

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

SPECIAL MEETING – WEDNESDAY, January 11, 2023

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Special Session at 7:10 p.m., Wednesday, January 11, 2023, in the Community Center, 10911 Oak St., Chair Duran presiding.

2. ROLL CALL

Present: Commission Members: Beck, Bandak, Cope, A. Duran, K. Duran, Gallagher, Joseph

Absent: Commission Members: N/A

Present: Staff: Emeline Noda, Director of Recreation & Community Services Department
Jennifer Sisoiev, Recreation Manager
Steve Kim, Recreation Supervisor
Angel Herrera, Community Service Coordinator

3. PLEDGE OF ALLEGIANCE

Chair Duran led the Pledge of Allegiance.

4. ORAL COMMUNICATION

Chair Duran opened Oral Communications and invited Council Member Trisha Murphy to the stand.

Council Member Murphy approached the stand and address the PR&CA Commission by expressing her gratitude in serving on commission. She went on to say that she is grateful for her time spent together and enjoyed every moment. Council Member Murphy thanked the PR&C Commission for their dedication and welcomed the new commissioners aboard.

On behalf of the PR&CA Commission, Chair Duran congratulated Council Member Murphy on her new role, as it is well deserved and will do amazing. There being no additional individuals present requesting to speak, Chair Duran closed Oral Communications.

5. INSTALLATION OF NEW COMMISSIONERS

Director of Recreation & Community Services, Emeline Noda gave the Oath of Office and installed Wendy Cope as Parks, Recreation and Cultural Arts (PR&CA) Commissioners.

6. PR&CA COMMISSION REORGANIZATION

Director of Recreation & Community Services, Emeline Noda provided the PR&CA Commission with information to nominate and elect a Chair and Vice Chair for the annual reorganization of the PR&CA Commission.

Director of Recreation & Community Services Department, Emeline Noda opened nominations for the position of Chair; Commissioner Beck renominated Commissioner A. Duran, second by Commissioner Bandak. There being no further nominations, Director of Recreation & Community Services, Emeline Noda closed the nominations.

ROLL CALL VOTE

Commissioner A. Duran	Aye
Commissioner Bandak	Aye
Commissioner Beck	Aye
Commissioner Cope	Aye
Commissioner K. Duran	Aye
Commissioner Gallagher	Aye
Commissioner Joseph	Aye

Unanimously carried: The PR&CA Commission appointed Commissioner A. Duran to the position of Chair.

Director of Recreation & Community Services Department, Emeline Noda opened nominations for the position of Vice Chair; Commissioner K. Duran renominated Commissioner Bandak, second by Commissioner A. Duran. There being no further nominations, Director of Recreation & Community Services, Emeline Noda closed the nominations.

ROLL CALL VOTE

Commissioner A. Duran	Aye
Commissioner Bandak	Aye
Commissioner Beck	Aye
Commissioner Cope	Aye
Commissioner K. Duran	Aye
Commissioner Gallagher	Aye
Commissioner Joseph	Aye

Unanimously carried: The PR&CA Commission appointed Commissioner Bandak to the position of Vice-Chair.

7. APPROVAL OF MINUTES

November 2, 2022

Motion/Second: K. Duran/Bandak

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Regular Meeting of November 2, 2022.

December 1, 2022

Motion/Second: Bandak/Gallagher

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Special Meeting of December 1, 2022.

December 29, 2022

Motion/Second: Bandak/A. Duran

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the Special Meeting of December 29, 2022.

8. STAFF REPORTS

A. Scholarship Update

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding the revised Scholarship Program.

Recreation Supervisor Steve Kim summarized the staff report.

B. Vendor Packet Launch

This report provides the Parks, Recreation & Cultural Arts Commission with an overview of the 2023 Special Event Vendor Packet for the Recreation and Community Services Department.

Recreation Manager Jennifer Sisoev summarized the staff report.

C. Youth Sports

This report provides the Parks, Recreation & Cultural Arts Commission with a review and preview of Youth Sport Programs.

Community Services Coordinator, Angel Hernandez summarized the staff report.

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Jennifer Sisoev, Recreation Manager

- We have made a conservative effort this year to increase our older generation programming and thanked staff for their dedication and hard work. Please visit the website to view all of the new older generation programming. We will offer the following programming for free at the Los Alamitos Community Center:
- Healthy Living on February 15, 2023 at from 11:00 a.m. – Noon, Senior Fall Prevention on February 8, 2023 from 11:00 a.m. – Noon in collaboration with Alzheimer's Association and Orange County Fire Association. Travel Talks program provided by a travel professional on Portugal, Spain and Morocco on January 30, 2023 at 3:00 p.m. Depression in Older Adulthood, free seminar presented by Elijah Levy on Saturday, January 21, 2023 from 1:00 – 3:00 p.m. Lastly, we will offer Line Dance Social on January 18, 2023, from 6:00 – 8:00 p.m. and will offer light refreshments. All proceeds generated from this event will be donated to Los Alamitos Senior Club. We currently have 30 people registered for this event.

Emeline Noda, Director of Recreation & Community Services Department

- Spring Brochure is going to print next week and it will be distributed to the community in the coming weeks.
- Kenny Brandyberry, a local philanthropist, donated \$15,000 to the Los Alamitos Community Foundation to support K9 for the Police Department. We are excited that we have that funding and now creating awareness of the Foundation and share this with anyone you know, donations are tax deductible.
- City Council voted on the 4th of July event date to be moved to July 3rd for all future events as well as safe and sane fireworks have been approved. The Los Alamitos Foundation will head up the sales of approved fireworks.
- We are tenting the facility for fumigation.
- We have some leaks at the Community Center from recent storms.

7. COMMISSIONER REPORTS

Commissioner Beck

- Nothing to Report

Commissioner Joseph

- Nothing to Report

Commissioner Gallagher

- Nothing to Report

Commissioner K. Duran

Suggestion for staff to monitor snow play area, age demographic areas as well as to notify participants to aim at the face/head when throwing snowballs and be careful.

Vice-Chair Bandak

- Nothing to Report

Commissioner K. Duran

- Suggestion for staff to look into providing ASL programming.

Chair Duran

- We look forward to another great year and encouraged PR&CA Commission if they could attend any of the events, food drive or sporting events, it is always very rewarding.

9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:10 p.m.

Attest:



Emeline Noda
Director of Recreation & Community Services
Recreation & Community Services Department



Alex Duran, Chair

