

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
REGULAR MEETING

Monday, September 18, 2023 – 5:30 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the City Clerk's office, 3191 Katella Ave., Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (562) 431-3538, ext. 220. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the City Clerk's Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "COUNCIL PUBLIC COMMENT". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting. You may also view the meeting live on local cable channel 3.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Doby
Mayor Pro Tem Nefulda
Council Member Hasselbrink
Council Member Hibard
Council Member Murphy

3. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: One potential case – threat of

litigation by BKK Working Group related to the BKK Corporation Landfill Facility in West Covina, CA.

4. PLEDGE OF ALLEGIANCE

Council Member Hibard will lead the Pledge of Allegiance.

5. INVOCATION

Council Member Murphy will give the Invocation.

6. PRESENTATIONS

- A. Presentation of a Certificate to Joe Freire, Executive Director, of Champion's Quest in Recognition of Being Featured in the Mayor's Business Spotlight**
- B. Presentation of a Proclamation to Wayne Stickney, Chief Development Officer, and Neil Pardasani, Board Member, of Second Harvest Food Bank in Recognition of Hunger Action Month**
- C. Presentation of a Proclamation to Orange County Fire Authority for Fire Prevention Week**
- D. Presentation by Robert Acosta, Support Services Manager, Regarding AlertOC**

7. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

8. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

9. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

10. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic fund transfers for the period August 1, 2023 to August 31, 2023.

Recommendation: Ratify the Warrants for the period from August 1, 2023 to August 31, 2023 in the amount of \$1,266,252.93.

ROLL CALL

Mayor Doby
Mayor Pro Tem Nefulda
Council Member Hasselbrink
Council Member Hibard
Council Member Murphy

11. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Approval of Minutes

Approve the City Council Regular Minutes of August 21, 2023.

B. Award of Bid for the Community Center Divider Wall Replacement Project (Development Services)

This item recommends awarding a bid to 3M Construction Corporation in the amount of \$86,730.00 to begin the Community Center Divider Wall Replacement Project (RFB 2023-03).

Recommendation:

1. Award of contract for the Community Center Divider Wall Replacement Project (RFB 2023-03) in the amount of \$86,730.00 to 3M Construction Corporation; and,
2. Authorize the Mayor to execute the Public Works Agreement with 3M Construction Corporation for the project.

C. Approval of Final Parcel Map No. 2021-196 (10800 & 10806 Reagan Street) (Development Services)

This item is requesting approval for final Parcel Map 2021-196. Parcel Map 2021-195 is the subdivision of airspace of a single parcel for condominium purposes located at 10800 and 10806 Reagan Street, Los Alamitos, CA. Parcel Map 2021-196 is ready for submission to the County Recorder's Office for final review (Applicant: Scott Anastasi, Scott Anastasi Realty).

Recommendation:

1. Adopt Resolution No. 2023-21 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING FINAL PARCEL MAP NO. 2021-196 FOR A

CONDOMINIUM CONVERSION FOR AN EXISTING DUPLEX IN THE LIVE WORK OVERLAY (R-2-LW0Z) ZONE AT 10800 & 10806 REAGAN STREET, APN 242-183-03 (APPLICANT: SCOTT ANASTASI, SCOTT ANASTASI REALTY)”; and,

2. Direct the City Clerk to endorse on the title sheet of Parcel Map 2021-196, the certificate which embodies the approval of said maps; and,
3. Direct the City Engineer to submit Parcel Map 2021-196 to the County of Orange Recorder’s Office.

12. ORDINANCE

A. Ordinance No. 2023-04 - Purchasing Policy (Finance)

This report provides information in connection with the City’s current purchasing policy as codified in Chapter 2.60 (Purchasing System) of the Los Alamitos Municipal Code, and consideration of modifications.

Recommendation:

1. Introduce for first reading, read by title only, waive further reading of Ordinance No. 2023-04, and set for adoption; and,
2. City Attorney Daudt read the title of Ordinance No. 2023-04 entitled “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING CHAPTER 2.60 (PURCHASING SYSTEM) OF THE LOS ALAMITOS MUNICIPAL CODE”.

13. DISCUSSION ITEM

A. Consideration of a Canine Program (Police)

This item for Council consideration is the implementation of a Canine Program.

Recommendation:

1. Discuss the need and desire for a canine program; and,
2. Provide direction to staff.

14. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or

to place the item on a future Agenda.

15. ADJOURNMENT

The City Council will adjourn in memory of Nancy Fagen.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.



Windmera Quintanar, MMC, City
Clerk Dated: September 13, 2023

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 18, 2023

ITEM NUMBER: 10A

To: Mayor Tanya Doby & Members of the City Council

Presented By: Craig Koehler, Director of Finance

Subject: Warrants

SUMMARY

The attached Warrant Register contains checks and electronic fund transfers for the period August 1, 2023 to August 31, 2023.

RECOMMENDATION

Ratify the Warrants for the period from August 1, 2023 to August 31, 2023 in the amount of \$1,266,252.93.

BACKGROUND

The expenditures noted within this Warrant Register conform to the budget approved by the City Council.

DISCUSSION

The Director of Finance certifies the accuracy of the attached register and the availability of monies for payment thereof.

FISCAL IMPACT

The grand total of \$1,266,252.93 represents checks and electronic fund transfers for the period August 1, 2023 to August 31, 2023.

Attachment: 1. Warrants - September 18, 2023

CITY OF LOS ALAMITOS
A/P Warrants
September 18, 2023

To Ratify

Pages:

1	\$1,236.00	Advanced Warrant	08/02/2023
2-5	108,239.95	Warrant	08/09/2023
6	3,439.65	Advanced Warrant	08/10/2023
7-18	359,832.81	Warrant	08/23/2023
19	10,030.50	August Retirees	08/01/2023
20	224,547.08	Payroll	08/04/2023
21	200,505.80	Benefits & Withholdings	08/04/2023
22	235,756.79	Payroll	08/18/2023
23	122,664.35	Benefits & Withholdings	08/18/2023

Grand Total \$ 1,266,252.93

The attached Warrant Register containing checks and electronic funds transfers for the period from August 1, 2023 to August 31, 2023, is being presented for ratification by the City Council. The expenditures noted within this Warrant Register conform to the budget approved by the City Council. The Director of Finance certifies to the accuracy of the attached register and to the availability of monies for payment thereof.

Statement:

I hereby certify that the claims or demands covered by the forgoing listed warrants have been audited as to accuracy and availability of funds for payment thereof.

Certified by Craig Koehler, Finance Director

Craig Koehler

this 6th day of September, 2023

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
FELIPE SERRANO	SUMMER CONCERT STAGE	GENERAL FUND	SPECIAL EVENTS	<u>1,236.00</u>
			TOTAL:	1,236.00

===== FUND TOTALS =====

10	GENERAL FUND	1,236.00
----	--------------	----------

GRAND TOTAL:	1,236.00
--------------	----------

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADAMSON POLICE PRODUCTS	AR GUNS RACK 2022 UC DODGE	GARAGE FUND	GARAGE	<u>573.76</u>
			TOTAL:	573.76
ALL CITY MANAGEMENT SERVICES	40 HRS @ \$27.91 (07/03-07/	GENERAL FUND	TRAFFIC	1,116.40
	50 HRS @ \$27.91 (06/25-06/	GENERAL FUND	TRAFFIC	<u>1,395.50</u>
			TOTAL:	2,511.90
BARBARA BANNERMAN	YOGA WITH BARBARA 04/25	GENERAL FUND	SPECIAL CLASSES	29.25
	YOGA WITH BARBARA 05/02	GENERAL FUND	SPECIAL CLASSES	<u>19.50</u>
			TOTAL:	48.75
CANON FINANCIAL SERVICES, INC.	BW & CL METER USAGE JUN/J	GENERAL FUND	RECREATION ADMINISTRAT	502.14
	BW & CL METER USAGE JUN/J	GENERAL FUND	RECREATION ADMINISTRAT	<u>254.64</u>
			TOTAL:	756.78
CITY OF LONG BEACH	4TH QTR SVCS 04/01-06/30/2	GENERAL FUND	FINANCE	<u>21,869.00</u>
			TOTAL:	21,869.00
CIVICPLUS, LLC	CIVIC SEND CITY NEWSLETTER	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	<u>2,125.62</u>
			TOTAL:	2,125.62
COLORADO FAMILY SUPPORT REGISTRY	ID#12634200 (CHSP)	POOL CLEARING FUND	NON-DEPARTMENTAL	<u>230.76</u>
			TOTAL:	230.76
COUNTY OF ORANGE TREASURER-TAX	OCATS CIRCUIT & SUPPORT JU	GENERAL FUND	COMMUNICATIONS TECHNOL	<u>1,273.33</u>
			TOTAL:	1,273.33
WE FIT, LLC	STRENGTH AND AGILITY TRAIN	GENERAL FUND	SPECIAL CLASSES	189.80
	STRENGTH AND AGILITY TRAIN	GENERAL FUND	SPECIAL CLASSES	<u>234.00</u>
			TOTAL:	423.80
L.N. CURTIS AND SONS	CLASS A HAT FOR CAPTAIN GA	GENERAL FUND	POLICE ADMINISTRATION	<u>140.06</u>
			TOTAL:	140.06
DARSHINI AITHAL	CARTOONING AND CHARACTER D	GENERAL FUND	SPECIAL CLASSES	<u>323.70</u>
			TOTAL:	323.70
EDGAR A YOUNG	DINE & DOUGH HOUSE ENTERTA	GENERAL FUND	NON-DEPARTMENTAL	<u>100.00</u>
			TOTAL:	100.00
FLOCK GROUP INC.	FLOCK CAMERA LICENSE	POLICE CAPITAL EXP	COMMUNICATIONS TECHNOL	<u>30,000.00</u>
	RECOGNITION		TOTAL:	30,000.00
CARRI FOX	LINE DANCE 05/03/2023	GENERAL FUND	SPECIAL CLASSES	<u>42.00</u>
			TOTAL:	42.00
FRANCHISE TAX BOARD	WAGE GARNISH - CRUZ, CHRIS	POOL CLEARING FUND	NON-DEPARTMENTAL	<u>93.74</u>
			TOTAL:	93.74
GALLS / QUARTERMASTER	UNIFORMS FOR JESSE LOPEZ	GENERAL FUND	PATROL	315.74
	UNIFORMS FOR JESSE LOPEZ	GENERAL FUND	PATROL	<u>481.83</u>
			TOTAL:	797.57
HDL COREN & CONE	CONTRACT SERVICE PROPERTY	GENERAL FUND	FINANCE	<u>1,582.96</u>
	TAX JUL-SEP 2023		TOTAL:	1,582.96

VENDOR SORT KEY		DESCRIPTION	FUND	DEPARTMENT	AMOUNT
JARED E. LLOYD		HCE DROP IN 01/15/23	GENERAL FUND	SPORTS	32.00
		HCE DROP IN 01/19/23	GENERAL FUND	SPORTS	112.00
		HCE DROP IN 03/09/23	GENERAL FUND	SPORTS	192.00
		HCE DROP IN 03/12/23	GENERAL FUND	SPORTS	336.00
		HCE DROP IN 05/02/23	GENERAL FUND	SPORTS	96.00
		HCE DROP IN 06/04/23	GENERAL FUND	SPORTS	144.00
		HCE DROP IN 06/01/23	GENERAL FUND	SPORTS	144.00
		HCE DROP IN 06/11/23	GENERAL FUND	SPORTS	32.00
		HCE DROP IN 06/06/23	GENERAL FUND	SPORTS	80.00
		HCE DROP IN 06/08/23	GENERAL FUND	SPORTS	<u>160.00</u>
				TOTAL:	1,328.00
KARLA LOPEZ VAN METER		ROBOTS 101	GENERAL FUND	SPECIAL CLASSES	<u>388.70</u>
		TOTAL:			
YING LIU		PORTAIT WORKSHOP 04/15	GENERAL FUND	SPECIAL CLASSES	87.75
		PORTAIT WORKSHOP 06/10	GENERAL FUND	SPECIAL CLASSES	<u>78.00</u>
		TOTAL:			
MANHATTAN STITCHING COMPANY, INC.		STAFF VISORS	GENERAL FUND	SPECIAL EVENTS	<u>1,023.63</u>
		TOTAL:			
MISC. VENDOR	REFUND	CANCELLED SHOW POWER OUTAG	GENERAL FUND	NON-DEPARTMENTAL	28.00
	REFUND	CANCELLED SHOW POWER OUTAG	GENERAL FUND	NON-DEPARTMENTAL	28.00
	REFUND	REFUND PAST CANCELLATION	GENERAL FUND	NON-DEPARTMENTAL	153.00
	EZFRAMEIT	EZFRAMEIT:LOSALBUCKS REIMB	GENERAL FUND	LOS ALAMITOS TV	<u>50.00</u>
	TOTAL:				259.00
MV CHENG ASSOCIATES, INC.		INTERIM HR DIRECTOR JULY 2	GENERAL FUND	ADMINISTRATION	3,360.00
		ACCOUNT MANAGER JULY 2023	GENERAL FUND	FINANCE	1,425.00
		ACCOUNT TECHNICIAN JULY 20	GENERAL FUND	FINANCE	<u>6,247.50</u>
		TOTAL:			
ORANGE COUNTY COUNCIL OF GOVERNMENTS		ALLOCATION FY23/24 LAFOC C	GENERAL FUND	CITY COUNCIL	<u>2,447.28</u>
		TOTAL:			
OUR LOS AL		CITY COUNCIL MTGS 01/23-06	LOS ALAMITOS TV	LOS ALAMITOS TV	1,190.00
		PLANNING COMM MTGS 01/23-0	LOS ALAMITOS TV	LOS ALAMITOS TV	<u>750.00</u>
		TOTAL:			
PAPER RECYCLING SPECIALISTS		SHREDDING SERVICES 07/18/2	GENERAL FUND	FINANCE	<u>92.00</u>
		TOTAL:			
PRINTMASTERS		SENIOR EXPOR BANNER	GENERAL FUND	SPECIAL EVENTS	<u>365.99</u>
		TOTAL:			
QUADIENT FINANCE USA, INC		POSTAGE	GENERAL FUND	FINANCE	<u>1,250.00</u>
		TOTAL:			
SUZANNE ROADY-ROSS		T;AI CHI CHIH BEGINNING/IN	GENERAL FUND	SPECIAL CLASSES	<u>169.00</u>
		TOTAL:			
CHERYL J. SCHNITZER		LINE DANCE 08/15/2022	GENERAL FUND	SPECIAL CLASSES	68.25
		LINE DANCE 04/24/2023	GENERAL FUND	SPECIAL CLASSES	19.50
		LINE DANCE 04/17/2023	GENERAL FUND	SPECIAL CLASSES	<u>29.25</u>
		TOTAL:			

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MCLEAN ENTERPRISES, INC.	BUSINESS CARDS - EMILY HIB	GENERAL FUND	CITY COUNCIL	57.08
			TOTAL:	57.08
SPECTRUM ENTERPRISE	SPECTRUM TV 07/16-08/16/20	GENERAL FUND	ADMINISTRATION	70.62
	INTERNET SERVICE 08/01-31/	GENERAL FUND	ADMINISTRATION	1,734.00
			TOTAL:	1,804.62
THE INTERSECT GROUP LLC	EPIC SPORTS SUMMER CAMP SP	GENERAL FUND	SPECIAL CLASSES	621.40
	GOLF WITH SPORTBALL	GENERAL FUND	SPECIAL CLASSES	256.75
	GOLF WITH SPORTBALL	GENERAL FUND	SPECIAL CLASSES	204.75
	8-SPORT MULTI-SPORT WITH S	GENERAL FUND	SPECIAL CLASSES	572.00
	8-SPORT MULTI SPORT WITH S	GENERAL FUND	SPECIAL CLASSES	464.75
			TOTAL:	2,119.65
TRACY MILLER CONSULTING, INC.	INDIVIDUAL COACHING JUNE 2	GENERAL FUND	ADMINISTRATION	3,000.00
	COMMUNICATION CONSULT 07/2	GENERAL FUND	ADMINISTRATION	4,900.00
	INDIVIDUAL COACH JULY 2023	GENERAL FUND	ADMINISTRATION	4,000.00
			TOTAL:	11,900.00
V & V MANUFACTURING, INC.	BADGE REPAIR #242	GENERAL FUND	PATROL	62.20
			TOTAL:	62.20
VERIZON WIRELESS	VERIZON WIRELESS 06/24-30/	GENERAL FUND	EMERGENCY PREPAREDNESS	33.12
	VERIZON WIRELESS 07/01-25/	GENERAL FUND	EMERGENCY PREPAREDNESS	132.48
	VERIZON WIRELESS 06/24-30/	GENERAL FUND	COMMUNITY DEVEL ADMIN	8.28
	VERIZON WIRELESS 06/24-30/	GENERAL FUND	COMMUNITY DEVEL ADMIN	61.02
	VERIZON WIRELESS 07/01-25/	GENERAL FUND	COMMUNITY DEVEL ADMIN	33.12
	VERIZON WIRELESS 07/01-25/	GENERAL FUND	COMMUNITY DEVEL ADMIN	244.10
	VERIZON WIRELESS 06/24-30/	GENERAL FUND	NEIGHBORHOOD PRESERVAT	8.28
	VERIZON WIRELESS 07/01-25/	GENERAL FUND	NEIGHBORHOOD PRESERVAT	33.12
	VERIZON WIRELESS 06/24-30/	GENERAL FUND	STREET MAINTENANCE	66.24
	VERIZON WIRELESS 07/01-25/	GENERAL FUND	STREET MAINTENANCE	264.96
			TOTAL:	884.72
WORLD TRADE PRINTING COMPANY	CITY NEWS	GENERAL FUND	ADMINISTRATION	1,433.20
	BROCHURE FOR REC ADM	GENERAL FUND	RECREATION ADMINISTRAT	1,356.37
	BROCHURE FOR REC ADM	GENERAL FUND	RECREATION ADMINISTRAT	7,211.63
	YOUTH VOLLEYBALL BANNER	GENERAL FUND	SPORTS	176.99
	YOUTH VOLLEYBALL BANNER	GENERAL FUND	SPORTS	943.92
	SPIKE BALL TOURNEY BANNER	GENERAL FUND	SPECIAL EVENTS	176.99
			TOTAL:	11,299.10

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
-----------------	-------------	------	------------	--------

===== FUND TOTALS =====

10	GENERAL FUND	73,276.07
28	LOS ALAMITOS TV	1,940.00
50	GARAGE FUND	573.76
51	POLICE CAPITAL EXPENSES	30,000.00
53	TECHNOLOGY REPLACEMENT	2,125.62
99	POOL CLEARING FUND	324.50

GRAND TOTAL:	108,239.95
--------------	------------

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
OC SPORTBALL LLC	EPIC SPORTS WEEK SUMMER CA	GENERAL FUND	SPECIAL CLASSES	621.40
	GOLF WITH SPORTBALL	GENERAL FUND	SPECIAL CLASSES	256.75
	GOLD WITH SPORTBALL	GENERAL FUND	SPECIAL CLASSES	204.75
	8 SPORT MULTI SPORTBALL	GENERAL FUND	SPECIAL CLASSES	572.00
	8 SPORT MULTI SPORTBALL	GENERAL FUND	SPECIAL CLASSES	<u>464.75</u>
			TOTAL:	2,119.65
TS ON THE SHORE INC	END OF SUMMER LUNCHEON CAT	GENERAL FUND	COMMUNITY DEVEL ADMIN	<u>1,320.00</u>
			TOTAL:	1,320.00

===== FUND TOTALS =====

10 GENERAL FUND 3,439.65

GRAND TOTAL: 3,439.65

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
316 ENGINEERING & CONSTRUCTION INC	BLOOMFIELD SIDEWALK REPAI	GENERAL FUND	STREET MAINTENANCE	<u>30,621.00</u>
			TOTAL:	30,621.00
ADMINSURE	WORKER'S COMP CLAIMS 07/20	GENERAL FUND	INSURANCE	408.00
	WORKER'S COMP CLAIMS 07/20	GENERAL FUND	INSURANCE	3.82
	WORKER'S COMP CLAIMS 07/20	GENERAL FUND	INSURANCE	<u>0.01</u>
			TOTAL:	411.81
ALL CITY MANAGEMENT SERVICES	50 HRS @ \$27.91	GENERAL FUND	TRAFFIC	<u>1,395.50</u>
			TOTAL:	1,395.50
ALLIANT INSURANCE SERVICES, INC.	LIABILITY INSURANCE INSTRU	GENERAL FUND	COMMUNITY SERVICES	<u>946.00</u>
			TOTAL:	946.00
AMERICREDIT FINANCIAL SERVICES, INC	2022 CHEVY TRUCK JUNE 2023	GARAGE FUND	GARAGE	<u>1,209.21</u>
			TOTAL:	1,209.21
ARAMARK UNIFORM & CAREER APPAREL GROUP	PUBLIC WORKS UNIFORMS	GENERAL FUND	STREET MAINTENANCE	<u>85.76</u>
			TOTAL:	85.76
ARCHI.TXTURE LLC	FURNITURE PHASE 2	GENERAL FUND	BUILDING MAINTENANCE	30,866.27
	FURNITURE PHASE 1	GENERAL FUND	BUILDING MAINTENANCE	<u>47,322.59</u>
			TOTAL:	78,188.86
ASTRA STAGES, LLC	REPAIR SVCS & TRAINING MOB	GARAGE FUND	GARAGE	<u>4,752.10</u>
			TOTAL:	4,752.10
BREA / ORANGE COUNTY PLUMBING HEATING	MAINT. WOMENS RESTROOM COM	GENERAL FUND	BUILDING MAINTENANCE	522.50
	MAINT. WOMENS RESTROOM YOU	GENERAL FUND	BUILDING MAINTENANCE	<u>330.00</u>
			TOTAL:	852.50
CALIFORNIA FORENSIC PHLEBOTOMY, INC.	JUNE 2023: 1 BLOOD DRAW	GENERAL FUND	PATROL	140.00
	JULY 2023: 4 BLOOD DRAWS	GENERAL FUND	PATROL	<u>588.00</u>
			TOTAL:	728.00
CDW GOVERNMENT, INC.	ADOBE SUBSCRIPTION	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	<u>533.86</u>
			TOTAL:	533.86
CINTAS CORPORATION NO. 2	FIRST AID REFILL JULY 2023	GENERAL FUND	BUILDING MAINTENANCE	<u>1,576.75</u>
			TOTAL:	1,576.75
CITY OF BREA	OOCMA MEMBERSHIP 23/24	GENERAL FUND	ADMINISTRATION	<u>475.00</u>
			TOTAL:	475.00
CITY OF SANTA ANA	DT/ACT INSTRUCTOR COURSE	GENERAL FUND	PATROL	<u>1,250.00</u>
			TOTAL:	1,250.00
COLORADO FAMILY SUPPORT REGISTRY	ID# 12634200	POOL CLEARING FUND	NON-DEPARTMENTAL	230.76
	ID# 12634200	POOL CLEARING FUND	NON-DEPARTMENTAL	230.76
	ID# 12634200	POOL CLEARING FUND	NON-DEPARTMENTAL	<u>230.76</u>
			TOTAL:	692.28
COSTAR REALTY INFORMATION, INC.	COSTAR REALTY AUGUST 2023	GENERAL FUND	ADMINISTRATION	<u>795.00</u>
			TOTAL:	795.00
COUNTY OF ORANGE - OFFICE OF THE DA	CODE VIOLATIONS 04/01-6/30	GENERAL FUND	POLICE ADMINISTRATION	275.58

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	275.58
COUNTY OF ORANGE TREASURER-TAX	OC FINGERPRINT AFIS AUG23	GENERAL FUND	COMMUNICATIONS TECHNOL	431.00
	OCATS CIRCUIT & SUPPORT AU	GENERAL FUND	COMMUNICATIONS TECHNOL	1,273.33
			TOTAL:	1,704.33
CROSSTOWN ELECTRICAL & DATA, INC.	PREVENTATIVE MAINT. JULY 2	GENERAL FUND	STREET MAINTENANCE	1,228.50
			TOTAL:	1,228.50
DANIELS TIRE SERVICE	VEHICLE MAINTENANCE F 150	GARAGE FUND	GARAGE	295.02
	VEHICLE MAINTENANCE ST STO	GARAGE FUND	GARAGE	328.40
	VEHICLE MAINTENANCE PD UNI	GARAGE FUND	GARAGE	327.36
	VEHICLE MAINTENANCE UNIT 4	GARAGE FUND	GARAGE	373.23
			TOTAL:	1,324.01
DARIN I. COUNCIL	MASTER LOCKS	GENERAL FUND	BUILDING MAINTENANCE	209.76
			TOTAL:	209.76
DATA TICKET, INC.	JULY 2023 CITATIONS	GENERAL FUND	TRAFFIC	586.99
	CODE ENFORCE CITATION JUNE	GENERAL FUND	NEIGHBORHOOD PRESERVAT	100.00
			TOTAL:	686.99
DAVID BERNAL	CELEBRATE LOS AL - BAND	GENERAL FUND	SPECIAL EVENTS	3,000.00
			TOTAL:	3,000.00
ENTERPRISE FM TRUST	23GS7J FORD F-15	GARAGE FUND	GARAGE	519.04
	23GZHK FORD TRAN	GARAGE FUND	GARAGE	708.89
	25BJBZ FORD MAVE	GARAGE FUND	GARAGE	422.16
	25C6TK FORD MAVE	GARAGE FUND	GARAGE	448.55
	25MH2X DODG DURA	GARAGE FUND	GARAGE	623.44
	26294V ISU NRR	GARAGE FUND	GARAGE	1,632.56
	2629T4 TOYOTA TACO	GARAGE FUND	GARAGE	682.39
	2633FD DODG DURA	GARAGE FUND	GARAGE	1,024.58
	26FSLG FORD EXPL	GARAGE FUND	GARAGE	907.71
	26ZKLB JEEP CHER	GARAGE FUND	GARAGE	893.69
	26ZKLG JEEP CHER	GARAGE FUND	GARAGE	893.69
			TOTAL:	8,756.70
INTEGRITY NEWSPAPER INC.	PUBLIC NOTICE	GENERAL FUND	COMMUNITY DEVEL ADMIN	230.00
			TOTAL:	230.00
THE FAMILY PLUMBER	MAINTENANCE IN WOMENS REST	GENERAL FUND	BUILDING MAINTENANCE	159.00
			TOTAL:	159.00
FRONTIER COMMUNICATIONS	562-430-0492	GENERAL FUND	COMMUNICATIONS TECHNOL	357.45
			TOTAL:	357.45
GALLS / QUARTERMASTER	UNIFORM POLO:GALLAUGHER	GENERAL FUND	POLICE ADMINISTRATION	88.81
	SWAT GEAR:NAVARRO	GENERAL FUND	PATROL	342.33
	SWAT GEAR:GOSSETT	GENERAL FUND	PATROL	342.33
	SWAT GEAR:KIM	GENERAL FUND	PATROL	231.47
	VEST:ABEND	GENERAL FUND	TRAFFIC	854.44
	NAMEPLATE:BILYK	GENERAL FUND	EMERGENCY PREPAREDNESS	12.03
	UNIFORM SHIRT:SALINAS	GENERAL FUND	EMERGENCY PREPAREDNESS	63.19
			TOTAL:	1,934.60

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GEORGE HILLS COMPANY, INC.	ADMIN/CLAIM FEES AUG '23	GENERAL FUND	NON-DEPARTMENTAL	<u>1,291.67</u>
			TOTAL:	1,291.67
GOLDEN STATE WATER COMPANY	04773000007	GENERAL FUND	STREET MAINTENANCE	291.36
	07940300002	GENERAL FUND	STREET MAINTENANCE	392.46
	10512000000	GENERAL FUND	STREET MAINTENANCE	71.95
	11773000002	GENERAL FUND	STREET MAINTENANCE	33.37
	14810300005	GENERAL FUND	STREET MAINTENANCE	71.95
	16612000006	GENERAL FUND	STREET MAINTENANCE	487.34
	16972000000	GENERAL FUND	STREET MAINTENANCE	118.57
	25884200004	GENERAL FUND	STREET MAINTENANCE	80.43
	26252000000	GENERAL FUND	STREET MAINTENANCE	324.65
	36213000007	GENERAL FUND	STREET MAINTENANCE	101.62
	41259321754	GENERAL FUND	STREET MAINTENANCE	239.33
	46810300007	GENERAL FUND	STREET MAINTENANCE	80.43
	51773000008	GENERAL FUND	STREET MAINTENANCE	405.20
	52240200007	GENERAL FUND	STREET MAINTENANCE	114.39
	61773000007	GENERAL FUND	STREET MAINTENANCE	179.29
	73810300001	GENERAL FUND	STREET MAINTENANCE	80.43
	80518200003	GENERAL FUND	STREET MAINTENANCE	307.06
	85884200008	GENERAL FUND	STREET MAINTENANCE	76.18
	91773000004	GENERAL FUND	STREET MAINTENANCE	757.61
	92661000007	GENERAL FUND	STREET MAINTENANCE	17.27
	02302000001	GENERAL FUND	PARK MAINTENANCE	286.55
	11846200001	GENERAL FUND	PARK MAINTENANCE	7,788.90
	12562000005	GENERAL FUND	PARK MAINTENANCE	317.28
	49199367266	GENERAL FUND	PARK MAINTENANCE	598.57
	59062000001	GENERAL FUND	PARK MAINTENANCE	942.83
	74773000000	GENERAL FUND	PARK MAINTENANCE	234.08
	83502000009	GENERAL FUND	PARK MAINTENANCE	110.13
	84852000003	GENERAL FUND	PARK MAINTENANCE	272.47
	91302000004	GENERAL FUND	PARK MAINTENANCE	253.81
	21773000001	GENERAL FUND	BUILDING MAINTENANCE	488.89
	31773000000	GENERAL FUND	BUILDING MAINTENANCE	<u>473.70</u>
			TOTAL:	15,998.10
HDL COREN & CONE	22/23 ACFR STATS PACKAGE	GENERAL FUND	FINANCE	695.00
	22/23 CAL MUNI CURRENT DOL	GENERAL FUND	FINANCE	<u>400.00</u>
			TOTAL:	1,095.00
HI-WAY SAFETY, INC.	STREET MAINT. SIGNS & GRAF	GENERAL FUND	STREET MAINTENANCE	714.18
	STREET MAINT. SIGNS & GRAF	GENERAL FUND	STREET MAINTENANCE	<u>916.94</u>
			TOTAL:	1,631.12
JCL TRAFFIC SERVICES	STREET AND PKG CTRL 3RD OF	GENERAL FUND	SPECIAL EVENTS	4,740.00
	TRAFFIC CTRL FOR 3RD OF JU	GENERAL FUND	SPECIAL EVENTS	<u>2,300.00</u>
			TOTAL:	7,040.00
APPLOON, THE MURDOCK CORPORATION	TOUCH VIEW INTERACTIVE TV	AMERICAN RESCUE PL	NON - DEPARTMENTAL	<u>4,661.15</u>
			TOTAL:	4,661.15
KONICA MINOLTA PREMIER	COPIER LEASE	GENERAL FUND	FINANCE	576.46
	COPIER MAINTENACE	GENERAL FUND	FINANCE	<u>472.00</u>
			TOTAL:	1,048.46
KONICA MINOLTA BUSINESS SOLUTIONS	PD COPIER LEASE JUNE 2023	GENERAL FUND	POLICE ADMINISTRATION	379.39

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	PD COPIER LEASE: JULY 2023	GENERAL FUND	POLICE ADMINISTRATION	211.00
	PD COPIER LEASE: AUGUST 20	GENERAL FUND	POLICE ADMINISTRATION	<u>230.31</u>
			TOTAL:	820.70
JOSE MARTINEZ DBA LA HERRADURA MOBIL D	CAR WASH FOR CODE ENFORCEM	GARAGE FUND	GARAGE	45.00
	CAR WASH FOR RECREATION	GARAGE FUND	GARAGE	145.00
	CAR WASH FOR POLICE DEPART	GARAGE FUND	GARAGE	135.00
	CAR WASH FOR POLICE DEPART	GARAGE FUND	GARAGE	725.00
	CAR WASH FOR CODE ENFORCEM	GARAGE FUND	GARAGE	120.00
	CAR WASH FOR RECREATION	GARAGE FUND	GARAGE	120.00
	CAR WASH FOR POLICE DEPART	GARAGE FUND	GARAGE	<u>120.00</u>
			TOTAL:	1,410.00
LAURA COLE	ADVISORY AUGUST 2023	GENERAL FUND	NON-DEPARTMENTAL	<u>3,000.00</u>
			TOTAL:	3,000.00
LOWE'S	STREET MAINTENANCE SUPPLIE	GENERAL FUND	STREET MAINTENANCE	75.36
	PINE STREETS PARKLETS	GENERAL FUND	STREET MAINTENANCE	175.63
	LAUREL PARK SUPPLIES	GENERAL FUND	PARK MAINTENANCE	34.08
	POLICE DEPT BLDG SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	257.24
	COMM CTR BLDG SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	<u>56.80</u>
			TOTAL:	599.11
MAIN STREET MATERIALS	AQUAPATCH & FREIGHT CHARGE	GENERAL FUND	STREET MAINTENANCE	<u>3,603.54</u>
			TOTAL:	3,603.54
MEMORIAL CARE SELECT HEALTH PLAN	JESSE LOPEZ 05/25/23	GENERAL FUND	NON-DEPARTMENTAL	20.00
	JESSE LOPEZ 06/08/23	GENERAL FUND	NON-DEPARTMENTAL	<u>30.00</u>
			TOTAL:	50.00
MICHAEL BALLIET CONSULTING, LLC	FRANCHISE HAULER MONITORIN	GENERAL FUND	NON-DEPARTMENTAL	<u>4,500.00</u>
			TOTAL:	4,500.00
MISC. VENDOR REFUND	RETURN SECURITY DEPOSIT	GENERAL FUND	NON-DEPARTMENTAL	150.00
IRVING MONTENEGRO JR	IRVING MONTENEGRO JR:REFUN	GENERAL FUND	COMMUNITY DEVEL ADMIN	<u>1,561.00</u>
			TOTAL:	1,711.00
NEWPORT EXTERMINATING	RODENT CTRL BAIT REFILL (1	GENERAL FUND	BUILDING MAINTENANCE	<u>60.00</u>
			TOTAL:	60.00
NORM'S AUTO COLLISION CENTER, INC.	2022 DODGE DURANGO (142266	GARAGE FUND	GARAGE	<u>664.95</u>
			TOTAL:	664.95
NORM'S AUTOMOTIVE CENTER, INC.	1999 CHEVY PW MEC (104226	GARAGE FUND	GARAGE	542.00
	2017 DODGE DURANGO (7WFL28	GARAGE FUND	GARAGE	752.29
	DODGE CHARGER (1631584)	GARAGE FUND	GARAGE	54.95
	2013 CHEVY SILVERADO (6604	GARAGE FUND	GARAGE	54.95
	2009 FORD F350 PW (1322891	GARAGE FUND	GARAGE	54.95
	2020 FOR F 150 CODE (15948	GARAGE FUND	GARAGE	54.95
	2017 DODGE CHARGER (148148	GARAGE FUND	GARAGE	54.95
	2017 DODGE DURANGO (7WLT89	GARAGE FUND	GARAGE	<u>217.89</u>
			TOTAL:	1,786.93
ORANGE COUNTY SANITATION DISTRICT	CONNECTION FEES JULY 2023	GENERAL FUND	NON-DEPARTMENTAL	1,143.80
	BUILDING PERMITS	GENERAL FUND	NON-DEPARTMENTAL	<u>57.19</u>
			TOTAL:	1,086.61

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
OUR LOS AL	OUR LOS AL TV SVCS 08/2023	GENERAL FUND	CITY COUNCIL	416.67
	OUR LOS AL TV SVCS 08/2023	LOS ALAMITOS TV	LOS ALAMITOS TV	833.33
	OUR LOS AL TV SVCS 08/2023	LOS ALAMITOS TV	LOS ALAMITOS TV	<u>833.33</u>
			TOTAL:	2,083.33
PRINTMASTERS	LIL OAK PRESCHOOL BANNER	GENERAL FUND	SPECIAL CLASSES	<u>87.40</u>
			TOTAL:	87.40
PTS PROVIDERS INC	PAYPHONE SERVICE JULY 2023	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	43.00
	PAYPHONE SERVICE AUGUST 20	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	43.00
	PAYPHONE SERVICE JUNE 2023	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	<u>43.00</u>
			TOTAL:	129.00
QUADIENT LEASING USA, INC	LEASE PAYMENT SEPT-DEC 202	GENERAL FUND	FINANCE	<u>706.62</u>
			TOTAL:	706.62
R.J. NOBLE COMPANY	RETENTION	GENERAL FUND	NON-DEPARTMENTAL	1,090.61-
	YR1 RESIDENT ST IMPROVE ME	GENERAL FUND	CAPITAL PROJECTS	<u>21,812.21</u>
			TOTAL:	20,721.60
REDFLEX TRAFFIC SYSTEMS, INC.	JUL'23 KATELLA & LAB E/B B	GENERAL FUND	TRAFFIC	<u>10,502.16</u>
			TOTAL:	10,502.16
ROBERT BALDWIN	CELEBRATE LOS AL - BUFFET	GENERAL FUND	SPECIAL EVENTS	<u>1,800.00</u>
			TOTAL:	1,800.00
SANBON PRO APPAREL	230 T-SHIRTS SERVE LOS AL	GENERAL FUND	SPECIAL EVENTS	<u>1,756.33</u>
			TOTAL:	1,756.33
SDI PRESENCE LLC	IT SUPPORT 7.14% OF 14 EAC	GENERAL FUND	FINANCE	<u>5,871.00</u>
			TOTAL:	5,871.00
MCLEAN ENTERPRISES, INC.	BUSINESS CARDS - TRISHA MU	GENERAL FUND	CITY COUNCIL	51.43
	NOTICE OF CORRECTIONS AND	GENERAL FUND	TRAFFIC	125.38
	SENIOR EXPO SIGNAGE	GENERAL FUND	SPECIAL EVENTS	<u>229.43</u>
			TOTAL:	406.24
SPECTRUM ENTERPRISE	SPECTRUM VOICE 08/07-09/06	GENERAL FUND	ADMINISTRATION	79.98
	CABLE SERVICE 8/2-9/1/2023	GENERAL FUND	COMMUNICATIONS TECHNOL	<u>139.85</u>
			TOTAL:	219.83
ST. OF CALIFORNIA DEPT. OF JUSTICE	GISELLE LOPEZ	GENERAL FUND	NON-DEPARTMENTAL	32.00
	HAILY REDMOND	GENERAL FUND	NON-DEPARTMENTAL	32.00
	BRIANNA WILSON	GENERAL FUND	NON-DEPARTMENTAL	<u>32.00</u>
			TOTAL:	96.00
NANCY K. BOHL INCORPORATED	EMPLOYEE SUPPORT SVC JUL	GENERAL FUND	POLICE ADMINISTRATION	<u>1,100.00</u>
			TOTAL:	1,100.00
THE INTERSECT GROUP LLC	CONTRACT STAFF: VO, DALINA	GENERAL FUND	FINANCE	2,559.04
	VO, DALINA CONTRACT STAFF	GENERAL FUND	FINANCE	<u>2,559.04</u>
			TOTAL:	5,118.08
WEST PUBLISHING CORPORATION	ONLINE/SOFTWARE SUB JUL '2	GENERAL FUND	INVESTIGATION	<u>335.20</u>
			TOTAL:	335.20

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
U.S. BANK	DINE & DOUGH VONS	GENERAL FUND	NON-DEPARTMENTAL	64.46
	DINE & DOUGH HOUSE IN N OU	GENERAL FUND	NON-DEPARTMENTAL	200.00
	DINE & DOUGH VONS	GENERAL FUND	NON-DEPARTMENTAL	15.77
	DINE & DOUGH SMART AND FIN	GENERAL FUND	NON-DEPARTMENTAL	58.94
	DINE & DOUGH PAULS PLACE	GENERAL FUND	NON-DEPARTMENTAL	176.83
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	94.32
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	11.98
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	274.52
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	53.25
	DINE & DOUGH PROGRAM ENTER	GENERAL FUND	NON-DEPARTMENTAL	104.00
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	210.70
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	29.95
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	30.14
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	108.11
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	111.16
	SERVSAFE COURSE	GENERAL FUND	NON-DEPARTMENTAL	15.00
	SERVSAFE COURSE	GENERAL FUND	NON-DEPARTMENTAL	15.95
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	29.82
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	117.33
	FLOWER ARRANGEMENT DELIVER	GENERAL FUND	CITY COUNCIL	353.44
	MAYOR'S TOWN HALL REFRESHM	GENERAL FUND	CITY COUNCIL	45.19
	MAYOR'S TOWN HALL REFRESHM	GENERAL FUND	CITY COUNCIL	21.95
	PUBLIC POLICY MAKER FULL A	GENERAL FUND	CITY COUNCIL	175.00
	PUBLIC POLICY ONE DAY ACAD	GENERAL FUND	CITY COUNCIL	100.00
	RESTOCK COUNCIL REFRESHMEN	GENERAL FUND	CITY COUNCIL	73.26
	COUNCIL MEETING MEAL	GENERAL FUND	CITY COUNCIL	65.53
	LOS AL FOOTBALL KICK OFF M	GENERAL FUND	CITY COUNCIL	31.06
	LOS AL FOOTBALL KICK OFF M	GENERAL FUND	CITY COUNCIL	31.06
	LOS AL FOOTBALL KICK OFF M	GENERAL FUND	CITY COUNCIL	31.06
	LOCC ANNUAL CONFERENCE DOB	GENERAL FUND	CITY COUNCIL	247.96
	LOCC ANNUAL CONFERENCE DOB	GENERAL FUND	CITY COUNCIL	245.93-
	LOCC ANNUAL CONFERENCE DOB	GENERAL FUND	CITY COUNCIL	650.00-
	LOCC ANNUAL CONFERENCE DOB	GENERAL FUND	CITY COUNCIL	350.00
	PLAQUE EPSON RIBBON CUTTIN	GENERAL FUND	CITY COUNCIL	78.44
	TILE PLAQUE DE LA TORRE RE	GENERAL FUND	CITY COUNCIL	37.60
	NAME PLATE COVEY	GENERAL FUND	CITY COUNCIL	18.10
	TILE PLAQUE R ROBERTS RETI	GENERAL FUND	CITY COUNCIL	14.98
	MONTHLY SUB OC REGISTER.CO	GENERAL FUND	ADMINISTRATION	26.00
	MONTHLY SUB ILLUSTRATOR AN	GENERAL FUND	ADMINISTRATION	52.98
	PUBLIC POLICY MAKER FULL A	GENERAL FUND	ADMINISTRATION	50.00
	PUBLIC POLICY MAKER FULLY	GENERAL FUND	ADMINISTRATION	50.00
	OFFICE SUPPLIES DATE STAMP	GENERAL FUND	ADMINISTRATION	37.09
	DIGITAL BUSINESS CARDS MAN	GENERAL FUND	ADMINISTRATION	1,593.72
	STAFF MEETING BREAKFAST	GENERAL FUND	ADMINISTRATION	161.92
	SUPPLIES	GENERAL FUND	FINANCE	121.74
	SUPPLIES	GENERAL FUND	FINANCE	4.30
	SUPPLIES	GENERAL FUND	FINANCE	10.00
	SUPPLIES	GENERAL FUND	FINANCE	131.40
	SUPPLIES	GENERAL FUND	FINANCE	324.46
	SUPPLIES	GENERAL FUND	FINANCE	195.56
	SUPPLIES	GENERAL FUND	FINANCE	128.22
	SUPPLIES	GENERAL FUND	FINANCE	33.56
	SUPPLIES	GENERAL FUND	FINANCE	9.37
	SUPPLIES	GENERAL FUND	FINANCE	215.43
	SUPPLIES	GENERAL FUND	FINANCE	37.04
	AWARD PLAQUE	GENERAL FUND	POLICE ADMINISTRATION	117.45

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	SUPPLIES FOR SWEARING CERE	GENERAL FUND	POLICE ADMINISTRATION	41.76
	HDMI CABLE	GENERAL FUND	POLICE ADMINISTRATION	62.26
	LIGHT SWITCH PLATES	GENERAL FUND	POLICE ADMINISTRATION	3.26
	EMERGENCY MGMT SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	328.60
	EMERGENCY MGMT STICKERS	GENERAL FUND	POLICE ADMINISTRATION	8.73
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	298.83
	DESK HUB	GENERAL FUND	POLICE ADMINISTRATION	27.29
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	43.39
	REGISTRATION FOR MADD AWAR	GENERAL FUND	POLICE ADMINISTRATION	335.00
	SUPPLIES FOR SWEARING IN C	GENERAL FUND	POLICE ADMINISTRATION	29.97
	SUPPLIES FOR SWEARING IN C	GENERAL FUND	POLICE ADMINISTRATION	34.99
	MEETING SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	13.55
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	91.03
	MEETING SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	20.09
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	47.98
	AR-15 FLEET	GENERAL FUND	PATROL	754.27
	RED DOT SIGT W MOUNT	GENERAL FUND	PATROL	621.06
	SHIPPING CHARGES FOR BADGE	GENERAL FUND	PATROL	4.85
	BADGE PATCHES	GENERAL FUND	PATROL	358.00
	VOICE RECORDERS	GENERAL FUND	PATROL	96.14
	OFFICE SUPPLIES	GENERAL FUND	PATROL	38.01
	BUS PASSES	GENERAL FUND	PATROL	232.00
	PD CAR WASHES	GENERAL FUND	PATROL	285.60
	PD CAR WASHES	GENERAL FUND	PATROL	285.60
	NITRILE GLOVES FOR PATROL	GENERAL FUND	PATROL	785.00
	ARMORY SUPPLIES	GENERAL FUND	PATROL	100.64
	OFFICE KITCHEN SUPPLIES	GENERAL FUND	PATROL	460.07
	OFFICE SUPPLIES	GENERAL FUND	PATROL	37.05
	SHIPPING CHARGES FOR BADGE	GENERAL FUND	PATROL	29.45
	CLEANING SUPPLIES	GENERAL FUND	PATROL	13.01
	REPORT WRITING TONER	GENERAL FUND	PATROL	119.30
	OFFICE SUPPLIES	GENERAL FUND	PATROL	24.84
	VOLUNTEER TRAINING FOR ROM	GENERAL FUND	RECORDS	375.00
	MONTHLY SUBSCRIPTIONS	GENERAL FUND	RECORDS	8.70
	SUPPLIES TIP A COP	GENERAL FUND	COMMUNITY OUTREACH	18.74
	SUPPLIES TIP A COP	GENERAL FUND	COMMUNITY OUTREACH	5.51
	POPSICLES FOR COMM ENGAGEM	GENERAL FUND	COMMUNITY OUTREACH	22.35
	ROSSMOOR LIVING AD	GENERAL FUND	COMMUNITY DEVEL ADMIN	825.00
	MARKETING SWAG	GENERAL FUND	COMMUNITY DEVEL ADMIN	33.87
	PINE STREATS MARKETING PHO	GENERAL FUND	COMMUNITY DEVEL ADMIN	26.40
	MARKETING SWAG	GENERAL FUND	COMMUNITY DEVEL ADMIN	31.68
	AED REBATE RETURN	GENERAL FUND	COMMUNITY DEVEL ADMIN	278.11
	COMM DEV SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	8.37
	COMM DEV SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	16.64
	COMM DEV SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	18.84
	SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	169.37
	COMM DEV SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	22.13
	ENVELOPES & LABELS TCMU MA	GENERAL FUND	COMMUNITY DEVEL ADMIN	91.13
	YOUTUBE TV JUN 2023	GENERAL FUND	COMMUNITY DEVEL ADMIN	72.99
	COMM DEV SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	208.85
	COMM DEV SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	387.73
	COMM DEV SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	49.15
	FURNITURE	GENERAL FUND	COMMUNITY DEVEL ADMIN	266.71
	REFUND OFFICE FURNITURE	GENERAL FUND	COMMUNITY DEVEL ADMIN	55.90-
	REFUND OFFICE FURNITURE	GENERAL FUND	COMMUNITY DEVEL ADMIN	42.60-
	COMM DEV SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	13.21

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	COMM DEV SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	402.48
	COMM DEV SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	46.96
	COMM DEV SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	342.47
	SUPPLIES JULY 2023 PUBLIC	GENERAL FUND	COMMUNITY DEVEL ADMIN	178.04
	NEIGHBORHOOD CLEAN UP	GENERAL FUND	NEIGHBORHOOD PRESERVAT	109.00
	NEIGHBORHOOD CLEAN UP	GENERAL FUND	NEIGHBORHOOD PRESERVAT	109.00
	PARKLET FRIDAY NIGHT FLICK	GENERAL FUND	NEIGHBORHOOD PRESERVAT	435.00
	PARKLET FRIDAY NIGHT FLICK	GENERAL FUND	NEIGHBORHOOD PRESERVAT	435.00
	PARKLET FRIDAY NIGHT FLICK	GENERAL FUND	NEIGHBORHOOD PRESERVAT	435.00
	PARKLET FRIDAY NIGHT FLICK	GENERAL FUND	NEIGHBORHOOD PRESERVAT	485.00
	WATER JUG FOR CREW	GENERAL FUND	STREET MAINTENANCE	115.56
	TRAFFIC AND WAREHOUSE SIGN	GENERAL FUND	STREET MAINTENANCE	223.13
	PW SUPPLIES	GENERAL FUND	STREET MAINTENANCE	98.30
	PW SUPPLIES	GENERAL FUND	STREET MAINTENANCE	56.76
	PW SUPPLIES	GENERAL FUND	STREET MAINTENANCE	100.48
	PW SUPPLIES	GENERAL FUND	PARK MAINTENANCE	27.29
	PW SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	31.23
	PW SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	156.00
	PW SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	176.98
	NEW KEYS FOR CITY GATE LOC	GENERAL FUND	BUILDING MAINTENANCE	66.37
	PW SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	11.88
	MUSEUM POD STORAGE JULY 20	GENERAL FUND	BUILDING MAINTENANCE	628.72
	POD STORAGE	GENERAL FUND	BUILDING MAINTENANCE	282.97
	POD STORAGE JUN 2023	GENERAL FUND	BUILDING MAINTENANCE	282.97
	COMM DEV SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	103.76
	CIT ACTIVITY	GENERAL FUND	BUILDING MAINTENANCE	26.83
	TV SERVICES	GENERAL FUND	RECREATION ADMINISTRAT	60.99
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	238.26
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	41.50
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	40.06
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	72.06
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	18.41
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	161.68
	AMAZON PRIME MEMBERSHIP	GENERAL FUND	RECREATION ADMINISTRAT	16.38
	SUBSCRIPTION APPLE STORAGE	GENERAL FUND	RECREATION ADMINISTRAT	9.99
	SUBSCRIPTION VECTEEZY	GENERAL FUND	RECREATION ADMINISTRAT	108.00
	AQUATICS STORAGE	GENERAL FUND	AQUATICS	87.39
	AQUATICS TABLE	GENERAL FUND	AQUATICS	132.26
	AUQATICS STORAGE	GENERAL FUND	AQUATICS	87.39
	DAY CAMP EXCURSION JOHNS I	GENERAL FUND	DAY CAMP	1,016.36
	DAY CAMP WEEK 6 SUPPLIES	GENERAL FUND	DAY CAMP	213.10
	DAY CAMP WEEK 6 SUPPLIES	GENERAL FUND	DAY CAMP	134.45
	DAY CAMP SNACKS	GENERAL FUND	DAY CAMP	453.06
	DAY CAMP WEEK 4 SUPPLIES	GENERAL FUND	DAY CAMP	72.36
	DAY CAMP WEEK 5 SUPPLIES	GENERAL FUND	DAY CAMP	57.85
	DAY CAMP WEEK 5 SUPPLIES	GENERAL FUND	DAY CAMP	43.69
	DAY CAMP WEEK 5 SUPPLIES	GENERAL FUND	DAY CAMP	68.33
	DAY CAMP WEEK 5 SUPPLIES	GENERAL FUND	DAY CAMP	169.05
	SUMMER DAY CAMP SUPPLIES	GENERAL FUND	DAY CAMP	3.30
	SUMMER DAY CAMP EXCURSION	GENERAL FUND	DAY CAMP	1,414.13
	SUMMER DAY SPECIAL EVENT F	GENERAL FUND	DAY CAMP	32.42
	SUMMER DAY CAMP SUPPLIES	GENERAL FUND	DAY CAMP	60.08
	SUMMER DAY EXCURSION SA ZO	GENERAL FUND	DAY CAMP	458.00
	SUMMER DAY CAMP SUPPLIES	GENERAL FUND	DAY CAMP	138.16
	SUMMER Day CAMP CE PACKS	GENERAL FUND	DAY CAMP	190.90
	SUMMER DAY CAMP SUPPLIES	GENERAL FUND	DAY CAMP	61.42

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	SUMMER DAY CAMP SUPPLIES	GENERAL FUND	DAY CAMP	17.46
	SUMMER DAY CAMP SUPPLIES	GENERAL FUND	DAY CAMP	9.82
	SUMMER DAY CAMP SUPPLIES	GENERAL FUND	DAY CAMP	167.17
	SUMMER DAY CAMP SPECIAL EV	GENERAL FUND	DAY CAMP	9.82
	CIT ACTIVITY	GENERAL FUND	DAY CAMP	9.68
	SUMMER DAY CAMP SUPPLIES	GENERAL FUND	DAY CAMP	41.76
	SUMMER DAY SPECIAL EVENT	GENERAL FUND	DAY CAMP	10.99
	SUMER DAY EXCURSION LUNCH	GENERAL FUND	DAY CAMP	53.56
	SUMER DAY EXCURSION LUNCH	GENERAL FUND	DAY CAMP	64.33
	SUMMER DAY CAMP SUPPLIES	GENERAL FUND	DAY CAMP	10.90
	SUMMER DAY CAMP SPECIAL EV	GENERAL FUND	DAY CAMP	14.15
	SUMER DAY CAMP SUPPLIES IC	GENERAL FUND	DAY CAMP	103.11
	PARK PROGRAMS SUPPLIES	GENERAL FUND	PLAYGROUNDS	32.45
	PARK PROGRAMS SUPPLIES	GENERAL FUND	PLAYGROUNDS	6.49
	PARKS PROGRAM SUPPLIES	GENERAL FUND	PLAYGROUNDS	29.94
	PARK PROGRAMS EXCURSION	GENERAL FUND	PLAYGROUNDS	263.00
	PARKS PROGRAM	GENERAL FUND	PLAYGROUNDS	97.31
	PARK TREATS	GENERAL FUND	PLAYGROUNDS	29.94
	PARK PROGRAM SCOOTER JUNGL	GENERAL FUND	PLAYGROUNDS	226.00
	PARK PROGRAM SCOOTER JUNGL	GENERAL FUND	PLAYGROUNDS	4.00
	PARK PROGRAM SCOOTER JUNGL	GENERAL FUND	PLAYGROUNDS	4.00
	MINI SUPERSTARS SUPPLIES	GENERAL FUND	SPORTS	89.25
	T-BALL SUPPLIES	GENERAL FUND	SPORTS	182.80
	FACILITY MAINTANENCE SUPPL	GENERAL FUND	SPORTS	44.78-
	BASEBALL FIELDS REPAIR	GENERAL FUND	SPORTS	164.96
	JR PEE WEE BASEBALL CAMP	GENERAL FUND	SPORTS	64.65
	COOLER REPLACEMENT PARTS	GENERAL FUND	SPORTS	28.64
	COOLER REPLACEMENT PARTS	GENERAL FUND	SPORTS	22.03
	BASKETBALL CAMP	GENERAL FUND	SPORTS	38.43
	BASKETBALL CAMP	GENERAL FUND	SPORTS	233.17
	FACILITY MAINTENANCE SUPPL	GENERAL FUND	SPORTS	44.90
	SUPPLIES REPLACEMENT TABLE	GENERAL FUND	SPORTS	936.90
	SPECIALTY CAMPS JEDI CAMP	GENERAL FUND	SPECIAL CLASSES	7.72
	PRESCHOOL PROGRAMMING	GENERAL FUND	SPECIAL CLASSES	55.68
	PRESCHOOL PROGRAMMING	GENERAL FUND	SPECIAL CLASSES	18.56
	SMALL TRASH CAN LINERS	GENERAL FUND	SPECIAL CLASSES	18.56
	TEACHER CHAIR	GENERAL FUND	SPECIAL CLASSES	162.23
	COOKING CAMP SUPPLIES	GENERAL FUND	SPECIAL CLASSES	145.12
	COOKING CAMP SUPPLIES	GENERAL FUND	SPECIAL CLASSES	66.06
	COOKING CAMP	GENERAL FUND	SPECIAL CLASSES	377.87
	COOKING CAMP	GENERAL FUND	SPECIAL CLASSES	27.76
	COOKING CAMP	GENERAL FUND	SPECIAL CLASSES	0.20-
	COOKING CAMP	GENERAL FUND	SPECIAL CLASSES	94.53
	COOKING CAMP	GENERAL FUND	SPECIAL CLASSES	15.00
	COOKING CAMP	GENERAL FUND	SPECIAL CLASSES	24.56
	DINO CAMP	GENERAL FUND	SPECIAL CLASSES	200.35
	COOKING CAMP	GENERAL FUND	SPECIAL CLASSES	10.91
	COOKING CAMP	GENERAL FUND	SPECIAL CLASSES	35.81
	PRESCHOOL CRAFT	GENERAL FUND	SPECIAL CLASSES	6.48
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	15.44
	DINO CAMP	GENERAL FUND	SPECIAL CLASSES	40.92
	COOKING CAMP	GENERAL FUND	SPECIAL CLASSES	33.57
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	16.35
	DINO CAMP	GENERAL FUND	SPECIAL CLASSES	10.96
	JEDI CAMP	GENERAL FUND	SPECIAL CLASSES	6.49
	JEDI CAMP	GENERAL FUND	SPECIAL CLASSES	26.21-

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	JEDI CAMP	GENERAL FUND	SPECIAL CLASSES	76.46-
	COOKING CAMP	GENERAL FUND	SPECIAL CLASSES	2.78
	COOKING CAMP	GENERAL FUND	SPECIAL CLASSES	293.42
	COOKING CAMP	GENERAL FUND	SPECIAL CLASSES	32.32
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	14.19
	COOKING CAMP	GENERAL FUND	SPECIAL CLASSES	1.64
	DINO CAMP SUPPLIES	GENERAL FUND	SPECIAL CLASSES	4.49
	EXCURSION LUNCH SUPPLIES	GENERAL FUND	SPECIAL CLASSES	53.48
	SPECIAL EVENTS PARKS MAKE	GENERAL FUND	SPECIAL EVENTS	40.12
	SPECIAL EVENTS 3RD OF JULY	GENERAL FUND	SPECIAL EVENTS	104.00
	3RD OF JULY VIP FAMILY ZON	GENERAL FUND	SPECIAL EVENTS	39.06
	PARK POP UP VONS	GENERAL FUND	SPECIAL EVENTS	33.77
	DONATION DRIVE BACKPACK SC	GENERAL FUND	SPECIAL EVENTS	505.65
	DONATION DRIVE BACKPACK SC	GENERAL FUND	SPECIAL EVENTS	57.58
	3RD OF JULY VIP FOOD AND D	GENERAL FUND	SPECIAL EVENTS	353.79
	3RD OF JULY TAPE FOR VIP	GENERAL FUND	SPECIAL EVENTS	15.42
	3RD OF JULY GLASS SODA ICE	GENERAL FUND	SPECIAL EVENTS	101.27
	3RD OF JULY FOOD FOR STAFF	GENERAL FUND	SPECIAL EVENTS	117.84
	3RD OF JULY FOOD FOR STAFF	GENERAL FUND	SPECIAL EVENTS	41.99
	WATER 3RD OF JULY CLEAN UP	GENERAL FUND	SPECIAL EVENTS	8.19
	PMLB SUPPLIES FOR SUNSET Y	GENERAL FUND	SPECIAL EVENTS	7.99
	WOMENS CONFERENCE SUPPLIES	GENERAL FUND	SPECIAL EVENTS	0.20-
	WOMENS CONFERENCE SUPPLIES	GENERAL FUND	SPECIAL EVENTS	52.19
	WOMENS CONFERENCE SUPPLIES	GENERAL FUND	SPECIAL EVENTS	26.97
	WOMENS CONFERENCE SUPPLIES	GENERAL FUND	SPECIAL EVENTS	223.83
	3RD OF JULY FAMILY ZONE SU	GENERAL FUND	SPECIAL EVENTS	33.56
	CROWD COUNTER FOR EVENTS	GENERAL FUND	SPECIAL EVENTS	13.10
	CLEANING SUPPLIES FOR EVEN	GENERAL FUND	SPECIAL EVENTS	121.45
	3RD OF JULY FAMILY ZONE MA	GENERAL FUND	SPECIAL EVENTS	400.00
	WATER 3RD OF JULY EVENT	GENERAL FUND	SPECIAL EVENTS	152.07
	DONATION DRIVE	GENERAL FUND	SPECIAL EVENTS	330.50
	DONATION DRIVE	GENERAL FUND	SPECIAL EVENTS	61.17
	DONATION DRIVE	GENERAL FUND	SPECIAL EVENTS	74.71
	3RD OF JULY VIP	GENERAL FUND	SPECIAL EVENTS	157.05
	3RD OF JULY VIP	GENERAL FUND	SPECIAL EVENTS	16.38
	3RD OF JULY GAMES FOR FAMI	GENERAL FUND	SPECIAL EVENTS	13.10
	3RD OF JULY FAMILY AREA	GENERAL FUND	SPECIAL EVENTS	39.96
	MOBILE REC	GENERAL FUND	SPECIAL EVENTS	284.02
	3RD OF JULY	GENERAL FUND	SPECIAL EVENTS	39.26
	PMLB ART WORKSHOP	GENERAL FUND	SPECIAL EVENTS	29.04
	PMLB ART WORKSHOP	GENERAL FUND	SPECIAL EVENTS	25.11
	COUCH TO 5K	GENERAL FUND	SPECIAL EVENTS	40.41
	PMLB PARK POP UP	GENERAL FUND	SPECIAL EVENTS	48.00
	PMLB FLOWER SEED	GENERAL FUND	SPECIAL EVENTS	46.97
	ART WORKSHOP	GENERAL FUND	SPECIAL EVENTS	125.58
	PMLB PARK POP UP	GENERAL FUND	SPECIAL EVENTS	92.84
	PMLB PARK POP UP	GENERAL FUND	SPECIAL EVENTS	213.27
	3RD OF JULY	GENERAL FUND	SPECIAL EVENTS	381.76
	3RD OF JULY	GENERAL FUND	SPECIAL EVENTS	286.43
	MOBILE REC	GENERAL FUND	SPECIAL EVENTS	215.39
	MOBILE REC	GENERAL FUND	SPECIAL EVENTS	107.69
	MOBILE REC	GENERAL FUND	SPECIAL EVENTS	10.90
	PMLB PARK SUPPLIES DOG BAG	GENERAL FUND	SPECIAL EVENTS	45.68
	SPECIAL EVENT SUPPLIES	GENERAL FUND	SPECIAL EVENTS	170.52
	SPECIAL EVENT SUPPLIES FIR	GENERAL FUND	SPECIAL EVENTS	379.59
	PANEL RATERS FINANCE MGR I	GENERAL FUND	NON-DEPARTMENTAL	32.10

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	TINT OF DODGE DURANGO	GARAGE FUND	GARAGE	265.55
	NEW PRINTER	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	<u>1,430.80</u>
			TOTAL:	37,383.61
ULINE, INC.	BUILDING SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	33.00
	BUILDING SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	<u>127.93</u>
			TOTAL:	160.93
VOYAGER FLEET SYSTEMS, INC.	FUEL	GARAGE FUND	GARAGE	9,771.53
	TAX CREDIT	GARAGE FUND	GARAGE	<u>353.55</u>
			TOTAL:	9,417.98
WEST COAST ARBORISTS, INC.	TREE & STUMP REMOVAL JUN 2 MEASURE M		CAPITAL PROJECTS	<u>3,680.00</u>
			TOTAL:	3,680.00
WILLDAN ENGINEERING	TRAFFIC ENGINEER	GENERAL FUND	CITY ENGINEER	4,627.00
	TRAFFIC PLAN CHECK	GENERAL FUND	CITY ENGINEER	3,478.00
	CITY ENGINEER	GENERAL FUND	CITY ENGINEER	14,376.00
	PLAN CHECKING	GENERAL FUND	CITY ENGINEER	14,274.00
	LANDSCAPE MEDIAN CONCEPTS	GENERAL FUND	CITY ENGINEER	2,398.00
	LANDSCAPE MEDIAN CONCEPTS	GENERAL FUND	CITY ENGINEER	10,100.00
	BLOOMFIELD PMRF	GAS TAX	CAPITAL PROJECTS	432.00
	BRIGGEMAN STREET WIDENING	TRAFFIC IMPROVEMEN	CAPITAL PROJECTS	973.25
	COMMUNITY CENTER ROOF	FACILITY CAPITAL E	CAPITAL PROJECTS	3,040.00
	COMMUNITY CENTER ROOF	FACILITY CAPITAL E	CAPITAL PROJECTS	<u>2,093.00</u>
			TOTAL:	55,791.25
WILLDAN FINANCIAL SERVICES	COST ALLOCATION MARCH 2023	GENERAL FUND	ADMINISTRATION	562.00
	COST ALLOCATION APRIL 2023	GENERAL FUND	ADMINISTRATION	2,548.00
	COST ALLOCATION MAY 2023	GENERAL FUND	ADMINISTRATION	<u>750.00</u>
			TOTAL:	3,860.00
WORLD TRADE PRINTING COMPANY	CITY NEWS BROCHURE	GENERAL FUND	ADMINISTRATION	1,433.20
	CELEBRATE LOS AL BANNER	GENERAL FUND	SPECIAL EVENTS	<u>734.16</u>
			TOTAL:	2,167.36

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_
===== FUND TOTALS =====				
10	GENERAL FUND	310,913.38		
20	GAS TAX	432.00		
26	MEASURE M	3,680.00		
28	LOS ALAMITOS TV	1,666.66		
44	TRAFFIC IMPROVEMENT	973.25		
50	GARAGE FUND	29,587.43		
52	FACILITY CAPITAL EXPENSES	5,133.00		
53	TECHNOLOGY REPLACEMENT	2,093.66		
56	AMERICAN RESCUE PLAN ACT	4,661.15		
99	POOL CLEARING FUND	692.28		

	GRAND TOTAL:	359,832.81		

Retirees Medical Reimbursement

Date: August 01, 2023

Number of Transactions: 17

Total Batch: \$10,030.50

Payroll 8/4/2023

-----DEPARTMENT RECAP-----

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	DEDUCTIONS	TAXES	NET
10-510 City Council	923.20	923.20	0.00	0.00	0.00	36.50	13.40	873.30
10-511 City Manager/ City Clerk	28,523.20	10,515.80	0.00	14,939.40	3,068.00	3,026.03	3,754.86	21,742.31
10-512 Finance	12,632.48	11,507.20	0.00	0.00	1,125.28	1061.85	1467.91	10,102.72
10-521 Police Administration	28,594.00	24,624.00	0.00	3,120.00	850.00	5,132.55	5,123.97	18,337.48
10-522 Police- Patrol	79,147.42	52,987.89	7,074.53	9,781.90	9,303.10	14,527.20	12,333.12	52,287.10
10-523 Police- Investigation	9,818.44	8,036.80	1,229.80	0.00	551.84	2,534.05	1,155.18	6,129.21
10-524 Police- Records	10,925.65	5,234.05	0.00	1997.96	3,693.64	743.42	1,471.60	8,710.63
10-526 Police- Community Outreach	1,895.40	0.00	0.00	0.00	1,895.40	71.08	135.94	1,688.38
10-527 Police-Youth Progams	4,419.44	3,452.84	0.00	279.96	686.64	920.48	436.23	3,062.73
10-528 Police- Traffic	2,999.12	0.00	0.00	0.00	2,999.12	112.47	83.70	2,802.95
10-531 Development Services- Administration	25,846.36	21,252.20	0.00	1,372.46	3,221.70	2,858.47	4,516.16	18,471.73
10-532 Development Services- Planning	3,455.14	3,174.52	0.00	250.62	30.00	519.94	649.84	2,285.36
10-533 Development Services- Neighborhood Preservation	4,480.80	2,527.20	71.08	0.00	1,882.52	287.38	593.43	3,599.99
10-542 Development Services- Street Maintenance	11,569.26	7,954.40	453.06	2,576.80	585.00	1,481.07	1,026.82	9,061.37
10-543 Development Services- Park Maintenance	850.94	0.00	0.00	0.00	850.94	31.91	50.31	768.72
10-544 Development Services- Facility Maintenance	2,741.56	2,217.60	498.96	0.00	25.00	381.15	50.23	2,310.18
10-545 Economic Development	3,120.40	2,704.10	0.00	386.30	30.00	240.44	173.51	2,706.45
10-551 Recreation Administration	33,985.87	27,716.84	52.67	2,896.76	3,319.60	4,962.45	4,723.15	24,300.27
10-556 Recreation- Sports	39,499.01	0.00	0.00	184.35	39,314.66	1481.20	2,711.61	35,306.20
TOTALS	\$305,427.69	\$184,828.64	\$9,380.10	\$37,786.51	\$73,432.44	\$40,409.64	\$40,470.97	\$224,547.08

REGULAR INPUT: 132 MANUAL INPUT: 0

CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 132

Payroll 8/04/2023

BENEFITS & WITHHOLDINGS

	Employee	Employer	
Fed Taxes	Employee/ Employer (MediCare)		\$34,722.18
State Taxes	Employee		\$10,061.21
ICMA	Employee		\$3,240.79
PD Association	Employee		\$1,277.46
LosAl Employees Assoc	Employee		\$280.00
Nationwide - Full Time	Employee		\$1,440.00
Nationwide - PT	Employee/ Employer		\$4,187.40
PERS Deferred Comp	Employee	\$2,093.70	\$2,093.70
PERS	Employee/ Employer		\$1,255.76
AFLAC	Employee		\$83.34
PERS Medical	Employee/ Employer		\$79,634.35
Delta Dental PPO	Employer		\$4,325.40
Delta Dental HMO	Employer		\$527.21
VSP Vision	Employer		\$1,087.79
Standard Self Admin	Employee/ Employer		\$1,834.17
Standard Life Optional	Employee		\$284.80
TOTALS		\$54,831.17	\$40,342.35

DEDUCTION GRAND TOTALS

EARNINGS		DEDUCTIONS		TAXES						
DESC	HRS	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
WCSM	80.00	\$4,115.20	125	I-125	\$770.05		FED W/H	\$263,089.23	\$26,097.34	
REG	4,352.09	\$184,828.64	129	I-129	\$192.31		ST WH CA	\$263,089.23	\$10,061.21	
PTRG	2,903.00	\$52,407.75	AFP	AFLPT	\$25.93		MEDI	\$297,404.70	\$4,312.42	\$4,312.42
PHEO	73.25	\$2,166.47	CS1	CS-C0	\$230.76					
OT	26.75	\$1,075.77	DCI	DCICM	\$2,797.60					
OTS	87.65	\$7,295.12	DCM	DCICM		\$350.00				
CTOT	4.00	\$344.29	DCN	DCNW	\$1,440.00					
STBY	8.00	\$664.92	DCP	DCPRS	\$1,255.76					
CAR	0.00	\$1,100.00	DD1	DPPO1		\$222.75				
CELL	0.00	\$1,030.00	DD2	DPPO2		\$211.50				
PPHC	0.00	\$496.64	DD3	DPPO3		\$761.40				
MEDR	0.00	\$5,950.00	DD4	DDMO1		\$23.13				
SPAS	0.00	\$1,259.36	DD5	DDMO2		\$27.78				
SPSK	0.00	\$127.84	DD6	DDMO3		\$102.75				
OCWVD	0.00	\$250.00	DI%	DCI%	\$93.19					
OCWE	0.00	\$160.00	DIS	DISAF	\$15.74					
UNIF	0.00	\$150.00	LEA	LAHAD	\$280.00					
UNI2	0.00	\$75.00	LIF	LIFE	\$186.31					
FTO	0.00	\$153.71	LTD	A LTD	\$102.37					
RTRO	0.00	\$353.04	MED	MDINS	\$7,227.01	\$25,122.17				
ADML	105.00	\$9,746.50	PB8	PRSB8	\$481.97					
COMP	14.42	\$771.74	PN1	PEPME	\$5,396.18					
EAU	18.00	\$935.22	PN2	PEPMR		\$5,347.42				
EAA	78.00	\$0.00	PN3	PEPSE	\$8,129.11					
COMA	12.00	\$0.00	PN4	PEPSR		\$8,004.95				
FLHO	34.00	\$1,873.07	POA	POA	\$120.00					
SICK	102.00	\$4,079.20	POS	POAS	\$1,157.46					
VAC	350.83	\$15,659.98	PRO	PRM8	\$2,043.52					
POST5	0.00	\$200.00	PR2	PRSMR		\$8,450.37				
POST6	0.00	\$450.00	PR4	PRSSR		\$12,133.49				
POST7	0.00	\$2,374.48	PR5	PRSB4	\$1,054.04					
POST8	0.00	\$357.95	PR6	PRSAF	\$2,288.26					
POVA	\$80.00	\$4,720.80	PR7	PRMB4	\$780.04					
BILI	\$0.00	\$200.00	PR8	PRMAF	\$1,414.85					
HOT	\$0.00	\$55.00	PR9	PRSCC	\$685.80					
			RTP	RT-PT	\$2,093.70	\$2,093.70				
			SUR	SURVI	\$53.94					
			VS1	VIS1		\$69.16				
			VS2	VIS2		\$61.04				
			VS3	VIS3		\$178.36				
			WG5	WAGAR						
			VS3	VIS3						
			WG5	WAGAR	\$93.74					
Totals	8,328.99	\$ 305,427.69			\$40,409.64	\$63,159.97		\$	40,470.97	\$4,312.42

Payroll 8/18/2023

-----DEPARTMENT RECAP-----								
DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	DEDUCTIONS	TAXES	NET
10-510 City Council	923.20	923.20	0.00	0.00	0.00	36.50	13.40	873.30
10-511 City Manager/ City Clerk	23,131.15	11,814.88	0.00	8,919.52	2,396.75	2,435.79	4,199.20	16,496.16
10-512 Finance	13,633.83	11,064.73	839.85	442.47	1,286.78	937.22	1732.91	10,963.70
10-521 Police Administration	28,444.00	22,276.38	0.00	5,467.62	700.00	4,179.18	5,346.73	18,918.09
10-522 Police- Patrol	94,228.02	63,065.86	21,470.43	4,229.62	5,462.11	11,970.66	18,465.62	63,791.74
10-523 Police- Investigation	11,467.67	7,495.16	3,029.03	541.64	401.84	1,826.63	1,770.29	7,870.75
10-524 Police- Records	11,357.37	6,925.80	355.96	306.20	3,769.41	749.63	1,582.46	9,025.28
10-526 Police- Community Outreach	1,811.16	0.00	0.00	0.00	1,811.16	67.92	119.64	1,623.60
10-527 Police-Youth Progams	4,498.35	3,732.80	228.91	0.00	536.64	899.85	465.85	3,132.65
10-528 Police- Traffic	2,973.94	0.00	0.00	0.00	2,973.94	111.53	109.54	2,752.87
10-531 Development Services- Administration	26,144.74	18,388.90	0.00	4,175.10	3,580.74	2,138.85	4,721.10	19,284.79
10-532 Development Services- Planning	3,341.60	1,587.26	0.00	1754.34	0.00	513.26	613.74	2,214.60
10-533 Development Services- Neighborhood Preservation	4,379.72	2,527.20	0.00	0.00	1,852.52	286.26	566.61	3,526.85
10-542 Development Services- Street Maintenance	11,066.20	10,363.55	0.00	167.65	535.00	919.24	1,022.43	9,124.53
10-543 Development Services- Park Maintenance	810.80	0.00	0.00	0.00	810.80	30.41	45.02	735.37
10-544 Development Services- Facility Maintenance	2,242.60	2,217.60	0.00	0.00	25.00	172.79	37.02	2,032.79
10-545 Economic Development	3,090.40	3,090.40	0.00	0.00	0.00	240.44	167.49	2,682.47
10-551 Recreation Administration	36,874.70	28,513.59	0.00	4,321.91	4,039.20	4,117.94	5,010.05	27,746.71
10-556 Recreation- Sports	36,728.49	0.00	0.00	333.25	36,395.24	1377.29	2,390.66	32,960.54
TOTALS	\$317,147.94	\$193,987.31	\$25,924.18	\$30,659.32	\$66,577.13	\$33,011.39	\$48,379.76	\$235,756.79

REGULAR INPUT: 133 MANUAL INPUT: 0 CHECK STUB COUNT: 1 DIRECT DEPOSIT STUB COUNT: 133

Payroll 8/18/2023

BENEFITS & WITHHOLDINGS

		Employee	Employer
Fed Taxes	Employee/ Employer (MediCare)	\$41,184.75	\$36,597.67
State Taxes	Employee	\$11,782.09	\$4,587.08
ICMA	Employee	\$3,237.49	
PD Association	Employee	\$1,277.46	
LosAl Employees Assoc	Employee	\$280.00	
Nationwide - Full Time	Employee	\$1,440.00	
Nationwide - PT	Employee/ Employer	\$4,224.96	\$2,112.48
PERS Deferred Comp	Employee	\$1,255.76	
PERS	Employee/ Employer	\$56,147.67	\$22,234.73
AFLAC	Employee		\$33,912.94
PERS Medical	Employee/ Employer		
Delta Dental PPO	Employer		
Delta Dental HMO	Employer		
VSP Vision	Employer		
Standard Self Admin	Employee/ Employer	\$1,834.17	
Standard Life Optional	Employee		
TOTALS		\$122,664.35	\$60,944.88
			\$40,612.50

DEDUCTION GRAND TOTALS

-----EARNINGS-----			-----DEDUCTIONS-----			-----TAXES-----				
DESC	HRS	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
REG	4571.00	\$193,987.31	125	I-125	\$770.05		FED W/H	\$286,229.19	\$32,010.59	
PTRG	2,740.00	\$50,815.51	129	I-129	\$192.31		ST WH CA	\$286,229.19	\$11,782.09	
PHEO	72.25	\$2,132.64	AFP	AFLPT	\$25.93		MEDI	\$316,351.96	\$4,587.08	\$4,587.08
OT	24.75	\$1,195.81	CS1	CS-C0	\$230.76					
OTS	300.19	\$24,728.37	DCI	DCICM	\$2,797.60					
MOT	0.00	\$139.38	DCM	DCICM		\$350.00				
CAR	0.00	\$1,100.00	DCN	DCNW	\$1,440.00					
PPHC	0.00	\$496.64	DCP	DCPRS	\$1,255.76					
MEDR	0.00	\$5,950.00	DD1	DPP01		\$247.50				
SPAS	0.00	\$1,259.36	DD2	DPP02		\$253.80				
SPSK	0.00	\$127.84	DD3	DPP03		\$761.40				
OCWD	0.00	\$250.00	DD4	DDM01		\$23.13				
OCWE	0.00	\$160.00	DD5	DDM02		\$55.56				
UNIF	0.00	\$1,150.00	DD6	DDM03		\$123.30				
UNI2	0.00	\$75.00	DI%	DCI%	\$89.89					
FTO	0.00	\$91.58	DIS	DISAF	\$15.74					
RTRO	0.00	\$96.75	LEA	LAEAD	\$280.00					
ADML	97.00	\$5,079.17	LIF	LIFE	\$186.31					
COMP	21.00	\$1,000.63	LTD	A LTD	\$102.37					
EAU	69.00	\$3,659.82	PBB	PRSB4	\$481.97					
EAA	24.00	\$0.00	PN1	PEPME	\$5,410.87					
COMA	25.50	\$0.00	PN2	PEPMR		\$5,361.98				
FLHO	24.00	\$2,161.30	PN3	PEPSE	\$7,991.18					
SICK	75.50	\$2,416.37	PN4	PEPSR		\$7,869.14				
VAC	258.75	\$16,342.03	POA	POA	\$120.00					
POST7	0.00	\$2,374.48	POS	POAS	\$1,157.46					
POST8	0.00	\$357.95	PRO	PRM8	\$2,043.52					
			PR2	PRSMR		\$8,437.05				
			PR4	PRSSR		\$12,244.77				
			PR5	PRSB4	\$1,091.43					
			PR6	PRSAF	\$2,287.81					
			PR7	PRMB4	\$780.04					
			PR8	PRMAF	\$1,408.17					
			PR9	PRSCC	\$685.80					
			RTP	RT-PT	\$2,112.48	\$2,112.48				
			SUR	SURVI	\$53.94					
			VS1	VIS1		79.8				
			VS2	VIS2		\$68.67				
			VS3	VIS3		\$205.80				
Totals	8,302.94	\$ 317,147.94			\$33,011.39	\$38,194.38			\$ 48,379.76	\$4,587.08

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

REGULAR MEETING Monday, August 21, 2023

1. CALL TO ORDER

The City Council met in Regular Session at 5:12 p.m., Monday, August 21, 2023, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Doby presiding.

2. ROLL CALL

Present: Council Members: Hasselbrink, Hibard, Murphy (arrived at approximately 5:40 p.m.)
Mayor Pro Tem Nefulda, Mayor Doby

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Michael Claborn, Chief of Police
Michael Daudt, City Attorney
Craig Koehler, Finance Director
Emeline Noda, Recreation and Community Services Director
Ron Noda, Development Services Director
Tom Oliver, Associate Planner
Windmera Quintanar, MMC, City Clerk
Jennifer Sisoey, Recreation Manager
Chelsi Wilson, Administrative Services Manager

3. CLOSED SESSION

City Attorney Daudt read the item aloud.

A. Conference with Legal Counsel

Significant exposure to litigation pursuant to § 54956.9(b). (One potential case)

B. Conference with Legal Counsel

Initiation of litigation pursuant to § 54956.9(c): (One potential case)

RECESS

The City Council recessed into Closed Session at 5:12 p.m.

RECONVENE

The City Council reconvened in Regular Session at 6:24 p.m.

City Attorney Daudt stated there was no reportable action.

Mayor Doby asked for a Roll Call.

ROLL CALL

Mayor Doby	Present
Mayor Pro Tem Nefulda	Present
Council Member Hasselbrink	Present
Council Member Hibard	Present
Council Member Murphy	Present

4. PLEDGE OF ALLEGIANCE

Council Member Hasselbrink led the Pledge of Allegiance.

5. INVOCATION

Council Member Hibard gave the Invocation.

6. PRESENTATIONS

Mayor Doby and the City Council presented the listed items.

- A. Presentation of a Certificate to Shawn McLean, Owner of Sir Speedy Printing in Recognition of Being Featured in the Mayor's Business Spotlight**
- B. Presentation by Sergeant Brian Gunsolley, Orange County Sheriff's Department, Regarding Fentanyl Awareness**

7. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Doby opened Oral Communications.

Adam Wood, Mark Chirco, and Gary Loe stated they wished to speak during item 12A.

Ashely Nicholes, resident, spoke in support of overriding ALUC and requested Council keep the interest of Los Alamitos in mind.

Ricardo Ortiz, Retired Fire Department Captain, requested clarification on the flyer he received regarding the ALUC vote, spoke regarding an aircraft accident in 1962, and stated opposition to increasing affordable housing.

Mayor Doby closed Oral Communications.

8. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

Council Member Hibard called for a point of order and stated her belief Council can reply to Oral Communications. Mayor Doby stated no.

Mayor Doby spoke regarding the upcoming Senior Expo and Pine strEATS events, thanked emergency personnel for being on call during the storm, and thanked Finance Director Koehler for doing a fantastic job.

9. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

City Manager Simmons reiterated appreciation for emergency personnel and thanked the CERT team their assistance during the storm.

Recreation and Community Services Director Noda spoke regarding the upcoming event Celebrate Los Al on Saturday, September 16th.

Chief Claborn spoke regarding Item 11F and the Police Department's proactive approach to address an active shooter incident. He highlighted the Department was already exceeding the Grand Jury's recommendations.

Development Services Director Noda provided an update on the Community Center Roof project.

10. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period July 1, 2023 to July 31, 2023.

Council Member Murphy asked for and received clarification regarding various items on the Warrant Register.

Motion/Second: Hasselbrink/Nefulda

Unanimously Carried: The City Council ratified the Warrants for the period July 1, 2023 to July 31, 2023 in the amount of \$2,696,005.97.

ROLL CALL

Mayor Doby	Aye
Mayor Pro Tem Nefulda	Aye

Council Member Hasselbrink	Aye
Council Member Hibard	Aye
Council Member Murphy	Aye

11. **CONSENT CALENDAR**

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Council Member Hibard stated she had questions regarding item 11B.

Council and Staff discussed the following regarding Item 11B:

- Proposed changes were recommended by the Budget Standing Committee (BSC)
- Increase in travel spending since COVID pandemic
- Council's adopted travel and training budget is over the adopted \$6,000
- Policy as written provides an avenue for additional Council Members to attend events over the \$500 threshold
- Local trainings are available at a more cost-effective price
- Concern for a lack of limitation on the quantity of the budget an individual member can spend
- BSC believed it was prudent to limit the Council's budget similarly to the Council's request made to all Departments
- Concern that a Council Member who pays to attend an event would not be able to speak on behalf of the City
- The Mayor is voted every year by the Council as a whole
- Council's ability to self-govern when spending City resources to attend events and training

Motion/Second: Hasselbrink/ Nefulda

Carried 3/2 (Hibard and Murphy voted No): The City Council approved the following Consent Calendar items:

A. Approval of Minutes (Administration)

Approved the City Council Regular Minutes of July 17, 2023.

B. City Council Travel Policy (Administration)

This item provided a Travel Policy specific to City Council and Appointed Officials.

The City Council adopted Administrative Regulation 6.2 - City Council Travel Policy.

C. Treasurer's Quarterly Investment Report - June 2023 (Finance)

The item for City Council consideration was receipt of the Treasurer's Quarterly Investment Report.

The City Council received and filed the Treasurer's Quarterly Investment Report – June 2023.

D. Approval of Plans and Specifications for Building Demo Project (CIP 22/23-04) (Development Services)

This item sought City Council approval to begin facilitating the Demolition of the Los Alamitos Television Production (LATV) and Public Works (PW) Breakroom Building at 10921 Oak Street Project (CIP No. 22/23-04).

The City Council:

1. Approved the plans and specifications for the Demolition of the LATV/PW Building at 10921 Oak Street Project (CIP No. 22/23-04); and,
2. Authorized Staff to advertise and solicit bid proposals.

E. Response to the 2022-2023 OC Grand Jury Report Titled: "Welcome to the Neighborhood" (Development Services)

This item contained the City's response to the 2022-2023 Orange County (OC) Grand Jury Report titled "Welcome to the Neighborhood."

The City Council:

1. Approved the attached response to the 2022-2023 Orange County Grand Jury Report titled "Welcome to the Neighborhood"; and,
2. Authorized the Mayor to sign the response letter on behalf of the City Council.

F. Response to the 2022-2023 OC Grand Jury Report Titled: "School Shootings: How Prepared are Orange County Public Schools?" (Police)

This report contained the City's response to the 2022-2023 Orange County Grand Jury Report titled "School Shootings: How Prepared are Orange County Public Schools?"

The City Council:

1. Approved the attached response to the Orange County Grand Jury Report titled "School Shootings: How Prepared are Orange County Public Schools?"; and,
2. Authorized the Mayor to sign the response letter on behalf of the City Council.

G. Notice of Completion for the New Dutch Haven Neighborhood Street Rehabilitation Project (CIP 22/23-02) (Development Services)

The City of Los Alamitos hired a roadway contractor for street improvements related to grind and overlay and slurry seal in the New Dutch Haven Neighborhood as part of the City's ongoing pavement management program.

Staff recommended City Council accept the work as completed, direct filing of the Notice of Completion, and authorize retention release as prescribed by the Public Contract Code.

The City Council:

1. Accepted as complete the construction by Hardy and Harper, Inc. for the New Dutch Haven Neighborhood Street Rehabilitation Project (CIP No. 22/23-02); and,
2. Directed the City Clerk to record the Notice of Completion/Final Report with the County Recorder's Office; and,
3. Authorized Staff to release the 5% retention to the contractor, in the amount of \$13,636.60, thirty-five (35) days after recordation of the Notice of Completion.

H. Notice of Completion for the Briggeman Drive Street Improvements Project (CIP 22/23-03) (Development Services)

The City of Los Alamitos hired a roadway contractor, United Paving Co., for the Briggeman Drive Street Improvements Project (CIP 22/23-03) as part of the City's ongoing pavement management program. The project provided 5 feet of widening along the southern portion of Briggeman Drive, from the Briggeman Drive/Reagan Street intersection to 200 feet west of the intersection. This project was necessary to continue the widening that previously occurred adjacent to the newly developed hotel (Fairfield Inn & Suites by Marriott Anaheim/Los Alamitos) at 10650 Los Alamitos Boulevard.

Staff recommended that City Council accept the work as completed, direct filing of the Notice of Completion, and authorize retention release as prescribed by the Public Contract Code.

The City Council:

1. Accepted as complete the construction by United Paving Co. for the Briggeman Drive Street Improvements Project (CIP 22/23-03); and,
2. Directed the City Clerk to record the Notice of Completion/Final Report with the County Recorder's Office; and,

3. Authorized Staff to release the 5% retention to the contractor, in the amount of \$7,517.87, thirty-five (35) days after recordation of the Notice of Completion.

12. PUBLIC HEARING

A. Study Session and Resolution No. 2023-20 – Overruling the Orange County Airport Land Use Commission’s Inconsistency Determination for the City’s 6th Cycle Housing Element (Development Services)

On January 19, 2023, the Orange County Airport Land Use Commission (ALUC) found the City's 6th Cycle (2021-2029) Housing Element Update to be inconsistent with the 2017 Joint Forces Training Base Los Alamitos Airport Environs Land Use Plan. On February 21, 2023, the City Council adopted Resolution 2023-04, providing notice of the City's intent to overrule the ALUC's determination. On July 17, 2023, the City Council conducted a Study Session and reviewed information related to ALUC's finding of inconsistency. Following a staff presentation and receipt of public testimony, the City Council continued the public hearing to tonight's regular meeting. The City Council will now consider adoption of a resolution overruling the ALUC's determination, which requires a four-fifths affirmative vote.

City Manager Simmons introduced the item. Development Services Director Noda gave a PowerPoint Presentation. Director Noda advised consultant, Nicole Criste, was not able to make it in person due to road conditions after the tropical storm, but was participating via teleconference.

Mayor Doby opened the Public Hearing for comments.

Adam Wood, BIA, commended staff for an informational report, questioned how the average citizen would get in touch with ALUC, spoke in support of local control, stated support for overruling ALUC’s inconsistency determination, stated concern for HCD decertifying the City’s Housing Element, and cautioned against the possibility of builder’s remedies in the City.

Mark Chirco, resident, spoke in support of public safety, preservation of local control, and ensuring residents have a voice in what takes place in Los Alamitos. He stated the City has little power to stop certain actions mandated by the State. This situation was different as ALUC was asserting power over the City Council and not a single member was elected by a Los Alamitos resident. He stated support for retaining local control and indicated a 4/5 vote was required. Los Alamitos would be the only local city not to overrule ALUC and allow another entity to take control. He stated this item was bigger than one project. He urged Council not to give away local control.

Gary Loe, resident, stated support to overrule ALUC due to the possibility of

HCD decertifying the Housing Element resulting in the City losing local control and concern that ALUC would need to review all building and planning in the City. He provided a personal experience regarding air traffic accident and reiterated support for overruling ALUC.

Matt Overly, resident, stated support for the previous speakers. He thanked the three Council Members who responded to his email concerns. He stated support for overriding ALUC and keeping the local rights of the City.

John Lang, Parkewood, spoke regarding the development on Lampson. He stated an understanding for the City having the ability to control density but did not feel Parkewood residents' concerns regarding public safety was being heard by the Council. He questioned what the City was doing to make the development safe and stated concern there was no communication from the City regarding issues. He questioned if the Council would be receptive to concerns.

Tom, speaker, requested clarity on developers being able to build whatever they wanted regardless of the City's zoning. He referred to the Lampson project and stated concern the developer would have control over density.

City Attorney Daudt clarified this item was not specific to the Lampson project. This item pertains to the City's General Plan and potential to overrule ALUC's findings of inconsistency. Potential developments are not before the Council and would be considered at a future date. If the City has an approved certified Housing Element, any development would need to comply with City's zoning. By failing to overrule ALUC, the City runs the risk that HCD could override ALUC allowing for developers to file a builder's remedy. If the City has a de-certified Housing Element and a builders' remedy is filed, developers can build what they want and the City will have no ability to reject.

Nick Johnson, Johnson Aviation, referred to his submitted letter (attachment 11 to the Staff report) and strongly encouraged Council to maintain local control over the City's land use. He stated he has over 35 years of experience in aviation safety, planning and land use. He spoke regarding the following: the Joint Forces Training Base (JFTB) is only 1 of 3 in County; State's demand for housing surpasses the current supply; ALUC stated inconsistencies due to the density so close to the JTFB and flight paths; City complies with safety clear zones and noise standards; concern ALUC believes they know what's best for the City; ALUC's inconsistency findings are subjective and lack justification. He encouraged Council to maintain its rights and vote to overrule ALUC.

Maggie Marchese, resident, thanked Council for their service and stated the only reason Council is facing negativity is because they are standing firm in what's best for Los Alamitos residents. She stated opposition to losing

local control to ALUC and stated concern newer Council Members may not grasp the gravity of the situation facing homeowners and residents. She stated support for protecting Los Alamitos and overruling ALUC.

Frank Marchese, resident, stated support for the Council and the City. He stated opposition to giving control over to ALUC and stated support for overruling ALUC. He thanked Council for the decision and urged them to make the right decision.

Helen, speaker, spoke regarding the following: accused the City of using “scare tactics and threats”; belief ALUC was not interested in controlling the City; report provided was one-sided and bias, lacking information from the JFTB; her account that the JFTB Engineer stated the new solar generators are loud and his recommendation not to build homes there; people buying homes there would not be able to come out of their homes; City is not losing control to ALUC; a 2020 study she read regarding the stress of military pilots and burnout due to lack of sleep; and, requested Council not to overrule ALUC.

Elizabeth Hansberg, People with Housing, spoke regarding the housing shortage and encouraged Council to maintain it’s certified Housing Element. She stated the needs of futures are important and we need to make room by building housing.

Carol Churchill, speaker, spoke regarding the following: false statements made by the Development Services Department regarding ALUC overtaking the City’s Planning Department; referenced the California Public Utilities Code (CPUC) and encouraged Council to read the text; stated ALUC’s jurisdiction would be limited to areas covered by the airport land use compatibility plan; there are 3 sites in the Housing Element which ALUC has identified problematic that can be mitigated; opposed conclusion that Planning Department would be taken over; and, opposed anonymous letters and fear tactics that don’t allow for financial motives to be seen.

Christine A., Parkewood, referred to the Lampson project and made the following comments: Lampson project is 1 of 3 sites identified as problematic; ALUC is not interested in controlling the City’s Planning Department; opposed anonymous letters sent to Rossmoor and Los Alamitos residents to scare people into thinking they’d be required to obtain additional permits; stated a Lampson project has been submitted and density and height limits have been approved by the Planning Department with no eastbound turn lane, appropriate play space; Lampson Project is too dense, too high, and unsafe; approved plan wasn’t transparent; belief Council was not listening and residents knew how to get information being hidden from them through the Freedom of Information Act; stated support for having ALUC work with the developers to create something safe; and, stated concern for public

safety.

Dan Brandt, speaker, spoke regarding the following: anonymous letter with falsehoods being sent out; questioned if Staff reached out to ALUC regarding taking over the Planning Department; presentation included a lot of possibilities instead of what the circumstances are; assuming all units will be removed from the Housing Element does not seem practical; questioned if ALUC would work with HCD and the City to ensure sites are not overly dense, too high or unsafe for residents; supportive of affordable housing that is safe; referred to the tropical storm and concern airport encroachment would add to concerns; and, stated as a Seal Beach resident he would be impacted by any major events occurred.

Randy Hill, resident, spoke regarding the following: State mandate to plan for housing; if housing is required, Lampson is the safest and least impactful for the residents of Los Alamitos; Developers remedies can only happen if the City fails to overturn ALUC; other areas of the City have a louder DBA than any of the three areas identified by ALUC; outside noise is pretty loud; where would a better, safer place be to put housing; and, pointed out there are already thousands of homes in these areas.

David Green, resident, spoke regarding the City's State approved Housing Element that maintains local control. He stated support to continue the process to maintain local control and overriding ALUC.

Bret Rogers, resident, encouraged Council to look at all the options, stated opposition for State mandates, supported standing up for the City and local control, and stated opposition to more housing as there is not enough water, utility capacity, and too much traffic.

Mayor Doby closed the Public Hearing for comments.

Mayor Doby spoke regarding the following: State's decree there is a housing shortage and the various agencies that have mandated the City comply with housing needs; the City does not get a say in whether or not it builds additional housing; the City does get to say where additional housing is built; barrier to the City's ability to say where is the advisory committee, ALUC; City received \$3million in State funding they it's only eligible for because it has a certified Housing Element; decertifying the housing element risks losing that funding that could be used to rebuild the City's infrastructure; City has no control if the State decertifies the Housing Element and a builder's remedy is submitted; stated support for overriding ALUC's findings of inconsistency; thanked speakers for sharing their concerns and reassured the audience the City is listening; reiterated the only way the City maintains control over a project is if it maintains its certified Housing Element; and, she has attended many meetings to ensure the City's best interest.

Council Member Hibard referred to Mr. Johnson's letter of support and stated through a Public Records Act Request (PRA), she learned Mr. Johnson had submitted documents to FAA on behalf of the Lampson project. She stated support for transparency, indicated this letter was not independent, and would have appreciated the disclosure. She asked if the anonymous letter came from the City and City Manager Simmons stated no. Referring to the letter, Council Member Hibard stated she had received concerned emails and believed the letter was meant to confuse. She did not believe ALUC was looking to take over control and chose to look into the details of the allegations. She stated she had not found the details, her vote would reflect that, and the truth would prevail.

Council Member Murphy referred to the General Plan Noise Analysis graph on page 284, and asked if there was a difference between aviation and road noise.

Nicole Criste, consultant, stated the measurements are taken at different locations. Locations near the airport, would have included aircraft noise if it occurred during the measurement. Noise measurements cannot extract aircraft noise versus traffic noise. The graph reflects the total noise at each location.

Council Member Murphy inquired if any of the community outreach was done to confirm what annoyances residents had, clarifying some residents may have annoyances regarding road noise while those closer to the base would have aircraft noise.

Development Services Director Noda stated outreach for all elements of the General Plan occurred in 2015. Associate Planner Oliver added a noise assessment is part of the General Plan and there was outreach regarding noise.

Council Member Murphy inquired what combination of noise was recorded and if anything had outreach had since the survey 8 years ago.

Development Services Director Noda stated CNEL measurements are for all noise recorded at that time (i.e. cars, stereo, aircraft, etc.).

Associate Planner Oliver stated the JFTB completed a sound study in 2022 and the decibel range was much lower than the 60-65 range.

Development Services Director Noda clarified Associate Planner Oliver was referring to the updated map from when the JFTB did in its sound attenuation study around the airfield. It does not include the streets noted on the graph.

Council Member Hibard stated she is an advocate for local control. She read from ALUC's staff report (page 454 of the packet) and inquired if the three problematic sites could be removed and submitted back to ALUC for review.

Mayor Doby clarified the State has already certified the Housing Element without having to obtain ALUC's approval and questioned why the City had to obtain ALUC's approval after it's has already been certified by the State. She asked staff if there are any other sites that would be affected.

City Manager Simmons gave an overview of the two-year process to identify acceptable sites with HCD. During the approval process, outreach was completed. The City was not able to utilize the JFTB for potential housing as HCD did not agree that proposed sites were reasonably developable sites. Should the City remove the three sites identified by ALUC, those 379 units would need to move to other locations in the City and be found developable by HCD. The cumbersome and difficult process of finding suitable sites would have restart. He pointed out neighboring cities are having a difficult time obtaining a certified Housing Element and that the Planning Department did a good job spreading the units throughout the City to ensure one area was not overly burdened.

Mayor Doby inquired if Staff has had conversations with HCD and ALUC regarding tonight's decision.

City Manager Simmons stated ALUC has asserted if the City does not override, ALUC will require all projects be submitted for approval. HCD stated if the City does not override the ALUC findings, HCD will start the process of decertification. Mr. Simmons indicated those processes are a function of the law. He stated the uncertain factor is whether or not someone will take advantage, submit for a builders' remedy. He stated the concern is not just one site, but the entire City.

Council Member Murphy inquired if a developer submitted a builders' remedy, would they be required to submit their application to ALUC.

City Manager Simmons stated no and added those decisions will be made by HCD who determines the factors through builders' remedy process.

Council Member Hasselbrink was supportive of being consistent and ensuring the future of local control for the residents. She stated she was ready to make a motion.

Mayor Pro Tem Nefulda stated disbelief the concern was noise. He stated any development would require a permit that requires noise readings to be below 45 decibels. He pointed out soccer practice and dog parks are closer to the JFTB and louder than the potential housing sites. He stated he would

be voting to override ALUC as not doing so would do more damage to local control by giving away the City's rights.

Motion/Second: Hasselbrink/Nefulda
Motion Failed 3/2:

ROLL CALL

Mayor Doby	Aye
Mayor Pro Tem Nefulda	Aye
Council Member Hasselbrink	Aye
Council Member Hibard	No
Council Member Murphy	No

3. By a four-fifths affirmative vote, adopt Resolution No. 2023-20, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, MAKING FINDINGS THAT THE GENERAL PLAN 2021-2029 HOUSING ELEMENT UPDATE IS CONSISTENT WITH THE PURPOSES OF THE STATE AERONAUTICS ACT AND OVERRULING THE ORANGE COUNTY AIRPORT LAND USE COMMISSION'S DETERMINATION THAT THE HOUSING ELEMENT IS INCONSISTENT WITH THE 2017 JOINT FORCES TRAINING BASE LOS ALAMITOS AIRPORT ENVIRONS LAND USE PLAN"; and,
4. Authorize the City Manager to submit Resolution No. 2023-20 to the Orange County Airport Land Use Commission and the State Division of Aeronautics.

13. DISCUSSION ITEM

A. Los Alamitos Senior Transportation Program (Recreation)

This item for Council consideration was the concept of a future senior transportation program.

Recreation Manager Siseov summarized the staff report and answered questions from the City Council.

Council and staff discussed the potential expansion of the program to include more than essential health appointments, shuttle service provides a social network for seniors, great way to take care of the residents, and overall support for the program.

The City Council:

1. Discussed the need and desire for a senior transportation program; and,
2. Directed Staff to move forward with implementing a senior transportation

program.

14. SPECIAL ORDERS OF THE DAY

A. Council Member Requested Agenda Item: City Attorney Scope of Services (Administration)

During the April 17, 2023, regular meeting, Council Member Murphy made a motion requesting that the City Council discuss the scope of services provided by City Attorney Daudt. Council Member Hibard supported the motion. No vote was taken on the motion. This informational staff report is the first step in the two-step process for placing items of the Agenda for consideration by the Council.

City Clerk Quintanar provided a brief overview of the agenda policy. City Manager Simmons summarized the Staff report and advised City Attorney Daudt had provided a response.

Council Member Murphy reiterated her concerns regarding the Lampson project and City Attorney Daudt's past involvement with Les Johnson (former Director of Community Development and Interim City Manager).

Mayor Doby clarified Council Member Murphy was speaking for herself and not the entire Council.

Mayor Doby allowed public comment on the item.

Mark Chirco, resident, found the agenda item strange. As a practicing attorney for 19 years and having dealt with Mr. Daudt for 5 years, he attested Mr. Daudt was one of the ethical, intelligent, practical, and rationale Attorney's he has worked with. He stated he has never had any issues with Mr. Daudt and believed this item allowed for an irrational fear and further damage to the City.

Mayor Doby closed public comment on the item.

Council Member Hasselbrink clarified Les Johnson served as Interim City Manager and that Mr. Daudt did not represent Mr. Johnson, but the City as a whole. She stated Mr. Johnson left Los Alamitos to work in the City of Seal Beach before working for the Lampson Developer. She agreed with Mr. Chirco regarding Mr. Daudt's integrity and reputation. She stated he is straight froward and honest. She stated concern for questioning his ethics during a public meeting when there have never been any concerns. She stated Mr. Daudt has represented Los Alamitos since 2017 and excels at his job.

Mayor Pro Tem Nefulda stated he is a practicing attorney of 18 years and all his dealings with Mr. Daudt have been nothing but professional. He

stated Mr. Daudt has his full support.

Mayor Doby stated Mr. Daudt is not only a general municipal law expert, but he is also a land use expert. She stated Mr. Daudt is exactly who should be representing the City.

Motion/Second: Doby/Hasselbrink

Motion Carried 3/0 (Hibard and Murphy abstained): The City Council dismissed the request for further review of the City Attorney's Scope of Services.

B. Council Member Requested Agenda Item: Citywide Trash Receptacle Project (Development Services)

During the April 17, 2023, regular meeting, Council Member Hibard made a motion to bring forward an item to discuss reallocation of funds from the 2023-2024 Capital Improvement Program (CIP) – Citywide Trash Receptacles Project to the Police Department. Council Member Murphy supported the motion. No vote was taken on the motion. This informational staff report is the first step in the two-step process for placing items of the Agenda for consideration by the Council.

City Manager Simmons summarized the Staff report.

Council Member Hibard read a prepared statement regarding her upbringing in Downey and the unsafe conditions. She stated Los Alamitos was a safe community, but felt the Police Department was more deserving of the funds than trash receptacles.

Mayor Doby inquired if any requests for Public Safety were denied by the Budget Standing Committee. City Manager Simmons stated no and added the Police Department has been innovative in finding additional funding sources as well.

Mayor Doby clarified that between the City Council approved budget and Chief Claborn's resourcefulness, all public safety requests have been funded. City Manager Simmons confirmed.

Council Member Hasselbrink received clarification that the term "fancy trashcans" was first used by Carol Churchill. She clarified these trash receptacles were not decorative and are mandated by the State. She questioned why the City would reallocate funding for a State mandated program to the Police Department who has confirmed all their needs have been met at the request of a Council Member who did not bring up these concerns during the budget process and voted no on the budget.

City Manager Simmons stated Staff would continue to move forward with

the adopted budget directive and prepare a Request for Proposals (RFP) for trash receptacles. Future decisions would come back to Council for approval.

Mayor Doby pointed out this project was an unfunded State mandate that would come back to Council for approval. She stated projects usually come in under budget and having this funding allocated would remove future obstacles.

Motion/Second: Doby/Hasselbrink

Motion carried 4/0 (Hibard abstained): The City Council dismissed the request for further review of reallocating funds from the Citywide Trash Receptacle Project.

15. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Murphy stated she had nothing to report.

Council Member Hibard spoke regarding the following: canvassing her neighborhood during the tropical storm; attendance at the Los Al Chamber Poolside event, Regional Military Affairs Committee meeting, Los Alamitos High School (LAHS) Booster event, webinar regarding Financial Data Transparency Act, and the LAHS first football game; upcoming Public Policy Academy; encouraged residents to email her with concerns; and, upcoming Celebrate Los Al event.

Mayor Pro Tem Nefulda spoke regarding attendance at the Orange County Sanitation District Board and Committee meetings.

Council Member Hasselbrink spoke regarding Kenny Brandyberry's upcoming 85th Birthday celebration and everything he has given to the community.

Mayor Doby spoke regarding attendance at the following events: Orange County Mosquito and Vector Control District Board meeting; virtual Housing Workshop; LAHS Kickoff Fundraiser Dinner; Association of California Cities – Orange County Public Policy Maker Academy; Senior of Distinction Event with Representative Michelle Steele's Office; and, the Sunburst Youth Academy Student Council speeches.

16. ADJOURNMENT

The City Council adjourned at 9:21 p.m.

Tanya Doby, Mayor

Attest:

Windmera Quintanar, MMC, City Clerk

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 18, 2023

ITEM NUMBER: 11B

To: Mayor Tanya Doby & Members of the City Council

Presented By: Ron Noda, Development Services Director

Subject: Award of Bid for the Community Center Divider Wall Replacement Project

SUMMARY

This item recommends awarding a bid to 3M Construction Corporation in the amount of \$86,730.00 to begin the Community Center Divider Wall Replacement Project (RFB 2023-03).

RECOMMENDATION

1. Award of contract for the Community Center Divider Wall Replacement Project (RFB 2023-03) in the amount of \$86,730.00 to 3M Construction Corporation; and,
2. Authorize the Mayor to execute the Public Works Agreement with 3M Construction Corporation for the project.

BACKGROUND

The Los Alamitos Community Center hosts various programs and opportunities for facility rentals for the general public. Additionally, throughout the week, the rooms are heavily used for a wide range of recreation activities including youth, adult and senior programming, and contract classes. During the weekends, the rooms are utilized for facility rentals and events. The current divider wall is over 40 years old and is inoperable, preventing use for the past several years. A new divider wall, with more advanced technology and lighter construction design could provide enhanced space and enable staff to offer more services efficiently. Creating two rooms from one large room allows the Community Center greater flexibility in scheduling programs and events offered to the community.

DISCUSSION

Notices announcing the solicitation of bids for this project were posted in the local publication, Event News Enterprise and the online California purchasing group, Bidnet. Bids for the project were publicly opened on August 3, 2023 at 11:00 a.m. More than ten vendors viewed the Request for Bid (RFB) but only two (2) total bids were received and it was determined that the lowest, responsible bid submitted was from 3M Construction Corporation with the total bid amount of \$86,730.00.

The bid results are provided below:

COMPANY NAME

BID AMOUNT

3M Construction Corporation	\$86,730
Harbor Coating and Restoration	\$105,000

The following represents an approximate timeline for the completion of the project which consists of installation and removal of the divider wall.

DATE	MILESTONE
08/21/2023	Award of Contract
12/01/2023	Start of Construction
03/01/2024	End of Construction

FISCAL IMPACT

The engineering estimate for the project was \$72,000. If the project was awarded, the projected budget would be \$86,730. This project was included as part of the FY 2022/23 Capital Improvement Project (CIP) list and funding would be appropriated from Fund 25-570.5503.2306.

- Attachment:
1. Public Works Agreement - 3M Construction Corporation
 2. Bid submission - 3M Construction Corporation

PUBLIC WORKS AGREEMENT **[3M Construction Corporation]**

THIS PUBLIC WORKS AGREEMENT (“Agreement”) is made and entered into, to be effective this 18th day of September 2023 (“Effective Date”), by and between the CITY OF LOS ALAMITOS, a California charter city and municipal corporation, (“City”) and 3M Construction Corporation, a Corporation, (“Contractor”). City and Contractor are sometimes hereinafter individually referred to as “Party” and are hereinafter collectively referred to as the “Parties.”

RECITALS

A. City has determined that it requires the services of a qualified contractor to complete the Community Center Divider Wall Replacement Project (“Project”).

B. In response to City’s Request for Bids No. 2023-03 (RFB), dated June 20, 2023, Contractor submitted to City a written bid, dated August 3, 2023 (“Contractor’s Bid”).

C. City desires to engage the Contractor to provide Project services subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the promises and mutual obligations, covenants, and conditions contained herein, and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

AGREEMENT

1. GENERAL SCOPE OF WORK. Contractor shall furnish all necessary labor, tools, materials, appliances, and equipment for and do the work for the Project in the City (the “Work”). The Work to be performed in accordance with the Contract Documents with bid prices hereinafter mentioned and in accordance with the instructions of the City’s Project Manager, who is Ron Noda, Deputy City Manager, Development Services Director, (562) 431-3538 x500.

2. INCORPORATED DOCUMENTS TO BE CONSIDERED COMPLEMENTARY/PRIORITY OF DOCUMENTS. The Plans are incorporated herein by reference and made a part hereof with like force and effect as if set forth in full herein. The Project plans and specifications if any (“Plans”), Contractor’s Bid together with this Agreement shall constitute the entire agreement between the Parties. This Agreement is intended to require a complete and finished piece of work and anything necessary to complete the work properly and in accordance with the law and lawful governmental regulations shall be performed by the Contractor whether set out specifically in this Agreement or not. Should it be ascertained that any inconsistency exists between the aforesaid documents and this Agreement, the following order of precedence shall apply: (1) this Agreement; (2) the Plans; and (3) Contractor's Bid (collectively, the “Contract Documents”).

3. COMPENSATION. Contractor agrees to receive and accept the prices set forth in its Contractor's Bid as full compensation for furnishing all materials, performing all Work, and fulfilling all obligations hereunder. Said compensation in the amount of Eighty-Six Thousand Seven Hundred Thirty Dollars (\$86,730.00) shall cover all expenses, losses, damages, and consequences arising out of the nature of the Work during its progress or prior to its acceptance, including those for well and faithfully completing the Work and the whole thereof in the manner and time specified in the Contract Documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the Work, suspension or discontinuance of the Work, and all other unknowns or risks of any description connected with the Work. Final payment to Contractor shall be withheld for at least 30 days after the time in which Contractor has verified, to the City's satisfaction, that it has submitted all information to the Department of Industrial Relations required by Labor Code §1773.3.

4. TERM OF AGREEMENT. Contractor agrees to complete the work within two-hundred forty (240) calendar days from the date of the notice to proceed (the "Completion Date").

5. INSURANCE. Contractor shall not commence work under this Agreement until it has obtained all insurance required hereunder in a company or companies acceptable to City nor shall the Contractor allow any sub-contractor to commence work on his sub-contract until all insurance required of the sub-contractor has been obtained. The Contractor shall take out and maintain at all times during the life of this contract the following policies of insurance:

a. Workers' Compensation Insurance: Before beginning work, the Contractor shall furnish to the City a certificate of insurance as proof that he has taken out full workers' compensation insurance for all persons whom he may employ directly or through sub-contractors in carrying out the work specified herein, in accordance with the laws of the State of California. Such insurance shall be maintained in full force and effect during the period covered by this contract.

In accordance with the provisions of Section 3700 of the California Labor Code, every Contractor shall secure the payment of compensation to his employees. The Contractor, prior to commencing work, shall sign and file with the City a certification as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of work of this contract."

b. For all operations of the Contractor or any sub-contractor in performing the work provided for herein, insurance with the following minimum limits and coverage:

1) General Liability - \$2,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General

Liability insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement or the general aggregate limit shall be twice the required occurrence limit.

- 2) Automobile - \$2,000,000 per accident for bodily injury and property damage.
- 3) Employer's Liability - \$1,000,000 per accident for bodily injury or disease.

c. Each such policy of insurance provided for in paragraph b. shall:

- 1) Be issued by an insurance company approved in writing by City, which is authorized to do business in the State of California.
- 2) Name as additional insured the City of Los Alamitos, its officers, agents and employees, and any other parties specified in the bid documents to be so included;
- 3) Specify it acts as primary insurance and that no insurance held or owned by the designated additional insured shall be called upon to cover a loss under the policy;
- 4) Contain a clause substantially in the following words:

"It is hereby understood and agreed that this policy may not be canceled nor the amount of the coverage thereof reduced until thirty (30) days after receipt by City of a written notice of such cancellation or reduction of coverage."
- 5) Waives all right of subrogation against all persons and entities specified in subparagraph 4.c.(2) hereof to be listed as additional insured in the policy of insurance provided for in paragraph b. by reason of any claim arising out of or connected with the operations of Contractor or any sub-contractor in performing the work provided for herein;
- 6) Otherwise be in form satisfactory to the City.

d. The Contractor shall, prior to performing any work under this Agreement, deliver to the City Manager or his designee the original policies of insurance required in paragraphs a. and b. hereof, or deliver to the City Manager or his designee a certificate of the insurance company, showing the issuance of such insurance, and the additional insured and other provisions required herein.

6. PREVAILING WAGE. Notice is hereby given that in accordance with the provisions of California Labor Code, Division 2, Part 7, Chapter 1, Articles 1 and 2, the Contractor is required to pay not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the public works is performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work. In that regard, the Director of the Department of Industrial Relations of the State of California is required to and has determined such general prevailing rates of per diem wages. Copies of such prevailing rates of per diem wages are on file in the Office of the City Clerk of the City of Los Alamitos, 3191 Katella Avenue, Los Alamitos, California, and are available to any interested party on request. Contractor shall cause a copy of such determinations to be posted at the job site.

Contractor shall forfeit, as penalty to City, not more than two hundred dollars (\$200.00) for each laborer, workman or mechanic employed for each calendar day or portion thereof, if such laborer, workman or mechanic is paid less than the general prevailing rate of wages hereinbefore stipulated for any work done under this Agreement, by him or by any sub-contractor under him.

Contractor and any of its sub-contractors must be registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, which precludes the award of a contract for a public work on any public works project awarded after April 1, 2015 to a person not registered. This Agreement is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

7. APPRENTICESHIP EMPLOYMENT. In accordance with the provisions of Section 1777.5 of the Labor Code, and in accordance with the regulations of the California Apprenticeship Council, properly indentured apprentices may be employed in the performance of the work.

Contractor is required to make contribution to funds established for the administrative of apprenticeship programs if he employs registered apprentices or journeymen in any apprenticeship trade on such contracts and if other Contractors on the public works site are making such contributions.

Contractor and any sub-contractor under him shall comply with the requirements of Sections 1777.5 and 1777.6 in the employment of apprentices.

Information relative to apprenticeship standards, wage schedules and other requirements may be obtained from the Director of Industrial Relations, ex-officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

8. LEGAL HOURS OF WORK. Eight (8) hours of labor shall constitute a legal day's work for all workmen employed in the execution of this Agreement, and the Contractor and any sub-contractor under him shall comply with and be governed by the laws of the State of California having to do with working hours set forth in Division 2, Part 7, Chapter 1, Article 3 of the Labor Code of the State of California as amended.

Contractor shall forfeit, as a penalty to City, twenty-five dollars (\$25.00) for each laborer, workman or mechanic employed in the execution of the contract, by him or any sub-contractor under him, upon any of the work hereinbefore mentioned, for each calendar day during which the laborer, workman or mechanic is required or permitted to labor more than eight (8) hours in violation of the Labor Code.

9. TRAVEL AND SUBSISTENCE PAY. Contractor agrees to pay travel and subsistence pay to each workman needed to execute the work required by this contract as such travel and subsistence payments are defined in the applicable collective bargaining agreements filed in accordance with Labor Code Section 1773.8.

10. CONTRACTOR'S LIABILITY. The City and its officers, agents and employees ("Indemnitees") shall not be answerable or accountable in any manner for any loss or damage that may happen to the work or any part thereof, or for any of the materials or other things used or employed in performing the work; or for injury or damage to any person or persons, either workers or employees of Contractor, of its sub-contractors or the public, or for damage to adjoining or other property from any cause whatsoever arising out of or in connection with the performance of the work. Contractor shall be responsible for any damage or injury to any person or property resulting from defects or obstructions or from any cause whatsoever.

Contractor will indemnify Indemnities against and will hold and save Indemnitees harmless from any and all actions, claims, damages to persons or property, penalties, obligations or liabilities that may be asserted or claimed by any person, firm, entity, corporation, political subdivision, or other organization arising out of or in connection with the work, operation, or activities of Contractor, its agents, employees, sub-contractors or invitees provided for herein, whether or not there is concurrent passive negligence on the part of City. In connection therewith:

- a. Contractor will defend any action or actions filed in connection with any such claims, damages, penalties, obligations or liabilities and will pay all costs and expenses, including attorneys' fees, expert fees and costs incurred in connection therewith.
- b. Contractor will promptly pay any judgment rendered against Contractor or Indemnitees covering such claims, damages, penalties, obligations and liabilities arising out of or in connection with such work, operations or activities of Contractor hereunder, and Contractor agrees to save and hold the Indemnitees harmless therefrom.

Contractor's obligations under this section apply regardless of whether or not such claim, charge, damage, demand, action, proceeding, loss, stop notice, cost, expense, judgment, civil fine or penalty, or liability was caused in part or contributed to by an Indemnatee. However, without affecting the rights of City under any provision of this Agreement, Contractor shall not be required to indemnify and hold harmless City for liability attributable to the active negligence of City provided such active negligence is determined by agreement between the parties or by the findings of a court of competent jurisdiction. In instances where City is shown to have been actively

negligent and where City active negligence accounts for only a percentage of the liability involved, the obligation of Contractor will be for that entire portion or percentage of liability not attributable to the active negligence of City.

So much of the money due to Contractor under and by virtue of the contract as shall be considered necessary by City may be retained by City until disposition has been made of such actions or claims for damages as aforesaid.

It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California. This indemnity provision shall survive the termination of the Agreement and is in addition to any other rights or remedies which Indemnitees may have under the law.

This indemnity is effective without reference to the existence or applicability of any insurance coverage which may have been required under this Agreement or any additional insured endorsements which may extend to Indemnitees.

Contractor, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Contractor regardless of any prior, concurrent, or subsequent passive negligence by the Indemnitees.

11. NON-DISCRIMINATION. Pursuant to Labor Code Section 1735, no discrimination shall be made in the employment of persons in the work contemplated by this Agreement because of the race, color, sex, mental disability, physical disability, religion or other reason set forth in Government Code § 12940 of such person. Contractor agrees to post in conspicuous places available to employees and applications, a notice setting forth provisions of this non-discrimination clause. A violation of this section exposes the Contractor to the penalties provided for in Labor Code Section 1735.

12. PRESENTATION OF CLAIMS. Any claim, as that term is defined in Public Contract Code §9204, shall be submitted in accordance with Section 9204 and shall contain a sufficient description of the claim, the basis therefore and documentation in support of the claim. The claim shall be processed as more fully set forth in the Plans and Specifications.

13. TERMINATION. This Agreement may be terminated by the City for any reason upon the giving of a written "Notice of Termination" to Contractor at least thirty (30) days prior to the date of termination specified in the notice. Upon receipt of such notice, Contractor shall immediately cease work, unless otherwise directed by the Notice of Termination. In the event of such termination, Contractor shall be paid for services satisfactorily rendered and expenses reasonably and necessarily incurred prior to the effective date of termination, unless the Notice of Termination is issued for cause, in which event the City may withhold any disputed compensation. Contractor shall not be entitled to any claim for lost profits.

State of California

Contractor's License No. 1099433

Contractor's Business Phone: (714) 724-7585

Contractor's Business Email: info@3mccorp.com

Contractor's emergency phone which can be reached at any time: (714) 724-7585

IN WITNESS WHEREOF, the Parties have executed and entered into this Agreement as of the date first written above.

“City”

City of Los Alamitos

By: _____
Tanya Doby
Mayor

APPROVED AS TO FORM.

Woodruff & Smart, APC

ATTEST:

By: _____
Michael S. Daudt
City Attorney

By: _____
Windmera Quintanar, MMC
City Clerk

“Contractor”

3M Construction Corporation

By: _____
Yessica Barron
Owner

By: _____
Reda Hammoud
General Manager

BIDDER'S NAME 3 M CONSTRUCTION CORPORATION

CITY OF LOS ALAMITOS

**PROPOSAL
FOR
COMMUNITY CENTER DIVIDER WALL REPLACEMENT PROJECT**

TO CITY OF LOS ALAMITOS, as CITY:

In accordance with CITY's "Notice Inviting Sealed Bids", the undersigned BIDDER hereby proposes to furnish all materials, equipment, tools, labor, and incidentals required for the above stated project as set forth in the Plans, Specifications, and Contract Documents therefore, and to perform all work in the manner and time prescribed therein.

BIDDER declares that this proposal is based upon careful examination of the work site, Plans, Standard Specifications, Notice Inviting Sealed Bids, Instructions to Bidders, Proposal Documents, General Specifications, Special Provisions and Contract Documents. If this proposal is accepted for award, BIDDER agrees to enter into a contract with CITY at the unit and/or lump sum prices set forth in the following Proposal Bid Sheet. BIDDER understands that failure to enter into a contract in the manner and time prescribed will result in forfeiture to CITY of the Bid Security accompanying this proposal.

BIDDER understands that a bid is required for the entire work, that the estimated quantities set forth in the Proposal Bid Sheet are solely for the purpose of comparing bids, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed. It is agreed that the unit and/or lump sum prices bid include all appurtenant expenses, taxes, royalties, and fees. In the case of discrepancies in the amounts bid, unit prices shall govern over extended amounts.

BIDDER agrees and acknowledges that it is aware of the provisions of Section 3700 of the Labor Code, which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and that the BIDDER will comply with such provisions of that code before the commencement of any work under this Contract, if awarded.

BIDDER certifies that in all previous contracts or subcontracts, all reports which may have been due under the requirements of any CITY, State, or Federal equal employment opportunity orders have been satisfactorily filed, and that no such reports are currently outstanding.

BIDDER declares that the only persons or parties interested in this proposal as principals are those named herein; that no officer, agent, or employee of the CITY is personally interested, directly or indirectly, in this proposal; that this proposal is made without connection to any other individual, firm, or corporation making a bid for the same work; and that this proposal is in all respects fair and without collusion or fraud.

BIDDER certifies that affirmative action has been taken to seek out and consider disadvantaged business enterprises for those portions of the work to be subcontracted, and that such affirmative actions have been carefully documented, that said documentation is open to inspection, and that said affirmative action will remain in effect for the life of any contract awarded hereunder.

P-1

1772924.1

Furthermore, BIDDER certifies that affirmative action will be taken to meet all equal employment opportunity requirements of the contract documents.

3 M CONSTRUCTION CORPORATION

BIDDER'S NAME: _____ DATE AUG, 1st, 20 23.

BIDDER'S ADDRESS: 741 E SYCAMORE STREET BY REDA HAMMOUD

ANAHEIM CA 9285 _____

(Print Name)

PHONE: (714) 724-7585 TITLE GENERAL MANAGER

Subscribed and sworn to before me
this FIRST day of AUG, 20 23 BY REDA HAMMOUD

(Print Name)

See Attachment 15

(Signature of Notary Public) _____
(Signature)

(Attach Jurat) TITLE GENERAL MANAGER

(SEAL)

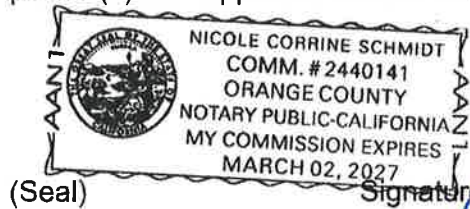
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Orange

Subscribed and sworn to (or affirmed) before me on this 02
day of Aug., 20 23, by Leida Hammond

proved to me on the basis of satisfactory evidence to be the
person(s) who appeared before me.



Signature

BIDDER'S INFORMATION

BIDDER certifies that the following information is true and correct:

Bidder's Name 3 M CONSTRUCTION CORPORATION

Business Address 741 ESYCAMORE STREET - ANAHEIM CA 92805

Email: INFO23MCCORP.COM Telephone: (714) 724-7585

State Contractor's License No. and Class A , B , C33

Original Date Issued 12/07/2022 Expiration Date 12/07/2025

The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint ventures, and/or corporate officers having a principal interest in this proposal:

REDA K. HAMMOUD - GEMERAL MANAGER 97140 724-7585

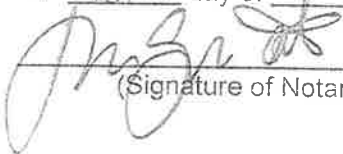
741 E SYCAMIRE STREET - ANAHEIM, CA 92805

The dates of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this proposal are as follows:

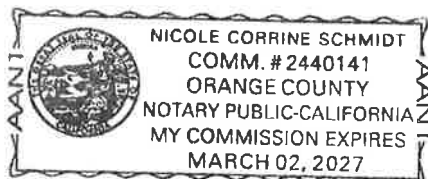
All current and prior DBA's, alias, and/or fictitious business names for any principal having an interest in this proposal are as follows:

SAME AS ABOVE

Subscribed and sworn to before me
this 18 day of AUG, 2023


(Signature of Notary Public)

(SEAL)



By REDA HAMMOUD
(Print Name)


(Signature)

Title GENERAL MANAGER

Date 08-01, 2023

BIDDER'S NAME 3 M CONSTRUCTION CORPORATION

LIST OF SUBCONTRACTORS (4100 PUBLIC CONTRACT CODE)

BIDDER proposes to subcontract certain portions of the work, and to procure materials and equipment from suppliers and vendors in excess of ½ of 1% of the total bid amount or ten thousand dollars (\$10,000), whichever is greater as follows (add additional pages as necessary) (Bidder must include all requested information):

Subcontractor Name PACIFIC SOUNDCONTROL
Address 2677 N MAIN STREET , SUITE 230, SANTA ANA, CA 92705
License No. and Class CSLB # 647465
DIR Registration No. 1000007590
Phone No. 714-892-6022 Email: dkulseth@pacificsoundcontrol.com
Percent of Total Contract 100 %
Specific Scope of Work OPERABLE PARTITION

Subcontractor Name _____
Address _____
License No. and Class _____
DIR Registration No. _____
Phone No. _____ Email: _____
Percent of Total Contract _____
Specific Scope of Work _____

Subcontractor Name _____
Address _____
License No. and Class _____
DIR Registration No. _____
Phone No. _____ Email: _____
Percent of Total Contract _____
Specific Scope of Work _____

Subcontractor Name _____
Address _____
License No. and Class _____
DIR Registration No. _____
Phone No. _____ Email: _____
Percent of Total Contract _____
Specific Scope of Work _____

BIDDER'S NAME 3 M CONSTRUCTION CORPORATION

REFERENCES

The following are the names, addresses, and phone numbers for three (3) public agencies for which BIDDER has performed similar work within the past two years:

Agency Name CITY OF NORWALK
Address CITY OF NORWALK
Phone No. 562-577-6066 Contact: BREAT MARSHALL
Description of Work PRESSURE WASH , WINDOWS RE-SEAL AND PAINT

Agency Name CITY SIERRA MADRE
Address CITY OF SIERRA MADRE
Phone No. 626-264-8906 Contact: DAMIEN DOPERY
Description of Work EXTERIOR PAINT , PATCHINHING AND REPLACE UNSQUD AREAS

Agency Name DESERT MOON RES
Address 888 S BROOKHUEST STREET - ANAHEIM, CA 92804
Phone No. 714-473-3766 Contact: sAM NORDDINE
Description of Work REMODELING BANQUET ROOM , EXTERIOR AND INTERIOR PAINT

DESIGNATION OF SURETIES

The following are the names, addresses, and phone numbers for all brokers and sureties from whom BIDDER intends to procure insurance and bonds:

Name ANDREW SYSYN
Address SAN JUAN CAPSTRANO
Phone No. 949-292-3353

Name _____
Address _____
Phone No. _____

Name _____
Address _____
Phone No. _____

Name _____
Address _____
Phone No. _____

CONTRACTOR'S LICENSING STATEMENT

BIDDER certifies that the following is true and correct. The undersigned is licensed in accordance with the laws of the State of California providing for the registration of Contractors.

Contractor's License Number 1099433

DIR Registration No. 1001014995

Name of Individual Contractor (Print or type):

YESSICA BARRON

Signature of Owner(s) _____

Business Address 741 E SYCAMORE STREET - ANAHEIM, CA 92805

or

Name of Company 3M CONSTRUCTION CORPORATION

Business Address 741 E SYCAMORE STREET - ANAHEIM, CA 92805

Officers:

Name YESSICA BARRON Title OWNER AND PRESIDENT

Name _____ Title _____

Name _____ Title _____

or

Name of Corporation _____

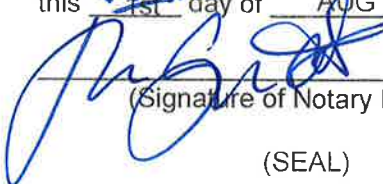
Business Address _____

Corporation organized under the laws of the State of _____

Name of President of Corp./ Company

Name of Secretary of Corp./ Company

Subscribed and sworn to before me
this 15 day of AUG, 20 23

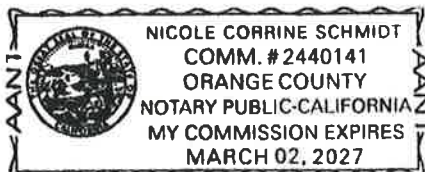

(Signature of Notary Public)
(SEAL)

By: 
(Signature)

By: REDA HAMMOUD / GENERAL MANAGER
(Print Name and Title)

(SEAL)

1772924.1



P-6

**CITY OF LOS ALAMITOS
PROPOSAL BID SHEETS
FOR
COMMUNITY CENTER DIVIDER WALL REPLACEMENT PROJECT**

BASE BID ITEMS

Item	Description	Est. Quantity	Units	Unit Price	Total Cost
1	BASE SERVICES: Furnish and install manually operable partitions and suspension system per the project scope including installing new panels, removing old panels, disposal of old panels, and providing all submittals included in the project scope. New panels must have a Sound Transmission Class (STC) rating of 50 or higher and weigh no more than 8.5 pounds per square feet.	1	LUMP SUM	\$86,730.00	\$86,730.00

BASE BID SUBTOTAL IN FIGURES:

\$ 86,730.00

TOTAL BASE BID AMOUNT FOR BID ITEM 1 SHALL BE USED IN DETERMINING THE LOWEST BID AMOUNT RECEIVED.

TOTAL BASE BID AMOUNT IN FIGURES:

\$ 86,730.00

TOTAL BID AMOUNT IN WORDS:

 EIGHTY SIX THOUSAND SEVEN HUNDRED THIRTY DOLLARS DOLLARS

AND ZERO CENTS.

ADDITIVE ALTERNATE BID ITEMS

Item	Description	Est. Quantity	Unit	Unit Price	Total Cost
1	If enhancements or modifications for the existing structural support system are determined necessary by Proposer to support the new operable wall system, furnish and install additional structural supports in the ceiling to support the new ceiling suspension system. These services include design and detailing of the additional supports signed and sealed by a CA licensed structural engineer.	1	LUMP SUM		

ADDITIVE ALTERNATE BID SUBTOTAL IN FIGURES:

\$ _____

TOTAL ADDITIVE ALTERNATE BID AMOUNT IN FIGURES:

\$ _____

TOTAL ADDITIVE ALTERNATE BID AMOUNT IN WORDS:

_____ DOLLARS

AND _____ CENTS.

NOTE: THE LOWEST BIDDER SHALL BE DETERMINED BY THE LOWEST BID AMOUNT FOR THE BASE BID ITEMS (BID ITEMS NO. 1) WITHOUT CONSIDERATION OF ANY

AMOUNT FOR THE ADDITIVE ALTERNATE BID (BID ITEMS NO. 1). THE CITY, AT ITS DISCRETION, HAS THE OPTION TO AWARD A CONTRACT WHICH INCLUDES THE ADDITIVE ALTERNATE BID.

NOTE: THE ESTIMATED QUANTITIES SHOWN HEREIN ARE APPROXIMATE AND ARE TO BE USED ONLY AS COMPARISON OF BIDS. PAYMENT FOR QUANTITIES WILL BE MADE FOR ACTUAL MATERIALS USED ON THE JOB. THE CITY RESERVES THE RIGHT TO INCREASE OR DECREASE THE AMOUNT OF ANY QUANTITY SHOWN AND TO DELETE ALL OR ANY ITEM FROM THE CONTRACT. IF THERE IS A CONFLICT BETWEEN THE UNIT PRICE PROVIDED AND TOTAL COST, THE UNIT PRICE SHALL PREVAIL. IF THERE IS A CONFLICT BETWEEN THE "TOTAL BASE BID AMOUNT FIGURES" AND THE "TOTAL BASE BID AMOUNT IN WORDS", THE "TOTAL BASE BID AMOUNT IN WORDS" SHALL PREVAIL.

CITY OF LOS ALAMITOS
PROPOSAL BID SHEETS
FOR
COMMUNITY CENTER DIVIDER WALL REPLACEMENT PROJECT

PROPOSAL

IN WITNESS WHEREOF, BIDDER executes and submits this proposal with the names, titles, hands, and seals of all forenamed principals this 1ST day of AUG, 2023.

BIDDER 3 M CONSTRUCTION CORPORATION
REDA HAMMOUD
GENERAL MANAGER
714-724-7585

Subscribed and sworn to before me this 1ST day of AUG, 2023.

SIGNATURE NOTARY PUBLIC See Attachment SS (Attach Jurat)

By Reda Hammoud
(PRINT)

[Signature]
(SIGNATURE)

(SEAL)

Title G.M.

CITY acknowledges that this proposal was received and opened at the time and in the place specified, and that it was accompanied by the required guarantee in the minimum amount of ten percent (10%) of the total bid.

By Reh Hamud

Title S.M

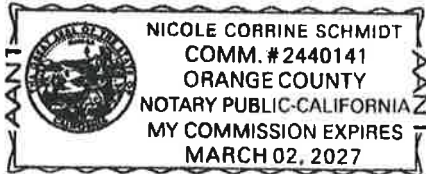
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Orange

Subscribed and sworn to (or affirmed) before me on this 02
day of Aug., 2023, by Rada Hammond

proved to me on the basis of satisfactory evidence to be the
person(s) who appeared before me.



(Seal)

Signature

A large, stylized handwritten signature in blue ink, written over a horizontal line. The signature appears to be "Nicole Schmidt".

Bond Amount \$ 10% of Bid
Bond Number BBSU877

BID BOND (Page 1 of 2)

BIDDER'S BOND

KNOW ALL PERSONS BY THESE PRESENTS:

THAT WHEREAS, 3M Construction Corporation (the "Principal") has submitted a bid
(NAME OF BIDDER)
(the "Bid") to the City of Los Alamitos, California (the "City") for replacement of the Community Center Divider Wall (the "Work"), as specifically set forth in documents entitled Community Center Divider Wall Replacement Project, Dated May 23, 2023 (the "Specifications").

AND WHEREAS, the Principal is required to provide bidder's security in an amount equal to at least ten percent (10%) of the amount of the Bid and has chosen to satisfy this obligation by providing this bond.

NOW, THEREFORE, we, the Principal, and Capitol Indemnity Corporation (the
(NAME OF SURETY)
"Surety"), an admitted surety insurer in the State of California, are held firmly bound unto the City of Los Alamitos in the sum of Ten Percent of amount bid and /100 DOLLARS (\$ 10% of Bid), lawful money of the United States of America, for the payment of which sum, well and truly be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents, this amount being ten percent (10%) of the total amount of the Bid.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH THAT:

1. If (a) the City accepts the Bid and awards the Principal a contract for the Work, and (b) within the time and manner required under the Specifications or by law, after the prescribed forms are presented to the Principal for signature, the Principal executes a written contract for construction of the Work in accordance with the Bid and delivers the required faithful performance and payment bonds and insurance policies, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.
2. The Surety, for value received, hereby stipulates and agrees that the obligation of said Surety and its bond shall be in no way impaired or affected by any extension of the

Bond Amount \$ 10% of Bid
Bond Number BBSU877

BID BOND (Page 2 of 2)

time within which the City may accept such Bid; and said Surety does hereby waive notice of any such extension.

3. In the event suit is brought upon this bond by the City and judgment is recovered, as part of the obligation secured hereby and in addition to the face amount specified in this bond, the Surety shall pay all costs incurred by the City in such suit, including reasonable attorneys' fees to be fixed by the court.

IN WITNESS WHEREOF, this instrument has been duly executed by the Principal and Surety above named on the 31st day of July, 2023.

PRINCIPAL

SURETY

3M Construction Corporation
(Principal Name) (Seal)

Capitol Indemnity Corporation
(Surety Name) (Seal)

By: [Signature]
(Signature)

By: [Signature]
(Signature)

Reda Hammoud, General Manager
(Print Name and Title)

Andrew Sysyn, Attorney-in-Fact
(Print Name and Title)

By: _____
(Signature)

By: _____
(Signature)

(Print Name and Title)

(Print Name and Title)

Principal Address and Telephone:

741 E Sycamore Street
Anaheim, CA 92805
323-385-4206

Surety Address and Telephone

800 Superior Avenue E, 21st Floor
Cleveland, OH 44114
877-528-7878

Affix Corporate Seals

Attach Notary Acknowledgments for All Signatures

Attach Power-of-Attorney if Executed by Attorney-in-Fact

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

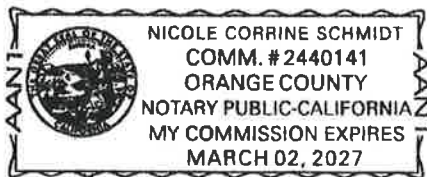
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
 County of Orange)
 On 08/02/2023 before me, Nicole Corrine Schmidt,
 Date Here Insert Name and Title of the Officer
 personally appeared Neda Lassam Hammond
 Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature _____
 Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____
 Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
 Signer Is Representing: _____

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
 Signer Is Representing: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Orange)On JUL 31 2023 before me, Maria Sysyn, Notary Public,

Date

Here Insert Name and Title of the Officer

personally appeared Andrew Sysyn

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

**CAPITOL INDEMNITY CORPORATION
POWER OF ATTORNEY**

BBSU877

Bond Number

KNOW ALL MEN BY THESE PRESENTS, That the **CAPITOL INDEMNITY CORPORATION**, a corporation of the State of Wisconsin, having its principal offices in the City of Middleton, Wisconsin, does make, constitute and appoint

-----ANDREW SYSYN; PAMELA R. GOETSCH-----

its true and lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf, as surety, and as its act and deed, any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of

-----ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED: \$20,000,000-----

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of **CAPITOL INDEMNITY CORPORATION** at a meeting duly called and held on the 15th day of May, 2002.

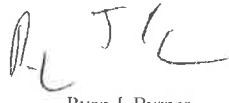
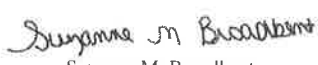
"RESOLVED, that the President, Executive Vice President, Vice President, Secretary or Treasurer, acting individually or otherwise, be and they hereby are granted the power and authorization to appoint by a Power of Attorney for the purposes only of executing and attesting bonds and undertakings, and other writings obligatory in the nature thereof, one or more resident vice-presidents, assistant secretaries and attorney(s)-in-fact, each appointee to have the powers and duties usual to such offices to the business of this company; the signature of such officers and seal of the Company may be affixed to any such power of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking or other writing obligatory in the nature thereof to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any of said officers, at any time."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

IN WITNESS WHEREOF, the **CAPITOL INDEMNITY CORPORATION** has caused these presents to be signed by its officer undersigned and its corporate seal to be hereto affixed duly attested, this 1st day of January, 2020.

Attest:


Ryan J. Byrnes
Senior Vice President,
Chief Financial Officer and Treasurer

Suzanne M. Broadbent
Assistant Secretary



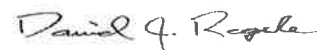
CAPITOL INDEMNITY CORPORATION


John L. Sennott, Jr.
Chief Executive Officer and President

STATE OF WISCONSIN }
COUNTY OF DANE } S.S.:

On the 1st day of January, 2020 before me personally came John L. Sennott, Jr., to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is Chief Executive Officer and President of **CAPITOL INDEMNITY CORPORATION**, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.





David J. Regele
Notary Public, Dane Co., WI
My Commission Is Permanent

STATE OF WISCONSIN }
COUNTY OF DANE } S.S.:

I, the undersigned, duly elected to the office stated below, now the incumbent in **CAPITOL INDEMNITY CORPORATION**, a Wisconsin Corporation, authorized to make this certificate, **DO HEREBY CERTIFY** that the foregoing attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Middleton, State of Wisconsin this 31st day of July, 2023





Andrew B. Diaz-Matos
Senior Vice President, General Counsel and Secretary

THIS DOCUMENT HAS BEEN GENERATED FOR A SPECIFIC BOND. IF YOU HAVE ANY QUESTIONS CONCERNING THE AUTHENTICITY OF THIS DOCUMENT CALL 800-475-4450.

CIC-ePOA-M (Rev. 01-2020)

BIDDER'S NAME 3 M CONSTRUCTION CORPORATION

NON-COLLUSION AFFIDAVIT TO BE EXECUTED
BY BIDDER AND SUBMITTED WITH BID

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

In conformance with Public Contract Code Section 7106, the party making the foregoing bid declares that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 08/01/2023 [date], at ANAHEIM [city], CA [state]."

Signed [Signature]
G-M
Title

Subscribed and sworn to before me
this 02 day of Aug., 2023
[Signature]
Signature of Notary Public

(SEAL)



City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 18, 2023

ITEM NUMBER: 11C

To: Mayor Tanya Doby & Members of the City Council

Presented By: Chris Kelley, City Engineer

Subject: Approval of Final Parcel Map No. 2021-196 (10800 & 10806 Reagan Street)

SUMMARY

This item is requesting approval for final Parcel Map 2021-196. Parcel Map 2021-195 is the subdivision of airspace of a single parcel for condominium purposes located at 10800 and 10806 Reagan Street, Los Alamitos, CA. Parcel Map 2021-196 is ready for submission to the County Recorder's Office for final review (Applicant: Scott Anastasi, Scott Anastasi Realty).

RECOMMENDATION

1. Adopt Resolution No. 2023-21 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING FINAL PARCEL MAP NO. 2021-196 FOR A CONDOMINIUM CONVERSION FOR AN EXISTING DUPLEX IN THE LIVE WORK OVERLAY (R-2-LW0Z) ZONE AT 10800 & 10806 Reagan Street, apn 242-183-03 (APPLICANT: SCOTT ANASTASI, SCOTT ANASTASI REALTY)"; and,
2. Direct the City Clerk to endorse on the title sheet of Parcel Map 2021-196, the certificate which embodies the approval of said maps; and,
3. Direct the City Engineer to submit Parcel Map 2021-196 to the County of Orange Recorder's Office.

BACKGROUND

Teresa Mattazaro, the property owner of this parcel received approval from the Planning Commission for a Site Development Permit and Tentative Parcel Map application proposing a condominium conversion for an existing duplex in the Old Town East neighborhood. The duplex, located at 10800 and 10806 Reagan Street, in the Live Work Overlay Zone (R-2-LWOZ), was originally approved for construction by the Planning Commission in 2016. It is currently a rental and one of the renters would like to purchase their unit.

DISCUSSION

Recording of the final map is a requirement of the conditions contained in Planning Commission Resolution No. PC 2021-12, and also a requirement of Section 66426 of the California Government Code (Subdivision Map Act). The applicant has prepared the final parcel map for the proposed subdivision and has submitted it to the City for approval and recording. The City Engineer has reviewed the submitted Final Parcel Map and all associated

documentation and is satisfied that the Final Parcel Map substantially complies with the Tentative Parcel Map for the subject property and the conditions of approval.

The County of Orange Surveyor's Office has approved and certified Parcel Map 2021-106 for technical correctness and its compliance with the provisions established by the Subdivision Map Act.

As part of this final map approval, the applicant will be dedicating 2 ½ feet of the back property adjacent to the alley to the City, which will be utilized for the widening of the alleyway.

FISCAL IMPACT

None.

Attachment: 1. Resolution No. 2023-21 - Final Tract Map- 10800 Reagan
 2. Exhibit A - Parcel Map No 2021-196

RESOLUTION NO. 20223-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING FINAL PARCEL MAP NO. 2021-196 FOR A CONDOMINIUM CONVERSION FOR AN EXISTING DUPLEX IN THE LIVE WORK OVERLAY (R-2-LW0Z) ZONE AT 10800 & 10806 REAGAN STREET, APN 242-183-03 (APPLICANT: SCOTT ANASTASI, SCOTT ANASTASI REALTY).

WHEREAS, on December 08, 2021, the Planning Commission of the City of Los Alamitos adopted Resolution No. PC 2021-12, approving Tentative Parcel Map 21-01 for the subdivision of an existing duplex for condominium purposes, located at 10800 and 10806 Reagan Street, Los Alamitos, California; and,

WHEREAS, all necessary documentation associated with this parcel has been reviewed by the City Engineer; and,

WHEREAS, the City Engineer is satisfied that the Final Parcel Map is technically correct and conforms with Tentative Parcel Map 21-01 as required by Section 16.24.040.A. (Final Parcel Map) of the Los Alamitos Municipal Code (LAMC).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council finds that the above recitals are true and correct.

SECTION 2. In compliance with Government Code Section 65402, the City Council finds approval of Final Parcel Map No. 2021-196 is justified based on the following:

- A. The design and improvement of the proposed subdivision is consistent with the City's General Plan; The proposed map allows for the conversion of 2 residential units to condominium units at a density of 12 dwelling units an acre which is within the General Plan Limited Multi-Family residential land use designation of 6 – 20 units per acre. The proposed design and improvements of the two-unit condominium subdivision are consistent with the applicable General Plan goals, policies, and implementation measures.
- B. The site is physically suitable for the proposed type of development; The site is capable of supporting the development of two residential condominium units. The proposed project is at 12 dwelling units per acre, well under the maximum that the City's R-2-LWOZ zoning district that allows of 20 dwelling units per acre under a Limited Multi-Family development project. Each proposed unit and the entire project meet the

development standards for the R-2-LW zone including parcel area, parcel depth, maximum density, minimum dwelling area, maximum height, setbacks, site coverage, and minimum distances between buildings.

- C. The requirements of the California Environmental Quality Act have been satisfied; The project divides a property in an urbanized area zoned for residential use into four or fewer parcels. Therefore, the project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) per Guidelines Section 15315 pertaining to minor land divisions and Section 15301(K) pertaining to the conversion of existing multiple family residences into common-interest ownership.
- D. The site is physically suitable for the proposed density of development; The site is physically suitable for the proposed type of development; The site is physically suitable for a residential condominium subdivision because the site is generally flat and required minimal grading.
- E. The design of the subdivision is not likely to cause substantial environmental damage or substantial and avoidable injury to fish or wildlife or their habitat unless environmental mitigation is infeasible pursuant to Government Code Section 66474.01; The proposed subdivision will not cause any environmental damage as this is an infill project on property that already has been designated as an area for residential units and there are no fish or wildlife habitat on site.
- F. The design of the subdivision is not likely to cause serious public health problems; The proposed subdivision will not adversely affect the public health of the citizens of the City of Los Alamitos as the project is the type of use which is planned for in this area; the residential condominium project will be compatible with the single-family and multi-family residential uses in the area.
- G. The design of the subdivision and the proposed improvements will not conflict with easements of record or established by court judgment, acquired by the public at large, for access through or use of, property within the proposed subdivision or, if such easements exist, that alternate easements for access or for use will be provided, and that these will be substantially equivalent to ones previously acquired by the public; The design of the subdivision and improvements will not conflict with any public access easement through the property: The design of the subdivision and the proposed improvements will not conflict with any existing telephone, street, and public utility easements. There are no public access easements through the property.
- H. The design and improvement of the proposed subdivision are suitable for the uses proposed and the subdivision can be developed in compliance with LAMC Section 16.10.090 (Property Development Standard Conformance); The design and improvements of the existing subdivision

are suitable for the uses proposed and the subdivision can be developed in compliance with the applicable zoning regulations: The project complies with all zoning regulations as specified above.

SECTION 3. The City Council finds that Final Parcel Map No. 2021-196 satisfies the provisions of the Subdivision Map Act, the LAMC, and the Conditions of Approval imposed on Tentative Tract Map Parcel Map 21-01 by the Los Alamitos Planning Commission, which conditions are incorporated herein by reference and made a part of this Resolution.

SECTION 4. The City Council hereby determines the project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) per Guidelines Section 15315 pertaining to minor land divisions and Section 15301(K) pertaining to the conversion of existing multiple family residences into common-interest ownership.

SECTION 5. The City Council hereby approves Final Parcel Map No. 2021-196, Exhibit A.

SECTION 6. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 18th day of September 2023.

Tanya Doby, Mayor

ATTEST:

Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 18th day of September, 2023, by the following vote, to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Windmera Quintanar, MMC, City Clerk

SHEET 1 OF 2
ALL OF TENTATIVE PARCEL MAP NO. 2021-196
ACREAGE: 7,503 SQ. FT. (GROSS)
7,378 SQ. FT. (NET)
1 PARCEL
DATE OF SURVEY: JUNE, 2021

PARCEL MAP NO. 2021-196

IN THE CITY OF LOS ALAMITOS
COUNTY OF ORANGE, STATE OF CALIFORNIA

BEING A SUBDIVISION OF LOTS 7 AND 8 IN BLOCK 24 OF
THE TOWN OF LOS ALAMITOS, AS SHOWN ON A MAP
RECORDED IN BOOK 1, PAGE 25 OF RECORDS OF SURVEY, IN
THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

FOR CONDOMINIUM PURPOSES
CAL LAND ENGINEERING, JACK C. LEE, LS 8407

ACCEPTED AND FILED AT THE
REQUEST OF

CHICAGO TITLE COMPANY

DATE _____

TIME _____ FEE \$ _____

INSTRUMENT NO. _____

BOOK _____ PAGE _____

HUGH NGUYEN
COUNTY CLERK - RECORDER

BY _____

DEPUTY

OWNERSHIP CERTIFICATE:

WE, THE UNDERSIGNED, BEING ALL PARTIES HAVING ANY RECORD TITLE INTEREST IN THE LAND COVERED BY THIS MAP, DO HEREBY CONSENT TO THE PREPARATION AND RECORDATION OF SAID MAP, AS SHOWN WITHIN THE DISTINCTIVE BORDER LINE.

WE HEREBY DEDICATE TO THE CITY OF LOS ALAMITOS AN EASEMENT FOR ALLEY PURPOSES AS SHOWN ON SAID MAP.

TERESA MATTAZARO AND MARTHA SANCHEZ, TRUSTEES OF THE 2018 MARTHA SANCHEZ AND TERESA MATTAZARO REVOCABLE TRUST, DATED MAY 22, 2018 (OWNER)

Teresa Mattazaro
TERESA MATTAZARO (TRUSTEE)

Martha Sanchez
MARTHA SANCHEZ (TRUSTEE)

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA }
COUNTY OF Los Angeles } SS

ON May 23, 2023 BEFORE ME Colin Cassidy-Notary Public, PERSONALLY

APPEARED Teresa Mattazaro and Martha Sanchez, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND

NAME: Colin Cassidy

California
NOTARY PUBLIC IN AND FOR
SAID STATE

MY PRINCIPAL PLACE OF BUSINESS IS IN
Los Angeles COUNTY.
MY COMMISSION EXPIRES: 10/21/2025
MY COMMISSION NO. 2379507

BENEFICIARY:

MORTGAGE ELECTRONIC REGISTRATION SYSTEMS, INC., as Beneficiary SOLELY AS NOMINEE FOR SIERRA PACIFIC MORTGAGE COMPANY, INC., A CALIFORNIA CORPORATION, BENEFICIARY UNDER A DEED OF TRUST RECORDED FEBRUARY 24, 2020, AS INSTRUMENT NO. 2020-0078393, OF OFFICIAL RECORDS.

Sylvia Ramirez
PRINT NAME AND TITLE Vice President

PRINT NAME AND TITLE

*NMLS 1788, its successors and assigns

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF Texas }

COUNTY OF Denton } SS

ON June 28, 2023 BEFORE ME Valencia Metcalf, PERSONALLY

APPEARED Sylvia Ramirez, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

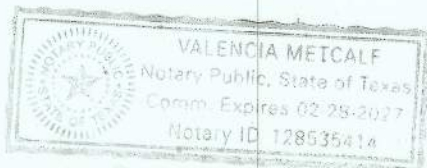
I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND

NAME: Valencia Metcalf

NOTARY PUBLIC IN AND FOR
SAID STATE

MY PRINCIPAL PLACE OF BUSINESS IS IN
Denton COUNTY.
MY COMMISSION EXPIRES: FEB 24 2027
MY COMMISSION NO. _____

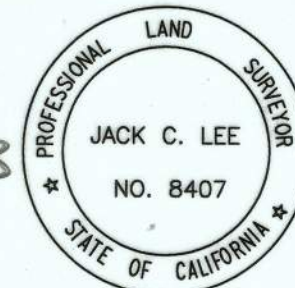


SURVEYOR'S STATEMENT:

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF TERESA MATTAZARO IN JUNE, 2021. I HEREBY STATE THAT ALL MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED, OR THAT THEY WILL BE SET IN SUCH POSITIONS WITHIN ONE YEAR AFTER MAP RECORDATION; AND THAT SAID MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED. I HEREBY STATE THAT THIS PARCEL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP.

Jack C. Lee
JACK C. LEE, LS 8407

May 22, 2023
DATE:



CITY ENGINEER'S STATEMENT:

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP AND HAVE FOUND IT TO BE SUBSTANTIALLY IN CONFORMANCE WITH THE TENTATIVE MAP, IF REQUIRED, AS FILED WITH, AMENDED, AND APPROVED BY THE CITY PLANNING COMMISSION; THAT ALL PROVISIONS OF THE SUBDIVISION MAP ACT AND CITY SUBDIVISION REGULATIONS HAVE BEEN COMPLIED WITH.

DATED THIS 17th DAY OF August, 2023

Chris Charles Kelley
CHRIS CHARLES KELLEY, RCE 83179
CITY ENGINEER - CITY OF LOS ALAMITOS



CITY SURVEYOR'S STATEMENT:

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP AND HAVE FOUND THAT IT CONFORMS WITH MAPPING PROVISIONS OF THE SUBDIVISION MAP ACT AND I AM SATISFIED SAID MAP IS TECHNICALLY CORRECT IN ALL RESPECTS NOT STATED TO BY THE COUNTY SURVEYOR.

DATED THIS 17th DAY OF AUGUST, 2023

David O. Knell
DAVID O. KNELL, PLS 5301
ACTING CITY SURVEYOR - CITY OF LOS ALAMITOS



CITY CLERK'S CERTIFICATE:

STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS

I HEREBY CERTIFY THAT THIS MAP WAS PRESENTED FOR APPROVAL TO THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS AT A REGULAR MEETING THEREOF HELD ON THE _____ DAY OF _____, 20____ AND THAT THEREUPON SAID COUNCIL DID, BY AN ORDER DULY PASSED AND ENTERED, APPROVE SAID MAP AND DID ACCEPT ON BEHALF OF PUBLIC THE DEDICATION AS AN EASEMENT FOR ALLEY PURPOSES AS SHOWN ON SAID MAP.

AND DID ALSO APPROVE SUBJECT MAP PURSUANT TO THE PROVISIONS OF SECTION 66436 (a)(3)(A) OF THE SUBDIVISION MAP ACT.

DATED THIS _____ DAY OF _____, 20____

Windmer Quintanar, MMC
CITY CLERK OF CITY OF LOS ALAMITOS

COUNTY SURVEYOR'S STATEMENT:

I HEREBY STATE THAT I HAVE EXAMINED THIS MAP AND HAVE FOUND THAT ALL MAPPING PROVISIONS OF THE SUBDIVISION MAP ACT HAVE BEEN COMPLIED WITH AND I AM SATISFIED SAID MAP IS TECHNICALLY CORRECT.

DATED THIS _____ DAY OF _____, 20____

Kevin R. Hills
KEVIN R. HILLS, COUNTY SURVEYOR
LS 6617

BY: LILY M. N. SANDBERG, DEPUTY COUNTY SURVEYOR
P.L.S. 8402

COUNTY TREASURER - TAX COLLECTOR'S CERTIFICATE:

STATE OF CALIFORNIA }
COUNTY OF ORANGE } SS

I HEREBY CERTIFY THAT ACCORDING TO THE RECORDS OF MY OFFICE, THERE ARE NO LIENS AGAINST THE LAND COVERED BY THIS MAP OR ANY PART THEREOF FOR UNPAID STATE, COUNTY, MUNICIPAL OR LOCAL TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES, EXCEPT TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES NOT YET PAYABLE.

AND DO CERTIFY TO THE RECORDER OF ORANGE COUNTY THAT THE PROVISIONS OF THE SUBDIVISION MAP ACT HAVE BEEN COMPLIED WITH REGARDING DEPOSITS TO SECURE PAYMENT OF TAXES OR SPECIAL ASSESSMENTS COLLECTED AS TAXES ON THE LAND COVERED BY THIS MAP.

DATED THIS _____ DAY OF _____, 20____

Shari L. Freidenrich
COUNTY TREASURER - TAX COLLECTOR

BY _____
TREASURER-TAX COLLECTOR

SHEET 2 OF 2
ALL OF TENTATIVE PARCEL MAP
NO. 2021-196

ACREAGE: 7,503 S.F. (GROSS)
7,378 S.F. (NET)
DATE OF SURVEY: JUNE, 2021

PARCEL MAP NO. 2021-196

IN THE CITY OF LOS ALAMITOS
COUNTY OF ORANGE, STATE OF CALIFORNIA
FOR CONDOMINIUM PURPOSES
CAL LAND ENGINEERING, JACK C. LEE, LS 8407

SCALE: 1" = 30'

DATUM STATEMENT:

COORDINATES SHOWN ARE BASED ON THE CALIFORNIA COORDINATE SYSTEM (CCS83) ZONE VI, 1983 NAD (2017.50) EPOCH OCS GPS ADJUSTMENT. ALL DISTANCES SHOWN ARE GROUND UNLESS OTHERWISE NOTED. TO OBTAIN GRID DISTANCE, MULTIPLY GROUND DISTANCE BY 0.99999196 (PROJECT SPECIFIC).

BASIS OF BEARINGS:

THE BEARINGS SHOWN HEREON ARE BASED ON THE BEARING BETWEEN O.C.S. HORIZONTAL CONTROL STATION GPS NO. 3740 AND STATION GPS NO. 3741R1 BEING NORTH 88°45'27" WEST PER RECORDS ON FILE IN THE OFFICE OF THE ORANGE COUNTY SURVEYOR.

MONUMENT NOTES:

▲ INDICATES FOUND O.C.S. GPS HORIZONTAL CONTROL STATION MONUMENT PER RECORDS ON FILE IN THE OFFICE OF THE ORANGE COUNTY SURVEYOR.

● INDICATES FOUND MONUMENT AS NOTED

M1 OCS GPS NO. 3740, FD PUNCHED PUNCHED DUREL BAR, DN 1.6" IN O.C.S. WELL MONUMENT, PER PM NO. 2010-119, PMB 371/44-46
N 2240690.81
E 6008219.70

M2 OCS GPS NO. 3741R1, FOUND BRASS DISK, STAMPED "CITY OF LOS ALAMITOS", IN O.C.S. WELL MONUMENTDN 1.6", PER PM NO. 2010-119, PMB 371/44-46
N 2240633.54
E 6010860.17

M3 FD S&W, STAMP ILLEGIBLE, ACCEPTED AS S&W, STAMPED LS 2488 PER CITY FB 1 PG 126, FLUSH

M4 FD NAIL, ACCEPTED AS NAIL & TIN PER P.M. NO. 2000-144, PMB 335/41-42, FLUSH
M5 FD BRASS DISK, STAMP ILLEGIBLE IN O.C.S. WELL MONUMENT, PER ORANGE COUNTY TIE NOTES, A/4-11 & 12, PG 187, DN 10"

M6 FD PK NAIL, PER PARCEL MAP NO. 2000-144, PMB 335/41-42, FLUSH

M7 FD 4 TANGENT CHISEL "X" ON MH RIM, FITS CITY TIE FB 1 PG 124

M8 FD L&T IN TOP OF CURB, PER CITY FB 1 PG 125

M9 FD CHISEL "X", NO REFERENCE

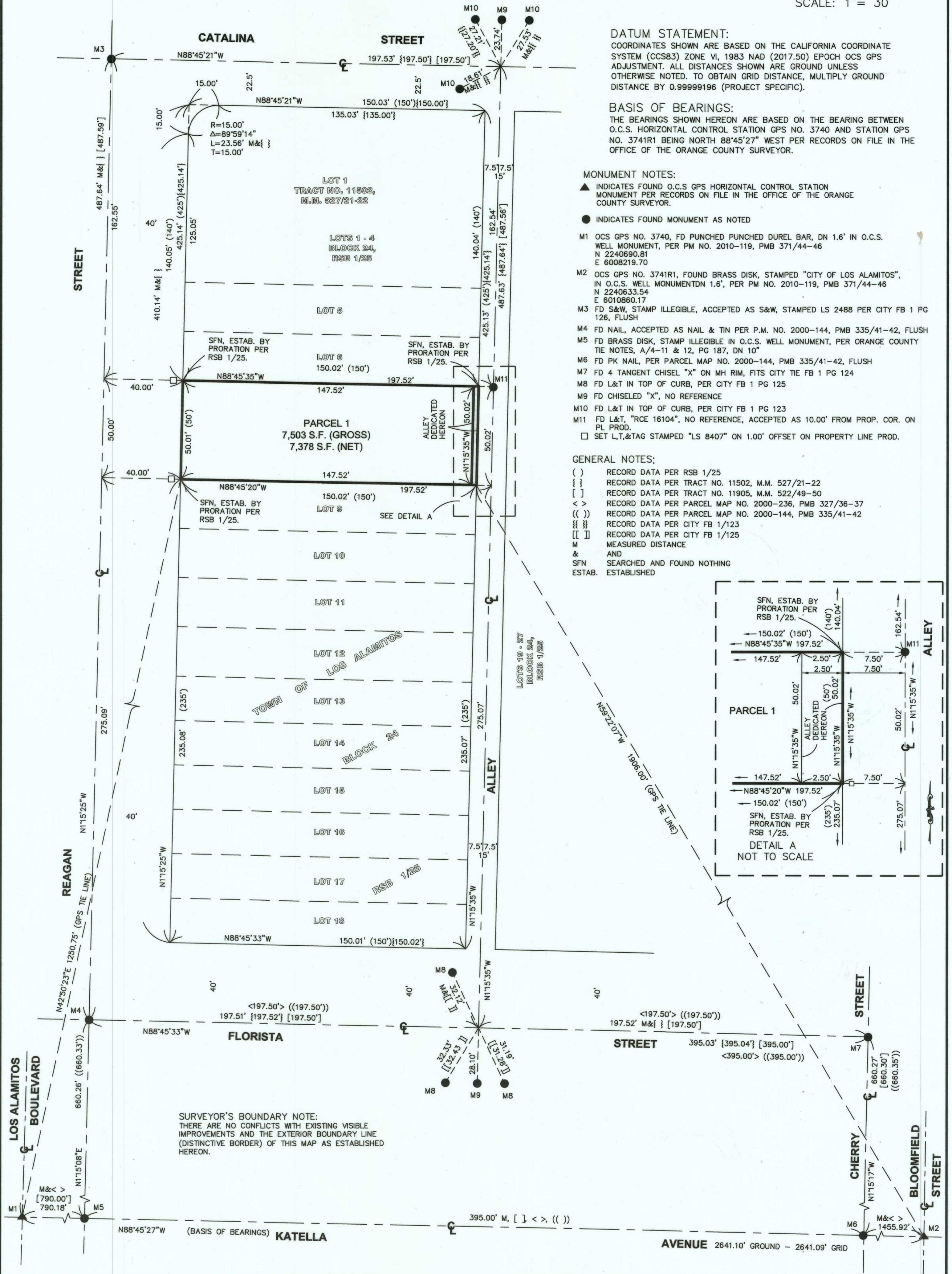
M10 FD L&T IN TOP OF CURB, PER CITY FB 1 PG 123

M11 FD L&T, "RCE 16104", NO REFERENCE, ACCEPTED AS 10.00' FROM PROP. COR. ON PL PROD.

□ SET L,T,&TAG STAMPED "LS 8407" ON 1.00' OFFSET ON PROPERTY LINE PROD.

GENERAL NOTES:

() RECORD DATA PER RSB 1/25
{ } RECORD DATA PER TRACT NO. 11502, M.M. 527/21-22
[] RECORD DATA PER TRACT NO. 11905, M.M. 522/49-50
< > RECORD DATA PER PARCEL MAP NO. 2000-236, PMB 327/36-37
(()) RECORD DATA PER PARCEL MAP NO. 2000-144, PMB 335/41-42
[[]] RECORD DATA PER CITY FB 1/123
[[]] RECORD DATA PER CITY FB 1/125
M MEASURED DISTANCE
& AND
SFN SEARCHED AND FOUND NOTHING
ESTAB. ESTABLISHED



City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 18, 2023

ITEM NUMBER: 12A

To: Mayor Tanya Doby & Members of the City Council

Presented By: Craig Koehler, Director of Finance

Subject: Ordinance No. 2023-04 - Purchasing Policy

SUMMARY

This report provides information in connection with the City's current purchasing policy as codified in Chapter 2.60 (Purchasing System) of the Los Alamitos Municipal Code, and consideration of modifications.

RECOMMENDATION

1. Introduce for first reading, read by title only, waive further reading of Ordinance No. 2023-04, and set for adoption; and,
2. City Attorney Daudt read the title of Ordinance No. 2023-04 entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING CHAPTER 2.60 (PURCHASING SYSTEM) OF THE LOS ALAMITOS MUNICIPAL CODE".

BACKGROUND

The City's procurement regulations, policies and procedures are codified at Chapter 2.60 (Purchasing System) of the Los Alamitos Municipal Code (the "Purchasing Ordinance"). The Purchasing Ordinance was last amended in 2021. City Staff recommends the proposed amendments to the Purchasing Ordinance based on its experience working with the existing code and following a review of purchasing regulations in surrounding jurisdictions. The proposed Ordinance is intended to streamline the procurement process and provide anticipated gains in efficiency.

DISCUSSION

The current purchasing policy approvals are defined in Chapter 2.60 of the Los Alamitos Municipal Code (the "Purchasing Ordinance"). The Purchasing Ordinance has been in place for many years and has provided guidance for purchasing decisions. As the City's operations have expanded, so has the need to modify the Purchasing Ordinance to allow for more efficient operations. An updated Purchasing Ordinance was discussed with the Budget Standing Committee on May 9 and presented to the City Council on May 15. Incorporating the input from the Council, and upon further review by staff, additional refinements have been made to the proposed Purchasing Ordinance. If approved by the City Council, proposed Ordinance No. 2023-04, would amend LAMC § 2.60. Below is a summary of the changes.

Defined Terms (Section 2.60.020)

The updated ordinance adds definitions for the terms “estimated value”, “non-professional services”, “professional services” and “purchase order” to assist readers and aide in the administration of the chapter.

Scope of Purchasing Policies and Procedures (Section 2.60.030)

The updated ordinance clarifies that Chapter 2.60 applies only to the purchase of supplies, equipment and services and not public works construction projects. Procedures and processes for the procurement of public works construction contracts are subject to the City Charter and the California Public Contract Code.

Delegation to Purchasing Agents (Section 2.60.050)

Under the existing ordinance, the City Manager is authorized to delegate any and all of his powers as the Purchasing Officer to any other City officer or employee. The updated ordinance refines this authorization. As updated, delegation may only be made to department heads. Any such delegation must be made in writing by the Purchasing Officer and maintained on file with the Director of Finance.

Purchasing Authority – City Council (Section 2.60.060A)

Purchases of supplies, equipment, and services with a contract value of more than one hundred thousand dollars (\$100,000.00) shall be awarded by written contract approved by the City Council.

Purchasing Authority - City Manager (Section 2.60.060B)

Under the existing ordinance, the City Manager’s approval authority is limited to purchases, and contracts for supplies, equipment and services up to \$50,000. In many cases, contracts and services exceed this amount, and delays have occurred in engaging needed work in a timely manner. The proposed amendment would authorize the City Manager to approve purchases of supplies, equipment, and services with a contract value of up to one hundred thousand dollars (\$100,000.00). As a control measure, the updated ordinance now requires the City Manager to promptly notify the Budget Standing Committee in writing of any purchase of more than \$80,000. This control measure is repeated at Sections 2.60.090 (Informal Purchasing Procedures) and 2.60.150 (Professional Services).

Budget appropriation required for purchases (Section 2.60.070).

Except in cases of emergency, the City Manager shall not issue any purchase order or contract for supplies, equipment, or services unless there exists an unencumbered appropriation in the adopted budget against which such purchases may be charged.

Open Market Purchasing (Section 2.60.080)

Purchases of equipment, supplies, and non-professional services with an estimated value of up to ten thousand dollars (\$10,000.00) may be made by the Purchasing Officer in the open market. Purchase Orders are required for purchases over two thousand five hundred dollars (\$2,500). The existing threshold is \$5,000 for such purchases.

Informal Purchasing Procedures (Section 2.60.090)

Purchases of equipment, supplies, and non-professional services with an estimated value of more than ten thousand dollars (\$10,000.00) and up to one hundred thousand dollars

(\$100,000.00) shall be made following staff's solicitation of at least three written proposals. The existing threshold is \$50,000 or less for such purchases.

Formal Purchasing Procedures (Section 2.60.100)

Purchases of equipment, supplies, and non-professional services with an estimated value of more than one hundred thousand dollars (\$100,000.00) shall be made following the issuance of a publicly noticed request for proposals. Formal contracts must be awarded by the City Council. The existing threshold is more than \$50,000 for such purchases.

Purchase orders required - Exception (Section 2.60.130)

Purchases of supplies and equipment shall be made only by purchase order; provided, however, that any City department that maintains a City-issued credit card may make purchases with such credit card of less than two thousand five hundred dollars (\$2,500.00). The single transaction purchase of supplies and equipment is being changed from \$1,500 to \$2,500 to facilitate more efficiencies and control over credit card use.

Exceptions to Purchasing Procedure (Section 2.60.140)

The updated ordinance clarifies existing exceptions to the standard procurement procedures. The informal and formal bidding procedures may be dispensed with for (1) Sole Source Procurements, (2) Proprietary Procurements, and (3) Emergency Purchases, and (4) Purchases through other Public Agencies. These exceptions are already codified in the existing ordinance; however, the updated ordinance adds language to better explain when the exceptions would apply. Further, with respect to Emergency Purchases, the updated ordinance requires the Purchasing Officer to promptly file with the City Council a report identifying the emergency conditions and the necessity for the purchase, together with an itemized account of all expenditures.

The proposed modifications to the Purchasing System will better align with the operating needs to result in increased efficiencies in workflow and more effective operations for the City.

FISCAL IMPACT

There is no direct, explicit fiscal impact to modifying the purchasing Ordinance. However, it is anticipated that the proposed Ordinance will result in administrative cost savings due to the increased efficiency arising from the increase in threshold amounts, City Manager contract authority, and streamlining of procurement processes.

Attachment: 1. Ordinance 2023-04 - Purchasing Policy

ORDINANCE NO. 2023-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING CHAPTER 2.60 (PURCHASING SYSTEM) OF THE LOS ALAMITOS MUNICIPAL CODE

WHEREAS, the City's procurement regulations, policies and procedures are codified at Chapter 2.60 (Purchasing System) of the Los Alamitos Municipal Code (the "Purchasing Ordinance"); and,

WHEREAS, the Purchasing Ordinance was last amended in 2021; and,

WHEREAS, the Purchasing Ordinance is outdated and hinders the City's ability to quickly and efficiently address the needs of the City; and,

WHEREAS, revisions to the Purchasing Ordinance are needed to adhere with best practices and be consistent with surrounding cities; and,

WHEREAS, the proposed amendment and restatement of the Purchasing Ordinance will increase the monetary purchasing thresholds, improve efficiency and enhance City procurement of necessary supplies, equipment, and services.

**THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES
ORDAIN AS FOLLOWS:**

SECTION 1. The foregoing recitals are true and correct.

SECTION 2. Section 2.60 of the Los Alamitos Municipal Code is hereby amended and restated to read as follows:

Chapter 2.60 PURCHASING SYSTEM

2.60.010 Purchasing system adopted.

2.60.020 Definitions.

2.60.030 Scope of purchasing policies and procedures.

2.60.040 Purchasing Officer.

2.60.050 Purchasing Agents.

2.60.060 Purchasing authority.

- 2.60.070 Encumbrance of funds.
- 2.60.080 Open market purchasing.
- 2.60.090 Informal purchasing procedures.
- 2.60.100 Formal purchasing procedures.
- 2.60.110 Best qualified vendor.
- 2.60.120 Inspection and testing.
- 2.60.130 Purchase orders required – Exception.
- 2.60.140 Exceptions to purchasing procedure.
- 2.60.150 Professional services.

2.60.010 Purchasing system adopted.

In order to establish efficient procedures for the purchase of supplies, equipment, and services, to secure for the City supplies, equipment, and services at the lowest possible cost commensurate with the quality needed, to exercise positive financial control over purchases, to clearly define authority for the purchasing function and to ensure the quality of purchases, a purchasing system is hereby adopted.

2.60.020 Definitions.

For purposes of this chapter, the following definitions shall apply:

A. “Estimated value” the estimated total value as determined by the Purchasing Officer at the beginning of the procurement process for the proposed supplies, equipment, and services. When making this initial threshold determination, the Purchasing Officer shall make reasonable use of all available market data and pricing information to estimate the total cost to the City, inclusive of taxes, licenses, freight charges, installation charges, fees, and other consideration, for the proposed procurement. The Purchasing Officer shall not use the value of any anticipated exchange or trade-in amount to reduce the estimated value of the proposed procurement.

B. “Non-professional services” means a contract for services not constituting professional services or public works projects subject to the City Charter and the California Public Contract Code.

C. “Professional services” means a contract for services, other than services constituting public works projects, performed by specially trained persons or firms who provide services in connection with financial, economic, accounting, engineering,

administrative or other matters involving specialized expertise or unique skills gained by formal studies or experience.

D. "Purchase order" means a written authorization by the issuing party for the recipient to provide labor, materials or services for which the issuing party agrees to pay.

2.60.030 Scope of purchasing policies and procedures.

Except as otherwise provided herein, the procurement regulations, policies, and procedures set forth in this chapter shall apply only to the purchase of supplies, equipment, and services and shall not apply to public works construction projects. Procedures and processes for the procurement of public works construction contracts are subject to the City Charter and the California Public Contract Code.

2.60.040 Purchasing Officer.

There is hereby created the position of Purchasing Officer. The City Manager shall be the Purchasing Officer. The City Manager may delegate any of the powers and duties conferred upon him or her as Purchasing Officer to any other officer or employee of the City in accordance with Section 2.60.050. The Purchasing Officer shall:

A. Purchase or contract for supplies, equipment, and services required by any department in accordance with purchasing procedures prescribed by this chapter, such administrative regulations as the Purchasing Officer shall adopt, and such other rules and regulations as shall be prescribed by the City Council;

B. Negotiate, approve, and execute, as well as recommend approval and execution of contracts for the purchase of supplies, equipment, and services;

C. Act to procure for the City the needed quality in supplies, equipment, and services at the least expense to the City;

D. Discourage uniform bidding and endeavor to obtain full and open competition on all purchases; provided, however, the Purchasing Officer may request bids based on brand name or specific make or model when he or she has made the determination that such specific makes or names are clearly in the best interest of the City. Such determination shall be made in writing and shall state the factors taken into account, including, but not limited to, the following:

1. Prior or existing use by the City of the brand or name,
2. Familiarity of the City's employees with the product,
3. Cost savings expected,
4. Spare parts or accessories on hand,

5. Elimination of the need for training on new equipment,

6. Unique adaptability of the brand or name to the city function which it will perform;

E. Keep informed of current developments in the field of purchasing, prices, market conditions and new products;

F. Prescribe and maintain such forms as are reasonably necessary to the operation of this chapter and any other rules and regulations;

G. Coordinate the inspection of all supplies, equipment, and services purchased to ensure conformance with specifications;

H. Recommend the transfer of surplus or unused supplies and equipment between departments as needed and recommend the disposition of all supplies and equipment which have become unsuitable for City use; and

I. Maintain a bidders' list, vendors' catalog file and records needed for the efficient operation of purchasing functions.

2.60.050 Purchasing Agents.

The Purchasing Officer may delegate responsibility for administering purchasing policies and procedures to one or more department heads. A department head who has been delegated authority by the Purchasing Officer hereunder is referred to herein as a Purchasing Agent. The authorized Purchasing Agents and their contract authority must be approved in writing by the Purchasing Officer and maintained on file with the Director of Finance.

2.60.060 Purchasing authority.

A. City Council. Purchases of supplies, equipment, and services with a contract value of more than one hundred thousand dollars (\$100,000.00) shall be awarded by written contract approved by the City Council pursuant to the procedures prescribed in this chapter.

B. City Manager. The City Manager is authorized to purchase supplies, equipment, and services with a contract value of up to one hundred thousand dollars (\$100,000.00), without prior approval of the City Council, pursuant to the procedures prescribed in this chapter. The City Manager shall promptly notify the Budget Standing Committee in writing of any purchase of more than eighty thousand dollars (\$80,000.00).

2.60.070 Encumbrance of funds.

Except in cases of emergency, the City Manager shall not issue any purchase order

or contract for supplies, equipment, or services unless there exists an unencumbered appropriation in the adopted budget against which such purchases may be charged. The City Manager has the authority to transfer unencumbered funds between and among City departments for the procurement of supplies, equipment, and services as necessary to implement the provisions of his chapter.

2.60.080 Open market purchasing.

Purchases of equipment, supplies, and non-professional services with an estimated value of up to ten thousand dollars (\$10,000.00) may be made by the Purchasing Officer in the open market without observing the procedures set forth in Sections 2.60.090 and 2.60.100.

2.60.090 Informal purchasing procedures.

Purchases of equipment, supplies, and non-professional services with an estimated value of more than ten thousand dollars (\$10,000.00) and up to one hundred thousand dollars (\$100,000.00) shall be made by the informal procedures set forth in this section.

A. Request for Proposals. The requesting department shall solicit informal proposals by telephone or written request to prospective vendors.

B. Number Proposals. Whenever possible, and except as otherwise provided in this chapter, informal purchases shall be based on at least three informal proposals. Where, after a reasonable attempt has been made to solicit proposals no informal proposals are received, the purchase may be made in the open market.

C. Written Proposals. Informal proposals shall be submitted by vendors in writing to the Purchasing Officer, who shall keep a record of all informal proposals. This record, while so kept, shall be open to public inspection.

D. Award of Contract by Purchasing Officer. The purchase order or contract shall be awarded by the Purchasing Officer to the lowest cost proposer consistent with the best qualified vendor selection criteria set forth in Section 2.60.110.

E. Report to Budget Standing Committee. The City Manager shall promptly notify the Budget Standing Committee in writing of any informal purchase of equipment, supplies, or non-professional services made in accordance with this section with a contract value of more than eighty thousand dollars (\$80,000.00).

2.60.100 Formal purchasing procedures.

Purchases of equipment, supplies, and non-professional services with an estimated value of more than one hundred thousand dollars (\$100,000.00) shall be made by the formal procedures set forth in this section.

- A. Request for Proposals. An invitation for bids or request for proposals solicitation document shall be publicly noticed and made available to prospective vendors. The invitation for bids or request for proposals shall describe the requested supplies, equipment, or non-professional services in general terms, how to obtain more detailed information concerning the procurement, and state the time, place, and deadline for submission of proposals.
- B. Published Notice. The invitation for bids or request for proposals shall be publicly noticed in any generally accepted manner, which includes on the City's official website. In addition, such notice may include publication in an adjudicated newspaper of general circulation, printed and published in the City, posting in at least three public places within the City that have been designated by resolution as the places for posting public notices, and/or a public bulletin board in City Hall.
- C. Proposal Opening Procedure. Formal bids and proposals shall be submitted to the Purchasing Officer and shall be identified as formal competitive bids/proposals on the outside of the sealed envelope. The formal bids and proposals shall be opened in public at the time and place stated in the City's solicitation document. A tabulation of all bids/proposals received shall be open for public inspection during regular business hours for a period of not less than thirty (30) calendar days after the proposal opening.
- D. Rejection of Proposals. At its discretion, the City Council may reject any and all bids/proposals presented for any reason or for no reason, and may suspend, delay, or otherwise cancel the procurement, or may order the re-advertisement of the invitation for bids or request for proposals. If all formal bids or proposals are rejected and the City Council resolves by a recorded majority vote of the total membership of the City Council that the procurement can be performed more economically by force account, by informal procedures, or through open market purchases, then it may dispense with further formal competitive public bidding.
- E. Tie Bids. If two or more formal bids or proposals received are the same and are the lowest, the City Council may accept the one it chooses.
- F. No Bids Received. If no bids or proposals are received, the purchase may be let in the open market or by the informal procedures set forth in Section 2.60.090, subject to City Council approval.
- G. Award of Contracts by City Council. Formal contracts shall be awarded by the City Council to the lowest cost proposer, except as otherwise provided herein, consistent with the best qualified vendor selection criteria set forth in Section 2.60.110.
- H. Defects, Irregularities, and Informalities. The City Council may, in its sole discretion, waive any defect, irregularity, or informality in the formal bids or proposals or in the competitive procedures established in this section, and no such defect, irregularity, or informality shall void any contract entered into by the City.

I. Performance Bonds. The Purchasing Officer shall have authority to recommend that a performance bond or other form of security or guarantee be required before entering a contract in such amount as may be reasonably necessary to protect the best interest of the City. If the City Council requires a performance bond or other form of security or guarantee, the form and amount of the bond, security or guarantee shall be described in the invitation for bids or request for proposals, and the performance bond, security or guarantee shall be in a form approved by the City Attorney.

2.60.110 Best qualified vendor.

In determining the best qualified vendor, consideration is to be given to quality and performance of equipment or supplies to be purchased and/or the non-professional services to be provided by the vendor. Criteria for determining the best qualified vendor shall include but not be limited to the following:

- A. The cost of the equipment, supplies or non-professional services;
- B. The ability, capacity, and skill of the vendor to perform the contract and to provide the equipment, supplies, or non-professional services requested;
- C. The ability of the vendor to provide the equipment, supplies, or non-professional services requested promptly or within the time specified, without delay, interference, or service interruption;
- D. The ability of the vendor to demonstrate the attributes of trustworthiness, quality, fitness, capacity, and experience to satisfactorily perform;
- E. The character, integrity, reputation, judgment, references, experience, and efficiency of the vendor;
- F. The quality of vendor's performance history and record on previous purchases or contracts with the City;
- G. The ability of the vendor to provide future maintenance, repair parts, and services for the use of the goods and supplies, equipment, or materials purchased; and
- H. The ability of the vendor to demonstrate its prior, current, and continued compliance during the contract term with all applicable federal, state, and local laws, statutes, ordinances and all lawful orders, rules, and regulations promulgated thereunder.

2.60.120 Inspection and testing.

The Purchasing Officer or requesting department shall inspect supplies and equipment delivered and evaluate contract services performed to determine their

conformance with the specifications set forth in the purchase order or contract. The Purchasing Officer or requesting department shall have the right to waive any defect or informality. The Purchasing Officer or requesting department shall have the authority to require chemical and physical tests of samples submitted with bids and samples of deliveries which are necessary to determine their quality and conformance with specifications.

2.60.130 Purchase orders required – Exception.

Purchases of supplies and equipment shall be made only by purchase order; provided, however, that any City department that maintains a City issued credit card may make purchases with such credit card of less than two thousand five hundred dollars (\$2,500.00).

2.60.140 Exceptions to purchasing procedure.

The procurement policies and procedures set forth in Sections 2.60.090 and 2.60.100 may be dispensed with and are not applicable, irrespective of their estimated value, in the following situations:

A. Sole Source. When supplies, equipment, or non-professional services are of a unique, sole source nature because of their quality, durability, availability, or fitness for a particular use and are available only from one source. A sole source procurement is a procurement where only one source is practicably available for the type of procurement required;

B. Proprietary Procurement. When the equipment, supplies, or non-professional services are proprietary. A proprietary procurement is a procurement where the desired good or service must be restricted to one manufacturer because the good or service is compatible with or is an integral component of existing equipment or products, is necessary to support a specific need of a program, is covered by patent or copyright, must yield absolute continuity of results, or is one with which a user has extensive experience and the use of any other similar good or service would require considerable reorientation and training. Under such circumstances, an equitable evaluation of comparable goods or services should be made showing that rejection of other goods or services is based solely on their failure to meet that need;

C. Emergency Purchases. When emergency conditions require the immediate purchase of equipment, supplies, or non-professional services from a known available source of supply. For purposes of this section, emergency purchases are those procurements that are required to prevent immediate interruption or cessation of necessary City services or to safeguard life, property, or the public health and welfare. In the event of an emergency, the Purchasing Officer may contract for equipment, supplies or non-professional services. The Purchasing Officer shall file promptly with the City Council a report showing such emergency conditions and the necessity for such action, together with an itemized account of all expenditures; and

D. Purchases through other Public Agencies. When the City Council or Purchasing Officer determines that another public agency or government entity, including without limitation the county of Orange, the state of California, and the Federal Government (hereinafter "the acquiring agency") has selected the vendor using competitive bidding procedures substantially the same as or similar to those normally utilized by the City for the acquisition of the desired equipment, supplies or services. If such a determination is made, the City Council or Purchasing Officer, as applicable, may proceed to purchase the equipment, supplies or services at a price equivalent to that offered to the acquiring agency.

2.60.150 Professional services.

A. The procurement policies and procedures set forth in Sections 2.60.090, 2.60.100 shall not apply to contracts for professional services. The Purchasing Officer may award any contract for professional services when the total not to exceed contract amount is one hundred thousand dollars (\$100,000.00) or less. Any contract for professional services having a total contract amount of more than one hundred thousand dollars (\$100,000.00) shall be awarded by the City Council.

B. The City Manager shall promptly notify the Budget Standing Committee in writing of any purchase of professional services with a contract value of more than eighty thousand dollars (\$80,000.00).

C. Notwithstanding any provision in this chapter to the contrary, selection by the City for professional services shall be on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required, and shall not be awarded solely on the basis of cost. The City shall consider price after the City is satisfied that the would-be person, company, corporation, contractor, consultant, or firm has demonstrated the competence and professional qualifications necessary for the satisfactory performance of the services required.

SECTION 3. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 4. The City Clerk shall certify as to the adoption of this Ordinance and shall cause a summary thereof to be published within fifteen (15) days of the adoption and shall post a Certified copy of this Ordinance, including the vote for and against the same, in the Office of the City Clerk, in accordance with Government Code Section 36933.

PASSED, APPROVED, AND ADOPTED this ____th day of _____, 2023.

Tanya Doby, Mayor

ATTEST:

Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Ordinance was duly introduced and placed upon its first reading at a regular meeting of the City Council on the 21st day of August, 2023, and that thereafter, said Ordinance was duly adopted and passed at a regular meeting of the City Council on the ____ day of _____, 2023, by the following roll-call vote, to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Windmera Quintanar, MMC, City Clerk

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 18, 2023

ITEM NUMBER: 13A

To: Mayor Tanya Doby & Members of the City Council

Presented By: Michael Claborn, Chief

Subject: Consideration of a Canine Program

SUMMARY

This item for Council consideration is the implementation of a Canine Program.

RECOMMENDATION

1. Discuss the need and desire for a canine program; and,
2. Provide direction to staff.

BACKGROUND

The Los Alamitos Police Department is a full-service, 24-hour-a-day law enforcement organization. We have a population of just under 12,000 residents and 25 funded, sworn peace officer positions. We provide specialty services to the community in areas such as detectives, a school resource officer, a motor officer, West County SWAT Team officers, and we recently added a detective to the Orange County Auto Theft Task Force (OCATT). It has been over 20 years since the Department provided a K-9 officer to support the community's needs.

DISCUSSION

Police service dogs are an asset for every law enforcement agency utilizing their unique abilities. Since the introduction of service dogs into law enforcement in 1907, police service dogs have repeatedly proven their skill sets to be a force multiplier. Here are just a few ways in which police service dogs have proven their value to a community:

- The ability to search a large area in a fraction of man hours it would take an officer or even a group of officers to complete, even during adverse conditions.
- A police service dog can be sent into a dangerous situation, in lieu of sending an officer, to preserve life.
- The ability to be cross-trained in searching for missing persons, narcotics detection, and article searches.
- A police service dog can be an extremely valuable asset to every community engagement event.
- The ability to search spaces or apprehend suspects that might otherwise lead to police officers being injured, hence, cutting down on workers' compensation time off.
- A police service dog would enhance the capabilities of the West County SWAT Team.

- The implementation of a canine program would portray an image of professionalism and garner respect from the community and every law enforcement agency in Orange County that utilizes a police canine program.
- A canine program would significantly improve the Department's ability to recruit new officers and retain the officers we already have.

When the Los Alamitos Police Department calls for a canine unit from an allied agency, we are prioritized behind each respective city's calls for service. If we had our own canine unit, we would not have to relegate the needs of our citizens, behind those of a surrounding city, to get the level of service they deserve.

The attached canine policy was created using a combination of best practices (Lexipol), the policies of surrounding agencies, and consideration of the unique needs of our local community. This policy has been approved by the Los Alamitos Police Department.

Both surrounding agencies, Seal Beach P.D. and Cypress P.D., currently have canine programs. Seal Beach has one dog used exclusively for apprehensions, while Cypress has one dog used exclusively for apprehensions and one cross-trained for apprehension and article detection.

FISCAL IMPACT

The Canine Program is currently an unfunded program. We will be utilizing an officer already on patrol, therefore, not requiring the need to hire an additional officer. Should the program be approved, we would solicit a vendor to provide food and a vendor to provide veterinarian services for the canine.

The Los Alamitos Community Foundation has designated the Police Canine Program as a primary service it is attempting to implement through charitable donations. Two generous citizens have donated \$15,000 and \$5,000, respectively, to the implementation of the canine program.

Attachment: 1. Canine Policy

Canines

309.1 PURPOSE AND SCOPE

This policy establishes guidelines for the use of canines to augment police services in the community, including but not limited to locating individuals and contraband and apprehending criminal offenders.

309.2 POLICY

It is the policy of the Los Alamitos Police Department that teams of handlers and canines meet and maintain the appropriate proficiency to effectively and reasonably carry out legitimate law enforcement objectives.

309.3 ASSIGNMENT

Canine teams should be assigned to assist and supplement the Operations Division to function primarily in assist or cover assignments. However, they may be assigned by the Watch Commander to other functions, such as routine calls for service, based on the current operational needs.

Canine teams should generally not be assigned to handle routine matters that will take them out of service for extended periods of time. If such assignment is necessary, it should only be made with the approval of the Watch Commander.

309.3.1 DEPLOYMENT SCHEDULE

The canine team shall be scheduled by the Operations Division Commander and Canine Coordinator to meet the goals and objectives of the Department and the Canine Unit. Shift hours shall remain flexible and may be adjusted to ensure proper coverage and response to the special needs of patrol.

309.4 CANINE COORDINATOR

The Canine Coordinator shall be appointed by and directly responsible to the Operations Division Commander or the authorized designee.

The responsibilities of the coordinator include but are not limited to:

- (a) Reviewing all canine use reports to ensure compliance with policy and to identify training issues and other needs of the program.
- (b) Maintaining a liaison with the vendor kennel.
- (c) Maintaining a liaison with command staff and functional supervisors.
- (d) Maintaining a liaison with other agency canine coordinators.
- (e) Maintaining accurate records to document canine activities.
- (f) Recommending and overseeing the procurement of equipment and services for the teams of handlers and canines.

Los Alamitos Police Department

Los Alamitos PD CA Policy Manual

Canines

- (g) Scheduling all canine-related activities.
- (h) Ensuring the canine teams are scheduled for regular training to maximize their capabilities.
- (i) Identify training and compliance issues.

309.5 REQUESTS FOR CANINE TEAMS

Operations Division members are encouraged to request the use of a canine, as needed. Requests for a canine team from department units outside of the Operations Division shall be reviewed by the Watch Commander, Canine Coordinator, or their designee.

A request for an on-duty canine team can be made through the West-Comm Dispatch Center. The opportunity for a safe and successful suspect search operation shall be enhanced with a timely request, response, and deployment of a canine team.

Requests for the response of an off-duty Los Alamitos Police Department canine team or a response from an outside agency canine team shall be routed through the on-duty Watch Commander.

309.5.1 OUTSIDE AGENCY REQUEST

All requests for canine assistance from outside agencies must be approved by the Watch Commander and are subject to the following:

- (a) Canine teams shall not be used for any assignment that is not consistent with this policy.
- (b) The canine handler shall have the authority to decline a request for any specific assignment that he/she deems unsuitable.
- (c) It shall be the responsibility of the canine handler to coordinate operations with agency personnel in order to minimize the risk of unintended injury.
- (d) It shall be the responsibility of the canine handler to complete all necessary reports or as directed.

309.5.2 PARTICIPATION IN PUBLIC EVENTS

All public requests for a canine team shall be reviewed and, if appropriate, approved by the Canine Coordinator prior to making any resource commitment. The Canine Coordinator, or their designee, is responsible for obtaining resources and coordinating involvement in the demonstration to include proper safety protocols. Canine handlers shall not demonstrate any apprehension work unless authorized to do so by the Canine Coordinator or their designee. The request and subsequent authorization shall be made in writing.

309.6 AVAILABILITY

The handler shall be available for call-out under conditions specified by the Canine Coordinator. Whenever possible, an on-duty Los Alamitos Police Department canine team should be deployed when a request for the utilization of a canine is made. If no Los Alamitos Police canine team is on-

Los Alamitos Police Department

Los Alamitos PD CA Policy Manual

Canines

duty, the on-duty Watch Commander may call an off-duty Los Alamitos Police canine or request a canine from another agency.

309.7 APPREHENSION GUIDELINES

A canine may be used to locate and apprehend a suspect if the canine handler reasonably believes that the individual has committed, is committing, or is threatening to commit any serious offense and if any of the following conditions exist:

- (a) There is a reasonable belief the suspect poses an imminent threat of violence or serious harm to the public, any officer, or the handler.
- (b) The suspect is physically resisting or threatening to resist arrest and the use of a canine reasonably appears to be necessary to overcome such resistance.
- (c) The suspect is believed to be concealed in an area where entry by other than the canine would pose a threat to the safety of officers or the public.

It is recognized that situations may arise that do not fall within the provisions set forth in this policy. Such events require consideration of the totality of the circumstances and the use of an objective reasonableness standard applied to the decision to use a canine.

Absent a reasonable belief that a suspect has committed, is committing, or is threatening to commit a serious offense, mere flight from a pursuing officer, without any of the above conditions, shall not serve as the basis for the use of a canine to apprehend a suspect.

The use of a canine to locate and apprehend a suspect wanted for a lesser criminal offense than those identified above requires approval from the Watch Commander. Absent a change in circumstances that present an imminent threat to officers, the canine or the public, a canine's presence may be used solely as a ruse to compel a suspect's surrender.

In all applications, once the suspect has been located and no longer reasonably appears to present a threat or risk of escape, the handler should secure the canine as soon as it becomes reasonably practicable.

If the canine has apprehended the suspect with a secure bite, and the handler believes that the suspect no longer poses a threat, the handler should promptly ensure the canine releases its bite.

309.7.1 PREPARATION FOR DEPLOYMENT

Prior to the use of a canine to search for or apprehend any suspect, the canine handler and/or the supervisor on-scene should carefully consider all pertinent information reasonably available at the time. The information should include but is not limited to:

- (a) The nature and seriousness of the suspected offense.
- (b) Whether violence or weapons were used or are anticipated.
- (c) The degree of resistance or threatened resistance, if any, the suspect has shown.
- (d) The suspect's known or perceived age.

Los Alamitos Police Department

Los Alamitos PD CA Policy Manual

Canines

- (e) The potential for injury to officers or the public caused by the suspect if the canine is not utilized.
- (f) Any potential danger to the public and/or other officers at the scene if the canine is released.
- (g) The potential for the suspect to escape or flee if the canine is not utilized.

As circumstances permit, the canine handler should make every reasonable effort to communicate and coordinate with other involved members to minimize the risk of unintended injury.

It is the canine handler's responsibility to evaluate each situation and determine whether the use of a canine is appropriate and reasonable. The canine handler shall have the authority to decline the use of the canine whenever he/she deems deployment is unsuitable.

A supervisor who is sufficiently apprised of the situation may prohibit deploying the canine.

Unless otherwise directed by a supervisor, assisting members should take direction from the handler in order to minimize interference with the canine.

309.7.2 WARNINGS AND ANNOUNCEMENTS

Unless it would reasonably increase the risk of injury or escape, a clearly audible warning announcing that a canine will be used if the suspect does not surrender should be made prior to releasing a canine. The handler should allow a reasonable time for a suspect to surrender and should quiet the canine momentarily to listen for any verbal response to the warning. If feasible, other members should be in a location opposite the warning to verify that the announcement could be heard. If available, warnings given in other languages should be used as necessary.

If a warning is not to be given, the canine handler, when practicable, should first advise the supervisor of his/her decision before releasing the canine. In the event of an apprehension, the handler shall document in any related report how the warning was given and, if none was given, the reasons why.

Canine-related announcements should, at minimum, include the following:

- (a) Identification as a Los Alamitos Police Department or West County SWAT canine team.
- (b) Demand the suspect surrender, or the canine will be used.
- (c) A warning that if the canine is used, and the canine finds the suspect, it will bite the suspect.
- (d) Advisement that if the suspect surrenders, the canine will not be used.

309.7.3 REPORTING DEPLOYMENTS, BITES, AND INJURIES

Whenever a canine deployment results in a bite or causes injury to an intended suspect, a supervisor should be promptly notified, and the injuries documented in an administrative report. The injured person shall be promptly treated by emergency medical services personnel and, if appropriate, transported to an appropriate medical facility for further treatment. The deployment should also be included in any related incident or arrest report.

Canines

Any unintended bite or injury caused by a canine, whether on- or off-duty, shall be promptly reported to the Watch Commander and the Canine Coordinator. Unintended bites or injuries caused by a canine should be documented in an administrative report, not in the canine officer's report.

If an individual alleges an injury, either visible or not visible, a supervisor shall be notified and both the individual's injured and uninjured areas shall be photographed as soon as practicable after first tending to the immediate needs of the injured party. Photographs shall be retained as evidence in accordance with current department evidence procedures. The photographs shall be retained until the criminal proceeding is completed and the time for any related civil proceeding or appeal, if applicable, has expired.

Canines used by law enforcement agencies are generally exempt from impoundment and reporting requirements. However, the canine shall be made available for examination at any reasonable time if requested by the local health department. The canine handler shall also notify the local health department if the canine exhibits any abnormal behavior after a bite (Health and Safety Code § 121685).

309.8 NON-APPREHENSION GUIDELINES

Because canines have senses far superior to those of humans, they may often be effectively utilized to locate articles of evidence, track/search for non-criminals (e.g. lost children, individuals who may be disoriented or in need of medical attention), or even suspects wanted for minor criminal offenses. In such circumstances, it will be necessary for the handler to evaluate the conditions and ability of the canine to determine the feasibility of such an application.

When the canine is deployed in a search or other non-apprehension operation, the following guidelines apply:

- (a) Absent a change in circumstances that presents an imminent threat to officers, the canine, or the public, such applications should be conducted on-leash or under conditions that minimize the likelihood the canine will bite or otherwise injure the individual, if located.
- (b) Unless otherwise directed by a supervisor, assisting members should take direction from the handler in order to minimize interference with the canine.
- (c) Throughout the deployment, the handler should periodically give verbal assurances that the canine will not bite or hurt the individual and encourage the individual to make him/herself known.
- (d) Once the individual has been located, the handler should place the canine in a down-stay or otherwise secure it as soon as reasonably practicable.

309.8.1 ARTICLE DETECTION

A canine trained to find objects or property related to a person or crime may be used to locate or identify articles. A canine search should be conducted in a manner that minimizes the likelihood of unintended bites or injuries.

Los Alamitos Police Department

Los Alamitos PD CA Policy Manual

Canines

309.8.2 NARCOTICS DETECTION

A canine trained in narcotics detection may be used in accordance with current law and under certain circumstances, including:

- (a) The search of vehicles, buildings, bags, open areas, lockers, and any other articles deemed necessary.
- (b) Assisting in the search for narcotics during a search warrant service.
- (c) Obtaining a search warrant by using the narcotics-detection trained canine in support of probable cause.

A narcotics-detection trained canine will not be used to search a person for narcotics unless the canine is trained to passively indicate the presence of narcotics.

309.8.3 BOMB/EXPLOSIVE DETECTION

Because of the high risk of danger to the public and officers when a bomb or other explosive device is suspected, the use of a canine team trained in explosive detection may be considered. When available, an explosive-detection canine team may be used in accordance with current law and under certain circumstances, including:

- (a) Assisting in the search of a building, structure, area, vehicle, or article where an actual or suspected explosive device has been reported or located.
- (b) Assisting with searches at transportation facilities and vehicles (e.g., buses, airplanes, trains).
- (c) Preventive searches at special events, VIP visits, official buildings, and other restricted areas. Searches of individuals should remain minimally intrusive and shall be strictly limited to the purpose of detecting explosives.
- (d) Assisting in the search of scenes where an explosion has occurred and an explosive device or secondary explosive device is suspected.

At no time will an explosive-detection trained canine be used to render a suspected device safe or clear.

309.9 CANINE RESTRICTIONS

It is important that the handler understand his responsibility any time a police service dog is deployed. The following factors should be considered:

- (a) Los Alamitos Police Department personnel shall not tease or agitate a police service dog nor allow others to do so, except during authorized training sessions.
- (b) No person shall work or train a police service dog without the prior approval of the Canine Coordinator.
- (c) Handlers should normally park their vehicle in such a way as to limit public access to the police service dog.
- (d) Police service dogs should generally not be taken into crowded public places (bars, theaters, restaurants, etc.).

Los Alamitos Police Department

Los Alamitos PD CA Policy Manual

Canines

- (e) When the handler is out of sight or away from the vehicle for an extended period of time, the vehicle should be secured with the doors in the "locked" position.
- (f) All non-emergency, out-of-city travel utilizing the dog and/or patrol vehicle must have prior approval of the Canine Coordinator.
- (g) No person shall give the police service dog any food or water without prior approval from the handler. Police service dogs can get very sick or die if they eat while working.

309.10 HANDLER SELECTION

The minimum qualifications for the assignment of canine handler include:

- (a) An officer who is currently off probation.
- (b) Residing in an adequately fenced single-family residence (minimum 5-foot-high fence with locking gates).
- (c) A garage that can be secured and can accommodate a canine vehicle.
- (d) Living within 30 minutes travel time from the Los Alamitos City limits, unless otherwise authorized by the Chief of Police.
- (e) Agreeing to be assigned to the position for a minimum of three years.

309.11 HANDLER RESPONSIBILITIES

The canine handler shall ultimately be responsible for the health and welfare of the canine and shall ensure that the canine receives proper nutrition, grooming, training, medical care, affection, and living conditions.

The canine handler will be responsible for the following:

- (a) Except as required during appropriate deployment, the handler shall not expose the canine to any foreseeable and unreasonable risk of harm.
- (b) The handler shall maintain all department equipment under his/her control in a clean and serviceable condition.
- (c) Handlers shall permit the Canine Coordinator to conduct spontaneous on-site inspections of affected areas of their homes as well as their canine vehicles to verify that conditions and equipment conform to this policy.
- (d) Any changes in the living status of the handler that may affect the lodging or environment of the canine shall be reported to the Canine Coordinator as soon as possible.
- (e) When off-duty, the canine shall be in a kennel provided by the City at the home of the handler. When a canine is kenneled at the handler's home, the gate shall be secured with a lock. When off-duty, the canine may be let out of the kennel while under the direct control of the handler.
- (f) The canine may be permitted to socialize in the home with the handler's family under the direct supervision of the handler.

Los Alamitos Police Department

Los Alamitos PD CA Policy Manual

Canines

- (g) Under no circumstances will the canine be lodged at another location unless approved by the Canine Coordinator or Watch Commander. This approval shall be made in writing.
- (h) When off-duty, the handler shall not involve the canine in any law enforcement activity or official conduct unless approved in advance by the Canine Coordinator or Watch Commander.
- (i) Whenever a canine handler is off-duty for an extended number of days, it may be necessary to temporarily relocate the canine. In those situations, the handler shall give reasonable notice to the Canine Coordinator so that appropriate arrangements can be made.

309.11.1 CANINE IN PUBLIC AREAS

The canine should be kept on a leash when in areas that allow access to the public. Exceptions to this rule would include specific law enforcement operations for which the canine is trained.

- (a) A canine shall not be left unattended in any area to which the public may have access.
- (b) When the canine vehicle is left unattended, all windows and doors shall be secured in such a manner as to prevent unauthorized access to the canine. The handler shall also ensure that the unattended vehicle remains inhabitable for the canine.

309.12 CARE AND MAINTENANCE OF CANINE TEAM VEHICLES

- (a) The canine team shall be assigned a vehicle to be used for the City of Los Alamitos business only.
- (b) The canine vehicle shall be kept at the Los Alamitos Police Department or be garaged so as to be completely out of public view at the home of the canine handler. The structure containing the vehicle shall be secured when the vehicle is unattended.
- (c) It is the responsibility of the canine handler to ensure the care and maintenance of the canine vehicle. Regular service intervals, as scheduled by Fleet Maintenance, will be met. The canine vehicle will be kept clean and in good repair at all times. Any damage caused by a canine to the vehicle shall be reported to the Canine Coordinator.
- (d) Only markings approved by the Department shall be displayed on the canine vehicle.
- (e) The canine team trainer may transport a canine when necessary in a police department vehicle, also utilizing an approved transportation kennel.
- (f) When a canine handler takes a vacation or extended days off, all long guns assigned to the canine vehicle shall be secured at the Los Alamitos Police Department facility or place designated and/or approved by the Canine Coordinator. The police canine vehicle shall be secured in a locked garage or at the Los Alamitos Police Department.
- (g) If the canine vehicle requires service from an outside vendor or will be left for service out of the control or observation of the canine handler, all weapons, computers, and any narcotics training samples contained in the vehicle shall be removed prior to service. All weapons shall be properly secured and stored in the Department armory, and narcotics training samples shall be checked back into the property division for storage.

Canines

309.13 HANDLER COMPENSATION

The canine handler shall be available for call-out under conditions specified by the Canine Coordinator.

The canine handler shall be compensated for time spent in the care, feeding, grooming, and other needs of the canine in accordance with the Fair Labor Standards Act (FLSA), and according to the terms of the collective bargaining agreement (29 USC § 207).

309.14 CANINE INJURY AND MEDICAL CARE

In the event that a canine is injured, or there is an indication that the canine is not in good physical condition, the injury or condition will be reported to the Canine Coordinator or Watch Commander as soon as practicable and appropriately documented.

All medical attention shall be rendered by the designated canine veterinarian, except during an emergency where treatment should be obtained from the nearest available veterinarian. All records of medical treatment shall be maintained in the handler's personnel file.

309.15 TRAINING

Before assignment in the field, each canine team shall be trained and certified to meet current POST guidelines or other recognized and approved certification standards. Cross-trained canine teams or those canine teams trained exclusively for the detection of narcotics and/or explosives also shall be trained and certified by the California Narcotic Canine Association (CNCA) or other recognized and approved certification standards established for their particular skills.

Because canines may be exposed to dangerous substances such as opioids, as resources are available, the Canine Coordinator should also schedule periodic training for the canine handlers about the risks of exposure and treatment for it.

All canine training shall be conducted while on-duty unless otherwise approved by the Canine Coordinator or Watch Commander.

309.15.1 CONTINUED TRAINING

Each canine team shall thereafter be recertified to current POST, CNCA, or other recognized and approved certification standards on an annual basis. Additional training considerations are as follows:

- (a) Canine teams should receive training as defined in the current contract with the Los Alamitos Police Department canine training provider.
- (b) Canine handlers are encouraged to engage in additional training with approval of the Canine Coordinator.
- (c) To ensure that all training is consistent, no handler, trainer, or outside vendor is authorized to train to a standard that is not reviewed and approved by the Department.

Los Alamitos Police Department

Los Alamitos PD CA Policy Manual

Canines

309.15.2 FAILURE TO SUCCESSFULLY COMPLETE TRAINING

Any canine team failing to graduate or obtain certification shall not be deployed in the field for tasks the team is not certified to perform until graduation or certification is achieved. When reasonably practicable, pending successful certification, the canine handler shall be temporarily reassigned to regular patrol duties.

309.15.3 TRAINING RECORDS

All canine training records shall be maintained in the canine handler's training file and the canine's training file.

309.15.4 TRAINING AIDS

Training aids are required to effectively train and maintain the skills of canines. Officers possessing, using or transporting controlled substances or explosives for canine training purposes must comply with federal and state requirements. Alternatively, the Los Alamitos Police Department may work with outside trainers with the applicable licenses or permits.

309.15.5 CONTROLLED SUBSTANCE TRAINING AIDS

Officers acting in the performance of their official duties may possess or transfer controlled substances for the purpose of narcotics-detection canine training in compliance with state and federal laws (Health & Safety Code § 11367.5; 21 USC § 823(f)).

The Chief of Police or the authorized designee may authorize a member to seek a court order to allow controlled substances seized by the Los Alamitos Police Department to be possessed by the member or a narcotics-detection canine trainer who is working under the direction of this department for training purposes, provided the controlled substances are no longer needed as criminal evidence.

As an alternative, the Chief of Police or the authorized designee may request narcotics training aids from the Drug Enforcement Administration (DEA).

These procedures are not required if the canine handler uses commercially available synthetic substances that are not controlled narcotics.

309.15.6 CONTROLLED SUBSTANCE PROCEDURES

Due to the responsibilities and liabilities involved with possessing readily usable amounts of controlled substances and the ever-present danger of the canine's accidental ingestion of these controlled substances, the following procedures shall be strictly followed:

- (a) All controlled substance training samples shall be weighed and tested prior to dispensing to the individual canine handler or trainer.
- (b) The weight and test results shall be recorded and maintained by this department.
- (c) Any person possessing controlled substance training samples pursuant to court order or DEA registration shall maintain custody and control of the controlled substances and shall keep records regarding any loss of, or damage to, those controlled substances.

Los Alamitos Police Department

Los Alamitos PD CA Policy Manual

Canines

- (d) All controlled substance training samples will be inspected, weighed, and tested quarterly. The results of the quarterly testing shall be recorded and maintained by the canine coordinator with a copy forwarded to the dispensing agency.
- (e) All controlled substance training samples will be stored in locked, airtight, and watertight cases at all times, except during training. The locked cases shall be secured in the trunk of the canine handler's assigned patrol vehicle during transport and stored in an appropriate locked container. There are no exceptions to this procedure.
- (f) The Canine Coordinator shall periodically inspect every controlled substance training sample for damage or tampering and take any appropriate action.
- (g) Any unusable controlled substance training samples shall be returned to the Property and Evidence Section or to the dispensing agency.
- (h) All controlled substance training samples shall be returned to the dispensing agency upon the conclusion of the training or upon demand by the dispensing agency.

309.15.7 EXPLOSIVE TRAINING AIDS

Officers may possess, transport, store, or use explosives or destructive devices in compliance with state and federal laws (Penal Code § 18800; 18 USC § 842; 27 CFR 555.41).

Explosive training aids designed specifically for canine teams should be used whenever feasible. Due to the safety concerns in the handling and transportation of explosives, inert or non-hazardous training aids should be employed whenever feasible. The use of explosives or destructive devices for training aids by canine teams is subject to the following:

- (a) All explosive training aids, when not in use, shall be properly stored in a secure facility appropriate for the type of materials.
- (b) An inventory ledger shall be maintained to document the type and quantity of explosive training aids that are stored.
- (c) The Canine Coordinator shall be responsible for verifying the explosive training aids on hand against the inventory ledger once each quarter.
- (d) Only members of the canine team shall have access to the explosive training aids storage facility.
- (e) A primary and secondary custodian will be designated to minimize the possibility of loss of explosive training aids during and after the training. Generally, the handler will be designated as the primary custodian while the trainer or authorized second person on-scene will be designated as the secondary custodian.
- (f) Any lost or damaged explosive training aids shall be promptly reported to the canine coordinator, who will determine if any further action will be necessary. Any loss of explosives will be reported to the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF).