

**MINUTES OF THE CITY COUNCIL
OF THE CITY OF LOS ALAMITOS**

SPECIAL MEETING – May 16, 2022

1. CALL TO ORDER

The City Council met in Special Session at 6:03 p.m., Monday, May 16, 2022, via videoconference, Mayor Hasselbrink presiding. As a result of the State of Emergency in California due to the threat of COVID-19 and pursuant to Governor Newsom Executive Order N-25-20, Council Member Bates participated via teleconference.

2. ROLL CALL

Present: Council Members: Bates, Chirco, Nefulda,
Mayor Pro Tem Chirco, Mayor Murphy

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Michael Claborn, Police Chief
Michael Daudt, City Attorney
Craig Koehler, Finance Director
Ron Noda, Development Services Director
Tom Oliver, Associate Planner
Windmera Quintanar, MMC, City Clerk
Chelsi Wilson, Administrative Service Manager

3. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Doby led the Pledge of Allegiance.

4. INVOCATION

Council Member Bates gave the invocation.

5. PRESENTATIONS

Mayor Hasselbrink and the City Council made the listed presentations.

- A. Presentation of a Commendation to Nancy Fagen in Recognition of her 101st Birthday**
- B. Presentation to Lee's 5th Grade Elementary Team in Recognition of Being Receiving the California Parks and Recreation Society (CPRS) Volunteer Merit Award**
- C. Presentation of Certificates of Recognition to City of Los Alamitos' Staff Members who will be Graduating from High School and College**

D. Presentation of a Proclamation to the Public Works Staff in Recognition of Public Works Week

E. Presentation of a Proclamation to Sergeant Shaun Krogman, Police Officer Association President, in Recognition of Peace Officer Memorial Week

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Hasselbrink opened Oral Communications. There being no one present wishing to speak, Mayor Hasselbrink closed Oral Communications.

7. COUNCIL ANNOUNCEMENTS

At this time, Council Members may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Bates advised there was an issue with the online live streaming of the meeting and spoke regarding attendance at the Orange County Library Board, Orange County Sanitation District, and Revenue and Taxation Policy Committee.

Council Member Chirco spoke regarding attendance at the Parklet Series on Pine, Budget Standing Committee Meeting, participating in the Biggest Loser Challenge, and advised he had been traveling for work.

Council Member Nefulda spoke regarding attendance at the Parklet Series on Pine and stated support for the event.

Mayor Pro Tom Doby spoke regarding attendance at the Human Resource Committee meeting, Orange County Mosquito and Vector Control District Board meeting, Spring Carnival, participation in the Biggest Loser Challenge, Arbor Day Celebration, commended the Public Works Department, Casa Youth Shelter's Tropical Night's Fundraiser, and the Parklet Series on Pine.

Mayor Hasselbrink spoke regarding attendance at the Parklet Series on Pine, participation in the Biggest Loser Challenge, Mayor's Prayer Breakfast in La Habra, Los Alamitos Community Foundation Committee, Casa Youth Shelter's Tropical Night's Fundraiser, and the Orange County Fire Authority's Budget and Finance Standing Committee.

8. ITEMS FROM THE CITY MANAGER

City Manager Simmons asked for and received an update on summer events from Recreation and Community Services Director Noda.

9. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from April 5, 2022 to May 2, 2022.

Council Member Bates asked for and received clarification for various items on the Warrant Register.

Motion/Second: Chirco/Nefulda

Unanimously Carried: The City Council ratified the Warrants for the period from April 5, 2022 to May 2, 2022 in the amount of \$1,357,910.93.

Roll Call

Mayor Hasselbrink	Aye
Mayor Pro Tem Doby	Aye
Council Member Bates	Aye
Council Member Chirco	Aye
Council Member Nefulda	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Council Member Chirco asked questions regarding Item 10H.

Council Member Bates asked questions regarding Item 10G.

Motion/Second: Chirco/Nefulda

Unanimously Carried: The City Council approved the following Consent Calendar Items:

Roll Call

Mayor Hasselbrink	Aye
Mayor Pro Tem Doby	Aye
Council Member Bates	Aye
Council Member Chirco	Aye
Council Member Nefulda	Aye

A. Approval of Minutes (City Clerk)

The City Council approved the City Council Regular minutes of April 18, 2022.

B. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings (Administration)

For the City Council to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the City Council make specific findings at least every thirty (30) days.

The City Council made the following findings by a majority vote of the City Council:

1. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect; and,
2. The City Council has reconsidered the circumstances of the state of emergency; and,
3. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

C. Resolutions Pertaining to the November 8, 2022 General Municipal Election (Administration)

The City of Los Alamitos General Municipal Election will be held on Tuesday, November 8, 2022. It is City policy to consolidate the local election with the County of Orange. In order to enable such consolidation, it is necessary to adopt resolutions calling and giving notice of the election, requesting consolidation with the County, and adopting regulations pertaining to materials prepared by any candidate for a municipal election, including costs of candidates' statements.

The City Council:

1. Adopted Resolution No. 2022-16 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE CITY'S CHARTER"; and,
2. Adopted Resolution No. 2022-17 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ORANGE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE"; and,
3. Adopted Resolution No. 2022-18, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2022."

D. Treasurer's Quarterly Investment Report - March 2022 (Finance)

The item for City Council consideration was receipt of the Treasurer's Quarterly Investment Report.

The City Council:

Received and filed the Treasurer's Quarterly Investment Report – March 2022.

E. This item intentionally left blank

F. Award of Bid for the Citywide Striping and Pavement Markings Project (CIP No. 21/22-02) (Development Services)

This item recommended awarding a bid to Superior Pavement Markings to begin the striping and pavement markings project on various streets in Los Alamitos.

The City Council:

1. Awarded of contract for the Citywide Striping and Pavement Markings Project (21/22-02) in the amount of \$71,639.70 to Superior Pavement Markings; and,
2. Authorized the Mayor to execute the contract with Superior Pavement Markings for the project; and,
3. Authorized the City Engineer to add work and execute change orders in an amount not to exceed the contingency reserve of 10% or \$7,163.97

G. Resolution 2022-19 - Approving Project List for SB1 Funds Fiscal Year 2022-2023 (Development Services)

This item recommended use of available State funding for road improvements for the New Dutch Haven neighborhood in the estimated amount of \$263,005.

Staff confirmed this project would go through the required Public Works bidding process.

The City Council:

1. Determined that the action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because it will not result in a physical change to the environment, directly or indirectly; and,
2. Adopted Resolution No. 2022-19, entitled, "A RESOLUTION OF THE CITY COUNCIL OF LOS ALAMITOS, CALIFORNIA, ADDING THE NEW DUTCH HAVEN NEIGHBORHOOD STREET REHABILITATION PROJECT TO THE LIST OF PROJECTS FOR FISCAL YEAR 2022-23 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017."

H. Seal Beach Traffic Light Synchronization Project (Project P) Cooperative Agreement (Development Services)

The City of Seal Beach requested to install traffic signal synchronization hardware at the intersection of Los Alamitos Boulevard/Seal Beach Boulevard and Bradbury Road. The traffic signal light at the north part of the intersection is under the jurisdiction of the City. A cooperative agreement will need to be agreed upon that would allow the City of Seal Beach to install the traffic signal synchronization hardware at this location.

City Council and Staff discussed concerns for signal synchronization in the Highlands area and directed Staff to ensure the Traffic Engineers reviews and monitors the signals in Los Alamitos and works with Seal Beach to ensure traffic does not backup.

The City Council:

Authorized the City Manager to execute Cooperative Agreement No. C-XXX for Seal Beach Regional Traffic Signal Synchronization Project between the City of Los Alamitos and the City of Seal Beach.

I. Amendment No. 2 with West Coast Arborist, Inc. (WCA) for Tree Maintenance Services (Development Services)

This item sought approval of Amendment No. 2 to the Professional Services Agreement with West Coast Arborist, Inc. (WCA) to continue to provide tree maintenance services, a licensed arborist, and extraordinary work for one year ending on June 15, 2023. The amount paid to WCA is not to exceed \$67,000 annually. The current Professional Services Agreement (PSA) expires on June 15, 2022.

The City Council:

Authorized the Mayor to execute Amendment No. 2 to the Professional Services Agreement with West Coast Arborists, Inc. (WCA) extending the term of agreement for one additional year, ending on June 15, 2023 is an amount not to exceed \$67,000 annually.

J. Orange County Countywide Notification System (Alert OC) (Police)

In an effort to continue to enhance public safety and improve communication with the community during emergencies, Staff sought City Council authorization to renew the Memorandum of Understanding for participation in a countywide mass notification system.

The City Council:

Authorized the City Manager to execute the Memorandum of Understanding

between the City of Los Alamitos and the County of Orange for use of the countywide mass notification system (Alert OC).

11. This item left blank intentionally

12. DISCUSSION ITEM

A. Preliminary Budget for Fiscal Year 2022-23 and Fiscal Year 2023-24 (Finance)

This report provided a review of the preliminary budget for the Fiscal Year 2022-23 and Fiscal Year 2023-24.

City Manager Simmons introduced the item and Finance Director Koehler gave a PowerPoint presentation.

City Council and Staff discussed the following topics:

- Funding for Sterns Park Capital Improvement Project (CIP)
- Staff's efforts to find grant funding sources for as many projects as possible
- Concern for the significant increase in CIPs compared to previous years and Staff's ability to properly oversee the projects
- Increase in Interfund Transfer Revenue due to American Rescue Plan (ARPA) funds
- Increase of Staff and related expenditures
- Non-departmental budget fluctuation due to CIP only being identified in the current Fiscal Year (FY)
- Longer term goals to save for projects and expenses in advance by having a five year plan
- Ensure projects funded by Measure Y have proper signage to notify the public
- Long term goals for building improvements and facilities to host events
- Future plans for cost recovery study
- Clarification FY 2023/24 is provided as a planning tool and the actual budget will be adopted by Council
- Current CIP list is based off what is achievable for the current staffing levels to achieve
- Pension funding and unaccrued liabilities would come before the Budget Standing Committee and then to the City Council at a later date.

The City Council:

1. Reviewed and discussed the preliminary budget for Fiscal Year 2022-23 and Fiscal Year 2023-24; and,
2. Provided direction to staff.

RECESS

The City Council took a brief recess at 7:26 p.m.

RECONVENE

The City Council reconvened in Special session at 7:30 p.m.

13. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR

City Negotiator: Shelley Hasselbrink, Mayor

Employee/Organization: Chet Simmons, City Manager

Authority: Government Code Section 54957.6

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Manager

Authority: Government Code Section 54957

City Attorney Dadut read the items aloud.

RECESS

The City Council recessed into Closed Session at 7:30 p.m.

RECONVENE

The City Council reconvened in Special session at 8:04 p.m.

City Attorney Daudt stated there was no reportable action.

14. ADJOURNMENT

The City Council adjourned at 8:04 p.m.

DocuSigned by:

Shelley Hasselbrink

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Shelley Hasselbrink, Mayor

Attest:

DocuSigned by:

Windmera Quintanar

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Windmera Quintanar, MMC, City Clerk