

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
ADJOURNED REGULAR MEETING

Monday, June 24, 2024 – 5:00 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the City Clerk's office, 3191 Katella Ave., Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (562) 431-3538, ext. 220. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the City Clerk's Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "COUNCIL PUBLIC COMMENT". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting. You may also view the meeting live on local cable channel 3.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Nefulda
Mayor Pro Tem Hasselbrink
Council Member Doby
Council Member Hibard
Council Member Murphy

3. CLOSED SESSION

A. Public Employee Evaluation

Title: City Manager

Authority: Government Code Section 54957

B. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to paragraphs (2) and (3) of subdivision (d) of Government Code Section 54956.9: 1 potential case.

4. PLEDGE OF ALLEGIANCE

Mayor Nefulda will lead the Pledge of Allegiance

5. INVOCATION

Council Member Murphy will give the Invocation.

6. PRESENTATIONS

A. Welcome Home Los Alamitos Police Officer Christian Cruz and Presentation of the 2023 Mothers Against Drunk Driving (MADD) Award and the Orange County Auto Theft Advisory Commission (OC ATAC) Officer of the Year for Los Alamitos

B. Presentation of a Proclamation to Captain McGaughy, of Orange County Fire Authority, in Recognition of Drowning Prevention Awareness

C. Presentation of a Proclamation to the Parks, Recreation, & Cultural Arts Commission and Recreation & Community Services Team in Recognition of Park and Recreation Month

D. Presentation of a Certificate to Lily Habel, of Salt Me Halotherapy, in Recognition of Being Featured in the Mayor's Business Spotlight

E. Presentation by Dr. Megan Witbracht, of UCI MIND, Regarding Alzheimer's Disease Awareness

7. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

8. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

9. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

10. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from May 1, 2024, to May 31, 2024.

Recommendation: Ratify the Warrants from May 1, 2024, to May 31, 2024, for \$3,820,976.18.

Roll Call

Mayor Nefulda

Mayor Pro Tem Hasselbrink

Council Member Doby

Council Member Hibard

Council Member Murphy

11. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Approval of Minutes (Administration)

Approve the Regular Meeting Minutes of May 20, 2024, and the Special Meeting Minutes of June 3, 2024.

B. Los Alamitos Museum Association: Proposed Schedule, Yearly Recap, and Budget (Development Services)

This Los Alamitos Museum Association's proposed schedule, yearly recap, and budget for the 2024-2025 Fiscal Year are being provided to the City Council for approval.

Recommendation:

1. Approve the Los Alamitos Museum Association's proposed schedule, activity plan, and budget for Fiscal Year 2024-2025; and,
2. Authorize the City Manager and/or his designee to approve any change to the schedule, activity plan, and budget.

C. Annual Appropriations Limit For Fiscal Year 2024-25 (Finance)

Article XIII B of the California Constitution specifies the amount of allowable revenue the City of Los Alamitos can appropriate from the proceeds of taxes.

Recommendation: Adopt Resolution No. 2024-21, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-25."

- D. Annual Comprehensive Financial Report for June 30, 2023 (Finance)**
For the Council's consideration, receiving the fiscal year 2022-23 audit reports is required.

Recommendation: Receive and file the fiscal year 2022-23 audit reports.

- E. Approval of the Fiscal Year 2024-25 Project List for SB 1 Funds towards the Old Town West Street Improvement Project (Development Services)**

The City of Los Alamitos receives transportation funding from the State in the form of grants or direct allocation of Motor Vehicle Fuel Tax (Gas Tax) through the Highway Users Tax Account (HUTA). The Road Repair and Accountability Act of 2017 (SB 1) provides funding for the maintenance and repair of local streets and roads through a Road Maintenance and Rehabilitation Account (RMRA). To be eligible for funding, the City must submit a proposed project list to the California Transportation Commission along with a resolution documenting the approval of the City's amended Capital Improvement budget to include the project to receive RMRA funding. Staff recommends the use of RMRA funding for road improvements for the Old Town West Street Improvement Project FY 24-25 for an estimated \$310,410.

Recommendation:

1. Determine that the action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because it will not result in a physical change to the environment, directly or indirectly; and,
2. Adopt Resolution No. 2024-22, entitled, "A Resolution OF THE CITY COUNCIL Of The CITY OF LOS ALAMITOS, CALIFORNIA, Approving A List Of Projects FOR FISCAL YEAR 2024-25 Funded BY SB 1: THE ROAD REPAIR And ACCOUNTABILITY ACT OF 2017 TOWARDS THE OLD TOWN WEST STREET IMPROVEMENT PROJECT FY 24-25"

- F. Measure M2 Seven Year Capital Improvement Program 2024-25 (Development Services)**

Annual submittal of Measure M2 eligibility documentation to the Orange County Transportation Authority (OCTA) is required in order to remain eligible to receive Measure M2 sales tax revenue funds. The submittal documentation this year requires City Council approval of an updated Measure M2 Seven Year Capital Improvement Program.

Recommendation: Approve and authorize Staff to submit to the Orange County Transportation Authority the Measure M2 Seven Year Capital Improvement Program for Fiscal Years 2024/25 through 2030/31, to comply with Measure M2 eligibility criteria.

G. Award of Bid for the Signing and Striping Improvements on Los Alamitos Boulevard Between Katella Avenue and Coyote Creek Trail (CIP No. 23/24-06) (Development Services)

This item recommends the award of a bid to begin the installation of the Signage and Striping Improvements on Los Alamitos Boulevard between Katella Avenue and Coyote Creek Trail (CIP No. 23/24-06) for an amount not exceeding \$110,000.

Recommendation:

1. Award construction for the Signing and Striping Improvements on Los Alamitos Boulevard Between Katella Avenue and Coyote Creek Trail (CIP No. 23/24-06) Project to WGJ Enterprises Inc., dba PCI in the amount of \$82,148.25; and,
2. Authorize the Mayor to execute the contract with WGJ Enterprises Inc., dba PCI, for the project; and,
3. Authorize the City Engineer to add work and execute change orders in the amount not to exceed the contingency reserve of 15% or \$12,300.00

H. Award of Bid for Animal Control and Sheltering Services (RFP 2024-05) (Development Services)

This item is for the awarding of the City's Animal Control and Sheltering Services to the City of Long Beach Animal Care Services (LBACS) for a two-year contract in the annual amount of \$166,526.73.

Recommendation:

1. Award of bid for Animal Control and Sheltering Services in the amount not to exceed \$166,526.73 annually for a two-year contract to City of Long Beach Animal Care Services; and,
2. Authorize the City Manager to approve one 2-year contract with one optional 2- year extension for a possible four-year term; and,
3. Authorize the City Manager to execute the contract with City of Long Beach Animal Care Services in a form approved by the City Attorney.

I. Pine StrEATs and Revive Phase II Grant Programs (Development Services)

This item seeks Council consideration for appropriating funds to benefit the second installment of Pine strEATs and Revive Los Alamitos Phase II Grant Program. Pine strEATS will again serve as a supplementary piece of the citywide special event, Celebrate Los Al. The restaurant grant program will provide up to \$5,000 for labor, food costs, and marketing for Los Alamitos-based restaurants to provide samplings of their food to attendees.

The Revive Los Alamitos Phase II Program will provide businesses with funding for facade improvement projects. The grant will also provide eligible home-based businesses with an opportunity to make technological improvements to their online shopping experience, including enhanced marketing tools and online pay options. \$105,000 is requested for the second phase.

Recommendation:

1. Review Pine strEATs Grant Program and Revive Los Alamitos Grant Program Phase II; and,
2. Appropriate \$80,000 for the Pine strEATS Grant program; and,
3. Appropriate \$105,000 for the Revive Los Alamitos Phase II Grant Program.

J. Award of Bid for the Laurel Park Tennis Court Fence Replacement Project (RFP No. 2024-02) (Development Services)

This item recommends awarding a bid to Harris Steel Fence Co., Inc. to begin the Laurel Park Tennis Court Fence Replacement Project (RFP No. 2024-02) in the amount of \$86,412.00.

Recommendation:

1. Award of contract for the Laurel Park Tennis Court Fence Replacement Project (RFP No. 2024-02) in the amount of \$86,412.00 to Harris Steel Fence Co., Inc.; and,
2. Authorize the Mayor to execute the contract with Harris Steel Fence Co., Inc. for the project.

K. Award of Bid for the Laurel Park Tennis Court Resurfacing Project (RFP No. 2024-03) (Development Services)

This item recommends awarding a bid to Trueline Construction & Surfacing, Inc. to begin the Laurel Park Tennis Court Resurfacing Project (RFP No. 2024-03) in the amount of \$188,338.40.

Recommendation:

1. Award of contract for the Laurel Park Tennis Court Resurfacing Project (RFP No. 2024-03) in the amount of \$188,338.40 to Trueline Construction & Surfacing, Inc.; and,
2. Authorize the Mayor to execute the contract with Trueline Construction & Surfacing, Inc. for the project.

L. Tree City USA Proclamation (Development Services)

The City continues its commitment to expanding its urban forest program through education, events, and efforts made to apply for national recognition of Tree City USA honors by completing the final steps of a Proclamation.

Recommendation:

1. Review the proclamation and Mayor to endorse it; and,
2. Authorize Staff to proceed with the completion and submittal of Tree City USA recognition.

M. Orange County Transportation Authority (OCTA) Project V Community-Based Transit/Circulators Program: Los Alamitos Circuit (Recreation)

This item seeks a resolution endorsing and authorizing Staff to file an application for the Los Alamitos Circuit. The application is to the Orange County Transportation Authority for funding under the Project V Community-Based Transit/Circulators Program. The grant funds would be used for an on-demand micro transit operation for the City of Los Alamitos. Recommendation: Adopt Resolution No. 2024-23, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING THE SUBMITTAL OF LOS ALAMITOS CIRCUIT APPLICATION TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING UNDER THE PROJECT V COMMUNITY-BASED TRANSIT/CIRCULATORS PROGRAM"

N. Part-Time Economic Development Assistant (Development Services)

The Economic Development Division is seeking to recruit a Part-Time Economic Development Assistant who will provide direct support in the expansion of economic development-related programs and initiatives.

Recommendation:

1. Adopt Resolution No. 2024-24, entitled "A RESOLUTION OF CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING A JOB DESCRIPTION FOR PART-TIME ECONOMIC DEVELOPMENT ASSISTANT"; and,
2. Approve and authorize staff to proceed with the recruitment for this position.

O. Annual Military Equipment Report (Police)

Assembly Bill 481 requires the Police Department to submit an Annual Military Equipment Report to City Council.

Recommendation: Receive and file the Annual Military Equipment Report per Assembly Bill No. 481.

12. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

13. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.



Eleanor Granflor, Deputy City
Clerk Dated: June 20, 2024