

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
REGULAR MEETING

Tuesday, January 16, 2024 – 6:00 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the City Clerk's office, 3191 Katella Ave., Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (562) 431-3538, ext. 220. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the City Clerk's Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "COUNCIL PUBLIC COMMENT". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting. You may also view the meeting live on local cable channel 3.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Nefulda
Mayor Pro Tem
Hasselbrink Council
Member Doby Council
Member Hibard Council
Member Murphy

3. PLEDGE OF ALLEGIANCE

Mayor Nefulda will lead the Pledge of Allegiance.

4. INVOCATION

Mayor Pro Tem Hasselbrink will give the Invocation.

5. PRESENTATIONS

- A. Presentation by Belinda Roma, Los Alamitos Police Department, Providing an Update regarding the Volunteer in Policing (VIP) Program**
- B. Oath of Office for Los Alamitos Police Officer Renteria**
- C. Community Introduction for the Canine Program**
- D. Presentation of a Certificate to Bernie Martin and David Soto, Starbucks (Katella and Los Alamitos Blvd.), in Recognition of its Partnership with the Los Alamitos Police Department**
- E. Presentation to Craig Koehler, Finance Director, in Recognition of Earning the Government Finance Officer Associations Award of Excellence**

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

7. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

8. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

9. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from December 1, 2023 to December 31, 2023.

Recommendation: Ratify the Warrants from December 1, 2023, to December 31, 2023, for \$1,324,048.35.

Roll Call

Mayor Nefulda
Mayor Pro Tem Hasselbrink
Council Member Doby
Council Member Hibard
Council Member Murphy

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Approval of Minutes (Administration)

Approve the City Council Special and Regular Meeting Minutes of December 18, 2023.

B. City Council Travel Policy (Administration)

This item updates the Travel Policy specific to City Council and Appointed Officials.

Recommendation: Adopt Revised Administrative Regulation 6.2 - City Council Travel Policy.

C. Personnel Policies and Procedures Manual Update (Administration)

This report seeks approval to update the Personnel Policies and Procedures Manual ("Manual") to comply with current law, clarify and streamline the language, and make the Manual consistent with City practices.

Recommendation: Adopt Resolution No.2024-01, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, REVISING THE CITY'S PERSONNEL POLICIES AND PROCEDURES MANUAL AND REPEALING RESOLUTION NO. 2015-33".

D. 2024 Budget Calendar (Finance)

This report seeks to establish the 2024 budget calendar.

Recommendation: Approve the recommended budget calendar for 2024.

E. Annual Comprehensive Financial Report (ACFR) Fiscal Year 2021-22 (Finance)

For the City Council to receive and file the fiscal year 2021-2022 audit reports.

Recommendation: Receive and file the annual audit reports for fiscal year 2021-2022, including the Annual Comprehensive Financial Report (ACFR), and award of Financial Reporting Achievement issued by the Government Finance Officers Association of the United States (GFOA).

F. Award of Plans and Specifications for the Bloomfield Neighborhood Street Rehabilitation Project (CIP No. 22/23-06) (Development Services)

This item recommends the award of a bid to begin the Bloomfield Neighborhood Street Rehabilitation Project (CIP No. 22/23-06). The City of Los Alamitos proposes to overlay a portion of Bloomfield Street from Katella Avenue to Florista Street. The total project cost is \$330,000.

Recommendation:

1. Award construction for the Bloomfield Neighborhood Street Rehabilitation Project (CIP No. 22/23-06) for \$207,000.00 to Hardy & Harper, Inc.; and,
2. Authorize the Mayor to execute the contract with Hardy & Harper, Inc. for the Bloomfield Neighborhood Street Rehabilitation Project (CIP No. 22/23-06); and,

3. Authorize the City Engineer to add work and execute change orders in an amount not to exceed the contingency reserve of 10% or \$20,700.00.

G. Orange County Transportation Authority (OCTA) Project V: Community-Based Transit/Circulator Application Resolution (Development Services)

This item recommends the adoption of a Resolution authorizing Staff to submit the Fiscal Year 2024/2025 project application with the Orange County Transportation Authority (OCTA).

Recommendation: Adopt Resolution No. 2024-02, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA APPROVING THE CITY'S PARTICIPATION IN THE ORANGE COUNTY TRANSPORTATION AUTHORITY'S (OCTA) COMMUNITY-BASED TRANSIT/CIRCULATORS PROGRAM (PROJECT V UNDER MEASURE M2)".

11. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

12. CLOSED SESSION

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 4370 Barquear Avenue, Los Alamitos, CA 90720

Agency Negotiator: Chet Simmons, City Manager

Negotiating Parties: Joint Forces Training Base and Los Alamitos Youth Baseball

Under Negotiation: Price and terms of payment

13. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.



Windmera Quintanar, MMC, City
Clerk Dated: January 10, 2024