

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

BUDGET STANDING COMMITTEE
AGENDA SPECIAL MEETING

Monday, October 9, 2023 – 4:30 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the Budget Standing Committee at the same meeting.

Any written materials relating to an item on this agenda submitted to the Budget Standing Committee after distribution of the agenda packet are available for public inspection online at www.cityoflosalamitos.org.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Tanya Doby
Council Member Shelley Hasselbrink

3. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Budget Standard Committee. Remarks are to be limited to not more than five minutes per speaker.

4. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Committee Member requests separate action on a specific item.

A. Approval of Minutes

Approve the Budget Standing Committee Special Meeting Minutes of September 11, 2023.

5. DISCUSSION ITEM

A. Review and Discuss Accelerated Warrant Report (Finance)

This report provides information in connection with a proposed acceleration of the Warrant Report.

Recommendation: Approve the proposed accelerated distribution of the Warrant Register.

B. Review and Discuss Additional Staffing Needs (Finance)

Administrative demands have grown with additional projects and increased workload. As such, an additional Department Secretary is needed.

Recommendation: It is recommended that the Budget Standing Committee approve staffing for an additional Department Secretary.

C. Laserfiche for Police Department (Finance)

Consider the addition of Laserfiche for the Police Department.

Recommendation: It is recommended that the Budget Standing Committee approve the purchase of Laserfiche Cloud Professional for the Police Department.

D. Quimby In-Lieu Fees (Development Services)

Discussion of a recommended update to the In-Lieu Fees Pursuant to the Quimby Act.

Recommendation: Discuss and provide Staff direction

E. Community Center Roof Project (Development Services)

The roof of the Community Center building has incurred significant damage from storms in the beginning of 2023. This item recommends actions to begin facilitating the repairs of the roof and damaged infrastructure.

Recommendation:

1. Carryover \$500,000 that Council approved at the March 20, 2023 Council Meeting; and,

2. Authorize the City Manager to execute the contract for the project in a form to be approved by the City Attorney for an additional amount of \$1,290,952 for a total amount not to exceed \$1,790,952.

6. CLOSED SESSION

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Administration)

Title: City Manager

Authority: Government Code Section 54957

B. CONFERENCE WITH LABOR NEGOTIATOR (Administration)

City Negotiator: Chet Simmons, City Manager

Employee Organization: Executive Management, Non-Represented

Authority: Government Code Section 54957.6

7. ITEMS FROM STAFF AND THE COMMITTEE

At this time, Committee Members and Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

8. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.

Craig Koehler, Finance Director

Dated: October 5, 2023