

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
REGULAR MEETING

Monday, November 20, 2023 – 5:30 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the City Clerk's office, 3191 Katella Ave., Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (562) 431-3538, ext. 220. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the City Clerk's Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "COUNCIL PUBLIC COMMENT". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting. You may also view the meeting live on local cable channel 3.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Doby
Mayor Pro Tem Nefulda
Council Member Hasselbrink
Council Member Hibard
Council Member Murphy

3. PLEDGE OF ALLEGIANCE

Mayor Doby will lead the Pledge of Allegiance.

4. INVOCATION

Mayor Pro Tem Nefulda will give the Invocation.

5. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR

City Negotiator: Chet Simmons, City Manager
Employee Organization: Los Alamitos Police Officers Association
Authority: Government Code Section 54957.6

B. CONFERENCE WITH LABOR NEGOTIATOR

City Negotiator: Chet Simmons, City Manager
Employee Organization: Teamsters Local 911
Authority: Government Code Section 54957.6

C. CONFERENCE WITH LABOR NEGOTIATOR

City Negotiator: Chet Simmons, City Manager
Employee Organization: Executive Management, Non-Represented
Authority: Government Code Section 54957.6

6. PRESENTATIONS

A. Presentation of a Proclamation to Jamie Tran and Cynthia Sanchez in Recognition of Nurse Practitioner's Month

B. Presentation of a Proclamation to Joseph Luck and Nathan Peak, Co- Owners of Lucky Peak's Barbershop, in Recognition of Small Business Saturday

C. Presentation of a Certificate to Joseph Luck and Nathan Peak, Co-Owners of Lucky Peak's Barbershop, in Recognition of Being Featured in the Mayor's Business Spotlight

7. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

8. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

9. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

10. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from October 1, 2023 to October 31, 2023.

Recommendation: Ratify the Warrants for the period from October 1, 2023, to October 31, 2023, in the amount of \$1,715,347.37.

Roll Call

Mayor Doby

Mayor Pro Tem Nefulda

Council Member Hasselbrink

Council Member Hibard

Council Member Murphy

11. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Approval of Minutes

Approve the City Council Special Meeting Minutes of October 23, 2023.

B. Ordinance No. 2023-04 - Purchasing Policy (Finance)

This report provides information in connection with the City's current purchasing policy as codified in Chapter 2.60 (Purchasing System) of the Los Alamitos Municipal Code, and consideration of modifications. Ordinance No. 2023-04 was introduced, read by title only, further readings waived and set for adoption at the August 21, 2023, Council meeting.

Recommendation: Adopt Ordinance No. 2023-04 entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING CHAPTER 2.60 (PURCHASING SYSTEM) OF THE LOS ALAMITOS MUNICIPAL CODE".

C. Update on City's Credit Rating (Finance)

This report will provide an update regarding the City's Credit Rating.

Recommendation: Receive and file the update on the City's Credit rating.

D. Amendment to City's Authorized Check Signers (Finance)

This report provides the Council with an update of the City's authorized check signers.

Recommendation: Authorize the City Manager to add the City Treasurer as a check signer and to remove the City Clerk.

E. PERS Trust Analysis (Finance)

Since adopting the City's Fiscal Sustainability Plan, the Budget Standing Committee and the Los Alamitos City Council have been exploring different methods of maximizing investment opportunities that result in net savings for the City's residents. Following 18 months of work with the Budget Standing Committee, a funding plan and policy was presented to the Council at the November 14, 2022, meeting, culminating in the adoption of Resolution 2022-33, PERS Unfunded Accrued Liability Pay-Down Funding Policy. This report provides the Council with a follow-up discussion on the PERS Unfunded Actuarial Liability (UAL) and consideration of possible additional funding analysis. The Budget Standing Committee discussed and recommend Council approval at its November 6, 2023, Special meeting.

Recommendation: Authorize the City Treasurer to initiate funding the City's Section 115 Trust with PARS for \$50,000 monthly installments to accelerate paying down the PERS Unfunded Liability.

F. Resolution No. 2023-26 - Minimum Hourly Wage Increase Effective January 1, 2024 (Finance)

This report addresses the state-wide minimum wage increase that becomes effective January 1, 2024.

Recommendation: Adopt Resolution No. 2023-26, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING THE HOURLY RATE SCHEDULE EFFECTIVE JANUARY 1, 2024 AND REPEALING EXHIBIT B FROM RESOLUTION NO. 2022-31."

G. Investment Policy Update (Finance)

This report provides the Council with an update on the City's Investment Policy and recommends amendments for allowable investments per the State Government Code.

Recommendation: Adopt Resolution No. 2023-25, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE STATEMENT OF INVESTMENT POLICY DATED NOVEMBER 2023."

H. Resolution No. 2023-24 - Adopting the June 30, 2023 Measure M2 Expenditure Report (Finance)

Each agency that receives Measure M2 funds is required by the Orange County Transportation Authority to adopt an annual Expenditure Report to account for the use of Measure M2 funds.

Adopt Resolution No. 2023-24, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA,

CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF LOS ALAMITOS FOR THE FISCAL YEAR ENDING JUNE 30, 2023."

I. Five-Year Contract with Flock Group, LLC (Police)

The Police Department seeks authorization to extend the contract for the Automated License Plate Reader (ALPR) program for an additional five years, expiring December 31, 2028.

Recommendation: Enter into a five-year Master Service Agreement with Flock Group, Inc. to lease twelve Automated License Plate Readers for a contract cost of \$168,000.

J. Annual Military Equipment Report(Police)

Assembly Bill 481 requires City Council approval of an Annual Military Equipment Report.

Recommendation: Approve the Annual Military Equipment Report per Assembly Bill No. 481.

K. Approval of Plans and Specifications and Authorization to Rebid for the Bloomfield Neighborhood Street Rehabilitation Project (CIP No. 22/23-06) (Development Services)

The City of Los Alamitos is being provided \$200,000 in federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) funding through the 2021 Pavement Management Relief Funding (PMRF) Program. This item seeks approval to facilitate the solicitation of bids to begin the Bloomfield Street Rehabilitation Project (22/23-06). The City rejected initial construction bids that were publicly opened for the project on September 07, 2023. Five proposals were received, and the submitted bids surpassed the allocated budget.

Recommendation:

1. Approve the plans and specifications for the Bloomfield Street Rehabilitation Project (22/23-06); and,
2. Authorize Staff to advertise and solicit bid proposals.

L. Award of Plans and Specifications for the Demolition of Los Alamitos Television Production (LATV) Building at 10921 Oak Street Project (CIP No. 22/23-04) (Development Services)

This item recommends awarding a bid to begin the demolition of the Los Alamitos Television (LATV)/Public Works (PW) Building at 10921 Oak Street Project (CIP No. 22/23-04).

Recommendation:

1. Award construction for the LATV/PW Building at 10921 Oak Street Project (CIP No. 22/23-04) in the amount of \$104,671.00 to Unlimited Environmental, Inc.; and,
2. Authorize the Mayor to execute the contract with Unlimited Environmental, Inc. for the LATV/PW Building at 10921 Oak Street Project (CIP No. 22/23-04); and
3. Authorize the City Engineer to add work and execute change orders in an amount not to exceed the contingency reserve of 20% or \$20,935.00.

M. Amendment No. 3 with North Star Land Care for Annual Park and Landscape Maintenance Services (citywide) (Development Services)

This item seeks approval of Amendment No. 3 with North Star for annual citywide park and landscape maintenance services for the amount of \$114,067.92.

Recommendation: Authorize the Mayor to execute Amendment No. 3 to the Professional Services Agreement with North Star Land Care for a one (1) year term for annual park and landscape maintenance services citywide through January 19, 2025, for a total amount of \$114,067.92.

N. Amendment No. 10 with Clear Channel Outdoor, LLC for Bus Shelter License and Maintenance Agreement (Development Services)

This item seeks approval of Amendment No. 10 with Clear Channel Outdoor, LLC to continue providing Bus Shelter License and Maintenance Services until November 20, 2024. The current Professional Services Agreement (PSA) expires on December 31, 2023.

Recommendation: Authorize the Mayor to execute Amendment No. 10 of the Professional Services Agreement with Clear Channel Outdoor, LLC, with no fiscal impact and a term expiring on November 24, 2024.

O. Resolution No. 2023-27 - Federal Transportation Improvement Program (FTIP) (Development Services)

Orange County Transportation Authority (OCTA) has requested the adoption of Resolution 2023-27 to affirm the City's commitment to the projects submitted in the 2025 Federal Transportation Improvement Program (FTIP).

Recommendation: Adopt Resolution No. 2023-27, entitled, "A RESOLUTION OF THE CITY OF LOS ALAMITOS, CALIFORNIA, WHICH CERTIFIES THAT LOS ALAMITOS HAS THE RESOURCES TO FUND THE PROJECTS IN THE FISCAL YEAR 2024/25 – 2029/30 TRANSPORTATION

IMPROVEMENT PROGRAM AND AFFIRMS ITS COMMITMENT TO IMPLEMENT ALL PROJECTS IN THE PROGRAM".

12. PUBLIC HEARING

A. Quimby In-Lieu Fees (Development Services)

Discussion of a proposed update to the Park In-Lieu Fees Pursuant to the Quimby Act Fees as studied through the 2023 City of Los Alamitos' Quimby Land Dedication and In-Lieu Fee Study.

Recommendation:

1. Open the Public Hearing; and
2. Consider the draft ordinance and resolution: and, if appropriate,
3. Introduce for first reading, read by title only, and waive further reading of Ordinance No. 2023-05; and,
4. City Attorney Daudt read the title of Ordinance No. 2023-05 entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING SECTIONS 16.18.040 AND 16.18.080 OF CHAPTER 16.18 (DEDICATION OF LAND FOR PARK FACILITIES AND PAYMENT OF IN- LIEU FEES) OF TITLE 16 (SUBDIVISIONS) OF THE LOS ALAMITOS MUNICIPAL CODE PURSUANT TO THE QUIMBY ACT, CALIFORNIA GOVERNMENT CODE SECTION 66477 (CITY INITIATED)."
5. Adopt Resolution No. 2023-29, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING UPDATED PARKLAND DEDICATION AND IN-LIEU FEES THAT MAY BE REQUIRED IN CONNECTION WITH THE APPROVAL OF NEW RESIDENTIAL SUBDIVISIONS PURSUANT TO THE QUIMBY ACT, CALIFORNIA GOVERNMENT CODE 66477 IN FULFILLMENT OF TITLE 16 (SUBDIVISIONS), CHAPTER 16.18 (DEDICATION OF LAND FOR PARK FACILITIES AND PAYMENT OF IN-LIEU FEES) OF THE LOS ALAMITOS MUNICIPAL CODE."

13. DISCUSSION ITEM

A. Administrative Rules and Regulations Update; Discretionary Designations & Collateral Duty Assignments (Administration)

The Administrative Rules and Regulations (ARs) are an accumulation of policies that were adopted by Council, approved by the City Manager, and/or are administered by the Departments. This report requests

amending and restating Administrative Rule 4.10 City Manager Discretionary Designations and Collateral Duty Assignments.

Recommendation:

1. Amend and Restate Administrative Regulation 4.10 – Deputy City Manager Designation that was adopted by Council action on February 1, 2023; and,
2. Authorize the City Manager to implement and modify as needed, Administrative

B. Resolution No. 2023-28 – Awarding the City Manager a Performance Based Incentive Bonus for Calendar Year 2023 (Administration)

The City Council evaluated the City Manager's performance during closed session on October 23, 2023. Pursuant to the City Manager's Employment Agreement, the City Manager may be entitled to up to a two percent (2%) annual performance based incentive bonus, which may be awarded at the sole discretion of the City Council.

Recommendation:

1. Pursuant to California Government Code section 54953(c)(3), an oral report summarizing the recommendation must be made in open session prior to the City Council taking final action on this item.
2. Adopt Resolution No. 2023-28, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AWARDING THE CITY MANAGER A PERFORMANCE BASED INCENTIVE BONUS FOR CALENDAR YEAR 2023".

14. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

15. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.



Windmera Quintanar, MMC, City Clerk
Dated: November 15, 2023