

CITY OF LOS ALAMITOS

3191 Katella Avenue Los Alamitos, CA 90720

AGENDA PARKS, RECREATION, AND CULTURAL ARTS COMMISSION REGULAR MEETING

August 5, 2020 – 6:00 p.m.

SAFETY ALERT – NOTICE REGARDING COVID-19

Due to COVID-19, the City of Los Alamitos Parks, Recreation and Cultural Arts Commission on July 1, 2020 will be conducted by videoconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20. The public may access the meeting electronically or telephonically.

Pursuant to Executive Orders and given the current health concerns, members of the public may not attend the meeting in person. Members of the public can access the meeting by phone by dialing +1 (301) 715-8592 and enter the Meeting ID: 858 5375 5544. Your microphone will be disabled upon entry for the duration of the meeting.

The public can submit comments to rnoda@cityoflosalamitos.org with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGENDA ITEM." Comments **received by 12:00 p.m.** will be compiled, provided to the Parks, Recreation and Cultural Arts Commission and made available to the public before the start of the meeting. Staff will not read email comments at the meeting but the official record will include all email comments received until the close of the meeting.

Members of the public wishing to verbally deliver comments via the telephone conference can submit their requests to rnoda@cityoflosalamitos.org **until the close of the public comment period.** The Department Secretary will compile a list of speakers who have indicated a desire to speak. Before the close of the meeting, the Department Secretary will announce each speaker, enable the speaker's microphone, and begin the three minute timer. The speaker's microphone will automatically be disabled at the end of three minutes.

All speakers shall observe civility, decorum and good behavior. Any item submitted to the Parks, Recreation and Cultural Arts Committee during the meeting shall become public record and subject to applicable disclosure laws.

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection online at www.cityoflosalamitos.org.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Commissioner Bandak
Commissioner Crans
Commissioner Hill
Commissioner Nefulda
Commissioner Orozco
Vice Chair Murphy
Chair Duran

3. ORAL COMMUNICATIONS

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4. APPROVAL OF MINUTES

A. Approval of the Minutes for the Regular Meeting of July 1, 2020.

5. STAFF REPORTS

A. Drive-Thru Senior Grocery Program

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding the Drive-Thru Senior Grocery Program

Recommendation: Commission receive and file.

B. Upcoming Drive-Up City Events

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding upcoming modified Drive-Up community events.

Recommendation: Commission receive and file.

C. Scholarship Program

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding a revision to the Recreation & Community Services Department Scholarship Program.

Recommendation: Commission receive and file.

6. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

7. COMMISSIONER REPORTS

- A. At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

8. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting. Dated this 30th day of July 2020.



Trini Zenovka, Department Secretary

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, July 1, 2020

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 6:02 p.m., Wednesday, July 1, 2020, via Zoom, Chair Duran presiding. As a result of the State of Emergency in California due to the threat of COVID-19 and pursuant to Governor Newsom Executive Order N-25-20 issued on March 12, 2020, all members of the Parks, Recreation, and Cultural Arts Commission attended telephonically.

2. ROLL CALL

Present: Commission Members: Bandak, Crans, Duran, Murphy, Nefulda, Orozco

Absent: Commission Members: Hill, Absent; Orozco, Excused

Present: Staff: Emeline Noda, Acting Director of Recreation & Community Services
Ron Noda, Acting Deputy City Manager
Megan Shimada, Recreation Supervisor
Trini Zenovka, Department Secretary

3. ORAL COMMUNICATION

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Chair Duran opened Oral Communications.

Acting Deputy City Manager, Ron Noda stated no public comments were received. Chair Duran closed Oral Communications.

4. MINUTES

Roll Call Vote: Commissioner Bandak, Yes
Commission Crans, Yes
Commissioner Hill, Not Present, Absent
Commissioner Nefulda, Yes
Commissioner Orozco, Not Present, Excused
Vice Chair Murphy, Yes
Chair Duran, Yes

Abstain: Crans

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of June 3, 2020.

5. STAFF REPORTS

A. Parks Make Life Better Month

Megan Shimada, Recreation Manager provided the Parks, Recreation & Cultural Arts Commission with information regarding Parks Make Life Better (PMLB) Month. Recreation staff coordinated programs, events, and activities for the entire family to enjoy and celebrate PMLB in the month of July. The following activities will take place for community members to engage in the celebration of PMLB:

- Pop-Up Dog Park - July 3-31 at Laurel Park from 7:00 a.m.-7:00 p.m. The dog park will be divided into a small dog section and large dog section. Patrons are asked to bring their mask, adhere to social distancing, and refrain from petting dogs other than their own. Signage with guidelines will be posted at the entrance of the Dog Park.
- Parks Photography Contest - Patrons are asked to submit their favorite landscape photo in a park by July 15. Winners to be announced on July 30 for each division: youth and adult.
- Low Cost Vet Care Drive up Clinic - July 12 from 8:00-10:00 a.m. Pet owners may stop by the Los Alamitos Community Center to receive low cost veterinary care and vaccines from the convenience of their own vehicle.
- Youth Arts & Crafts Workshop - July 18 from 2:30-4:30 p.m. at the Los Alamitos Community Center. Classrooms will be broken up by age; pre-registration is required to reserve a spot.
- Senior Surprise Giveaway - July 21 at 1:00-2:00 p.m. Seniors may drive by the American Legion located at 3252 Florista Street in Los Alamitos during the Senior Grocery Program to receive a surprise giveaway sponsored by MemorialCare Millers Women & Children Hospital.
- Yoga in the Park - July 25 from 8:00-9:00 a.m. at Little Cottonwood Park. Patrons will to spread out throughout the park for a free hour of yoga. Mask and yoga mat are required of all participants.
- Junior Ranger Program - Explore. Learn. Protect. Youth have the opportunity to become a National Parks Service junior ranger online.

The Junior Ranger motto is recited by children around the country; each taking an oath of their own to protect parks, continue to learn about parks, and share their own ranger story with friends and family.

- Virtual Parks Run - Patrons may run in the month of July for a virtual 3K run throughout our City parks. Participants are asked to tag the Recreation Department on their run and share their pics.
- Back Yard Camp Out - On July 11, the community is invited to bring out their tent and s'mores as they camp out in their back yard. Fun educational tips and activities will be provided on social media to keep the whole family engaged.
- Plant a Marigold Flower - Patrons may stop by the Los Alamitos Community Center during business hours in the month of July to pick up a packet of marigold flower seeds to plant in their garden.
- DIY Flower Arrangement - Patrons may join Recreation staff in creating a flower arrangement from the convenience of their own garden with an instructional video produced by the Department.
- Social Media Contests & Prizes - Patrons may follow us on Facebook, Instagram, Twitter, and Tik Tok to participate in fun and engaging contests. Prizes awarded throughout the month of July.

B. 2020 Drive-Up 4th of July Fireworks Spectacular

Ron Noda, Acting Deputy City Manager, provided the Parks, Recreation & Cultural Arts Commission provided an overview of the 2020 Drive-Up 4th of July Fireworks Spectacular.

The California Department of Public Health and the Orange County Health Department currently have prohibited large public gatherings due to COVID-19. An exception to the prohibition allows special events to proceed only in a drive-in and view format along with requirements pertaining to social distancing. The City Council voted at the June 1, 2020 City Council meeting to execute an agreement with Fireworks FX America to purchase the fireworks show on the Joint Forces Training Base (JFTB) in the drive-up and view format. The City Council directed staff to continue with the planning and implementation of the event at the June 15, 2020 City Council meeting. The JFTB has confirmed the City's access to the base for the event.

Attendees in vehicles will enter the Joint Forces Training Base (JFTB) via the Lexington and Orangewood gate beginning at 7:15pm to park on the tarmac and view the fireworks show that will begin approximately at 9:00pm. No admittance to pedestrians or those on bicycles will be allowed. Vehicle parking will be on the tarmac and instructed them to park in single-file rows with the appropriate social distancing and emergency access/driving lanes. Applying these standards, the tarmac is able to park approximately 2,300 vehicles. In addition to this primary parking area, overflow parking in the various parking lots on JFTB will allow an additional 1,000 vehicles for a max capacity of 3,300.

Port-a-potty units will be available for attendees to utilize and placed with the appropriate distancing between each one. The units will also have sanitizer and

handwashing stations. The queue area will incorporate markings on the floor to ensure social distancing.

A contracted sound vendor will play an accompanying soundtrack to the fireworks show. After the 18-minute fireworks show has concluded, vehicles will exit JFTB via the Lexington and Orangetown gate.

PR&CA commissioners wishing to attend the 4th of July Fireworks Spectacular we will have a VIP designated pass and parking if you plan on attending.

C. Recreation and Community Services Department Budget FY 20-21

Emeline Noda, Acting Director of Recreation and Community Services, provided the Parks, Recreation & Cultural Arts Commission with information regarding the Fiscal Year (FY) 2020-2021 Recreation and Community Services Department budget.

The Recreation and Community Services Department presented the Department Budget for Fiscal Year (FY) 20-21 to the Los Alamitos City Council on Monday, June 15. The budget was adopted at this City Council meeting with an understanding that due to the COVID-19 pandemic, future adjustments may be proposed based on lifting program restrictions from the State of California. The Citywide budget will be reviewed on a quarterly basis and staff will address recommendations at each review. The budget presentation outlines the various divisions of the department including: Administration, Community Services, Day Camp, Parks Program, Sports, Classes, and Special Events and summary how the department adjusted due to COVID-19 and future adjustments.

D. Nomination of a Parks, Recreation & Cultural Arts Commissioner and appointment to serve on the SCAG Active Transportation Plan Community Advisory Committee.

Ron Noda, Acting Deputy City Manager, provided the Parks, Recreation & Cultural Arts Commission with information regarding the Southern California Association of Government (SCAG) Active Transportation Program (ATP) Grant Project. The report requests input into the nomination and appointment of a representative from the Parks, Recreation, and Cultural Arts Commission for the Community Advisory Council (CAC).

A member of the Parks, Recreation and Cultural Arts Commission is invited to participate in a Community Advisory Committee (CAC) where the Commissioner, on behalf of the PR&CA Commission will have an opportunity to share their knowledge and experience with anything related to active transportation. The Commissioner will attend (in-person or virtually pending COVID-19 health guidelines) approximately six (6) meetings during the ATP's 10-month process. Vice Chair Murphy was nominated after a brief discussion by the PR&CA Commission.

The PR&CA Commission took a Roll Call Vote:

Roll Call Vote: Commissioner Bandak, Yes
Commission Crans, Yes
Commissioner Nefulda, Yes
Chair Duran, Yes

Abstain: Vice Chair Murphy

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the nomination of Vice Chair Murphy to represent PR&CA Commission on CAC.

6. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Emeline Noda, Recreation Manager

- The City of Los Alamitos Recreation and Community Services Department provided a drive-thru graduation ceremony on June 19, 2020. Fifteen out of the twenty enrolled preschool families participated in the graduation ceremony. The ceremony consisted of the preschools families, limited to one car, driving up into the Community Center's parking lot, exiting out of their vehicles, the child walked across the stage as their name was announced, and photos were taken along with their family. Each child received a yearbook and goodies.
- Please check out the Los Alamitos Recreation Department's Social Media and the newly produced video released on Friday for our re-opening plan. A fun video where visitors to City Hall and the Community Center will be required to wear face coverings and staff will greet all visitors at a check-in station prior to entering the buildings. The check-in station will include a temperature check and a visual check for COVID-19 symptoms. Social Distancing markers along the outside for those waiting to enter. Staff is currently working on a Zip Code Day (90720) Event scheduled for September 7, 2020. Staff will prepare a report in the coming months with additional information relating to the street fair. Staff have secured Southland Credit Union as title sponsor for this grand celebration event.

Megan Shimada, Recreation Supervisor

- The Department Activity Guide for Fall is delayed due to recent changes related to COVID-19 and will provide an update in the coming month.

Ron Noda, Acting Deputy City Manager

- Please welcome Alejandro Gonzalez Lecumberri to the City of Los Alamitos as a part-time Community Services Coordinator for the Recreation and Community Services Department, Alejandro specializes in marketing and graphic design.
- The playground equipment will reopen on July 6, 2020. Signage has been placed establishing guidelines and protocols for social distancing. The playground equipment will be sanitized three a week by a contracted vendor and restrooms cleaned twice daily.
- Tennis Courts reopened the middle of May, signage has been post establishing guidelines and protocols to single play only, maintain social distancing, sanitation and no sharing of equipment, etc... guidelines.
- There will no permits issued for the use of fields nor picnic shelters until further notice.

7. COMMISSIONER REPORTS

Commissioner Bandak

- Nothing to Report.

Commissioner Crans

- Nothing to Report.

Commissioner Nefulda

- Nothing to report.

Vice Chair Murphy

- Nothing to report.

Chair Duran

- Nothing to report.

8. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 7:10 p.m.
Motion/Second: Duran/Murphy

Attest:

Alex Duran, Chair

Emeline Noda

Acting Director of Recreation & Community Services
Recreation & Community Services Department

City of Los Alamitos

PARKS, RECREATION & CULTURAL ARTS

AGENDA REPORT

MEETING DATE: August 5, 2020

ITEM NUMBER: 5A

To: Chair Alex Duran & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Erika Halberg, Community Services Coordinator

Subject: Drive-Thru Senior Grocery Program

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding the Drive-Thru Senior Grocery Program sponsored by Second Harvest Food Bank and Feeding America.

RECOMMENDATION

Commission receive and file.

BACKGROUND

The Los Alamitos Senior Grocery Program sponsored by Second Harvest Food Bank and Feeding America provides free groceries to senior citizens and low-income families. The program takes place on a first come, first serve basis and provides fresh produce and when supplied, non-perishable items.

DISCUSSION

In 2016, the Los Alamitos Recreation and Community Services Department collaborated with Second Harvest Food Bank and Feeding America for the Senior Grocery Program. When the program started, it took place on the first and third Tuesday of the month and provided groceries to an average of 60 households on a monthly basis. The program provided a variety of groceries including fresh produce, dairy, bread, and non-perishable items. Shortly over a year later, the program doubled in size and was able to provide groceries to an average of 120 households each month. By 2019, the program grew again and was able to provide groceries to an average of 190 households each month. In response to COVID-19 (Coronavirus), the program now takes place weekly every

Tuesday at the Oak Middle School Parking Lot (10821 Oak Street, Los Alamitos 90720) via a drive-thru style from 1:00pm-2:00pm. In order to protect the health of staff and participants, the program provides a prepackaged box of groceries containing fresh produce and when available, non-perishable items.

Since March 2020, the program has provided groceries to over 2,500 households, averaging 175 cars each week. Due to the size of the expanding program, staff has been seeking alternate locations to hold the program through the end of December 2020 due to the traffic backed up on Oak Street. The new location for the program will change on August 11, 2020 and will take place at Cottonwood Church as they are a Serve Los Al Partner and agreed to expand their partnership with the City with the Senior Grocery Program. Cottonwood will also provide volunteers to supplement the staffing for the program. The goal of the relocation is to decrease traffic and increase efficiency. At the end of the year, the program will be re-evaluated to return back to an in-person program if COVID-19 restrictions are lifted at that time.

To celebrate Parks Make Life Better Month, the Los Alamitos Recreation and Community Services Department hosted a Senior Surprise Giveaway on Tuesday, July 21 sponsored by MemorialCare Miller Children's & Women's Hospital Long Beach during the Senior Grocery Program. Each household who participated in the Senior Grocery Program received a goodie bag containing an interactive workbook, a reading book, and health-related items such as hand sanitizer and informational flyers.

FISCAL IMPACT

The Senior Grocery Program is sponsored by Second Harvest Food Bank and Feeding America. The groceries are collected by each organization and are donated to the Los Alamitos Recreation and Community Services Department at no charge. Staffing for the Senior Grocery Program comes from the General Fund in the Recreation and Community Services Department Division.

City of Los Alamitos

PARKS, RECREATION & CULTURAL ARTS

AGENDA REPORT

MEETING DATE: August 5, 2020

ITEM NUMBER: 5B

To: Chair Alex Duran & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Emeline Noda, Acting Director of Recreation & Community Services

Subject: Upcoming Drive-Up City Events

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding upcoming modified Drive-Up

RECOMMENDATION

Commission receive and file.

BACKGROUND

COVID-19 (Coronavirus) has affected all operations of public, private, and non-profit agencies. This includes community special events. According to the Orange County Health Department, only drive-up events are permitted to take place due to current health conditions state-wide. With this information received, staff has creatively brainstormed ways to still offer upcoming City events in this type of format to provide opportunities for families to continue to enjoy community events in a modified version. There are two non-drive-up events that is proposed as attendance can be limited in terms of the amount of people in one place at one time. All events are subject to change or cancellation based on COVID-19 restrictions at the time the event occurs.

DISCUSSION

Face coverings and social distancing are encouraged at all events.

MemorialCareMiller Children's and Women's Hospital Long Beach Drive-up Music and Movies

- Four Saturdays at Little Cottonwood Park beginning August 1-August 22, 2020 alternating movies and concert

- Reservations required at www.cityoflosalamitos.org/recreation to first 50 participants

PRESENTED BY THE LOS ALAMITOS PARKS, RECREATION, AND CULTURAL ARTS COMMISSION

Music & Movies

SPONSORED BY: 50th
MemorialCare
 Miller Children's & Women's Hospital Long Beach

AUGUST 1 LOCATION: LITTLE COTTONWOOD PARK TIME- 6:30PM BAND- HOLLYWOOD BLONDE	AUGUST 8 LOCATION: LITTLE COTTONWOOD PARK TIME- APPROXIMATELY 8:00PM MOVIE- FROZEN 2
AUGUST 15 LOCATION: LITTLE COTTONWOOD PARK TIME- 6:30PM BAND- SOUTHLAND MEGA GROVE	AUGUST 22 LOCATION: LITTLE COTTONWOOD PARK TIME- APPROXIMATELY 8:00PM MOVIE- THE LION KING (2019)

Safety measures and social distancing will be implemented in order to protect public health.

For more information, please visit www.cityoflosalamitos.org/recreation

Southland Credit Union 90720 Zip Code Celebration

- September 7, 2020
- Restaurant tour tasting "Bike and Bites" from 3:00 - 7:00pm (participants may select their own route)
- 6:00pm Drive-Up Concert at Los Alamitos Youth Baseball Parking Lot

Southland CREDIT UNION  **NEW EVENT!** **Family-Friendly!** **Los Alamitos**
 Recreation & Community Services *Creating Quality of Life*

My City  **My Los Al** **Monday, September 7, 2020**

Celebrating 9.07.20 60th

Bike OR Walk!
 Choose your own route
 3:00 p.m. to 7:00 p.m.
Bikes & Bites
 Los Alamitos Restaurant Tour

Drive-Up Concert!
 Reservations Required
 6:00 p.m. to 7:30 p.m.
 Los Alamitos Youth Baseball Parking Lot
 4370 Farquhar Ave, Los Alamitos

• Live Band • Free entry
 • Concessions • Pre-register
 • Giveaways



Punch passes are available for purchase at Los Alamitos Community Center 10911 Oak Street

For more info >> www.cityoflosalamitos.org/recreation

***Event subject to change or cancellation based on restrictions in place at the time of event.**

Serve Los Al

- September 12, 2020
- Volunteer projects at sites, no Assembly
- Health Expo and Pet Expo at Little Cottonwood Park – Drive-Up
 - Hygiene Items Donation
 - Health Expo Goodie Bag
 - Flu Vaccines (requested service from MemorialCare if available)
 - Republic Services - Recycling
 - Medication Take Back
- Pet Expo:
 - VetCare Clinic
 - Mobile Groomer
 - Pet Supply Donations
 - Blanket Making and Toy Making Instructional Videos
 - Dog Training Class

Trunk-or-Treat

- October 24 or October 31, 2020 (Surveying trunk vendors on date)
- Drive-Up trick-or-treat event on Pine Street with decorated trunks on both sides
- Decorate your vehicle parade prize
- Best decorated trunk and vehicle prizes

Family Day (in place of Family Gala)

- Saturday, November 14, 2020
- Two hour time blocks with 4 families per block of time appointments beginning at 9:00am at the Los Alamitos Community Center
- Activity rotations:
 - Art Workshop – Activity Room #1 (15 min)

- Cooking Demo – Large Kitchen (15 min)
- Instagram backdrop photoshoot – Activity Room #2 (15 min)
- Escape Room – Lounge (30 min)
- Kahoot – Trivia – Theme décor, snack bar – Activity Room #3 (15 min)
- Minute to Win It Games – Craft Room (15 min)
- 15 min check-in, instructions, transfer rooms
- Fee: TBD
- Geo hunt around the community – if cannot participate in paid Family Day event
 - \$300 prize for winning family
- Silent Auction – Online bidding platform proceeds to benefit the Los Alamitos Recreation and Community Services Department Scholarship Fund

Winter Wonderland Drive-Up Light Show

- December 5, 2020 at 6:00pm at location TBD
 - 10 minute light show
 - Carolers
 - Tree lighting
 - Food trucks
 - Holiday décor
 - Holiday movie featured at the end

The Recreation and Community Services Department is attempting to make all of the events and programs as safe as possible. In the event restrictions are eased, normal implementation and operation may resume depending on planning window at time restrictions are lifted.

FISCAL IMPACT

The events are budgeted in the City's General Fund in the Recreation and Community Services Department.

City of Los Alamitos

PARKS, RECREATION & CULTURAL ARTS

AGENDA REPORT

MEETING DATE: August 5, 2020

ITEM NUMBER: 5C

To: Chair Alex Duran & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Ron Noda, Acting Deputy City Manager

Subject: Scholarship Program

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding the revised Scholarship Program.

RECOMMENDATIONS

Commission receive and file.

BACKGROUND

The Recreation and Community Services Department offers a scholarship program to assist low-income individuals and families in participating in recreation programming.

DISCUSSION

Scholarship funds are available for all ages to assist low-income individuals and families in participating in Los Alamitos Recreation and Community Services programs. Revisions to the scholarship program include streamlining the process, changing eligibility of scholarship recipients to only be applied to residents of Los Alamitos, and to provide a maximum of \$100 per individual/family per season. Below are the complete guidelines for the Los Alamitos Scholarship Program.

Guidelines on Scholarships

1. Participation in the Scholarship Program is not permitted until final approval of scholarship has been received.

2. Approved Scholarship recipients are responsible for material fees and the balance after the first \$100 scholarship has been applied.
3. Scholarships will be limited to a maximum of one opportunity per season (Summer, Fall, Winter, Spring) per family member. Not to exceed more than \$100 total per family per season.
4. Scholarships require a minimum of two (2) weeks prior to the registered program start date to process and approve.
5. Scholarships are only available to residents of the City of Los Alamitos. Submit copy of one of the following for acceptable proof of residency.
 - a. State of California Driver's License
 - b. Utility Bill
 - c. Credit Card/Bank Statement
6. Submit one copy of the following for acceptable proof of income.
 - a. Most recent tax return
 - b. W-2 Form
 - c. Proof of School Reduced Lunch
7. Scholarships are not available for the following:
 - a. Facility Rentals
 - b. Adult Sports including Pick Up Sports
 - c. Material Fees

FISCAL IMPACT

The Scholarship program is funded with MemorialCare Miller Children's & Women's Hospital Long Beach's sponsorship, Run Seal Beach Grant, revenue collected at various Recreation and Community Services events, and donations. Scholarships expenditures are coded out of a separate fund of line item 10.2551.

Attachment: 1. Scholarship Application Packet

LOS ALAMITOS RECREATION & COMMUNITY SERVICES

Scholarship Application

The following information must be completed in full and submitted to the Los Alamitos Community Center (10911 Oak Street, Los Alamitos, CA 90720) a minimum of two (2) weeks before the start of the registered program.

- Scholarship Application
- Registration Form
- Proof of Los Alamitos Residency
- Proof of Financial Need

Today's Date: _____ Participant's Name: _____

Parent (Guardian) Name: _____

Relationship to Participant: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Number: _____ Email: _____

Emergency Contact Name: _____

Relationship to Participant: _____

Contact Number: _____ Email: _____

OFFICE USE ONLY

Date Received: _____ Processed By: _____

- ☐ Registration Form
- ☐ Proof of Residency/L.A.U.S.D. School
- ☐ Proof of Financial Need

Program Name: _____

Amount: \$ _____ Approved Scholarship Amount: \$ _____

Balance Due: \$ _____ Approved By: _____

LOS ALAMITOS RECREATION & COMMUNITY SERVICES

Scholarship Information

Scholarship funds are available for all ages to assist low-income individuals and families in participating in Los Alamitos Recreation & Community Services Programs.

Guidelines on Scholarships

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2. Approved Scholarship recipients are for material fees and the balance after the first \$100 scholarship has been applied.
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United States Department of Agriculture (USDA)

INCOME ELIGIBILITY GUIDELINES

Effective July 1, 2020 to June 30, 2021

HOUSEHOLD SIZE	Income Eligibility Guidelines				
	REDUCE for 48 Contiguous States, District of Columbia, Guam, and territories.				
Number of Members	Year	Month	2x Per Month	Every Two Weeks	Weekly
1	23,606	1,968	984	908	454
2	31,894	2,658	1,329	1,227	614
3	40,182	3,349	1,675	1,546	773
4	48,470	4,040	2,020	1,865	933
5	56,758	4,730	2,365	2,183	1,092
6	65,046	5,421	2,711	2,502	1,251
7	73,334	6,112	3,056	2,821	1,411
8	81,622	6,802	3,401	3,140	1,570
Each Additional Member Add	8,288	691	346	319	160