

CITY OF LOS ALAMITOS

3191 Katella Avenue Los Alamitos, CA 90720

SPECIAL AGENDA PARKS, RECREATION, AND CULTURAL ARTS COMMISSION MEETING

November 4, 2020 – 6:00 p.m.

SAFETY ALERT – NOTICE REGARDING COVID-19

Due to COVID-19, the City of Los Alamitos Parks, Recreation and Cultural Arts Commission on July 1, 2020 will be conducted by videoconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20. The public may access the meeting electronically or telephonically.

Pursuant to Executive Orders and given the current health concerns, members of the public may not attend the meeting in person. Members of the public can access the meeting by phone by dialing +1 (301) 715-8592 and enter the Meeting ID: 858 5375 5544. Your microphone will be disabled upon entry for the duration of the meeting.

The public can submit comments to rnoda@cityoflosalamitos.org with the subject line "PUBLIC COMMENT ITEM #" (insert the item number relevant to your comment) or "PUBLIC COMMENT NON-AGENDA ITEM." Comments **received by 12:00 p.m.** will be compiled, provided to the Parks, Recreation and Cultural Arts Commission and made available to the public before the start of the meeting. Staff will not read email comments at the meeting but the official record will include all email comments received until the close of the meeting.

Members of the public wishing to verbally deliver comments via the telephone conference can submit their requests to rnoda@cityoflosalamitos.org **until the close of the public comment period.** The Department Secretary will compile a list of speakers who have indicated a desire to speak. Before the close of the meeting, the Department Secretary will announce each speaker, enable the speaker's microphone, and begin the three minute timer. The speaker's microphone will automatically be disabled at the end of three minutes.

All speakers shall observe civility, decorum and good behavior. Any item submitted to the Parks, Recreation and Cultural Arts Committee during the meeting shall become public record and subject to applicable disclosure laws.

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection online at www.cityoflosalamitos.org.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Commissioner Bandak
Commissioner Crans
Commissioner Hill
Commissioner Nefulda
Commissioner Orozco
Vice Chair Murphy
Chair Duran

3. STAFF REPORTS

A. Nomination and Appointment of a Member of the PR&CA Commission for the Waste Hauler Ad Hoc Committee.

Recommendation: Nominate and appoint a representative from the PR&CA Commission to serve on the Waste Hauler Ad Hoc Committee.

4. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting. Dated this 3rd day of November 2020.



Trini Zenovka, Department Secretary

City of Los Alamitos

PARKS, RECREATION & CULTURAL ARTS

AGENDA REPORT

MEETING DATE: November 4, 2020

ITEM NUMBER: 3A

To: Chair Alex Duran & Members of the Parks, Recreation, and Cultural Arts (PR&CA) Commission

Presented By: Ron Noda, Acting Deputy City Manager

Subject: Nomination and Appointment of a Member of the PR&CA Commission for the Waste Hauler Ad Hoc Committee.

SUMMARY

This report requests input from the Parks, Recreation, and Cultural Arts Commission into the nomination and appointment of one commissioner to serve on the Waste Hauler Ad Hoc Committee.

RECOMMENDATION

1. Nominate and appoint a representative from the PR&CA Commission to serve on the Waste Hauler Ad Hoc Committee.

Background

The City of Los Alamitos is requesting proposals from qualified solid waste and recycling companies to provide residential and commercial sector solid waste, recycling, and organic waste services for a period of at least seven (7) years, with a City option to extend services to ten (10) years. The City is also requesting that responding firms provide required capacities for its organic waste for the term of the agreement. Selection of the waste hauler will also ensure the City's compliance with AB 939, AB 341, AB 1826, and subsequent State legislation as may be in place at the time the Request for Proposal (RFP) responses have been received.

Through this procurement process, the City declares its intention to maintain reasonable rates and the highest level of service for the collection, transfer, processing, landfill diversion and disposal of residential and commercial sector waste generated within the City limits. City staff would like to create a Waste Hauler Ad Hoc Committee comprising of a member of the Traffic Commission, Planning Commission, and the Parks, Recreation, and Cultural Arts Commission, a member of City Council, and businesses in

the City to provide feedback throughout the process. Members of the Waste Hauler Ad Hoc Committee will be able to provide input at three meetings tentatively scheduled:

- Thursday, December 17, 2020
- Thursday, January 14, 2021
- Thursday, February 18, 2021

RFP Schedule

Activity	Milestone
Electronic delivery of RFP Package	March 15, 2021
Mandatory Pre-Proposer Conference	April 2, 2021
Deadline for submittal of proposals	June 15, 2021
Complete proposal evaluation	July 7, 2021
Interview selected proposers	Week of July 12, 2021
Select proposer	July 15, 2021
Finalize agreement	August 1, 2021
Recommendation to City Council	August 16, 2021
Preparation to transition to possible new Waste Hauler	August 17 to December 2021
Roll out commercial program	January 1, 2022
Roll out residential program	January 1, 2022

Fiscal Impact

There is no fiscal impact for the nomination and appointment to the Waste Hauler Ad Hoc Committee.