

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

PARKS, RECREATION AND CULTURAL ARTS COMMISSION
AGENDA
REGULAR MEETING

Wednesday, October 5, 2022 – 7:00 PM

SAFETY ALERT – NOTICE REGARDING COVID-19

Pursuant to the provisions of the Governor’s Executive Orders N-25-20 and N-29-20, some members of the City of Los Alamitos City Council may participate by videoconference.

The public may access the meeting in person. If you wish to attend the Parks, Recreation, and Cultural Arts Commission meeting in person, the Council Chamber is located at 3191 Katella Ave., Los Alamitos, California 90720, will have seating for this meeting and the public shall have the right to observe and offer public comment at this location.

Masks will be required before entering the Council Chamber. Seating will be available based on six feet of social distancing. The City of Los Alamitos continues to follow the Centers for Disease Control and Prevention (CDC) guidelines and these provisions are subject to change at short notice.

Please consider carefully before attending this meeting in person and keep a six foot distance from others as much as possible. Please do not attend this meeting in person if you have traveled out of state and/or you have had direct contact with someone who has travelled or tested positive for Coronavirus (COVID-19), or you are experiencing symptoms such as coughing, sneezing, fever, difficulty breathing or other flu-like symptoms.

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City’s website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Any written materials relating to an item on this agenda submitted to the Parks, Recreation & Cultural Arts Commission after distribution of the agenda packet are available for public inspection at the Recreation & Community Services Department, 10911 Oak St., Los Alamitos CA 90720, during normal business hours. In addition, such writings or documents will be made available for public review at the respective public meeting.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation & Community Services Department at (562) 430-1073, extension 501, 48 hours prior to the meeting so that reasonable arrangements may be made.

Persons wishing to address the Parks, Recreation & Cultural Arts Commission on any item on the Parks, Recreation & Cultural Arts Commission Agenda should complete a yellow “Request to Speak” card and will be called upon at the time the agenda item is called or during the Parks, Recreation & Cultural Arts Commission’s consideration of the item and may address the Parks, Recreation & Cultural Arts Commission for up to three minutes.

1. CALL TO ORDER

2. ROLL CALL

Commissioner Bandak
Commissioner Beck
Commissioner K. Duran
Commissioner Gallagher
Commissioner Joseph
Vice Chair Murphy
Chair A. Duran

3. PLEDGE OF ALLEGIANCE

Chair Duran will lead the Pledge of Allegiance.

4. ORAL COMUNICATIONS

At this time, any individual in the audience may address the Parks, Recreation, and Cultural Arts Commission and speak on any item within the subject matter jurisdiction of the Commission. Please state if you wish to speak on an item on the Agenda. **Remarks are to be limited to not more than three minutes.**

5. APPROVAL OF MINUTES

Approval of the Minutes for the Regular Meeting of April 6, 2022, May 4, 2022, June 1, 2022, September 7, 2022, Special Meetings of June 29, 2022, July 13, 2022.

A. Approval of Minutes (Recreation)

6. STAFF REPORTS

A. Findings Required by AB 361 For The Continue Use of Teleconference for Meetings (Recreation)

For the Parks, Recreation & Cultural Arts Commission to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the Parks, Recreation & Cultural Arts Commission to make specific findings at least every thirty (30) days.

Recommendation:

Make the following findings by a majority vote of the Parks, Recreation & Cultural Arts Commission:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect;
- b. The Parks, Recreation & Cultural Arts Commission has reconsidered the circumstances of the state of emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

B. Fall and Winter Offerings (Recreation)

This report provides the Parks, Recreation & Cultural Arts Commission with a preview of Recreation fall and winter offerings.

Recommendation:

Commission receive and file.

C. Adult Sports Preview (Recreation)

This report provides the Parks, Recreation & Cultural Arts Commission a highlight of all adult sports programs offered in 2022.

Recommendation:

Commission receive and file.

D. California Park & Recreation Society District 10 Volunteer Merit Award Nominee(s) (Recreation)

This report provides the Parks, Recreation & Cultural Arts Commission with an opportunity to consider nominees for the 2023 California Park & Recreation Society (CPRS) District 10 Volunteer Merit Award.

Recommendation:

Commission receive, consider, select nominee(s), and file.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

8. COMMISSIONER REPORTS

At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

9. ADJOURNMENT

The Parks Recreation and Cultural Arts Commission will adjourn to Wednesday, November 2, 2022,

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting. **Dated**

this 29th of September 2022.

Trini Zenovka

Trini Zenovka, Department Secretary

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, September 7, 2022

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:13 p.m., Wednesday, September 7, 2022, in the Community Center, 10911 Oak St., Vice-Chair Murphy presiding.

2. ROLL CALL

Present: Commission Members: K. Duran, Gallagher, Joseph, Murphy

Absent: Commission Members: Bandak (Excused), Beck, A. Duran (Excused),

Present: Staff: Emeline Noda, Director of Recreation & Community Services Department
Jennifer Sisoiev, Recreation Manager
Irving Montenegro, Development Services Manager
Joanna Contreras, Recreation Supervisor
Gilberto Arteaga-Ceja, Community Services Coordinator
Senior Club President, Teri Nugent

3. PLEDGE OF ALLEGIANCE

Vice-Chair Murphy led the Pledge of Allegiance.

4. ORAL COMMUNICATION

Vice-Chair Murphy opened Oral Communications. There being no one present requesting to speak, Vice-Chair Murphy closed Oral Communications.

5. APPROVAL OF MINUTES

August 3, 2022

Motion/Second: Murphy/K. Duran

Due to lack of quorum from the September meeting, the Parks, Recreation and Cultural Arts Commission deferred the approval of minutes for the Regular Meeting of April 6, 2022, May 4, 2022, June 1, 2022, September 7, 2022, and Special Meeting June 29, 2022, and July 13, 2022.

6. STAFF REPORTS

A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings

For the Parks, Recreation & Cultural Arts Commission to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the

Parks, Recreation & Cultural Arts Commission to make specific findings at least every thirty (30) days.

Recreation and Community Services Director Emeline Noda summarized the staff report.

Motion/Second: K. Duran/Joseph

Abstain: N/A

Motion Carried: The Parks, Recreation and Cultural Arts Commission the option to meet via teleconference during the pandemic.

B. Los Alamitos Art Program Discussion

A discussion concerning the establishment of an Art Program Policy consisting of permitting art exhibits, displays, murals and various approved art on public and private properties within the City limits.

Development Services Manager, Irving Montenegro summarized the staff report.

Motion/Second: K. Duran/Joseph

Abstain: N/A

Motion Carried: The Parks, Recreation and Cultural Arts Commission provided recommendations and requested staff to draft a resolution to City Council on the Los Alamitos Art Program.

C. Summer Recap

This report provides the Parks, Recreation & Cultural Arts Commission a recap of the Los Alamitos Recreation and Community Services Department's 2022 summer programs, classes, camps, and events.

Recreation Supervisor Joanna Contreras summarized the staff report.

D. National Senior Center Month with Senior Club Update

This report provides the Parks, Recreation & Cultural Arts Commission an update on programs and activities offered to seniors.

Gilberto Arteaga-Ceja, Community Services Coordinator summarized the staff report.

E. "Elevate" Women's Conference Preview

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding the new event "Elevate" Women's Conference.

Director of Recreation and Community Services Department Emeline Noda summarized the staff report.

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Emeline Noda, Director of Recreation & Community Services Department

- We are very busy this fall, the week kicks off September 16 & 17 with our annual Serve Los Al citywide volunteer service event followed by a week of fun activities for the entire family such as Bike & Bites, Family Day, Art Workshops, social media challenges and more. If you are interested in volunteering, there are still spots available. We end the week September 23 & 24 with the popular UWS Race Los Al returning to the streets of Los Alamitos for its 41st anniversary followed by the MemorialCare Miller Children's & Women's Hospital Long Beach My City My Los Al "Street Fair" presented by Southland Credit Union. Full information including times for all events can be viewed on the City's website.
- The holiday season is approaching, please let us know your preference to meet the month of December 2022 and January 2023?

The PR&CA Commission recommended to not meet for the month of December 2022 Motion/Second: Joseph/K. Duran and requested to resume on January 11, 2023, as Special Meeting, 7:00 p.m. at the Community Center Motion/Second: Gallagher/K. Duran.

Joanna Contreras, Recreation Supervisor

- We have provided a save the date schedule of fall and winter events to assist with judging.
 - Vice-Chair Murphy, Commission Duran and Joseph volunteered to assist with judging the Costume Contest at Trunk or Treat Event.
 - Vice-Chair Murphy and Commission Duran volunteered to assist with judging the Halloween Decorating Contest.
 - Winter Wonderland emcee to kick off event commencement, please mark your calendar.
 - Commission Joseph volunteered to assist with judging neighborhood homes for the Holiday Decorating Contest.
- The City of Los Alamitos is offering a new program, Youth in Government mentor/mentee program with Los Alamitos Executive Team, Management Team and City Council. The Youth in Government application is available online now through September 30, 2022. This program is open for all Juniors or Seniors attending Los Alamitos High School, following application submissions, interviews will be scheduled to determine participant roles.

- On Monday, August 29, the Los Alamitos Recreation and Community Services Department held its first night of co-ed pick-up Spikeball. Community members came out and participated in games, attendees were very excited. The co-ed pick-up Spikeball will be held continuously on Mondays from 7:00 p.m. to 9:30 p.m. at Laurel Park, visit the website for additional information.
- Staff is excited for the upcoming Co-Ed Youth Volleyball League scheduled to begin September 19. In efforts to market the upcoming season, with Los Alamitos Unified School District approval, Recreation staff hung banners at different school sites. Staff will receive training to coach the Co-ed Youth Volleyball League. The league will run until December 9, 2022.
- Staff is finalizing time capsule project, we will provide an update at our next schedule PR&CA Commission regular meeting

7. COMMISSIONER REPORTS

Commissioner Gallagher

- Nothing to Report

Vice-Chair Murphy

- Nothing to Report

Commissioner K. Duran

- Nothing to Report.

Commissioner Joseph

- Nothing to Report.

9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:56 p.m.

Attest:

Alex Duran, Chair

Emeline Noda
Director of Recreation & Community Services
Recreation & Community Services Department

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, April 6, 2022

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:35 p.m., Wednesday, April 6, 2022, in the Council Chambers, 3191 Katella Ave., Chair Duran presiding.

2. ROLL CALL

Present: Commission Members: Bandak, Beck, A. Duran, Joseph, Murphy

Absent: Commission Members: K. Duran (excused), Joseph (excused)

Present: Staff: Emeline Noda, Director of Recreation & Community Services
Jennifer Sisoiev, Recreation Manager
Joanna Contreras, Recreation Supervisor
Steve Kim, Recreation Supervisor
Samantha Kenny, Recreation Coordinator
Lauren Pavelec, Clerical Assistant
Alix Anderson, Recreation Specialist
Gilberto Arteaga-Ceja, Recreation Specialist
Cassidy Given, Community Services Coordinator

3. PLEDGE OF ALLEGIANCE

Chair Duran led the Pledge of Allegiance.

4. ORAL COMMUNICATION

Chair Duran opened Oral Communications. There being no one present requesting to speak, Chair Duran closed Oral Communications.

5. APPROVAL OF MINUTES

Due to lack of quorum from the March meeting, the Parks, Recreation and Cultural Arts Commission deferred the approval of minutes for the Regular Meeting of February 2, 2022.

Motion/Second: Bandak/Murphy
Abstain: N/A

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of March 2, 2022.

6. STAFF REPORTS

A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings

For the Parks, Recreation & Cultural Arts Commission to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the Parks, Recreation & Cultural Arts Commission to make specific findings at least every thirty (30) days.

Recreation Director, Emeline Noda summarized the staff report.

Motion/Second: Beck/Bandak

Abstain: N/A

Motion Carried: The Parks, Recreation and Cultural Arts Commission the option to meet via teleconference during the pandemic.

B. Employee of the Quarter

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding the Los Alamitos Recreation & Community Services Department Employee of the Quarter.

Recreation Manager, Jennifer Sisoiev summarized the staff report.

C. Preschool Age Programs

This report provides the Parks, Recreation & Cultural Arts Commission with a preview of Preschool Age Programs.

Community Services Coordinator, Cassidy Given summarized the staff report.

D. Los Alamitos Volunteer Program (L.A.V.P.), Counselors in Training (C.I.T.) and Youth In Government

This report provides the Parks, Recreation & Cultural Arts Commission upcoming programming for Los Alamitos Volunteer Program / Youth in Government / Counselors in Training.

Recreation Coordinator, Samantha Kenny summarized the staff report.

E. Labourdette Park Renovation Proposal

This report provides the Parks, Recreation and Cultural Arts Commission with the proposed renovations of Labourdette Park.

Director of Recreation and Community Services Department, Emeline Noda summarized the staff report.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Emeline Noda, Director of Recreation & Community Services Department

- Please join us in congratulating Steve Kim as our new Recreation Supervisor. Steve has been with the City since 2013 and started as a Recreation Leader and worked hard through the years, rising through the ranks to Recreation Supervisor.
- Thank you for coming out, judging, supporting and walking through the Weekend of Art and appreciating the art. Our creative team worked really hard on this event and the PTA Reflections Artwork was a success. We received many compliments at the district level, and they have requested to continue our partnership for this event.
- Recreation and Community Services staff along with the City Manager, Mayor, Mayor Pro Tem, and Park, Recreation & Cultural Arts Commissioners will attend the California Park and Recreation Society (CPRS) District 10 Awards and Installation Banquet on Thursday, April 7, 2022, at the Center at Founders Village in Fountain Valley. Volunteer Merit Award Winners will be recognized including Cottonwood Church and the 5th Grade Team at Lee Elementary School. The 5th Grade Team at Lee will be unable to attend due to their Open House and will be recognized at the May 16 City Council meeting.
- Parks Recreation and Cultural Arts Chair, Vice-Chair and Commissioners are invited to attend June 20, 2022, City Council Meeting at 6:00 p.m. to receive Proclamation for Parks Make Life Better Month. July is recognized by the California Parks and Recreation Society (CPRS) as "Parks Makes Life Better" month.

Joanna Contreras, Recreation Supervisor

- The Recreation team was excited for the promotion of Mackenzie Dunlop from Recreation Leader to Senior Recreation Leader. Mackenzie began working for the Recreation and Community Services Department in April 2021 and has grown her knowledge and skill level and is a fantastic team member and leader.
- We have 50 participants registered for Co-ed Youth Volleyball League and are in the fourth week of the program. The teams are very excited and have their own team banners for display. Games are every Friday at Oak Middle School Gym between 6:00 – 8:00 p.m.
- Next Tuesday we will begin our co-ed youth track and field program. The program is for participants in 1st-8th grade and consists of one practice per week at Oak Middle School from April 12 through May 24. The program currently has 35 participants enrolled. We currently have two staff that are track and field athletes and they are excited to share their wisdom.

8. COMMISSIONER REPORTS

Commissioner Bandak

- Nothing to Report

Commissioner Beck

- Nothing to Report

Vice Chair Murphy

- Nothing to Report

Chair Duran

- Amazing job as always! Thank you for everything!

9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:21 p.m.

Attest:

Alex Duran, Chair

Emeline Noda
Director of Recreation & Community Services
Recreation & Community Services Department

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, May 4, 2022

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:00 p.m., Wednesday, May 4, 2022, in the Council Chambers, 3191 Katella Ave., Chair Duran presiding.

2. ROLL CALL

Present: Commission Members: Bandak, Beck, A. Duran, K. Duran

Absent: Commission Members: Joseph (excused), Murphy (excused)

Present: Staff: Emeline Noda, Director of Recreation & Community Services Department
Jennifer Sisoev, Recreation Manager
Anthony Vasquez, Acting Public Works Supervisor
Joanna Contreras, Recreation Supervisor
Steve Kim, Recreation Supervisor
Samantha Kenny, Recreation Coordinator
Alejandro Gonzalez Lecumberri, Recreation Coordinator
Alix Anderson, Recreation Specialist

3. PLEDGE OF ALLEGIANCE

Chair Duran led the Pledge of Allegiance.

4. ORAL COMMUNICATION

Chair Duran opened Oral Communications. There being no one present requesting to speak, Chair Duran closed Oral Communications.

5. APPROVAL OF MINUTES

Due to lack of quorum from the April meeting, the Parks, Recreation and Cultural Arts Commission deferred the approval of minutes for the Regular Meeting of February 2, 2022, and April 6, 2022.

Motion/Second: Bandak/Duran

Abstain: N/A

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of March 30, 2022.

6. INSTALLATION OF NEW COMMISSIONERS

Director of Recreation & Community Services, Emeline Noda gave the Oath of Office and installed Janet Gallagher as Parks, Recreation and Cultural Arts (PR&CA) Commissioners.

7. STAFF REPORTS

A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings

For the Parks, Recreation & Cultural Arts Commission to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the Parks, Recreation & Cultural Arts Commission to make specific findings at least every thirty (30) days.

Recreation & Community Services Director Emeline Noda summarized the staff report.

Motion/Second: Beck/Bandak

Abstain: N/A

Motion Carried: The Parks, Recreation and Cultural Arts Commission the option to meet via teleconference during the pandemic.

B. Summer Program Preview

This report provides the Parks, Recreation & Cultural Arts Commission a report on the upcoming summer camps, classes, and programs.

Recreation Specialist Alix Anderson, Recreation Supervisors Steve Kim and Joanna Contreras summarized the staff report.

C. Facility and Park Maintenance

The Public Works Division oversees the maintenance of facilities and park maintenance. This report provides the Parks, Recreation and Cultural Arts Commission with a bi-annual update.

Acting Public Works Supervisor Anthony Vasquez summarized the staff report.

D. Marketing Materials Highlight

This report provides the Parks, Recreation & Cultural Arts Commission with an overview of the development and implementation of social media content and additional marketing materials utilized year-round to promote seasonal programs and events.

Recreation Coordinators Samantha Kenny and Alejandro Gonzalez Lecumberri summarized the staff report.

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Emeline Noda, Director of Recreation & Community Services Department

- Recreation had 38 middle schoolers and high schoolers attend the very first THRIVE Teen Expo on Saturday, April 30. Los Alamitos Police Department, Orange County Health Department, Summer Harvest, Southland Credit Union, Tilly's Life Center, Los Alamitos High School, LAEF, The Youth Center, Tribe Functional Fitness, and Recreation staff.
- We would like to congratulate Sam Kenny as she has been recently promoted to full time Recreation Coordinator.
- The Los Alamitos Senior Club Board celebrated longtime resident Nancy Fagen's 101 Birthday on Thursday, April 28, 2022. The Ready, Set, Go! preschoolers made a special visit and surprised Nancy by singing Happy Birthday.
- City Council will recognize 101 year old resident Nancy Fagen, Lee Elementary School's 5th Grade Team receiving their CPRS District 10 Volunteer Merit Award, and 11 Recreation staff graduating high school or college at the May 16, 2022, City Council Meeting, please join us for this special evening.
- Parks Recreation and Cultural Arts Chair, Vice-Chair and Commissioners are invited to attend June 20, 2022, City Council Meeting at 6:00 p.m. to receive Proclamation for Parks Make Life Better Month.
- For the July meeting, would the PR&CA Commission be interested in pushing back one week due to the 4th of July Legal Holiday.

Motion/Second: A. Duran/Bandak

Abstain: N/A

Motion Carried: The Parks, Recreation and Cultural Arts Commission deferred July's meeting to the following week.

- The Summer Recreation Brochure and City News is going out in the mail this week. An online version has been available for a few weeks. Several Summer Day Camp registrations are already being received as well as summer classes and camps. This is the Department's busiest season of the year for programs.
- As requested by Commissioner Bandak, commissioners will receive business cards at the end of tonight's meeting. There is no phone number listed on the business card, you can be contacted via email or regular postal mail.

Jennifer Sisoiev, Recreation Manager

- This weekend will be Los Alamitos Senior Prom to take place on Saturday, May 7 from 3:00-6:00 p.m. at the Los Alamitos Community Center to a sold-out crowd of approximately 90 guests. Event sponsors includes: MemorialCare Long Beach Medical Center, Beach Orthopaedic, Home Instead Senior Care, Alamitos West Health & Rehabilitation and Los Alamitos Senior Club. The event will feature live music from the King Salmon and the Funkyard Horns, with dinner provided by Valentino's Pizza along with dessert station, refreshments, a photo booth, and raffle prizes donated by Los Alamitos Senior Club, Madera's, Paul's Place, El Zarape and the Los Alamitos Development Services Department. Wine was donated by Los Alamitos Senior Club and centerpieces donated by Bella Rosa. Chair Duran has agreed to stop and visit with attendees for the first hour of the event.
- We are in full swing in planning for the return of the popular 4th of July Fireworks Spectacular event. Staff has secured Title sponsor for this event is UWS, eight food booths and three vendor booths. Staff are anticipating 5,000 to 7000+ attendees, Commissioners will be receiving VIP information in the coming weeks via email for this event.

9. COMMISSIONER REPORTS

Commissioner K. Duran

- Nothing to Report

Commissioner Bandak

- Nothing to Report

Commissioner Beck

- Nothing to Report

Commissioner Gallagher

- Nothing to Report

Chair Duran

- Amazing job! You are all rock stars! You should be very proud of all the hard work you do. We thank you so much.

10. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:05 p.m.

Attest:

Alex Duran, Chair

Emeline Noda
Director of Recreation & Community Services
Recreation & Community Services Department

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, JUNE 1, 2022

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:01 p.m., Wednesday, June 1, 2022, in the Council Chambers, 3191 Katella Ave., Chair Duran presiding.

2. ROLL CALL

Present: Commission Members: Gallagher, Joseph, Murphy, A. Duran

Absent: Commission Members: Bandak (excused), Beck (excused), K. Duran (excused)

Present: Staff: Emeline Noda, Director of Recreation & Community Services Department
Jennifer Sisoiev, Recreation Manager
Joanna Contreras, Recreation Supervisor
Samantha Kenny, Recreation Coordinator

3. PLEDGE OF ALLEGIANCE

Chair Duran led the Pledge of Allegiance.

4. ORAL COMMUNICATION

Chair Duran opened Oral Communications. There being no one present requesting to speak, Chair Duran closed Oral Communications.

5. APPROVAL OF MINUTES

Due to lack of quorum from the May meeting, the Parks, Recreation and Cultural Arts Commission deferred the approval of minutes for the Regular Meeting of February 2, 2022, April 6, 2022, May 4, 2022, and June 1, 2022.

6. STAFF REPORTS

A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings

For the Parks, Recreation & Cultural Arts Commission to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the Parks, Recreation & Cultural Arts Commission to make specific findings at least every thirty (30) days.

Recreation & Community Services Director Emeline Noda summarized the staff report.

Motion/Second: A. Duran/Joseph

Abstain: N/A

Motion Carried: The Parks, Recreation and Cultural Arts Commission will hold a Special Meeting on June 29, 2022, at 7:00 p.m. to continue to have the option to meet via teleconference during the pandemic.

B. 2022 4th of July Fireworks Spectacular

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding the upcoming 35th annual Universal Waste Systems (UWS) 4th of July Fireworks Spectacular scheduled for Monday, July 4, 2022, at the Joint Forces Training Base.

Recreation & Community Services Director Emeline Noda summarized the staff report.

C. Parks Make Life Better Month

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding Parks Make Life Better (PMLB) Month. Recreation staff have coordinated programs, events, and activities for the entire family to enjoy and help celebrate PMLB in the month of July.

Samantha Kenny, Community Services Coordinator summarized the staff report.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Emeline Noda, Director of Recreation & Community Services Department

- Special Meeting for July will be held on July 13, 2022, 7:00 p.m. at the Recreation and Community Services Department 10911 Oak Street, Los Alamitos, Ca 90720.
- Concert Series on Pine will begin on June 16, 2022, at 6:30 p.m. for four weeks. Concerts in the Parks will begin on July 21, 2022, at 6:30 p.m. for four weeks as well, alternating from Little Cottonwood and Orville Lewis Parks. For more information on these concert series, please visit the website.
- Recreation Supervisor Steve Kim had his second baby, Adelyn on May 25, 2022.
- In the News Enterprise, dated today June 1, 2022, there are two articles relating to CPRS Award Recipients.
- All staff training on June 4, 2022.

- Parks Recreation and Cultural Arts Commissioners are invited to attend June 20, 2022, City Council Meeting at 6:00 p.m. to receive Proclamation for Parks Make Life Better Month.
- Friday, June 10, 2022, at 3:30 p.m., city staff will be participating along with the Los Alamitos Police Department in a Special Olympics Torch Run.

Joanna Contreras, Recreation Supervisor

- Parks Recreation and Cultural Arts Commissioners are invited to the Ready Set Go Preschool Graduation at the Community Center on Friday June 10, 2022, at 9:30 a.m.
- In addition to all staff training, on Friday, June 3, 2022, we will be providing specialized cross training for Day Camp and Park Programs staff.

8. COMMISSIONER REPORTS

Commissioner Joseph

- Nothing to report.

Commissioner Gallagher

- Congratulated staff for organizing such a wonderful Senior Prom event, all those that attended had an extraordinary time. All levels of staff worked the event and was very impressed on the overall offerings and experience to attendees.

Vice-Chair Murphy

- Nothing to report.

Chair Duran

- Nothing to report.

9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 7:37 p.m.

Attest:

Alex Duran, Chair

Emeline Noda
Director of Recreation & Community Services
Recreation & Community Services Department

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS
Via videoconference**

SPECIAL MEETING – WEDNESDAY, June 29, 2022

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Special Session at 7:00 p.m., Wednesday, June 29, 2022, video conference, Chair Duran presiding.

2. ROLL CALL

Present: Commission Members: Bandak, Beck, A. Duran, Gallagher, Murphy

Absent: Commission Members: K. Duran (excused), Joseph

Present: Staff: Emeline Noda, Director of Recreation & Community Services Department

3. STAFF REPORTS

A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings

For the Parks, Recreation & Cultural Arts Commission to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the Parks, Recreation & Cultural Arts Commission to make specific findings at least every thirty (30) days.

Director of Recreation & Community Services Department, Emeline Noda summarized the staff report.

Unanimously, the Parks, Recreation and Cultural Arts Commission approved the option to meet via teleconference during the pandemic.

ROLL CALL VOTE

Chair A. Duran	Aye
Vice Chair Murphy	Aye
Commissioner Bandak	Aye
Commissioner Beck	Aye
Commissioner K. Duran	Not Present (excused)
Commissioner Gallagher	Aye
Commissioner Joseph	Not Present

4. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 7:04 p.m.

Attest:

Alex Duran, Chair

Emeline Noda
Director of Recreation & Community Services
Recreation & Community Services Department

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

SPECIAL MEETING – WEDNESDAY, July 13, 2022

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Special Session at 7:05 p.m., Wednesday, July 13, 2022, in the Community Center, 10911 Oak St., Chair Duran presiding.

2. ROLL CALL

Present: Commission Members: Bandak, A. Duran, K. Duran, Gallagher, Murphy

Absent: Commission Members: Beck (Excused), Joseph (Absent)

Present: Staff: Emeline Noda, Director of Recreation & Community Services Department
Jennifer Sisoiev, Recreation Manager
Joanna Contreras, Recreation Supervisor
Steve Kim, Recreation Supervisor
Jason Bruton, Special Events Supervisor
Gilberto Arteaga-Ceja, Recreation Specialist/
Senior Recreation Leader

3. PLEDGE OF ALLEGIANCE

Chair Duran led the Pledge of Allegiance.

4. ORAL COMMUNICATION

Chair Duran opened Oral Communications. There being no one present requesting to speak, Chair Duran closed Oral Communications.

5. APPROVAL OF MINUTES

Due to lack of quorum from the June meeting, the Parks, Recreation and Cultural Arts Commission deferred the approval of minutes for the Regular Meeting of February 2, 2022, April 6, 2022, May 4, 2022, June 1, 2022, and Special Meeting June 29, 2022.

6. STAFF REPORTS

A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings

For the Parks, Recreation & Cultural Arts Commission to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the

Parks, Recreation & Cultural Arts Commission to make specific findings at least every thirty (30) days.

Recreation & Community Services Director Emeline Noda summarized the staff report.

Motion/Second: A. Duran/Bandak

Abstain: N/A

Motion Carried: The Parks, Recreation and Cultural Arts Commission the option to meet via teleconference during the pandemic.

B. Recreation and Community Services Department Budget FY 22-23

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding the Fiscal Year (FY) 2022-2023 Recreation and Community Services Department budget.

Recreation & Community Services Director Emeline Noda summarized the staff report.

C. Senior Needs Assessment Finding and Recommendations

This report provides the Parks, Recreation, & Cultural Arts Commission an update regarding the results of the Senior Needs Assessment for 2022.

Gilberto Arteaga-Ceja, Recreation Specialist/Senior Recreation Leader summarized the staff report.

D. Week of Los Al Preview

This report provides the Parks, Recreation & Cultural Arts Commission a preview of the Week of Los Al.

Jason Bruton, Special Events Supervisor summarized the staff report.

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Ron Noda, Deputy City Manager/Development Services Director

- The Traffic Commission express how much they enjoyed attending the 4th of July Fireworks Spectacular at the Joint Forces Training Base.
- Street improvements on various streets throughout the City will begin soon. Please refer to the website for additional information.
- Universal Waste Systems Inc. (UWS) is offering a Free Community Event (at the parking lot) corner of Pine and Florista St. on Saturday, July 16, 2022, from 8:00 a.m. – Noon. This event is only offered to Los Alamitos residents. Bulky and electronic items will be accepted. Please no household hazardous waste (HHW) accepted at this event.

Steve Kim, Recreation Supervisor

- Concerts in the Parks will begin next week on July 21, 2022, at 6:30 p.m. for four weeks alternating from Little Cottonwood and Orville R. Lewis Jr. Parks. For more information on the concert series, please visit the website.

Jason Bruton, Special Events Supervisor

- July is Parks Make Life Better Month. We are very excited to bring a month full of activities for the entire family to enjoy. On July 9, 2022, we held the first Park Takeover with a Fitness event with an estimate of 25 in attendance. July 23 and July 30 are fun days with entertainment, games, crafts, bounce houses and refreshments. A Pop-Up Dog Park will be offered to the community at Laurel Park, daily from 7:00 a.m. – 7:00 p.m. We are hosting a Flower Seed Giveaway at the Community Center during the month of July. We will also offer Free Pick-Up Sports and will end the month with a Mini Family Day at Little Cottonwood Park on July 21, 2022. Please refer to the website or contact the community center for additional information.

Joanna Contreras, Recreation Supervisor

- Summer Day Camp sponsored by Southland Credit Union continues its success through week 5 with the program sold out at 100 campers per day.
- A new co-ed adult sports drop-in program, Spikeball, will begin on Monday, August 29 every Monday from 7:00 p.m. to 9:30 p.m. at Laurel Park (10862 Bloomfield St.). Participants will pay \$5, painted courts and equipment will be available. Recreation staff are excited to provide this program.

Emeline Noda, Director of Recreation & Community Services Department

- The Los Alamitos Community Foundation met Monday, July 11 and will fundraise with a Beer and Wine Booth at the Summer Concerts at the Parks. The Foundation will also be selling canine stuffed toys for a suggested donation of \$25. Lastly, the Foundation is beginning to plan a Casino Night on November 12, 2022 at the Community Center.

7. COMMISSIONER REPORTS

Commissioner Bandak

- Attended the 4th of July Spectacular and it was a fantastic event! Impressed and thanked staff for great job, expressed how the fireworks show was better than previous years. It was an incredible event and well worth it! The only suggestion I recommend is to place signage where to exit, as some individuals were turned around and didn't know where to exit. It took us about 15 minutes to exit from the Base and others I spoke with took about 30 minutes, an improvement from previous years.

Commissioner Gallagher

- Nothing to Report

Commissioner K. Duran

- Nothing to Report

Vice-Chair Murphy

- Commended staff for an extraordinary 4th of July event and was very delighted that tables and chairs were provided at event. Loved the entire event, the fireworks show, music played throughout the evening and the beer garden adjacent to the VIP area. This truly made a memorable event for all.

Chair Duran

- Thanked staff for providing a wonderful experience in the VIP area. Chair Duran's out of state friends accompanied them as guests to the 4th of July event and they were very impressed. The fireworks show was great, as they had also attended Knott's firework show and both were equally amazing. Great job, as always!

9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:22 p.m.

Attest:

Alex Duran, Chair

Emeline Noda
Director of Recreation & Community Services
Recreation & Community Services Department

City of Los Alamitos

PARKS, RECREATION AND CULTURAL ARTS COMMISSION AGENDA REPORT

MEETING DATE: October 5, 2022

ITEM NUMBER: 6A

To: Chair Alex Duran & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Emeline Noda
Director of Recreation & Community Services Department

Subject: Findings Required by AB 361 For The Continue Use of Teleconference for Meetings

SUMMARY

For the Parks, Recreation & Cultural Arts Commission to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the Parks, Recreation & Cultural Arts Commission to make specific findings at least every thirty (30) days.

RECOMMENDATION

Make the following findings by a majority vote of the Parks, Recreation & Cultural Arts Commission:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect;
- b. The Parks, Recreation & Cultural Arts Commission has reconsidered the circumstances of the state of emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

BACKGROUND

Assembly Bill 361 (AB 361) was signed into law by the Governor on September 16, 2021. A portion of AB 361 enacted amendments to California Government Code section 54953 regarding teleconference meetings. Those amendments authorize local agencies, like the City, to continue to conduct meetings by teleconference during a Governor-proclaimed state of emergency provided that certain findings are made by the legislative body, and provided that certain procedural requirements are met regarding public access to the meetings.

A new requirement in AB 361 requires specific findings be reaffirmed at least every thirty (30) days in order for the Parks, Recreation & Cultural Arts Commission to continue to have the option for one (1) or more of its members to use teleconferencing.

DISCUSSION

Required Findings

The teleconference provisions in AB 361 may only be utilized as long as a Governor-proclaimed state of emergency remains active, or while state or local officials have recommended measures to promote social distancing. When either of those is the case (both are true at this time), then in order to continue to teleconference using the new provisions of AB 361, the Parks, Recreation & Cultural Arts Commission must make the following findings by majority vote every 30 days:

(A) The Parks, Recreation & Cultural Arts Commission has reconsidered the circumstances of the state of emergency; and

(B) Either of the following circumstances exist:

- i. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
- ii. State or local officials continue to impose or recommend measures to promote social distancing.

To comply with that requirement, the recommended action would have the Parks, Recreation & Cultural Arts Commission find each of the following:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect;
- b. The Parks, Recreation & Cultural Arts Commission has reconsidered the circumstances of the state of emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

The "Every 30 Days Thereafter" Requirement

As noted above, AB 361 findings must be made "no later than 30 days after teleconferencing for the first time pursuant to , and every 30 days thereafter..."

In order to preserve the option for the Parks, Recreation & Cultural Arts Commission or individual members of the Parks, Recreation & Cultural Arts Commission to participate in meetings during the pandemic via teleconference in the future, the Parks, Recreation & Cultural Arts Commission will have to adopt the required findings at least every 30 days.

Potential Consequence of Not Making the Findings Every 30 Days

AB 361 does not expressly state what happens if a legislative body fails to make the required findings "every 30 days." However, it expressly requires the timely re-approval of the findings "in order to continue to teleconference" in the manner that AB 361 authorizes.

As a result, if the Parks, Recreation & Cultural Arts Commission does not adopt the required

findings every 30 days, then the Parks, Recreation & Cultural Arts Commission could be precluded from continuing to teleconference thereafter, perhaps even if the Parks, Recreation & Cultural Arts Commission was later willing to adopt the findings at a later date. For this reason, the City Attorney recommends that the , or otherwise be recognized for the purpose of providing public comment.

A "teleconference" occurs for purposes of AB 361 whenever one or more members of the Parks, Recreation & Cultural Arts Commission connect to a Parks, Recreation & Cultural Arts Commission meeting via electronic means. Thus, even if four members of the Parks, Recreation & Cultural Arts Commission meet in person, if the fifth joins the meeting via Zoom, the meeting will be a teleconference meeting that must be conducted in accordance with the requirements of AB 361. For purposes of AB 361 "...state of emergency' means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act..." Cal. Gov't Code Sec. 54953(e)(4). Section 8265 of CESA in turn refers to a state of emergency proclaimed by the Governor
Cal Gov't Code Sec. 54953(e)(3)

FISCAL IMPACT

None

Attachment: None

City of Los Alamitos

PARKS, RECREATION AND CULTURAL ARTS

COMMISSION AGENDA REPORT

MEETING DATE: October 5, 2022

ITEM NUMBER: 6B

To: Chair Alex Duran & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Joanna Contreras
Recreation Supervisor Via: Emeline Noda
Director of Recreation & Community Services Department

Subject: Fall and Winter Offerings

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission with a preview of Recreation fall and winter offerings.

RECOMMENDATION

Commission receive and file.

BACKGROUND

The Los Alamitos Recreation and Community Services Department is proud to continue its offerings of programs and events aimed to improve the community's quality of life. Upcoming fall and winter programs and events are detailed in this report.

DISCUSSION

Fall Camp – Fall Camp sponsored by Southland Credit Union is scheduled to take place from November 21-23. Day Camp is for youth ages 5 to 12 years old and provides participants with a full day of crafts, activities and play at the Los Alamitos Community Center.

Winter Camp – Winter Camp sponsored by Southland Credit Union is scheduled from December 26 to 30, 2022 and January 2 to 6, 2023 during the Los Alamitos School District breaks. Day Camp is for youth ages 5 to 12 years old and provides participants with a full day of crafts, activities and play at the Los Alamitos Community Center. Participants can receive 20% off on their registration by becoming a member of Southland Credit Union.

Events

MemorialCare Miller Children's and Women's Hospital Long Beach Trunk or Treat – The Recreation and Community Services Department will be hosting the 11th Annual MemorialCare Miller Children's and Women's Hospital Long Beach Trunk or Treat event on Saturday,

October 22 from 5:00 p.m. to 7:30 p.m. at Little Cottonwood Park.

This event attracts an estimated 4,500 people to Little Cottonwood Park to partake in safe and fun Halloween-themed activities for the entire family to enjoy. The event will feature the return of the free pumpkin patch sponsored by Financial Partners Credit Union, popular costume contest with prizes, selfie photo area, carnival game booths, inflatables, trick-or-treating from trunks, food and artisan vendors, a festive train ride, an adult pie eating contest, and a beer garden. The most popular attractions of this event include:

Pumpkin Patch

The return of the free pumpkin patch is bigger and better! Due to last year's success, Financial Partners Credit Union agreed to sponsor the area again this year, doubling the amount of pumpkins to 600. These pumpkins are free for event goers to enjoy on a first-come, first-served basis until supplies last. In addition, a pumpkin patch photo stand will be added to the area for fall photo opportunities.

Train Ride

The trackless train ride route will start and end on the west end of the park near the toddler's playground and will circle the perimeter of the park along the walkway. Guests on the train ride will enjoy static displays along the entire route. Train-ride stations will consist of fun and spooky Halloween-themed décor such as spider-webbed trees, skeletons in the "graveyard", hanging bats, large spooky inflatables, and more. The ride will consist of a trackless train conducted by a rental company's driver, with a total of 14 to 18 guests able to fit on the train at once.

Costume Contest

The popular costume contest provides a chance for all youth from infants to age 12 & family groups to show off their costume. The costume contest will begin at approximately 5:30 p.m. and will be separated into three age divisions along with a separate family division. Prizes will be awarded to the top three winners of each division.

New this year, the Recreation & Community Services Department will add a new Spooky Sensory Calming Activity Area as part of the goals to meet the needs of families with special needs. Activities will include sensory bins with various textures and materials for individuals to experience and touch. It will be located at the Large Picnic Shelter and provide a calm space for families.

Parks, Recreation and Cultural Arts Commissioners are invited and encouraged to judge the costume contest on the day of the event, with arrival at the stage by 5:15 p.m.

Commissioners who will be attending this year's event and/or would like to volunteer at the event, please contact Recreation Coordinator Samantha Kenny. Additional information along with a preferred parking pass will be provided.

Trunks / Vendors

Community members, local organizations, and businesses are invited to decorate their vehicles and participate in the event as “trunks.” A game or activity is highly encouraged for the trick-or-treaters to engage in. This is a great opportunity for local businesses to market themselves to approximately 4,500 residents. 10x10 vendor spaces are available for purchase as well. Those that are interested in being a trunk or vendor may find the application on the City’s website. Food vendor spaces for the event are sold out, and will include: Coda’s Kettle Corn, Pooka’s Eats, Domino’s Pizza, and Tres Compas.

Beer Garden

For the first time in the event’s history, a beer garden will be available for event goers ages 21+ to enjoy. All proceeds will directly benefit the Los Alamitos Community Foundation and its mission. Recreation staff are currently securing the proper ABC liquor license and hiring private event security to ensure all safety requirements are met.

Halloween Decorating Contest – The annual Halloween Decorating Contest will be held on Tuesday, October 25. Judges from the community will judge a first place and second place award for each Los Alamitos neighborhood. Winners will be acknowledged via press release, social media, and with a lawn sign at their home. Recreation staff are in communication with Ganahl Lumber regarding sponsoring this event. Ganahl Lumber has been secured as a sponsor.

Toy Drive - The fifth annual Donation Toy Drive presented by Southland Credit Union is scheduled to take place as a drive through on Wednesday, November 30 from 4:00 p.m. to 7:00 p.m. at the Los Alamitos Community Center. Donations benefit local charities such as Summer Harvest, Casa Youth Shelter, The Youth Center, We Care and Precious Life to distribute to local families in need. New and unwrapped toys may be dropped off at the Los Alamitos Community Center and at the Winter Wonderland Event. The deadline for the Toy Drive is Saturday, December 3, 2022.

Winter Wonderland – The 11th Annual Winter Wonderland event will take place Saturday, December 3, 2022, from 4:00 p.m. to 7:30 p.m. The event is primarily hosted on Pine Street, with St. Isidore Historical Plaza featuring snow play areas, a snowman, Santa Claus, and arts and crafts. The event continues to grow in attractions and attendance every year with the 2021 event maintaining an estimated 7,000 attendees.

This year, the snow area will feature a large sledding area with four sled runs available for all ages to experience the snow, along with a snow play area, and the chance to take a photo with Olaf under the “snowy” sky. Los Alamitos-based Elite Special Events provides 25 tons of snow for the event spread out to three different areas, which allows more participants to enjoy the snow simultaneously. All of these activities are free to the public.

Stage Performances

The stage is fully booked with musical performances from local schools and community groups.

Santa's Village

Santa Claus is provided thanks to the generosity of Alamitos Eye Care and will make his grand entrance aboard an Orange County Fire Authority (OCFA) Fire Truck, and will accompany the Ready, Set, Go! Preschool Program on stage as they sing *Santa Claus is Coming to Town*.

Tree Lighting

A tree lighting ceremony will be featured on the stage at 5:30 p.m. Once the event concludes, the tree will be moved to Los Alamitos Blvd. for the holiday season.

Vendors

Food vendors, sales vendors, sponsors, churches, and nonprofits will line Pine Street providing visitors opportunities to shop, receive information, or donate to their favorite causes. Winter Wonderland is an event for residents, businesses and neighbors of all ages to enjoy. Vendor applications are on the City's website for those interested in participating in the Winter Wonderland event.

Sponsors

Returning sponsors have all been contacted, including the Title Sponsor MemorialCare Miller Children's & Women's Hospital Long Beach.

The City of Los Alamitos is proud to provide another excellent event for the community we serve. The Parks, Recreation and Cultural Arts Commission is invited to open the event and introduce the first performance.

The community support for the event continues to grow, making Winter Wonderland one of the largest events in the City. Volunteers are being sought to assist with the event.

Holiday Decorating Contest - The annual Holiday Decorating Contest will be held on Wednesday, December 14. Judges from the community will judge a first place and second place award for each Los Alamitos neighborhood. Winners will be acknowledged via press release, social media, and with a lawn sign at their home. Ganahl Lumber has agreed to sponsor the event as tradition.

Santa Calls – On Thursday, December 15, Santa Calls is scheduled to take place at the Community Center. Letters are requested to be dropped off to the Community Center that include the child's name, age, interests, sibling names and phone number. Santa, along with Rudolph and the elves, will call to greet each child Happy Holidays and encourage them to stay on the nice list all year long.

FISCAL IMPACT

Costs for the majority of these events are offset by event sponsorships from MemorialCare Miller Children's and Women's Hospital Long Beach, Financial Partners Credit Union, and Southland Credit Union. Classes and programs are offset by program registration by

participants enrolled.

Attachment: None

City of Los Alamitos

PARKS, RECREATION AND CULTURAL ARTS

COMMISSION AGENDA REPORT

MEETING DATE: October 5, 2022

ITEM NUMBER: 6C

To: Chair Alex Duran & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Samantha Kenny
Recreation Coordinator; Via: Emeline Noda
Director of Recreation and Community Services Department

Subject: Adult Sports Preview

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission a highlight of all adult sports programs offered in 2022.

RECOMMENDATION

Commission receive and file.

BACKGROUND

The Recreation and Community Services Department offers a variety of adult sports programs year-round for ages 18+. Program offerings are catered to providing affordable opportunities for weekly exercise and friendly competition.

DISCUSSION

Adult Soccer Leagues

The Recreation and Community Services Department offers three-to-four adult soccer seasons per fiscal year. The length of the seasons depends on the number of teams registered, leading to three or four seasons per year. Seasons include fall, winter, spring, and summer. Current leagues running in the fall 2022 season include 11v11 Men over age 45, 7v7 Men over age 35, and 7v7 Women over age 30. Currently, there are five teams registered for the 11v11 Men over age 45 division, eight teams registered for the 7v7 men over age 35 division, and six teams registered for the 7v7 Women over age 30 division. Most teams in the current leagues have been participating for several years. Winter 2023 league offerings will include all the above in addition to 7v7 Co-ed over age 18. Games currently take place at Oak Middle School on Sunday mornings at 8:30 a.m. and 10:15 a.m., Wednesday and Thursday nights at 7:30 p.m. and 8:30 p.m. Recreation staff paint the field lines, set-up the field supplies, check players in, supervise referee performance, provide first aid, CPR, or AED services if needed. The software utilized to reference league offerings, to generate the league schedule, standings,

and scorecards is teamsideline.com/losalamitos. The City of Los Alamitos contracts out referee services. The current referee contract is with Long Beach Soccer Referee Association. Different from past seasons, field space is now rented through the Los Alamitos Unified School District.

Lighting

Light poles located at McAuliffe and Oak Middle School are through Musco Lighting. Since the purchase and installation of the new control-link box at Oak Middle School field in April of 2021, the yearly service fee of \$425 for the remote scheduling software is no longer required for ten years. Fees for the service were included in the duration of the ten-year warranty as of April 2021. Costs associated with lights at Oak and McAuliffe Middle School are for repair and maintenance of stolen wiring. Field lights wiring was vandalized and stolen two times at Oak Middle School, and once at McAuliffe Middle School in Fiscal Year 21-22. A recent vandalism of Oak Middle School field vaults additionally took place on the weekend of September 17. A hole in the fencing between Oak field and the freeway slope was found. Vaults were vandalized and wiring was stolen from three known electrical vaults. The stolen wiring affected two of six sections of lighting. Field #2 was completely affected and part of field #1(track field) was affected. Unfortunately, this greatly affects the cities' adult soccer league as well as youth sports organizations permitted to utilize those areas. To make the wiring less susceptible to theft, the electrician will be investigating if aluminum wiring in place of the current copper wiring will be compatible with the current light system. Aluminum wiring has less trade-in value than copper wiring. If the Aluminum wiring is compatible, the current vandalized wiring will be replaced entirely with Aluminum wiring and tested in sections. An update will be provided.

Lighting located at Laurel Park is scheduled and powered through Echo by Wireless Telematics. A yearly service fee of \$1,200 is paid to Wireless Telematics.

Pick-Up Sports Offerings

All offerings are co-ed for ages 18 and over. Current pick-up sport offerings include pick-up basketball on Tuesday nights at the Oak Middle School gym from 8:30 p.m. to 10:00 p.m. at \$3/person. As well as pick-up spikeball on Monday nights at Laurel Park from 7:00 p.m. to 9:30 p.m. at \$5/person. The format of both programs is pick-up games. On average, pick-up basketball has an average of 20 attendees per week. Pick-up spikeball began on August 29, therefore an average has not been established. Beginning in winter, pick-up basketball fees will increase to \$5. Currently, pick-up volleyball on Thursday nights at the Oak middle school gym has been cancelled due to low attendance. The program will return in spring 2023. Once pick-up volleyball returns, the fee will increase to \$5 as well. Pick-up fees have not been increased in several years. Due to rising costs, the fee has been increased by \$2.

FISCAL IMPACT

Funding for adult sport programs is budgeted in the Recreation and Community Services Department general budget under two accounts. All leagues and pick-up sport offerings have fees that partially offset the costs of the programs. Adult soccer expenditures, beginning in FY 21-22, have increased due to the newly added cost of field rentals through the Los Alamitos Unified School District. Funding for light usage at all locations are a part of field fees, detailed

in the general budget. Each location has its own budget. Light usage fees are collected from each outside user permitted to use any location fifteen minutes before sunset and after, offsetting maintenance costs. Due to the multiple accounts of theft, field light expenditures in FY 21-22 were above the budgeted amount.

Attachment: None

City of Los Alamitos

PARKS, RECREATION AND CULTURAL ARTS COMMISSION AGENDA REPORT

MEETING DATE: October 5, 2022

ITEM NUMBER: 6D

To: Chair Alex Duran & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Jennifer Sisoev
Recreation Manager Via: Emeline Noda
Director of Recreation & Community Services Department

Subject: California Park & Recreation Society District 10 Volunteer Merit Award Nominee(s)

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission with an opportunity to consider nominees for the 2023 California Park & Recreation Society (CPRS) District 10 Volunteer Merit Award.

RECOMMENDATION

Commission receive, consider, select nominee(s), and file.

BACKGROUND

The California Park and Recreation Society (CPRS) District 10 regularly hosts an awards and installation banquet each spring. The awards program is designed to recognize and honor those individuals and organizations who have contributed to the recreation profession and the quality of life within CPRS District 10, whose boundaries include portions of Los Angeles and all of Orange County.

Each year, the City of Los Alamitos nominates an individual and/or an organization to receive the Volunteer Merit Award.

DISCUSSION

The Volunteer Award nomination process is open to all agency members of District 10. In 2022, Cottonwood Church and the Lee Elementary School 5th Grade Teachers were honored by the City of Los Alamitos, Parks, Recreation & Cultural Arts Commission, and CPRS District 10. The award banquet was held on Thursday, April 7, 2022, at the Senior Center in Fountain Valley.

This item is presented to the Commission for you to discuss worthy individuals and/or groups that you would like to nominate. Nominations will be taken from individual Commissioners and

a final vote made at the conclusion of the discussion due to the upcoming nomination deadline.

The Parks, Recreation and Cultural Arts Commission will be notified and invited to the Awards and Installation Banquet at a date TBD sometime in spring 2023. The City Council will also be invited to attend along with the City Manager and Recreation and Community Services staff.

FISCAL IMPACT

The Recreation and Community Services Department will support the cost of the award(s) and the banquet for the recipient(s) and his/her/their guest(s), and a banquet for all Parks, Recreation and Cultural Arts Commissioners, Staff and City representatives who wish to attend.

Attachment: 1. CPRS District Ten Volunteer Award Recipients

**CPRS District 10 Volunteer Award
Past Award Winners**

1996	Walter Ackerman, Commissioner of AYSO Region 159
1997	Los Alamitos Senior Citizens' Club
1998	Los Alamitos Rotary Club
1999	George Briggeman, Jr.
2000	Brigadier General Guido J. Portante, Jr.
2001	Los Alamitos Youth Center, Inc.
2002	None
2003	Tom Kneeshaw
2004	Ganahl Lumber
2005	Major Lisa Kutschera
2006	Trend Offset Printing
2007	Mark Wagner – Retiree Recognition Award
2007	Patti Haney & Rand Watkins - Seal Beach Swim Club
2008	Verna Burns – Sr. Club
2008	Beth Piburn & Candace Drucker – Parks, Recreation and Cultural Arts Commissioners
2009	Keyanus Price, Trend Offset Printing
2009	Lu Morgan, Senior Meals Program volunteer
2010	Fred Freeman, AYSO Volunteer
2010	Revolution Church
2011	50 th Anniversary Committee
2012	Nancy Karmelich, Banners of Honor Maria Teresa Diaz, St. Isidore Historical Plaza
2013	Tom Rothwell Southland Credit Union
2014	Tom Stretz Sunburst Youth Academy
2015	Los Alamitos Medical Center Erin Henkhaus
2016	Sir Speedy of Los Alamitos Karen Klabough
2017	Dr. Russel Chang Michael Bell
2018	Teri Nugent – Sr. Club Friday Night Lights (FNL) Flag Football
2019	Dr. Sherry Kropp Joint Forces Training Base
2020	Manuel Gouveia Grateful Hearts
2021	Marilynn Poe MemorialCare Miller Children & Women's Hospital Long Beach
2022	Cottonwood Church Lee Elementary School 5 th Grade Teachers