

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

REGULAR MEETING – March 21, 2022

1. CALL TO ORDER

The City Council met in Regular Session at 6:00 p.m., Monday, March 21, 2022, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Hasselbrink presiding.

2. ROLL CALL

Present: Council Members: Bates, Chirco, Nefulda,
Mayor Pro Tem Doby, Mayor Hasselbrink

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Michael Claborn, Police Chief
Michael Daudt, City Attorney
Craig Koehler, Finance Director
Emeline Noda, Recreation and Community Services Director
Ron Noda, Development Services Director
Windmera Quintanar, MMC, City Clerk
Ron Roberts, Battalion Chief Orange County Fire Authority
Chelsi Wilson, Administrative Service Manager

3. PLEDGE OF ALLEGIANCE

Council Member Bates led the Pledge of Allegiance.

4. INVOCATION

Council Member Nefulda gave the Invocation.

5. PRESENTATIONS

A. Presentations to Eric R Nuñez for his Service to the City of Los Alamitos as Police Chief

Mr. Nuñez received recognitions from the following agencies:

- Office of Assembly Woman Janet Nguyen
- Office of Assembly Woman Sharon Quirk-Silva
- Office of Senator Tom Umberg
- Joint Forces Training Base
- Los Al Unified School District
- Chamber of Commerce
- Police Department
- City of Los Alamitos

B. Presentation to West-Comm Representatives in Recognition of Telecommunications Week

Mayor Hasselbrink and the City Council presented a Proclamation to West-Comm Representatives.

B. Update Regarding the Orange County Veteran's Cemetery

Mayor Hasselbrink and the City Council presented shovel plaques to the Joint Forces Training Base and the American Legion (not present) for their assistance in bringing a Veteran's cemetery to Orange County

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Hasselbrink opened Oral Communications. There being no one present wishing to speak, Mayor Hasselbrink closed Oral Communications

7. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Chirco spoke regarding attendance at the soft opening of Borsch Deli, Good Morning Los Alamitos, Los Alamitos Community Foundation Board meeting, and the Weekend of Art.

Council Member Bates spoke regarding attendance the Weekend of Art, ribbon cutting for Lexington Park in Cypress, Precious Life Shelter Gala, and the Orange County Sanitation District Board meeting.

Council Member Nefulda spoke regarding attendance at the All-District Band concert.

Mayor Pro Tem Doby spoke regarding attendance at the Orange County Mosquito and Vector Control District, Human Relations Committee meeting, Good Morning Los Alamitos, Chamber of Commerce breakfast, Weekend of Art, and the Women of Distinction Awards.

Mayor Hasselbrink spoke regarding attendance at the Precious Life Shelter Gala, Los Alamitos Community Foundation Board meeting, Weekend of Art, and the Women of Distinction Awards.

8. ITEMS FROM THE CITY MANAGER

City Manager Simmons advised item 10C and Closed Session will be pulled from

the agenda.

Development Services Director Noda spoke regarding the upcoming Parklet Series.

Recreation and Communication Services Director Noda spoke regarding the upcoming expanded Summer Concert series and Spring Carnival event.

9. **WARRANTS**

Council Member Bates received clarification on the following items:

- Page 2, Extraordinary work – term to highlight items outside the normal scope of the contract
- Page 3, Property Tax Bill – Quarterly payment we make to HdL consultant
- Page 6, Our Los Al – Contractor, Larry Strawther, to produce City Council events and video streaming

Motion/Second: Chirco/Doby

Unanimously Carried: The City Council ratify the Warrants for the period from February 8, 2022, through March 7, 2022, in the amount of \$1,017,174.71.

ROLL CALL

Mayor Hasselbrink	Aye
Mayor Pro Tem Doby	Aye
Council Member Bates	Aye
Council Member Chirco	Aye
Council Member Nefulda	Aye

10. **CONSENT CALENDAR**

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Council Member Bates received clarification on item 10D that Staff would be working with the insurance company to recover the full cost for the repair.

Motion/Second: Chirco/Doby

Unanimously Carried: The City Council approved the following Consent Calendar items:

A. Approval of Minutes (City Clerk)

Approved the City Council Special and Regular Minutes of February 28, 2022, and Special Minutes of March 7, 2022.

B. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings (City Attorney)

For the City Council to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the City Council make

specific findings at least every thirty (30) days.

The City Council made the following findings by a majority vote:

1. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect; and,
2. The City Council has reconsidered the circumstances of the state of emergency; and,
3. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

D. Notice of Completion for Cerritos Avenue Guardrail Repair Project (CIP No. 20/21-04) (Development Services)

The work for the Cerritos Avenue Guardrail Repair Project (CIP No. 20/21-04) has been completed. The work included repair of the damaged Cerritos Avenue Bridge guardrail.

The City Council:

1. Accepted as complete the construction by Peterson-Chase General Engineering Construction, Inc. for the Cerritos Avenue Guardrail Repair Project (CIP No. 20/21-04); and,
2. Directed the City Clerk to record the Notice of Completion/Final Report with the County Recorder's Office; and,
3. Authorized Staff to release the 5% retention to the contractor, in the amount of \$2,213.00 thirty-five (35) days after recordation of the Notice of Completion.

End of Consent Calendar

Items Pulled from the Consent Calendar

C. Amendment to the Resolution Establishing Salaries and Benefits for Non-Represented Employees to Include Management Analyst (Administration)

This report outlines the personnel change for the Administration Department, City Manager's Office.

City Manager Simmons pulled this item from consideration.

Recommendation:

1. Adopt Resolution No. 2022-09, entitled, "A RESOLUTION OF CITY

COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING A JOB DESCRIPTION FOR MANAGEMENT ANALYST”; and,

2. Adopt Resolution No. 2022-10, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING THE SALARIES AND BENEFITS FOR NON-REPRESENTED EMPLOYEES TO INCLUDE MANAGEMENT ANALYST”; and,
3. Approve a budget amendment for Fiscal Year 2021-2022 in the Administration Department for an additional \$32,260 for a full-time Management Analyst position.

The Public Hearing will begin promptly at 7:00 p.m.

11. PUBLIC HEARING

A. Public Hearing #4 (Continued) to Receive Input on the Draft Revised City Council District Boundaries and Select a Preferred District Boundary Map (City Clerk)

Pursuant to Elections Code section 21601, cities with by-district election systems are required to redraw their district boundary maps following each decennial federal census to ensure compliance with the California and federal Voting Rights Acts. The process to complete the redistricting requires a minimum of four public hearings and dedicated public outreach to ensure minority populations and communities of interest are aware of the redistricting effort and are provided with options to participate. The deadline for cities to complete the redistricting process is April 17, 2022. This Public Hearing was continued from March 7, 2022.

Mayor Hasselbrink introduced the item.

Dr. Levitt, NDC, short presentation and outlined the changes of NDC Map 5.

Mayor Hasselbrink opened the Public Hearing for comments.

Maggie Marchese, resident, stated Map 2 was closest to current district lines. She stated an importance for finding a balance between homeowners and renters. She expressed appreciation her concerns were heard by Dr. Levitt, City Clerk Quintanar, and the Council.

Mr. Joe E, resident, spoke positively of NDC and thanked Staff for its timely response to his household’s feedback. He appreciated Council taking time to review additional maps and believed they would make the best decision for the city. He stated support for NDC Map 5.

Mayor Hasselbrink closed the Public Hearing for comments.

City Council and Staff discussed the following:

- Support for NDC Map 5
- Walkable districts that all had a variety of residential, renters, and industrial
- Districts 4 and 5 are close to previous district lines so voters would not be disenfranchised
- Support for District 3 maintaining family and commercial areas in NDC Map 5
- Community can reach out to any Council Member for support, not just their District representative

Motion/Second: Chirco/Bates

Unanimously Carried: The City Council:

1. Reopened the public hearing to receive public input on district boundaries; and,
2. Selected NDC Map 5 as the preferred District Boundary Map; and,
3. Introduced, waived reading in full and authorized reading by title only of Ordinance No. 2022-01, and set for adoption; and,
4. City Attorney Daudt read the title of Ordinance No. 2022-01, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING DISTRICT MAPS FOR THE CITY OF LOS ALAMITOS BY-DISTRICT ELECTIONS."

12. DISCUSSION ITEM

A. Mid-Year General Fund Budget Review and Financial Update for Fiscal Year 2021-22 (Finance)

This report provides a review of Mid-Year General Fund budget for the Fiscal Year 2021-22 and a projection for the fiscal year ending June 30, 2022.

City Manager Simmons introduced the item. Finance Director Koehler summarized the Staff report and gave a PowerPoint presentation.

City Council and Staff discussed the following topics:

- Possible staffing solution to bring the revenue from fines and forfeitures up to previous levels
- Consideration of contracting services where needed for efficiency and cost savings

- Clarification revenue from fines was also do to the nonenforcement of parking tickets during the pandemic when many residents were home
- Expenditure increases in Development Services due to the increase in the number of Capital Improvement Projects (CIP) and the increase in materials and supplies
- Expenditure increases in non-departmental due to smaller additional projects being included with larger CIPs to take advantage of pricing
- Sales tax for auto sales goes to the city where the vehicle is registered
- Potential early paydown of unfunded pension liabilities would be considered by the Budget Standing Committee and recommendations brought forward to the City Council
- Lack of control with PERS investments

The City Council:

1. Reviewed the Mid-year General Fund budget for the Fiscal Year 2021-22, and projection for the Fiscal Year ending June 30, 2022; and,
2. Provided direction and comments to Staff.

13. CLOSED SESSION

Mayor Hasselbrink advised Closed Session would not be discussed.

- A. CONFERENCE WITH LEGAL COUNSEL** – Existing Litigation (54956.9)
Los Alamitos Unified School District v. City of Los Alamitos; Claim No. GHC0035328 (4100.009)
- B. CONFERENCE WITH LABOR NEGOTIATOR**
City Negotiator: Michael S. Daudt, City Attorney
Employee/Organization: Chet Simmons, City Manager
Authority: Government Code Section 54957.6
- C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Title: City Manager
Authority: Government Code Section 54957

14. ADJOURNMENT

The City Council adjourned to Monday, April 11, 2022, at 5:30 p.m. at 7:27 p.m.

Attest:

DocuSigned by:

Windmera Quintanar

Windmera Quintanar, MMC, City Clerk

DocuSigned by:

Shelley Hasselbrink

Shelley Hasselbrink, Mayor