

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, March 6, 2024

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:00 p.m., Wednesday, March 6, 2024 in the Council Chambers, 3191 Katella Ave., Commissioner Beck presiding.

2. ROLL CALL

- Present:** Commission Members: Beck, Joseph, Gallagher, Singer, Wright
- Absent:** Commission Members: Bandak
- Present:** Staff: Emeline Noda, Director of Recreation & Community Services/Director of Intergovernmental Affairs
Jason Bruton, Recreation Manager
Steve Kim, Recreation Supervisor
Megan Shimada, Recreation Supervisor
Tin Villaluna, Supervisor
Cassidy Figueroa, Recreation Coordinator
Lauren Pavelec, Department Secretary
Jewelina Miranda, Department Secretary

3. PLEDGE OF ALLEGIANCE

Commissioner Beck led the Pledge of Allegiance.

4. PR&CA COMMISSION REORGANIZATION

Department Secretary, Lauren Pavelec provided the PR&CA Commission with information to nominate and elect a Chair and Vice Chair for the reorganization of the PR&CA Commission.

Department Secretary, Lauren Pavelec opened nominations for the position of Chair; Commissioner Joseph nominated Commissioner Bandak. There being no further nominations, Department Secretary, Lauren Pavelec closed the nominations.

ROLL CALL VOTE	
Commissioner Beck	Aye
Commissioner Joseph	Aye
Commissioner Gallagher	Aye
Commissioner Singer	Aye
Commissioner Wright	Aye
Commissioner Bandak	N/A

Unanimously carried: The PR&CA Commission appointed Commissioner Bandak to the position of Chair.

Department Secretary, Lauren Pavelec opened nominations for the position of Vice Chair; Commissioner Gallagher nominated Commissioner Beck. There being no further nominations, Department Secretary, Lauren Pavelec closed the nominations.

ROLL CALL VOTE

Commissioner Beck	Aye
Commissioner Joseph	Aye
Commissioner Gallagher	Aye
Commissioner Singer	Aye
Commissioner Wright	Aye
Commissioner Bandak	N/A

Unanimously carried: The PR&CA Commission appointed Commissioner Beck to the position of Vice-Chair.

5. ORAL COMMUNICATIONS

Commissioner Beck opened Oral Communications. At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Parks, Recreation and Cultural Arts Commission. Remarks are limited to not more than five minutes per speaker. Oral communications were closed.

6. APPROVAL OF MINUTES

7. STAFF REPORTS

A. 2024 Summer Concert Series Band Ranking

This report provided the Parks, Recreation & Cultural Arts Commission with information on the 2024 MemorialCare Miller Children's & Women's Hospital Long Beach Summer Concert Series.

Recreation Supervisor, Tin Villaluna summarized the staff report.

B. Spring 2024 Programs and Events

This report provided the Parks, Recreation & Cultural Arts Commission with information regarding the upcoming Spring Programs and Events.

Recreation Supervisor, Megan Shimada summarized the staff report.

C. Preview of Contract Classes

This report provided the Parks, Recreation & Cultural Arts Commission with an inside look at some of the new contract classes within the Recreation and Community Services Department.

Recreation Coordinator, Cassidy Figueroa summarized the staff report.

D. Labourdette Park Project Design

This report provided the Parks, Recreation & Cultural Arts Commission with a report on the different options for the site amenities for the Labourdette Park Project. The commission voted on a design and chose the blue playground design and option A for the park amenities.

Recreation Supervisor, Steve Kim summarized the staff report.

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Emeline Noda, Director of Recreation & Community Services

- Updates on construction
- Announced Good Morning, Los Al, on March 26, 2024, from 9:00 a.m. to 10:30 a.m.

Jason Bruton, Recreation Manager

- Updated registration numbers for the 2024 UWS Race on the Base

Steve Kim, Recreation Supervisor

- Announced Senior Services Master Plan Focus Groups taking place March 12, 2024 at the American Legion and March 25, 2024 at the Clubhouse in Royal Oak Mobile Park.

Cassidy Figueroa, Recreation Coordinator

- Requested judges for the Weekend of Art event taking place on March 16-17, 2024.

9. COMMISSIONER REPORTS

Commissioner Wright

Nothing to report

Commissioner Singer

Nothing to report

Commissioner Gallagher

- Senior Club bingo transition to the American Legion, voiced her appreciation to the staff for being flexible and kind.

Commissioner Joseph

Nothing to report

Commissioner Beck

Nothing to report

Vice Chair Bandak

Absent

10. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 7:50 p.m.

Attest:

DocuSigned by:

Emeline Noda
Emeline Noda

Director of Recreation & Community Services/
Director of Intergovernmental Affairs

DocuSigned by:

William Bandak

William Bandak, Chair