

CITY OF LOS ALAMITOS

3191 Katella Avenue Los Alamitos, CA 90720

AGENDA PARKS, RECREATION, AND CULTURAL ARTS COMMISSION REGULAR MEETING

September 1, 2021 – 7:00 p.m.

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the Parks, Recreation & Cultural Arts Commission after distribution of the agenda packet are available for public inspection at the Recreation & Community Services Department, 10911 Oak St., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation & Community Services Department at (562) 430-1073, extension 540, 48 hours prior to the meeting so that reasonable arrangements may be made. Assisted listening devices may be obtained from the Parks, Recreation & Cultural Arts Commission Secretary at the meeting for individuals with hearing impairments.

Persons wishing to address the Parks, Recreation & Cultural Arts Commission on any item on the Parks, Recreation & Cultural Arts Commission Agenda should complete a yellow "Request to Speak" card and will be called upon at the time the agenda item is called or during the Parks, Recreation & Cultural Arts Commission's consideration of the item and may address the Parks, Recreation & Cultural Arts Commission for up to three minutes.

1. **CALL TO ORDER**
2. **ROLL CALL**
 - Commissioner Bandak
 - Commissioner Beck
 - Commissioner K. Duran
 - Commissioner Joseph
 - Commissioner Orozco
 - Vice Chair Murphy
 - Chair A. Duran
3. **PLEDGE OF ALLEGIANCE**

3. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Parks, Recreation & Cultural Arts Commission (PR&CA). Please state if you wish to speak on an item on the Agenda. Remarks are to be limited to not more than five minutes.

4. APPROVAL OF MINUTES

Approval of the Minutes for the Special Meeting of August 4, 2021.

5. STAFF REPORTS

A. Week of Los Al

This report provides the Parks, Recreation & Cultural Arts Commission with an update on the Week of Los Al.

Recommendation: Commission receive and file.

B. Goals

This report provides the Parks, Recreation & Cultural Arts Commission with the Goals of the Los Alamitos Recreation & Community Services Department for Fiscal Years 2021-2022 and 2022-2023.

Recommendation: Commission receive and file.

6. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

7. COMMISSIONER REPORTS

A. At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

8. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting. Dated this 26th of August 2021.



Trini Zenovka, Department Secretary

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

SPECIAL MEETING – WEDNESDAY, August 4, 2021

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Special Session at 7:06 p.m., Wednesday, August 4, 2021, in the Council Chambers, 3191 Katella Ave., Chair A. Duran presiding.

2. ROLL CALL

Present: Commission Members: Bandak, Beck, A. Duran, K. Duran, Joseph, Murphy, Orozco

Absent: Commission Members: N/A

Present: Staff: Emeline Noda, Director of Recreation & Community Services
Ron Noda, Acting Deputy City Manager/
Development Services Director
Joanna Contreras, Recreation Supervisor
Steve Kim, Recreation Coordinator
Anthony Vasquez, Public Works Foreman

3. ORAL COMMUNICATION

Chair A. Duran opened Oral Communications. There being no one present requesting to speak, Chair A. Duran closed Oral Communications.

4. APPROVAL OF MINUTES

Motion/Second: A. Duran/Beck – May 5, 2021.

Abstain: Joseph, Orozco – May 5, 2021.

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of May 5, 2021.

Motion/Second: A. Duran/K. Duran – June 2, 2021.

Abstain: Beck, Murphy, Orozco – June 2, 2021.

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of June 2, 2021, with the recommended revisions:

Item 2. ROLL CALL to include Chair Murphy as excused on being absent and Commissioner Joseph, Present.

Item 7. COMMISSIONER REPORTS, remove Commissioner Orozco and replace with Commissioner Bandak, response remains the same.

Item 8. ADJOURNMENT, remove Orozco and replace with Bandak.

Motion/Second: Bandak/Murphy – July 7, 2021.

Abstain: Beck, Joseph, Orozco – July 7, 2021.

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of July 7, 2021.

5. STAFF REPORTS

A. 2021 Park/Facility Tour

This report provided the Parks, Recreation & Cultural Arts Commission with a schedule of the various parks in Los Alamitos that the Commission toured with City staff from the Recreation and Community Services Department. Director of Recreation and Community Services Department, Emeline Noda, summarized the staff report. The Commission added ideas (below) to the brainstorm list.

Little Cottonwood Park:

- Basketball Court Fence
- Splash Pad
- Fitness Area 38ft x 38ft
- Little League Field
- Widening walking path
- Concessions stand
- Walkway lighting
- Remodel restrooms – ADA/Single use restrooms/Family restroom – remove septic tank
- Bigger park kiosk
- Basketball court kiosk
- Shade structures at the playground
- Portable/permanent structure for programming/park office with rental equipment
- Permanent light tower poles
- Permanent driveway for events
- Upgrade shelters
- Replace BBQs
- Ocean/ship theme – playground equipment
- Remove sand volleyball

Orville R. Lewis Park:

- Dog park/run
- Restroom - add ADA/Single use restrooms
- Removing ball diamond
- Mini golf area
- Replace parks shed
- Uniform picnic tables
- Upgrade shelters

Laurel Park:

- Expand tennis courts
- Create permanent pickleball court
- Dog Park- include measuring area for small dogs/big dogs

- Little league field
- Expand parking lot
- Tennis office
- Relocate restrooms
- Park kiosk
- Replace storage sheds

Labourdette Park:

- Toddler focused playground
- Friendship & bucket swing
- Replace picnic shelter
- Rubberized surface
- Grass area – climbing apparatus
- Zip line
- Exercise equipment on perimeter
- Landscape or replace dirt perimeter

Soroptomist Park:

- Inclusive playground
- Chalk wall
- We swing
- Add more seating
- Rubberized surface
- Shade structures/add trees

Sterns Park:

- Ropes course
- Toddler friendly playground
- Remove wooden pergolas
- Fix fencing
- Remove BBQs
- Add exercise equipment

Stansbury Park:

- New Playground- area for toddlers and area for youth
- Add shelter
- Switch playground and grass area for grading purposes
- Consider older equipment for older youth

Roberts Park:

- New Playground-incorporate ropes/regular playground toddler and youth
- Shade structure
- Outdoor rentable space for rentals and classes
- Water fountain
- Dog waste bags
- Storage unit
- Outdoor stage/courtyard
- Add gazebo
- Add water feature
- Add photo area

Community Center:

- Remove carpet on walls
- New paint
- New flooring
- New lighting
- Remodel kitchens
- Add sky lighting
- New sound system
- Add stage in large room
- Building – bigger windows, sky lighting
- Add changing area/room for wedding receptions
- Lobby – Add glass one way view, bar stool seating with charging stations

Coyote Creek Park:

- Add exercise stations

All Parks:

- Hand sanitizing stations
- Vertical gardens
- Censored water fountains/water fill stations
- Rubberized surfaces for playgrounds

6. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Emeline Noda, Director of Recreation & Community Services Department

- Announced Commission will receive a Week of Los Al staff report at the September meeting. Invited the PR&CA Commission to attend the event and volunteer to judge for Week of Los Al. There will be a 20th Anniversary Memorial of 9/11 beginning at 8:15 a.m. at Little Cottonwood Park followed by the Pet Expo Costume Contest at 10:00 a.m. Chair A. Duran volunteered to emcee the event. Categories: patriotic, creative, funniest, and best partner duo. Race Los Al will be held on September 17, 2021 on Pine Street, and requested volunteers to judge the Glow Run Costume Contest. Vice Chair Murphy and Commissioner Bandak volunteered to judge the event. Senior Club Members will also be invited to judge event.
- Encouraged PR&CA Commissioners to sign up for service projects through servicelosal.org portal.
- Thank Commissioner Orozco for his service. The staff really appreciates his kindness to the team and support at all the Department's COVID modified community events this past year.

Ron Noda, Acting Deputy City Manager/Development Services Director

- Encouraged PR&CA Commissioners to follow or be friends of the City and Recreation Social Media pages for announcements to residents on information relating to the timeline of the OC Sanitation. The 20-month project will have construction that will include street closures throughout the City. In addition, there is an upcoming I-605 Freeway Project that will impact the Katella freeway entrance, a Golden State Water project that will affect the Apartment Row neighborhood, and the Measure Y Street Pavement Project. Staff encourages

residents to follow the City's social media platforms and weekly E-blast to stay informed on all construction and street improvement projects in the City.

COMMISSIONER REPORTS

Commissioner K. Duran

- Nothing to Report

Commissioner Beck

- Nothing to Report

Commissioner Bandak

- Nothing to Report

Commissioner Orozco

- Commissioner Orozco announced his resignation from the Commission as he will be moving outside the City. He thanked the PR&CA Commission and staff for the opportunity to serve alongside an incredible and talented team.

Commissioner Joseph

- Nothing to Report

Vice Chair Murphy

- Nothing to Report

Chair A. Duran

- Chair A. Duran, Thanked staff for making a huge impact and continue to get those resources, execute, and continue doing a fabulous job.
- Welcomed Joanna Contreras to the team.
- Expressed his thanks and gratitude to Commissioner Orozco for contributing to the PR&CA Commission mission.

7. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:39 p.m.
Motion/Second: A. Duran/Bandak

Attest:

Alex Duran, Chair

Emeline Noda
Director of Recreation & Community Services
Recreation & Community Services Department

City of Los Alamitos

PARKS, RECREATION & CULTURAL ARTS

AGENDA REPORT

MEETING DATE: September 1, 2021

ITEM NUMBER: 5A

To: Chair Alex Duran & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Jason Bruton, Special Events Supervisor

Via: Emeline Noda, Director of Recreation & Community Services

Subject: Week of Los Al

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission with an update on the MemorialCare Miller Children's & Women's Hospital Long Beach Week of Los Al presented by Southland Credit Union.

RECOMMENDATION

Commission receive and file.

BACKGROUND

Over the last 10 years, the Los Alamitos Recreation & Community Services Department has added a wide array of events to the annual City community events calendar. Each event varies in size ranging from 100 in attendance to 15,000+. The team has brainstormed new events to keep the community engaged and create memories for families throughout the entire year. Events have served many purposes connecting residents to businesses, non-profits, churches, and other local organizations. They have proved successful in uniting the community, creating safe spaces for families to see their neighbors and classmates, and in providing a memorable experience around many holidays and seasons.

The Recreation staff have brainstormed another event comprised of several events taking place in one week to celebrate Los Alamitos. September 10 through the 18 is planned as the "Week of Los Al."

DISCUSSION

The community is invited to celebrate Los Alamitos with the MemorialCare Miller Children's & Women's Hospital Long Beach "Week of Los Al" presented by Southland Credit Union. The week kicks off with Serve Los Al, a citywide volunteer service event on September 10 & 11. Residents are asked to roll up their sleeves to give back to their community by serving at one of the local non-profits or help a senior resident in need of assistance. Projects can be viewed at www.servealos.org. Registered volunteers and the community are invited to the Serve Los Al Assembly on Saturday, September 11 at 8:15 a.m. at Little Cottonwood Park. A special 9/11 Remembrance Ceremony will take place to commemorate the 20th anniversary. After the ceremony, volunteers will disperse to their volunteer sites and enjoy camaraderie in serving their community at various locations throughout the City.

Also following the ceremony on September 11 from 9:00 a.m. to noon, the community is invited to attend the Health Expo & Pet Expo at Little Cottonwood Park with fitness demonstrations, vendors and a Pet Costume Contest at 10:30 a.m. (categories include most patriotic, most creative, funniest, and best partner duo). Community members are invited to donate hygiene items to Little Cottonwood Park for the Donation Drive sponsored by Southland Credit Union for families in need. Lestonnac Free Health Clinic will hold free dental and health services at the Community Center from 9:00 a.m. to noon and Dumpster Day will take place at the same time over on Reagan Street. No bulky or electronic items accepted.

On September 12, the MemorialCare Miller Children's & Women's Hospital Long Beach Los Al's Family Day will take place with activities at the Community Center. Families can sign up for a time slot and have fun doing family activities such as experience a mini Escape Room (Ship Wreck), family time capsule, nerf war and obstacle course, and making a dessert charcuterie board.

Throughout the week, Youth Art Workshops will take place at the Community Center (pre-registration required) as well as engaging social media activities such as contests, historical photo challenge, finish the song lyrics, dancing through the decades dance challenges that the community can participate in via the Los Al Recreation Instagram and Facebook accounts.

Race Los Al returns back to the streets of Los Alamitos for its 40th anniversary. Lace up your running shoes and sign up for the 5K Run/Walk, 10K Run/Wheel, Groovin' Glide Skate, and Southland Credit Union Glow in the Dark Run on September 17 & 18. Register now at www.racelosal.com. The community is encouraged to dress in their best 80's gear and bring the whole family.

The MemorialCare Miller Children's & Women's Hospital Long Beach Street Fair presented by Southland Credit Union will conclude the week-long celebration on Pine Street on September 17 from 4:00 p.m. to 8:00 p.m. and September 18 from 10:00 a.m.

to 8:00 p.m. with stage entertainment including live bands, performance groups, food & beverage vendors, artisan vendors, kids fun zone activities.

The stage line up is below:

Friday, September 17, 2021

5:00-8:00pm King Salmon Band

Saturday, September 18, 2021

10:30-11:00am	OnStage Dance Center
11:10-11:30am	McAuliffe Middle School Choir
11:40-12:25pm	MyArt
12:30-12:35pm	Belly Dancing
12:35-1:05pm	Anointed Feet Dance – African Dance
1:10-3:00pm	Battle of the Bands
3:00-3:45pm	No Hawaiki Nui – Polynesian Dance
4:00-4:30pm	Escencia Flamenco – Flamenco Dance
4:30-5:00pm	Gravity Dance
5:00-5:30pm	Knowledge Breakdance Crew
5:30-6:00pm	Mate2Mana - Polynesian Dance
6:00-8:00pm	Four Lads from Liverpool – Beatles Tribute Band

The Bikes & Bites Restaurant Tour will take place on September 18 throughout the City. Attendees are encouraged to dress up for the Street Fair in their favorite decade celebrating Los Alamitos' history from the 1960s until today.

Fiscal Impact:

Sponsors have been secured with Title Sponsor MemorialCare Miller Children's & Women's Hospital Long Beach as \$25,000 and Presenting Sponsor Southland Credit Union as \$20,000 to cover costs of the events.

Race Los Al has secured \$5,000 for the Southland Credit Union Glow in the Dark Run and \$7,500 from Republic Services for Volunteer Services. Other participant revenue will offset costs for t-shirts, medals, timing, and event supplies and staffing. Depending on how many register for the event will determine if the event can remain cost neutral. Since this is the first year moving back to the streets of Los Alamitos, staff anticipates that it will take time to re-build participation along with the new Street Fair. The goal is to break even on the Race and Street Fair events with the plan to increase registrations for future years to be able to generate additional funds to offset events such as the 4th of July Fireworks Spectacular.

City of Los Alamitos

PARKS, RECREATION & CULTURAL ARTS

AGENDA REPORT

MEETING DATE: September 1, 2021

ITEM NUMBER: 5B

To: Chair Alex Duran & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Emeline Noda, Director of Recreation & Community Services

Subject: Recreation & Community Services Department Goals

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission with an update on the Recreation & Community Services Department goals for Fiscal Years 2021-2022 and 2022-2023.

RECOMMENDATION

Commission receive and file.

BACKGROUND

Each year the Recreation & Community Services Department sets out goals during the budget process. This year's budget cycle was projected for two years including Fiscal Years 2021-2022 & 2022-2023. Below is the chart that was presented to City Council on the goals for the Department.



DISCUSSION

Staff are working on the goals above to further increase programs, events and services available to the community. There are some programs that require an external site or additional resources, outsourcing services and staff have initiated discussion with community partners to explore options to be able to offer programs like Senior Transportation and Summer Aquatics.

The goals are color coded by Fiscal Year with orange representing FY 2021-2022 and blue representing FY 2022-2023. Staff will be evaluating programs and events to maintain highest quality and standards. If a program experiences changing needs due to COVID restrictions, or increase/decrease in demand, staff will re-evaluate and re-allocate resources to current trends and community needs.

FISCAL IMPACT

Funding for programs and events planned are part of the FY 2021-2022 and FY 2022-2023 proposed budgets. Staff will recommend adjustments based on needs that arise in staffing and or supplies.