

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

BUDGET STANDING COMMITTEE AGENDA
SPECIAL MEETING

Tuesday, June 11, 2024 – 5:00 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the Budget Standing Committee at the same meeting.

Any written materials relating to an item on this agenda submitted to the Budget Standing Committee after distribution of the agenda packet are available for public inspection online at www.cityoflosalamitos.org.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Pro Tem Shelley Hasselbrink
Council Member Tanya Doby

3. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Budget Standard Committee. Remarks are to be limited to not more than five minutes per speaker.

4. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Committee Member requests separate action on a specific item.

A. Approval of Minutes (Finance)

Approve the minutes of the Budget Standing Committee Special Meeting of May 6, 2024.

Recommendation:

Approve the minutes of the Budget Standing Committee Special Meeting of May 6, 2024.

5. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR (Administration)

City Negotiator: Chet Simmons, City Manager
Employee Organization: Teamsters Local 911
Authority: Government Code Section 54957.6

B. CONFERENCE WITH LABOR NEGOTIATOR (Administration)

City Negotiator: Chet Simmons, City Manager
Employee Organization: Executive Management, Non-Represented
Authority: Government Code Section 54957.6

C. CONFERENCE WITH LABOR NEGOTIATOR (Administration)

City Negotiator: Chet Simmons, City Manager
Employee Organization: Police Officers Association
Employees Authority: Government Code Section 54957.6

6. DISCUSSION ITEM

A. Annual Comprehensive Financial Report for June 30, 2023 (Finance)

For the Budget Standing Committee's consideration is the receipt of the fiscal year 2022-23 audit reports.

Recommendation:

Receive fiscal year 2022-23 audit reports and recommend forwarding for Council approval.

B. City General Fund Reserve (Finance)

City General Fund Reserve Policy

Recommendation:

Review the City's General Fund Reserve policy and consider changes.

C. City Council Chamber Audio and Video Broadcasting (Administration)

This item addresses the audio and visual services for Council meetings in light of the upcoming transition from our old Council Chambers to our new state-of-the-art facilities.

Recommendation:

Authorize staff to request proposals for the provision of audio and visual services during City Council meetings and other events as required.

D. Payroll Automation Procurement (Finance)

This item will discuss the potential outsourcing of the City's payroll process due to the limitations of the current Enterprise Resource Planning (ERP) system.

Recommendation:

Authorize staff to explore potential options for outsourcing the payroll process.

E. Short Term Investment Strategies (Finance)

Discuss Short Term Investment Strategies Used To Maximize Return and Maintain Cash Flow.

Recommendation:

Discuss short term investment strategies used to maximize returns and maintain cash flow and liquidity.

F. Soroptimist Park Renovation Using Proposition 68 Funding (Administration)

This item will discuss Proposition 68 grant funding for the Soroptimist Park Renovation.

Recommendation:

Authorize staff to follow the guidelines to receive Proposition 68 grant funding to renovate the Soroptimist Park Renovation.

G. Delinquent Business License Discussion (Administration)

This item will discuss options to pursue delinquent business license renewals in the City.

Recommendation:

Provide direction to Staff concerning delinquent business licenses.

H. Printing Expenditures (Administration)

This item will discuss printing expenditures.

Recommendation:

There is no recommendation for this item.

7. ITEMS FROM STAFF AND THE COMMITTEE

At this time, Committee Members and Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

8. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.

Craig Koehler, Finance Director

Dated: June 6, 2024