

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

REGULAR MEETING Monday, April 17, 2023

1. CALL TO ORDER

The City Council met in Regular Session at 6:04 p.m., Monday, April 17, 2023, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Doby presiding.

2. ROLL CALL

Present: Council Members: Hasselbrink, Hibard, Murphy
Mayor Pro Tem Nefulda, Mayor Doby

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Wayne Byerly, Police Captain
Michael Claborn, Chief of Police
Craig Covey, Orange County Fire Authority Chief
Michael Daudt, City Attorney
Craig Koehler, Finance Director
Emeline Noda, Recreation and Community Services Director
Ron Noda, Development Services Director
Windmera Quintanar, MMC, City Clerk
Chelsi Wilson, Administrative Services Manager

3. PLEDGE OF ALLEGIANCE

Council Member Hibard led the Pledge of Allegiance.

4. INVOCATION

Council Member Murphy gave the Invocation.

5. PRESENTATIONS

Mayor Doby and the City Council presented the listed Presentations.

- A. Presentation of a Commendation to Nancy Fagan in Celebration of her 102nd Birthday**
- B. Presentation of a Proclamation to Rachel Rodriguez, OneLegacy Ambassador, in Recognition of Donate Life Month**
- C. Presentation of a Proclamation to West-Comm Representatives in Recognition of National Telecommunications Week**

D. Introduction of Los Alamitos Police Captain Luke South and Police Officers Joel Espinoza, Jr. and Oscar Perez

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Doby opened Oral Communications.

Carol Churchill, Protect Our Community Now, spoke regarding the Housing Element, concern regarding the timing for the release of agendas, and support for community meetings regarding the Lampson project.

Nancy Fagan spoke in support of the City Council and the job being done.

Mayor Doby closed Oral Communications.

7. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Murphy spoke regarding attendance at the Planning Commission meeting; Housing Symposium; Stretching and Mimosas in Community Center; upcoming Elevate Women's conference meet up June 23rd; Coffee with Cop; supported the Police Department and Team 236 in the Baker to Vegas Race; Ride Along with Officer Arnold; Chamber of Commerce Team Building Event; State of Eviction; Spring Carnival; League of California Cities Leadership Summit; and, participation in Biggest Loser Challenge.

Council Member Murphy spoke regarding City Attorney services with Woodruff, Spradlin, and Smart and concern for a potential conflict of interests regarding the Lampson Project and former employee Les Johnson. Per Resolution No. 2019-10, City Council Agenda Policy, Council Member Murphy requested the City Council discuss the scope of services provided by Mr. Daudt to Mr. Les Johnson and or/any developers, builders or agents who proposed projects with the City of Los Alamitos during Mr. Johnson's employment with the City of Los Alamitos as a Development Services Director and Interim City Manager from September 2018 to January 2020. Council Member Hibard agreed.

Council Member Hibard spoke regarding attendance at the Coffee with a Cop; supported the Police Department and Team 236 in the Baker to Vegas Race; League of California Cities Leadership Summit; and, participation in Biggest

Loser Challenge.

Council Member Hasselbrink spoke regarding attendance at the Stretching and Mimosas in Community Center; Budget Standing Committee Special Meeting; and the Los Alamitos Community Foundation Board meeting.

Mayor Pro Tem Nefulda spoke regarding attendance at the Spring Carnival and the Orange County Sanitation District Board meeting.

Mayor Doby spoke regarding attendance at the Orange County Council of Governments (OCCOG); Housing Symposium; meeting with Assembly Member Tri Ta regarding available funding; preliminary meeting with Orange County Transportation Authority regarding senior transportation access; Habitat for Humanity Award Lunch; Chamber Lunch at Epson; Spring Carnival; Los Al Sunset Saturdays; and, League of California Cities Leadership Summit. She requested training for Council and Staff regarding workplace investigations and recognized staff for their outstanding performance.

8. ITEMS FROM THE CITY MANAGER

City Manager Simmons asked for and received an overview of upcoming events from Recreation and Community Services Director Noda. He thanked Orange County Fire Authority for lending the City the mobile command post as the Police Department was being renovated.

9. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period March 1, 2023 to March 31, 2023.

Motion/Second: Hasselbrink/Hibard

Unanimously Carried: The City Council ratified the Warrants for the period March 1, 2023 to March 31, 2023 in the amount of \$1,612,116.13.

ROLL CALL

Mayor Doby	Aye
Mayor Pro Tem Nefulda	Aye
Council Member Hasselbrink	Aye
Council Member Hibard	Aye
Council Member Murphy	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Motion/Second: Hasselbrink/Nefulda

Unanimously Carried: The City Council approved the following Consent Calendar items:

- A. Approval of Minutes (Administration)**
Approved the City Council Minutes for the Regular meeting of March 20, 2023.
- B. Approval of the Request for Proposals (RFP) 2023-02 and Authorization to Bid for Janitorial Services for City Facilities (Development Services)**
This item facilitates the solicitation of bids for contractual services to secure janitorial services for City facilities.

The City Council:

1. Approved the Request for Proposals (RFP) 2023-02 Janitorial Services for City Facilities; and,
 2. Authorized Staff to advertise and solicit bid proposals.
- C. Amendment No. 9 with Clear Channel Outdoor, LLC for Bus Shelter License and Maintenance Agreement (Development Services)**
This item seeks approval of Amendment No. 9 with Clear Channel Outdoor, LLC to continue providing Bus Shelter License and Maintenance Services until December 31, 2023. The current Professional Services Agreement (PSA) expires on June 30, 2023.

The City Council authorized the Mayor to execute Amendment No. 9 of the Professional Services Agreement with Clear Channel Outdoor, LLC, with no fiscal impact and a term expiring December 31, 2023.

7. DISCUSSION ITEM

- A. Community Outreach and Townhall Meetings (Administration)**
At the March 20, 2023 Council meeting, Council Members Hibard and Murphy requested an item to discuss additional townhall meetings. This Item seeks direction for the Mayor and City Council related to the City's Community Outreach & Townhall meetings.

City Manager Simmons summarized the Staff Report. Council Member Hibard provided a PowerPoint presentation.

Mayor Doby opened the item for public comment.

Dan Brandt stated a referendum would be circulated and encouraged Staff to hold a forum to educate the public.

Carol Churchill believed this approach would lead to the community having more confidence in the actions of City staff.

Mayor Doby closed the item for public comment.

City Council and Staff discussed the following:

- Concern community events were not a proper forum for discussion
- Preference for Staff and the Council to make themselves available to the public during a specific Town Hall meeting
- Staff is available monthly at all the community events for the public to engage with
- Concern for adding more meetings when there is currently a lack of engagement at the current events
- Council is the biggest advocate for their community
- Previous attempts to engage the community were unsuccessful
- Community tends to engage when there is a topic of interest
- Support for scheduling a Town Hall meeting when there is an actual project to discuss
- Los Al TV has expressed an interest in assisting with marketing and filming of town hall meetings
- Community meeting plan would come back to Council at a future date

B. Guidelines for Projects of Significance (Administration)

This Item seeks direction from the Mayor and City Council related to enhancing the City's notification efforts related to projects of significance in the City.

City Manager Simmons summarized the Staff report.

Mayor Doby opened the item for public comment. There being no one present wishing to speak, Mayor Doby closed the item for public comment.

Council Member Hibard received support to include asking neighboring jurisdictions to share information, including projects in the E-Newsletter and social media.

City Manager Simmons stated the policy would be outlined in an Administrative Regulation.

Motion/Second: Hasselbrink/Hibard

Unanimously Carried: The City Council approved the following notification enhancements for projects of significance that are proposed in the City:

- Increase the written notification radius from 500 feet to 1000 feet
- Project summary, renderings, company name and bio, and project contact information to be housed on the City's website
- Provide signage on the subject property (no smaller than 3 feet x 5 feet) that includes a rendering of the proposed project, company name, project contract information, and QR Code linked to the information page on the City's website
- When a proposed project's 1000-foot radius extends into a neighboring jurisdiction, a certified letter with the information referenced above must be sent to that jurisdiction with a request that such information be posted on the subject city's website and social media platforms
- Project information will be included in the City's E-Newsletter and social media

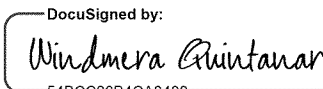
12. ADJOURNMENT

The City Council adjourned at 7:25 p.m.

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Tanya Doby, Mayor

Attest:

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Windmera Quintanar, MMC, City Clerk