

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
REVISED REGULAR MEETING

Monday, May 20, 2024 – 5:30 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the City Clerk's office, 3191 Katella Ave., Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (562) 431-3538, ext. 220. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the City Clerk's Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "COUNCIL PUBLIC COMMENT". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting. You may also view the meeting live on local cable channel 3.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Nefulda
Mayor Pro Tem Hasselbrink
Council Member Doby
Council Member Hibard
Council Member Murphy

3. CLOSED SESSION

A. Public Employee Evaluation

Title: City Manager
Authority: Government Code Section 54957

B. Conference with Real Property Negotiators

Property: 10911 Oak St., Los Alamitos, CA 90720

Agency Negotiator: Chet Simmons, City Manager

Negotiating Parties: Los Alamitos Unified School District

Under Negotiation: Price and terms of payment

4. PLEDGE OF ALLEGIANCE

Council Member Murphy will lead the Pledge of Allegiance

5. INVOCATION

Mayor Nefulda will give the Invocation.

6. PRESENTATIONS

A. Presentation from Elected Representatives to Los Alamitos Police Department in Recognition of National Police Week

B. Presentation of a Certificate to Lina Lumme, of The Youth Center, in Recognition of Being Featured in the Mayor's Business Spotlight

C. Presentation of a Proclamation to the Public Works Team in Recognition of National Public Work's Week

D. Presentation by Carlos Oregon, Board Member, of Working Wardrobes Regarding Services Available

E. Presentation by Irving Montenegro, Jr., Development Services Manager, regarding MyLosAI App

7. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

8. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

9. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

10. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic fund transfers for the

period from April 1, 2024, to April 30, 2024.

Recommendation:

Ratify the Warrants from April 1, 2024, to April 30, 2024, for \$1,663,099.58.

Roll Call

Mayor Nefulda

Mayor Pro Tem Hasselbrink

Council Member Doby

Council Member Hibard

Council Member Murphy

11. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Approval of Minutes (Administration)

Approve the Regular Meeting Minutes of April 15, 2024, and the Adjourned Regular Meeting Minutes of April 29, 2024.

B. Adopt Ordinance 2024-01 - Noise Standard Exemptions Associated with Construction and Property Maintenance Activities (Development Services)

Consideration of a draft Ordinance concerning noise standard exemptions associated with construction and property maintenance activities.

Recommendation:

Adopt Ordinance No. 2024-01 entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING SECTION 17.20.020 OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING NOISE STANDARD EXEMPTIONS ASSOCIATED WITH CONSTRUCTION AND PROPERTY MAINTENANCE ACTIVITIES (ZOA 23-05) (CITY INITIATED)."

C. Resolutions Pertaining to the November 5, 2024 General Municipal Election (Administration)

The City of Los Alamitos General Municipal Election will be held on Tuesday, November 5, 2024. It is the City's policy to consolidate the local election with the County of Orange. To enable such consolidation, it is necessary to adopt resolutions calling and giving notice of the election, requesting consolidation with the County, and adopting regulations pertaining to materials prepared by any candidate for a municipal election, including costs of candidates' statements.

Recommendation:

1. Adopt Resolution No. 2024-15 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CALLING FOR A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE CITY'S CHARTER"; and,

2. Adopt Resolution No. 2024-16 entitled, "A RESOLUTION OF THE CITY

COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ORANGE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE”; and,

3. Adopt Resolution No. 2024-17 entitled “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE'S STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024.”

D. City Council Meeting Summer Schedule (Administration)

In recognition of the importance of having as many City Council members as possible present at Council meetings and with summer scheduling upon us, Staff thought it prudent to bring an item to the Council to ensure transparency and another layer of noticing the public of the change in Council meeting dates.

Recommendation:

Approve the following dates for City Council Adjourned Regular Meetings at 6:00 p.m.: Monday, June 24, 2024; Monday, July 22, 2024; Monday August 19, 2024 (no change); and, Monday, September 23, 2024.

E. 2024 Conflict of Interest Code Biennial Notice (Administration)

The Political Reform Act requires each city to review its conflict of interest code biennially and notify the City Council as to whether or not the code needs to be amended. The completed biennial notice must be submitted to the City Council no later than October 1, 2024.

Recommendation:

Receive and file the 2024 Conflict of Interest Code Biennial Notice.

F. City Council Travel and Reimbursement Policy (Administration)

This item updates the Travel Policy specific to City Council and Appointed Officials.

Recommendation:

Adopt Revised Administrative Regulation 6.2 - City Council Travel and Reimbursement Policy.

G. Treasurer's Quarterly Investment Report - March 2024 (Finance)

The item for City Council consideration is receipt of the Treasurer's Quarterly Investment Report.

Recommendation:

Receive and file the Treasurer's Quarterly Investment Report – March 2024.

H. Approval of the Request for Proposals (RFP) 2024-05 and Authorization to Bid Animal Control and Sheltering Services (Development Services)

This item recommends actions to facilitate the solicitation of bids for contractual

services to provide animal control and sheltering services.

Recommendation:

1. Approve the Request for Proposals (RFP) 2024-05 Animal Control and Sheltering Services; and,
2. Authorize staff to advertise and solicit bid proposals.

I. Request for Proposals (RFP) for Signing and Striping Improvements on Lexington Drive between Katella Avenue and Farquhar Avenue (CIP 23/24-09) (Development Services)

Striping and pavement marking assist in maintaining safe and up-to-date standards that comply with current Federal and State guidelines. The City received several complaints regarding speeding, lack of parking, and corner visibilities along Lexington Drive between Katella Avenue and Farquhar Avenue. The City's Traffic Engineer evaluated the conditions and developed a plan to respond to residents' concerns.

Recommendation:

1. Approve the Request for Proposal (RFP) for the plans and specifications for the Signing and Striping Improvements on Lexington Drive between Katella Avenue and Farquhar Avenue (CIP 23/24-09); and,
2. Authorize Staff to advertise and solicit proposals.

J. Amended Joint Powers Agreement with Integrated Law and Justice Agency for Orange County (ILJAOC) (Police)

It has been seven years since the Integrated Law and Justice Agency for Orange County (ILJAOC) last reviewed and modified its Joint Powers Agreement. Following a question from the Board regarding the order of voting alternates appointed by the Orange County Chiefs and Sheriff's Association, the ILJAOC's Executive Director, Recording Secretary, and Legal Counsel reviewed the Restated and Amended Joint Powers Agreement (the "Agreement"). The following describes the minor amendments proposed to further clarify the Agreement and ensure the practices of the Board conform with the requirements of the Agreement.

Recommendation:

Authorize the Mayor to execute the Joint Powers Agreement with Integrated Law and Justice Agency for Orange County to facilitate the integration and sharing of criminal justice information/data.

K. Award of Bid for Tree Maintenance Services (RFP 2024-01) (Development Services)

The deadline for responding to RFP 2024-01 was April 23, 2024. Nine proposals were received. Staff recommends awarding the bid to West Coast Arborists, Inc.(WCA) for the City's tree maintenance services.

Recommendation:

1. Award of bid for the tree maintenance services in the amount not to exceed \$105,000 annually for a three-year contract to West Coast Arborists, Inc.; and,
2. Authorize the City Manager to approve two optional three-year extensions subject to the Consumer Price Index (CPI) increase with a cap of 2.5%; and,
3. Authorize the City Manager to execute the contract with West Coast Arborists, Inc. in a form approved by the City Attorney.

L. Notice of Completion (NOC) for the Bloomfield Street Improvement Project (CIP No. 22/23-06) (Development Services)

The City of Los Alamitos hired a roadway contractor for street improvements to grind and overlay for the Bloomfield Street Rehabilitation Project (CIP No. 22/23-06) as part of the City's ongoing pavement management program. Staff recommends that Council accept the work as completed, direct filing of the Notice of Completion, and authorize retention release as prescribed by the Public Contract Code.

Recommendation:

1. Accept as complete the construction by Hardy and Harper, Inc. for the Bloomfield Street Improvement Project (CIP No. 22/23-06); and,
2. Authorize the City Clerk to record the Notice of Completion/Final Report with the County Recorder's Office; and,
3. Authorize Staff to release the 5% retention to the contractor, in the amount of \$10,182.50, thirty-five (35) days after recordation of the Notice of Completion.

M. Amendment No. 1 to the Professional Services Agreement with Hirsch & Associates, Inc. (Development Services)

This item would extend the contract term to an existing agreement for construction management and inspection services for the Sterns Park Improvement Project.

Recommendation:

Authorize the Mayor to execute Amendment No. 1 to the Professional Services Agreement with Hirsch and Associates, Inc. for construction management and inspection services for the Sterns Park Improvement Project, extending the term through December 14, 2024.

12. PUBLIC HEARING

A. Adoption of the Fiscal Year 2024-25 Annual Operating Budget (Finance)

City Charter Sections 1201-1205 govern the development and adoption of the City's Annual Budget. Section 1203 requires a public hearing for public input on the proposed budget. Thereafter, the City Council shall adopt the budget with revisions, if

any; establish estimated revenues, expenditure appropriations, and transfers of funds of the City.

Recommendation:

1. Review, receive, and file the department overviews for Administration (City Manager, City Clerk, Human Resources), Finance, Police, Development Services, and Recreation and Community Services for Fiscal Year 2024-25; and,
2. Conduct a Public Hearing on the Proposed Annual Operating Budget; and,
3. Adopt Resolution No. 2024-18, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2024-25.

B. Master Fee Schedule Update - Fiscal Year 2024-25 (Finance)

In an effort to keep cost recovery in parity with the services rendered, it is recommended that the City Council approve the proposed Master Fee Schedule update, which update includes a 4.0% increase in applicable fees commensurate with increases in the Consumer Price Index (CPI).

Recommendation:

1. Review the Fiscal Year 2024-25 Master Fee Schedule Update, and;
2. Adopt Resolution No. 2024-19, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING THE MASTER FEE SCHEDULE BY ADJUSTING CERTAIN USER FEES BASED ON THE INCREASE IN THE CONSUMER PRICE INDEX (CPI)".

13. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

14. ADJOURNMENT

The City Council will adjourn to Monday, June 24, 2024, at 6:00 p.m.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.

Windmera Quintanar, MMC, City Clerk
Dated:5/17/24