

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

BUDGET STANDING COMMITTEE
AGENDA REVISED SPECIAL MEETING

Monday, September 11, 2023 – 4:30 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the Budget Standing Committee at the same meeting.

Any written materials relating to an item on this agenda submitted to the Budget Standing Committee after distribution of the agenda packet are available for public inspection online at www.cityoflosalamitos.org.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Tanya Doby
Council Member Shelley Hasselbrink

3. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Budget Standing Committee. Remarks are to be limited to not more than five minutes per speaker.

4. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Committee Member requests separate action on a specific item.

A. Approval of Minutes

Approve the Budget Standing Committee Special Meeting Minutes of June 5, 2023.

5. DISCUSSION ITEM

A. Review and Discuss Proposed Revisions to the Purchasing Policy (Finance)

This report provides information in connection with the City's current purchasing policy as codified in Chapter 2.60 (Purchasing System) of the Los Alamitos Municipal Code, and consideration of modifications.

Recommendation: Recommend adoption of Ordinance No. 2023-04, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING CHAPTER 2.60 (PURCHASING SYSTEM) OF THE LOS ALAMITOS MUNICIPAL CODE".

B. Review and Discuss Unfunded Actuarial Liability (UAL) Additional Discretionary Payment Analysis (Finance)

Since the adoption of the City's Fiscal Sustainability Plan, the Budget Standing Committee and the Los Alamitos City Council have been exploring different methods of maximizing investment opportunities that result in net savings to the City's residents.

Following work with the Budget Standing Committee that culminated a period of 18 months, a funding plan and policy was presented to Council at the November 14, 2022 meeting, adopting Resolution 2022-33, PERS Unfunded Accrued Liability Pay- Down Funding Policy.

This report provides the Budget Standing Committee with a follow-up discussion on the PERS Unfunded Actuarial Liability (UAL), and consideration of possible additional discretionary payment (ADP) analysis.

Recommendation: Review and discuss the information in connection with the PERS Unfunded Actuarial Liability (UAL), and consideration of possible additional discretionary payment (ADP) analysis.

C. Review and Discuss Finance Projects on the Horizon (Finance)

This report provides the Budget Standing Committee with a discussion of Finance Projects on the horizon.

Recommendation: Review and discuss Finance projects that are being planned.

D. Senior Services Master Plan and Conversion of Three Part-time Positions to Full-time Positions in Recreation & Community Services (Recreation)

This item proposes the development of a Senior Services Master Plan and consideration of the conversion of three part-time Community Services Coordinators to full-time Recreation Coordinators at Mid-Year. If the proposed plan of conversion from part-time to full-time occurs at Mid-Year, the fiscal impact to the Recreation & Community Services Department will be \$67,054. Annually, the fiscal impact will be approximately \$134,108.

Recommendation: Review and discuss the development of a Senior Services Master Plan and the proposal of converting three part-time Community Services Coordinators to full-time Coordinators at Mid-Year.

E. Consideration to Fund Insurance Costs for Los Alamitos Community Foundation and Los Alamitos Senior Club (Recreation)

The Los Alamitos Community Foundation and Los Alamitos Senior Club are two City- established non-profits that assist in providing funding or providing direct programs and services to serve the residents of Los Alamitos in City facilities. Both entities are in need of insurance coverage and also requested to provide coverage to the City of Los Alamitos as additional insurance with amendatory endorsements as required by each agreement or Memorandum of Understanding (MOU). It is recommended that the City of Los Alamitos fund the insurance costs for each of the Los Alamitos Community Foundation and the Los Alamitos Senior Club totaling approximately \$3,000-\$4,000 per organization.

Recommendation: It is recommended that the City of Los Alamitos fund the insurance costs for each of the Los Alamitos Community Foundation and the Los Alamitos Senior Club in the amount of approximately \$3,000-\$4,000 per organization.

F. Los Alamitos Facade Improvement Program: Revive Los AI (formerly Building a Greater Los AI) (Development Services)

A discussion concerning the implementation of this Economic Development program intended to assist Los Alamitos businesses through a facade improvement program.

Recommendation:

1. Review and discuss the program structure and criteria; and,
2. Provide feedback to include in the final program guidelines; and,
3. Direct City Staff to prepare for the regular City Council Meeting.

6. ITEMS FROM STAFF AND THE COMMITTEE

At this time, Committee Members and Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

7. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR

City Negotiator: Chet Simmons, City Manager
Employee Organization: Teamsters Local 911
Authority: Government Code Section 54957.6

B. CONFERENCE WITH LABOR NEGOTIATOR

City Negotiator: Chet Simmons, City Manager
Employee Organization: Executive Management, Non-Represented
Authority: Government Code Section 54957.6

C. CONFERENCE WITH LABOR NEGOTIATOR

City Negotiator: Chet Simmons, City Manager

Employee Organization: Police Officers Association

Employees Authority: Government Code Section 54957.6

8. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 24 hours prior to the meeting.

Craig Koehler, Finance Director

Dated: September 7, 2023