Ad-Hoc | Meets on an As-Needed Basis<br>Ad Hoc<br>Appointed by Minute Action on 7/14/19 | No stipend | Chirco | Hasselbrink |

# 2021 City Council Representatives to Other Agencies and Ad Hoc Committees

| AGENCY | MEETING INFORMATION | STIPEND INFORMATION | 2021 Delegate | 2021 Alternate |
|---|---|---|---|---|
| Orange County Fire Authority - Board of Directors<br>1 Fire Authority Road<br>Irvine, CA 92602<br>Contact: Sherry Wentz (714) 573-6040<br>Email: sherrywentz@ocfa.org | 6:00 p.m.<br>4th Thursday of every third month<br>All Board Members may serve on 1 of 3 Board appointed Committees. Appointments need to be adopted in a Council Resolution. | $100 per meeting, no more than 3 meetings/mo.<br>Limit of 1 stipend per day, paid quarterly<br>Delegate and Alternate both eligible for stipend; however, only 1 member paid per meeting | | n/a |
| Orange County Sanitation District - Board of Directors<br>10844 Ellis Avenue<br>Fountain Valley, CA 92708<br>Contact: Kelly A. Lore (714) 593-7433<br>Email: klore@ocsd.com | 6:00 p.m.<br>4th Wednesday of Every Month<br>All Board Members may serve on Board Appointed Committees which meet monthly. | $212.50 per meeting, per day<br>Delegate and Alternate both eligible for stipend; however, only 1 member paid per meeting. Maximum meetings: Directors (6) Chairman (10) | | |
| Orange County Mosquito Vector Control District<br>13001 Garden Grove Blvd.<br>Garden Grove, CA 92643<br>Contact: Tawnia Pett (714) 971-2421 x 166<br>Email: TPett@ocvector.org | 3:00 p.m.<br>3rd Thursday of every month<br>All Board Members may serve on 1 out of 5 Board appointed committees which meet as needed. | $100/per board meeting (used to be 100$ per month in lieu of travel)<br>Board Meetings Only | Doby<br>Appointed January 2020<br>Two year term | |
| League of California Cities - State Division<br>1400 K. Street, Suite 400<br>Sacramento, CA 95814<br>Contact: Megan Dunn (916) 658-8291<br>Email: mdunn@cacities.org | Annual Conference requires additional vote for Voting delegate and alternative. | Annual Membership Fee<br>No stipend | | |
| City Selection Meeting<br>Administered by the OC Clerk of the Board<br>Contact: Jamie Ross (714) 834-2206<br>Email: jamie.ross@ocgov.com | City practice is to have the Mayor as the delegate and any member of the Council as the alternate. The appointment needs to be sent in writing. | No stipend | | |
| Orange County Library Advisory Board<br>345 E. Main Street<br>Tustin, CA 92780<br>Contact: Alejandro Martinez (714) 566-3011<br>Email: Alejandra.martinez@occr.ocgov.com | Meets 4 times a year (dates TBD)<br>Tustin Branch Library - Community Room | No stipend | | |
| West Cities Communications Center -JPA Board<br>911 Seal Beach Blvd.<br>Seal Beach, CA 90740<br>Contact: Stephanie Smith (562) 594-7232<br>Email: ssmith@west-comm.org | 4:30 p.m.<br>3rd Tuesday in May, and November. | No stipend | | |

# 2021 City Council Committees

| AGENCY | MEETING INFORMATION | STIPEND INFORMATION | 2021 Delegate | Delegate |
|---|---|---|---|---|
| Budget Standing Committee | Meets on an As-Needed Basis<br>Standing Committee | No stipend | | |
| Waste Hauler Ad Hoc Committee | Meets on an As-Needed Basis<br>Ad Hoc<br>Created 12/14/20 | No stipend | | |

# Agency Report of: Public Official Appointments

Reset Page | Print Form

**A Public Document**

**1. Agency Name**

City of Los Alamitos

**Division, Department, or Region** *(If Applicable)*

**Designated Agency Contact** *(Name, Title)*

Windmera Quintanar, MMC, City Clerk

**Area Code/Phone Number**

(562) 431-3538

**E-mail**

wquintanar@cityoflosalamitos.org

**California Form 806**

For Official Use Only

Page 1 of 1

**Date Posted:** _____ *(Month, Day, Year)*

**2. Appointments**

| Agency Boards and Commissions | Name of Appointed Person | Appt Date and Length of Term | Per Meeting/Annual Salary/Stipend |
|---|---|---|---|
| Orange County Fire Authority - Board of Directors | Name: Hassel *(Last, First)*<br>Alternate, if any: n/a *(Last, First)* | 12 / 14 / 20 *Appt Date*<br>1 year *Length of Term* | *Per Meeting:* $ 100<br>*Estimated Annual:*<br>☐ $0-$1,000 ☐ $2,001-$3,000<br>☒ $1,001-$2,000 ☐ _____ *Other* |
| Orange County Sanitation District - Board of Directors | Name: _____ *(Last, First)*<br>Alternate, if any: _____ *(Last, First)* | 12 / 14 / 20 *Appt Date*<br>1 year *Length of Term* | *Per Meeting:* $ 212.50<br>*Estimated Annual:*<br>☐ $0-$1,000 ☒ $2,001-$3,000<br>☐ $1,001-$2,000 ☐ _____ *Other* |
| Orange County Mosquito and Vector Control District | Name: Doby, Tanya *(Last, First)*<br>Alternate, if any: n/a *(Last, First)* | 12 / 16 / 19 *Appt Date*<br>2 years *Length of Term* | *Per Meeting:* $ 100<br>*Estimated Annual:*<br>☐ $0-$1,000 ☐ $2,001-$3,000<br>☒ $1,001-$2,000 ☐ _____ *Other* |
| | Name: _____ *(Last, First)*<br>Alternate, if any: _____ *(Last, First)* | ___/___/___ *Appt Date*<br>_____ *Length of Term* | *Per Meeting:* $ _____<br>*Estimated Annual:*<br>☐ $0-$1,000 ☐ $2,001-$3,000<br>☐ $1,001-$2,000 ☐ _____ *Other* |

**3. Verification**

*I have read and understand FPPC Regulation 18702.5. I have verified that the appointment and information identified above is true to the best of my information and belief.*

| *Signature of Agency Head or Designee* | Windmera Quintanar, MMC *Print Name* | City Clerk *Title* | *(Month, Day, Year)* |
|---|---|---|---|

Comment: _____

# Agency Report of:
# Public Official Appointments

**California Form 806**

A Public Document

**Background**

This form is used to report additional compensation that officials receive when appointing themselves to positions on committees, boards, or commissions of another public agency or to a committee or position of the agency of which the public official is a member.

This form is required pursuant to FPPC Regulation 18702.5. Each agency must post on its website a single Form 806 which lists all the paid appointed positions to which an official will vote to appoint themselves. When there is a change in compensation or a new appointment, the Form 806 is updated to reflect the change. The form must be updated promptly as changes occur.

**Instructions**

This form must be posted prior to a vote (or consent item) to appoint a governing board member if the appointee will participate in the decision and the appointment results in additional compensation to the appointee.

FPPC Regulation 18702.5 provides that as long as the public is informed prior to a vote, an official may vote to hold another position even when the vote results in additional compensation.

**Part 1. Agency Identification**

Identify the agency name and information on who should be contacted for information.

**Part 2. Appointments**

Identify the name of the other agency, board or commission. List the name of the official, and an alternate, if any.

List the appointment date and the length of term the agency official will serve. Disclose the stipend provided per meeting and the estimated annual payment. The annual salary is an estimate as it will likely vary depending upon the number of meetings. It is not necessary to revise the estimate at the end of the calendar year.

**Part 3. Verification**

The agency head or his/her designee must sign the verification.

**Frequently Asked Questions (FAQs)**

1. When does an agency need to complete the Form 806?

   A Form 806 is required when an agency's board members vote to appoint a board member to serve on another governmental agency or position of the agency of which the official is a member and will receive additional compensation.

2. The city council votes to serve as the city's housing authority, a separate entity. Will the Form 806 be required?

   If the council members receive additional compensation for serving on the housing authority, the Form 806 is required.

3. Are appointments made by a governing board to appoint one of its members to serve as an officer of that board for additional pay (e.g., mayor) required to be disclosed on Form 806?

   No. FPPC Regulation 18702.5(b)(6) exempts from this requirement decisions to fill a position on the body of which the official is a member (such as a councilmember being appointed as mayor) despite an increase in compensation.

4. In determining the income, must the agency include mileage reimbursements, travel payments, health benefits, and other compensation?

   No. FPPC Regulation 18702.5 requires only the amount of the stipend or salary to be reported.

5. Which agency must post the Form 806?

   The agency that is voting to appoint a public official must post the Form 806 on its website. The agency that the official will serve as a member is not required to post the Form 806. The form is not sent to the FPPC.

6. When must the Form 806 be updated?

   The Form 806 should be amended promptly upon any of the following circumstances: (1) the number of scheduled meetings is changed, (2) there is a change in the compensation paid to the members, (3) there is a change in membership on the board or commission, or (4) there is a new appointment to a new agency.

7. If officials choose to recuse themselves from the decision and leave the room when a vote is taken to make an appointment, must the Form 806 be completed?

   No. The Form 806 is only required to identify those officials that will vote on an appointment in which the official will also receive additional compensation.

**Privacy Information Notice**

Information requested by the FPPC is used to administer and enforce the Political Reform Act. Failure to provide information may be a violation subject to penalties. All reports are public records available for inspection and reproduction. Direct questions to FPPC's General Counsel, Fair Political Practices Commission, 1102 Q Street, Suite 3000, Sacramento, CA 95811.

# Agency Report of: Public Official Appointments Continuation Sheet

Reset Page | Print Form

**California Form 806**
**A Public Document**



## 1. Agency Name

City of Los Alamitos

**Date Posted:** _____ *(Month, Day, Year)*

## 2. Appointments

| Agency Boards and Commissions | Name of Appointed Person | Appt Date and Length of Term | Per Meeting/Annual Salary/Stipend |
|---|---|---|---|
| | ▸Name _____ *(Last, First)*<br>Alternate, if any _____ *(Last, First)* | ▸ _____/_____/_____ *Appt Date*<br>▸ _____ *Length of Term* | ▸ *Per Meeting:* $ _____<br>▸ *Estimated Annual:*<br>☐ $0-$1,000 ☐ $2,001-$3,000<br>☐ $1,001-$2,000 ☐ _____ *Other* |
| | ▸Name _____ *(Last, First)*<br>Alternate, if any _____ *(Last, First)* | ▸ _____/_____/_____ *Appt Date*<br>▸ _____ *Length of Term* | ▸ *Per Meeting:* $ _____<br>▸ *Estimated Annual:*<br>☐ $0-$1,000 ☐ $2,001-$3,000<br>☐ $1,001-$2,000 ☐ _____ *Other* |
| | ▸Name _____ *(Last, First)*<br>Alternate, if any _____ *(Last, First)* | ▸ _____/_____/_____ *Appt Date*<br>▸ _____ *Length of Term* | ▸ *Per Meeting:* $ _____<br>▸ *Estimated Annual:*<br>☐ $0-$1,000 ☐ $2,001-$3,000<br>☐ $1,001-$2,000 ☐ _____ *Other* |
| | ▸Name _____ *(Last, First)*<br>Alternate, if any _____ *(Last, First)* | ▸ _____/_____/_____ *Appt Date*<br>▸ _____ *Length of Term* | ▸ *Per Meeting:* $ _____<br>▸ *Estimated Annual:*<br>☐ $0-$1,000 ☐ $2,001-$3,000<br>☐ $1,001-$2,000 ☐ _____ *Other* |
| | ▸Name _____ *(Last, First)*<br>Alternate, if any _____ *(Last, First)* | ▸ _____/_____/_____ *Appt Date*<br>▸ _____ *Length of Term* | ▸ *Per Meeting:* $ _____<br>▸ *Estimated Annual:*<br>☐ $0-$1,000 ☐ $2,001-$3,000<br>☐ $1,001-$2,000 ☐ _____ *Other* |
| | ▸Name _____ *(Last, First)*<br>Alternate, if any _____ *(Last, First)* | ▸ _____/_____/_____ *Appt Date*<br>▸ _____ *Length of Term* | ▸ *Per Meeting:* $ _____<br>▸ *Estimated Annual:*<br>☐ $0-$1,000 ☐ $2,001-$3,000<br>☐ $1,001-$2,000 ☐ _____ *Other* |

**RESOLUTION NO. 2020-41**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DESIGNATING AND APPOINTING ITS 2021 REPRESENTATIVE TO THE ORANGE COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS**

**WHEREAS**, the City, as a "member" of the Orange County Fire Authority Joint Powers Authority (JPA) is entitled to appoint a representative director ("Director") to the Orange County Fire Authority's Board of Directors; and,

**WHEREAS**, each member agency, by resolution of its governing body, shall designate and appoint one representative to act as its Director on the Authority Board of Directors, except the County whose Board of Supervisors shall appoint two representatives to act as its Directors; and,

**WHEREAS**, each Director shall be a current elected member of the governing body; and,

**WHEREAS**, each Director shall hold office until the selection of a successor by the appointing body; and,

**WHEREAS**, each Director is to serve at the pleasure of his or her appointing body and may be removed at any time, with or without cause, at the sole discretion of that appointing body; and,

**WHEREAS**, any vacancy shall be filled in the same manner as the original appointment of a Director.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:**

SECTION 1. The City Council of the City of Los Alamitos, California, finds that the above recitals are true and correct.

SECTION 2. Does hereby designate and appoint Council Member _____ _____ as a Director to the Orange County Fire Authority Board of Directors.

SECTION 3. The City Clerk shall certify as to the adoption of this Resolution.

**PASSED, APPROVED, AND ADOPTED** this 14th day of December, 2020.

_____

, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA )
COUNTY OF ORANGE ) ss
CITY OF LOS ALAMITOS )

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 14th day of December, 2020, by the following vote, to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk