

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

PARKS, RECREATION AND CULTURAL ARTS COMMISSION
AGENDA
REGULAR MEETING

Wednesday, June 5, 2024 – 7:00 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the Parks, Recreation and Cultural Arts Commission at the same meeting.

Agenda-related documents provided to a majority of the Parks, Recreation and Cultural Arts Commission after distribution of the Parks, Recreation and Cultural Arts Commission agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the Recreation and Community Services Department, 10911 Oak St. Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the Recreation and Community Services Department. If you need special assistance to participate in this meeting, please contact the Recreation and Community Services Department at (562) 430-1073, ext. 501. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the Recreation and Community Services Department Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to enoda@cityoflosalamitos.org with the subject line "PR&CA ORAL COMMUNICATIONS". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the Parks, Recreation and Cultural Arts Commission, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation and Community Services Department Office at (562) 430-1073, extension 501, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Commissioner VACANT
Commissioner Joseph
Commissioner Gallagher
Commissioner Singer
Commissioner Wright
Vice Chair Beck
Chair Bandak

3. PLEDGE OF ALLEGIANCE

Chair Bandak will lead the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

At this time, any individual in the audience may address the Parks, Recreation, and Cultural Arts Commission and speak on any item within the subject matter jurisdiction of the Commission. Please state if you wish to speak on an item on the Agenda. **Remarks are to be limited to not more than three minutes.**

5. APPROVAL OF MINUTES

A. Approval of Minutes for the Regular Meeting of April 3, 2024

B. Approval of Minutes for the Regular Meeting of May 1, 2024

6. STAFF REPORTS

A. 2024 3rd of July Fireworks Spectacular

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding the upcoming 37th annual Universal Waste Systems (UWS) Fireworks Spectacular scheduled for Wednesday, July 3, 2024 at the Joint Forces Training Base.

Recommendation:

Commission receive and file.

B. Parks and Recreation Month Preview

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding Park and Recreation Month. Recreation staff have coordinated programs, events, and activities for the entire family to enjoy to help celebrate in the month of July.

Recommendation:

Commission receive and file.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

8. COMMISSIONER REPORTS

At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to

provide staff direction to report back or to place the item on a future Agenda.

9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission will adjourn to Wednesday, August 7, 2024.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting. **Dated this 30th day of May.**

Lauren Pavelec

Lauren Pavelec, Department Secretary

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, April 3, 2024

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:00 p.m., Wednesday, April 3, 2024 in the Council Chambers, 3191 Katella Ave., Chair Bandak presiding.

2. ROLL CALL

Present: Commission Members: Bandak, Gallagher, Singer, Wright

Absent: Commission Members: Joseph, Beck

Present: Staff: Jason Bruton, Recreation Manager
Gilberto Arteaga-Ceja, Recreation Coordinator
Angel Hernandez, Recreation Coordinator
Lauren Pavelec, Department Secretary
Samantha Todini, Recreation Specialist
David Gallardo, Recreation Specialist

3. PLEDGE OF ALLEGIANCE

Chair Bandak led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

Chair Bandak opened Oral Communications. At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Parks, Recreation and Cultural Arts Commission. Remarks are limited to not more than five minutes per speaker. Oral communications were closed.

5. APPROVAL OF MINUTES

6. STAFF REPORTS

A. Employee of the Quarter

This report provided the Parks, Recreation & Cultural Arts Commission with information regarding the Los Alamitos Recreation & Community Services Department Employee of the Quarter.

Department Secretary Lauren Pavelec summarized the staff report.

B. Senior Programs

This report provides the Parks, Recreation, & Cultural Arts Commission with an update on the current offering of senior-related programs.

Recreation Coordinator, Gilberto Arteaga-Ceja summarized the staff report.

C. Serve Los Al

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding the Los Alamitos Recreation & Community Services Department's annual Serve Los Al event and monthly networking committee.

Recreation Coordinator, Angel Hernandez summarized the staff report.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Jason Bruton, Recreation Manager

- Updated registration numbers for the 2024 UWS Race on the Base

Angel Hernandez, Recreation Coordinator

- Recapped Spring Carnival that took place on March 30, 2024. Expressed that despite the weather, the event was great overall.

8. COMMISSIONER REPORTS

Commissioner Wright

Nothing to report

Commissioner Singer

Nothing to report

Commissioner Gallagher

Nothing to report

Commissioner Joseph

N/A

Vice Commissioner Beck

N/A

Chair Bandak

Congratulated staff on the City's social media content.

9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 7:44 p.m.

Attest:

William Bandak, Chair

Emeline Noda
Director of Recreation & Community Services/
Director of Intergovernmental Affairs

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, May 1, 2024

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:00 p.m., Wednesday, May 1, 2024 in the Council Chambers, 3191 Katella Ave., Chair Bandak presiding.

2. ROLL CALL

Present: Commission Members: Bandak, Gallagher, Joseph, Wright, Beck

Absent: Commission Members: Singer

Present: Staff: Emeline Noda, Director of Recreation & Community Services/Director of Intergovernmental Affairs
Jennifer Sisoiev, Recreation Manager
Jason Bruton, Recreation Manager
Tin Villaluna, Recreation Supervisor
Alix Anderson, Recreation Coordinator
Lauren Pavelec, Department Secretary
Jewelina Miranda, Department Secretary

3. PLEDGE OF ALLEGIANCE

Chair Bandak led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

Chair Bandak opened Oral Communications. At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Parks, Recreation and Cultural Arts Commission. Remarks are limited to not more than five minutes per speaker. Oral communications were closed.

5. APPROVAL OF MINUTES

Motioned: Gallagher/Seconded Bandak

Motioned Carried: The Parks, Recreation and Cultural Arts Commission approved the minutes for the Regular Meeting of February 7, 2024.

Motioned: Beck/Seconded Bandak

Motioned Carried: The Parks, Recreation and Cultural Arts Commission approved the minutes for the Regular Meeting of March 6, 2024.

A. STAFF REPORTS

A. Community Center Construction Update

This report provided the Parks, Recreation, and Cultural Arts Commission with information regarding the Los Alamitos Community Center Construction Update.

Director Emeline Noda summarized the staff report.

B. Summer Programs & Events Preview

This report provides the Parks, Recreation, and Cultural Arts Commission with information on upcoming summer camps, classes, and programs.

Recreation Supervisor Tin Villaluna summarized the staff report.

C. Aquatics Program Update

This report provides the Parks, Recreation, and Cultural Arts Commission with a program update regarding the Los Alamitos Recreation and Community Services Department's Aquatics Program.

Recreation Coordinator Alix Anderson summarized the staff report.

6. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Chet Simmons, City Manager

- Budget Presentation Overview of the proposed General Fund draft budget for FY24-25 and FY25-26

Emeline Noda, Director of Recreation & Community Services/Director of Intergovernmental Affairs

- Recapped Spring Carnival that took place on March 30, 2024. Expressed that despite the weather, the event was incredibly successful and memorable.
- Recapped Race on the Base, took place at the Joint Forces Training Base after 4 years. Congratulated staff on an amazing and successful event.
- Announced Parkelt Series: Party on Pine by Development Services six weeks of concerts followed by the Recreation Department's Summer Concert Series for eight weeks.

Jennifer Sisoiev, Recreation Manager

- Announced that Senior Prom will occur Saturday, May 4, 2024, from 3:00 p.m. to 6:00 p.m. at the American Legion. Tickets are still available and can be purchased at the door.
- Senior Services Master Plan update: GeroFusion has held two focus groups and the Senior Advisory Committee meeting. Meeting with Gero Fusion later to discuss some of the survey concepts, suvery hopefully ready to launch by July.
- Attended The California Counsel of Geriatrics and Gerontology, a group of local universities and programs focusing on gerontology.
- Hiring update: About 20 recreation leaders and seven aquatics staff have been hired, and they are in the onboarding process.

B. COMMISSIONER REPORTS

Commissioner Wright

Nothing to report.

Commissioner Singer

Nothing to report.

Commissioner Gallagher

Nothing to report.

Commissioner Joseph

Nothing to report.

Vice Commissioner Beck

Nothing to report.

Chair Bandak.

Nothing to report

C. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:01 p.m.

Attest:

William Bandak, Chair

Emeline Noda
Director of Recreation & Community Services/
Director of Intergovernmental Affairs

City of Los Alamitos

PARKS, RECREATION AND CULTURAL ARTS

COMMISSION AGENDA REPORT

MEETING DATE: June 5, 2024

ITEM NUMBER: 6A

To: Chair William Bandak & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Jennifer Sisoiev, Recreation Manager

Subject: 2024 3rd of July Fireworks Spectacular

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding the upcoming 37th annual Universal Waste Systems (UWS) Fireworks Spectacular scheduled for Wednesday, July 3, 2024 at the Joint Forces Training Base.

RECOMMENDATION

Commission receive and file.

BACKGROUND

The Recreation and Community Services Department has held an annual Fireworks Spectacular event for 36 years in partnership with the City of Seal Beach and held on the Joint Forces Training Base. This represents the 37th year for this event which celebrates the nation's independence in a safe and fun atmosphere.

DISCUSSION

The event will be held this year on Wednesday, July 3, 2024 from 4:00 to 9:00 p.m. at the Los Alamitos Joint Forces Training Base where approximately 12,000 people are expected to attend. The festival portion of the free event will be located on the East Ramp featuring a main stage with live entertainment provided by the 40th Infantry Division Band and Redneck Rodeo, a Family Zone with games, face painting, military static displays and family activities, food and commercial vendors, and a Beer Garden hosted and run by the MWR on Base.

The gates at Lexington and Orangewood will open to vehicular traffic beginning at 4:00 p.m. with parking directed to the Tarmac by a hired parking control contractor. Traffic control outside the Base will be provided by the Los Alamitos Police Department. No pedestrians or bicycles will be allowed at the gate or in the event area. All entering the Joint Forces Training Base will be required to provide a valid photo identification, with drivers required to provide a valid Driver's License. Random vehicle inspections will also take place to ensure the safety of all participants.

The VIP area has been rebranded to the Stars & Stripes area, with parking and seating available for designated attendees including dignitaries, local elected officials and a limited number of their guests. Stars & Stripes parking pass holders will be instructed to use the Orangewood entrance with their hazards on and their parking pass clearly visible from their rearview mirror, after which parking staff will direct them to the allotted lot on the tarmac. Once inside the event, Stars & Stripes pass holders should check-in at the designated seating area to be allowed access.

Participants are encouraged to bring blankets, chairs, weighted canopies and are allowed outside food and non-alcoholic beverages. All youth under the age of 18 are required supervised at all times by an adult age 18 and older. Portable restrooms, handwashing stations, trash receptacles and light towers will be strategically placed throughout the event to ensure easy access and visibility. The fireworks show will begin at approximately 9:00 p.m. and conclude the event. The event lineup includes:

- 4:00 p.m. Gates open and event begins
- 4:15-7:45 p.m. Main stage performances & Family Zone open
- 7:45 p.m. Dignitary speeches
- 8:00-9:00 p.m. Main stage performances resume
- 9:00 p.m. Firework show begins
- 9:30 p.m. Event concludes

Returning title sponsor Universal Waste Systems (UWS) has generously provided a \$20,000 contribution to the event. Additional sponsors include: Sun Newspapers, Event-News Enterprise, The Shops at Rossmoor, and Sea Air Federal Credit Union.

FISCAL IMPACT

The projected cost of the event will be incorporated into the special events budget in the Recreation and Community Services Department budget. The expenditures of the event are offset by cash and in-kind sponsorships and an in-kind contribution from the City of Seal Beach.

Attachment: None

City of Los Alamitos

PARKS, RECREATION AND CULTURAL ARTS

COMMISSION AGENDA REPORT

MEETING DATE: June 5, 2024

ITEM NUMBER: 6B

To: Chair William Bandak & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Jason Bruton, Recreation Manager

Subject: Parks and Recreation Month Preview

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission with information regarding Park and Recreation Month. Recreation staff have coordinated programs, events, and activities for the entire family to enjoy to help celebrate in the month of July.

RECOMMENDATION

Commission receive and file.

BACKGROUND

In 2009, California Parks and Recreation Society (CPRS) instituted a resolution to make July Park and Recreation Month. This resolution recognizes the importance of access to local parks, recreation, trails, open space, and facilities as a respite for all Californians.

DISCUSSION

The following activities will be taking place in the month of July to engage community members in the celebration:

- Pop-Up Dog Park- July 1 to August 31 at Laurel Park from 7:00 a.m. to 7:00 p.m. The dog park is divided into a small dog section and a large dog section.

- Flower Seed Giveaway – All month long at the Los Alamitos Community Center. Patrons may stop by during business hours to pick up a packet of flower seeds to plant in your garden.

- Free Pick-Up Sports- Free pick-up sports will be available for adults during the month of July on the following days:
 - Basketball: Tuesday 8:30 p.m. to 10:00 p.m.

- Pickleball Tournament – July 13 at Laurel Park and begins at 9:00 a.m. Pre-registration is required. Participants will be able to engage in a fun and friendly competitive environment. Prizes will be given to the overall winners.
- Dog Park Event – July 14 at Laurel Park, from 4:00 p.m. to 6:00 p.m. Participants will be able to participate in a variety of activities featuring furry friends. There will be a pet costume contest, puppuccinos from Starbucks, a demonstration from police dog Elvis, and so much more!
- Sunset Yoga- July 16 and 30 at Laurel Park from 7:15 p.m. to 8:00 p.m. Recreation staff will be offering a sunset yoga class for all ages. Everyone is welcome, from beginners to advanced.
- Mini Family Day with Summer Concert Series—July 18 at Little Cottonwood Park from 5:00 p.m. to 6:30 p.m. This event, which takes place prior to one of the Summer Concerts, offers an opportunity for families to do fun activities together.
- Park Pop Up- July 20 at Orville Lewis Jr. Park from 9:00 a.m. to 11:00 a.m., featuring activities for the whole family.
- Park Fitness Take Over- July 21 at Laurel Park from 7:00 a.m. to 8:30 a.m. Los Alamitos Recreation Staff are planning to bring a fun workout to the community. Patrons must pre-register for the workout. Family-friendly, from beginners to advanced, are welcome.

The Parks, Recreation & Cultural Arts Commission is invited to attend the June 24, 2024, City Council Meeting at 6:00 p.m. at Council Chambers to help present the Parks Make Life Better Proclamation and invite the community to attend July's full month of free community activities.

FISCAL IMPACT

The projected cost of the activities is incorporated into the Recreation and Community Services Department general fund in various associated divisions. In-kind supplies or services have been sought to offset some of the costs associated with the activities.

Attachment: None

