

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION  
OF THE CITY OF LOS ALAMITOS**

**REGULAR MEETING – WEDNESDAY, March 2, 2022**

**1. CALL TO ORDER**

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:28 p.m., Wednesday, March 2, 2022, in the Council Chambers, 3191 Katella Ave., Chair Duran presiding.

**2. ROLL CALL**

**Present:** Commission Members: Bandak, Beck, A. Duran, Joseph, Murphy

**Absent:** Commission Members: K. Duran (excused)

**Present:** Staff: Emeline Noda, Director of Recreation & Community Services  
Joanna Contreras, Recreation Supervisor  
Steve Kim, Recreation Coordinator

**3. PLEDGE OF ALLEGIANCE**

Chair Duran led the Pledge of Allegiance.

**4. ORAL COMMUNICATION**

Chair Duran opened Oral Communications. There being no one present requesting to speak, Chair Duran closed Oral Communications.

**5. APPROVAL OF MINUTES**

Due to lack of quorum from the February meeting, the Parks, Recreation and Cultural Arts Commission deferred the approval of minutes for the Regular Meeting of February 2, 2022.

**6. STAFF REPORTS**

**A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings**

For the Parks, Recreation & Cultural Arts Commission to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the Parks, Recreation & Cultural Arts Commission to make specific findings at least every thirty (30) days.

Recreation Director, Emeline Noda summarized the staff report.

Unanimously, the Parks, Recreation and Cultural Arts Commission approved the option to meet via teleconference during the pandemic. A Special Videoconference Meeting for AB 361 was scheduled for Wednesday, March 30, 2022, at 7:30 p.m. Motion/2<sup>nd</sup>: Duran/Murphy, unanimous approved to meet via videoconference.

#### **A. Summer Concert Series Preview**

This report provides the Parks, Recreation & Cultural Arts Commission with a preview of the Summer Concert Series.

Recreation Coordinator Steve Kim, summarized the staff report.

#### **B. Spring Carnival Preview**

This report provides the Parks, Recreation & Cultural Arts Commission with a preview of the 2022 Spring Carnival.

Recreation Coordinator Steve Kim, summarized the staff report.

#### **C. Laurel Park Tennis Court Renovation**

This report provides the Parks, Recreation & Cultural Arts Commission upcoming park renovation project at Laurel Park Tennis Courts.

Recreation Director Emeline Noda summarized the staff report.

### **7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT**

#### Joanna Contreras, Recreation Supervisor

- The Parks Recreation and Cultural Arts (PR&CA) Commission are invited to attend the California Park and Recreation Society (CPRS) District 10 Awards and Installation Banquet on Thursday, April 7, 2022, at the Centre at Founders Village in Fountain Valley. Please RSVP to me with your menu selection by Wednesday, March 16. Volunteer Merit Award Winners will be recognized including Cottonwood Church and the 5<sup>th</sup> Grade Team at Lee Elementary School. Vice Chair Murphy RSVP'd for event.
- Lee Elementary School teachers will be recognized for their leadership and innovation for the 2021 Lee Elementary School 5<sup>th</sup> Grade Level Up event. The team created a week-long memorable experience for their 5<sup>th</sup> graders during Covid-19 to ensure the students were able to experience in person, safe and fun activities, despite the restrictions. Unfortunately, due to a scheduling conflict, the team cannot commit to attend the April 7 awards ceremony and instead will be recognized at a future City Council meeting.
- Cottonwood Church provided a necessary amount of large space to conduct the Senior Grocery Program at the height of COVID, along with their weekly

enthusiastic volunteers. They will be attending the April 7 Awards ceremony to receive their award.

- Co-ed Youth Volleyball League will begin next week. Staff have been training with a past professional volleyball player and they are very excited to begin the season. We have five Spike division teams. The Set division did not receive as many participants and was converted to a clinic style program. The Spike division will practice and play games once a week, and the Set division will have scrimmages during their weekly practice. We have a total of 47 participants this season.
- Recreation staff will hold summer staff hiring in the coming weeks for the upcoming busy summer season. Summer programs launch in the middle of June and will include: Summer Day Camp, Parks Program, Staff-led speciality camps including Sports Camps, Summer Concert Series, 4<sup>th</sup> of July Fireworks Spectacular, Parks Make Life Better month (July), in addition to the regularly scheduled classes, rentals and ongoing programs. It should be a busy and exciting summer!

Trini Zenovka, Department Secretary

- On March 31, 2022, Senior Club will be honoring three Senior Club Members for the 5<sup>th</sup> Anniversary of National Vietnam War Veterans Day. Commissioners are invited to join Senior Club in welcoming home our Vietnam Veterans. Chair Duran will attend event to thank our Vietnam Veterans and welcome them home on behalf of the Parks Recreation and Cultural Arts Commission.

Emeline Noda, Director of Recreation & Community Services Department

- The 2022 Special Event Vendor Packet was emailed out to businesses and organizations who have previously participated in recent events. This packet allows vendors the ability to register for multiple events at once and well in advance, streamlining the process. Vendors have expressed their appreciation for the simplified process and one-time application and are looking forward to a successful year of events. We currently have 16 vendors locked in and we are receiving more inquiries, summer concerts are all sold out.
- Art collection continues for the Recreation & Community Services Department's annual Weekend of Art event at the Community Center sponsored by Orange County Supervisor Katrina Foley. The event is scheduled for Friday, March 18 through Saturday, March 19 at the Los Alamitos Community Center. The exhibition will open Friday from 5:00 p.m. to 8:00 p.m. and Saturday from 10:00 a.m. to 8:00 p.m. with stage performances, art demonstrations and vendor fair set for Saturday, March 19. We are also partnering with all of the schools in the district to display all of the winners of the Reflections Artwork.

Staff requests PR&CA Commissioners to partake in the event as judges on Friday, March 18 between 5:00 p.m. to 6:00 p.m. Vice Chair Murphy volunteered to be a judge at event. Commissioners interested in being present at Closing

Ceremony to hand out certificates and awards on Saturday, March 19 at 6:00 p.m. Please confirm with Jennifer Sisoiev.

- We currently have one seat open for Parks Recreation and Cultural Arts Commission. If you know of anyone who is interested, please have them complete an application, contact Windy to begin the interview process with City Council.
- Today, the Recreation & Community Services Staff office and Management Team participated in the annual Department In-Service Training at The Senior Center in Central Park in the City of Huntington Beach. Staff were able to tour the facility during their training. Guest speaker retired Parks and Recreation Director Marie Knight gave a dynamic and engaging presentation on teamwork and motivation as well as Joanna, Jennifer, Jason and Steve. Fifty percent of our team is new or staff that have elevated to new roles within the Department. The training was an opportunity to focus on getting to know team members including teambuilding activities, resources, tools and training to strengthen each individual and setting professional, department and personal goals to keep the team moving forward in service to the Los Alamitos community.

## 8. COMMISSIONER REPORTS

### Commissioner Beck

- Nothing to Report

### Commissioner Bandak

- Nothing to Report

### Vice Chair Murphy

- Nothing to Report

### Chair Duran

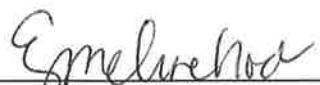
- Nothing to Report

## 9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8.05 p.m.

Attest:

  
Alex Duran, Chair

  
Emeline Noda  
Director of Recreation & Community Services  
Recreation & Community Services Department