

**MINUTES OF THE CITY COUNCIL
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – April 18, 2022

1. CALL TO ORDER

The City Council met in Regular Session at 6:00 p.m., Monday, April 18, 2022, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Hasselbrink presiding.

2. ROLL CALL

Present: Council Members: Bates, Chirco, Nefulda,
Mayor Pro Tem Doby, Mayor Hasselbrink

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Michael Claborn, Police Chief
Michael Daudt, City Attorney
Craig Koehler, Finance Director
Emeline Noda, Recreation and Community Services Director
Ron Noda, Development Services Director
Windmera Quintanar, MMC, City Clerk
Ron Roberts, Battalion Chief Orange County Fire Authority
Chelsi Wilson, Administrative Service Manager

3. PLEDGE OF ALLEGIANCE

Council Member Chirco led the Pledge of Allegiance.

4. INVOCATION

Mayor Hasselbrink gave the Invocation.

5. PRESENTATIONS

A. Presentations of a Proclamation to OneLegacy Ambassador in Recognition of National Donate Life Month

Mayor Hasselbrink and the City Council presented a Proclamation to Rachel Rodriguez, a OneLegacy Ambassador and Donor Grandmother. Ms. Rodriguez spoke briefly.

B. Introduction of Police Officer Daniel Kim

Chief Claborn and the City Council introduced Officer Kim to the community. Officer Kim spoke briefly.

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Hasselbrink opened Oral Communications. There being no one present wishing to speak, Mayor Hasselbrink closed Oral Communications.

7. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Chirco spoke regarding attendance at Coffee with a Cop, Los Alamitos Community Foundation Board meeting, Spring Carnival, and the Adjourned City Council meeting on April 11, 2022.

Council Member Nefulda spoke regarding attendance at the Spring Carnival and upcoming Parklet Series.

Council Member Bates spoke regarding attendance at the Spring Carnival, Regional Military Affairs Committee, Ribbon Cutting Ceremony at Subway, and Candlelight Celebration of the Los Alamitos High School Orchestra. He spoke regarding the upcoming Orange County Sanitation District construction project and Poetry Celebration Month at the Library.

Mayor Pro Tem Doby spoke regarding attendance at the Orange County Human resource Commission meeting, Grand Opening for the Senior Living Facility, Coffee with a Cop, Ribbon Cutting Ceremony at Subway, and Spring Carnival. She encouraged residents to support the schools during their fundraiser, stated the importance of recognizing parent volunteers, and gave recommendations for Doughnut Hut and Katella Deli.

Mayor Hasselbrink spoke regarding attendance at the Americana Awards event, presentation of the groundbreaking shovel of the Orange County Veteran's Cemetery to the American Legion, Los Alamitos Community Foundation meeting, Spring Carnival, and Coffee with a Cop.

8. ITEMS FROM THE CITY MANAGER

City Manager Simmons asked for and received an overview of the Parklet Series from Development Services Director Noda.

9. WARRANTS

Council Member Bates asked for and received clarification for various items on the Warrant Register.

Motion/Second: Chirco/Doby

Unanimously Carried: The City Council ratified the Warrants for the period from March 8, 2022, through April 4, 2022 in the amount of \$1,221,182.17

ROLL CALL

Mayor Hasselbrink	Aye
Mayor Pro Tem Doby	Aye
Council Member Bates	Aye
Council Member Chirco	Aye
Council Member Nefulda	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

City Manager Simmons pulled item 10C.

Council Member Bates asked questions on items 10F and 10G.

Motion/Second: Chirco/Doby

Unanimously Carried: The City Council approved the following Consent Calendar items:

- A. Approval of Minutes** (City Clerk)
Approved the City Council Regular Minutes of March 21, 2022 and Adjourned Regular Minutes of April 11, 2022.
- B. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings** (City Attorney)
For the City Council to continue to have the option to meet via teleconference during the pandemic, AB 361 requires the City Council make specific findings at least every thirty (30) days.

The City Council made the following findings by a majority vote of the City Council:

1. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic, and continues to be in effect; and,
2. The City Council has reconsidered the circumstances of the state of emergency; and,

3. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

C. Amendment No. 4 to the Consulting Services Agreement with Michael Balliet Consulting, LLC for Solid Waste Diversion and State-Mandated Compliance Consulting Service (Development Services)

This item seeks approval of Amendment No. 4 with Michael Balliet Consulting, LLC (MBC), to continue to provide solid waste consulting for an additional two years ending on June 30, 2024. The current Professional Services Agreement (PSA) expires on June 30, 2022.

The City Council authorized the Mayor to execute Amendment No. 4 to the Consulting Services Agreement with Michael Balliet Consulting, LLC (MBC) extending the term of the Agreement for an additional two years ending on June 30, 2024. The maximum amount of compensation paid by City to MBC for on-call and as-needed services would be \$44,500 (\$22,500 in contract year one, and \$20,000 in contract year two).

D. Amendment No. 8 to Bus Shelter License and Maintenance Agreement with Clear Channel Outdoor, LLC (Development Services)

This item seeks approval of Amendment No. 8 to the Bus Shelter License and Maintenance Agreement with Clear Channel Outdoor, LLC to allow for the continued provision of services until June 30, 2023. The current Professional Services Agreement (PSA) ("Agreement"), as extended by Amendment Nos. 1-7, will expire on June 30, 2022.

The City Council authorized the Mayor to execute Amendment No. 8 to the Bus Shelter License and Maintenance Agreement with Clear Channel Outdoor, LLC, to extend the term of the Agreement, with no fiscal impact, for an additional twelve (12) months, ending on June 30, 2023.

E. Amendment No. 1 to the Professional Services Agreement with Terra Nova Planning & Research, Inc. for Preparation and Consultation of the City's General Plan Housing Element (Development Services)

This item seeks approval of Amendment No. 1 with Terra Nova Planning & Research, Inc., to continue to provide preparation and consultation on the City's General Plan Housing Element until December 31, 2022.

The City Council authorized the Mayor to execute Amendment No. 1 to the Professional Services Agreement with Terra Nova Planning & Research, Inc., extending the term of the Agreement until December 31, 2022. If approved, the Amendment would increase the maximum amount of compensation paid by City to Terra Nova Planning & Research pursuant to the PSA by \$13,400.

F. Award of Contract to United Storm Water for the Installation of Catch Basin CPS (Connector Pipe Screens) Project Citywide (CIP No. 21/22-05) (Development Services)

This item recommended award of Contract to United Storm Water to begin fabrication and installation of storm water protection Connector Pipe Screen (CPS) units in the City's 122 catch basins. This project will install trash screens in the City's catch basins as a requirement of the State Water Quality Control Board.

City Council and Staff discussed possible prioritization of storm drain needs, significant increases in material costs, NPDES requirements, and, current vendors ability to offer a competitive price due to having material in stock.

The City Council:

1. Awarded of Contract for the fabrication and installation of the Catch Basin CPS (Connector Pipe Screens) Project Citywide (CIP No. 21/22-05) in the amount of \$92,529.68 to United Storm Water, Inc., and,
2. Authorized the Mayor to execute the contract with United Storm Water, Inc. for the project; and,
3. Authorized City Engineer to add work and execute change orders in an amount not to exceed the contingency reserve of 5% or \$4,626.48; and,
4. Appropriated \$6,874.32 to the Installation of Catch Basin CPS (Connector Pipe Screens) Project account funding from the Measure M account.

G. Resolutions Establishing the City's Urban Forest Program (Development Services)

The proposed resolutions will enhance the City's Urban Forest Program by revising specific sections within the Parkway Tree Master Plan including an update to the City's approved tree list; adopt the Tree City USA standards; and, establish a Tree Dedication Memorial Program.

City Council and Staff discussed ensuring a policy was in place to replace removed trees as quickly as possible.

The City Council:

1. Adopted Resolution No. 2022-14, entitled, "A RESOLUTION OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ESTABLISHING THE PARKWAY TREE MASTER PLAN"; and,

2. Adopted Resolution No. 2022-15, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA ESTABLISHING THE TREE DEDICATION MEMORIAL PROGRAM".

H. Appointment to the Parks, Recreation, and Cultural Arts Commission (City Clerk)

This report provided relevant information by which the City Council may appoint to the Parks, Recreation, and Cultural Arts Commission.

The City Council appointed Janet Gallagher to the Parks, Recreation, and Cultural Arts Commission for an unexpired term ending December 2025.

Mayor Hasselbrink recognized newly appointed Parks, Recreation, and Cultural Arts Commissioner Janet Gallagher present in the audience.

11. PUBLIC HEARING

A. Fiscal Year 2022-23 Master Fee Schedule Update (Finance)

In an effort to keep cost recovery in parity with the services rendered, it is recommended that the City Council approve the proposed Master Fee Schedule update, which includes a 7.4% increase in applicable fees commensurate with increases in the Consumer Price Index (CPI).

City Manager Simmons introduced the item Finance Director Koehler summarized the staff report.

Mayor Hasselbrink opened the Public Hearing for comments. There being no one present wishing to speak, Mayor Hasselbrink closed the Public Hearing for comments.

City Council and Staff discussed the following:

- Consumer Price Index (CPI) of 7.4% was steep
- Consideration of less than full cost recover at 5%
- Only fees applicable to the CPI will receive the adjustment
- Concern for falling behind on cost recover moving forward
- Internal structure of the City has changed
- Fees can be reset after a comprehensive fee study is completed

Motion/Second: Bates/Nefulda

Unanimously Carried: The City Council:

1. Opened the Public Hearing; and,
2. Review the Fiscal Year 2022-23 Master Fee Schedule Update, and;

3. Directed Staff to revise the Master Fee Schedule to reflect a 5% Consumer Price Index; and,
4. Continued the Public Hearing to June 16, 2022 at 6:00 p.m.

B. Ordinance No. 2022-02 – Permitting the Keeping of Female Chickens (Hens) in Residential Zones (ZOA 22-01) (Development Services)
Consideration of Ordinance No. 2022-01 concerning the keeping of female chickens, or hens, in residential zones.

Development Services Director Noda summarized the staff report.

Mayor Hasselbrink opened the Public Hearing for comments. There being no one present wishing to speak, Mayor Hasselbrink closed the Public Hearing for comments.

City Council and Staff discussed the following:

- Coops would not be allowed in setbacks due to fire codes
- Coops would have to meet a variety of standards to be approved including square footage
- Clarification on setbacks, dwelling units, and property lines
- Requirement of 20 feet from neighbor's outside wall
- Application for the resident who brought the item forward and for the Planning Commission's due diligence

Motion/Second: Chirco/Bates

Unanimously Carried: The City Council:

1. Opened the Public Hearing; and,
2. Introduced for first reading, read by title only, and waive further reading of Ordinance No. 2022-02; and,
3. City Attorney Daudt read the title of Ordinance No. 2022-02 entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING SECTIONS 17.08.020, 6.20.010, AND 8.32.020.24 OF THE LOS ALAMITOS MUNICIPAL CODE, AND ADDING NEW SECTION 6.20.180 TO THE LOS ALAMITOS MUNICIPAL CODE CONCERNING the keeping of FEMALE chickens (hens) in residential zones (ZOA 22-01) (CITY INITIATED)."

12. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR

City Negotiator:

Shelley Hasselbrink, Mayor

Employee/Organization:
Authority:

Chet Simmons, City Manager
Government Code Section 54957.6

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Manager
Authority: Government Code Section 54957

City Attorney Daudt read the item aloud.

RECESS

The City Council recessed into Closed session at 6:57 p.m.

RECONVENE

The City Council reconvened in Regular session at 7:48 p.m.

City Attorney Daudt stated there was no reportable action.

13. ADJOURNMENT

The City Council adjourned at 7:48 p.m.

DocuSigned by:

Shelley Hasselbrink

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Shelley Hasselbrink, Mayor

Attest:

DocuSigned by:

Windmera Quintanar

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Windmera Quintanar, MMC, City Clerk