

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
REGULAR MEETING

Monday, September 19, 2022 – 6:00 PM

SAFETY ALERT – NOTICE REGARDING COVID-19

If you wish to attend the City Council meeting in person, the Council Chamber located at 3191 Katella Ave., Los Alamitos, California 90720, will have seating for this meeting and the public shall have the right to observe and offer public comment at this location. **The City of Los Alamitos continues to follow the Centers for Disease Control and Prevention (CDC) guidelines and these provisions are subject change with short notice.**

While you may attend this meeting in person, given the health risks associated with COVID-19, please be advised that you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "PUBLIC COMMENT". Comments **received by 3:00 p.m.** will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting but the official record will include all email comments received until the close of the meeting. You may also view the meeting live on local cable channel 3.

Please consider carefully before attending this meeting in person and do not attend this meeting in person if you have had direct contact with someone who has tested positive for Coronavirus (COVID-19), or you are experiencing symptoms such as coughing, sneezing, fever, difficulty breathing or other flu-like symptoms.

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Any written materials relating to an item on this agenda submitted to the City Council after distribution of the agenda packet are available for public inspection online at www.cityoflosalamitos.org.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Hasselbrink
Mayor Pro Tem Doby

Council Member Chirco
Council Member Nefulda

3. PLEDGE OF ALLEGIANCE

Council Member Chirco will lead the Pledge of Allegiance.

4. INVOCATION

Mayor Hasselbrink will give the Invocation.

5. MOMENT OF REMEMBRANCE FOR COUNCIL MEMBER RON BATES

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

7. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from August 2, 2022 to September 6, 2022.

Recommendation:

Ratify the Warrants for the period from August 2, 2022 to September 6, 2022 in the amount of \$1,755,321.60.

Roll Call

Mayor Hasselbrink
Mayor Pro Tem Doby
Council Member Chirco
Council Member Nefulda

8. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Approval of Minutes (Administration)

Approve the City Council Minutes for the Regular meeting on August 15, 2022 and the Special meeting on August 25, 2022.

B. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings (Administration)

For the City Council to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the City Council make specific findings at

least every thirty (30) days.

Recommendation:

Make the following findings by a majority vote of the City Council:

1. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect; and,
2. The City Council has reconsidered the circumstances of the state of emergency; and,
3. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

C. Resolution No. 2022-29 - Designation of City Treasurer (Finance)

This report seeks consideration of a resolution designating Finance Director Craig Koehler as City Treasurer.

Recommendation:

Adopt Resolution 2022-29, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPOINTING CRAIG KOEHLER, FINANCE DIRECTOR, AS CITY TREASURER OF THE CITY OF LOS ALAMITOS AND REPEALING RESOLUTION NO. 2020-04 IN ITS ENTIRETY."

D. Resolution No. 2022-28 - Annual Investment Policy (Finance)

This report provides the Council with an update of the City's Investment Policy and consideration of amendments for allowable investments per State Government Code.

Recommendation:

Adopt Resolution No. 2022-28, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE STATEMENT OF INVESTMENT POLICY DATED SEPTEMBER 2022."

E. Approval for the Revised Request for Proposals (RFP) 2022-02 Sterns Park Improvement Project (Development Services)

This item facilitates the solicitation of bids for contractual services for the design, preparation of plans and specifications, engineer's estimate, construction management, and inspection services for the Sterns Park Improvement Project (RFP 2022-02)

Recommendation:

1. Approve the Request for Proposals (RFP) 2022-02 for the design, preparation of plans and specifications, engineer's estimate, construction management and inspection services for the Sterns Park Improvement Project; and,
2. Authorize Staff to advertise and solicit bid proposals.

F. Professional Services Agreement for Crossing Guard Services with All City Management Services (Police)

The City of Los Alamitos has outsourced crossing guard services to All City Management Services (ACMS) since FY 2016-2017. ACMS has successfully and effectively provided crossing guard services since that time. Staff is supportive of continuing this relationship into the next fiscal year. If approved, the proposed amendment would extend the term of the Professional Services Agreement with ACMS for an additional (1) one-year term which will expire June 30, 2023.

Recommendation:

Authorize the Mayor to execute Amendment 3 to the Profession Services Agreement for crossing guard services with All City Management Services in the amount of \$108,304.56 with a term expiring June 30, 2023.

G. Award of Bid for the Briggeman Drive Street Improvements (CIP No. 22/23-03) (Development Services)

This item recommends awarding a bid to United Paving Company to begin the Briggeman Drive Street Improvements Project (CIP 22/23-03).

Recommendation:

1. Award of contract for the Briggeman Drive Street Improvements Project (CIP 22/23-03) in the amount of \$133,930.00 to United Paving Company; and,
2. Authorize the Mayor to execute the contract with United Paving Company for the project; and,
3. Authorize City Engineer to add work and execute change orders in an amount not to exceed the contingency reserve of 20% or \$26,786.00.

H. Notice of Completion (NOC) for CDBG Howard Avenue and Bloomfield Street Improvement (CIP No. 21/22-04) (Development Services)

The CDBG Howard Avenue and Bloomfield Street Improvement FY 2021-2022 Project (CIP No. 21/22-04) incorporated the construction of grinding and overlay work along Howard Avenue (Noel Street to Lexington Drive) and also on Bloomfield Street (Farquhar Avenue to Katella Avenue) as part of the City's ongoing pavement management program. The project is now complete.

Recommendation:

1. Accept as complete the construction by Hardy and Harper, Inc. for the CDBG Howard Avenue and Bloomfield Street Improvement FY 2021-2022 Project (CIP No. 21/22-04); and,
2. Direct the City Clerk to record the Notice of Completion/Final Report with the County Recorder's Office; and,
3. Authorize Staff to release the 5% retention to the contractor, in the amount of \$11,091.49, thirty-five (35) days after recordation of the Notice of Completion.

I. Notice of Completion (NOC) for the Citywide Signing and Striping Improvements on Various Streets FY 21/22 (CIP 21/22-02) (Development Services)

The Citywide Signing and Striping Improvements on Various Streets FY 21/22 (CIP 21/22-02) incorporated the signing and pavement/street striping per plan. The citywide pavement/street striping program assists in maintaining safe and up-to-date signing, striping and pavement markings that comply with current Federal and State standards. The project consisted of the installation of new pavement striping in the Old Town West Neighborhood, Old Dutch Haven Neighborhood, and also within, Briggeman Drive, Sausalito Street, and Cerritos Avenue as recommended by the Traffic Commission and approved at the February 28, 2022 City Council meeting. The project is now complete.

Recommendation:

1. Accept as complete the construction by Superior Pavement Markings for the Citywide Signing and Striping Improvements on Various Streets FY 21/22 (CIP 21/22-02); and,
2. Direct the City Clerk to record the Notice of Completion/Final Report with the County Recorder's Office; and,
3. Authorize Staff to release the 5% retention to the contractor, in the amount of \$4,104.40, thirty-five (35) days after recordation of the Notice of Completion.

J. 2021-2022 Orange County Grand Jury Report titled "How is Orange County Addressing Homelessness?" (Administration)

This report contains the City's response to 2021-2022 Orange County Grand Jury Report titled "How is Orange County Addressing Homelessness?"

Recommendation:

1. Approve the attached response to the Orange County Grand Jury report titled "How is Orange County Addressing Homelessness?", and,
2. Authorize the Mayor to sign the response letter on behalf of the City Council.

K. Orange County Grand Jury Report titled "Where Have All the CRVs Gone?" (Administration)

Response to the June 28, 2022, Orange County Grand Jury Report titled "Where Have All the CRVs Gone?"

Recommendation:

1. Approve the attached response to the Orange County Grand Jury report titled "Where Have All the CRVs Gone?", and,
2. Authorize the Mayor to sign the response letter on behalf of the City Council.

9. ADJOURNMENT

The City Council will adjourn in memory of Ronald R. Bates.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.



Windmera Quintanar, MMC, City Clerk
Dated: September 14, 2022