

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
ADJOURNED REGULAR MEETING

Monday, July 22, 2024 – 5:30 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the City Clerk's office, 3191 Katella Ave., Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (562) 431-3538, ext. 220. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the City Clerk's Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "COUNCIL PUBLIC COMMENT". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting. You may also view the meeting live on local cable channel 3.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Nefulda
Mayor Pro Tem Hasselbrink
Council Member Doby
Council Member Hibard
Council Member Murphy

3. CLOSED SESSION

A. Public Employee Evaluation (Administration)

Title: City Manager
Authority: Government Code Section 54957

B. Conference with Labor Negotiator (Administration)

City Negotiator: Chet Simmons, City Manager

Employee Organization: Teamsters Local 911

Authority: Government Code Section 54957.6

4. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Hasselbrink will lead the Pledge of Allegiance.

5. INVOCATION

Council Member Hibard will give the Invocation.

6. PRESENTATIONS

A. Presentation of Awards to the 2023 Annual Police Honorees

B. Oath of Office for Los Alamitos Police Officer Peacock

C. Presentation of Certificates to Los Alamitos Employees of the Quarter: Ariana Enciso, Management Analyst, and Sovandany Wang, Finance Assistant

D. Presentation by Connor Medina, Regional Public Affairs Manager with the League of California Cities - Orange County Division, Providing a Legislative Update

7. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

8. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

9. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

10. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic fund transfers from June 1, 2024, to June 30, 2024.

Recommendation:

Ratify the Warrants from June 1, 2024, to June 30, 2024, for \$2,122.734.55.

Roll Call

Mayor Nefulda
Mayor Pro Tem Hasselbrink
Council Member Doby
Council Member Hibard
Council Member Murphy

11. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Approval of Minutes (Administration)

Approve the City Council Regular minutes of May 20, 2024, and the City Council Adjourned Regular minutes of June 24, 2024.

B. Proposition 68 Grant Funding for Soroptimist Park Renovation (Administration)

This item will discuss Proposition 68 grant funding for the Soroptimist Park Renovation.

Recommendation:

Adopt Resolution No. 2024-25, entitled, "A RESOLUTION OF CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING APPLICATION(S) FOR PER CAPITA GRANT FUNDS".

C. Memorandum of Understanding with California Teamsters Local 911 (Administration)

This Resolution adopts the four year Memorandum of Understanding (MOU) with the California Teamsters Local 911 (Teamsters), effective July 1, 2024 through June 30, 2028.

Recommendation:

Adopt Resolution No. 2024-32, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LOS ALAMITOS AND THE TEAMSTERS LOCAL 911 EFFECTIVE JULY 1, 2024 THROUGH JUNE 30, 2028".

12. DISCUSSION ITEM

A. Personnel Related Changes for Non-Represented, California Teamsters 911, and Part-Time Employees (Administration)

This report outlines and seeks consideration to approve the various personnel changes and new job descriptions for Non-Represented Employees, California Teamsters 911, and Part-Time Employees that have recently been identified.

Recommendation:

1. Adopt Resolution No. 2024-26, entitled, "A RESOLUTION OF THE CITY

COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING JOB DESCRIPTIONS FOR EXECUTIVE ASSISTANT, SENIOR MANAGEMENT ANALYST, HUMAN RESOURCES ANALYST, ADMINISTRATIVE ANALYST, AND ADMINISTRATIVE SERVICES DIRECTOR AND UPDATING THE EXECUTIVE MANAGEMENT AND NON-REPRESENTED EMPLOYEES SALARY SCHEDULE” and,

2. Adopt Resolution No. 2024-27, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LOS ALAMITOS AND THE CALIFORNIA TEAMSTERS LOCAL 911 ADOPTING JOB DESCRIPTIONS AND SALARY SCHEDULE FOR SENIOR PLANNER, SENIOR RECORDS SPECIALIST, AND ECONOMIC DEVELOPMENT COORDINATOR” and,

3. Adopt Resolution No. 2024-28, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING JOB DESCRIPTIONS FOR PART-TIME POLICE RECRUIT AND ADMINISTRATIVE ANALYST AND UPDATING THE CITY OF LOS ALAMITOS HOURLY RATE SCHEDULE”.

B. City Manager Employment Agreement (Administration)

Following the conclusion of negotiations with City Manager Chester C. Simmons, the City Council will consider approval of a new City Manager Employment Agreement.

Recommendation:

1. Receive an oral report summarizing the proposed new City Manager Employment Agreement; and,

2. Adopt Resolution No. 2024-__ approving and authorizing the Mayor to execute a new City Manager Employment Agreement with Chester C. Simmons.

C. Placement of a Modernizing Charter Amendment Measure on the November 5, 2024 General Election Ballot for Voter Consideration (Administration)

This item will discuss the Los Alamitos proposed Charter Amendment to be placed on the November 5, 2024 ballot, for a vote from the public. Amendments to the City's Charter can only be made by a majority vote of the people. As the Charter is 64 years old and has not had a revision since 1998, there are several aspects that are no longer in line with the best practices, efficiency, and economics.

Recommendation:

1. Declare the attached Resolutions are not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment), and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in a physical change to the environment, directly or indirectly; and,

2. Adopt Resolution No. 2024-29, entitled, “A RESOLUTION OF THE CITY

COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 5, 2024, FOR THE SUBMISSION OF A PROPOSED CHARTER AMENDMENT"; and,

3. Adopt Resolution No. 2024-30 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENTS REGARDING A CITY MEASURE AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS"; and,

4. Adopt Resolution No. 2024-31, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS FOR CITY MEASURES SUBMITTED AT MUNICIPAL ELECTIONS".

D. Consideration of the Process for City Council Submission of a Ballot Argument in Favor of a Charter Amendment Modernizing the City of Los Alamitos City Charter (Administration)

The City is considering placing a Charter Amendment on the ballot at the November 5, 2024 election. If the measure is placed on the ballot, the arguments for and against the measure must be submitted to the City Clerk by August 6, 2024. Accordingly, the City Council must decide whether some or all of the Council Members would like to submit an argument in favor of the ballot measure and, if so, draft and approve the text of a ballot argument. Due to the constraints of the Brown Act, the development or approval of a ballot argument by more than two Council Members must occur at a noticed public meeting. Accordingly, advance consideration of the process for developing and approving arguments will help avoid a last-minute crisis or missed opportunity.

Recommendation:

1. Consider whether to submit a ballot argument signed by all five Council Members, or by two or less Council Members in favor of the proposed Charter Amendment; or,
2. Provide direction to Staff concerning whether to schedule a future agenda item regarding the development and/or approval of the ballot measure argument.

13. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

14. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.



Windmera Quintanar, MMC, City Clerk
Dated: July 18, 2024

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: July 22, 2024

ITEM NUMBER: 10A

To: Mayor Jordan B. Nefulda & Members of the City Council

Presented By: Craig Koehler, Director of Finance

Subject: Warrants

SUMMARY

The attached Warrant Register contains checks and electronic fund transfers from June 1, 2024, to June 30, 2024.

RECOMMENDATION

Ratify the Warrants from June 1, 2024, to June 30, 2024, for \$2,122.734.55.

BACKGROUND

The expenditures noted within this Warrant Register conform to the budget approved by the City Council.

DISCUSSION

The Director of Finance certifies the accuracy of the attached register and the availability of monies for payment thereof.

FISCAL IMPACT

The total of \$2,122,734.55 represents checks and electronic fund transfers from June 1, 2024, to June 30, 2024.

Attachment: 1. Council Report 07.22.2024

CITY OF LOS ALAMITOS
A/P Warrants
July 22, 2024

To Ratify

Pages:

1-14	\$	378,269.69	Warrants	06/12/2024
15-20	\$	715,908.50	Warrants	06/26/2024
21	\$	11,702.00	Medical Retirees	05/01/2024
22	\$	253,242.69	Payroll	06/07/2024
23	\$	234,059.57	Benefits & Withholdings	06/07/2024
24	\$	339,356.14	Payroll	06/21/2024
25	\$	190,195.96	Benefits & Withholdings	06/21/2024
Grand Total	\$	<u>2,122,734.55</u>		

The attached Warrant Register containing checks and electronic funds transfers for the period from June 1, 2024 to June 30, 2024, is being presented for ratification by the City Council. The expenditures noted within this Warrant Register conform to the budget approved by the City Council. The Director of Finance certifies to the accuracy of the attached register and to the availability of monies for payment thereof.

Statement:

I hereby certify that the claims or demands covered by the forgoing listed warrants have been audited as to accuracy and availability of funds for payment thereof.

Certified by Craig Koehler, Finance Director

Craig Koehler
this 3rd day of July, 2024

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
316 ENGINEERING & CONSTRUCTION INC	SINK HOLE INSPECTION	GENERAL FUND	STREET MAINTENANCE	2,100.00
	LATV ELECTRICAL RELOCATION	GENERAL FUND	BUILDING MAINTENANCE	<u>4,521.15</u>
			TOTAL:	6,621.15
ADMINSURE	WORKERS COMP CLAIM 04/24	SELF INSURANCE TRU	INSURANCE	<u>411.94</u>
			TOTAL:	411.94
AGILE OCCUPATIONAL MEDICINE PC	PRE-EMPLOYMENT PHYSICAL (1)	GENERAL FUND	NON-DEPARTMENTAL	70.00
	PRE-EMPLOYMENT PHYISCAL (9)	GENERAL FUND	NON-DEPARTMENTAL	610.00
	PRE-EMPLOYMENT PHYSICAL (1)	GENERAL FUND	NON-DEPARTMENTAL	<u>50.00</u>
			TOTAL:	730.00
ALEX MACIAS BAG TRAINING LLC	BASIC DOG TRAINING	GENERAL FUND	SPECIAL CLASSES	<u>403.00</u>
			TOTAL:	403.00
ALL CITY MANAGEMENT SERVICES	CROSSING GUARDS 04/28-05/11	GENERAL FUND	TRAFFIC	<u>7,371.00</u>
			TOTAL:	7,371.00
ALWAYS ADVANCING, LLC	ROTB MEDALS (980)	GENERAL FUND	NON-DEPARTMENTAL	<u>5,734.30</u>
			TOTAL:	5,734.30
ANDERSON ELECTRICAL & LIGHTING SERVICE	FIELD LIGHTS REPLACEMENT	GENERAL FUND	NON-DEPARTMENTAL	<u>7,265.00</u>
			TOTAL:	7,265.00
ANIMAL PEST MANAGEMENT SERVICES	GOPHER CTRL AT PARKS 04/24	GENERAL FUND	BUILDING MAINTENANCE	<u>490.00</u>
			TOTAL:	490.00
ANTHONY GALE (CIRCA '77 BAND)	SUMMER CONCERT BAND 07/25	GENERAL FUND	SPECIAL EVENTS	<u>1,400.00</u>
			TOTAL:	1,400.00
BARBARA BANNERMAN	YOGA TUESDAY	GENERAL FUND	SPECIAL CLASSES	286.00
	YOGA SATURDAY	GENERAL FUND	SPECIAL CLASSES	<u>240.50</u>
			TOTAL:	526.50
BASE HILL INC	JANITORIAL SVCS 05/24	GENERAL FUND	BUILDING MAINTENANCE	<u>5,809.99</u>
			TOTAL:	5,809.99
BUENA PARK PLAQUE & TROPHY	2023 EMPLOYEE AWARDS	GENERAL FUND	POLICE ADMINISTRATION	<u>833.99</u>
			TOTAL:	833.99
CALIRICA LLC	CONSULTING SVCS 05/24	GENERAL FUND	ADMINISTRATION	<u>2,000.00</u>
			TOTAL:	2,000.00
CARAVAN MANUFACTURING CO, INC	REVIVE GRANT PROGRAM	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>3,250.00</u>
			TOTAL:	3,250.00
CHARLES ABBOTT ASSOCIATES, INC.	NPDES INSPECTIONS 04/24	GENERAL FUND	NPDES	<u>6,180.00</u>
			TOTAL:	6,180.00
CHERYL J. SCHNITZER	LINE DANCE	GENERAL FUND	SPECIAL CLASSES	<u>800.15</u>
			TOTAL:	800.15
CINDI S MASSENGALE	SUMMER CONCERT 06/13	GENERAL FUND	SPECIAL EVENTS	<u>125.00</u>
			TOTAL:	125.00
CINTAS CORPORATION NO. 2	FIRST AID REFILL 05/24	GENERAL FUND	BUILDING MAINTENANCE	1,976.92

WARRANTS 06/12/2024

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	1,976.92
CLINICAL COUNSELING WITH TSELANE	HEALING HEARTS SOUND BATH	GENERAL FUND	SPECIAL CLASSES	13.65
	HEALING HEARTS SOUND BATH	GENERAL FUND	SPECIAL CLASSES	27.30
	HEALING HEARTS SOUND BATH	GENERAL FUND	SPECIAL CLASSES	54.60
			TOTAL:	95.55
COSTAR REALTY INFORMATION, INC.	REAL ESTATE DATA 05/24	GENERAL FUND	ADMINISTRATION	830.78
			TOTAL:	830.78
COUNTY OF ORANGE TREASURER-TAX	TECH DIVISION MONTHLY 03/24	GENERAL FUND	POLICE ADMINISTRATION	730.86
	OCATS CIRCUIT & SUPPORT 05/24	GENERAL FUND	COMMUNICATIONS TECHNOL	1,273.33
	OC FINGERPRINT AFIS 05/24	GENERAL FUND	COMMUNICATIONS TECHNOL	431.00
			TOTAL:	2,435.19
CROSSTOWN ELECTRICAL & DATA, INC.	PREVENTATIVE MAINT 05/24	GENERAL FUND	STREET MAINTENANCE	550.00
	KATELLA/LOS AL 03/24	GENERAL FUND	STREET MAINTENANCE	678.50
			TOTAL:	1,228.50
DANIELS TIRE SERVICE	PD 48-S2 TIRE REPLACEMENT	GARAGE FUND	GARAGE	869.00
	PD 48-4 TIRE REPLACEMENT	GARAGE FUND	GARAGE	473.31
			TOTAL:	1,342.31
DARSHINI AITHAL	WATERCOLOR PAINTING	GENERAL FUND	SPECIAL CLASSES	362.70
			TOTAL:	362.70
DIANA C. PEREZ	LEARN AND GROW PLAYGROUP	GENERAL FUND	SPECIAL CLASSES	477.75
	SHAPING IT UP W/ ABC'S & 1	GENERAL FUND	SPECIAL CLASSES	715.00
			TOTAL:	1,192.75
ECOFERT, INC.	FERTIGATION SVCS 04/24	GENERAL FUND	PARK MAINTENANCE	630.00
			TOTAL:	630.00
EVENT NEWS ENTERPRISE	BUDGET ADOPTION 05/20/24	GENERAL FUND	ADMINISTRATION	160.00
	ADOPT ORD 2024-01	GENERAL FUND	ADMINISTRATION	300.00
	FLYER FOR ARBOR DAY	GENERAL FUND	COMMUNITY DEVEL ADMIN	354.38
	CLEAN UP FLYER	GENERAL FUND	COMMUNITY DEVEL ADMIN	420.19
	NOTICE OF AVAILABILITY	GENERAL FUND	PLANNING	843.48
	ANIMAL CTRL SVCS RFP	GENERAL FUND	NEIGHBORHOOD PRESERVAT	180.00
	PARKLET SERIES AD	GENERAL FUND	ECONOMIC DEVELOPMENT	718.88
	PARKLET SERIES AD	GENERAL FUND	ECONOMIC DEVELOPMENT	956.81
			TOTAL:	3,933.74
EWLES MATERIALS	CONCRETE DUMP 05/08/24	GENERAL FUND	STREET MAINTENANCE	150.00
			TOTAL:	150.00
GALLS LLC	BPV:SANCHEZ	GENERAL FUND	PATROL	867.62
	POLICE AIDE UNIFORMS:MCLEO	GENERAL FUND	RECORDS	63.50
	POLICE AIDE UNIFORMS:MCLEO	GENERAL FUND	RECORDS	85.33
	POLICE AIDE UNIFORMS:HOOPA	GENERAL FUND	RECORDS	93.49
	UNIFORMS:ROMAN	GENERAL FUND	RECORDS	144.37
	UNIFORMS:ROMAN	GENERAL FUND	RECORDS	310.49
			TOTAL:	1,564.80
GANAHL LUMBER COMPANY	HOLE COVER CERRITOS 01/25/24	GENERAL FUND	STREET MAINTENANCE	6.55
	SCREEN REPAIR CATCH BASIN	GENERAL FUND	STREET MAINTENANCE	51.51

WARRANTS 06/12/2024

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	PW SUPPLIES 05/06/24	GENERAL FUND	STREET MAINTENANCE	560.41
	PW PPE SUPPLIES 05/07/24	GENERAL FUND	STREET MAINTENANCE	212.31
	PW PPE SUPPLIES 05/08/24	GENERAL FUND	STREET MAINTENANCE	103.72
	PW PADLOCK 05/09/24	GENERAL FUND	STREET MAINTENANCE	8.18
	PW SUPPLIES 05/14/24	GENERAL FUND	STREET MAINTENANCE	28.89
	PW PPE SUPPLIES 05/23/24	GENERAL FUND	STREET MAINTENANCE	183.87
	PD DOORSTOP	GENERAL FUND	BUILDING MAINTENANCE	11.24
	PD SUPPLIES 05/06/24	GENERAL FUND	BUILDING MAINTENANCE	458.42
	INSECT REMOVAL SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	25.97
	PD SUPPLIES 05/13/24	GENERAL FUND	BUILDING MAINTENANCE	22.02
	PD SUPPLIES 05/20/24	GENERAL FUND	BUILDING MAINTENANCE	33.85
			TOTAL:	1,706.94
GARAGE PILATES	PILATES ON THE REFORMER	GENERAL FUND	SPECIAL CLASSES	650.00
			TOTAL:	650.00
GEORGE HILLS COMPANY, INC.	SERVICE FLAT FEE 06/24	GENERAL FUND	ADMINISTRATION	1,291.67
			TOTAL:	1,291.67
HI-WAY SAFETY, INC.	TRAFFIC CTRL SIGNS	GENERAL FUND	STREET MAINTENANCE	3,559.26
	STREET TRAFFIC SAFETY SIGN	GENERAL FUND	STREET MAINTENANCE	3,762.52
	BRACE SUPPORT SAFETY SIGNS	GENERAL FUND	STREET MAINTENANCE	156.63
	TRAFFIC SAFETY SIGNS	GENERAL FUND	STREET MAINTENANCE	1,194.76
			TOTAL:	8,673.17
HEMOCOURT EDGE BASKETBALL LLC	HCE BALL HANDLE & SHOOTING	GENERAL FUND	SPORTS	660.00
	HCE BASKETBALL SHOOTING ST	GENERAL FUND	SPORTS	84.00
	HCE LOS ALAMITOS	GENERAL FUND	SPORTS	105.60
	HCE TRIPLE BUNDLE	GENERAL FUND	SPORTS	349.60
	HCE TOTAL ATTACK SERIES	GENERAL FUND	SPORTS	248.00
	HCE TRAVEL BALL	GENERAL FUND	SPORTS	652.00
			TOTAL:	2,099.20
IEEE	WAREHOUSE RENT 06/24	GENERAL FUND	NON-DEPARTMENTAL	12,000.00
			TOTAL:	12,000.00
JHM SUPPLY INC	IRRIGATION REPAIR KATELLA/	GENERAL FUND	PARK MAINTENANCE	291.10
	BACKFLOW REPAIR PARTS	GENERAL FUND	BUILDING MAINTENANCE	41.07
			TOTAL:	332.17
JOINT FORCES TRAINING BASE	LUNCHEON 05/29/24	GENERAL FUND	ADMINISTRATION	821.28
			TOTAL:	821.28
K&S AIR CONDITIONING, INC.	A/C UNIT PRESCHOOL	GENERAL FUND	BUILDING MAINTENANCE	368.54
	A/C UNIT DETECTIVE OFFICE	GENERAL FUND	BUILDING MAINTENANCE	644.27
	PD A/C REPAIR	GENERAL FUND	BUILDING MAINTENANCE	832.78
			TOTAL:	1,845.59
KIDZ TALENT ACADEMY	GYMNASTICS	GENERAL FUND	SPECIAL CLASSES	544.05
			TOTAL:	544.05
KONICA MINOLTA PREMIER FINANCE	COPIER LEASE 06/20-07/19/24	GENERAL FUND	FINANCE	1,048.46
			TOTAL:	1,048.46
LA HERRADURA MOBIL DETAIL	PD CAR WASHES 05/20/24	GARAGE FUND	GARAGE	660.00
	PD CAR WASHES 05/28/24	GARAGE FUND	GARAGE	135.00

WARRANTS 06/12/2024

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	PW CAR WASHES 05/28/24	GARAGE FUND	GARAGE	135.00
	REC CAR WASHES 05/28/24	GARAGE FUND	GARAGE	90.00
	PD CAR WASHES 06/03/24	GARAGE FUND	GARAGE	<u>690.00</u>
			TOTAL:	1,710.00
LOS ALAMITOS LOCK SERVICE	DOG BAG PAD LOCK	GENERAL FUND	BUILDING MAINTENANCE	<u>251.28</u>
			TOTAL:	251.28
LOWE'S	PD EVIDENCE ROOM SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	447.80
	COUNCIL CHAMGERS PLANTERS	GENERAL FUND	BUILDING MAINTENANCE	<u>481.48</u>
			TOTAL:	929.28
M&N COASTLINE AUTO & TIRE SERVICE	PD 48-3 MAINTENANCE	GARAGE FUND	GARAGE	<u>103.00</u>
			TOTAL:	103.00
MANHATTAN STITCHING COMPANY, INC.	PW HAT UNIFORMS	GENERAL FUND	STREET MAINTENANCE	<u>431.00</u>
			TOTAL:	431.00
MCKENZIE RICKS	SUGAR COOKIE DECORATING	GENERAL FUND	SPECIAL CLASSES	<u>648.70</u>
			TOTAL:	648.70
MEE HING CHU	REVIVE GRANT PROGRAM	GENERAL FUND	ECONOMIC DEVELOPMENT	600.00
	REVIVE GRANT PROGRAM	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>11,225.00</u>
			TOTAL:	11,825.00
MICHAEL J TANDIAMA	T SHIRT GRAPHIC DESIGN	GENERAL FUND	COMMUNITY DEVEL ADMIN	<u>400.00</u>
			TOTAL:	400.00
MTC	TRUCK ROUTE ST SIGNS	GENERAL FUND	STREET MAINTENANCE	120.35
	BUCKLE UP ST SIGNS	GENERAL FUND	STREET MAINTENANCE	102.70
	PHOTOS ENFORCED ST SIGNS	GENERAL FUND	STREET MAINTENANCE	<u>714.53</u>
			TOTAL:	937.58
MV CHENG ASSOCIATES, INC.	FINANCE CONSULTANT 05/24	GENERAL FUND	FINANCE	<u>12,730.00</u>
			TOTAL:	12,730.00
NEWPORT EXTERMINATING	CH PEST CTRL 04/23/24	GENERAL FUND	BUILDING MAINTENANCE	175.00
	BAIT STATION REFILL (15)	GENERAL FUND	BUILDING MAINTENANCE	60.00
	CH BAIT STATION REFILL (20)	GENERAL FUND	BUILDING MAINTENANCE	<u>60.00</u>
			TOTAL:	295.00
NORM'S AUTOMOTIVE CENTER, INC.	PD 48-2 MAINTENANCE	GARAGE FUND	GARAGE	301.90
	PD 48-S2 OIL CHANGE	GARAGE FUND	GARAGE	54.95
	PD 48-8 MAINTENANCE	GARAGE FUND	GARAGE	370.31
	PD 48-7 MAINTENANCE	GARAGE FUND	GARAGE	54.95
	PD 48-2 HEATER HOSE	GARAGE FUND	GARAGE	196.76
	PD 1481485 OIL CHANGE	GARAGE FUND	GARAGE	<u>149.85</u>
			TOTAL:	1,128.72
PAPER RECYCLING SPECIALISTS	PAPER SHREDDING 04/25/24	GENERAL FUND	NON-DEPARTMENTAL	<u>117.00</u>
			TOTAL:	117.00
PENINSULA SEPTIC SERVICE, INC.	PUMP SEPTIC TANK 05/06/24	GENERAL FUND	PARK MAINTENANCE	<u>580.00</u>
			TOTAL:	580.00
PETTY CASH	PETTY CASH REIMBURSEMENT	GENERAL FUND	POLICE ADMINISTRATION	328.24

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	PETTY CASH REIMBURSEMENT	GENERAL FUND	PATROL	<u>105.90</u>
			TOTAL:	434.14
POWERTRIP RENTALS, LLC	LIGHT TOWER PARKLET SERIES	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>820.38</u>
			TOTAL:	820.38
PTS COMMUNICATIONS	PAYPHONE SVCS 06/24	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	<u>43.00</u>
			TOTAL:	43.00
PUBLIC AGENCY RETIREMENT SERVICES AND	PAYMENT 6 PARS TRUST	GENERAL FUND	NON-DEPARTMENTAL	<u>50,000.00</u>
			TOTAL:	50,000.00
RED WING BUSINESS ADVANTAGE ACCT	WORK BOOTS:GUTIERREZ	GENERAL FUND	STREET MAINTENANCE	<u>291.05</u>
			TOTAL:	291.05
REDNECK RODEO	3RD OF JULY BAND	GENERAL FUND	NON-DEPARTMENTAL	<u>4,000.00</u>
			TOTAL:	4,000.00
RK SPORTS LLC	TBALL WITH SPORTBALL	GENERAL FUND	SPECIAL CLASSES	<u>598.00</u>
			TOTAL:	598.00
ROGERS, ANDERSON, MALODY & SCOTT, LLP	FY 22/23 AUDIT SVCS	GENERAL FUND	FINANCE	10,000.00
	FY 22/23 AUDIT SVCS FINAL	GENERAL FUND	FINANCE	<u>1,615.00</u>
			TOTAL:	11,615.00
SANBON PRO APPAREL	VOLUNTEER SHIRTS (50)	GENERAL FUND	SPECIAL CLASSES	<u>633.03</u>
			TOTAL:	633.03
SCA OF CA LLC	STREET SWEEPING 05/24	GENERAL FUND	STREET MAINTENANCE	<u>9,463.99</u>
			TOTAL:	9,463.99
SCORE SPORTS	SOCCER FIELD PAINT	GENERAL FUND	SPORTS	<u>1,899.32</u>
			TOTAL:	1,899.32
SIR SPEEDY PRINTING, SIGNS, MARKETING	ADMIN EVENT TENT PRINT	GENERAL FUND	ADMINISTRATION	70.00
	PERMIT PKG PRINTS (500)	GENERAL FUND	PATROL	621.21
	GROUNDBREAKING BANNER	GENERAL FUND	COMMUNITY DEVEL ADMIN	168.23
	2024 CONGRATS BANNERS (2)	GENERAL FUND	COMMUNITY DEVEL ADMIN	204.06
	EDDM PARKLET SERIES (6,283	GENERAL FUND	ECONOMIC DEVELOPMENT	2,678.70
	PATRIOTIC BANNERS (20)	GENERAL FUND	ECONOMIC DEVELOPMENT	2,185.00
	PARKLET BANNER FRONT	GENERAL FUND	ECONOMIC DEVELOPMENT	600.88
	PARKLET STAGE BACKWARD	GENERAL FUND	ECONOMIC DEVELOPMENT	600.88
	AQUATICS BANNERS (4)	GENERAL FUND	AQUATICS	305.02
	SUMMER CONCERT BANNER	GENERAL FUND	SPECIAL EVENTS	600.88
	SUMMER CONCERT BANNERS (3)	GENERAL FUND	SPECIAL EVENTS	228.89
	SUMMER CONCERT BANNERS (3)	GENERAL FUND	SPECIAL EVENTS	<u>228.89</u>
			TOTAL:	8,492.64
SITEONE LANDSCAPE SUPPLY	9/11 MEMORIAL BRICKS	GENERAL FUND	STREET MAINTENANCE	826.52
	9/11 MEMORIAL CONCRETE	GENERAL FUND	PARK MAINTENANCE	38.23
	9/11 MEMORIAL MATERIALS	GENERAL FUND	PARK MAINTENANCE	20.29
	KATELLA AVE IRR. LEAK REPA	GENERAL FUND	PARK MAINTENANCE	319.71
	GROUNDBREAKING SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	57.76
	LATV SUPPLIES REMOVAL	GENERAL FUND	BUILDING MAINTENANCE	<u>80.33</u>
			TOTAL:	1,342.84

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SOCA ARTS	PRINCESS BALLET	GENERAL FUND	SPECIAL CLASSES	1,023.10
	HIP HOP DANCE	GENERAL FUND	SPECIAL CLASSES	640.25
	ALL IN ONCE DANCE	GENERAL FUND	SPECIAL CLASSES	505.05
	POP STAR HIP HOP	GENERAL FUND	SPECIAL CLASSES	<u>186.55</u>
	TOTAL:			2,354.95
SOCAL AUTO & TRUCK PARTS INC.	YARD TRAILER WHEEL REPLACE	GARAGE FUND	GARAGE	<u>112.04</u>
	TOTAL:			112.04
SONSRAY MACHINERY	BACKHOE SVC REPAIR 05/28/24	GARAGE FUND	GARAGE	1,085.35
	BACKHOE REPAIR SVCS	GARAGE FUND	GARAGE	<u>578.92</u>
	TOTAL:			1,664.27
SOUTHERN CALIFORNIA EDISON	TRAFFIC SIGS/ST LIGHTS 05/24	GENERAL FUND	STREET MAINTENANCE	361.33
	TRAFFIC SIGS/ST LIGHTS 04/24	GENERAL FUND	STREET MAINTENANCE	18,680.63
	SPRINKLERS 05/24	GENERAL FUND	PARK MAINTENANCE	48.50
	PARKS 04/24	GENERAL FUND	PARK MAINTENANCE	269.82
	MCAULIFFE PARK 04/24	GENERAL FUND	PARK MAINTENANCE	222.25
	PUMP STATIONS 04/24	GENERAL FUND	BUILDING MAINTENANCE	237.79
	CITY HALL 04/24	GENERAL FUND	BUILDING MAINTENANCE	1,668.08
	POLICE STATION 04/24	GENERAL FUND	BUILDING MAINTENANCE	<u>5,463.23</u>
	TOTAL:			26,951.63
SPARKLETTS DRINKING WATER	DRINKING WATER 05/24	GENERAL FUND	BUILDING MAINTENANCE	<u>406.73</u>
	TOTAL:			406.73
STANFORD SOUND AND STAGE	CONCERT STAGE 06/13/24	GENERAL FUND	NON-DEPARTMENTAL	1,670.00
	CONCERT STAGE 06/20/24	GENERAL FUND	NON-DEPARTMENTAL	<u>1,670.00</u>
	TOTAL:			3,340.00
SUZANNE ROADY-ROSS	T'AI CHI CHIH BEG/INT	GENERAL FUND	SPECIAL CLASSES	<u>369.20</u>
	TOTAL:			369.20
THE ALBERT GROUP ARCHITECTS	CIVIC CTR ARCHITECT SVCS	GENERAL FUND	CAPITAL PROJECTS	<u>6,038.28</u>
	TOTAL:			6,038.28
THE CONVERSE PROFESSIONAL GROUP	PROFESSIONAL SVCS 03/30-04/26	GENERAL FUND	BUILDING MAINTENANCE	<u>267.70</u>
	TOTAL:			267.70
THE WALKING MAN INC	DISTRIBUTION OF ADS	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>775.00</u>
	TOTAL:			775.00
TOWNSEND PUBLIC AFFAIRS, INC.	CONSULTING SVCS 06/24	GENERAL FUND	ADMINISTRATION	4,000.00
	GRANT WRITING 06/24	GENERAL FUND	ADMINISTRATION	<u>2,000.00</u>
	TOTAL:			6,000.00
TYLER TECHNOLOGIES	ACCOUNT SYSTEM SOFTWARE	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	<u>32,819.63</u>
	TOTAL:			32,819.63
U.S. BANK	3RD OF JULY SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	320.45
	3RD OF JULY SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	156.11
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	49.97
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	9.98
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	13.68
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	24.69
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	167.25

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	360.00
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	6.49
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	57.42
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	250.15
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	92.46
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	1,142.73
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	44.99
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	125.00
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	15.96
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	108.00
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	108.21
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	125.00
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	47.68
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	53.95
	REFUND REC MEET UP SUPPLIE	GENERAL FUND	NON-DEPARTMENTAL	32.99-
	REFUND REC MEET UP SUPPLIE	GENERAL FUND	NON-DEPARTMENTAL	42.09-
	REFUND REC MEET UP SUPPLIE	GENERAL FUND	NON-DEPARTMENTAL	60.35-
	REFUND REC MEET UP SUPPLIE	GENERAL FUND	NON-DEPARTMENTAL	42.40-
	REFUND REC MEET UP SUPPLIE	GENERAL FUND	NON-DEPARTMENTAL	42.59-
	REFUND REC MEET UP SUPPLIE	GENERAL FUND	NON-DEPARTMENTAL	60.22-
	3RD OF JULY DECORATIONS	GENERAL FUND	NON-DEPARTMENTAL	46.74
	3RD OF JULY DECORATIONS	GENERAL FUND	NON-DEPARTMENTAL	28.21
	3RD OF JULY DECORATIONS	GENERAL FUND	NON-DEPARTMENTAL	60.05
	3RD OF JULY BEVERAGE	GENERAL FUND	NON-DEPARTMENTAL	122.24
	3RD OF JULY DECORATIONS	GENERAL FUND	NON-DEPARTMENTAL	29.46
	3RD OF JULY DECORATIONS	GENERAL FUND	NON-DEPARTMENTAL	35.70
	3RD OF JULY VIP	GENERAL FUND	NON-DEPARTMENTAL	61.12
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	4.07
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	6.78
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	49.80
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	42.52
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	31.22
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	26.21
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	2.72
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	12.06
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	217.78
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	5.45
	SENIOR PROM SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	17.38
	DINE & DOUGH SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	82.21
	DINE & DOUGH SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	71.63
	DINE & DOUGH SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	36.12
	FOOD HANDLER CERT	GENERAL FUND	NON-DEPARTMENTAL	9.99
	DRY CLEANING TEEN EXPO	GENERAL FUND	NON-DEPARTMENTAL	171.00
	DRY CLEANING SENIOR PROM	GENERAL FUND	NON-DEPARTMENTAL	306.00
	REFUND TEEN EXPO SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	25.12-
	REFUND TEEN EXPO SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	74.26-
	REFUND TEEN EXPO SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	74.26-
	WOMEN'S CONF SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	121.53
	HASSELBRINK DEFENSE SUMMIT	GENERAL FUND	CITY COUNCIL	389.96
	NEFULDA HOTEL STAY	GENERAL FUND	CITY COUNCIL	234.85
	NEFULDA HOTEL STAY	GENERAL FUND	CITY COUNCIL	338.95
	MURPHY GROUNDSWELL EVENT	GENERAL FUND	CITY COUNCIL	250.00
	NEFULDA LOCC MTG	GENERAL FUND	CITY COUNCIL	30.00

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	CC MTG DINNER 04/19/24	GENERAL FUND	CITY COUNCIL	88.14
	CC MTG SNACKS 04/19/24	GENERAL FUND	CITY COUNCIL	10.00
	CC MTG SNACKS	GENERAL FUND	CITY COUNCIL	46.11
	HASSELBRINK NP SUMMIT	GENERAL FUND	CITY COUNCIL	30.00
	COUNCIL CHAMBER TABLECLOTH	GENERAL FUND	CITY COUNCIL	18.00
	CC MTG DINNER 05/20/24	GENERAL FUND	CITY COUNCIL	113.60
	ADMIN DAY LUNCH PANELIST	GENERAL FUND	ADMINISTRATION	195.92
	INTERVIEW LUNCH	GENERAL FUND	ADMINISTRATION	121.60
	OCREGISTER SUBSCRIPTION	GENERAL FUND	ADMINISTRATION	26.00
	ADOBE SUBSCRIPTION	GENERAL FUND	ADMINISTRATION	59.98
	REFUND:WELLNESS TRAINING	GENERAL FUND	ADMINISTRATION	750.00-
	SPRING LUNCH & LEARN	GENERAL FUND	ADMINISTRATION	109.25
	WOMEN'S CONFERENCE	GENERAL FUND	ADMINISTRATION	199.00
	COSTCO MEMBERSHIP DRINKS	GENERAL FUND	ADMINISTRATION	120.00
	SUPPLIES WELLNESS	GENERAL FUND	ADMINISTRATION	130.92
	SUPPLIES	GENERAL FUND	ADMINISTRATION	84.60
	LUNCH & LEARN HUMAN RELATI	GENERAL FUND	ADMINISTRATION	250.00
	SPRING LUNCH & LEARN	GENERAL FUND	ADMINISTRATION	939.55
	ADMIN OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	36.03
	TEAMSTER MTG MEAL	GENERAL FUND	ADMINISTRATION	103.35
	LOS AL SEAL STAMP	GENERAL FUND	ADMINISTRATION	30.04
	LOS AL STAMP	GENERAL FUND	ADMINISTRATION	10.65
	PASSPORT SUPPLIES	GENERAL FUND	ADMINISTRATION	75.36
	GRANFLOR CMC WEBINAR	GENERAL FUND	ADMINISTRATION	60.00
	GRANFLOR CMC WEBINAR	GENERAL FUND	ADMINISTRATION	60.00
	PHOTO BACKDROP	GENERAL FUND	ADMINISTRATION	32.76
	PASSPORT SUPPLIES	GENERAL FUND	ADMINISTRATION	89.55
	GRANFLOR CMC WEBINAR	GENERAL FUND	ADMINISTRATION	60.00
	RETURN PASSPORT SUPPLIES	GENERAL FUND	ADMINISTRATION	32.76-
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	381.28
	QUINTANAR OC REGISTER	GENERAL FUND	ADMINISTRATION	14.00
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	0.99
	RENEWAL LASERFICHE CLOUD	GENERAL FUND	ADMINISTRATION	854.90
	IIMC RENEWAL	GENERAL FUND	ADMINISTRATION	185.00
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	58.00
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	32.12
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	105.10
	OC REGISTER SUBSCRIPTION	GENERAL FUND	ADMINISTRATION	14.00
	ADMIN COPY PAPER	GENERAL FUND	ADMINISTRATION	244.32
	QUINTANAR WEBINAR	GENERAL FUND	ADMINISTRATION	50.00
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	50.22
	SIMMONS NP SUMMIT	GENERAL FUND	ADMINISTRATION	30.00
	SIMMONS CASA YOUTH OFFICE	GENERAL FUND	ADMINISTRATION	360.00
	SUPPLIES	GENERAL FUND	FINANCE	7.09
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	39.45
	MONTHLY DUES & SUBSCRIPTIO	GENERAL FUND	FINANCE	4.00
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	27.22
	FINANCE MGR ADVERTISEMENT	GENERAL FUND	FINANCE	275.00
	TRAINING	GENERAL FUND	FINANCE	210.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	MONTHLY DUES & SUBSCRIPTIO	GENERAL FUND	FINANCE	10.00
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	65.79
	ICLOUD SUBSCRIPTION	GENERAL FUND	FINANCE	0.99
	TRAINING	GENERAL FUND	FINANCE	25.00
	FINANCE COPY PAPER	GENERAL FUND	FINANCE	244.32
	MALATESTA LODGING 05/15-05	GENERAL FUND	POLICE ADMINISTRATION	492.90
	AT&T SUSCRPTION	GENERAL FUND	POLICE ADMINISTRATION	15.00
	CHIEF'S FLIGHT BAGGAGE FEE	GENERAL FUND	POLICE ADMINISTRATION	40.00
	CHIEF'S CAR RENTAL	GENERAL FUND	POLICE ADMINISTRATION	404.41
	CHIEF'S LAX PKG	GENERAL FUND	POLICE ADMINISTRATION	245.00
	PELTON SUBSCRIPTION	GENERAL FUND	POLICE ADMINISTRATION	44.00
	ONLINE TRAINING	GENERAL FUND	POLICE ADMINISTRATION	209.00
	CHIEF'S CAR SUBSCRIPTION	GENERAL FUND	POLICE ADMINISTRATION	9.99
	PD COPY PAPER	GENERAL FUND	POLICE ADMINISTRATION	244.32
	KITCHEN SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	408.64
	EMPLOYEE AWARDS DINNER	GENERAL FUND	POLICE ADMINISTRATION	136.03
	EMPLOYEE AWARDS DINNER	GENERAL FUND	POLICE ADMINISTRATION	167.49
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	46.93
	KITCHEN SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	14.13
	FTO TRAINING 04/25/24	GENERAL FUND	PATROL	130.00
	TASER TRAINING 04/23/24	GENERAL FUND	PATROL	495.00
	OIS TRAINING 05/21/24	GENERAL FUND	PATROL	498.00
	PD SUPPLIES	GENERAL FUND	PATROL	7.42
	PD SUPPLIES	GENERAL FUND	PATROL	90.00
	PD SUPPLIES	GENERAL FUND	PATROL	7.19
	PD SUPPLIES	GENERAL FUND	PATROL	8.28
	PD SUPPLIES	GENERAL FUND	PATROL	21.21
	PD SUPPLIES	GENERAL FUND	PATROL	7.19-
	OFFICE SUPPLIES	GENERAL FUND	PATROL	28.54
	OFFICE SUPPLIES	GENERAL FUND	PATROL	14.86
	OFFICE SUPPLIES	GENERAL FUND	PATROL	25.12
	OFFICE SUPPLIES	GENERAL FUND	PATROL	30.25
	OFFICE SUPPLIES	GENERAL FUND	PATROL	23.99
	HLO BUS PASSES	GENERAL FUND	PATROL	119.50
	K9 FOOD	GENERAL FUND	PATROL	144.15
	K9 VITAMINS	GENERAL FUND	PATROL	175.02
	K9 SUPPLIES	GENERAL FUND	PATROL	13.22
	K9 FOOD	GENERAL FUND	PATROL	144.15
	RECORDS TRAINING 05/21/24	GENERAL FUND	RECORDS	159.00
	OFFICE SUPPLIES	GENERAL FUND	RECORDS	59.05
	OFFICE SUPPLIES	GENERAL FUND	RECORDS	92.28
	MICROSOFT SUBSCRIPTION	GENERAL FUND	RECORDS	8.70
	OFFICE SUPPLIES	GENERAL FUND	RECORDS	22.82

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	TABLECLOTHS	GENERAL FUND	COMMUNITY OUTREACH	25.00
	PKG FOR TRAINING	GENERAL FUND	COMMUNITY OUTREACH	3.50
	GROUNDBREAKING SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	67.62
	PW ICLOUD STORAGE	GENERAL FUND	COMMUNITY DEVEL ADMIN	9.99
	ARBOR DAY MATERIALS	GENERAL FUND	COMMUNITY DEVEL ADMIN	45.75
	HAWAIIAN SHIRTS (CC)	GENERAL FUND	COMMUNITY DEVEL ADMIN	264.56
	ROSSMOOR LIVING AD	GENERAL FUND	COMMUNITY DEVEL ADMIN	825.00
	HAWAIIAN SHIRTS (CC)	GENERAL FUND	COMMUNITY DEVEL ADMIN	91.75
	SHIRT EMBROIDERY (CC)	GENERAL FUND	COMMUNITY DEVEL ADMIN	163.88
	HAWAIIAN SHIRTS (CC)	GENERAL FUND	COMMUNITY DEVEL ADMIN	45.87
	GOLDEN SHOVEL GRAPHIC	GENERAL FUND	COMMUNITY DEVEL ADMIN	12.00
	COMM DEV COPY PAPER	GENERAL FUND	COMMUNITY DEVEL ADMIN	244.31
	MONTHLY SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	649.75
	YOUTUBE TV SUBSCRIPTION	GENERAL FUND	COMMUNITY DEVEL ADMIN	72.99
	CAMERA MEMORY CARD	GENERAL FUND	COMMUNITY DEVEL ADMIN	19.87
	TIME LAPSE CAMERA	GENERAL FUND	COMMUNITY DEVEL ADMIN	655.49
	CAMERA MEMORY CARD	GENERAL FUND	COMMUNITY DEVEL ADMIN	19.87
	GROUNDBREAKING CUPCAKES	GENERAL FUND	COMMUNITY DEVEL ADMIN	168.75
	GOING AWAY PARTY	GENERAL FUND	COMMUNITY DEVEL ADMIN	3.23
	TABLE CLOTH DRY CLEAN 05/1	GENERAL FUND	COMMUNITY DEVEL ADMIN	9.00
	CITY HALL I SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	39.31
	GOING AWAY PARTY	GENERAL FUND	COMMUNITY DEVEL ADMIN	71.66
	CITY HALL I SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	27.55
	CITY HALL I SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	74.28
	WEDDING SHOWER SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	32.02
	INTERVIEW PANEL LUNCH	GENERAL FUND	COMMUNITY DEVEL ADMIN	52.61
	TAPE FOR A-FRAMES	GENERAL FUND	COMMUNITY DEVEL ADMIN	10.90
	PW INK PRINTER	GENERAL FUND	COMMUNITY DEVEL ADMIN	281.84
	CITY HALL I SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	100.72
	COMPUTER SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	54.50
	R NODA CASA YOUTH	GENERAL FUND	COMMUNITY DEVEL ADMIN	355.00
	SURVEY SUBSCRIPTION	GENERAL FUND	PLANNING	468.00
	NEIGHBORHOOD CLEANUP	GENERAL FUND	NEIGHBORHOOD PRESERVAT	24.42
	SAFETY VESTS	GENERAL FUND	STREET MAINTENANCE	71.53
	RESTRICTED AREA SIGNS	GENERAL FUND	STREET MAINTENANCE	90.51
	ELECTRICAL PANEL SIGNAGE	GENERAL FUND	STREET MAINTENANCE	25.67
	PW COPY PAPER	GENERAL FUND	STREET MAINTENANCE	244.31
	TV CART	GENERAL FUND	STREET MAINTENANCE	273.11
	WAREHOUSE KEY BOX	GENERAL FUND	BUILDING MAINTENANCE	243.83
	SHOP FAN	GENERAL FUND	BUILDING MAINTENANCE	142.92
	COOLING FANS	GENERAL FUND	BUILDING MAINTENANCE	142.01
	CITY HALL I BATHROOM REPAI	GENERAL FUND	BUILDING MAINTENANCE	1.21
	PW YARD WORK TABLE	GENERAL FUND	BUILDING MAINTENANCE	148.50
	PD EVIDENCE ROOM STORAGE	GENERAL FUND	BUILDING MAINTENANCE	336.67

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	PD EVIDENCE ROOM SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	34.93
	PD EVIDENCE ROOM SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	292.28
	PD EVIDENCE ROOM SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	59.64
	PARKLET GAMES	GENERAL FUND	ECONOMIC DEVELOPMENT	367.96
	PARKLET TAPE FOR TURF	GENERAL FUND	ECONOMIC DEVELOPMENT	27.95
	PARKLET STORAGE	GENERAL FUND	ECONOMIC DEVELOPMENT	402.06
	PARKLET DECOR FLOWERS	GENERAL FUND	ECONOMIC DEVELOPMENT	967.32
	PARKLET LOCK POD	GENERAL FUND	ECONOMIC DEVELOPMENT	27.30
	GRAPHIC FOR NITES FLYER	GENERAL FUND	ECONOMIC DEVELOPMENT	12.00
	A FRAMES PARKLET SERIES	GENERAL FUND	ECONOMIC DEVELOPMENT	286.74
	DRY CLEANING GMLA	GENERAL FUND	ECONOMIC DEVELOPMENT	153.00
	PARKLET SAND BAGS	GENERAL FUND	ECONOMIC DEVELOPMENT	20.75
	CPR RENEWAL	GENERAL FUND	RECREATION ADMINISTRAT	37.00
	LOBO CPR TRAINING	GENERAL FUND	RECREATION ADMINISTRAT	37.00
	CLARK CPR TRAINING	GENERAL FUND	RECREATION ADMINISTRAT	37.00
	TRAINING SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	21.82
	NILES CPR TRAINING	GENERAL FUND	RECREATION ADMINISTRAT	37.00
	FIRST AID KITS SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	88.55
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	32.76
	REFUND CPR/FIRST AID TRAIN	GENERAL FUND	RECREATION ADMINISTRAT	37.00-
	CPR/FIRST AID TRAINING	GENERAL FUND	RECREATION ADMINISTRAT	37.00
	CPR/FIRST AID TRAINING	GENERAL FUND	RECREATION ADMINISTRAT	37.00
	REC COPY PAPER	GENERAL FUND	RECREATION ADMINISTRAT	244.31
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	20.10
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	122.22
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	59.84
	DIRECT TV SUBSCRIPTION	GENERAL FUND	RECREATION ADMINISTRAT	65.99
	SPOTIFY MONTHLY FEE	GENERAL FUND	RECREATION ADMINISTRAT	16.99
	E NODA CHAMBER BFAST 05/30	GENERAL FUND	RECREATION ADMINISTRAT	30.00
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	21.06
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	168.93
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	100.11
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	5.12
	E NODA CHAMBER BFAST 04/30	GENERAL FUND	RECREATION ADMINISTRAT	30.00
	S KIM CHAMBER BFAST 04/30	GENERAL FUND	RECREATION ADMINISTRAT	30.00
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	138.20
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	16.68
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	5.12
	CPR RENEWAL SUBSCRIPTION	GENERAL FUND	RECREATION ADMINISTRAT	37.00
	EVENTBRITE MONTHLY FEE	GENERAL FUND	RECREATION ADMINISTRAT	29.00
	E NODA TRAVEL & TRAINING	GENERAL FUND	RECREATION ADMINISTRAT	25.00
	E NODA OC DIVISION MTG	GENERAL FUND	RECREATION ADMINISTRAT	30.00
	E NODA FLIGHT 05/16-17/24	GENERAL FUND	RECREATION ADMINISTRAT	349.96
	E NODA HOTEL 05/16-17/24	GENERAL FUND	RECREATION ADMINISTRAT	338.43
	E NODA HOTEL 05/16-17/24	GENERAL FUND	RECREATION ADMINISTRAT	338.43
	E NODA CHAMBER BREAKFAST	GENERAL FUND	RECREATION ADMINISTRAT	30.00
	G ARTEAGA CHAMBER BREAKFAS	GENERAL FUND	RECREATION ADMINISTRAT	30.00
	ICLOUD STORAGE SUBSCRIPTIO	GENERAL FUND	RECREATION ADMINISTRAT	9.99
	E NODA CASA YOUTH	GENERAL FUND	RECREATION ADMINISTRAT	355.00
	VIDEO EDITOR SUBSCRIPTION	GENERAL FUND	RECREATION ADMINISTRAT	89.99
	E NODA SUBWAY TICKET	GENERAL FUND	RECREATION ADMINISTRAT	45.00
	E NODA RIDESHARE	GENERAL FUND	RECREATION ADMINISTRAT	34.39
	CONSTANT CONTACTS SUBSCRIP	GENERAL FUND	RECREATION ADMINISTRAT	342.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	DAY CAMP PAMPHLETS	GENERAL FUND	DAY CAMP	122.00
	DAY CAMP DECORATIONS	GENERAL FUND	DAY CAMP	144.00
	MOBILE REC SUPPLIES	GENERAL FUND	PLAYGROUNDS	25.62
	MOBILE REC SUPPLIES	GENERAL FUND	PLAYGROUNDS	24.69
	MOBILE REC SUPPLIES	GENERAL FUND	PLAYGROUNDS	46.39
	SONG TEAM PARTY SUPPLIES	GENERAL FUND	SPORTS	23.56
	SONG TEAM PARTY SUPPLIES	GENERAL FUND	SPORTS	38.76
	CHEER CLINIC CRAFT SUPPLIE	GENERAL FUND	SPORTS	46.93
	CHEER CLINIC SUPPLIES	GENERAL FUND	SPORTS	52.20
	TRACK & FIELD SUPPLIES	GENERAL FUND	SPORTS	13.78
	TRACK & FIELD SUPPLIES	GENERAL FUND	SPORTS	262.00
	TRACK & FIELD SUPPLIES	GENERAL FUND	SPORTS	31.96
	COMM CTR SUPPLIES	GENERAL FUND	SPORTS	1,304.57
	STAFF UNIFORMS	GENERAL FUND	SPORTS	269.38
	YOUTH SOCCER AWARDS	GENERAL FUND	SPORTS	113.98
	YOUTH B-BALL GOODIE BAGS	GENERAL FUND	SPORTS	79.52
	YOUTH B-BALL RIBBONS	GENERAL FUND	SPORTS	34.74
	ADULT SOCCER PRIZES	GENERAL FUND	SPORTS	320.00
	LAVP MONTHLY FEE	GENERAL FUND	SPECIAL CLASSES	24.95
	COMM CTR MAT SVCS	GENERAL FUND	SPECIAL CLASSES	111.79
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	5.45
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	8.38
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	40.41
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	10.91
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	70.52
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	76.33
	COOKING CAMP STORAGE	GENERAL FUND	SPECIAL CLASSES	48.43
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	89.00
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	3.26
	PRESCHOOL CRAFT SUPPLIES	GENERAL FUND	SPECIAL CLASSES	1.38
	PRESCHOOL CRAFT SUPPLIES	GENERAL FUND	SPECIAL CLASSES	20.38
	SPECIALTY CAMP SUPPLIES	GENERAL FUND	SPECIAL CLASSES	98.31
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	284.21
	LAVP MTG SUPPLIES	GENERAL FUND	SPECIAL CLASSES	47.93
	EVENT SUPPLIES	GENERAL FUND	SPECIAL EVENTS	181.23
	EVENT SUPPLIES	GENERAL FUND	SPECIAL EVENTS	24.79
	WEAVER EVENT SUPPLIES	GENERAL FUND	SPECIAL EVENTS	88.07
	WEAVER EVENT SUPPLIES	GENERAL FUND	SPECIAL EVENTS	17.04
	EVENT CANOPIES	GENERAL FUND	SPECIAL EVENTS	1,297.66
	DONATION DRIVE SUPPLIES	GENERAL FUND	SPECIAL EVENTS	96.62
	DONATION DRIVE SUPPLIES	GENERAL FUND	SPECIAL EVENTS	455.87
	DONATION DRIVE SUPPLIES	GENERAL FUND	SPECIAL EVENTS	52.75
	REGISTRATION & BIBS	GENERAL FUND	SPECIAL EVENTS	1,450.00
	MANAGED TIMING SVCS	GENERAL FUND	SPECIAL EVENTS	246.35

WARRANTS 06/12/2024

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	RACE DAY MANAGEMENT	GENERAL FUND	SPECIAL EVENTS	1,450.00
	CANOPIES EVENT SUPPLIES	GENERAL FUND	SPECIAL EVENTS	1,297.66
	WEAVER EOY 5TH GRADE EVENT	GENERAL FUND	SPECIAL EVENTS	375.00
	CANOPIES SUPPLIES	GENERAL FUND	SPECIAL EVENTS	1,297.66
	SIGN TRAILER REGISTRATION	GARAGE FUND	GARAGE	10.21
	CHEVY TAHOE VEHICLE MAINT	GARAGE FUND	GARAGE	1,225.39
	REC TRAILER	GARAGE FUND	GARAGE	581.97
	LANDSCAPE TRAILER	GARAGE FUND	GARAGE	595.46
	MOWER REPAIRS	GARAGE FUND	GARAGE	951.91
	MOWER REPAIRS	GARAGE FUND	GARAGE	647.89
	ANNUAL RENEWAL WEBSITE	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	72.32
			TOTAL:	45,224.22
UNITED RENTALS NORTH AMERICA INC.	LATV TRENCH REPAIR	GENERAL FUND	STREET MAINTENANCE	591.05
			TOTAL:	591.05
VERIZON WIRELESS	MDC PHONES 04/24	GENERAL FUND	PATROL	306.08
	PD JETPACKS 04/24	GENERAL FUND	PATROL	76.02
	OFFICER PHONES 04/24	GENERAL FUND	PATROL	835.20
	MOBILE ID READERS 04/24	GENERAL FUND	PATROL	124.53
	4GLTE POLICE PHONES 04/24	GENERAL FUND	PATROL	135.06
	CHIEF'S PHONE 04/24	GENERAL FUND	PATROL	41.51
	MDC TRIAL PHONES 04/24	GENERAL FUND	PATROL	40.01
	DETECTIVE PHONES 04/24	GENERAL FUND	INVESTIGATION	166.04
	CLO PHONES 04/24	GENERAL FUND	COMMUNITY OUTREACH	41.51
	CITY PHONES 04/24	GENERAL FUND	COMMUNITY DEVEL ADMIN	103.26
	CITY CREDIT PHONE 04/24	GENERAL FUND	COMMUNITY DEVEL ADMIN	10.32-
	CITY PHONE 04/24	GENERAL FUND	STREET MAINTENANCE	41.51
	CITY CREDIT PHONE 04/24	GENERAL FUND	STREET MAINTENANCE	31.14-
			TOTAL:	1,869.27
VESTIS GROUP INC	PW UNIFORMS 05/06/24	GENERAL FUND		
	PW UNIFORMS 05/13/24	GENERAL FUND	STREET MAINTENANCE	85.83
	PW UNIFORMS 05/20/24	GENERAL FUND	STREET MAINTENANCE	179.66
			STREET MAINTENANCE	97.52
			TOTAL:	363.01
VOYAGER FLEET SYSTEMS, INC.	FUEL 05/24	GARAGE FUND		
	TAX FUEL CREDIT 05/24	GARAGE FUND	GARAGE	10,538.90
			GARAGE	358.70-
			TOTAL:	10,180.20
WAVELL SHOWCASE & FIXTURE, INC	REVIVE GRANT PROGRAM	GENERAL FUND	ECONOMIC DEVELOPMENT	10,572.00
			TOTAL:	10,572.00
WEST COAST ARBORISTS, INC.	TREE TRIMMING SVCS	MEASURE M	CAPITAL PROJECTS	1,156.20
			TOTAL:	1,156.20
WORLD TRADE PRINTING COMPANY	SPRING 24 REC BROCHURE	GENERAL FUND	RECREATION ADMINISTRAT	8,785.56
			TOTAL:	8,785.56

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====				
10	GENERAL FUND	323,512.23		
26	MEASURE M	1,156.20		
50	GARAGE FUND	20,253.37		
53	TECHNOLOGY REPLACEMENT	32,934.95		
54	SELF INSURANCE TRUST	411.94		

	GRAND TOTAL:	378,268.69		

WARRANTS 06/26/2024

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AGILE OCCUPATIONAL MEDICINE PC	PRE-EMPLOYMENT PHYSICAL (1)	GENERAL FUND	NON-DEPARTMENTAL	20.00
	PRE-EMPLOYMENT PHYSICAL (9)	GENERAL FUND	NON-DEPARTMENTAL	600.00
	PRE-EMPLOYMENT PHYSICAL (1)	GENERAL FUND	NON-DEPARTMENTAL	<u>70.00</u>
			TOTAL:	690.00
AM-TEC TOTAL SECURITY INC.	CAMERA INSTALLATION	GENERAL FUND	BUILDING MAINTENANCE	<u>11,332.82</u>
			TOTAL:	11,332.82
AMERICAN LEGION POST 716 LOS ALAMITOS	RENTAL HALL 06/24	GENERAL FUND	NON-DEPARTMENTAL	<u>2,256.00</u>
			TOTAL:	2,256.00
ANDERSON ELECTRICAL & LIGHTING SERVICE	WAREHOUSE LIGHTS	GENERAL FUND	BUILDING MAINTENANCE	<u>3,100.00</u>
			TOTAL:	3,100.00
ANGUIANO LAWN CARE INC	CHANNEL CLEANING 05/24	GENERAL FUND	PARK MAINTENANCE	<u>3,980.00</u>
			TOTAL:	3,980.00
ANIMAL PEST MANAGEMENT SERVICES	GOPHER CTRL 05/24	GENERAL FUND	BUILDING MAINTENANCE	<u>490.00</u>
			TOTAL:	490.00
BARBARA BANNERMAN	YOGA DROP IN 05/18/24	GENERAL FUND	SPECIAL CLASSES	9.75
	YOGA DROP IN 05/21/24	GENERAL FUND	SPECIAL CLASSES	9.75
	YOGA DROP IN 05/25/24	GENERAL FUND	SPECIAL CLASSES	9.75
	YOGA DROP IN 05/28/24	GENERAL FUND	SPECIAL CLASSES	19.50
	YOGA DROP IN 06/01/24	GENERAL FUND	SPECIAL CLASSES	9.75
	YOGA DROP IN 06/11/24	GENERAL FUND	SPECIAL CLASSES	<u>9.75</u>
			TOTAL:	68.25
BASK	PD FURNITURE	GENERAL FUND	BUILDING MAINTENANCE	<u>12,908.12</u>
			TOTAL:	12,908.12
BORDIN SEMMER, LLP	WILLIAM HOWARD VS. LOS AL	SELF INSURANCE TRU	INSURANCE	<u>1,111.44</u>
			TOTAL:	1,111.44
CARRI FOX	LINE DANCE 05/22/24	GENERAL FUND	SPECIAL CLASSES	50.40
	LINE DANCE 05/29/24	GENERAL FUND	SPECIAL CLASSES	46.20
	LINE DANCE 06/12/24	GENERAL FUND	SPECIAL CLASSES	<u>50.40</u>
			TOTAL:	147.00
CERTIFIED TRANSPORTATION SERVICES, INC	MOTHER'S BEACH 06/11/24	GENERAL FUND	DAY CAMP	<u>835.93</u>
			TOTAL:	835.93
CHARTER COMMUNICATIONS / SPECTRUM ENTE	FIBER INTERNET 03/24,05/24	GENERAL FUND	ADMINISTRATION	<u>5,227.00</u>
			TOTAL:	5,227.00
CHERYL J. SCHNITZER	LINE DANCE 05/20/24	GENERAL FUND	SPECIAL CLASSES	29.25
	LINE DANCE 06/03/24	GENERAL FUND	SPECIAL CLASSES	29.25
	LINE DANCE 06/10/24	GENERAL FUND	SPECIAL CLASSES	<u>78.00</u>
			TOTAL:	136.50
CITY OF LA HABRA	SB 2 SHARE FY23/24	GENERAL FUND	NON-DEPARTMENTAL	<u>78,179.00</u>
			TOTAL:	78,179.00
COLORADO FAMILY SUPPORT REGISTRY	ID# 12634200	POOL CLEARING FUND	NON-DEPARTMENTAL	<u>461.52</u>
			TOTAL:	461.52

WARRANTS 06/26/2024

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
COSTAR REALTY INFORMATION, INC.	REAL ESTATE DATA 06/24	GENERAL FUND	ADMINISTRATION	<u>830.78</u>
			TOTAL:	830.78
DIANA C. PEREZ	SUNSHINE TODDLER WORKSHOP	GENERAL FUND	SPECIAL CLASSES	<u>388.05</u>
			TOTAL:	388.05
ENERGAGE LLC	WORKPLACE SURVEY	GENERAL FUND	ADMINISTRATION	<u>3,200.00</u>
			TOTAL:	3,200.00
ENTERPRISE FM TRUST	VEHICLE LEASES 06/24	GARAGE FUND	GARAGE	<u>10,914.88</u>
			TOTAL:	10,914.88
EVENT NEWS ENTERPRISE	INVITING BIDS NOTICE CIP CUP 24-01 3620 BRIGGERMAN	GENERAL FUND	COMMUNITY DEVEL ADMIN	1,575.00
		GENERAL FUND	PLANNING	<u>245.00</u>
			TOTAL:	1,820.00
EVENTSTABLE	CHAIRS & DOLLIES	GENERAL FUND	SPECIAL EVENTS	<u>4,829.95</u>
			TOTAL:	4,829.95
FRAUD HOTLINE, LLC	FRAUD HOTLINE SUB 24/25	GENERAL FUND	NON-DEPARTMENTAL	<u>250.00</u>
			TOTAL:	250.00
GAMETIME	FITNESS EQUIPMENT	C.D.B.G	CAPITAL PROJECTS	36,495.65
	PLAYGROUND EQUIPMENT	C.D.B.G	CAPITAL PROJECTS	<u>198,989.89</u>
			TOTAL:	235,485.54
GANAHL LUMBER COMPANY	TRAFFIC SIGN LETTERS	GENERAL FUND	STREET MAINTENANCE	4.62
	PARK IRRIGATION REPAIR	GENERAL FUND	PARK MAINTENANCE	13.77
	PD EVIDENCE ROOM SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	52.20
	COMM CTR REPAIR PARTS	GENERAL FUND	BUILDING MAINTENANCE	233.58
	COMM CTR SINK PARTS	GENERAL FUND	BUILDING MAINTENANCE	31.74
	PD DOOR SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	16.16
	COMM CTR PLUMBING SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	5.78
	COMM CTR SINK PARTS	GENERAL FUND	BUILDING MAINTENANCE	115.17
	PD WALL REPAIR SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	16.38
	SHIPPING SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	46.97
	PARKLET SERIES SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>40.30</u>
			TOTAL:	576.67
GEROFUSION LLC	SENIOR SVCS CONSULTING	GENERAL FUND	RECREATION ADMINISTRAT	<u>35,000.00</u>
			TOTAL:	35,000.00
GM FINANCIAL	CM'S VEHICLE PYMT 4	GARAGE FUND	GARAGE	1,858.68
	CHIEF'S VEHICLE PYMT 23	GARAGE FUND	GARAGE	<u>1,159.21</u>
			TOTAL:	3,017.89
GMT	PD NETWORK CABLES	GENERAL FUND	BUILDING MAINTENANCE	<u>930.00</u>
			TOTAL:	930.00
GOLDEN STATE WATER COMPANY	GOLDEN STATE WATER 06/24	GENERAL FUND	STREET MAINTENANCE	6,246.91
	GOLDEN STATE WATER 06/24	GENERAL FUND	PARK MAINTENANCE	6,504.28
	GOLDEN STATE WATER 06/24	GENERAL FUND	BUILDING MAINTENANCE	<u>1,255.32</u>
			TOTAL:	14,006.51
HIRSCH & ASSOCIATES, INC.	LABOURDETTE PARK 05/24	GENERAL FUND	CAPITAL PROJECTS	11,384.50
	STERNS PARK PROJECT 12/23	C.D.B.G	CAPITAL PROJECTS	10,050.00

WARRANTS 06/26/2024

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	21,434.50
HEMOCOURT EDGE BASKETBALL LLC	HCE DROP IN 05/23/24	GENERAL FUND	SPORTS	96.00
	HCE DROP IN 05/28/24	GENERAL FUND	SPORTS	80.00
	HCE DROP IN 05/30/24	GENERAL FUND	SPORTS	80.00
	HCE DROP IN 06/11/24	GENERAL FUND	SPORTS	48.00
			TOTAL:	304.00
IRVING MONTENEGRO JR.	SP24 TUITION REIMBURSEMENT	GENERAL FUND	COMMUNITY DEVEL ADMIN	3,588.00
			TOTAL:	3,588.00
JACOB GREEN & ASSOCIATES INC	ED STRATEGIC PLAN 20%	GENERAL FUND	ECONOMIC DEVELOPMENT	8,400.00
	ED STRATEGIC PLAN 40%	GENERAL FUND	ECONOMIC DEVELOPMENT	16,800.00
			TOTAL:	25,200.00
KEVIN & VICKY GARRETT TENNIS, INC.	PEEWEE TENNIS TUESDAYS	GENERAL FUND	SPECIAL CLASSES	208.00
	YOUTH TENNIS TUESDAYS	GENERAL FUND	SPECIAL CLASSES	328.25
	YOUTH TENNIS WEDNESDAYS	GENERAL FUND	SPECIAL CLASSES	360.75
	ADULT TENNIS WEDNESDAYS	GENERAL FUND	SPECIAL CLASSES	331.50
	PEEWEE TENNIS THURSDAYS	GENERAL FUND	SPECIAL CLASSES	159.25
	YOUTH TENNIS THURSDAYS	GENERAL FUND	SPECIAL CLASSES	276.25
	YOUTH TENNIS THURSDAYS	GENERAL FUND	SPECIAL CLASSES	162.50
	YOUTH TENNIS SATURDAYS	GENERAL FUND	SPECIAL CLASSES	360.75
	YOUTH TENNIS SATURDAYS	GENERAL FUND	SPECIAL CLASSES	321.75
			TOTAL:	2,509.00
KEVIN STEINHAUSER	TUITION REIMBURSEMENT	GENERAL FUND	POLICE ADMINISTRATION	3,645.00
			TOTAL:	3,645.00
LA HERRADURA MOBIL DETAIL	PD CAR WASHES 06/10/24	GARAGE FUND	GARAGE	180.00
	PW CAR WASHES 06/10/24	GARAGE FUND	GARAGE	225.00
	REC CAR WASHES 06/10/24	GARAGE FUND	GARAGE	90.00
	PD CAR WASHES 06/17/24	GARAGE FUND	GARAGE	730.00
			TOTAL:	1,225.00
LOS ALAMITOS LOCK SERVICE	REPLACE PARK LOCK PAD	GENERAL FUND	BUILDING MAINTENANCE	43.70
			TOTAL:	43.70
LOS ALTOS TROPHY	NEFULDA MUSEUM NAME PLATE	GENERAL FUND	CITY COUNCIL	20.26
	HASSELBRINK MUSEUM NAME PL	GENERAL FUND	CITY COUNCIL	20.26
	DOBY MUSEUM NAME PLATE	GENERAL FUND	CITY COUNCIL	20.27
	HIBARD MUSEUM NAME PLATE	GENERAL FUND	CITY COUNCIL	20.27
	MURPHY MUSEUM NAME PLATE	GENERAL FUND	CITY COUNCIL	20.27
	5 NAME PLATE HOLDER	GENERAL FUND	ADMINISTRATION	63.91
			TOTAL:	165.24
MARY ANN REMNET	BOOMERS TO ZOOMERS 05/20/24	GENERAL FUND	SPECIAL CLASSES	9.75
			TOTAL:	9.75
MISC. VENDOR BELINDA ROMAN	BELINDA ROMAN:TRAVEL REIMB	GENERAL FUND	POLICE ADMINISTRATION	236.08
			TOTAL:	236.08
NEOGOV	GOVT JOB SUB 11/24-11/25	GENERAL FUND	ADMINISTRATION	990.00
			TOTAL:	990.00
NORM'S AUTOMOTIVE CENTER, INC.	2023 DODGE DURANGO MAINT	GARAGE FUND	GARAGE	54.95

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	54.95
NORTH STAR LAND CARE	LANDSCAPE MAINT 05/24	GENERAL FUND	PARK MAINTENANCE	9,505.66
			TOTAL:	9,505.66
PENINSULA SEPTIC SERVICE, INC.	PUMP SEPTIC TANK 05/23/24	GENERAL FUND	PARK MAINTENANCE	580.00
			TOTAL:	580.00
PRINTMASTERS	3RD OF JULY DOOR HANGERS	GENERAL FUND	NON-DEPARTMENTAL	120.18
			TOTAL:	120.18
RK SPORTS LLC	SOCCER & TBALL COMBO	GENERAL FUND	SPECIAL CLASSES	890.50
	8 SPORT MULTI SPORT	GENERAL FUND	SPECIAL CLASSES	513.50
			TOTAL:	1,404.00
ROSSMOOR/LOS AL AREA SEWER	PD PKG LOT LEASE 06/23-06/24	GENERAL FUND	POLICE ADMINISTRATION	6,000.00
			TOTAL:	6,000.00
SDI PRESENCE LLC	SENTINEL ONE CTRL 05/24	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	447.33
	CLOUD BACK UP 05/24	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	1,493.50
	IT SUPPORT SVCS 05/24	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	5,871.00
			TOTAL:	7,811.83
SIR SPEEDY PRINTING, SIGNS, MARKETING	3RD OF JULY SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	1,036.78
	NEIGHBORHOOD SIGN SURVEY	GENERAL FUND	PLANNING	1,860.62
			TOTAL:	2,897.40
SITEONE LANDSCAPE SUPPLY	9/11 MEMORIAL SUPPLIES	GENERAL FUND	STREET MAINTENANCE	64.69
			TOTAL:	64.69
SOUTHERN CALIFORNIA GAS	SOCALGAS 05/24-06/24	GENERAL FUND	BUILDING MAINTENANCE	60.94
			TOTAL:	60.94
ST. OF CALIFORNIA DEPT. OF JUSTICE	FINGERPRINTS (22) 05/24	GENERAL FUND	NON-DEPARTMENTAL	704.00
			TOTAL:	704.00
THE CONVERSE PROFESSIONAL GROUP	PD ASBESTOS SVCS 05/24	GENERAL FUND	BUILDING MAINTENANCE	1,314.21
			TOTAL:	1,314.21
TOTAL COMPENSATION SYSTEMS, INC	GASB 75 VALUATION	GENERAL FUND	FINANCE	2,520.00
			TOTAL:	2,520.00
TRACY MILLER CONSULTING, INC.	COMM CONSULT SVCS 05/24	GENERAL FUND	ADMINISTRATION	5,500.00
			TOTAL:	5,500.00
UNDERGROUND SERVICE ALERT OF SO CAL	DATABASE MAINT 05/24	GENERAL FUND	STREET MAINTENANCE	62.50
			TOTAL:	62.50
UNITED STATES POSTMASTER	ACTIVITIES GUIDE POSTAGE	GENERAL FUND	RECREATION ADMINISTRAT	2,067.47
			TOTAL:	2,067.47
UNLIMITED ENVIRONMENTAL, INC	CIP 22/23-04 RETENTION	GENERAL FUND	NON-DEPARTMENTAL	3,626.74
	CIP 22/23-04 DEMO LATV	GENERAL FUND	CAPITAL PROJECTS	72,535.00
			TOTAL:	68,908.26
VERIZON WIRELESS	PATROL TELECOMM 05/24-06/24	GENERAL FUND	PATROL	641.69

WARRANTS 06/26/2024

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	PATROL PHONES 05/24-06/24	GENERAL FUND	PATROL	876.71
	DETECTIVE PHONES 05/24-06/24	GENERAL FUND	INVESTIGATION	166.04
	OUTREACH PHONES 05/24-06/24	GENERAL FUND	COMMUNITY OUTREACH	41.51
	EMER PREP PHONES 05/24-06/24	GENERAL FUND	EMERGENCY PREPAREDNESS	295.80
	ADMIN PHONES 05/24-06/24	GENERAL FUND	COMMUNITY DEVEL ADMIN	437.51
	COMM DEV PHONES 05/24-06/24	GENERAL FUND	NEIGHBORHOOD PRESERVAT	353.10
	PW PHONES 05/24-06/24	GENERAL FUND	STREET MAINTENANCE	<u>1,025.69</u>
			TOTAL:	3,838.05
VESTIS GROUP INC	PW UNIFORMS 05/27/24	GENERAL FUND	STREET MAINTENANCE	82.14
	PW UNIFORMS 06/03/24	GENERAL FUND	STREET MAINTENANCE	82.14
	PW UNIFORMS 06/10/24	GENERAL FUND	STREET MAINTENANCE	<u>106.61</u>
			TOTAL:	270.89
WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES 05/24	GENERAL FUND	BUILDING MAINTENANCE	<u>5,098.85</u>
			TOTAL:	5,098.85
WEX HEALTH, INC.	FSA MONTHLY 05/24	GENERAL FUND	NON-DEPARTMENTAL	<u>50.00</u>
			TOTAL:	50.00
WILLDAN ENGINEERING	PW MANAGER CONSULT 03/24	GENERAL FUND	CITY ENGINEER	23,137.50
	CITY ENGINEER 03/24	GENERAL FUND	CITY ENGINEER	16,000.00
	PLAN CHECKING 03/24	GENERAL FUND	CITY ENGINEER	9,852.75
	CITYWIDE SIGN INVENTORY 02/24	GENERAL FUND	CITY ENGINEER	342.50
	TRAFFIC ENGINEER 03/24	GENERAL FUND	CITY ENGINEER	9,132.25
	PLAN CHECK 03/24	GENERAL FUND	CITY ENGINEER	1,222.00
	LATV BLDG PROJ 03/24	GENERAL FUND	CAPITAL PROJECTS	3,400.00
	SIGNAL ROSSMOOR/BRADBURY 03/24	GENERAL FUND	CAPITAL PROJECTS	6,490.00
	BLOOMFIELD PMRF 03/24	GAS TAX	CAPITAL PROJECTS	6,863.75
	BLOOMFIELD PMRF 03/24	GAS TAX	CAPITAL PROJECTS	3,634.00
	STREET MARKINGS 03/24	MEASURE M	CAPITAL PROJECTS	564.00
	COMM CTR ROOF PROJ 03/24	FACILITY CAPITAL E	CAPITAL PROJECTS	1,280.00
	COMM CTR ROOF PROJ 03/24	FACILITY CAPITAL E	CAPITAL PROJECTS	20,000.00
	COMM CTR ROOF PROJ 03/24	FACILITY CAPITAL E	CAPITAL PROJECTS	1,215.50
	EMERGENCY GENERATOR 03/24	FACILITY CAPITAL E	CAPITAL PROJECTS	<u>2,231.00</u>
			TOTAL:	105,365.25
YING LIU	PORTAIT DROP IN 05/18/24	GENERAL FUND	SPECIAL CLASSES	87.75
	PORTRAIT DROP IN 05/25/24	GENERAL FUND	SPECIAL CLASSES	<u>97.50</u>
			TOTAL:	185.25

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====				
10	GENERAL FUND			409,987.20
19	C.D.B.G			245,535.54
20	GAS TAX			10,497.75
26	MEASURE M			564.00
50	GARAGE FUND			15,212.72
52	FACILITY CAPITAL EXPENSES			24,726.50
53	TECHNOLOGY REPLACEMENT			7,811.83
54	SELF INSURANCE TRUST			1,111.44
99	POOL CLEARING FUND			461.52

GRAND TOTAL:				715,908.50

Retirees Medical Reimbursement

Date: June 1, 2024

Number of Transactions: 16

Total Batch: \$11,072.20

Payroll 06/07/2024

-----DEPARTMENT RECAP-----

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	DEDUCTIONS	TAXES	NET
10-510 City Council	923.20	923.20	0.00	0.00	0.00	39.46	13.40	870.34
10-511 City Manager/ City Clerk	45,411.80	25,756.00	0.00	1,658.80	17,997.00	4,577.60	9,000.55	31,833.65
10-512 Finance	13,524.83	10,539.40	51.79	300.10	2,633.54	1172.86	1628.43	10,723.54
10-521 Police Administration	31,156.80	25,516.50	0.00	1,028.20	4,612.10	5,656.03	5,878.52	19,622.25
10-522 Police- Patrol	84,495.95	49,844.57	16,983.30	9,565.80	8,102.28	13,667.90	13,631.36	57,196.69
10-523 Police- Investigation	23,555.60	14,172.47	3,246.95	4,077.13	2,059.05	4,917.10	4,186.40	14,452.10
10-524 Police- Records	9,765.81	5,680.25	0.00	579.86	3,505.70	914.84	1,029.42	7,821.55
10-526 Police- Community Outreach	1,967.79	0.00	0.00	221.10	1,746.69	73.79	143.53	1,750.47
10-527 Police-Youth Programs	6,095.91	3,705.80	1148.95	529.40	711.76	993.01	925.48	4,177.42
10-528 Police- Traffic	7,152.48	2452.00	0.00	0.00	4,700.48	599.61	651.96	5,900.91
10-531 Development Services- Administration	31,824.21	22,005.12	0.00	2,779.09	7,040.00	3,639.53	5,656.22	22,528.46
10-532 Development Services- Planning	3,438.80	0.00	0.00	2982.70	456.10	293.63	696.25	2,448.92
10-533 Development Services- Neighborhood Preservation	5,226.14	2,352.24	0.00	0.00	2,873.90	321.45	594.11	4,310.58
10-542 Development Services- Street Maintenance	19,440.77	13,069.36	461.52	2,552.19	3,357.70	2,303.92	2,146.10	14,990.75
10-544 Development Services- Facility Maintenance	2,491.60	1,809.28	0.00	226.16	456.16	386.17	101.85	2,003.58
10-545 Economic Development	3,589.20	2,624.91	0.00	489.39	474.90	276.77	254.86	3,057.57
10-551 Recreation Administration	49,073.60	31,017.92	0.00	4,077.36	13,978.32	5,923.98	7,336.73	35,812.89
10-556 Recreation- Sports	15,029.13	0.00	0.00	136.13	14,893.00	563.59	724.52	13,741.02
10-557 Special Classes								
TOTALS	\$354,163.62	\$211,469.02	\$21,892.51	\$31,203.41	\$89,598.68	\$46,321.24	\$54,599.69	\$253,242.69

REGULAR INPUT: 137

MANUAL INPUT: 0

CHECK STUB COUNT: 0

DIRECT DEPOSIT STUB COUNT: 135

BENEFITS & WITHHOLDINGS

	Employee	Employer
Fed Taxes	Employee/ Employer (MediCare)	\$45,430.28 \$40,463.29 \$4,966.99
State Taxes	Employee	\$14,136.40
ICMA	Employee	\$3,244.33
PD Association	Employee	\$1,476.56
LosAl Employees Assoc	Employee	\$440.00
Nationwide - Full Time	Employee	\$1,590.00
Nationwide - PT	Employee/ Employer	\$2,603.42 \$1,301.71 \$1,301.71
PERS Deferred Comp	Employee	\$1,480.76
PERS	Employee/ Employer	\$65,739.31 \$26,345.84 \$39,393.47
AFLAC	Employee	\$91,198.93
PERS Medical	Employee/ Employer	\$690.88
Delta Dental PPO	Employer	\$4,481.10
Delta Dental HMO	Employer	\$461.53
VSP Vision	Employer	\$1,086.07
Standard Self Admin	Employee/ Employer	
Standard Life Optional	Employee	
TOTALS		\$234,059.57 \$68,110.84 \$45,662.17

DEDUCTION GRAND TOTALS

DESC	-----EARNINGS-----		-----DEDUCTIONS-----			-----TAXES-----				
	HRS	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
REG	4689.67	\$211,469.02	125	I-125	\$671.09		FED W/H	\$ 309,022.69	\$ 35,496.30	
PTRG	1500.42	\$29,984.98	129	I-129	\$192.31		ST WH CA	\$ 309,022.69	\$ 14,136.40	
PHEO	82.58	\$2,563.22	AFP	AFLPT	\$167.22		MEDI	\$ 342,550.77	\$ 4,966.99	\$ 4,966.99
HOL	484.00	\$22,180.04	CMF	CLOAN	\$78.80					
ABST	45.00	\$0.00	CS1	CS-C0	\$230.76					
WCEX	24.67	\$1,476.25	DC2	DCPR	\$100.00					
INJY	6.00	\$359.04	DCI	DCICM	\$2,620.00					
OT	13.00	\$513.31	DCM	DCICM		\$350.00				
OTS	229.67	\$21,001.37	DCN	DCNW	\$1,590.00					
CTOT	2.00	\$180.61	DCP	DCPRS	\$1,380.76					
STBY	2.00	\$197.22	DD1	DPP01		\$371.25				
CAR	0.00	\$750.00	DD2	DPP02		\$253.80				
CELL	0.00	\$1,150.00	DD3	DPP03		\$634.50				
PPHC	0.00	\$1,754.44	DD4	DDMO1		\$38.55				
MEDR	0.00	\$8,400.00	DD5	DDMO2		\$55.56				
SPAS	0.00	\$2,293.24	DD6	DDMO3		\$102.75				
SPSK	0.00	\$138.06	DI%	DCI%	\$97.46					
OCWD	0.00	\$225.00	DIS	DISAF	\$178.22					
OCWE	0.00	\$120.00	DLI	DCLIC	\$176.87					
UNIF	0.00	\$225.00	LEA	LAEAD	\$440.00					
UNI2	0.00	\$75.00	LIF	LIFE	\$230.18					
FTO	0.00	\$130.37	LTD	A LTD	\$104.21					
RTRO	0.00	\$3,518.99	MED	MDINS	\$8,939.25	\$29,208.37				
ADML	97.50	\$5,056.97	PBB	PRSB	\$481.97					
COMP	15.00	\$719.85	PN1	PEPME	\$7,651.51					
EAU	6.00	\$274.38	PN2	PEPMR		\$7,582.40				
EAA	72.00	\$0.00	PN3	PEPSE	\$8,804.59					
COMA	38.00	\$0.00	PN4	PEPSR		\$8,670.12				
FLHO	32.33	\$1,471.63	POS	POAS	\$1,476.56					
SICK	181.58	\$8,841.87	PR0	PRM8	\$2,529.34					
VAC	278.50	\$13,524.71	PR2	PRSMR		\$9,806.78				
POST4	0.00	\$110.00	PR4	PRSSR		\$13,334.17				
POST5	0.00	\$200.00	PR5	PRSB4	\$1,175.21					
POST6	0.00	\$450.00	PR6	PRSAF	\$2,496.77					
POST7	0.00	\$2,803.48	PR7	PRMB4	\$748.58					
POST8	0.00	\$386.57	PR8	PRMAF	\$1,640.86					
POVA	40.00	\$1,314.00	PR9	PRSCC	\$754.70					
RTBS	0.00	\$10,000.00	RTP	RT-PT	\$1,301.71	\$1,301.71				
BILI	0.00	\$250.00	SUR	SURVI	\$62.31					
HOT	0.00	\$55.00	VS1	VIS1		\$117.04				
			VS2	VIS2		\$76.30				
			VS3	VIS3		\$150.92				
Totals	\$ 7,839.92	\$ 354,163.62			\$ 46,321.24	\$ 72,054.22		\$ 54,599.69	\$ 4,966.99	

Payroll 06/21/2024

-----DEPARTMENT RECAP-----

DEPT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	DEDUCTIONS	TAXES	NET
10-510 City Council	923.20	923.20	0.00	0.00	0.00	39.46	13.40	870.34
10-511 City Manager/ City Clerk	35,499.42	27,349.63	0.00	3,981.57	4,168.22	4,871.82	5,673.77	24,953.83
10-512 Finance	13,544.01	11,805.73	0.00	582.28	1,156.00	1178.90	1603.26	10,761.85
10-521 Police Administration	37,745.28	29,998.60	0.00	7,046.68	700.00	5,656.03	8,812.43	23,276.82
10-522 Police- Patrol	158,232.48	44,761.38	27,502.75	74,981.07	10,987.28	21,237.31	24,926.87	112,068.30
10-523 Police- Investigation	42,111.36	16,022.23	2,138.15	22,301.93	1,649.05	7,332.43	10,140.23	24,638.70
10-524 Police- Records	9,880.12	6,950.10	0.00	386.38	2,543.64	944.47	1,068.99	7,866.66
10-526 Police- Community Outreach	2,255.22	0.00	0.00	0.00	2,255.22	84.57	199.16	1,971.49
10-527 Police-Youth Programs	10,662.38	4,235.20	1206.70	4658.72	561.76	1612.96	2428.55	6,620.87
10-528 Police- Traffic	10,592.65	3145.60	0.00	2697.20	4,749.85	1067.70	1675.87	7,849.08
10-531 Development Services- Administration	31,663.61	27,362.90	0.00	1,126.40	3,174.31	3,645.37	5,535.47	22,482.77
10-532 Development Services- Planning	3,408.80	3,323.58	0.00	85.22	0.00	293.63	686.15	2,429.02
10-533 Development Services- Neighborhood Preservation	5,512.12	2,613.60	0.00	0.00	2,898.52	332.18	631.39	4,548.55
10-542 Development Services- Street Maintenance	18,687.06	12,784.10	508.86	4,109.10	1,285.00	2,162.25	2,247.89	14,276.92
10-544 Development Services- Facility Maintenance	2,286.60	2,261.60	0.00	0.00	25.00	386.17	71.68	1,828.75
10-545 Economic Development	3,559.20	1,512.66	0.00	2046.54	0.00	276.77	245.85	3,036.58
10-551 Recreation Administration	47,309.98	38,311.02	764.73	1,696.19	6,538.04	5,741.81	6,755.80	34,812.37
10-556 Recreation- Sports	38,342.82	0.00	0.00	258.57	38,084.25	1437.85	1,841.73	35,063.24
10-557 Special Classes								
TOTALS	\$472,216.31	\$233,361.13	\$32,121.19	\$125,957.85	\$80,776.14	\$58,301.68	\$74,558.49	\$339,356.14

REGULAR INPUT: 125

MANUAL INPUT: 0

CHECK STUB COUNT: 0

DIRECT DEPOSIT STUB COUNT: 125

BENEFITS & WITHHOLDINGS

		Employee	Employer
Fed Taxes	Employee/ Employer (MediCare)	\$60,174.40	\$53,538.21
State Taxes	Employee	\$21,020.28	\$6,636.19
ICMA	Employee	\$3,524.98	
PD Association	Employee	\$420.00	
LosAl Employees Assoc	Employee	\$1,476.56	
Nationwide - Full Time	Employee	\$1,590.00	
Nationwide - PT	Employee/ Employer	\$4,440.52	\$2,220.26
PERS Deferred Comp	Employee	\$1,480.76	
PERS	Employee/ Employer	\$93,469.62	\$37,194.50
AFLAC	Employee		\$56,275.12
PERS Medical	Employee/ Employer		
Delta Dental PPO	Employer		
Delta Dental HMO	Employer		
VSP Vision	Employer		
Standard Self Admin	Employee/ Employer	\$2,102.84	
Standard Life Optional	Employee	\$496.00	
TOTALS		\$190,195.96	\$92,952.97
			\$65,131.57

DEDUCTION GRAND TOTALS

-----EARNINGS-----			-----DEDUCTIONS-----			-----TAXES-----				
DESC	HRS	AMOUNT	CD	ABSV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
REG	5147.10	\$233,361.13	125	I-125	\$671.09		FED W/H	\$ 412,715.14	\$ 46,902.02	
PTRG	2954.00	\$55,020.30	129	I-129	\$192.31		ST WH CA	\$ 412,715.14	\$ 21,020.28	
PHEO	81.41	\$2,531.73	AFP	AFLPT	\$167.22		MEDI	\$ 457,668.25	\$ 6,636.19	\$ 6,636.19
INJY	80.00	\$4,787.20	CMP	CLOAN	\$48.08					
OT	30.00	\$1,273.59	CS1	CS-C0	\$230.76					
OTS	288.66	\$27,327.10	DC2	DCPR	\$100.00					
STBY	40.00	\$3,520.50	DCI	DCICM	\$2,270.00					
CAR	0.00	\$750.00	DCM	DCICM		\$350.00				
PPHC	0.00	\$2,175.96	DCN	DCNW	\$1,590.00					
MEDR	0.00	\$8,400.00	DCP	DCPRS	\$1,380.76					
SPAS	0.00	\$2,293.24	DD1	DPPO1		\$371.25				
SPSK	0.00	\$138.06	DD2	DPPO2		\$253.80				
OCWD	0.00	\$250.00	DD3	DPPO3		\$634.50				
OCWE	0.00	\$160.00	DD4	DDMO1		\$38.55				
UNIF	0.00	\$200.00	DD5	DDMO2		\$41.67				
UNI2	0.00	\$75.00	DD6	DDMO3		\$102.75				
FTO	0.00	\$124.10	DI%	DCI%	\$105.28					
RTRO	0.00	\$441.14	DIS	DISAF	\$178.22					
ADML	42.00	\$2,073.88	DLI	DCLIC	\$799.70					
COMP	12.33	\$810.57	LEA	LAEAD	\$420.00					
EAU	64.67	\$3,856.96	LIF	LIFE	\$230.18					
EAA	6.00	\$0.00	LTD	A LTD	\$104.21					
COMA	142.12	\$0.00	MED	MDINS	\$8,922.55	\$28,498.87				
FLHO	38.00	\$1,823.64	PBB	PRSB4	\$481.97					
SICK	238.50	\$10,318.49	PN1	PEPME	\$7,523.16					
VAC	165.15	\$8,337.27	PN2	PEPMR		\$7,455.22				
HOLP	1592.00	\$90,714.56	PN3	PEPSE	\$16,767.33					
POST7	0.00	\$3,042.84	PN4	PEPSR		\$16,511.24				
POST8	0.00	\$386.57	POS	POAS	\$1,476.56					
POVA	104.00	\$8,022.48	PR0	PRM8	\$2,542.26					
			PR2	PRSMR		\$9,634.34				
			PR4	PRSSR		\$22,674.32				
			PR5	PRSB4	\$1,721.93					
			PR6	PRSAF	\$5,050.81					
			PR7	PRMB4	\$649.17					
			PR8	PRMAF	\$1,640.86					
			PR9	PRSCC	\$754.70					
			RTP	RT-PT	\$2,220.26	\$2,220.26				
			SUR	SURVI	\$62.31					
			VS1	VIS1		\$117.04				
			VS2	VIS2		\$68.67				
			VS3	VIS3		\$150.92				
Totals	\$ 11,025.94	\$ 472,216.31			\$ 58,301.68	\$ 89,123.40			\$ 74,558.49	\$ 6,636.19

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: July 22, 2024

ITEM NUMBER: 11A

To: Mayor Jordan B. Nefulda & Members of the City Council

Presented By: Eleanor Granflor, Deputy City Clerk

Subject: Approval of Minutes

SUMMARY

Approve the City Council Regular minutes of May 20, 2024, and the City Council Adjourned Regular minutes of June 24, 2024.

RECOMMENDATION

N/A

BACKGROUND

N/A

DISCUSSION

N/A

FISCAL IMPACT

None.

Attachment: 1. CC MINS 05-20-24 - Amended
 2. CC MINS 06-24-24

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

REGULAR MEETING Monday, May 20, 2024

1. CALL TO ORDER

The City Council met in Regular Session at 5:30 p.m., Monday, May 20, 2024, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Nefulda presiding.

2. ROLL CALL

Present: Council Members: Doby, Hibard, Murphy
Mayor Pro Tem Hasselbrink, Mayor Nefulda

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Robert Acosta, Support Services Manager
Michael Claborn, Chief of Police
Craig Covey, OCFA Division Chief
Michael Daudt, City Attorney
Kain Gallagher, Police Captain
Eleanor Granflor, Deputy City Clerk
Craig Koehler, Finance Director
Matthew Lightener, Management Analyst
Irving Montenegro, Jr., Development Services Manager
Emeline Noda, Recreation and Community Services Director
Ron Noda, Development Services Director
Windmera Quintanar, MMC, City Clerk
Jennifer Sisoiev, Recreation Manager
Luke South, Police Captain
Chelsi Wilson, Administrative Services Manager

3. CLOSED SESSION

City Attorney Daudt read the items aloud.

A. Public Employee Evaluation

Title: City Manager

Authority: Government Code Section 54957

B. Conference with Real Property Negotiators

Property: 10911 Oak St., Los Alamitos, CA 90720

Agency Negotiator: Chet Simmons, City Manager

Negotiating Parties: Los Alamitos Unified School District

Under Negotiation: Price and terms of payment

RECESS

The City Council recessed into Closed Session at 5:30 p.m.

RECONVENE

The City Council reconvened in Regular Session at 6:02 p.m.

City Attorney Daudt stated there was no reportable action.

4. PLEDGE OF ALLEGIANCE

Council Member Murphy led the Pledge of Allegiance.

5. INVOCATION

Mayor Nefulda gave the Invocation.

6. PRESENTATIONS

A. Presentation from Elected Representatives to Los Alamitos Police Department in Recognition of National Police Week

Zechariah Jauregui, District Representative for Congresswoman Michelle Steel, Joe Peña, District Representative for the Office of Senator Janet Nguyen, and Michelle Schuetz, Senior Field Representative for Assemblyman Tri Ta, presented Certificates to Chief Claborn and the Los Alamitos Police Department. Representatives spoke briefly.

B. Presentation to Lina Lumme, of The Youth Center, in Recognition of Being Featured in the Mayor's Business Spotlight

Mayor Nefulda, Zechariah Jauregui, District Representative for Congresswoman Michelle Steel, and Michelle Schuetz, Senior Field Representative for Assemblyman Tri Ta presented a Certificate to Ms. Lumme. Ms. Lumme spoke briefly.

C. Presentation of Proclamation to the Public Works Team in Recognition of Public Works Week

Mayor Nefulda presented a Proclamation to the Los Alamitos Public Works Team. Ron Noda, Development Services Director, spoke briefly. Zechariah Jauregui, District Representative for Congresswoman Michelle Steel, and Michelle Schuetz, Senior Field Representative for Assemblyman Tri Ta presented a Certificate to the Public Works Team.

D. Presentation by Carlos Oregon, Board Member, of Working Wardrobes Regarding Services Available

Mr. Oregon gave a PowerPoint presentation and answered questions from the City Council.

E. Presentation by Irving Montenegro, Jr., Development Services Manager, Regarding MyLosAl App

Mr. Montenegro gave a PowerPoint presentation and answered questions from the City Council.

7. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Nefulda opened Oral Communications.

Aaron Leal, representative of Alzheimer's Orange County, spoke regarding the programs offered by the organization.

Eric Franklin, United Pacific Services, questioned the Award of Bid for Tree Maintenance Services.

Dan Gallagher, Los Alamitos Community Foundation Board Member, read a letter for the record regarding concerns of Council Member Murphy requesting financial information from TNT Fireworks.

Mayor Nefulda closed Oral Communications.

8. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

Mayor Nefulda spoke regarding the continuation of the Parklet Series – Party on Pine, and the Los Angeles County Sanitation District Project on Cerritos Avenue.

9. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

City Manager Simmons spoke regarding the upcoming Summer Concert Series, the demolition of the LATV building, and commended the Public Works Team.

10. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contained checks and electronic funds transfers for the period from April 1, 2024 to April 30, 2024.

Motion/Second: Hasselbrink/Hibard

Unanimously Carried: The City Council ratified the Warrants from April 1, 2024 to April 30, 2024, for \$1,663,099.58

ROLL CALL

Mayor Nefulda	Aye
Mayor Pro Tem Hasselbrink	Aye
Council Member Doby	Aye
Council Member Hibard	Aye
Council Member Murphy	Aye

11. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Council Member Hibard pulled item K.

Council Member Murphy pulled items F and G.

Motion/Second: Doby/Hibard

Unanimously Carried: The City Council approved the following Consent Calendar items:

A. Approval of Minutes (Administration)

Approved the City Council Regular minutes of April 15, 2024 and the Adjourned Regular minutes of April 29, 2024.

B. Adopt Ordinance 2024-01 - Noise Standard Exemptions Associated with Construction and Property Maintenance Activities (Development Services)

This item facilitated the consideration of a draft Ordinance concerning noise standard exemptions associated with construction and property maintenance activities.

The City Council adopted Ordinance No. 2024-01 entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING SECTION 17.20.020 OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING NOISE STANDARD EXEMPTIONS ASSOCIATED WITH CONSTRUCTION AND PROPERTY MAINTENANCE ACTIVITIES (ZOA 23-05) (CITY INITIATED)".

C. Resolutions Pertaining to the November 5, 2024 General Municipal Election (Administration)

This item facilitated the City's policy to consolidate the local election with the County of Orange.

The City Council:

1. Adopted Resolution No. 2024-15 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CALLING FOR A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE CITY'S CHARTER"; and
2. Adopt Resolution No. 2024-16 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ORANGE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE"; and,
3. Adopted Resolution No. 2024-17 entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE'S STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024."

D. City Council Meeting Summer Schedule (Administration)

This item facilitated the importance of having as many City Council members as possible present at Council meetings and with summer scheduling upon us, Staff thought it prudent to bring an item to the Council to ensure transparency and another layer of noticing the public of the change in Council meeting dates.

The City Council approved the following dates for City Council Adjourned Regular Meetings at 6:00 p.m.: Monday, June 24, 2024; Monday, July 22, 2024; Monday August 19, 2024 (no change); and, Monday, September 23, 2024.

E. 2024 Conflict of Interest Code Biennial Notice (Administration)

This item facilitated the Political Reform Act requirement for each city to review its conflict of interest code biennially and notify the City Council as to whether or not the code needs to be amended. The completed biennial notice must be submitted to the City Council no later than October 1, 2024.

The City Council received and filed the 2024 Conflict of Interest Code Biennial Notice.

H. Approval of the Request for Proposals (RFP) 2024-05 and Authorization to Bid Animal Control and Sheltering Services (Development Services)

This item recommended actions to facilitate the solicitation of bids for contractual services to provide animal control and sheltering services.

The City Council:

1. Approved the Request for Proposals (RFP) 2024-05 Animal Control and Sheltering Services; and,
2. Authorized staff to advertise and solicit bid proposals.

I. Request for Proposals (RFP) for Signing and Striping Improvements on Lexington Drive between Katella Avenue and Farquhar Avenue (CIP 23/24-09) (Development Services)

This item facilitated the striping and pavement marking assist in maintaining safe and up-to-date standards that comply with current Federal and State guidelines.

The City Council:

1. Approved the Request for Proposal (RFP) for the plans and specifications for the Signing and Striping Improvements on Lexington Drive between Katella Avenue and Farquhar Avenue (CIP 23/24-09); and,
2. Authorized Staff to advertise and solicit proposals.

J. Amended Joint Powers Agreement with Integrated Law and Justice Agency for Orange County (ILJAOC) (Police)

This item facilitated minor amendments proposed to further clarify the Agreement and ensure the practices of the Board conform with the requirements of the Agreement.

The City Council authorized the Mayor to execute the Joint Powers Agreement with Integrated Law and Justice Agency for Orange County to facilitate the integration and sharing of criminal justice information/data.

L. Notice of Completion (NOC) for the Bloomfield Street Improvement Project (CIP No. 22/23-06) (Development Services)

The City of Los Alamitos hired a roadway contractor for street improvements to grind and overlay for the Bloomfield Street Rehabilitation Project (CIP No. 22/23-06) as part of the City's ongoing pavement management program. Staff recommends that Council accept the work as completed, direct filing of the Notice of Completion, and authorize retention release as prescribed by the Public Contract Code.

The City Council:

1. Accepted as complete the construction by Hardy and Harper, Inc. for the Bloomfield Street Improvement Project (CIP No. 22/23-06); and,
2. Authorized the City Clerk to record the Notice of Completion/Final Report with the County Recorder's Office; and,
3. Authorized Staff to release the 5% retention to the contractor, in the amount of \$10,182.50, thirty-five (35) days after recordation of the Notice of Completion.

M. Amendment No. 1 to the Professional Services Agreement with Hirsch & Associates, Inc. (Development Services)

This item would extend the contract term to an existing agreement for construction management and inspection services for the Sterns Park Improvement Project.

The City Council authorized the Mayor to execute Amendment No. 1 to the Professional Services Agreement with Hirsch and Associates, Inc. for construction management and inspection services for the Sterns Park Improvement Project, extending the term through December 14, 2024.

End of Consent Calendar

Items Pulled from Consent Calendar

F. City Council Travel and Reimbursement Policy (Administration)

This item facilitated the adoption of a Travel Policy specific to City Council and Appointed Officials.

Council and Staff discussed the definition of a local event and the approved list of organizations,

Motion/Second: Hasselbrink/Murphy

Unanimously Carried: The City Council adopted Revised Administrative Regulation 6.2 - City Council Travel and Reimbursement Policy.

G. Treasurer's Quarterly Investment Report - March 2024 (Finance)

This item facilitated City Council consideration in receipt of the Treasurer's Quarterly Investment Report.

Council and Staff discussed alternative investment portfolio, amortized cost, and market value.

Motion/Second: Hasselbrink /Doby

Unanimously Carried: The City Council received and filed the Treasurer's Quarterly Investment Report.

K. Award of Bid for Tree Maintenance Services (RFP 2024-01) (Development Services)

This item facilitated Staff recommends awarding the bid to West Coast Arborists, Inc.(WCA) for the City's tree maintenance services.

Development Services Director Noda summarized the Staff report and answered questions from the City Council.

Council and Staff discussed the evaluation and award process.

Motion/Second: Hasselbrink/Doby

Unanimously Carried: The City Council:

1. Awarded bid for the tree maintenance services in the amount not to exceed \$105,000 annually for a three-year contract to West Coast Arborists, Inc.; and,
2. Authorized the City Manager to approve two optional three-year extensions subject to the Consumer Price Index (CPI) increase with a cap of 2.5%; and,
3. Authorized the City Manager to execute the contract with West Coast Arborists, Inc. in a form approved by the City Attorney.

13. PUBLIC HEARING

A. Adoption of the Fiscal Year 2024-25 Annual Operating Budget (Finance)

This item facilitated City Charter Sections 1201-1205 govern the development and adoption of the City's Annual Budget. Section 1203 requires a public hearing for public input on the proposed budget. Thereafter, the City Council shall adopt the budget with revisions, if any; establish estimated revenues, expenditure appropriations, and transfers of funds of the City.

City Manager Simmons introduced the item.

Finance Director Koehler summarized the Staff report and provided a PowerPoint Presentation with overviews from each department. Staff answered questions from the City Council.

Mayor Nefulda opened the Public Hearing for comments.

Dean Grose, former Council Member, commended the staff in their work efforts to present the proposed budget in May. He stated support for ensuring continued funding for the replacement of radio communications within the Police Department.

Mayor Nefulda Closed the Public Hearing for comments.

Council and staff discussed the following:

- Reserve funding to replace the software system used by the Police Department
- Sales Tax Revenue in regards the possible change of Rossmoor Zip Code
- Credit card processing fees absorbed by the City
- Reimbursement for Police Department armored vehicle
- Asset forfeiture to fund a 26th sworn peace officer position

Motion/Second: Hasselbrink/Doby

Unanimously Carried: The City Council:

1. Reviewed, received, and filed the department overviews for Administration (City Manager, City Clerk, Human Resources), Finance, Police, Development Services, and Recreation and Community Services for Fiscal Year 2024-25; and,
2. Conducted a Public Hearing on the Proposed Annual Operating Budget; and,
3. Adopted Resolution No. 2024-18, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2024-25.

B. Master Fee Schedule Update - Fiscal Year 2024-25 (Finance)

This item facilitated an effort to keep cost recovery in parity with the services rendered, it is recommended that the City Council approve the proposed Master Fee Schedule update, which update includes a 4.0% increase in applicable fees commensurate with increases in the Consumer Price Index (CPI).

Finance Director Koehler summarized the Staff report.

Mayor Nefulda opened the Public Hearing for comments. There being no one present wishing to speak, Mayor Nefulda closed the Public Hearing for comments.

City Council and staff discussed advertising Notary service for Veterans

Motion/Second: Hasselbrink/Doby

Unanimously Carried: The City Council:

1. Reviewed the Fiscal Year 2024-25 Master Fee Schedule Update, and;
2. Adopted Resolution No. 2024-19, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING THE MASTER FEE SCHEDULE BY ADJUSTING CERTAIN USER FEES BASED ON THE INCREASE IN THE CONSUMER PRICE INDEX (CPI)".

14. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Doby spoke regarding attendance at the Association of California Cities, Orange County (ACC-OC) Board of Directors meeting, tour of the Orange County (OC) Vibe in Anaheim, Orange County Council of Governments (OCCOG) Board meeting, ACC-OC Leadership Summit, and the Art with Heart Gala hosted by the Casa Youth Shelter.

Council Member Hibard spoke regarding speaking with residents in Apartment Row, attendance at the Chamber of Commerce Luncheon, the Regional Affairs Military Committee (RMAC) meeting at the Joint Forces Training Base, We Care Fundraiser, National Day of Prayer event at Cottonwood Church, and the ACC-OC Inspection at the Colorado River Aqueduct. Council Member Hibard also spoke in remembrance of her neighbor, a World War II Veteran.

Council Member Murphy spoke regarding attendance at We Care Fundraiser, Chamber of Commerce Luncheon, Senior Prom, ACC-OC Leadership Summit, and Casa Youth Shelter's Art with Heart Gala.

Mayor Pro Tem Hasselbrink commended the new Los Alamitos Canine, and spoke regarding attendance at the ACC-OC Leadership Summit, We Care Fundraiser, Defense Leadership Summit, Casa Youth Shelter's Art with Heart Gala, and met with Congressman Michelle Steel's office regarding funding for Orange County Fire Authority's (OCFA) remodel of Station 2.

Mayor Nefulda spoke regarding attendance at the Southern California Association of Governments (SCAG) Conference, and thanked City staff for all their hard work.

15. ADJOURNMENT

The City Council adjourned at 9:16 p.m. to Monday, June 24, 2024, at 6:00 p.m.

Jordan B. Nefulda, Mayor

Attest:

Windmera Quintanar, MMC, City Clerk

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

ADJOURNED REGULAR MEETING

Monday, June 24, 2024

1. CALL TO ORDER

The City Council met in Adjourned Regular Session at 5:02 p.m., Monday, June 24, 2024, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Nefulda presiding.

2. ROLL CALL

Present: Council Members: Doby, Hibard, Murphy
Mayor Pro Tem Hasselbrink, Mayor Nefulda

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Robert Acosta, Support Services Manager
Jason Bruton, Recreation Manager
Michael Claborn, Chief of Police
Kain Gallagher, Police Captain
Eleanor Granflor, Deputy City Clerk
David Kendig, City Attorney
Craig Koehler, Finance Director
Matthew Lightner, Management Analyst
Nolan McGaughy, OCFA Captain
Emeline Noda, Recreation and Community Services Director
Ron Noda, Development Services Director
Jennifer Sisoiev, Recreation Manager
Luke South, Police Captain

3. CLOSED SESSION

City Attorney Kendig read the items aloud.

A. Public Employee Evaluation

Title: City Manager

Authority: Government Code Section 54957

B. Conference with Real Property Negotiators

Property: 10911 Oak St., Los Alamitos, CA 90720

Agency Negotiator: Chet Simmons, City Manager

Negotiating Parties: Los Alamitos Unified School District

Under Negotiation: Price and terms of payment

RECESS

The City Council recessed into Closed Session at 5:02 p.m.

RECONVENE

The City Council reconvened in Regular Session at 6:13 p.m.

City Attorney Kendig stated there was no reportable action.

4. PLEDGE OF ALLEGIANCE

Mayor Nefulda led the Pledge of Allegiance.

5. INVOCATION

Council Member Murphy gave the Invocation.

6. PRESENTATIONS

A. Welcome Home Los Alamitos Police Officer Christian Cruz and Presentation of the 2023 Mothers Against Drunk Driving (MADD) Award and the Orange County Auto Theft Advisory Commission (OC ATAC) Officer of the Year for Los Alamitos

Chief Claborn welcomed Officer Cruz's return from Deployment of the United States Marine Corps and spoke briefly. Chief Claborn also presented Officer Cruz with the 2023 Mothers Against Drunk Driving Award and the Orange County Auto Theft Advisory Commissioner Officer of the Year for Los Alamitos Award. Officer Cruz spoke briefly.

Michelle Schuetz, Representative for the Office of Assemblyman Tri Ta, Zechariah Jauregui, District Representative for Congresswoman Michelle Steel, and Benjamin Montelongo, District Representative for the Office of Senator Janet Nguyen, presented a Certificate to Officer Cruz. Representatives spoke briefly.

B. Presentation of a Proclamation to Captain McGaughy, of Orange County Fire Authority, in Recognition of Drowning Prevention Awareness

Mayor Nefulda presented a Proclamation to the Orange County Fire Authority. Captain McGaughy spoke briefly.

C. Presentation of a Proclamation to the Parks, Recreation, & Cultural Arts Commission and Recreation & Community Services Team in Recognition of Park and Recreation Month

Mayor Nefulda presented a Proclamation to the Parks, Recreation & Cultural Arts Commission and Community Services Team. Parks, Recreation & Cultural Arts Commission Chair, William Bandak, spoke briefly.

D. Presentation of a Certificate to Lily Habel, of Salt Me Halotherapy, in Recognition of Being Featured in the Mayor's Business Spotlight
Mayor Nefulda presented a Certificate to Ms. Habel. Ms. Habel spoke briefly.

E. Presentation by Dr. Megan Witbracht, of UCI MIND, Regarding Alzheimer's Disease Awareness
Dr. Witbracht gave a presentation and answered questions from the City Council.

7. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Nefulda opened Oral Communications.

Los Alamitos resident spoke is regards to being a caretaker for his mother who had dementia and thanked UCI Mind for their research in hopes of finding a cure.

Mayor Nefulda closed Oral Communications.

8. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

Mayor Nefulda spoke regarding the 37th Annual Universal Waste Systems 3rd of July Firework Spectacular at the Los Alamitos Joint Forces Training Base.

9. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

City Manager Simmons received an update on the Senior Services Master Plan and Survey from Community Services Director Noda.

10. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contained checks and electronic funds transfers for the period from May 1, 2024 to May 31, 2024.

Motion/Second: Doby/Hasselbrink

Unanimously Carried: The City Council ratified the Warrants from May 1, 2024 to May 31, 2024, for \$1,663,099.58

ROLL CALL

Mayor Nefulda	Aye
Mayor Pro Tem Hasselbrink	Aye
Council Member Doby	Aye
Council Member Hibard	Abstain
Council Member Murphy	Aye

11. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Council Member Hibard pulled items A and B.

Council Member Murphy pulled items D, I, and N.

Motion/Second: Hibard/Murphy

Unanimously Carried: The City Council approved the following Consent Calendar items:

C. Annual Appropriations Limit For Fiscal Year 2024-25 (Finance)

Article XIII B of the California Constitution specifies the amount of allowable revenue the City of Los Alamitos can appropriate from the proceeds of taxes.

The City Council adopted Resolution No. 2024-21, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-25."

E. Approval of the Fiscal Year 2024-25 Project List for SB 1 Funds towards the Old Town West Street Improvement Project (Development Services)

The City of Los Alamitos receives transportation funding from the State in the form of grants or direct allocation of Motor Vehicle Fuel Tax (Gas Tax) through the Highway Users Tax Account (HUTA). The Road Repair and Accountability Act of 2017 (SB 1) provides funding for the maintenance and repair of local streets and roads through a Road Maintenance and Rehabilitation Account (RMRA). To be eligible for funding, the City must submit a proposed project list to the California Transportation Commission along with a resolution documenting the approval of the City's amended Capital Improvement budget to include the project to receive RMRA funding. Staff recommends the use of RMRA funding for road improvements for the Old Town West Street Improvement Project FY 24-25 for an estimated \$310,410.

The City Council:

1. Determined that the action is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) and 15060(c)(3) of the CEQA Guidelines because it will not result in a physical change to the environment, directly or indirectly; and,
2. Adopted Resolution No. 2024-22, entitled, "A Resolution OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, Approving A List Of Projects FOR FISCAL YEAR 2024-25 Funded BY SB 1: THE ROAD REPAIR And ACCOUNTABILITY ACT OF 2017 TOWARDS THE OLD TOWN WEST STREET IMPROVEMENT PROJECT FY 24-25"

F. Measure M2 Seven Year Capital Improvement Program 2024-25 (Development Services)

Annual submittal of Measure M2 eligibility documentation to the Orange County Transportation Authority (OCTA) is required in order to remain eligible to receive Measure M2 sales tax revenue funds. The submittal documentation this year requires City Council approval of an updated Measure M2 Seven Year Capital Improvement Program.

The City Council approved and authorized Staff to submit to the Orange County Transportation Authority the Measure M2 Seven Year Capital Improvement Program for Fiscal Years 2024/25 through 2030/31, to comply with Measure M2 eligibility criteria.

G. Award of Bid for the Signing and Striping Improvements on Los Alamitos Boulevard Between Katella Avenue and Coyote Creek Trail (CIP No. 23/24-06) (Development Services)

This item recommended the award of a bid to begin the installation of the Signage and Striping Improvements on Los Alamitos Boulevard between Katella Avenue and Coyote Creek Trail (CIP No. 23/24-06) for an amount not exceeding \$110,000.

The City Council:

1. Awarded construction for the Signing and Striping Improvements on Los Alamitos Boulevard Between Katella Avenue and Coyote Creek Trail (CIP No. 23/24-06) Project to WGJ Enterprises Inc., dba PCI in the amount of \$82,148.25; and,
2. Authorized the Mayor to execute the contract with WGJ Enterprises Inc., dba PCI, for the project; and,

3. Authorize the City Engineer to add work and execute change orders in the amount not to exceed the contingency reserve of 15% or \$12,300.00

H. Award of Bid for Animal Control and Sheltering Services (RFP 2024-05) (Development Services)

This item was for the awarding of the City's Animal Control and Sheltering Services to the City of Long Beach Animal Care Services (LBACS) for a two-year contract in the annual amount of \$166,526.73.

The City Council:

1. Awarded of bid for Animal Control and Sheltering Services in the amount not to exceed \$166,526.73 annually for a two-year contract to City of Long Beach Animal Care Services; and,
2. Authorized the City Manager to approve one 2-year contract with one optional 2- year extension for a possible four-year term; and,
3. Authorized the City Manager to execute the contract with City of Long Beach Animal Care Services in a form approved by the City Attorney.

J. Award of Bid for the Laurel Park Tennis Court Fence Replacement Project (RFP No. 2024-02) (Development Services)

This item recommended awarding a bid to Harris Steel Fence Co., Inc. to begin the Laurel Park Tennis Court Fence Replacement Project (RFP No. 2024-02) in the amount of \$86,412.00.

The City Council:

1. Awarded of contract for the Laurel Park Tennis Court Fence Replacement Project (RFP No. 2024-02) in the amount of \$86,412.00 to Harris Steel Fence Co., Inc.; and,
2. Authorized the Mayor to execute the contract with Harris Steel Fence Co., Inc. for the project.

K. Award of Bid for the Laurel Park Tennis Court Resurfacing Project (RFP No. 2024-03) (Development Services)

This item recommended awarding a bid to Trueline Construction & Surfacing, Inc. to begin the Laurel Park Tennis Court Resurfacing Project (RFP No. 2024-03) in the amount of \$188,338.40.

The City Council:

1. Awarded of contract for the Laurel Park Tennis Court Resurfacing Project (RFP No. 2024-03) in the amount of \$188,338.40 to Trueline Construction & Surfacing, Inc.; and,
2. Authorized the Mayor to execute the contract with Trueline Construction & Surfacing, Inc. for the project.

L. Tree City USA Proclamation (Development Services)

The City continues its commitment to expanding its urban forest program through education, events, and efforts made to apply for national recognition of Tree City USA honors by completing the final steps of a Proclamation.

The City Council:

1. Reviewed the proclamation and authorized the Mayor to endorse it; and,
2. Authorized Staff to proceed with the completion and submittal of Tree City USA recognition.

M. Orange County Transportation Authority (OCTA) Project V Community-Based Transit/Circulators Program: Los Alamitos Circuit (Recreation)

This item sought a resolution endorsing and authorizing Staff to file an application for the Los Alamitos Circuit. The application is to the Orange County Transportation Authority for funding under the Project V Community-Based Transit/Circulators Program. The grant funds would be used for an on-demand micro transit operation for the City of Los Alamitos.

The City Council adopted Resolution No. 2024-23, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING THE SUBMITTAL OF LOS ALAMITOS CIRCUIT APPLICATION TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING UNDER THE PROJECT V COMMUNITY-BASED TRANSIT/CIRCULATORS PROGRAM"

O. Annual Military Equipment Report (Police)

Assembly Bill 481 requires the Police Department to submit an Annual Military Equipment Report to City Council.

The City Council received and filed the Annual Military Equipment Report per Assembly Bill No. 481.

End of Consent Calendar

Items Pulled from Consent Calendar

A. Approval of Minutes (Administration)

This item facilitated the approval of the Regular Meeting Minutes of May 20, 2024, and the Special Meeting Minutes of June 3, 2024.

Council Member Hibard requested edits to Consent Calendar Item G of the Regular Meeting Minutes of May 20, 2024 be edited to read “The City Council received and filed the Treasurer’s Quarterly Investment Report ending March 31, 2024”. Minutes will be amended and voted on at next City Council meeting.

Motion/Second: Hasselbrink/Doby

Carried 3/2 (Hibard and Murphy abstained): The City Council approved the Special Meeting Minutes of June 3, 2024.

B. Los Alamitos Museum Association: Proposed Schedule, Yearly Recap, and Budget (Development Services)

This item facilitated the approval of the Los Alamitos Museum Association’s proposed schedule, yearly recap, and budget for Fiscal Year 2024-2025.

City Manager Simmons introduced Los Alamitos Museum Association’s President, Marilyn Poe, who summarized the proposed schedule, yearly recap, and budget for Fiscal Year 2024-2025 and answered questions from the City Council.

Motion/Second: Doby/Hibard

Unanimously Carried: The City Council:

1. Approved the Los Alamitos Museum Association’s proposed schedule, activity plan, and budget for Fiscal Year 2024-2025; and,
2. Authorized the City Manager and/or his designee to approve any change to the schedule, activity plan, and budget.

D. Annual Comprehensive Financial Report for June 30, 2023 (Finance)

This item facilitated the Council's consideration, receiving Fiscal Year 2022-23 audit reports.

Finance Director Koehler summarized the Staff report and introduced Gardenya Duran, CPA of Rogers, Anderson, Malody & Scott.

City Council and Staff discussed the following topics:

- Percentage of sales tax received from Rossmoor
- Calculation of growth factor
- Appropriations limit
- Final correction date for Recording Cash Disbursements and the request for a representative from Tyler Technologies to present information to review the period of March 1 – June 30, 2024
- Closing procedures
- Bank reconciliations
- Journal entries
- Finance Department policies and procedures
- Findings made by the auditor and suggested remedies
- Suggestions made by the Department to fix the findings

Council Members Murphy and Hibard requested the Finance Department to provide the single check that does not have supporting documentation in regard to page 240 of the Agenda Packet, “2023-001 – Cash Disbursement Support”. City Manager Simmons confirmed that could be done.

Motion/Second: Murphy/Hibard

Motion Failed 2/3 (Doby, Hasselbrink, and Nefulda voted no): Direct the Finance Department to provide a closing checklist for year end procedures and a closing process that was implemented to show the reconciliation of balance sheet accounts with supporting statements and subsidiary ledgers for 2023.

Mayor Pro Tem Hasselbrink asked the City Manager if the audit was accepted by the State. City Manager Simmons stated the audit was accepted.

Motion/Second: Murphy/Hibard

Motion directed the Finance Department to have all bank reconciliations be prepared, reviewed and approved in a timely manner and documentation of when the preparation and review were completed be provided to Council.

Mayor Pro Tem Hasselbrink called for a Point of Order and advised the Finance Department is overseen by the City Manager. City Manager Simmons and Ms. Duran spoke briefly about what the audit entails and the improvements being made by the City.

Council Member Murphy requested to review the Finance Department’s financial policies or procedures. Director Craig Koehler stated the policies and procedures can be made available to Council.

Council Member Hibard requested to receive a copy of bank reconciliations when they are completed by the Finance Department. Director Koehler stated a hard copy can be provided and can be time consuming for staff to complete.

Council Member Hibard requested a copy of the year end checklist be provided. Director Koehler stated a copy will be provided.

Motion/Second: Hasselbrink/Murphy

Unanimously Carried: The City Council received and filed the Fiscal Year 2022-23 audit reports.

I. Pine StrEATs and Revive Phase II Grant Programs (Development Services)

This item facilitated the Council's consideration for appropriating funds to benefit the second installment of Pine strEATs and Revive Los Alamitos Phase II Grant Program.

Development Services Director Noda summarized the Staff report.

Council and Staff discussed the number of participants for the first phase of the Revive Los Alamitos program, the start of Phase I, funding for program marketing, other homeowner programs and the possibility of down payment assistance, and adult oriented business.

RECESS

The City Council recessed at 8:01 p.m.

RECONVENE

The City Council reconvened in Regular Session at 8:05 p.m.

Motion/Second: Doby/Hibard

Unanimously Carried: The City Council:

1. Reviewed Pine strEATs Grant Program and Revive Los Alamitos Grant Program Phase II; and,
2. Appropriated \$80,000 for the Pine strEATS Grant program; and,
3. Appropriated \$105,000 for the Revive Los Alamitos Phase II Grant Program.

N. Part-Time Economic Development Assistant (Development Services)

This item facilitated the Economic Development Division seeking to recruit a Part-Time Economic Development Assistant who will provide direct support in the expansion of economic development-related programs and initiatives.

Development Services Director Noda summarized the Staff report.

Council and Staff discussed pension for part-time employees, duration between job classification steps, and additional health benefits.

Motion/Second: Doby/Hasselbrink

Carried 4/1 (Hibard voted no): The City Council:

1. Adopted Resolution No. 2024-24, entitled "A RESOLUTION OF CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING A JOB DESCRIPTION FOR PART-TIME ECONOMIC DEVELOPMENT ASSISTANT"; and,
2. Approved and authorized staff to proceed with the recruitment for this position.

12. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Doby spoke regarding her attendance to Orange County Council of Governments (OCCOG) Board Meeting; Library Advisory Committee; Community, Economic & Human Development Committee (CEHD) Meeting and Active Transportation Plans; Orange County Transportation Agency (OCTA) Elected Officials Roundtable; the Sunburst Youth Academy Graduation; and League of California Cities.

Council Member Hibard spoke regarding her attendance to the Grand Re-Opening of the Los Alamitos Museum; the Sterns Park Groundbreaking; the 80th anniversary of D-Day in Normandie, France at the Normandie American Cemetery and read a portion of a newspaper article dated in 1944 in remembrance of Harold Hibard; and she encouraged her neighbors to reach out to her.

Council Member Murphy recognized Alex Duran, former Chair of Parks, Recreation, and Cultural Arts Commission, for his demonstration and commitment to the Commission and the community; and spoke regarding Optima Medical team who performed lung exams and assessments for Los Alamitos High School athletes.

Mayor Pro Tem Hasselbrink spoke regarding her attendance to Orange County Fire Authority (OCFA) Board of Directors meeting; Sterns Park Groundbreaking; Party on Pine Concerts on Thursdays; Precious Life Santa Maria barbecue event at St. Isidore; Special City Council Meeting; Los Alamitos High School Graduation; Los Alamitos Museum Grand Re-opening; Richard Murphy, former Los Alamitos Mayor's 70th birthday; and her usage of the MyLosAl app.

Mayor Nefulda thanked the Police Department for the vehicle provided for the Senior Parade in Rossmoor; spoke regarding the League of California Cities Division meeting, and encouraged the community to attend the Party on Pine Concerts.

13. ADJOURNMENT

The City Council adjourned at 8:25 p.m. to Monday, July 22, 2024, at 6:00 p.m.

Jordan B. Nefulda, Mayor

Attest:

Windmera Quintanar, MMC, City Clerk

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: July 22, 2024

ITEM NUMBER: 11B

To: Mayor Jordan B. Nefulda & Members of the City Council
Presented By: Ron Noda, Development Services Director
Matthew Lightner, Management Analyst
Subject: Proposition 68 Grant Funding for Soroptimist Park Renovation

SUMMARY

This item will discuss Proposition 68 grant funding for the Soroptimist Park Renovation.

RECOMMENDATION

Adopt Resolution No. 2024-25, entitled, "A RESOLUTION OF CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING APPLICATION(S) FOR PER CAPITA GRANT FUNDS".

BACKGROUND

Proposition 68 was introduced through Senate Bill 5 (DeLeon, Chapter 852, Statutes of 2017), and approved by voters on June 5, 2018. Funds from this voter approved measure are automatically provided to local agencies and are aimed at improving local or regional park and recreational infrastructure. The funds were distributed proportionally based on the population of the voting area. The City of Los Alamitos' portion of this funding totals \$184,949.

This grant funding is already allocated to the City of Los Alamitos. This report is the first step in allowing the City to utilize the funding by authorizing the use of the funds for the Soroptimist Park proposed renovation.

DISCUSSION

Staff identified the Soroptimist Park renovation project to utilize these funds due to its renovation needs, matching requirements, and deed requirements. The park equipment, play area, and facilities have also not been updated in several years. The grant includes a deed restriction mandating the park be used exclusively for park facilities for at least 20 years.

The renovation project will include new play equipment, rubberized play surfaces, benches, trash cans, and ADA-compliant concrete work. Due to the park's location, the grant has a 0% matching requirement. The project is currently estimated to cost approximately \$300,000, with the City expected to contribute around \$116,000. This estimate is preliminary, and a formal bidding process will provide a more accurate figure, which will be presented to the Council at a later date.

This initial step in the grant funding process authorizes the City of Los Alamitos to apply the

pre-approved Prop 68 funding to the future development of Soroptimist Park. The City's allocation of \$184,949 in grant funding will be used for the project, with the City covering any additional costs. The City must commit the funds for this automatically funded project by March 31, 2025, or the funding will be forfeited. A detailed scope of work and total project cost estimate will be submitted once the grant funding is approved for use.

FISCAL IMPACT

Accepting the grant funding has no fiscal impact. However, the estimated cost of the Soroptimist Park renovation is \$300,000, which means the City would ultimately contribute approximately \$116,000 in addition to the pre-authorized \$184,949 in grant funding. A future item will be presented to Council requesting approval for the Soroptimist Park renovation project.

- Attachment:
1. Resolution 2024-25 - Approving Application(s) Per Capita Grant Funds
 2. Prop 68 Per Capita Allocations Table
 3. PCI Report Soroptimist Park

RESOLUTION NO. 2024-25

A RESOLUTION OF CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING APPLICATION(S) FOR PER CAPITA GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing application(s); and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

WHEREAS, the grantee will enter into a contract(s) with the State of California to complete project(s).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Los Alamitos, California, finds that the above recitals are true and correct.

SECTION 2. The City Council hereby approves the filing of project application(s) for Per Capita program grant project(s).

SECTION 3. The City Council hereby certifies that the City has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project(s).

SECTION 4. The City Council hereby certifies that the City has or will have sufficient funds to operate and maintain the project(s).

SECTION 5. The City Council hereby certifies that all projects proposed will be consistent with the park and recreation element of the City of Los Alamitos' general or recreation plan (PRC §80063(a)).

SECTION 6. The City Council hereby certifies that these funds will be used to supplement, not supplant, local revenues in existence as of June 5, 2018 (PRC §80062(d)).

SECTION 7. The City Council hereby certifies that the City will comply with the provisions of §1771.5 of the State Labor Code.

SECTION 8. To the extent practicable, as identified in the “Presidential Memorandum--Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters,” dated January 12, 2017, the City of Los Alamitos will consider a range of actions that include, but are not limited to, the following (PRC §80001(b)(8)(A-G)):

- (A) Conducting active outreach to diverse populations, particularly minority, low-income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.
- (B) Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.
- (C) Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.
- (D) Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.
- (E) Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.
- (F) Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.
- (G) Identifying possible staff liaisons to diverse populations.

SECTION 9. To the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5)).

SECTION 10. The City Council hereby certifies that the City shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures. (PRC §80062(d)).

SECTION 11. The City Council hereby certifies that the City has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide.

SECTION 12. The City Council hereby delegates the authority to the City Manager or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s).

SECTION 13. The City agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

SECTION 14. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 22nd day of July, 2024.

Jordan B. Nefulda, Mayor

ATTEST:

Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at an adjourned regular meeting of the City Council held on the 22nd day of July, 2024, by the following vote, to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Windmera Quintanar, MMC, City Clerk



Allocations for California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 Per Capita Grant Program

**All Allocations Rounded to the Thousands
County and Regional Park District Allocations
(40 Percent of \$185,000,000)**

Rate of Allocations: \$1.64 Per Capita
(Minimum of \$400,000 for populations below 247,577)

Jurisdiction	Allocation
County of Alameda	\$ -
County of Alpine	\$ 400,000
County of Amador	\$ 400,000
County of Butte	\$ 400,000
County of Calaveras	\$ 400,000
County of Colusa	\$ 400,000
County of Contra Costa	\$ 400,000
County of Del Norte	\$ 400,000
County of El Dorado	\$ 400,000
County of Fresno	\$ 1,656,780
County of Glenn	\$ 400,000
County of Humboldt	\$ 400,000
County of Imperial	\$ 400,000
County of Inyo	\$ 400,000
County of Kern	\$ 1,473,040
County of Kings	\$ 400,000
County of Lake	\$ 400,000
County of Lassen	\$ 400,000
County of Los Angeles	\$ 16,739,730
County of Madera	\$ 400,000
County of Marin	\$ 427,730
County of Mariposa	\$ 400,000
County of Mendocino	\$ 400,000
County of Merced	\$ 455,590
County of Modoc	\$ 400,000
County of Mono	\$ 400,000
County of Monterey	\$ 631,430
County of Napa	\$ -
County of Nevada	\$ 400,000
County of Orange	\$ 5,044,010
County of Placer	\$ 633,810
County of Plumas	\$ 400,000
County of Riverside	\$ 3,945,380
County of Sacramento	\$ 2,515,780

Jurisdiction	Allocation
County of San Benito	\$ 400,000
County of San Bernardino	\$ 3,510,320
County of San Diego	\$ 5,487,140
County of San Francisco	\$ 1,444,120
County of San Joaquin	\$ 1,224,650
County of San Luis Obispo	\$ 456,230
County of San Mateo	\$ 828,430
County of Santa Barbara	\$ 739,670
County of Santa Clara	\$ 1,194,060
County of Santa Cruz	\$ 447,240
County of Shasta	\$ 400,000
County of Sierra	\$ 400,000
County of Siskiyou	\$ 400,000
County of Solano	\$ 715,590
County of Sonoma	\$ 814,650
County of Stanislaus	\$ 909,500
County of Sutter	\$ 400,000
County of Tehama	\$ 400,000
County of Trinity	\$ 400,000
County of Tulare	\$ 779,560
County of Tuolumne	\$ 400,000
County of Ventura	\$ 1,398,240
County of Yolo	\$ 400,000
County of Yuba	\$ 400,000
East Bay RPD	\$ 4,592,710
Midpeninsula ROSD	\$ 1,214,590
Monterey Peninsula RPD	\$ 400,000
Napa County RPOSD	\$ 400,000
Santa Clara Valley OSD	\$ 1,120,020
<i>Note: A county with no allocation is due to an overlap with regional park district that operates and manages park and recreational areas and facilities for that population.</i>	

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

**City and District Allocations
Per Capita Program
(60 Percent of \$185,000,000 plus \$2,000,000)**

County	Jurisdiction	Allocation
Alameda	City of Alameda	\$ 177,952
Alameda	City of Albany	\$ 177,952
Alameda	City of Berkeley	\$ 177,952
Alameda	City of Dublin	\$ 177,952
Alameda	City of Emeryville	\$ 177,952
Alameda	City of Fremont	\$ 177,952
Alameda	City of Livermore	\$ 177,952
Alameda	City of Newark	\$ 177,952
Alameda	City of Oakland	\$ 177,952
Alameda	City of Piedmont	\$ 177,952
Alameda	City of Pleasanton	\$ 177,952
Alameda	City of San Leandro	\$ 177,952
Alameda	City of Union City	\$ 177,952
Alameda	Hayward Area RPD	\$ 177,952
Alameda	Livermore Area RPD	\$ 177,952
Alpine	Kirkwood Meadows PUD	\$ 177,952
Amador	City of Amador	\$ 177,952
Amador	City of Ione	\$ 177,952
Amador	City of Jackson	\$ 177,952
Amador	City of Plymouth	\$ 177,952
Amador	City of Sutter Creek	\$ 177,952
Amador	Jackson Valley Irrigation District	\$ 177,952
Amador	Pine Grove CSD	\$ 177,952
Amador	Volcano CSD	\$ 177,952
Butte	Chico Area RPD	\$ 177,952
Butte	City of Biggs	\$ 177,952
Butte	City of Chico	\$ 177,952
Butte	City of Gridley	\$ 177,952
Butte	City of Oroville	\$ 177,952
Butte	Durham RPD	\$ 177,952
Butte	Feather River RPD	\$ 177,952
Butte	Paradise RPD	\$ 177,952
Butte	Town of Paradise	\$ 177,952
Calaveras	City of Angels	\$ 177,952
Calaveras	Mokelumne Hill Veterans Memorial District	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Calaveras	San Andreas RPD	\$ 177,952
Colusa	Arbuckle PRD	\$ 177,952
Colusa	City of Colusa	\$ 177,952
Colusa	City of Williams	\$ 177,952
Colusa	Maxwell PRD	\$ 177,952
Contra Costa	Ambrose RPD	\$ 177,952
Contra Costa	Bethel Island MID	\$ 177,952
Contra Costa	City of Antioch	\$ 177,952
Contra Costa	City of Brentwood	\$ 177,952
Contra Costa	City of Clayton	\$ 177,952
Contra Costa	City of Concord	\$ 177,952
Contra Costa	City of El Cerrito	\$ 177,952
Contra Costa	City of Hercules	\$ 177,952
Contra Costa	City of Lafayette	\$ 177,952
Contra Costa	City of Martinez	\$ 177,952
Contra Costa	City of Oakley	\$ 177,952
Contra Costa	City of Orinda	\$ 177,952
Contra Costa	City of Pinole	\$ 177,952
Contra Costa	City of Pittsburg	\$ 177,952
Contra Costa	City of Pleasant Hill	\$ 177,952
Contra Costa	City of Richmond	\$ 177,952
Contra Costa	City of San Pablo	\$ 177,952
Contra Costa	City of San Ramon	\$ 177,952
Contra Costa	City of Walnut Creek	\$ 177,952
Contra Costa	Crockett CSD	\$ 177,952
Contra Costa	Kensington Police Protection and CSD	\$ 177,952
Contra Costa	Pleasant Hill RPD	\$ 177,952
Contra Costa	Town of Danville	\$ 177,952
Contra Costa	Town of Discovery Bay CSD	\$ 177,952
Contra Costa	Town of Moraga	\$ 177,952
Del Norte	City of Crescent City	\$ 177,952
El Dorado	Cameron Park CSD	\$ 177,952
El Dorado	City of Placerville	\$ 177,952
El Dorado	City of South Lake Tahoe	\$ 177,952
El Dorado	El Dorado Hills CSD	\$ 177,952
El Dorado	Fallen Leaf Lake CSD	\$ 177,952
El Dorado	Georgetown Divide RD	\$ 177,952
El Dorado	Tahoe Paradise RPD	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Fresno	Calwa PRD	\$ 177,952
Fresno	City of Clovis	\$ 177,952
Fresno	City of Coalinga	\$ 177,952
Fresno	City of Firebaugh	\$ 177,952
Fresno	City of Fowler	\$ 177,952
Fresno	City of Fresno	\$ 177,952
Fresno	City of Huron	\$ 177,952
Fresno	City of Kerman	\$ 177,952
Fresno	City of Kingsburg	\$ 177,952
Fresno	City of Mendota	\$ 177,952
Fresno	City of Orange Cove	\$ 177,952
Fresno	City of Parlier	\$ 177,952
Fresno	City of Reedley	\$ 177,952
Fresno	City of San Joaquin	\$ 177,952
Fresno	City of Sanger	\$ 177,952
Fresno	City of Selma	\$ 177,952
Fresno	Coalinga-Huron RPD	\$ 177,952
Fresno	Del Rey CSD	\$ 177,952
Fresno	Lanare CSD	\$ 177,952
Fresno	Malaga County Water District	\$ 177,952
Glenn	City of Orland	\$ 177,952
Glenn	City of Willows	\$ 177,952
Glenn	Elk Creek CSD	\$ 177,952
Glenn	Hamilton City CSD	\$ 177,952
Humboldt	City of Arcata	\$ 177,952
Humboldt	City of Blue Lake	\$ 177,952
Humboldt	City of Eureka	\$ 177,952
Humboldt	City of Ferndale	\$ 177,952
Humboldt	City of Fortuna	\$ 177,952
Humboldt	City of Rio Dell	\$ 177,952
Humboldt	City of Trinidad	\$ 177,952
Humboldt	Manila CSD	\$ 177,952
Humboldt	McKinleyville CSD	\$ 177,952
Humboldt	North Humboldt RPD	\$ 177,952
Humboldt	Resort Improvement District No.1	\$ 177,952
Humboldt	Rohner Community PRD	\$ 177,952
Humboldt	Willow Creek CSD	\$ 177,952
Imperial	Bombay Beach CSD	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Imperial	City of Brawley	\$ 177,952
Imperial	City of Calexico	\$ 177,952
Imperial	City of Calipatria	\$ 177,952
Imperial	City of El Centro	\$ 177,952
Imperial	City of Holtville	\$ 177,952
Imperial	City of Imperial	\$ 177,952
Imperial	City of Westmorland	\$ 177,952
Imperial	Heber PUD	\$ 177,952
Imperial	Salton CSD	\$ 177,952
Imperial	Seeley County Water District	\$ 177,952
Inyo	City of Bishop	\$ 177,952
Kern	Bear Mountain RPD	\$ 177,952
Kern	Bear Valley CSD	\$ 177,952
Kern	Buttonwillow PRD	\$ 177,952
Kern	City of Arvin	\$ 177,952
Kern	City of Bakersfield	\$ 177,952
Kern	City of California City	\$ 177,952
Kern	City of Delano	\$ 177,952
Kern	City of Maricopa	\$ 177,952
Kern	City of Ridgecrest	\$ 177,952
Kern	City of Shafter	\$ 177,952
Kern	City of Taft	\$ 177,952
Kern	City of Tehachapi	\$ 177,952
Kern	City of Wasco	\$ 177,952
Kern	McFarland RPD	\$ 177,952
Kern	North of the River RPD	\$ 177,952
Kern	Shafter RPD	\$ 177,952
Kern	Stallion Springs CSD	\$ 177,952
Kern	Tehachapi Valley RPD	\$ 177,952
Kern	Wasco RPD	\$ 177,952
Kern	West Side RPD	\$ 177,952
Kings	City of Avenal	\$ 177,952
Kings	City of Corcoran	\$ 177,952
Kings	City of Hanford	\$ 177,952
Kings	City of Lemoore	\$ 177,952
Lake	City of Clearlake	\$ 177,952
Lake	City of Lakeport	\$ 177,952
Lassen	City of Susanville	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Lassen	Leavitt Lake CSD	\$ 177,952
Lassen	Westwood CSD	\$ 177,952
Los Angeles	City of Alhambra	\$ 177,952
Los Angeles	City of Arcadia	\$ 177,952
Los Angeles	City of Artesia	\$ 177,952
Los Angeles	City of Avalon	\$ 177,952
Los Angeles	City of Azusa	\$ 177,952
Los Angeles	City of Baldwin Park	\$ 177,952
Los Angeles	City of Bell	\$ 177,952
Los Angeles	City of Bell Gardens	\$ 177,952
Los Angeles	City of Bellflower	\$ 177,952
Los Angeles	City of Beverly Hills	\$ 177,952
Los Angeles	City of Bradbury	\$ 177,952
Los Angeles	City of Burbank	\$ 177,952
Los Angeles	City of Calabasas	\$ 177,952
Los Angeles	City of Carson	\$ 177,952
Los Angeles	City of Cerritos	\$ 177,952
Los Angeles	City of Claremont	\$ 177,952
Los Angeles	City of Commerce	\$ 177,952
Los Angeles	City of Compton	\$ 177,952
Los Angeles	City of Covina	\$ 177,952
Los Angeles	City of Cudahy	\$ 177,952
Los Angeles	City of Culver City	\$ 177,952
Los Angeles	City of Diamond Bar	\$ 177,952
Los Angeles	City of Downey	\$ 177,952
Los Angeles	City of Duarte	\$ 177,952
Los Angeles	City of El Monte	\$ 177,952
Los Angeles	City of El Segundo	\$ 177,952
Los Angeles	City of Gardena	\$ 177,952
Los Angeles	City of Glendale	\$ 177,952
Los Angeles	City of Glendora	\$ 177,952
Los Angeles	City of Hawaiian Gardens	\$ 177,952
Los Angeles	City of Hawthorne	\$ 177,952
Los Angeles	City of Hermosa Beach	\$ 177,952
Los Angeles	City of Hidden Hills	\$ 177,952
Los Angeles	City of Huntington Park	\$ 177,952
Los Angeles	City of Inglewood	\$ 177,952
Los Angeles	City of Irwindale	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Los Angeles	City of La Cañada Flintridge	\$ 177,952
Los Angeles	City of La Habra Heights	\$ 177,952
Los Angeles	City of La Mirada	\$ 177,952
Los Angeles	City of La Puente	\$ 177,952
Los Angeles	City of La Verne	\$ 177,952
Los Angeles	City of Lakewood	\$ 177,952
Los Angeles	City of Lancaster	\$ 177,952
Los Angeles	City of Lawndale	\$ 177,952
Los Angeles	City of Lomita	\$ 177,952
Los Angeles	City of Long Beach	\$ 177,952
Los Angeles	City of Los Angeles	\$ 177,952
Los Angeles	City of Lynwood	\$ 177,952
Los Angeles	City of Malibu	\$ 177,952
Los Angeles	City of Manhattan Beach	\$ 177,952
Los Angeles	City of Maywood	\$ 177,952
Los Angeles	City of Monrovia	\$ 177,952
Los Angeles	City of Montebello	\$ 177,952
Los Angeles	City of Monterey Park	\$ 177,952
Los Angeles	City of Norwalk	\$ 177,952
Los Angeles	City of Palmdale	\$ 177,952
Los Angeles	City of Palos Verdes Estates	\$ 177,952
Los Angeles	City of Paramount	\$ 177,952
Los Angeles	City of Pasadena	\$ 177,952
Los Angeles	City of Pico Rivera	\$ 177,952
Los Angeles	City of Pomona	\$ 177,952
Los Angeles	City of Rancho Palos Verdes	\$ 177,952
Los Angeles	City of Redondo Beach	\$ 177,952
Los Angeles	City of Rolling Hills	\$ 177,952
Los Angeles	City of Rolling Hills Estates	\$ 177,952
Los Angeles	City of Rosemead	\$ 177,952
Los Angeles	City of San Dimas	\$ 177,952
Los Angeles	City of San Fernando	\$ 177,952
Los Angeles	City of San Gabriel	\$ 177,952
Los Angeles	City of San Marino	\$ 177,952
Los Angeles	City of Santa Clarita	\$ 177,952
Los Angeles	City of Santa Fe Springs	\$ 177,952
Los Angeles	City of Santa Monica	\$ 177,952
Los Angeles	City of Sierra Madre	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Los Angeles	City of Signal Hill	\$ 177,952
Los Angeles	City of South El Monte	\$ 177,952
Los Angeles	City of South Gate	\$ 177,952
Los Angeles	City of South Pasadena	\$ 177,952
Los Angeles	City of Temple City	\$ 177,952
Los Angeles	City of Torrance	\$ 177,952
Los Angeles	City of Vernon	\$ 177,952
Los Angeles	City of Walnut	\$ 177,952
Los Angeles	City of West Covina	\$ 177,952
Los Angeles	City of West Hollywood	\$ 177,952
Los Angeles	City of Westlake Village	\$ 177,952
Los Angeles	City of Whittier	\$ 177,952
Los Angeles	City of Agoura Hills	\$ 177,952
Los Angeles	Miraleste RPD	\$ 177,952
Los Angeles	Westfield Park Rec and Parkway District No. 12	\$ 177,952
Madera	City of Chowchilla	\$ 177,952
Madera	City of Madera	\$ 177,952
Marin	Bel Marin Keys CSD	\$ 177,952
Marin	Bolinas Community PUD	\$ 177,952
Marin	City of Belvedere	\$ 177,952
Marin	City of Larkspur	\$ 177,952
Marin	City of Mill Valley	\$ 177,952
Marin	City of Novato	\$ 177,952
Marin	City of San Rafael	\$ 177,952
Marin	City of Sausalito	\$ 177,952
Marin	Firehouse Community Park Agency	\$ 177,952
Marin	Marin City CSD	\$ 177,952
Marin	Marinwood CSD	\$ 177,952
Marin	Muir Beach CSD	\$ 177,952
Marin	Strawberry RD	\$ 177,952
Marin	Tamalpais CSD	\$ 177,952
Marin	Tomales Village CSD	\$ 177,952
Marin	Town of Corte Madera	\$ 177,952
Marin	Town of Fairfax	\$ 177,952
Marin	Town of Ross	\$ 177,952
Marin	Town of San Anselmo	\$ 177,952
Marin	Town of Tiburon	\$ 177,952
Mendocino	Anderson Valley CSD	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Mendocino	Brooktrails CSD	\$ 177,952
Mendocino	City of Fort Bragg	\$ 177,952
Mendocino	City of Point Arena	\$ 177,952
Mendocino	City of Ukiah	\$ 177,952
Mendocino	City of Willits	\$ 177,952
Mendocino	Comptche CSD	\$ 177,952
Mendocino	Mendocino Coast RPD	\$ 177,952
Merced	City of Atwater	\$ 177,952
Merced	City of Dos Palos	\$ 177,952
Merced	City of Gustine	\$ 177,952
Merced	City of Livingston	\$ 177,952
Merced	City of Los Banos	\$ 177,952
Merced	City of Merced	\$ 177,952
Modoc	City of Alturas	\$ 177,952
Mono	Town of Mammoth Lakes	\$ 177,952
Monterey	Carmel Valley RPD	\$ 177,952
Monterey	City of Carmel-by-the-Sea	\$ 177,952
Monterey	City of Del Rey Oaks	\$ 177,952
Monterey	City of Gonzales	\$ 177,952
Monterey	City of Greenfield	\$ 177,952
Monterey	City of King City	\$ 177,952
Monterey	City of Marina	\$ 177,952
Monterey	City of Monterey	\$ 177,952
Monterey	City of Pacific Grove	\$ 177,952
Monterey	City of Salinas	\$ 177,952
Monterey	City of Sand City	\$ 177,952
Monterey	City of Seaside	\$ 177,952
Monterey	City of Soledad	\$ 177,952
Monterey	Greenfield Public RD	\$ 177,952
Monterey	North County RD	\$ 177,952
Monterey	Pajaro CSD	\$ 177,952
Monterey	Soledad-Mission RD	\$ 177,952
Monterey	Spreckels Memorial District	\$ 177,952
Napa	City of American Canyon	\$ 177,952
Napa	City of Calistoga	\$ 177,952
Napa	City of Napa	\$ 177,952
Napa	City of St Helena	\$ 177,952
Napa	Town of Yountville	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Nevada	Bear River RPD	\$ 177,952
Nevada	City of Grass Valley	\$ 177,952
Nevada	City of Nevada City	\$ 177,952
Nevada	Oak Tree PRD	\$ 177,952
Nevada	Town of Truckee	\$ 177,952
Nevada	Western Gateway RPD	\$ 177,952
Orange	City of Aliso Viejo	\$ 177,952
Orange	City of Anaheim	\$ 177,952
Orange	City of Brea	\$ 177,952
Orange	City of Buena Park	\$ 177,952
Orange	City of Costa Mesa	\$ 177,952
Orange	City of Cypress	\$ 177,952
Orange	City of Dana Point	\$ 177,952
Orange	City of Fountain Valley	\$ 177,952
Orange	City of Fullerton	\$ 177,952
Orange	City of Garden Grove	\$ 177,952
Orange	City of Huntington Beach	\$ 177,952
Orange	City of Irvine	\$ 177,952
Orange	City of La Habra	\$ 177,952
Orange	City of La Palma	\$ 177,952
Orange	City of Laguna Beach	\$ 177,952
Orange	City of Laguna Hills	\$ 177,952
Orange	City of Laguna Niguel	\$ 177,952
Orange	City of Laguna Woods	\$ 177,952
Orange	City of Lake Forest	\$ 177,952
Orange	City of Los Alamitos	\$ 177,952
Orange	City of Mission Viejo	\$ 177,952
Orange	City of Newport Beach	\$ 177,952
Orange	City of Orange	\$ 177,952
Orange	City of Placentia	\$ 177,952
Orange	City of Rancho Santa Margarita	\$ 177,952
Orange	City of San Clemente	\$ 177,952
Orange	City of San Juan Capistrano	\$ 177,952
Orange	City of Santa Ana	\$ 177,952
Orange	City of Seal Beach	\$ 177,952
Orange	City of Stanton	\$ 177,952
Orange	City of Tustin	\$ 177,952
Orange	City of Villa Park	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Orange	City of Westminster	\$ 177,952
Orange	City of Yorba Linda	\$ 177,952
Orange	Cypress RPD	\$ 177,952
Orange	Rossmoor CSD	\$ 177,952
Orange	Silverado-Modjeska RPD	\$ 177,952
Placer	Auburn Area RPD	\$ 177,952
Placer	City of Auburn	\$ 177,952
Placer	City of Colfax	\$ 177,952
Placer	City of Lincoln	\$ 177,952
Placer	City of Rocklin	\$ 177,952
Placer	City of Roseville	\$ 177,952
Placer	North Tahoe PUD	\$ 177,952
Placer	Northstar CSD	\$ 177,952
Placer	Tahoe City PUD	\$ 177,952
Placer	Town of Loomis	\$ 177,952
Placer	Truckee-Donner RPD	\$ 177,952
Plumas	Almanor RPD	\$ 177,952
Plumas	Central Plumas RPD	\$ 177,952
Plumas	City of Portola	\$ 177,952
Plumas	Indian Valley RPD	\$ 177,952
Riverside	Beaumont-Cherry Valley RPD	\$ 177,952
Riverside	City of Banning	\$ 177,952
Riverside	City of Beaumont	\$ 177,952
Riverside	City of Blythe	\$ 177,952
Riverside	City of Calimesa	\$ 177,952
Riverside	City of Canyon Lake	\$ 177,952
Riverside	City of Cathedral City	\$ 177,952
Riverside	City of Coachella	\$ 177,952
Riverside	City of Corona	\$ 177,952
Riverside	City of Desert Hot Springs	\$ 177,952
Riverside	City of Hemet	\$ 177,952
Riverside	City of Indian Wells	\$ 177,952
Riverside	City of Indio	\$ 177,952
Riverside	City of La Quinta	\$ 177,952
Riverside	City of Lake Elsinore	\$ 177,952
Riverside	City of Menifee	\$ 177,952
Riverside	City of Moreno Valley	\$ 177,952
Riverside	City of Murrieta	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Riverside	City of Norco	\$ 177,952
Riverside	City of Palm Desert	\$ 177,952
Riverside	City of Palm Springs	\$ 177,952
Riverside	City of Perris	\$ 177,952
Riverside	City of Rancho Mirage	\$ 177,952
Riverside	City of Riverside	\$ 177,952
Riverside	City of San Jacinto	\$ 177,952
Riverside	City of Temecula	\$ 177,952
Riverside	City of Wildomar	\$ 177,952
Riverside	Desert RD	\$ 177,952
Riverside	Jurupa Area RPD	\$ 177,952
Riverside	Jurupa CSD	\$ 177,952
Riverside	Lake Hemet Municipal Water District	\$ 177,952
Riverside	Valley-Wide RPD	\$ 177,952
Sacramento	Arcade Creek RPD	\$ 177,952
Sacramento	Arden Manor RPD	\$ 177,952
Sacramento	Arden Park RPD	\$ 177,952
Sacramento	Carmichael RPD	\$ 177,952
Sacramento	City of Citrus Heights	\$ 177,952
Sacramento	City of Folsom	\$ 177,952
Sacramento	City of Galt	\$ 177,952
Sacramento	City of Isleton	\$ 177,952
Sacramento	City of Rancho Cordova	\$ 177,952
Sacramento	City of Sacramento	\$ 177,952
Sacramento	Cordova RPD	\$ 177,952
Sacramento	Cosumnes CSD	\$ 177,952
Sacramento	Fair Oaks RPD	\$ 177,952
Sacramento	Fulton-El Camino RPD	\$ 177,952
Sacramento	Mission Oaks RPD	\$ 177,952
Sacramento	North Highlands RPD	\$ 177,952
Sacramento	Orangevale RPD	\$ 177,952
Sacramento	Rio Linda/Elverta RPD	\$ 177,952
Sacramento	Southgate RPD	\$ 177,952
Sacramento	Sunrise RPD	\$ 177,952
San Benito	City of Hollister	\$ 177,952
San Benito	City of San Juan Bautista	\$ 177,952
San Bernardino	Baker CSD	\$ 177,952
San Bernardino	Barstow Heights CSD	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
San Bernardino	Big River CSD	\$ 177,952
San Bernardino	City of Adelanto	\$ 177,952
San Bernardino	City of Barstow	\$ 177,952
San Bernardino	City of Big Bear Lake	\$ 177,952
San Bernardino	City of Chino	\$ 177,952
San Bernardino	City of Chino Hills	\$ 177,952
San Bernardino	City of Colton	\$ 177,952
San Bernardino	City of Fontana	\$ 177,952
San Bernardino	City of Grand Terrace	\$ 177,952
San Bernardino	City of Hesperia	\$ 177,952
San Bernardino	City of Highland	\$ 177,952
San Bernardino	City of Loma Linda	\$ 177,952
San Bernardino	City of Montclair	\$ 177,952
San Bernardino	City of Needles	\$ 177,952
San Bernardino	City of Ontario	\$ 177,952
San Bernardino	City of Rancho Cucamonga	\$ 177,952
San Bernardino	City of Redlands	\$ 177,952
San Bernardino	City of Rialto	\$ 177,952
San Bernardino	City of San Bernardino	\$ 177,952
San Bernardino	City of Twentynine Palms	\$ 177,952
San Bernardino	City of Upland	\$ 177,952
San Bernardino	City of Victorville	\$ 177,952
San Bernardino	City of Yucaipa	\$ 177,952
San Bernardino	Daggett CSD	\$ 177,952
San Bernardino	Helendale CSD	\$ 177,952
San Bernardino	Hesperia RPD	\$ 177,952
San Bernardino	Morongo Valley CSD	\$ 177,952
San Bernardino	Newberry CSD	\$ 177,952
San Bernardino	Phelan Piñon Hill CSD	\$ 177,952
San Bernardino	Rim of the World RPD	\$ 177,952
San Bernardino	Town of Apple Valley	\$ 177,952
San Bernardino	Town of Yucca Valley	\$ 177,952
San Bernardino	Wrightwood CSD	\$ 177,952
San Bernardino	Yermo CSD	\$ 177,952
San Diego	City of Chula Vista	\$ 177,952
San Diego	City of Coronado	\$ 177,952
San Diego	City of Del Mar	\$ 177,952
San Diego	City of El Cajon	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
San Diego	City of Encinitas	\$ 177,952
San Diego	City of Escondido	\$ 177,952
San Diego	City of Imperial Beach	\$ 177,952
San Diego	City of La Mesa	\$ 177,952
San Diego	City of Lemon Grove	\$ 177,952
San Diego	City of National City	\$ 177,952
San Diego	City of Oceanside	\$ 177,952
San Diego	City of Poway	\$ 177,952
San Diego	City of San Diego	\$ 177,952
San Diego	City of San Marcos	\$ 177,952
San Diego	City of Santee	\$ 177,952
San Diego	City of Solana Beach	\$ 177,952
San Diego	City of Vista	\$ 177,952
San Diego	Jacumba CSD	\$ 177,952
San Diego	Lake Cuyamaca RPD	\$ 177,952
San Diego	Ramona MWD	\$ 177,952
San Diego	Valley Center PRD	\$ 177,952
San Francisco	City of San Francisco	\$ 177,952
San Joaquin	City of Escalon	\$ 177,952
San Joaquin	City of Lathrop	\$ 177,952
San Joaquin	City of Lodi	\$ 177,952
San Joaquin	City of Manteca	\$ 177,952
San Joaquin	City of Ripon	\$ 177,952
San Joaquin	City of Stockton	\$ 177,952
San Joaquin	City of Tracy	\$ 177,952
San Joaquin	Mountain House CSD	\$ 177,952
San Luis Obispo	Cambria CSD	\$ 177,952
San Luis Obispo	City of Arroyo Grande	\$ 177,952
San Luis Obispo	City of Atascadero	\$ 177,952
San Luis Obispo	City of Grover Beach	\$ 177,952
San Luis Obispo	City of Morro Bay	\$ 177,952
San Luis Obispo	City of Paso Robles	\$ 177,952
San Luis Obispo	City of Pismo Beach	\$ 177,952
San Luis Obispo	City of San Luis Obispo	\$ 177,952
San Luis Obispo	Templeton CSD	\$ 177,952
San Mateo	City of Belmont	\$ 177,952
San Mateo	City of Brisbane	\$ 177,952
San Mateo	City of Burlingame	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
San Mateo	City of Daly City	\$ 177,952
San Mateo	City of East Palo Alto	\$ 177,952
San Mateo	City of Foster City	\$ 177,952
San Mateo	City of Half Moon Bay	\$ 177,952
San Mateo	City of Menlo Park	\$ 177,952
San Mateo	City of Millbrae	\$ 177,952
San Mateo	City of Pacifica	\$ 177,952
San Mateo	City of Redwood City	\$ 177,952
San Mateo	City of San Bruno	\$ 177,952
San Mateo	City of San Carlos	\$ 177,952
San Mateo	City of San Mateo	\$ 177,952
San Mateo	City of South San Francisco	\$ 177,952
San Mateo	Highlands RD	\$ 177,952
San Mateo	Ladera RD	\$ 177,952
San Mateo	Town of Atherton	\$ 177,952
San Mateo	Town of Colma	\$ 177,952
San Mateo	Town of Hillsborough	\$ 177,952
San Mateo	Town of Portola Valley	\$ 177,952
San Mateo	Town of Woodside	\$ 177,952
Santa Barbara	City of Buellton	\$ 177,952
Santa Barbara	City of Carpinteria	\$ 177,952
Santa Barbara	City of Goleta	\$ 177,952
Santa Barbara	City of Guadalupe	\$ 177,952
Santa Barbara	City of Lompoc	\$ 177,952
Santa Barbara	City of Santa Barbara	\$ 177,952
Santa Barbara	City of Santa Maria	\$ 177,952
Santa Barbara	City of Solvang	\$ 177,952
Santa Barbara	Cuyama Valley RD	\$ 177,952
Santa Barbara	Isla Vista RPD	\$ 177,952
Santa Barbara	Mission Hills CSD	\$ 177,952
Santa Clara	City of Campbell	\$ 177,952
Santa Clara	City of Cupertino	\$ 177,952
Santa Clara	City of Gilroy	\$ 177,952
Santa Clara	City of Los Altos	\$ 177,952
Santa Clara	City of Milpitas	\$ 177,952
Santa Clara	City of Monte Sereno	\$ 177,952
Santa Clara	City of Morgan Hill	\$ 177,952
Santa Clara	City of Mountain View	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Santa Clara	City of Palo Alto	\$ 177,952
Santa Clara	City of San Jose	\$ 177,952
Santa Clara	City of Santa Clara	\$ 177,952
Santa Clara	City of Saratoga	\$ 177,952
Santa Clara	City of Sunnyvale	\$ 177,952
Santa Clara	Rancho Rinconada RPD	\$ 177,952
Santa Clara	Town of Los Altos Hills	\$ 177,952
Santa Clara	Town of Los Gatos	\$ 177,952
Santa Cruz	Alba RPD	\$ 177,952
Santa Cruz	Boulder Creek RPD	\$ 177,952
Santa Cruz	City of Capitola	\$ 177,952
Santa Cruz	City of Santa Cruz	\$ 177,952
Santa Cruz	City of Scotts Valley	\$ 177,952
Santa Cruz	City of Watsonville	\$ 177,952
Santa Cruz	La Selva Beach RD	\$ 177,952
Shasta	Burney Water District	\$ 177,952
Shasta	City of Anderson	\$ 177,952
Shasta	City of Redding	\$ 177,952
Shasta	City of Shasta Lake	\$ 177,952
Shasta	Fall River Valley CSD	\$ 177,952
Sierra	City of Loyalton	\$ 177,952
Siskiyou	City of Dorris	\$ 177,952
Siskiyou	City of Dunsmuir	\$ 177,952
Siskiyou	City of Etna	\$ 177,952
Siskiyou	City of Montague	\$ 177,952
Siskiyou	City of Mount Shasta	\$ 177,952
Siskiyou	City of Tulelake	\$ 177,952
Siskiyou	City of Weed	\$ 177,952
Siskiyou	City of Yreka	\$ 177,952
Siskiyou	Dunsmuir RPD	\$ 177,952
Siskiyou	McCloud CSD	\$ 177,952
Siskiyou	Mount Shasta RPD	\$ 177,952
Siskiyou	Town of Fort Jones	\$ 177,952
Siskiyou	Weed RPD	\$ 177,952
Solano	City of Benicia	\$ 177,952
Solano	City of Dixon	\$ 177,952
Solano	City of Fairfield	\$ 177,952
Solano	City of Rio Vista	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Solano	City of Suisun City	\$ 177,952
Solano	City of Vacaville	\$ 177,952
Solano	City of Vallejo	\$ 177,952
Solano	Greater Vallejo RPD	\$ 177,952
Sonoma	Camp Meeker PRD	\$ 177,952
Sonoma	Cazadero CSD	\$ 177,952
Sonoma	City of Cloverdale	\$ 177,952
Sonoma	City of Cotati	\$ 177,952
Sonoma	City of Healdsburg	\$ 177,952
Sonoma	City of Petaluma	\$ 177,952
Sonoma	City of Rohnert Park	\$ 177,952
Sonoma	City of Santa Rosa	\$ 177,952
Sonoma	City of Sebastopol	\$ 177,952
Sonoma	City of Sonoma	\$ 177,952
Sonoma	Monte Rio RPD	\$ 177,952
Sonoma	Russian River RPD	\$ 177,952
Sonoma	Town of Windsor	\$ 177,952
Stanislaus	City of Ceres	\$ 177,952
Stanislaus	City of Hughson	\$ 177,952
Stanislaus	City of Modesto	\$ 177,952
Stanislaus	City of Newman	\$ 177,952
Stanislaus	City of Oakdale	\$ 177,952
Stanislaus	City of Patterson	\$ 177,952
Stanislaus	City of Riverbank	\$ 177,952
Stanislaus	City of Turlock	\$ 177,952
Stanislaus	City of Waterford	\$ 177,952
Sutter	City of Live Oak	\$ 177,952
Sutter	City of Yuba City	\$ 177,952
Tehama	City of Corning	\$ 177,952
Tehama	City of Red Bluff	\$ 177,952
Tehama	City of Tehama	\$ 177,952
Trinity	Greater Hayfork PRD	\$ 177,952
Trinity	Lewiston CSD	\$ 177,952
Trinity	Weaverville/Douglas City RPD	\$ 177,952
Tulare	City of Dinuba	\$ 177,952
Tulare	City of Exeter	\$ 177,952
Tulare	City of Farmersville	\$ 177,952
Tulare	City of Lindsay	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act
of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Tulare	City of Porterville	\$ 177,952
Tulare	City of Tulare	\$ 177,952
Tulare	City of Visalia	\$ 177,952
Tulare	City of Woodlake	\$ 177,952
Tulare	Poplar CSD	\$ 177,952
Tulare	Richgrove CSD	\$ 177,952
Tuolumne	City of Sonora	\$ 177,952
Tuolumne	Groveland CSD	\$ 177,952
Tuolumne	Tuolumne PRD	\$ 177,952
Tuolumne	Twain Harte CSD	\$ 177,952
Ventura	City of Camarillo	\$ 177,952
Ventura	City of Fillmore	\$ 177,952
Ventura	City of Moorpark	\$ 177,952
Ventura	City of Ojai	\$ 177,952
Ventura	City of Oxnard	\$ 177,952
Ventura	City of Port Hueneme	\$ 177,952
Ventura	City of Santa Paula	\$ 177,952
Ventura	City of Ventura	\$ 177,952
Ventura	Bell Canyon CSD	\$ 177,952
Ventura	Conejo RPD	\$ 177,952
Ventura	Pleasant Valley RPD	\$ 177,952
Ventura	Rancho Simi RPD	\$ 177,952
Yolo	City of Davis	\$ 177,952
Yolo	City of West Sacramento	\$ 177,952
Yolo	City of Winters	\$ 177,952
Yolo	City of Woodland	\$ 177,952
Yolo	Knights Landing CSD	\$ 177,952
Yolo	Madison CSD	\$ 177,952
Yuba	City of Marysville	\$ 177,952
Yuba	City of Wheatland	\$ 177,952
Yuba	Olivehurst PUD	\$ 177,952

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor
Access for All Act of 2018 - Per Capita Grant Program**

**Entities with Populations Less Than 200,000 in Heavily Urbanized Counties
Per Capita Grant Program
(\$10,375,000)**

Per Capita Urbanized City Rate (Dollars): \$.61 Per Capita

County	Jurisdiction	Allocation
Alameda	City of Alameda	\$ 48,392
Alameda	City of Albany	\$ 11,853
Alameda	City of Berkeley	\$ 75,376
Alameda	City of Dublin	\$ 39,468
Alameda	City of Emeryville	\$ 7,331
Alameda	City of Livermore	\$ 7,731
Alameda	City of Newark	\$ 29,772
Alameda	City of Piedmont	\$ 6,980
Alameda	City of Pleasanton	\$ 49,195
Alameda	City of San Leandro	\$ 55,006
Alameda	City of Union City	\$ 44,868
Alameda	Livermore Area RPD	\$ 51,940
Contra Costa	Ambrose RPD	\$ 13,048
Contra Costa	Bethel Island MID	\$ 1,306
Contra Costa	City of Antioch	\$ 69,614
Contra Costa	City of Brentwood	\$ 38,909
Contra Costa	City of Clayton	\$ 7,122
Contra Costa	City of Concord	\$ 79,321
Contra Costa	City of El Cerrito	\$ 14,924
Contra Costa	City of Hercules	\$ 16,028
Contra Costa	City of Lafayette	\$ 16,160
Contra Costa	City of Martinez	\$ 23,524
Contra Costa	City of Oakley	\$ 25,522
Contra Costa	City of Orinda	\$ 11,851
Contra Costa	City of Pinole	\$ 11,807
Contra Costa	City of Pittsburg	\$ 44,336
Contra Costa	City of Pleasant Hill	\$ 24,447
Contra Costa	City of Richmond	\$ 67,319
Contra Costa	City of San Pablo	\$ 18,947
Contra Costa	City of San Ramon	\$ 51,313
Contra Costa	City of Walnut Creek	\$ 42,857
Contra Costa	Crockett CSD	\$ 2,029
Contra Costa	Kensington Police Protection and CSD	\$ 3,103

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor
Access for All Act of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Contra Costa	Pleasant Hill RPD	\$ 24,447
Contra Costa	Town of Danville	\$ 27,668
Contra Costa	Town of Discovery Bay CSD	\$ 9,489
Contra Costa	Town of Moraga	\$ 10,775
Fresno	Calwa PRD	\$ 1,254
Fresno	City of Clovis	\$ 71,510
Fresno	City of Coalinga	\$ 10,757
Fresno	City of Firebaugh	\$ 5,134
Fresno	City of Fowler	\$ 3,814
Fresno	City of Huron	\$ 4,468
Fresno	City of Kerman	\$ 9,470
Fresno	City of Kingsburg	\$ 7,574
Fresno	City of Mendota	\$ 6,970
Fresno	City of Orange Cove	\$ 6,097
Fresno	City of Parlier	\$ 9,871
Fresno	City of Reedley	\$ 16,129
Fresno	City of San Joaquin	\$ 2,857
Fresno	City of Sanger	\$ 16,559
Fresno	City of Selma	\$ 15,375
Fresno	Coalinga-Huron RPD	\$ 10,247
Fresno	Del Rey CSD	\$ 1,650
Fresno	Lanare CSD	\$ 367
Fresno	Malaga County Water District	\$ 559
Kern	Bear Mountain RPD	\$ 12,016
Kern	Bear Valley CSD	\$ 3,161
Kern	Buttonwillow PRD	\$ 1,280
Kern	City of Arvin	\$ 12,431
Kern	City of California City	\$ 730
Kern	City of Delano	\$ 33,615
Kern	City of Maricopa	\$ 705
Kern	City of Ridgecrest	\$ 17,558
Kern	City of Shafter	\$ 12,765
Kern	City of Taft	\$ 5,763
Kern	City of Tehachapi	\$ 8,354
Kern	City of Wasco	\$ 1,378
Kern	McFarland RPD	\$ 5,776
Kern	North of the River RPD	\$ 85,817
Kern	Shafter RPD	\$ 12,765

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor
Access for All Act of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Kern	Stallion Springs CSD	\$ 2,445
Kern	Tehachapi Valley RPD	\$ 12,224
Kern	Wasco RPD	\$ 15,547
Kern	West Side RPD	\$ 6,571
Los Angeles	City of Alhambra	\$ 52,193
Los Angeles	City of Arcadia	\$ 35,544
Los Angeles	City of Artesia	\$ 10,341
Los Angeles	City of Avalon	\$ 2,322
Los Angeles	City of Azusa	\$ 30,533
Los Angeles	City of Baldwin Park	\$ 46,336
Los Angeles	City of Bell	\$ 21,967
Los Angeles	City of Bell Gardens	\$ 26,126
Los Angeles	City of Bellflower	\$ 47,860
Los Angeles	City of Beverly Hills	\$ 20,957
Los Angeles	City of Bradbury	\$ 703
Los Angeles	City of Burbank	\$ 65,488
Los Angeles	City of Calabasas	\$ 14,792
Los Angeles	City of Carson	\$ 57,209
Los Angeles	City of Cerritos	\$ 26,525
Los Angeles	City of Claremont	\$ 22,275
Los Angeles	City of Commerce	\$ 7,828
Los Angeles	City of Compton	\$ 61,118
Los Angeles	City of Covina	\$ 29,872
Los Angeles	City of Cudahy	\$ 14,728
Los Angeles	City of Culver City	\$ 24,553
Los Angeles	City of Diamond Bar	\$ 35,119
Los Angeles	City of Downey	\$ 68,617
Los Angeles	City of Duarte	\$ 13,357
Los Angeles	City of El Monte	\$ 70,964
Los Angeles	City of El Segundo	\$ 10,135
Los Angeles	City of Gardena	\$ 37,151
Los Angeles	City of Glendora	\$ 31,254
Los Angeles	City of Hawaiian Gardens	\$ 8,841
Los Angeles	City of Hawthorne	\$ 53,804
Los Angeles	City of Hermosa Beach	\$ 11,897
Los Angeles	City of Hidden Hills	\$ 1,100
Los Angeles	City of Huntington Park	\$ 36,274
Los Angeles	City of Inglewood	\$ 68,788

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor
Access for All Act of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Los Angeles	City of Irwindale	\$ 894
Los Angeles	City of La Cañada Flintridge	\$ 12,641
Los Angeles	City of La Habra Heights	\$ 3,255
Los Angeles	City of La Mirada	\$ 30,559
Los Angeles	City of La Puente	\$ 24,391
Los Angeles	City of La Verne	\$ 20,292
Los Angeles	City of Lakewood	\$ 48,924
Los Angeles	City of Lancaster	\$ 98,769
Los Angeles	City of Lawndale	\$ 20,435
Los Angeles	City of Lomita	\$ 12,690
Los Angeles	City of Lynwood	\$ 43,604
Los Angeles	City of Malibu	\$ 7,870
Los Angeles	City of Manhattan Beach	\$ 22,003
Los Angeles	City of Maywood	\$ 16,684
Los Angeles	City of Monrovia	\$ 23,706
Los Angeles	City of Montebello	\$ 39,316
Los Angeles	City of Monterey Park	\$ 38,040
Los Angeles	City of Norwalk	\$ 64,785
Los Angeles	City of Palmdale	\$ 96,273
Los Angeles	City of Palos Verdes Estates	\$ 8,278
Los Angeles	City of Paramount	\$ 34,226
Los Angeles	City of Pasadena	\$ 89,423
Los Angeles	City of Pico Rivera	\$ 39,136
Los Angeles	City of Pomona	\$ 94,312
Los Angeles	City of Rancho Palos Verdes	\$ 26,012
Los Angeles	City of Redondo Beach	\$ 41,625
Los Angeles	City of Rolling Hills	\$ 1,156
Los Angeles	City of Rolling Hills Estates	\$ 5,040
Los Angeles	City of Rosemead	\$ 33,615
Los Angeles	City of San Dimas	\$ 21,439
Los Angeles	City of San Fernando	\$ 14,953
Los Angeles	City of San Gabriel	\$ 25,362
Los Angeles	City of San Marino	\$ 8,145
Los Angeles	City of Santa Fe Springs	\$ 11,001
Los Angeles	City of Santa Monica	\$ 56,483
Los Angeles	City of Sierra Madre	\$ 6,714
Los Angeles	City of Signal Hill	\$ 7,103
Los Angeles	City of South El Monte	\$ 13,385

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor
Access for All Act of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Los Angeles	City of South Gate	\$ 59,977
Los Angeles	City of South Pasadena	\$ 16,040
Los Angeles	City of Temple City	\$ 21,732
Los Angeles	City of Torrance	\$ 90,488
Los Angeles	City of Vernon	\$ 128
Los Angeles	City of Walnut	\$ 18,672
Los Angeles	City of West Covina	\$ 66,157
Los Angeles	City of West Hollywood	\$ 22,406
Los Angeles	City of Westlake Village	\$ 5,120
Los Angeles	City of Whittier	\$ 53,074
Los Angeles	City of Agoura Hills	\$ 12,738
Los Angeles	Miraleste RPD	\$ 593
Los Angeles	Westfield Park Rec and Parkway District No. 12	\$ 513
Orange	City of Aliso Viejo	\$ 31,751
Orange	City of Brea	\$ 27,874
Orange	City of Buena Park	\$ 50,728
Orange	City of Costa Mesa	\$ 69,568
Orange	City of Cypress	\$ 29,987
Orange	City of Dana Point	\$ 20,824
Orange	City of Fountain Valley	\$ 33,806
Orange	City of Fullerton	\$ 88,141
Orange	City of Garden Grove	\$ 106,870
Orange	City of La Habra	\$ 38,836
Orange	City of La Palma	\$ 9,669
Orange	City of Laguna Beach	\$ 14,276
Orange	City of Laguna Hills	\$ 19,447
Orange	City of Laguna Niguel	\$ 40,795
Orange	City of Laguna Woods	\$ 10,096
Orange	City of Lake Forest	\$ 52,773
Orange	City of Los Alamitos	\$ 6,997
Orange	City of Mission Viejo	\$ 58,939
Orange	City of Newport Beach	\$ 53,284
Orange	City of Orange	\$ 84,734
Orange	City of Placentia	\$ 30,885
Orange	City of Rancho Santa Margarita	\$ 29,826
Orange	City of San Clemente	\$ 39,974
Orange	City of San Juan Capistrano	\$ 22,466
Orange	City of Seal Beach	\$ 14,771

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor
Access for All Act of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Orange	City of Stanton	\$ 24,024
Orange	City of Tustin	\$ 50,327
Orange	City of Villa Park	\$ 3,603
Orange	City of Westminster	\$ 57,742
Orange	City of Yorba Linda	\$ 41,992
Orange	Cypress RPD	\$ 29,987
Orange	Rossmoor CSD	\$ 6,261
Orange	Silverado-Modjeska RPD	\$ 724
Riverside	Beaumont-Cherry Valley RPD	\$ 29,582
Riverside	City of Banning	\$ 18,974
Riverside	City of Beaumont	\$ 14,791
Riverside	City of Blythe	\$ 11,874
Riverside	City of Calimesa	\$ 5,598
Riverside	City of Canyon Lake	\$ 6,859
Riverside	City of Cathedral City	\$ 33,487
Riverside	City of Coachella	\$ 28,329
Riverside	City of Corona	\$ 103,029
Riverside	City of Desert Hot Springs	\$ 17,654
Riverside	City of Hemet	\$ 51,800
Riverside	City of Indian Wells	\$ 3,328
Riverside	City of Indio	\$ 19,297
Riverside	City of La Quinta	\$ 25,730
Riverside	City of Lake Elsinore	\$ 38,473
Riverside	City of Menifee	\$ 57,123
Riverside	City of Murrieta	\$ 69,675
Riverside	City of Norco	\$ 16,356
Riverside	City of Palm Desert	\$ 32,775
Riverside	City of Palm Springs	\$ 29,785
Riverside	City of Perris	\$ 47,672
Riverside	City of Rancho Mirage	\$ 11,452
Riverside	City of San Jacinto	\$ 19,032
Riverside	City of Temecula	\$ 69,174
Riverside	City of Wildomar	\$ 22,043
Riverside	Jurupa Area RPD	\$ 76,398
Riverside	Jurupa CSD	\$ 36,092
Riverside	Lake Hemet Municipal Water District	\$ 32,339
Sacramento	Arcade Creek RPD	\$ 14,487
Sacramento	Arden Manor RPD	\$ 4,860

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor
Access for All Act of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Sacramento	Arden Park RPD	\$ 2,567
Sacramento	Carmichael RPD	\$ 26,596
Sacramento	City of Citrus Heights	\$ 52,939
Sacramento	City of Folsom	\$ 47,964
Sacramento	City of Galt	\$ 16,196
Sacramento	City of Isleton	\$ 491
Sacramento	City of Rancho Cordova	\$ 45,515
Sacramento	Cordova RPD	\$ 72,861
Sacramento	Cosumnes CSD	\$ 105,194
Sacramento	Fair Oaks RPD	\$ 21,490
Sacramento	Fulton-El Camino RPD	\$ 19,080
Sacramento	Mission Oaks RPD	\$ 37,361
Sacramento	North Highlands RPD	\$ 27,006
Sacramento	Orangevale RPD	\$ 20,756
Sacramento	Rio Linda/Elverta RPD	\$ 15,891
Sacramento	Southgate RPD	\$ 76,590
Sacramento	Sunrise RPD	\$ 99,920
San Bernardino	Baker CSD	\$ 428
San Bernardino	Barstow Heights CSD	\$ 1,083
San Bernardino	Big River CSD	\$ 1,100
San Bernardino	City of Adelanto	\$ 20,878
San Bernardino	City of Barstow	\$ 14,617
San Bernardino	City of Big Bear Lake	\$ 3,338
San Bernardino	City of Chino	\$ 54,902
San Bernardino	City of Chino Hills	\$ 51,562
San Bernardino	City of Colton	\$ 32,835
San Bernardino	City of Grand Terrace	\$ 7,654
San Bernardino	City of Hesperia	\$ 14,723
San Bernardino	City of Highland	\$ 34,091
San Bernardino	City of Loma Linda	\$ 14,668
San Bernardino	City of Montclair	\$ 23,600
San Bernardino	City of Needles	\$ 3,164
San Bernardino	City of Ontario	\$ 108,954
San Bernardino	City of Rancho Cucamonga	\$ 108,790
San Bernardino	City of Redlands	\$ 43,733
San Bernardino	City of Rialto	\$ 65,422
San Bernardino	City of Twentynine Palms	\$ 16,502
San Bernardino	City of Upland	\$ 47,118

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor
Access for All Act of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
San Bernardino	City of Victorville	\$ 77,341
San Bernardino	City of Yucaipa	\$ 32,809
San Bernardino	Daggett CSD	\$ 306
San Bernardino	Helendale CSD	\$ 4,337
San Bernardino	Hesperia RPD	\$ 44,171
San Bernardino	Morongo Valley CSD	\$ 2,171
San Bernardino	Newberry CSD	\$ 1,689
San Bernardino	Phelan Piñon Hill CSD	\$ 1,345
San Bernardino	Rim of the World RPD	\$ 17,666
San Bernardino	Town of Apple Valley	\$ 45,839
San Bernardino	Town of Yucca Valley	\$ 13,345
San Bernardino	Wrightwood CSD	\$ 3,522
San Bernardino	Yermo CSD	\$ 1,258
San Diego	City of Coronado	\$ 14,981
San Diego	City of Del Mar	\$ 2,720
San Diego	City of El Cajon, Recreation Dept	\$ 64,384
San Diego	City of Encinitas	\$ 38,743
San Diego	City of Escondido	\$ 93,351
San Diego	City of Imperial Beach	\$ 16,502
San Diego	City of La Mesa, Community Services	\$ 37,442
San Diego	City of Lemon Grove	\$ 16,264
San Diego	City of National City	\$ 38,081
San Diego	City of Oceanside	\$ 107,568
San Diego	City of Poway	\$ 30,755
San Diego	City of San Marcos	\$ 58,532
San Diego	City of Santee	\$ 35,698
San Diego	City of Solana Beach	\$ 8,519
San Diego	City of Vista	\$ 62,333
San Diego	Jacumba CSD	\$ 367
San Diego	Lake Cuyamaca RPD	\$ 367
San Diego	Ramona MWD	\$ 21,775
San Diego	Valley Center Parks & Recreation	\$ 11,773
San Joaquin	City of Escalon	\$ 4,619
San Joaquin	City of Lathrop	\$ 14,668
San Joaquin	City of Lodi	\$ 41,727
San Joaquin	City of Manteca	\$ 51,205
San Joaquin	City of Ripon	\$ 10,154
San Joaquin	City of Tracy	\$ 56,114

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor
Access for All Act of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
San Joaquin	Mountain House CSD	\$ 12,574
San Mateo	City of Belmont	\$ 16,808
San Mateo	City of Brisbane	\$ 2,885
San Mateo	City of Burlingame	\$ 18,581
San Mateo	City of Daly City	\$ 66,693
San Mateo	City of East Palo Alto	\$ 18,641
San Mateo	City of Foster City	\$ 20,593
San Mateo	City of Half Moon Bay	\$ 7,720
San Mateo	City of Menlo Park	\$ 20,998
San Mateo	City of Millbrae	\$ 14,151
San Mateo	City of Pacifica	\$ 23,480
San Mateo	City of Redwood City	\$ 52,980
San Mateo	City of San Bruno	\$ 27,683
San Mateo	City of San Carlos	\$ 18,335
San Mateo	City of San Mateo	\$ 63,869
San Mateo	City of South San Francisco	\$ 40,997
San Mateo	Highlands RD	\$ 1,340
San Mateo	Ladera RD	\$ 795
San Mateo	Town of Atherton	\$ 4,424
San Mateo	Town of Colma	\$ 922
San Mateo	Town of Hillsborough	\$ 6,678
San Mateo	Town of Portola Valley	\$ 2,811
San Mateo	Town of Woodside	\$ 3,401
Santa Clara	City of Campbell	\$ 25,670
Santa Clara	City of Cupertino	\$ 36,597
Santa Clara	City of Gilroy	\$ 34,182
Santa Clara	City of Los Altos	\$ 18,790
Santa Clara	City of Milpitas	\$ 46,591
Santa Clara	City of Monte Sereno	\$ 2,219
Santa Clara	City of Morgan Hill	\$ 27,957
Santa Clara	City of Mountain View	\$ 50,959
Santa Clara	City of Palo Alto	\$ 41,027
Santa Clara	City of Santa Clara	\$ 78,670
Santa Clara	City of Saratoga	\$ 18,889
Santa Clara	City of Sunnyvale	\$ 94,835
Santa Clara	Rancho Rinconada RPD	\$ 2,689
Santa Clara	Town of Los Altos Hills	\$ 5,331
Santa Clara	Town of Los Gatos	\$ 18,778

**California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor
Access for All Act of 2018 - Per Capita Grant Program**

County	Jurisdiction	Allocation
Sonoma	Camp Meeker PRD	\$ 446
Sonoma	Cazadero CSD	\$ 733
Sonoma	City of Cloverdale	\$ 5,658
Sonoma	City of Cotati	\$ 4,840
Sonoma	City of Healdsburg	\$ 7,398
Sonoma	City of Petaluma	\$ 38,044
Sonoma	City of Rohnert Park	\$ 26,646
Sonoma	City of Santa Rosa	\$ 107,339
Sonoma	City of Sebastopol	\$ 4,819
Sonoma	City of Sonoma	\$ 7,063
Sonoma	Monte Rio RPD	\$ 704
Sonoma	Russian River RPD	\$ 3,673
Sonoma	Town of Windsor	\$ 17,458
Stanislaus	City of Ceres	\$ 30,260
Stanislaus	City of Hughson	\$ 4,584
Stanislaus	City of Newman	\$ 7,174
Stanislaus	City of Oakdale	\$ 14,255
Stanislaus	City of Patterson	\$ 13,522
Stanislaus	City of Riverbank	\$ 15,614
Stanislaus	City of Turlock	\$ 46,790
Stanislaus	City of Waterford	\$ 5,562
Ventura	City of Camarillo	\$ 42,709
Ventura	City of Fillmore	\$ 9,687
Ventura	City of Moorpark	\$ 22,626
Ventura	City of Ojai, Recreation Dept	\$ 4,889
Ventura	City of Port Hueneme	\$ 14,057
Ventura	City of Santa Paula	\$ 18,546
Ventura	City of Ventura, Parks, Rec & Community Partnership	\$ 6,887
Ventura	Bell Canyon CSD	\$ 1,650
Ventura	Conejo RPD	\$ 85,566
Ventura	Pleasant Valley RPD	\$ 44,926
Ventura	Rancho Simi RPD	\$ 86,177

California State Parks Per Capita Match Calculator

Project ID: 112486
Coordinates: 33.8053, -118.0703
Date: 4/25/2024

This is the Per Capita Match Report for the site you have selected. Please review to ensure that the pin lies within the boundaries of an existing or proposed park, and submit to OGALS with your Project Application.

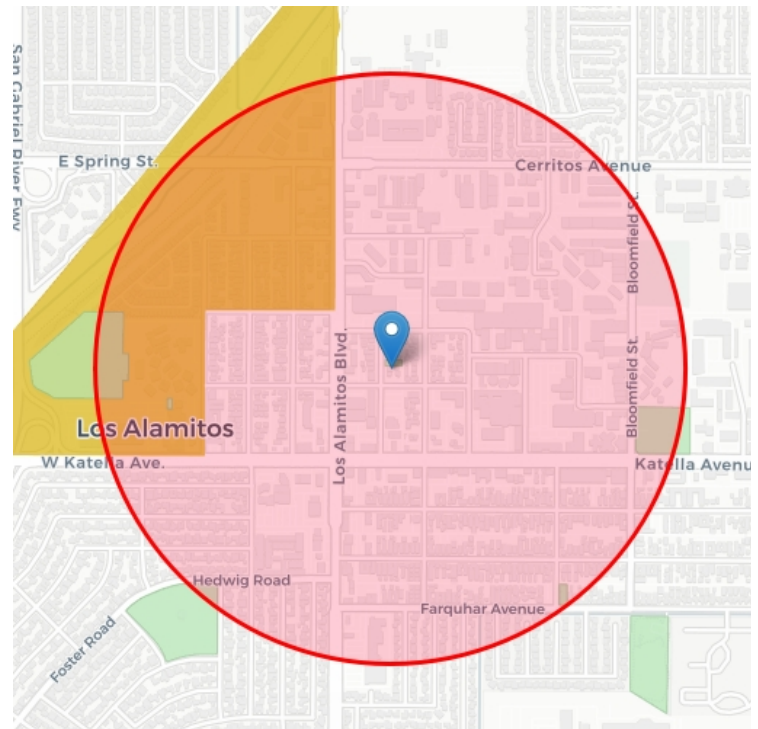
PROJECT AREA STATISTICS

County	Orange
Median Household Income	\$115,233
Agency Type	Other Agency

The project serves a Severely Disadvantaged Community.
Match is NOT required.

- Park or Preserved Area
- Disadvantaged Community
- Severely Disadvantaged Community
- No Data

PROJECT AREA MAP



REPORT BACKGROUND

The project statistics have been calculated based on half mile radius around the point location selected. Only park acres within the project area's half mile radius are reported.

Population and people in poverty are calculated by determining the percent of any census block-groups that intersect with the project area. The project area is then assigned the sum of all the census block-group portions. An equal distribution in census block-groups is assumed. Rural areas are calculated at a census block level to improve results.

Median household and per capita income are calculated as a weighted average of the census block- group values that fall within the project area.

More information on the calculations is available on the methods page.

Demographics—American Community Survey (ACS) 5-year estimates 2017-2021; Decennial 2020 Census; the margin of error (MOE) was not analyzed.

Parks—California Protected Areas Database 2022b CFF adjusted (1/2023) - more information at <http://www.CALands.org>. Parks and park acres area based on best available source information but may not always contain exact boundaries or all parks in specific locations. Parks are further defined in this report: parksforcalifornia.org/park_equity#parks_data.

Users can send updated information on parks to SCORP@parks.ca.gov



SCORP Community FactFinder is a service of the
California Department of Parks and Recreation
www.parks.ca.gov

SCORP Community FactFinder created by
GreenInfo Network www.greeninfo.org
in consultation with CA Dept. of Parks and Rec



City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: July 22, 2024

ITEM NUMBER: 11C

To: Mayor Jordan B. Nefulda & Members of the City Council

Presented By: Chelsi Wilson, Administrative Services Manager

Subject: Memorandum of Understanding with California Teamsters Local 911

SUMMARY

This Resolution adopts the four year Memorandum of Understanding (MOU) with the California Teamsters Local 911 (Teamsters), effective July 1, 2024 through June 30, 2028.

RECOMMENDATION

Adopt Resolution No. 2024-32, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LOS ALAMITOS AND THE TEAMSTERS LOCAL 911 EFFECTIVE JULY 1, 2024 THROUGH JUNE 30, 2028".

BACKGROUND

The City hired the law firm Liebert Cassidy Whitmore (LCW) to assist with negotiating an MOU with the California Teamsters Local 911. Laura Kalty, from LCW, worked in consultation with City Staff. The negotiator and the City's negotiating team met with the Teamsters on several occasions and have succeeded in negotiating a four-year MOU with the Teamsters.

DISCUSSION

Term:

The agreement's duration is four years, from July 1, 2024 through June 30, 2028.

Salary:

The agreement calls for net salary increases over the four years totaling 18%.

Effective the first full pay period following July 1, 2024, 8% base salary increase.

Effective the first full pay period following July 1, 2025, 3% base salary increase.

Effective the first full pay period following July 1, 2026, 3% base salary increase.

Effective the first full pay period following July 1, 2027, 4% base salary increase.

Monthly Medical Insurance City Contributions:

All represented members shall receive the following medical contribution increase during the term of the agreement. The City contributes using a tired system for Employee, Employee +1, and Family. The City contributions will increase as follows in the chart below.

	Employee	Employee +1	Family
Current	\$1319	\$1419	\$1469
January 1, 2025	\$1319	\$1750 (+\$331)	\$1800 (+\$331)
January 1, 2026	\$1319	\$1850 (+\$100)	\$1950 (+\$150)
January 1, 2027	\$1319	\$1950 (+\$100)	\$2100 (+\$150)
January 1, 2028	\$1369 (+\$50)	\$2050 (+\$100)	\$2250 (+\$150)

Floating Holiday Pay:

Increase from 18 to 20 hours to align with 10 hour work days.

FISCAL IMPACT

The cost of the MOU with the California Teamsters Local 911 for the four-year period of the agreement is \$478,534. This includes the salary and associated benefit adjustments. Sufficient funds exist in the salary and benefit accounts of the adopted Fiscal Year 2023-24 budget to cover the cost of the first year of the agreement.

Attachment: 1. Resolution 2024-32 - Teamsters Local 911 Memorandum of Understanding

RESOLUTION NO. 2024-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LOS ALAMITOS AND THE TEAMSTERS LOCAL 911 EFFECTIVE JULY 1, 2024 THROUGH JUNE 30, 2028

WHEREAS, the most recent agreement between the City of Los Alamitos and the Teamsters Local 911 expires on October 31, 2024; and,

WHEREAS, the City and Teamsters Local 911 have been engaged in negotiations for a successor Memorandum of Understanding (MOU); and,

WHEREAS, the resulting MOU reflects a four-year package that will enable the City to provide reasonable workforce stability.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Los Alamitos, California, finds that the above recitals are true and correct.

SECTION 2. The City Council approves and authorizes the Mayor to execute the Memorandum of Understanding between the City of Los Alamitos and the Teamsters Local 911 effective July 1, 2024 through June 30, 2028, incorporated herein by reference and attached as "Exhibit A."

SECTION 3. The salary steps and ranges of all classifications governed by this Resolution shall be as specified in "Exhibit B" and attached hereto and incorporated by reference.

SECTION 4. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 22nd day of July 2024.

Jordan B.Nefulda, Mayor

ATTEST:

Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 22nd day of July 2024, by the following vote, to wit:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Windmera Quintanar, MMC, City Clerk

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF LOS ALAMITOS AND TEAMSTERS LOCAL 911
2024- 2028**

This Memorandum of Understanding ("MOU") has been prepared pursuant to Government Code Sections 3500, et seq., as amended, which is generally referred to as the "Meyers-Milias-Brown Act." This agreement has been developed as a result of good faith meet and confer efforts by TEAMSTERS Local 911 ("TEAMSTERS") and the City of Los Alamitos ("City"). The items in this agreement are subject to the approval of the Los Alamitos City Council and will be effective upon the adoption of necessary ordinances and resolutions.

1. TERM

The parties agree that the provisions contained herein shall be subject to all applicable laws and shall cover the period of July 1, 2024 through June 30, 2028.

2. RECOGNITION

The City hereby recognizes TEAMSTERS as the exclusive representative of the employee representation unit consisting of the following classifications:

**Accountant
Assistant Planner
Associate Planner
Code Enforcement Officer
Department Secretary
Finance Assistant
Lead Foreman
Maintenance Foreman
Maintenance Worker
Maintenance Worker I
Planning Aide
Receptionist
Records Clerk
Records Specialist
Recreation Coordinator
Secretary
Senior Finance Assistant
Senior Maintenance Worker**

The City and TEAMSTERS agree that the provisions of this MOU will apply equally to all employees covered herein without favor or discrimination because of race, religion, color, creed, national origin, gender, sex, sexual orientation, gender expression, gender identification, marital status, age, mental or physical disability, genetic information, military or veteran status, reproductive health decision making, and/or any other category protected by federal or state law. Nothing contained herein shall be construed to deny those employees who do not belong to TEAMSTERS from representing themselves.

3. ACCESS TO WORK LOCATIONS

Access to employee locations shall be granted to officers of TEAMSTERS and its official representatives for the purpose of processing grievances or contacting members of TEAMSTERS concerning business within the scope of representation. Such officers or representatives of TEAMSTERS shall not enter any locations without requesting the prior written consent of the City or its authorized representative. Access shall be restricted so as to not interfere with the normal operations of any Department or with established safety or security requirements.

4. CITY RIGHTS

The rights of the City include authority under state law, but are not limited to the exclusive right to determine the mission of its constituent departments, commissions and board; set standards and levels of service; determine the procedures and standards of selection for employment and promotion; direct its employees; take disciplinary action; relieve its employees from duty because of lack of work or for other legitimate reasons; maintain the efficiency of governmental operations; determine the methods, means and personnel by which government operations are to be conducted; determine the content of job classifications; determine style and/or types of City-issued wearing apparel equipment or technology used, establish and enforce dress and grooming standards; assign work to and schedule employees in accordance with requirements as determined by the City and establish and change work schedules and assignments upon reasonable notice; and determine organization structure, size and composition of the work force; take all necessary actions to carry out its mission in emergencies; and exercise complete discretion over its organization and the technology of performing its work.

In exercising the above rights, the City shall comply with all applicable provisions of this Agreement and the Meyers-Milias Brown Act with respect to negotiable matters and impacts bargaining.

In exercising the above rights, the City shall not in any way, directly or indirectly, be subject to the grievance procedure herein, provided the City has complied with all applicable provisions of this Agreement and all applicable State laws.

In the event the City fails to comply with terms of this Agreement, such failure shall be subject to the grievance procedure.

5. SALARY SCHEDULE ADJUSTMENT

The City will increase the salary ranges of all represented classifications as provided below. Salary ranges shall be adjusted in accordance with the following:

Effective the first full pay period following July 1, 2024, Exhibit A1	8.0%
Effective the first full pay period following July 1, 2025, Exhibit A2	3.0%
Effective the first full pay period following July 1, 2026, Exhibit A3	3.0%
Effective the first full pay period following July 1, 2027, Exhibit A4	4.0%

6. INTENTIONALLY LEFT BLANK

7. PAY FOR PERFORMING WORK IN A HIGHER CLASSIFICATION

An employee designated to work in a higher classification shall receive an extra five percent (5%) of the employee's current base salary for out of class pay, as additional compensation for all time spent in the acting position in excess of five consecutive working days and continuing only until such time as the employee is returned to their original job classification. Employees transferred to a higher classification for training purposes, to under fill a higher- level position, or to avoid a layoff shall not be eligible for this out of class pay.

8. PAY FOR PERFORMING WORK IN TWO EQUAL CLASSIFICATIONS

An employee assigned with the approval of the City Manager or designee to perform all or substantially all of the duties of a position in the same class as the employee's regular position or another class having the same maximum salary in addition to the employee's regular duties shall receive a minimum of five percent (5%) of the employee's current base salary as additional compensation for time spent in the additional position in excess of thirty (30) days and continuing only until such time as the assignment is terminated. Employees assigned to perform the duties of an additional position for training purposes, to under fill a higher-level position, or to avoid layoff shall not be eligible for this differential.

9. VACATION

A. Purpose

The purpose of annual vacation is to enable each eligible employee annually to return to work refreshed.

B. Basis of Accrual

New employees shall begin accrual of vacation leave effective their first day of employment. New employees shall not be allowed to take vacation leave until six (6) months of continuous full-time service have been completed. Vacation leave shall accrue to employees on a bi-weekly basis at a pro-rated amount equivalent to the annual amounts specified below. No employee may accumulate more than 300 hours of vacation leave. When an employee's accumulated vacation leave balance reaches 300 hours, that employee shall not accrue any further vacation leave until such time as the employee's accumulated vacation leave balance is reduced below 300 hours.

Vacation leave shall be accrued as follows:

<u>Years of Service</u>	<u>Hours</u>
<u>0-2</u>	<u>80</u>
<u>3</u>	<u>88</u>
<u>4</u>	<u>96</u>
<u>5</u>	<u>104</u>
<u>6</u>	<u>112</u>
<u>7</u>	<u>120</u>
<u>8</u>	<u>128</u>
<u>9</u>	<u>136</u>
<u>10</u>	<u>144</u>
<u>11</u>	<u>152</u>
<u>12</u>	<u>160</u>
<u>13</u>	<u>168</u>
<u>14</u>	<u>176</u>

C. Effect of Holidays on Vacation Leave

If one or more municipal holidays take place while an employee is on vacation leave, such holiday or holidays shall not be charged as vacation leave, but shall be credited as a holiday.

D. Effect of Leave of Absence on Accrual of Vacation Leave

An employee may not accrue vacation leave while he or she is on a leave of absence without pay. Upon return to the City, an employee shall continue his or her regular accrual of vacation leave. The time an employee spends on a leave of absence without pay shall not count toward years of service for the accrual of vacation leave.

E. Compensation for City Work During Vacation Prohibited

No employee shall be permitted to work for compensation for the City in any capacity while they are on vacation leave from City service. This clause shall not limit the City's right to recall an employee from vacation and back to work in the event of an emergency and place him or her on regular pay status.

F. Scheduling Vacations

An employee must request and obtain approval from his or her Department Director prior to taking vacation leave, which shall be determined with due regard for the wishes of the employee and particular regard for the needs of service.

G. Annual Vacation Payoff

Employees may receive pay for up to one hundred sixty (160) hours of accumulated vacation time during the calendar year provided they have used a minimum of eighty (80) vacation hours during the previous calendar year.

Employees not using at least 80 hours of vacation during the previous calendar year may receive vacation payoff if such payoff is recommended by the Department Director and approved by the City Manager.

H. Vacation Payoff Upon Termination

Employees who terminate employment shall be paid in a lump sum for all accumulated vacation leave time at their current rate of pay in effect upon termination.

When separation is caused by the death of an employee, payment shall be made to the estate of the employee, subject to applicable state or federal law.

10. SICK LEAVE

A. Accrual and Use of Sick Leave

Sick leave with pay shall be accrued at the rate of eight (8) hours for each full calendar month of service. Accumulation shall be unlimited.

Employees may use accrued paid sick leave in a 12-month period for the following reasons: (1) the employee's own diagnosis, care, treatment or preventative care of an existing health condition or disability; (2) the diagnosis, care, or treatment of an existing health condition or preventative care for an employee's family member, including the employee's spouse, registered domestic partner, child, parent, parent-in-law, grandparent, grandchild or sibling; an employee may also designate one person per 12-month period at the time the employee requests sick leave; (3) a prescheduled doctor, dental or optometry appointment which has been approved by the employee's Department Director; (4) to obtain any relief or services related to being a victim of domestic violence, sexual assault, or stalking, with appropriate certification of the need for such services.

B. Proof of Illness

If an employee is absent on paid sick leave in excess of three (3) work days (not including statutory protected leave), the employee may be required to file with the City a physician's certificate verifying the need for such absences. Proof of violation of sick leave privileges may result in disciplinary action and/or loss of pay when in the opinion of the Department Director the employee has abused such privileges. Employees on approved Family Medical Leave for intermittent illness or injuries shall not be required to show proof of illness for each instance of sick leave usage.

C. Notification

An employee's need for absence from duty due to personal or family illness shall be reported to their immediate supervisor or Department Director as soon as

practical after the employee is aware that they cannot report to duty and are able to give such notice, generally, no later than thirty (30) minutes prior to the beginning of the employee's assigned shift or as may be specified by their Department Director. Extenuating circumstances may prevent an employee from meeting the thirty minute minimum notification. Employees may be asked to verify extenuating circumstances consistent with the provisions of this agreement.

D. Effect of Holidays on Sick Leave

Observed holidays occurring during sick leave shall not count against the employee's use of sick leave hours.

E. Annual Sick Leave Payoff

An employee shall be allowed to accumulate sick leave from year to year. In December, upon the written request of the employee, the City shall compensate the employee for either: (1) up to 25% of his or her unused sick leave earned in the calendar year of distribution; or (2) up to twenty-four (24) hours of accumulated sick leave provided that a minimum of 480 hours remains in the employee's account.

F. Regular Service Retirement Sick Leave Options

Upon regular service retirement, as defined by the California Public Employees' Retirement System, an employee may receive compensation for accumulated sick leave under either of the following two options:

- (1) A lump sum payment of 25% of the first 720 hours of accumulated sick leave and 50% of the hours between 720 and 1,040. There will be no compensation for any hours in excess of 1,040 under this option. Said sum shall be based on the salary rate being paid at the time of the employee's service retirement.
- (2) An exchange of all accumulated sick leave for service credit time in the Public Employees' Retirement System.

An employee must choose option 1 or 2. An employee will not be allowed to do both.

F. Calculation of Overtime

Any Sick Leave taken pursuant to this Section 10 (Sick Leave) of the MOU shall not be counted in calculating eligibility for, or the amount of, overtime pay during the same pay period in which Sick Leave is taken.

11. BEREAVEMENT LEAVE

Whenever an employee is compelled to be absent from duty by reason of death or critical illness (where death appears imminent) of members of the employee's or spouse's or registered domestic partner's immediate family (father, mother, brother, sister, spouse, children, grandmother, grandfather, or grandchildren), they shall be entitled to a leave of absence for a period not to exceed five working days. The City shall provide three days of paid bereavement leave; an employee may use available accruals, including sick leave, for the remaining two days of bereavement leave, or take the time unpaid. Where such death or critical illness has occurred, the employee shall furnish satisfactory evidence of such death or illness to his or her Department Director. Such leave of absence shall not be allowed in any case where in the preceding six (6) calendar months a leave on the grounds of critical illness of that same relative has been granted.

12. TEMPORARY DISABILITY LEAVE

A. Industrially Related Disability

Employees shall be entitled to the benefits under this sub-section only after the City has determined that the disability is industrially related. If an employee is injured on the job to such an extent that temporary industrially related disability leave is necessary, the employee's salary shall be continued at the full rate of pay for a period up to thirty (30) calendar days with no charge to sick leave. After thirty (30) calendar days, the employee may utilize accrued sick leave, vacation leave and compensatory time off to supplement the benefits received pursuant to worker's compensation laws to provide for full salary maintenance during the period of temporary industrially related disability.

Further disability leave benefits and requirements shall be provided as set forth in the City of Los Alamitos' Family Care and Medical Leave Policy.

An employee shall not accrue sick leave, vacation leave, other benefits or seniority while they are on a leave without pay pursuant to this sub-section. The employee shall not forfeit any benefits or seniority accrued prior to the commencement of the leave without pay.

B. Non-Industrial Related Disability

Upon submission of a certificate from a licensed physician indicating that an employee shall be placed on temporary disability leave, the employee shall be entitled to non-industrially related temporary disability leave. The employee utilizing non-industrially related temporary disability leave may utilize all accumulated sick leave, vacation leave and compensatory time off to provide for full salary maintenance. When the employee is not using accumulated sick leave, vacation leave and compensatory time off, the absence will be designated as leave without pay.

Further disability leave benefits and requirements shall be provided as set forth in the City of Los Alamitos' Family Care and Medical Leave Policy.

An employee shall not accrue sick leave, vacation leave, other benefits or seniority while they are on a leave without pay pursuant to this sub-section. The employee shall not forfeit any benefits or seniority accrued prior to the commencement of the leave without pay.

13. PARENTAL LEAVE

City shall provide employee parental leaves for eligible employees as required by state and federal law.

The City Manager shall grant an employee's request for a leave of absence without pay for the purposes of pregnancy, childbirth, or because of disability caused by pregnancy related complications, for a period not to exceed seven months, or as required by law. When the employee has notified the City Manager as to the period of the leave of absence required, the employee must receive City Manager approval prior to extending parental leave.

The City Manager shall grant the request of an employee for a leave of absence without pay for a period not to exceed six months to care for their newborn child. When the employee has notified the City Manager as to the period of the leave of absence required, the employee must receive City Manager approval prior to extending parental leave.

The City Manager may grant an employee's request for a leave of absence without pay to care for a newly adopted child for a period not to exceed 6 months. The employee shall provide documentation to support the request for adoption leave. When the employee has notified the City Manager as to the period of the leave of absence required, any change in the length of the period of leave shall not be effective unless approved by the City Manager.

An employee shall not accrue sick leave, vacation leave, other benefits or seniority while they are on a leave of absence without pay pursuant to this sub-section; provided, however, an employee on leave pursuant to the Family Medical Leave Act or the, California Family Rights Act or Pregnancy Disability Leave law shall continue to receive health insurance premium payments required by the FMLA or CFRA or Pregnancy Disability Leave law. The employee shall not forfeit any benefits or seniority accrued prior to the commencement of the Parental Leave.

Where permitted by law, leave granted under this Parental Leave Section shall run concurrently with leave as provided in the City of Los Alamitos' Family Care and Medical Leave Policy, and the pregnancy disability leave portions of the California Fair Employment and Housing Act.

14. JURY DUTY

Subject to the exception described below, the City shall compensate an employee on jury duty for up forty (40) working hours within a calendar year. When called to jury duty, an employee, having provided at least five (5) working days written notice, shall be entitled to his or her regular compensation provided that said employee deposits their compensation fees for jury service with the Finance Officer. Employees released early from jury duty shall report to their supervisor for the duration of their shift. Employees shall be entitled to keep mileage reimbursement pay while on jury duty. Consideration for salary continuation in excess of forty (40) working hours shall be conditioned upon sufficient evidence being presented to the City Manager that: (1) the employee advised the Court of a forty (40) working hour limitation on salary continuation being provided by the City, (2) requested dismissal from jury duty, and that the Court did not excuse the employee from jury service.

15. LEAVE OF ABSENCE WITHOUT PAY

Any employee may be granted a leave of absence without pay of less than ninety (90) days with the approval of his or her Department Director and the City Manager. A request for a leave of absence of Ninety (90) days or more must also be approved by the City Manager.

A. Authorization Procedure

Requests for leave of absence without pay shall be made upon forms prescribed by the City Manager. The employee shall state the reason for the request, the date when the absence is to begin, and the probable date of return. The request shall normally be initiated by the employee. Upon written recommendation of the Department Director that it be granted, modified or denied, the request shall be promptly transmitted to the City Manager for consideration. A copy of the approved request for absence without pay shall be promptly delivered to the Assistant City Manager and the employee.

B. Length of Leave and Extension

A leave of absence without pay may be made for a period of ninety (90) days or more, typically not to exceed six (6) months. Conditions for granting an extension of up to six (6) months shall be the same as that in granting the original leave, provided that the extension request is made at least fourteen (14) calendar days prior to the expiration of the original leave.

C. Return from Leave

When an employee intends to return from an authorized leave of absence without pay, he or she shall contact his or her Department Director at least fourteen (14) calendar days prior to the day he or she plans to return. The Department Director shall promptly notify the City Manager of the employee's intention.

D. Leave Without Pay - Insurance Payments

An employee on leave without pay may continue his or her City insurance benefits (medical, vision, dental and life) by reimbursing the City for the cost of insurance on a monthly basis during the period of the leave. Failure to reimburse the City for such benefits during the term of the leave of absence will result in the employee's coverage terminating on the first day of the month following the month in which the last payment was received.

E. Leave Without Pay - Other Benefits

An employee shall not accrue sick leave, vacation leave, other benefits or seniority while they are on a leave of absence without pay pursuant to this sub-section. The employee shall not forfeit any benefits or seniority accrued prior to the commencement of the leave without pay.

F. Family Medical Leave – Insurance Payments

The City will continue to make insurance contributions for a maximum of twelve (12) weeks on behalf of employees on approved Family Medical Leave and for eligible pregnant employees, up to four (4) months for pregnancy disability leave and additional twelve (12) weeks for baby-bonding. Employees on approved Family Medical Leave and pregnancy disability leave will continue to be responsible for their out-of-pocket contribution toward insurance costs.

16. HOLIDAYS

A. Authorized Holidays

Employees shall be entitled to the following holidays with pay each calendar year as well as other such days as may be designated by action of the City Council:

- January 1 (New Years Day)
- The third Monday in January (Martin Luther King Jr.'s Birthday)
- The third Monday in February (President's Day)
- The last Monday in May (Memorial Day)
- July 4 (Independence Day)
- The first Monday in September (Labor Day)
- November 11 (Veterans Day)
- The fourth Thursday in November (Thanksgiving Day)
- The Friday after Thanksgiving Day
- December 24 (Christmas Eve)
- December 25 (Christmas)

Employees shall receive twenty (20) hours of floating holiday time to be used by the employee with Department Director approval during the calendar year (January 1 – December 31).

No employee may accumulate more than a total of twenty (20) floating holiday hours. On January 1 of each year, each employee will receive only the number of floating holiday hours that is necessary to bring the accumulated total to twenty (20) hours.

For employees working a 9/80 schedule, all regular holidays shall be paid at nine (9) hours for holidays falling on Monday through Thursday and eight (8) hours for holidays falling on Friday. For employees working a 5/40 schedule, all regular holidays shall be paid at eight (8) hours. For employees working a 4/10 schedule, all regular holidays shall be paid at ten (10) hours.

B. Floating Holidays for New Employees

At the time of hire, new employees shall receive the following floating holiday hours based upon their date of hire on a prorated basis:

Date of Hire

January 1 – March 31	20
April 1 – June 30	15
July 1 – September 30	10
October 1 – December 31	0

C. Procedure if Holiday Falls on Saturday or Sunday

When a holiday falls on a Saturday, the preceding Friday shall be observed as the holiday. When a holiday falls on a Sunday, the following Monday shall be observed as the holiday, except for Christmas Eve which shall be observed on the preceding Friday.

D. Procedure if Christmas Eve Falls on a Friday

When Christmas Eve falls on a Friday, the preceding Thursday shall be observed as the Holiday.

E. Employees Required to Work on Holiday

Non-exempt employees on a 9/80 schedule that are required to work on any holiday which he or she is entitled to take off under the provisions hereof shall receive compensation therefore at the rate of one and one-half times their regular rate of pay for actual hours worked, plus nine (9) hours of equivalent time off if the holiday falls on Monday through Thursday and eight (8) hours of equivalent time off if the holiday falls on Friday, as determined by their Department Director. Such

employees working on the Fourth of July shall receive an eight (8) or nine (9) hour holiday, depending on the day of the week on which the holiday falls, which can be used between the dates of July 6 and 12 as determined by their Department Director, subject to the City's service needs.

Non-exempt employees on a 5/40 schedule that are required to work on any holiday which he or she is entitled to take off under the provisions hereof shall receive compensation therefore at the rate of one and one-half times their regular rate of pay for actual hours worked, plus eight (8) hours of equivalent time off as determined by their Department Director. Such employees working on the Fourth of July shall receive an eight (8) hour holiday between the dates of July 6 and 12 as determined by their Department Director. All employees who are scheduled to work on any holiday which he or she is entitled to take off under the provisions hereof, and who are in fact absent, shall receive full compensation therefore at the straight time rate.

Non-exempt employees on a 4/10 schedule that are required to work on any holiday which he or she is entitled to take off under the provisions hereof shall receive compensation therefore at the rate of one and one-half times their regular rate of pay for actual hours worked, plus ten (10) hours of equivalent time off as determined by their Department Director. Such employees working on the Fourth of July shall receive a ten (10) hour holiday between the dates of July 6 and 12 as determined by their Department Director. All employees who are scheduled to work on any holiday which he or she is entitled to take off under the provisions hereof, and who are in fact absent, shall receive full compensation therefore at the straight time rate.

17. HOURS OF WORK

Employees shall have a work schedule with specific hours to be worked as prescribed by the Department Director with the approval of the City Manager.

The City Manager may change an employee's work schedule or hours at any time to meet the requirements of the City. Except in cases of emergency, an employee shall be provided at least 14 days notice prior to any schedule changes in excess of one month.

To the extent the City Manager determines practicable, unit employees may be scheduled to work a "4/10 schedule." The 4/10 work schedule shall be defined as working four (4) ten (10) hour days each week, plus an unpaid lunch break during each shift that shall last at least one-half ($\frac{1}{2}$) hour in duration but shall not exceed one (1) hour in duration, totaling forty (40) hours in each workweek. The 4/10 work schedule shall not reduce service to the public, departmental effectiveness, productivity and/or efficiency as determined by the City Manager or their designee.

18. ATTENDANCE

Employees shall be in attendance at their workstation in accordance with the rules regarding hours of work, holidays, and leaves. All departments shall keep daily attendance records of employees, which shall be reported to the Director of Administrative Services on a City-approved form and on the dates specified.

Failure on the part of an employee, who is absent without authorization or permission, to return to duty within twenty-four (24) hours after a due notice to return to duty has been issued through a registered letter, shall constitute resignation from City service by the employee. Before the resignation goes into effect, the employee shall be given notice and an opportunity to respond to the City Manager or their designee.

19. OVERTIME

It is the policy of the City of Los Alamitos to avoid the necessity for overtime work whenever possible. In cases of emergency or whenever public interest or necessity requires, any employee may be directed by proper authority to perform overtime work. Employees must obtain approval from their supervisors prior to working any overtime; an employee's failure to do so may subject him or her to disciplinary action, up to and including termination from employment.

A. Workweek

The workweek for all Unit Employees shall be 168 regularly recurring hours. For Unit Employees working a schedule other than the 9/80 work schedule, the workweek shall begin at 12:01 a.m. Sunday and end at 12:00 a.m. (midnight) the following Saturday. For Unit Employees working the 9/80 work schedule, each Unit Employee's designated Fair Labor Standards Act ("FLSA") workweek (168 hours in length) shall begin exactly four (4) hours after the start time of their eight (8) hour shift on the day of the week that corresponds with the Unit Employee's alternating regular day off. Unit Employees working a 9/80 work schedule will have a regular day off every other week as determined by the City.

All non-exempt employees, as defined by the Fair Labor Standards Act, shall be paid at the rate of one and one-half times their regular rate of pay for all hours worked in excess of forty (40) during their designated seven-day workweek.

B. Compensatory Time

At the discretion of the employee, overtime may be compensated at either one and one-half times the regular rate of hourly pay or compensatory time earned at the rate of time and one-half. The maximum accumulation of compensatory time shall be 120 hours. Should an employee desire to take compensatory time off, he or she shall file a written request with his Department Director who shall grant the requested time off unless it interferes with normal operational staffing of the Department.

Upon termination of the employee, all compensatory time shall be paid off at the salary rate in effect.

C. Training Time

Attendance at training schools/facilities, which improves the performance of regular tasks and/or prepares the employee for job advancement, is not compensable for hours in excess of regularly scheduled department approved training time. Any time spent in excess of regularly scheduled department approved training time will not be counted as working time and is not compensable in any manner whatsoever. Time spent in studying and other personal pursuits are not compensable hours of work even though the employee may be confined to campus or barracks twenty-four (24) hours a day.

Travel time to and from a training facility outside the employee's normal work shift is not compensable hours of work. Mandatory training as required by the Department is compensable for actual time spent in training. Employees on an alternative work schedule (i.e., 4/10 or 9/80) shall receive full compensation for their respective shift for an eight (8) hour training session.

D. City Vehicle Use

Employees who are provided with a City vehicle to travel to and from work shall not be compensated in any manner whatsoever for such travel time. Monitoring a radio or other communication device while driving to or from work is not compensable time.

20. ATTENDANCE AT COMMISSION MEETINGS

Non-exempt employees who are required to attend Commission meetings that extend beyond their assigned schedule shall be compensated at the rate of one and one-half times their regular rate of pay for a minimum of two hours.

21. CALL BACK PAY

Call back duty occurs when an employee is unexpectedly ordered by their Department Director to return to duty following the termination of their normal work shift because of unanticipated work requirements. Call back does not occur when an employee is held over from their prior shift or is working prior to their regularly scheduled shift. An employee called back to duty shall be paid a minimum of four (4) hours compensation at the rate of one and one-half times their regular rate of pay commencing when he or she reports for duty. The employee shall be required to remain on duty only until the task that required the call back is complete and shall not be required to stay the entire four (4) hours. Any hours worked in excess of four (4) hours shall be compensated at the rate of one and one-half times their regular rate of pay.

22. STANDBY PAY

Standby duty shall be determined and assigned at the sole discretion of the Public Works Director.

- A. Standby duty shall be defined as time outside of an employee's scheduled work shift when the employee must remain prepared to respond to emergencies or other unplanned events which require prompt attention.
- B. While on such duty, employees shall carry an electronic pager, cellular phone, or other communication device so that they may be alerted to the need to respond to an emergency or urgent situation.
- C. Employees participating in Standby Duty shall be compensated at a rate \$35 per weekday and \$50 per weekend and/or holiday for each twenty four (24) hour period that they spend on said duty.
- D. While performing Standby Duty, employees must respond within a reasonable time following notification of the callback and must have access to transportation at all times.
- E. Employees shall not consume, be impaired by or have in their biological system alcohol or drugs while performing Standby Duty. All of the provisions of the City of Los Alamitos Alcohol and Drug Use Policy shall apply to employee's participation in Standby Duty.

23. MONTHLY MEDICAL INSURANCE CONTRIBUTION

The City shall contribute a monthly allowance toward the payment of premiums for affected employees and dependents under the existing health, dental, and optical insurance programs.

The City shall contribute a monthly allowance toward the payment of premiums as follows:

	Employee Only	Employee +1	Family
January 1, 2024	\$1319	\$1419	\$1469
January 1, 2025	\$1319	\$1750	\$1800
January 1, 2026	\$1319	\$1850	\$1950
January 1, 2027	\$1319	\$1950	\$2100
January 1, 2028	\$1369	\$2050	\$2250

Any contribution necessary to maintain benefits under any insurance program in excess of the City's monthly contribution shall be borne entirely by the employee.

Any employee who can certify that they are insured under another health plan, which has equal or better coverage than the City's plan, may elect to receive \$500.00 per month in lieu of participation in the City's health program. Any employee who can certify that they

are also insured under other dental and vision plans having equal or better coverage than the City's plans, may elect to receive an additional \$200.00 per month in lieu of participation in the City's dental and vision programs, for a total of \$700.00 per month of compensation in lieu of health, dental and vision insurance plan participation. The additional \$200 per month in lieu of participation in the City's dental and vision programs, is only available if the employee opts out of the City's medical as well as the dental and vision programs.

24. DENTAL PLAN

The City agrees to make available a dental plan to employees and dependents. Participation in this plan shall be at the option of the employee. Employees electing to participate in this plan may apply excess funds from the City's monthly medical insurance contribution towards the premium payment of the dental plan. Any additional cost in excess of the City's monthly medical insurance contribution shall be borne by the employee.

25. OPTICAL PLAN

The City agrees to make available an optical plan to employees and dependents. Participation in this plan shall be at the option of the employee. Employees electing to participate in this plan may apply excess funds from the City's monthly medical insurance contribution towards the premium payment of the optical plan. Any additional cost in excess of the City's monthly medical insurance contribution shall be borne by the employee.

26. TERM LIFE INSURANCE PLAN

After an employee has worked for sixty (60) days on the City's payroll, the City will provide that employee with term life insurance and accidental life and dismemberment policies effective on the first day of the next month following the completion of the sixty days. Participation in this plan is mandatory. The amount of coverage will be based on one and one-half times the annual salary up to a maximum of \$50,000 of coverage. The City shall pay for this coverage.

27. LONG - TERM DISABILITY PLAN

After an employee has worked for sixty (60) days on the City's payroll, the City will provide each employee with long-term disability coverage based on two-thirds of the employee's monthly salary up to a maximum benefit of \$2,000 per month, effective on the first day of the next month following the completion of the sixty days. Participation in this plan is mandatory. The City shall pay for this coverage.

28. AFFORDABLE CARE ACT REOPENER

During the term of this MOU, either party may reopen labor negotiations for the purpose of discussing potential penalties, taxes or other impacts under the Affordable Care Act.

29. ON CALL COURT PAY

If an employee assigned to the Police Department is required to be on-call for a court subpoena on any day when they are not on duty, they shall be compensated for two hours at the overtime rate (one and a half times) per session (morning and afternoon). At the discretion of the employee, this compensation may be taken as payment or accumulated as compensatory time off. Employees are not eligible for this compensation if they are taken off on-call status and notified before 5:00 p.m. the day before they are scheduled to appear in court.

An employee called into court while on-call, as described above, shall receive a minimum of 4 hours pay, compensated at the overtime rate, in lieu of any on-call pay described in the above paragraph. At the discretion of the employee, this compensation may be taken as payment or accumulated as compensatory time off.

30. RETIREES' MEDICAL INSURANCE

A. Employees Hired Before August 1, 1994

Only those employees who were hired before August 1, 1994, who have provided ten (10) years of service to the City, and who have reached the age of fifty (50) shall be eligible for insurance hereunder. The City shall contribute to the health and dental premium cost for each employee and his or her spouse or registered domestic partner, upon a regular service retirement as defined by Public Employees' Retirement System law. The City shall contribute an amount equal to the amount then being contributed on behalf of active duty employees, hired before January 1, 1997, pursuant to the Monthly Medical Insurance Contribution section above.

The insurance received for ten (10) years of services with the City at age fifty (50) with a regular service retirement, shall be equal to and subject to the same conditions and plans provided to the active bargaining unit employees. To receive this benefit, the employee must apply within 120 days of separation from service.

City-paid contributions shall continue while either the employee or spouse/registered domestic partner is alive, but shall terminate when the employee or spouse/registered domestic partner becomes eligible for Medicare, MediCal or other public supported health insurance; or when coverage has been for a period equal to the number of years of the employee's service to the City.

Employees retiring under a regular service retirement shall be allowed to participate in the City's optical and life insurance policies at their expense. Failure to reimburse the City within thirty (30) days will result in the termination of this coverage.

B. Employees Hired After August 1, 1994

Only those employees who were hired on or after August 1, 1994, who have provided fifteen (15) years of service to the City, and who have reached the age of fifty-five (55) shall be eligible for insurance hereunder. The City shall contribute to the medical and dental premium cost for each employee and his or her spouse or registered domestic partner upon a regular service retirement as defined by Public Employees' Retirement System law. The City shall contribute an amount equal to the amount then being contributed on behalf of active duty employees at the employee plus two rate pursuant to the Monthly Medical Insurance Contribution section (Section 23) above.

The insurance coverage employees receive for fifteen (15) years of service with the City at age fifty-five (55) with a regular service retirement, shall be equal to and subject to the same conditions and plans provided to the active bargaining unit employees. To receive this benefit, the employee must apply within 120 days of separation from service.

City-paid contributions shall continue while either the employee or spouse/registered domestic partner is alive, but shall terminate when the employee or spouse becomes eligible for Medicare, MediCal or other public-supported health insurance; or when coverage has been for a period equal to the number of years of the employee's service to the City.

Employees retiring under a regular service retirement shall be allowed to participate in the City's optical and life insurance policies at their expense. Failure to reimburse the City within thirty (30) days will result in the termination of this coverage.

C. Minimum Retiree Medical Contribution

Employees who retire from City services shall, at a minimum, be provided the retiree health stipend required by PERS law, also known as the Public Employees' Medical and Hospital Care Act (PEMHCA) minimum,

31. DEFERRED COMPENSATION

Members may take loans, including mortgage loans, against their deferred compensation balances to the extent allowed by law. It shall be the sole responsibility of the individual member to understand the potential tax ramifications associated with such a loan. The City will execute paperwork with the Deferred Compensation carriers to ensure that it will

no longer be a requirement to obtain prior approval from the City before obtaining such a loan.

The City shall offer a Roth IRA to all 457 participants at the employee's discretion.

32. EDUCATION REIMBURSEMENT

All bargaining unit employees are eligible for reimbursement by the City for tuition in connection with educational endeavors. Tuition reimbursement shall not exceed the per unit cost charged by the California State University System. The per unit cost shall be based on three (3) units if one (1) class is taken during a quarter or semester, or based on six (6) units if more than one (1) class is taken during a quarter or semester. Only those courses, which have a bearing on the employee's position with the City, will be considered by the City Manager for reimbursement.

In order to be reimbursed, an employee must submit a request for reimbursement to his or her Department Director for recommendation to the City Manager. The request must be in writing and include the name of the school, the course title, the cost of enrollment, and the reasons why the course is beneficial to the employee and City. The employee does not need to be enrolled in the course at the time to be approved. The request will then be forwarded to the City Manager for final approval or disapproval.

The employee will pay for all costs associated with the approved course. In order to be reimbursed, an employee must submit proof of successful completion of the course. In graded courses, a letter grade of C or better is required for completion; in a pass/fail course, a pass is required for completion; and in a credit/no credit course, a credit is required for completion.

An employee must also submit receipts for tuition expense. This will then be processed through the Finance Department.

33. RETENTION-PERFORMANCE BONUS

Upon completion of five (5) consecutive years of service as a Full Time Employee to the City of Los Alamitos, an employee will be eligible to receive a \$5,000 retention-performance bonus, and a \$10,000 retention-performance bonus at each five-year increment thereafter (i.e., years then (10), fifteen (15), twenty (20) et cetera.). The retention-performance bonus will be awarded at each milestone evaluation/anniversary date where an employee earns at least a meets expectations (or equivalent) rating on their performance evaluation. The retention-performance bonus is not PERSable and will not be reported as pensionable compensation. The retention-performance bonus will be awarded on the milestone anniversary date only and not each year.

34. RETIREMENT

Except as set forth below, retirement benefits are provided for personnel under the 2.7% at 55 Plan of the Public Employees Retirement System, the Level 4 of the 1959 Survivor Benefit and the Pre-Retirement Option 2 Death Benefit.

The City shall pay the employer share of the CalPERS retirement contribution as actuarially determined by CalPERS for each fiscal year covered by the Agreement for the 2.7% at 55 retirement benefit level and at the 2% at 62 level for New Employees (as defined below).

“New” members of PERS shall be placed in the 2%@62 retirement tier. They shall pay the statutorily required contribution rate as defined in California Government Code Section 7522.30 (PEPRA) and determined by PERS. This rate shall be one half (1/2) of the normal cost of the benefit. “New” members are defined in California Government Code Section 7522.04 (PEPRA). “Legacy” members shall be those members not deemed to be “new” members.

“Legacy” members pay 100% of the mandated CalPERS member contribution, which is 8% of compensation.

At no time during this agreement will the employee be responsible for any part of the Employer’s contribution to the Public Employees Retirement System.

Employees (other than “new” members) qualify for minimum retirement benefits after five years of service and reaching 55 years of age. Unless otherwise required by PEPRA, retirement benefits will be based on the highest twelve months salary as well as employee’s age and length of service.

35. UNIFORM ALLOWANCE

The City shall provide Maintenance Worker I, Maintenance Workers, Senior Maintenance Workers, Maintenance Foreman, Records Clerk and Records Specialist, and Community Liaison Officer with a uniform maintenance allowance of \$25.00 per pay period.

36. CERTIFICATION PAY

Persons employed in the Mechanic and Master Mechanic position classifications who achieve Level 1 Certification for automobile maintenance through the National Institute for Automotive Service Excellence (“ASE”) shall receive additional pay equal to two percent (2%) of their base salary effective the first pay period following proof of certification. Persons employed in the Mechanic and Master Mechanic position classifications who achieve Level 2 Certification for automobile maintenance through ASE shall receive additional pay equal to four percent (4%) of base salary effective. Persons employed in the Mechanic and Master Mechanic position classifications who achieve Master Technician Status through ASE shall receive additional pay in an amount equal to 6% of their base salary. Level 1 ASE Certification Pay is based on the passing any two (2) tests as listed below. Eligible tests shall be from either the Automotive Test or

Medium/Heavy Truck Test categories. Employees must pass two (2) tests from a single category and may not qualify for certification pay by combining and passing tests from two (2) categories. The list of qualified ASE courses and tests are listed below:

AUTOMOTIVE TESTS:

- A1 - Engine Repair
- A2 – Automatic Trans/Transaxle
- A3 – Manual Drive Train and Axles
- A4 – Suspension and Steering
- A5 – Brakes
- A6 – Electrical/Electronic Systems
- A7 – Heating and Air Conditioning
- A8 – Engine Performance

MEDIUM/HEAVY TRUCK TESTS:

- T1 – Gasoline Engines
- T2 – Diesel Engines
- T3 – Drive Train
- T4 – Brakes
- T5 – Suspension & Steering
- T6 – Electrical/Electronic Systems
- T7 – Heating, Ventilation, & Air Conditioning
- T8 – Preventive Maintenance Inspection

Employees eligible for ASE Certification pay shall not receive an increase in excess of six percent (6%) of base pay regardless of the number of ASE certified courses and tests passed.

Employees shall be responsible for maintaining and keeping current ASE certifications. Employees who do not possess current ASE certifications, as defined above, are not eligible to receive certification pay.

Persons employed in the Maintenance Worker, Maintenance Foreman and Senior Maintenance Worker position classifications who complete the requirements and achieve NPSI Certified Playground Safety Inspector status shall receive an additional two-percent (2%) of base salary.

The City Manager, or designee, must approve all requests to complete coursework associated with employee eligibility for ASE automotive repair and NPSI playground inspection certificate pay.

37. SAFETY SHOE ALLOWANCE

The City will provide an annual maximum allowance of \$300 for safety shoes, socks, and/or orthotic soles for Lead Foreman, Maintenance Workers, Senior Maintenance Workers, Mechanic, Master Mechanic, and Maintenance Foreman. The City will select

the vendor from which an employee may purchase the safety shoes. Any cost in excess of \$300 will be the responsibility of the employee.

38. MILEAGE REIMBURSEMENT

Those employees utilizing their own vehicle for City business shall be reimbursed at the rate designated by the Internal Revenue Service. Employees shall be reimbursed upon the submittal of a reimbursement form with their Department Director approval.

39. GRIEVANCE PROCEDURE

Grievance shall be defined as any good faith or reasonable complaint of an employee or a group of employees or a dispute between the City and said employee or a group of employees involving the interpretation, application, or enforcement of the Personnel and Policies Manual, applicable Memoranda of Understanding, and Administrative Rules and Regulations Manual; provided, however, complaints involving disciplinary actions, and rejection from probation, are not grievable.

The steps of the grievance procedure are as follows:

A. Step One

Grievances must be discussed with the employee's immediate supervisor, or their superior in the event that the employee's dispute is with the immediate supervisor, within ten (10) working days of the occurrence of the event-giving rise thereto. The supervisor or their superior will attempt to resolve the matter and will, within a reasonable period of time, issue their decision on the matter in writing.

B. Step Two

If not previously resolved in Step One, the employee may, within ten (10) working days of receiving the written decision of the employee's supervisor or their superior, submit a written request for review by the Department Director. The Department Director shall make such investigation of the facts and issues as is warranted under the circumstances and shall make a determination within ten (10) working days of receipt of the request and the written decision of the supervisor or their superior. (If the grievance was addressed by the department director under Section A., above, the employee may proceed directly to Step Three, Section C., below.) The Department Director shall provide the employee with a written decision of their determination.

C. Step Three

If the employee is dissatisfied with the determination of the Department Director, the employee shall, within ten (10) working days of receipt of the

Department Director's determination, notify the City Manager and/or Personnel Officer, in addition to their Department Director, of the employee's desire to appeal such determination. Said notice shall be in writing.

- D. The City Manager and/or Personnel Officer, or their designee, shall arrange and conduct a meeting between the employee and the Department Director. At such meeting, discussion shall be limited to the issues raised in the initial grievance complaint and an earnest effort shall be made to resolve the dispute.
- E. Following the meeting in Step Three, the City Manager and/or Personnel Officer shall issue a statement of their conclusions and findings. The decision of the City Manager and/or Personnel Officer shall be final.

40. PEACEFUL PERFORMANCE

Apart from, and in addition to, existing legal restrictions on work stoppages, the Association hereby agrees that neither it, nor its officers, agents or representatives shall incite, encourage, or participate in any strike, sympathy strike, walkout, slowdown, speedup, sick-out, or other work stoppage during the life of this Agreement for any cause or dispute whatsoever. In the event of work stoppage or disruption as enumerated above, the Association, its officers, agents, and representatives shall do everything in their power to end or avert the same. Violation hereof will subject the violator to legal and equitable judicial relief.

Any employee engaging in or assisting any work stoppage or disruption as enumerated above, or refusing to perform duly assigned work shall be subject to discipline up to and including termination. The City reserves the right to selectively discipline employees hereunder.

It is understood that violation of this article by the Association will warrant the withdrawal of any rights, privileges or services provided in this Agreement and/or legal action by the City for redress and/or damages.

The inclusion of this article in this contract shall in no way be deemed to stop the City from seeking any form of legal, equitable, or administrative relief to which it may be entitled during the term of this contract.

41. CONSTRUCTION

Nothing contained in this Memorandum of Understanding, or any attachment thereto, is intended to, in any way, modify, interpret, construe, or change existing or future law, which may cover the topic. For purposes of the reference, law shall include the Federal and California Constitutions and all relevant Federal and California statutes, and all final appellate court decisions on the issue. References contained herein to matters covered

by law are included simply for the purpose of drawing the attention of the parties to legal requirements related to City employees and the government of the City.

42. FULL UNDERSTANDING, MODIFICATION, WAIVER

It is intended that this Agreement sets forth the full and entire understanding of the parties regarding the matters set forth herein, and any other prior or existing understanding or agreements by the parties, whether formal or informal, regarding any such matters are hereby superseded or terminated in their entirety.

Except as specifically provided herein, it is agreed and understood that each party hereto voluntarily and unqualifiedly waives its right, and agrees that the other shall not be required to negotiate with respect to any subject or matter covered herein during the term of this Agreement.

Any agreement, alteration, understanding, variation, waiver, or modification of any of the terms or provisions contained herein shall not be binding upon the parties hereto unless made and executed in writing by all parties, hereto, and if required, approved and implemented by the City Council.

The waiver of any breach, term, or condition of this Agreement by either party shall not constitute a precedent in the future enforcement of all its terms and provisions.

43. SAVINGS CLAUSE

This Memorandum of Understanding is subject to all applicable Federal, State, and City laws, ordinances, resolutions, and any lawful rules and regulations enacted by the City Council. If any part or provision of the Memorandum of Understanding is in conflict or inconsistent with such applicable provisions of Federal, State, or City laws, ordinances, resolutions, or is otherwise held to be invalid or unenforceable by any tribunal of competent jurisdictions, such part or provision shall be suspended and superseded by such applicable law or regulations, and the remainder of this Memorandum of Understanding shall not be affected thereby.

44. BILINGUAL PAY

Upon written designation by the City Manager, and based on the needs of each Department, bargaining unit employees shall receive additional monthly compensation after providing the City with evidence deemed appropriate by the City of ability to provide competent oral and/or written translation services for a second language.

An employee demonstrating both oral and written bilingual competency through means of City examination in a language approved by the City as a business necessity shall receive \$50 per month. An employee who demonstrates bilingual competency in more than one language shall only receive \$50 per month.

Bilingual compensation shall be available to those employees whose duties include enforcement, public counter or reception responsibilities, or as otherwise determined by the City to be a business necessity. Requests for bilingual compensation shall be considered and approved at the discretion of the City Manager. Approvals shall be commensurate with the needs of the respective City Department. If more than one employee is eligible for bilingual compensation beyond the needs of the City and/or Department, the employee with the highest score on the examination shall receive the bilingual pay.

Any employee receiving this bilingual compensation shall perform those bilingual related translation duties as required by any City supervisor. Should an employee receiving this bilingual compensation fail to perform those bilingual related translation duties as required by any City supervisor, then the employee is subject not only to disciplinary action, but said employee shall also be subject to elimination of their bilingual compensation pay.

SIGNATURES ON THE FOLLOWING PAGE

City of Los Alamitos

TEAMSTERS LOCAL 911

Jordan Nefulda
Mayor

Amanda McDowell
Steward

Riley Hill
Steward

Luis Reyes
Steward

Carlos Rubio
Chief Negotiator

Neil Sholander
Bargaining Committee Member

Attest:

Windmera Quintanar, MMC
City Clerk

Approved as to Form:

Michael Daudt
City Attorney

CALIFORNIA TEAMSTERS 911
SALARY SCHEDULE
EFFECTIVE JULY 14, 2024
8% Increase

EXHIBIT B

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
110	Receptionist	HOURLY	19.98	20.98	22.03	23.13	24.29
		MONTHLY	3,463.20	3,636.36	3,818.18	4,009.09	4,209.54
		ANNUAL	41,558.40	43,636.32	45,818.14	48,109.04	50,514.49
120	Records Clerk	HOURLY	23.46	24.63	25.86	27.16	28.51
		MONTHLY	4,065.98	4,269.28	4,482.75	4,706.88	4,942.23
		ANNUAL	48,791.81	51,231.40	53,792.97	56,482.62	59,306.75
125	Maintenance Worker	HOURLY	25.14	26.40	27.72	29.11	30.56
		MONTHLY	4,358.02	4,575.92	4,804.71	5,044.95	5,297.20
		ANNUAL	52,296.19	54,911.00	57,656.55	60,539.38	63,566.35
126	Maintenance Worker 1	HOURLY	26.40	27.71	29.10	30.56	32.08
		MONTHLY	4,575.17	4,803.93	5,044.12	5,296.33	5,561.15
		ANNUAL	54,902.02	57,647.12	60,529.47	63,555.95	66,733.74
130	Secretary	HOURLY	26.67	28.00	29.40	30.87	32.41
		MONTHLY	4,621.97	4,853.07	5,095.72	5,350.51	5,618.03
		ANNUAL	55,463.62	58,236.80	61,148.64	64,206.07	67,416.37
135	Records Specialist	HOURLY	27.73	29.12	30.58	32.11	33.71
136	Community Liaison Officer	MONTHLY	4,807.30	5,047.66	5,300.04	5,565.05	5,843.30
		ANNUAL	57,687.55	60,571.93	63,600.53	66,780.55	70,119.58
140	Senior Maintenance Worker	HOURLY	29.19	30.65	32.18	33.79	35.48
145	Finance Assistant	MONTHLY	5,060.02	5,313.02	5,578.67	5,857.60	6,150.48
150	Mechanic	ANNUAL	60,720.19	63,756.20	66,944.01	70,291.21	73,805.77
152	Planning Aide						
155	Recreation Coordinator	HOURLY	29.44	30.91	32.46	34.08	35.79
157	Recreation Coordinator/ Graphic Design	MONTHLY	5,103.07	5,358.23	5,626.14	5,907.44	6,202.82
		ANNUAL	61,236.86	64,298.71	67,513.64	70,889.32	74,433.79
160	Department Secretary	HOURLY	30.05	31.55	33.13	34.78	36.52
		MONTHLY	5,207.90	5,468.30	5,741.71	6,028.80	6,330.24
		ANNUAL	62,494.85	65,619.59	68,900.57	72,345.60	75,962.88
305	Senior Finance Assistant	HOURLY	32.41	34.03	35.73	37.52	39.40
		MONTHLY	5,617.87	5,898.77	6,193.70	6,503.39	6,828.56
		ANNUAL	67,414.46	70,785.19	74,324.45	78,040.67	81,942.70

**CALIFORNIA TEAMSTERS 911
SALARY SCHEDULE
EFFECTIVE JULY 14, 2024
8% Increase**

EXHIBIT B

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
170	Assistant Planner	HOURLY	33.60	35.28	37.04	38.89	40.84
175	Code Enforcement Officer	MONTHLY	5,823.79	6,114.98	6,420.73	6,741.77	7,078.86
		ANNUAL	69,885.50	73,379.78	77,048.77	80,901.21	84,946.27
180	Maintenance Foreman	HOURLY	33.89	35.58	37.36	39.23	41.19
185	Master Mechanic	MONTHLY	5,874.34	6,168.05	6,476.46	6,800.28	7,140.29
		ANNUAL	70,492.03	74,016.63	77,717.47	81,603.34	85,683.51
205	Lead Foreman	HOURLY	36.09	37.90	39.79	41.78	43.87
		MONTHLY	6,256.22	6,569.04	6,897.49	7,242.36	7,604.48
		ANNUAL	75,074.69	78,828.42	82,769.84	86,908.34	91,253.75
210	Accountant	HOURLY	38.23	40.14	42.15	44.26	46.47
		MONTHLY	6,626.88	6,958.22	7,306.14	7,671.44	8,055.01
		ANNUAL	79,522.56	83,498.69	87,673.62	92,057.30	96,660.17
195	Associate Planner	HOURLY	37.88	39.77	41.76	43.85	46.04
		MONTHLY	6,565.10	6,893.36	7,238.03	7,599.93	7,979.92
		ANNUAL	78,781.25	82,720.31	86,856.33	91,199.14	95,759.10

SALARY SCHEDULE
EFFECTIVE JULY 1, 2025
3% INCREASE

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
110	Receptionist	HOURLY	20.58	21.61	22.69	23.82	25.01
		MONTHLY	3,567.10	3,745.45	3,932.72	4,129.36	4,335.83
		ANNUAL	42,805.15	44,945.41	47,192.68	49,552.31	52,029.93
120	Records Clerk	HOURLY	24.16	25.37	26.64	27.97	29.37
		MONTHLY	4,187.96	4,397.36	4,617.23	4,848.09	5,090.50
		ANNUAL	50,255.56	52,768.34	55,406.76	58,177.10	61,085.95
125	Maintenance Worker	HOURLY	25.90	27.19	28.55	29.98	31.48
		MONTHLY	4,488.76	4,713.19	4,948.85	5,196.30	5,456.11
		ANNUAL	53,865.08	56,558.33	59,386.25	62,355.56	65,473.34
126	Maintenance Worker 1	HOURLY	27.19	28.55	29.97	31.47	33.05
		MONTHLY	4,712.42	4,948.04	5,195.45	5,455.22	5,727.98
		ANNUAL	56,549.08	59,376.53	62,345.36	65,462.62	68,735.76
130	Secretary	HOURLY	27.47	28.84	30.28	31.79	33.38
		MONTHLY	4,760.63	4,998.66	5,248.59	5,511.02	5,786.57
		ANNUAL	57,127.52	59,983.90	62,983.10	66,132.25	69,438.86
135	Records Specialist	HOURLY	28.57	29.99	31.49	33.07	34.72
136	Community Liaison Officer	MONTHLY	4,951.51	5,199.09	5,459.05	5,732.00	6,018.60
		ANNUAL	59,418.18	62,389.09	65,508.54	68,783.97	72,223.17
140	Senior Maintenance Worker	HOURLY	30.07	31.57	33.15	34.81	36.55
145	Finance Assistant	MONTHLY	5,211.82	5,472.41	5,746.03	6,033.33	6,335.00
150	Mechanic	ANNUAL	62,541.80	65,668.89	68,952.33	72,399.95	76,019.95
152	Planning Aide						
155	Recreation Coordinator	HOURLY	30.32	31.84	33.43	35.10	36.86
157	Recreation Coordinator/ Graphic Design	MONTHLY	5,256.16	5,518.97	5,794.92	6,084.67	6,388.90
		ANNUAL	63,073.97	66,227.67	69,539.05	73,016.00	76,666.80
160	Department Secretary	HOURLY	30.95	32.49	34.12	35.82	37.62
		MONTHLY	5,364.14	5,632.35	5,913.97	6,209.66	6,520.15
		ANNUAL	64,369.69	67,588.18	70,967.59	74,515.97	78,241.76
305	Senior Finance Assistant	HOURLY	33.38	35.05	36.80	38.65	40.58
		MONTHLY	5,786.41	6,075.73	6,379.51	6,698.49	7,033.42
		ANNUAL	69,436.90	72,908.74	76,554.18	80,381.89	84,400.98

SALARY SCHEDULE

EFFECTIVE JULY 1, 2025

3% INCREASE

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
170	Assistant Planner	HOURLY	34.61	36.34	38.15	40.06	42.06
175	Code Enforcement Officer	MONTHLY	5,998.51	6,298.43	6,613.35	6,944.02	7,291.22
		ANNUAL	71,982.07	75,581.17	79,360.23	83,328.24	87,494.65
180	Maintenance Foreman	HOURLY	34.91	36.65	38.49	40.41	42.43
185	Master Mechanic	MONTHLY	6,050.57	6,353.09	6,670.75	7,004.29	7,354.50
		ANNUAL	72,606.79	76,237.13	80,048.99	84,051.44	88,254.01
205	Lead Foreman	HOURLY	37.18	39.04	40.99	43.04	45.19
		MONTHLY	6,443.91	6,766.11	7,104.41	7,459.63	7,832.61
		ANNUAL	77,326.93	81,193.28	85,252.94	89,515.59	93,991.37
210	Accountant	HOURLY	39.38	41.35	43.42	45.59	47.87
		MONTHLY	6,825.69	7,166.97	7,525.32	7,901.59	8,296.66
		ANNUAL	81,908.24	86,003.65	90,303.83	94,819.02	99,559.97
195	Associate Planner	HOURLY	39.01	40.96	43.01	45.16	47.42
		MONTHLY	6,762.06	7,100.16	7,455.17	7,827.93	8,219.32
		ANNUAL	81,144.69	85,201.92	89,462.02	93,935.12	98,631.87

CALIFORNIA TEAMSTERS 911
SALARY SCHEDULE
EFFECTIVE JULY 1, 2026
3% INCREASE

EXHIBIT B

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
110	Receptionist	HOURLY	21.20	22.26	23.37	24.54	25.76
		MONTHLY	3,674.11	3,857.81	4,050.71	4,253.24	4,465.90
		ANNUAL	44,089.31	46,293.77	48,608.46	51,038.88	53,590.83
120	Records Clerk	HOURLY	24.89	26.13	27.44	28.81	30.25
		MONTHLY	4,313.60	4,529.28	4,755.75	4,993.53	5,243.21
		ANNUAL	51,763.23	54,351.39	57,068.96	59,922.41	62,918.53
125	Maintenance Worker	HOURLY	26.67	28.01	29.41	30.88	32.42
		MONTHLY	4,623.42	4,854.59	5,097.32	5,352.19	5,619.79
		ANNUAL	55,481.03	58,255.08	61,167.84	64,226.23	67,437.54
126	Maintenance Worker 1	HOURLY	28.00	29.40	30.87	32.42	34.04
		MONTHLY	4,853.80	5,096.49	5,351.31	5,618.88	5,899.82
		ANNUAL	58,245.55	61,157.83	64,215.72	67,426.50	70,797.83
130	Secretary	HOURLY	28.29	29.70	31.19	32.75	34.39
		MONTHLY	4,903.45	5,148.62	5,406.05	5,676.35	5,960.17
		ANNUAL	58,841.35	61,783.42	64,872.59	68,116.22	71,522.03
135	Records Specialist	HOURLY	29.42	30.89	32.44	34.06	35.76
136	Community Liaison Officer	MONTHLY	5,100.06	5,355.06	5,622.82	5,903.96	6,199.16
		ANNUAL	61,200.72	64,260.76	67,473.80	70,847.49	74,389.86
140	Senior Maintenance Worker	HOURLY	30.97	32.52	34.14	35.85	37.64
145	Finance Assistant	MONTHLY	5,368.17	5,636.58	5,918.41	6,214.33	6,525.05
150	Mechanic	ANNUAL	64,418.05	67,638.95	71,020.90	74,571.95	78,300.54
152	Planning Aide						
155	Recreation Coordinator	HOURLY	31.23	32.80	34.44	36.16	37.96
157	Recreation Coordinator/ Graphic Design	MONTHLY	5,413.85	5,684.54	5,968.77	6,267.21	6,580.57
		ANNUAL	64,966.19	68,214.50	71,625.22	75,206.48	78,966.81
160	Department Secretary	HOURLY	31.88	33.47	35.14	36.90	38.74
		MONTHLY	5,525.07	5,801.32	6,091.38	6,395.95	6,715.75
		ANNUAL	66,300.78	69,615.82	73,096.61	76,751.45	80,589.02
305	Senior Finance Assistant	HOURLY	34.38	36.10	37.91	39.80	41.79
		MONTHLY	5,960.00	6,258.00	6,570.90	6,899.45	7,244.42
		ANNUAL	71,520.00	75,096.01	78,850.81	82,793.35	86,933.01

SALARY SCHEDULE

EFFECTIVE JULY 1, 2026

3% INCREASE

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
170	Assistant Planner	HOURLY	35.64	37.43	39.30	41.26	43.33
175	Code Enforcement Officer	MONTHLY	6,178.46	6,487.38	6,811.75	7,152.34	7,509.96
		ANNUAL	74,141.53	77,848.61	81,741.04	85,828.09	90,119.49
180	Maintenance Foreman	HOURLY	35.95	37.75	39.64	41.62	43.70
185	Master Mechanic	MONTHLY	6,232.08	6,543.69	6,870.87	7,214.42	7,575.14
		ANNUAL	74,785.00	78,524.25	82,450.46	86,572.98	90,901.63
205	Lead Foreman	HOURLY	38.29	40.21	42.22	44.33	46.54
		MONTHLY	6,637.23	6,969.09	7,317.54	7,683.42	8,067.59
		ANNUAL	79,646.74	83,629.07	87,810.53	92,201.05	96,811.11
210	Accountant	HOURLY	40.56	42.59	44.72	46.95	49.30
		MONTHLY	7,030.46	7,381.98	7,751.08	8,138.63	8,545.56
		ANNUAL	84,365.48	88,583.76	93,012.95	97,663.59	102,546.77
195	Associate Planner	HOURLY	40.18	42.19	44.30	46.52	48.84
		MONTHLY	6,964.92	7,313.16	7,678.82	8,062.76	8,465.90
		ANNUAL	83,579.03	87,757.98	92,145.88	96,753.17	101,590.83

CALIFORNIA TEAMSTERS 911
SALARY SCHEDULE
EFFECTIVE JULY 1, 2027
4% INCREASE

EXHIBIT B

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
110	Receptionist	HOURLY	22.04	23.15	24.30	25.52	26.80
		MONTHLY	3,821.07	4,012.13	4,212.73	4,423.37	4,644.54
		ANNUAL	45,852.88	48,145.52	50,552.80	53,080.44	55,734.46
120	Records Clerk	HOURLY	25.88	27.18	28.53	29.96	31.46
		MONTHLY	4,486.15	4,710.45	4,945.98	5,193.28	5,452.94
		ANNUAL	53,833.76	56,525.45	59,351.72	62,319.30	65,435.27
125	Maintenance Worker	HOURLY	27.74	29.13	30.58	32.11	33.72
		MONTHLY	4,808.36	5,048.77	5,301.21	5,566.27	5,844.59
		ANNUAL	57,700.27	60,585.28	63,614.55	66,795.28	70,135.04
126	Maintenance Worker 1	HOURLY	29.12	30.58	32.11	33.71	35.40
		MONTHLY	5,047.95	5,300.34	5,565.36	5,843.63	6,135.81
		ANNUAL	60,575.37	63,604.14	66,784.35	70,123.56	73,629.74
130	Secretary	HOURLY	29.42	30.89	32.44	34.06	35.76
		MONTHLY	5,099.58	5,354.56	5,622.29	5,903.41	6,198.58
		ANNUAL	61,195.00	64,254.75	67,467.49	70,840.87	74,382.91
135	Records Specialist	HOURLY	30.60	32.13	33.74	35.42	37.19
136	Community Liaison Officer	MONTHLY	5,304.06	5,569.27	5,847.73	6,140.12	6,447.12
		ANNUAL	63,648.75	66,831.19	70,172.75	73,681.39	77,365.46
140	Senior Maintenance Worker	HOURLY	32.21	33.82	35.51	37.29	39.15
145	Finance Assistant	MONTHLY	5,582.90	5,862.04	6,155.14	6,462.90	6,786.05
150	Mechanic	ANNUAL	66,994.77	70,344.51	73,861.74	77,554.82	81,432.57
152	Planning Aide						
155	Recreation Coordinator	HOURLY	32.48	34.11	35.81	37.60	39.48
157	Recreation Coordinator/ Graphic Design	MONTHLY	5,630.40	5,911.92	6,207.52	6,517.90	6,843.79
		ANNUAL	67,564.84	70,943.08	74,490.23	78,214.74	82,125.48
160	Department Secretary	HOURLY	33.15	34.81	36.55	38.38	40.29
		MONTHLY	5,746.07	6,033.37	6,335.04	6,651.79	6,984.38
		ANNUAL	68,952.82	72,400.46	76,020.48	79,821.50	83,812.58
305	Senior Finance Assistant	HOURLY	35.76	37.55	39.43	41.40	43.47
		MONTHLY	6,198.40	6,508.32	6,833.74	7,175.42	7,534.19
		ANNUAL	74,380.81	78,099.85	82,004.84	86,105.08	90,410.33

SALARY SCHEDULE

EFFECTIVE JULY 1, 2027

4% INCREASE

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
170	Assistant Planner	HOURLY	37.07	38.92	40.87	42.91	45.06
175	Code Enforcement Officer	MONTHLY	6,425.60	6,746.88	7,084.22	7,438.43	7,810.36
		ANNUAL	77,107.19	80,962.55	85,010.68	89,261.21	93,724.27
180	Maintenance Foreman	HOURLY	37.39	39.26	41.23	43.29	45.45
185	Master Mechanic	MONTHLY	6,481.37	6,805.43	7,145.71	7,502.99	7,878.14
		ANNUAL	77,776.40	81,665.22	85,748.48	90,035.90	94,537.70
205	Lead Foreman	HOURLY	39.82	41.81	43.91	46.10	48.41
		MONTHLY	6,902.72	7,247.85	7,610.25	7,990.76	8,390.30
		ANNUAL	82,832.61	86,974.24	91,322.95	95,889.10	100,683.55
210	Accountant	HOURLY	42.18	44.29	46.51	48.83	51.27
		MONTHLY	7,311.68	7,677.26	8,061.12	8,464.18	8,887.39
		ANNUAL	87,740.10	92,127.11	96,733.46	101,570.14	106,648.64
195	Associate Planner	HOURLY	41.79	43.88	46.07	48.38	50.80
		MONTHLY	7,243.52	7,605.69	7,985.98	8,385.27	8,804.54
		ANNUAL	86,922.19	91,268.30	95,831.71	100,623.30	105,654.46

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: July 22, 2024

ITEM NUMBER: 12A

To: Mayor Jordan B. Nefulda & Members of the City Council

Presented By: Chelsi Wilson, Administrative Services Manager

Subject: Personnel Related Changes for Non-Represented, California Teamsters 911, and Part-Time Employees

SUMMARY

This report outlines and seeks consideration to approve the various personnel changes and new job descriptions for Non-Represented Employees, California Teamsters 911, and Part-Time Employees that have recently been identified.

RECOMMENDATION

1. Adopt Resolution No. 2024-26, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING JOB DESCRIPTIONS FOR EXECUTIVE ASSISTANT, SENIOR MANAGEMENT ANALYST, HUMAN RESOURCES ANALYST, ADMINISTRATIVE ANALYST, AND ADMINISTRATIVE SERVICES DIRECTOR AND UPDATING THE EXECUTIVE MANAGEMENT AND NON-REPRESENTED EMPLOYEES SALARY SCHEDULE" and,
2. Adopt Resolution No. 2024-27, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LOS ALAMITOS AND THE CALIFORNIA TEAMSTERS LOCAL 911 ADOPTING JOB DESCRIPTIONS AND SALARY SCHEDULE FOR SENIOR PLANNER, SENIOR RECORDS SPECIALIST, AND ECONOMIC DEVELOPMENT COORDINATOR" and,
3. Adopt Resolution No. 2024-28, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING JOB DESCRIPTIONS FOR PART-TIME POLICE RECRUIT AND ADMINISTRATIVE ANALYST AND UPDATING THE CITY OF LOS ALAMITOS HOURLY RATE SCHEDULE".

BACKGROUND

In the past few years, the City of Los Alamitos has taken several proactive steps to attract and retain a professional, high-performing workforce. Part of those efforts has centered around developing opportunities for current employees to expand their current work roles, allowing the City to take advantage of the specialized skill sets that many of our employees possess. In conjunction with this effort, the City has also started the process of building out career pathways for employees to ensure their continued growth within the organization. By establishing these pathways for advancement, employees can chart a course for their career growth and take proactive steps to ensure they are prepared when positions become available

within the organization.

Working with the various Department Directors and the Budget Standing Committee, staff has been able to define the appropriate job descriptions for each position and has identified how they would be integrated into the City structure. It is important to note that approval of these position descriptions is not an approval to hire the personnel to fill them. This item seeks to identify and establish future positions that can be used to assist in the City's ability to meet the operational needs of the community in the future.

DISCUSSION

Non-Represented Positions:

- Executive Assistant
- Senior Management Analyst
- Human Resources Analyst
- Administrative Analyst
- Administrative Services Director

California Teamsters 911:

- Senior Planner
- Senior Records Specialist
- Economic Development Coordinator

Part-Time:

- Police Recruit
- Administrative Analyst

The detailed job descriptions and salary schedules have been developed and are attached. All identified salaries for the positions are comparative to surrounding cities.

FISCAL IMPACT

There is no fiscal impact to adopt the job description.

- Attachment:
1. Resolution No. 2024-26 - Non-Represented Employees
 2. Resolution No. 2024-27 - California Teamsters Local 911
 3. Resolution No. 2024-28 - Part-time Positions

RESOLUTION NO. 2024-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING JOB DESCRIPTIONS FOR EXECUTIVE ASSISTANT, SENIOR MANAGEMENT ANALYST, HUMAN RESOURCES ANALYST, ADMINISTRATIVE ANALYST, AND ADMINISTRATIVE SERVICES DIRECTOR AND UPDATING THE EXECUTIVE MANAGEMENT AND NON-REPRESENTED EMPLOYEES SALARY SCHEDULE

WHEREAS, on April 29, 2024 the City of Los Alamitos City Council adopted Resolution 2024-13 amending and restating the Salaries and Benefit Resolution for Executive Management and Non-Represented Employees; and

WHEREAS, the City now desires to amend the Salaries and Benefit Resolution for Non-Represented Employees to add the job descriptions for the following full-time positions: Executive Assistant, Senior Management Analyst, Human Resources Analyst, Administrative Analyst, and Administrative Services Director; and,

WHEREAS, the City now desires to update the Non-Represented Employees Salary Schedule to include the new Executive Assistant, Senior Management Analyst, Human Resources Analyst, Administrative Analyst, and Administrative Services Director positions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Los Alamitos, California, finds that the above recitals are true and correct.

SECTION 2. Section 3, Subsection C. of Salaries and Benefit Resolution for Non-Represented Employees is hereby amended and restated to read:

- C. EMPLOYEE OR NON-REPRESENTED EMPLOYEE: Except as otherwise specified in this Resolution, any person regularly employed by the City of Los Alamitos in one or more full-time positions of Executive Management, Middle Management or Confidential Employees.
1. Executive Management employees are the following positions: City Clerk/Director of Communications, City Clerk, Finance Director, Administrative Services Director, Administrative Services Manager, Police Chief, Development Services

Director, Recreation and Community Services Director, Assistant City Manager, and City Manager.

2. Middle Management employees are the following positions: Recreation Manager, Development Services Manager, Police Captain, Public Services Superintendent, Support Services Manager, Finance Manager.
3. Confidential employees are the following positions: Public Works Supervisor, Recreation Supervisor, Assistant to the City Manager, Deputy City Clerk, Benefits Coordinator/Executive Assistant, Economic Development Supervisor, Senior Management Analyst, Human Resources Analyst, Management Analyst, Administrative Analyst, and Executive Assistant.

SECTION 3. The City Council approves the job descriptions for Executive Assistant (Exhibit A), Senior Management Analyst (Exhibit B), Human Resources Analyst (Exhibit C), Administrative Analyst (Exhibit D), and Administrative Services Director (Exhibit E).

SECTION 4. The City Council amends and restates the Non-Represented Employees Salary Schedule to include Executive Assistant, Senior Management Analyst, Human Resources Analyst, Administrative Analyst, and Administrative Service Director effective July 22, 2024, attached hereto as (Exhibit F).

SECTION 5. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 22nd day of July, 2024.

Jordan B. Nefulda, Mayor

ATTEST:

Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 22nd day of July, 2024, by the following vote, to wit:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Windmera Quintanar, MMC, City Clerk

CITY OF LOS ALAMITOS
Job Description

EXECUTIVE ASSISTANT

THE POSITION

Under the supervision of the City Manager, Police Chief, or Department Director, the Executive Assistant performs a variety of highly responsible and confidential secretarial and administrative duties; assists in maintaining proper flow of information and communications between the City Department Directors and the public; coordinates meetings and functions; and assumes and performs related responsibilities and duties as required for the department.

ESSENTIAL JOB FUNCTIONS

Essential functions may include, but are not limited to the following: Provides responsible, complex and confidential secretarial support to the City Manager, Police Chief or Department Director; types and proofreads a wide variety of complex and confidential reports, letters, memoranda; independently prepares correspondence; and maintains confidential records. Maintains daily calendar for City Manager, Police Chief, or Department Director; schedules meetings and appointments; coordinates meetings for, management staff, and outside agencies. Initiate and maintain a variety of files and records; deliver outstanding internal and external customer service; communicate effectively orally and in writing with the public and fellow employees; compose a variety of materials including those of a sensitive or confidential nature; photocopy documents, fax and email messages, process out-going mail, etc.; perform a variety of secretarial/administrative support tasks as needed; perform other duties as assigned.

Maintain effective relations with the all employees, City Council, and the public; conduct duties, responsibilities, tasks, and assignments with a constructive, cooperative, positive, professional attitude and demeanor; support the values of: openness and honesty; integrity and ethics; accountability; outstanding customer service; teamwork; excellence; and fiscal and environmental responsibility.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Secretarial and general office methods and techniques including modern office equipment operation; correct spelling, grammar, and punctuation; effective business letter writing; preparation of documents; Windows-based computer software for word processing and spreadsheet preparation; organization, procedures, and basic functions and organization of municipal government.

EXPERIENCE AND TRAINING

Graduation from high school, or equivalent, supplemented by business courses or training seminars in responsible secretarial practices and procedures; and at least six (6) years of extensive experience in progressively responsible secretarial work, which may include supervisory responsibilities.

CITY OF LOS ALAMITOS

Job Description

SENIOR MANAGEMENT ANALYST**THE POSITION**

The purpose of this position is to perform advanced journey-level professional administrative staff work in the development, analysis and evaluation of City programs and services, and to evaluate comprehensive policy, budgets and organized procedures and services.

The work typically is performed under the general direction of a Department Director or Manager. Under administrative direction, performs administrative, financial, statistical and other management analyses in support of departmental or City-wide activities, functions and programs; assists in the development and review of policies, procedures, work methods, and budget development and implementation; and performs related duties as assigned.

ESSENTIAL JOB FUNCTIONS

The Management Analyst performs professional and administrative duties. Takes the lead on special projects of organizational-wide significance; works individually and as part of a team; conducts studies; makes recommendations; implements programs.

Analyzes legislation; identifies potential organizational impacts; prepares technical reports; develops and implements City policy processes and programs to meet legislative requirements; communicates changes to the organization.

Prepares and reviews City Council staff reports and reviews all department staff reports; serves as the point person for composition and/or review of correspondence on behalf of the department.

This job has greater statutory knowledge, the complexity of project design and policy evaluation, lesser direction received, and greater understanding of the principles of public and business administration, human resources, and finance. Positions in this classification can plan, organize, and conduct studies, develop budgets, write grants, evaluate performance, and assess the feasibility and costs of different programs and services.

Coordinates programs and activities with other departments; confers with representatives of other agencies, groups, vendors on the public; Conducts special studies and surveys and prepares a variety of reports, correspondence and other materials. May plan and coordinate community events and programs. May supervise the work of support staff on a project or day-to-day basis.

Establishes positive working relationships with City employees, outside agencies, and the public.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of: Principles, practices and methods of administrative and organizational analysis; public administration policies and procedures; business computer applications, particularly as related to statistical analysis and data management; financial/statistical/comparative analysis techniques; budget development and administration methodologies; effective business

communications and correct English usage, including spelling, grammar and punctuation; marketing, writing, and research techniques, methods, and procedures, and report presentation techniques; database administration practices; department administrative policies; City organization, ordinances, rules, programs, policies and procedures applicable to departmental operations; basic functions of public agencies, including the role of an elected Council and appointed boards and commissions; rules and procedures governing the notice and conduct of public meetings; word processing, spreadsheet, graphics, and accounting software.

Ability to: Analyze administrative, operational and organizational problems, evaluate alternatives and reach sound conclusions; collect, evaluate and interpret varied data, either in statistical or narrative form; interpret and apply laws, regulations, policies and procedures; prepare clear and concise reports, and other written materials; maintain accurate records and files; coordinate multiple projects and meet critical deadlines; exercise sound judgment within established guidelines; communicate clearly, concisely and effectively, orally and in writing; use tact, discretion and sensitivity in dealing with sensitive situations; establish and maintain effective working relationships with elected and appointed City officials and boards, other public agencies, employees, citizen groups, and the public; operate computer-based word processing, spreadsheet, desktop publishing and database management software and art and graphics equipment.

DESIRABLE EXPERIENCE AND TRAINING

Bachelor degree in Public Administration and six years progressively responsible municipal management experience or any combination of education and experience that provides equivalent knowledge, skills and abilities.

Desirable Qualifications: Master degree.

Possession of a valid California Driver License, Class C is required by date of employment. Successful completion of background check and pre-hire physical including drug screen is required.

CITY OF LOS ALAMITOS
Job Description

HUMAN RESOURCES ANALYST

THE POSITION

The purpose of positions in this confidential classification series is to provide professional level administrative staff work and support or program management for a variety of functions within the Human Resources Department, including recruitment and selection, classification and compensation, benefit administration, organizational development and training, workers compensation and/or liability, labor and employee relations, and risk and safety assessment. The work typically is performed under general direction of Human Resources Administrator or Risk Administrator.

ESSENTIAL JOB FUNCTIONS

Coordinates and conducts recruitment and selection activities to ensure city-wide consistency, job-related valid screening techniques and conformance to federal and state laws and regulations. Continuously evaluates the effectiveness of recruiting methods and seeks opportunities to improve on the process. Administers the Recruitment and On-Boarding System for tracking of recruitment information.

Participates in managing workers' compensation claims in progress, including ensuring the quality of treatment by medical providers, and monitoring performance of the third party administrator; assisting with the investigation of questionable cases; assisting with return-to-work and ADA compliance programs; and answering questions and educating employees regarding workers compensation provisions.

Conducts classification reviews of exiting positions and requests for addition of new positions; recommends classification and/or salary allocation for existing or new positions; develops or revises class specifications including selection criteria, based upon job analyses and audits; conducts salary surveys and statistical analyses; and conducts special studies and prepares comprehensive technical reports.

Assists in administering employee benefits programs and provides assistance and information to employees and others concerning group health and welfare benefits, disability and retirement programs, or liability and insured property protection programs. May administer liability claims, assess loss exposures and develop risk and loss control programs.

Develops or presents a wide variety of employee development and recognition programs; city-wide employee wellness program.

Analyzes and interprets State and Federal legislation and regulations regarding employment practices; makes recommendations and implements changes; interprets personnel policies and procedures and advises City staff on correct interpretation. Conducts special research assignments, including gathering and analyzing data and preparing recommendations for consideration by management.

May assist with budget preparation for the department or division or have responsibility for preparing the budget for an assigned program or project. Monitors expenditures and revenues.

Provides advice and consultation in area of assignment to City staff and others. May represent the department in various meetings and committees related to area of assignment.

Maintains knowledge of the principles of personnel management; public administration; organization and management; municipal fiscal policy; applicable ordinances, laws and regulations; and research techniques and information sources.

May administer program(s); may be responsible for administering or implementing a service or program. May administer contracts and/or provide oversight for contract staff.

May supervise, evaluate and train staff; may plan, assign and direct the work of staff.

Gathers data and information from a variety of sources; prepares correspondence, reports, charts and graphs..

Uses a computer and specialized software to complete tasks in assigned area of responsibility.

Performs other related work as required; Maintains records and files related to area of assignment; Represents the City at community, inter-department, inter-agency and professional meetings.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Ability to evaluate data and information using established criteria in order to determine consequences and to identify and select alternatives. Ability to compare, count, differentiate, measure and/or sort, as well as assemble, copy, record and transcribe data and information. Ability to classify, compute, tabulate, and categorize data.

Ability to utilize a variety of advisory and design data and information such as budgets, staff reports, various agreements, data base information, meeting agendas and minutes, computer software operating manuals, State and federal laws and regulations, City ordinances and codes, Council resolutions, non-routine correspondence, legal documents, and professional journals and bulletins.

Ability to persuade, convince, and/or train others, including the ability to act in a lead worker capacity. Ability to advise and interpret how to apply policies, procedures and standards to specific situations.

Ability to communicate effectively, orally and in writing, with City personnel, County, State and federal agency personnel, consultants, attorneys, educators and the general public. Ability to work in a confidential environment and exercise discretion in the sharing of information. Ability to prepare and present oral and written information in a clear, concise and accurate manner.

Ability to work independently; ability to exercise sound judgment, decisiveness and creativity required in situations involving the evaluation of information against sensory and/or judgmental criteria.

Ability to use functional reasoning and apply rational judgment in performing diversified work activities.

For supervisory assignments, requires the ability to manage and direct a group of workers, including the ability to provide counseling and mediation. Ability to persuade, convince, and train others. Ability to advise and interpret regarding the application of policies, procedures and standards to specific situations.

Ability to learn to perform the full range of professional administrative support or program management tasks in a specialized human resources function and to perform the more complex assignments.

Ability to develop specialized knowledge, including knowledge of human resources practices and laws and regulations related to human resources functions.

General knowledge of the principles and practices of human resources administration; supervision; public administration; organization and management; employment laws and regulations; and research techniques and information sources.

Knowledge of the principles and practices of human resources administration, including labor and equal employment laws, employee relations techniques, classification and compensation, recruitment and selection, organizational development and training, employee benefits administration, risk management and liability issues, and workers' compensation.

Knowledge of research techniques and information sources.

Specialized knowledge may be required for some human resources assignments.

Ability to apply general mathematical principles, including decimals and percentages; ability to apply algebraic formulas; ability to interpret statistical reports and/or formulation and equation data.

DESIRABLE EXPERIENCE AND TRAINING

Graduation from a four-year college or university with major course work in business or public administration and two years of professional experience in administrative and management analysis; or an equivalent combination of training and experience.

Possession of a valid California Driver License, is required by date of employment. Successful completion of background check and pre-hire physical is required.

CITY OF LOS ALAMITOS
Job Description

ADMINISTRATIVE ANALYST

THE POSITION

Under the direction of the department head, performs administrative, financial, human resources, statistical and/or other management analyses in support of departmental or City-wide activities, functions and programs; assists in the development and review of policies, procedures, work methods, and budget development and implementation; and performs related duties as assigned.

ESSENTIAL JOB FUNCTIONS

The Administrative Analyst performs professional and administrative functions requiring formal education in public or business administration and research methods and principles. This job has greater statutory knowledge, the complexity of project design and policy evaluation, lesser direction received, and greater understanding of the principles of public and business administration, human resources, and finance. Positions in this classification can plan, organize, and conduct studies, develop budgets, write grants, evaluate performance, and assess the feasibility and costs of different programs and services.

Coordinates programs and activities with other departments; confers with representatives of other agencies, groups, vendors on the public; Conducts special studies and surveys and prepares a variety of reports, correspondence and other materials. May plan and coordinate community events and programs. May supervise the work of support staff on a project or day-to-day basis.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of: Principles, practices and methods of administrative and organizational analysis; public administration policies and procedures; business computer applications, particularly as related to statistical analysis and data management; financial/statistical/comparative analysis techniques; budget development and administration methodologies; effective business communications and correct English usage, including spelling, grammar and punctuation; marketing, writing, and research techniques, methods, and procedures, and report presentation techniques; database administration practices; department administrative policies; City organization, ordinances, rules, programs, policies and procedures applicable to departmental operations; basic functions of public agencies, including the role of an elected Council and appointed boards and commissions; rules and procedures governing the notice and conduct of public meetings; word processing, spreadsheet, graphics, and accounting software.

Ability to: Analyze administrative, operational and organizational problems, evaluate alternatives and reach sound conclusions; collect, evaluate and interpret varied data, either in statistical or narrative form; interpret and apply laws, regulations, policies and procedures; prepare clear and concise reports, and other written materials; maintain accurate records and

files; coordinate multiple projects and meet critical deadlines; exercise sound judgment within established guidelines; communicate clearly, concisely and effectively, orally and in writing; use tact, discretion and sensitivity in dealing with sensitive situations; establish and maintain effective working relationships with elected and appointed City officials and boards, other public agencies, employees, citizen groups, and the public; operate computer-based word processing, spreadsheet, desktop publishing and database management software and art and graphics equipment.

DESIRABLE EXPERIENCE AND TRAINING

Graduation from a four-year college or university with major course work in business or public administration and two years of professional experience in administrative and management analysis; or an equivalent combination of training and experience.

Possession of a valid California Driver License, Class C is required by date of employment. Successful completion of background check and pre-hire physical including drug screen is required.

CITY OF LOS ALAMITOS
Job Description

ADMINISTRATIVE SERVICES DIRECTOR

THE POSITION

Reports directly to the City Manager. Under administrative and general policy direction, plans, organizes, manages, and provides administrative direction and oversight for all functions and activities of the Human Resources and Risk Management Department, including human resources administration, risk management, safety management and training, property claims management, workers' compensation and employee relations; directs and administers comprehensive human resources programs and activities of the City, which include recruitment and selection, employee benefits administration, job analysis and classification, compensation, labor negotiations, employee training and development, and general human resources administration; coordinates assigned activities with other City departments, officials, outside agencies, and the public; fosters cooperative working relationships among City departments and with intergovernmental and regulatory agencies and various public and private groups; provides highly responsible and complex professional assistance to the City Manager in areas of expertise; and performs related work as required.

ESSENTIAL JOB FUNCTIONS

This is a Department Director classification that oversees, directs, and participates in all activities of the Administrative Services Department, including short and long-term planning and development and administration of departmental policies, procedures, and services. This class provides assistance to the City Manager in a variety of administrative, coordinative, analytical, and liaison capacities. Also responsible for other special projects as assigned by City Manager. Successful performance of the work requires knowledge of public policy and municipal functions and activities, including the role of an elected City Council, and the ability to develop, oversee, and implement projects and programs in a variety of areas. Responsibilities include coordinating the activities of the department with those of other departments and outside agencies and managing and overseeing the complex and varied functions of the department. Is accountable for accomplishing departmental planning and operational goals and objectives and for furthering City goals and objectives within general policy guidelines.

- The Administrative Services Director is responsible for all organizational support services including Human Resources Personnel, Benefits, Labor Relations, Risk Management, and Workers Compensation.
- Participates with City Manager in framing the City's vision and strategies for accomplishing organizational initiatives; advocates City, Federal, State, and regional cooperation where opportunities exist to further the City's and region's goals.
- Promotes innovation, critical thinking and creativity in developing approaches and solutions to City needs. Empowers all levels of staff to be proactive and participatory. Promotes, encourages and leads collaboratively in seeking new ways to share resources, ideas and best practices in order to optimize service delivery organization wide.
- Conducts complex and sensitive administrative, operational, and management analyses, studies, and research projects including those involving City-wide issues, programs, policies, and procedures; selects, adapts, and applies appropriate research and statistical

techniques; gathers and analyzes data and information from various sources on a variety of specialized topics.

- Attends City Council meetings and work sessions; researches, responds to and prepares correspondence; performs necessary follow up and communicates with City management on sensitive and confidential issues.
- Assumes full management responsibility for all Administrative Services Department programs; including Human Resources and Risk Management services, and activities, including recruitment and selection, employee benefits administration, job analysis and classification, compensation, employee and labor relations, labor negotiations, employee training and development, and general human resources administration, as well as risk management, occupational safety, worker's compensation, liability insurance.
- Develops, directs, and coordinates the implementation of goals, objectives, policies, procedures, and work standards for the department; establishes, within City policy, appropriate budget, service, and staffing levels.
- Manages and participates in the development and administration of the department's annual budget; directs the forecast of additional funds needed for staffing, equipment, materials, and supplies; directs the monitoring of and approves expenditures; directs and implements adjustments as necessary.
- Selects, trains, motivates, and evaluates assigned staff; provides or coordinates staff training; works with employees on performance issues; implements discipline and termination procedures; directs and coordinates the work plan for assigned staff; assigns work activities, projects, and programs; monitors work flow; reviews and evaluates work products, methods, and procedures.
- Represents the City as chief negotiator and directs staff in negotiations during meet-and-confer sessions with various employee organizations; develops bargaining strategies; communicates with and suggests direction to the City Manager and City Council during the meet and confer process; administers the provisions of existing employee agreements; represents the City in matters of concern to unions and associations representing City employees.
- Provides assistance to management, supervisors, and staff in the interpretation of personnel policies and procedures and processing of employee grievances.
- Oversees the distribution of worker's compensation benefits, settlements, and administration; attends court hearings for the City in matters of worker's compensation and liability property damages; directs accident investigations and field safety inspections with regards to compliance with Americans with Disabilities Act (ADA), OSHA, and City safety regulations, standards, and policies.
- Develops, implements, and conducts risk management training and education of staff; ensures compliance with Federal and State laws, regulations, and standards as they are updated or changed.
- Attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of human resources and other services as they relate to the area of assignment.

- Maintains and directs the maintenance of working and official departmental files.
- Monitors changes in laws, regulations, and technology that may affect City or departmental operations; implements policy and procedural changes as required.
- Prepares, reviews, and presents staff reports, various management and information updates, and reports on special projects as assigned by the City Manager; makes presentations to the City Council and a variety of boards and commissions.
- Responds to difficult and sensitive public inquiries and complaints and assists with resolutions and alternative recommendations.
- Serves in the Workplace Violence Coordinator for the City's Workplace Violence Prevention Plan; provides effective trainings to all employees on the legal requirements. Maintains records and investigates all workplace violence incident.
- Performs other duties as assigned.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and supervision of staff, either directly or through subordinate levels of supervision.
- Principles and practices of budget administration.
- Public agency contract administration and City-wide administrative practices, and general principles of risk management related to the functions of the assigned area.
- Organizational and management practices as applied to the analysis and evaluation of projects, programs, policies, procedures, and operational needs; principles and practices of municipal government administration.
- Principles and practices of employee supervision, including work planning, assignment, review and evaluation, and the training of staff in work procedures.
- Principles, practices, and techniques of human resources in a public agency setting, including recruitment, selection, equal employment opportunity, and employee orientation; job analysis and classification; compensation and benefit analysis and administration; risk management, worker's compensation, and occupational safety; and employee and labor relations, including the interpretation of laws, regulations, policies, and procedures.
- Applicable Federal, State, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility.
- Technical, legal, financial, and public relations problems associated with the management of human resources programs.

- Methods and techniques for the development of presentations, contract negotiations, business correspondence, and information distribution; research and reporting methods, techniques, and procedures.
- Principles and procedures of technical report writing, and preparation of correspondence and presentations.
- Record keeping principles and procedures.
- Modern office practices, methods, and computer equipment and applications related to the work.
- English usage, grammar, spelling, vocabulary, and punctuation.
- Techniques for effectively representing the City in contacts with governmental agencies, community groups, and various business, professional, educational, regulatory, and legislative organizations.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and City staff.

Ability to:

- Develop and implement goals, objectives, policies, procedures, work standards, and internal controls for the department and assigned program areas.
- Provide administrative and professional leadership and direction for the department and the City.
- Prepare and administer large and complex budgets; allocate limited resources in a cost effective manner.
- Interpret, apply, explain, and ensure compliance with Federal, State, and local policies, procedures, laws, and regulations.
- Plan, organize, direct, and coordinate the work of management, supervisory, professional, and technical personnel; delegate authority and responsibility.
- Select, train, motivate, and evaluate the work of staff and train staff in work procedures.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Effectively administer a variety of human resources programs and administrative activities.
- Conduct effective negotiations and effectively represent the City and the department in meetings with governmental agencies, contractors, vendors, and various businesses, professional, regulatory, and legislative organizations.
- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.

- Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
- Establish and maintain a variety of filing, record keeping, and tracking systems.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Operate modern office equipment including computer equipment and specialized software applications programs.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

DESIRABLE EXPERIENCE AND TRAINING

The position will require a minimum of five years of increasingly responsible local government experience, including an operational knowledge of public sector personnel, human resources management, labor relations, and risk management practices. A Bachelors Degree and Human Resources Management Certification is required. Possession of, or ability to obtain, a Risk Management certificate is desirable.

CITY OF LOS ALAMITOS EXECUTIVE MANAGEMENT & NON-REPRESENTED EMPLOYEES

SALARY SCHEDULE

EFFECTIVE JULY 22, 2024

CODE	CLASSIFICATION TITLE	CATGY/FLSA		STEP A	STEP B	STEP C	STEP D	STEP E
212	Administrative Analyst	C - E	HOURLY	40.87	42.91	45.05	47.31	49.67
			MONTHLY	7,083.37	7,437.54	7,809.41	8,199.88	8,609.88
			ANNUAL	85,000.41	89,250.43	93,712.95	98,398.60	103,318.53
213	Human Resources Analyst	C - E	HOURLY	43.02	45.17	47.43	49.80	52.29
220	Management Analyst		MONTHLY	7,456.18	7,828.98	8,220.43	8,631.46	9,063.03
			ANNUAL	89,474.11	93,947.82	98,645.21	103,577.47	108,756.34
225	Senior Mangement Analyst	C - E	HOURLY	45.17	47.43	49.80	52.29	54.90
			MONTHLY	7,828.98	8,220.43	8,631.46	9,063.03	9,516.18
			ANNUAL	93,947.82	98,645.21	103,577.47	108,756.34	114,194.16
310	Benefits Coordinator/Executive Asst	C - E	HOURLY	36.33	38.15	40.06	42.06	44.16
			MONTHLY	6,297.41	6,612.28	6,942.89	7,290.04	7,654.54
			ANNUAL	75,568.90	79,347.34	83,314.71	87,480.44	91,854.47
315	Executive Assistant	A-E	HOURLY	31.17	32.73	34.36	36.08	37.89
			MONTHLY	5,402.73	5,672.86	5,956.51	6,254.33	6,567.05
			ANNUAL	64,832.72	68,074.35	71,478.07	75,051.97	78,804.58
324	Recreation Supervisor	C - E	HOURLY	40.36	42.38	44.49	46.72	49.05
326	Economic Development Supervisor		MONTHLY	6,995.29	7,345.05	7,712.31	8,097.92	8,502.82
328	Public Works Supervisor		ANNUAL	83,943.48	88,140.65	92,547.68	97,175.07	102,033.82
951	Deputy City Clerk							
330	Assistant to the City Manager	C - E	HOURLY	46.50	48.83	51.27	53.84	56.53
			MONTHLY	8,060.83	8,463.87	8,887.07	9,331.42	9,797.99
			ANNUAL	96,729.98	101,566.48	106,644.81	111,977.05	117,575.90
340	Finance Manager	MM - E	HOURLY	53.49	56.17	58.98	61.92	65.02
355	Recreation Manager	MM-E	MONTHLY	9,272.02	9,735.62	10,222.40	10,733.52	11,270.19
362	Administrative Services Manager	A - E	ANNUAL	111,264.19	116,827.40	122,668.77	128,802.21	135,242.32
365	Development Services Manager	MM - E						
370	City Clerk	A - E	HOURLY	47.58	49.96	52.46	55.09	57.84
			MONTHLY	8,248.03	8,660.43	9,093.46	9,548.13	10,025.53
			ANNUAL	98,976.38	103,925.20	109,121.46	114,577.54	120,306.41
373	City Clerk/ Director of Communication	A - E	HOURLY	49.97	52.47	55.09	57.85	60.74
			MONTHLY	8,661.74	9,094.83	9,549.57	10,027.05	10,528.40
			ANNUAL	103,940.93	109,137.97	114,594.87	120,324.62	126,340.85

CITY OF LOS ALAMITOS EXECUTIVE MANAGEMENT & NON-REPRESENTED EMPLOYEES

SALARY SCHEDULE

EFFECTIVE JULY 22, 2024

CODE	CLASSIFICATION TITLE	CATGY/FLSA		STEP A	STEP B	STEP C	STEP D	STEP E
380	Support Services Manager	MM - E	HOURLY	56.56	59.39	62.36	65.47	68.75
			MONTHLY	9,803.66	10,293.85	10,808.54	11,348.97	11,916.41
			ANNUAL	117,643.97	123,526.17	129,702.47	136,187.60	142,996.98
405	Finance Director	A - E	HOURLY	61.35	67.49	73.56	78.71	85.80
			MONTHLY	10,634.83	11,698.32	12,751.16	13,643.75	14,871.68
			ANNUAL	127,617.98	140,379.78	153,013.96	163,724.94	178,460.18
390	Police Captain	MM - E	HOURLY	70.68	74.21	77.92	81.82	85.91
			MONTHLY	12,250.37	12,862.89	13,506.03	14,181.33	14,890.40
			ANNUAL	147,004.42	154,354.64	162,072.37	170,175.99	178,684.79
400	Administrative Services Director	A - E	HOURLY	65.02	68.27	71.68	75.27	79.03
			MONTHLY	11,270.17	11,833.67	12,442.08	13,046.63	13,698.96
			ANNUAL	135,242.00	142,004.09	149,305.00	156,559.51	164,387.49
410	Development Services Director	A - E	HOURLY	67.65	74.42	81.11	86.79	94.60
			MONTHLY	11,726.21	12,898.83	14,059.72	15,043.90	16,397.86
			ANNUAL	140,714.50	154,785.95	168,716.68	180,526.85	196,774.26
430	Recreation & Community Svcs Director	A - E	HOURLY	64.43	70.88	77.25	82.66	90.10
			MONTHLY	11,168.35	12,285.19	13,390.85	14,328.21	15,617.75
			ANNUAL	134,020.22	147,422.25	160,690.25	171,938.57	187,413.04
440	Police Chief	A - E	HOURLY	74.95	82.45	89.87	97.06	104.82
			MONTHLY	12,991.68	14,290.85	15,577.02	16,823.19	18,169.04
			ANNUAL	155,900.16	171,490.18	186,924.29	201,878.24	218,028.49
500	City Manager	A - E	City Manager salary is set by contract with the City Council.					

Employment Category

A = At Will

C = Confidential

MM = Mid-management

Fair Labor Standards Act Classification

E = Exempt from overtime

CITY OF LOS ALAMITOS EXECUTIVE MANAGEMENT & NON-REPRESENTED EMPLOYEES

SALARY SCHEDULE

EFFECTIVE JULY 1, 2025

3.0% Increase

CODE	CLASSIFICATION TITLE	CATGY/FLSA		STEP A	STEP B	STEP C	STEP D	STEP E
212	Administrative Analyst	C - E	HOURLY	42.09	44.20	46.41	48.73	51.16
			MONTHLY	7,295.87	7,660.66	8,043.69	8,445.88	8,868.17
			ANNUAL	87,550.42	91,927.94	96,524.34	101,350.55	106,418.08
213	Human Resources Analyst	C - E	HOURLY	44.31	46.52	48.85	51.29	53.86
220	Management Analyst		MONTHLY	7,679.86	8,063.85	8,467.05	8,890.40	9,334.92
			ANNUAL	92,158.34	96,766.25	101,604.56	106,684.79	112,019.03
225	Senior Mangement Analyst	C - E	HOURLY	46.52	48.85	51.29	53.86	56.55
			MONTHLY	8,063.85	8,467.05	8,890.40	9,334.92	9,801.67
			ANNUAL	96,766.25	101,604.56	106,684.79	112,019.03	117,619.98
310	Benefits Coordinator/Executive Asst	C - E	HOURLY	37.42	39.29	41.26	43.32	45.49
			MONTHLY	6,486.33	6,810.65	7,151.18	7,508.74	7,884.17
			ANNUAL	77,835.96	81,727.76	85,814.15	90,104.86	94,610.10
315	Executive Assistant	C - E	HOURLY	32.10	33.71	35.40	37.17	39.02
			MONTHLY	5,564.81	5,843.05	6,135.20	6,441.96	6,764.06
			ANNUAL	66,777.70	70,116.58	73,622.41	77,303.53	81,168.71
324	Recreation Supervisor	C - E	HOURLY	41.57	43.65	45.83	48.12	50.53
326	Economic Development Supervisor		MONTHLY	7,205.15	7,565.41	7,943.68	8,340.86	8,757.90
328	Public Works Supervisor		ANNUAL	86,461.78	90,784.87	95,324.11	100,090.32	105,094.83
951	Deputy City Clerk							
330	Assistant to the City Manager	C - E	HOURLY	47.90	50.29	52.81	55.45	58.22
			MONTHLY	8,302.66	8,717.79	9,153.68	9,611.36	10,091.93
			ANNUAL	99,631.88	104,613.48	109,844.15	115,336.36	121,103.18
340	Finance Manager	MM - E	HOURLY	55.10	57.85	60.74	63.78	66.97
355	Recreation Manager	MM-E	MONTHLY	9,550.18	10,027.69	10,529.07	11,055.52	11,608.30
362	Administrative Services Manager	A - E	ANNUAL	114,602.12	120,332.22	126,348.83	132,666.28	139,299.59
365	Development Services Manager	MM - E						
370	City Clerk	A - E	HOURLY	49.01	51.46	54.04	56.74	59.57
			MONTHLY	8,495.47	8,920.25	9,366.26	9,834.57	10,326.30
			ANNUAL	101,945.68	107,042.96	112,395.11	118,014.86	123,915.61
373	City Clerk/ Director of Communication	A - E	HOURLY	51.47	54.04	56.75	59.58	62.56
			MONTHLY	8,921.60	9,367.68	9,836.06	10,327.86	10,844.26
			ANNUAL	107,059.16	112,412.11	118,032.72	123,934.36	130,131.07

CITY OF LOS ALAMITOS EXECUTIVE MANAGEMENT & NON-REPRESENTED EMPLOYEES

SALARY SCHEDULE

EFFECTIVE JULY 1, 2025

3.0% Increase

CODE	CLASSIFICATION TITLE	CATGY/FLSA		STEP A	STEP B	STEP C	STEP D	STEP E
380	Support Services Manager	MM - E	HOURLY	58.26	61.17	64.23	67.44	70.81
			MONTHLY	10,097.77	10,602.66	11,132.80	11,689.44	12,273.91
			ANNUAL	121,173.29	127,231.95	133,593.55	140,273.23	147,286.89
405	Finance Director	A - E	HOURLY	63.20	69.51	75.77	81.08	88.37
			MONTHLY	10,953.88	12,049.26	13,133.70	14,053.06	15,317.83
			ANNUAL	131,446.52	144,591.18	157,604.38	168,636.69	183,813.99
390	Police Captain	MM - E	HOURLY	72.80	76.44	80.26	84.27	88.48
			MONTHLY	12,617.88	13,248.77	13,911.21	14,606.77	15,337.11
			ANNUAL	151,414.55	158,985.28	166,934.54	175,281.27	184,045.33
400	Administrative Services Director	A - E	HOURLY	66.97	70.32	73.84	77.53	81.40
			MONTHLY	11,608.27	12,188.68	12,798.12	13,438.03	14,109.93
			ANNUAL	139,299.26	146,264.22	153,577.43	161,256.30	169,319.12
410	Development Services Director	A - E	HOURLY	69.68	76.65	83.55	89.40	97.44
			MONTHLY	12,077.99	13,285.79	14,481.52	15,495.22	16,889.79
			ANNUAL	144,935.93	159,429.52	173,778.18	185,942.65	202,677.49
430	Recreation & Community Svcs Director	A - E	HOURLY	66.37	73.00	79.57	85.14	92.81
			MONTHLY	11,503.40	12,653.74	13,792.58	14,758.06	16,086.29
			ANNUAL	138,040.83	151,844.91	165,510.96	177,096.72	193,035.43
440	Police Chief	A - E	HOURLY	77.20	84.92	92.56	99.97	107.97
			MONTHLY	13,381.43	14,719.57	16,044.34	17,327.88	18,714.11
			ANNUAL	160,577.16	176,634.88	192,532.02	207,934.58	224,569.35
500	City Manager	A - E	City Manager salary is set by contract with the City Council.					

Employment Category

A = At Will

C = Confidential

MM = Mid-management

Fair Labor Standards Act Classification

E = Exempt from overtime

CITY OF LOS ALAMITOS EXECUTIVE MANAGEMENT & NON-REPRESENTED EMPLOYEES

SALARY SCHEDULE

EFFECTIVE JULY 1, 2026

3.0% Increase

CODE	CLASSIFICATION TITLE	CATGY/FLSA		STEP A	STEP B	STEP C	STEP D	STEP E
212	Administrative Analyst	C - E	HOURLY	43.35	45.52	47.80	50.19	52.70
			MONTHLY	7,514.74	7,890.48	8,285.01	8,699.26	9,134.22
			ANNUAL	90,176.93	94,685.78	99,420.07	104,391.07	109,610.62
213	Human Resources Analyst	C - E	HOURLY	45.64	47.92	50.31	52.83	55.47
220	Management Analyst		MONTHLY	7,910.26	8,305.77	8,721.06	9,157.11	9,614.97
			ANNUAL	94,923.09	99,669.24	104,652.70	109,885.34	115,379.60
225	Senior Mangement Analyst	C - E	HOURLY	47.92	50.31	52.83	55.47	58.24
			MONTHLY	8,305.77	8,721.06	9,157.11	9,614.97	10,095.72
			ANNUAL	99,669.24	104,652.70	109,885.34	115,379.60	121,148.58
310	Benefits Coordinator/Executive Asst	C - E	HOURLY	38.54	40.47	42.49	44.62	46.85
			MONTHLY	6,680.92	7,014.97	7,365.71	7,734.00	8,120.70
			ANNUAL	80,171.04	84,179.59	88,388.57	92,808.00	97,448.40
315	Executive Assistant	C - E	HOURLY	33.07	34.72	36.46	38.28	40.19
			MONTHLY	5,731.75	6,018.34	6,319.26	6,635.22	6,966.98
			ANNUAL	68,781.03	72,220.08	75,831.08	79,622.64	83,603.77
324	Recreation Supervisor	C - E	HOURLY	42.82	44.96	47.20	49.56	52.04
326	Economic Development Supervisor		MONTHLY	7,421.30	7,792.37	8,181.99	8,591.09	9,020.64
328	Public Works Supervisor		ANNUAL	89,055.63	93,508.41	98,183.84	103,093.03	108,247.68
951	Deputy City Clerk							
330	Assistant to the City Manager	C - E	HOURLY	49.34	51.80	54.39	57.11	59.97
			MONTHLY	8,551.74	8,979.32	9,428.29	9,899.70	10,394.69
			ANNUAL	102,620.84	107,751.88	113,139.48	118,796.45	124,736.27
340	Finance Manager	MM - E	HOURLY	56.75	59.59	62.57	65.70	68.98
355	Recreation Manager	MM-E	MONTHLY	9,836.68	10,328.52	10,844.94	11,387.19	11,956.55
362	Administrative Services Manager	A - E	ANNUAL	118,040.18	123,942.19	130,139.30	136,646.26	143,478.58
365	Development Services Manager	MM - E						
370	City Clerk	A - E	HOURLY	50.48	53.01	55.66	58.44	61.36
			MONTHLY	8,750.34	9,187.85	9,647.25	10,129.61	10,636.09
			ANNUAL	105,004.05	110,254.25	115,766.96	121,555.31	127,633.07
373	City Clerk/ Director of Communication	A - E	HOURLY	53.01	55.67	58.45	61.37	64.44
			MONTHLY	9,189.24	9,648.71	10,131.14	10,637.70	11,169.58
			ANNUAL	110,270.93	115,784.48	121,573.70	127,652.39	134,035.01

CITY OF LOS ALAMITOS EXECUTIVE MANAGEMENT & NON-REPRESENTED EMPLOYEES

SALARY SCHEDULE

EFFECTIVE JULY 1, 2026

3.0% Increase

CODE	CLASSIFICATION TITLE	CATGY/FLSA		STEP A	STEP B	STEP C	STEP D	STEP E
380	Support Services Manager	MM - E	HOURLY	60.00	63.00	66.15	69.46	72.94
			MONTHLY	10,400.71	10,920.74	11,466.78	12,040.12	12,642.12
			ANNUAL	124,808.49	131,048.91	137,601.36	144,481.42	151,705.49
405	Finance Director	A - E	HOURLY	65.09	71.60	78.04	83.51	91.02
			MONTHLY	11,282.49	12,410.74	13,527.71	14,474.65	15,777.37
			ANNUAL	135,389.92	148,928.91	162,332.51	173,695.79	189,328.41
390	Police Captain	MM - E	HOURLY	74.98	78.73	82.66	86.80	91.14
			MONTHLY	12,996.42	13,646.24	14,328.55	15,044.98	15,797.22
			ANNUAL	155,956.98	163,754.83	171,942.58	180,539.70	189,566.69
400	Administrative Services Director	A - E	HOURLY	68.98	72.43	76.05	79.85	83.85
			MONTHLY	11,956.52	12,554.35	13,182.06	13,841.17	14,533.22
			ANNUAL	143,478.23	150,652.14	158,184.75	166,093.99	174,398.69
410	Development Services Director	A - E	HOURLY	71.77	78.95	86.05	92.08	100.36
			MONTHLY	12,440.33	13,684.37	14,915.96	15,960.08	17,396.48
			ANNUAL	149,284.01	164,212.41	178,991.53	191,520.93	208,757.82
430	Recreation & Community Svcs Director	A - E	HOURLY	68.36	75.19	81.96	87.70	95.59
			MONTHLY	11,848.50	13,033.36	14,206.36	15,200.80	16,568.87
			ANNUAL	142,182.06	156,400.26	170,476.28	182,409.62	198,826.49
440	Police Chief	A - E	HOURLY	79.52	87.47	95.34	102.97	111.21
			MONTHLY	13,782.87	15,161.16	16,525.67	17,847.72	19,275.54
			ANNUAL	165,394.48	181,933.93	198,307.98	214,172.62	231,306.43
500	City Manager	A - E	City Manager salary is set by contract with the City Council.					

Employment Category

A = At Will

C = Confidential

MM = Mid-management

Fair Labor Standards Act Classification

E = Exempt from overtime

CITY OF LOS ALAMITOS EXECUTIVE MANAGEMENT & NON-REPRESENTED EMPLOYEES

SALARY SCHEDULE

EFFECTIVE JULY 1, 2027

4.0% Increase

CODE	CLASSIFICATION TITLE	CATGY/FLSA		STEP A	STEP B	STEP C	STEP D	STEP E
212	Administrative Analyst	C - E	HOURLY	45.09	47.34	49.71	52.20	54.81
			MONTHLY	7,815.33	8,206.10	8,616.41	9,047.23	9,499.59
			ANNUAL	93,784.01	98,473.21	103,396.87	108,566.71	113,995.05
213	Human Resources Analyst	C - E	HOURLY	47.46	49.83	52.33	54.94	57.69
220	Management Analyst		MONTHLY	8,226.67	8,638.00	9,069.90	9,523.40	9,999.57
			ANNUAL	98,720.01	103,656.01	108,838.81	114,280.75	119,994.79
225	Senior Mangement Analyst	C - E	HOURLY	49.83	52.33	54.94	57.69	60.57
			MONTHLY	8,638.00	9,069.90	9,523.40	9,999.57	10,499.54
			ANNUAL	103,656.01	108,838.81	114,280.75	119,994.79	125,994.53
310	Benefits Coordinator/Executive Asst	C - E	HOURLY	40.09	42.09	44.19	46.40	48.72
			MONTHLY	6,948.16	7,295.56	7,660.34	8,043.36	8,445.53
			ANNUAL	83,377.88	87,546.78	91,924.12	96,520.32	101,346.34
315	Executive Assistant	C - E	HOURLY	34.39	36.11	37.92	39.81	41.80
			MONTHLY	5,961.02	6,259.07	6,572.03	6,900.63	7,245.66
			ANNUAL	71,532.27	75,108.88	78,864.33	82,807.54	86,947.92
324	Recreation Supervisor	C - E	HOURLY	44.53	46.75	49.09	51.55	54.12
326	Economic Development Supervisor		MONTHLY	7,718.15	8,104.06	8,509.27	8,934.73	9,381.47
328	Public Works Supervisor		ANNUAL	92,617.86	97,248.75	102,111.19	107,216.75	112,577.59
951	Deputy City Clerk							
330	Assistant to the City Manager	C - E	HOURLY	51.31	53.88	56.57	59.40	62.37
			MONTHLY	8,893.81	9,338.50	9,805.42	10,295.69	10,810.48
			ANNUAL	106,725.67	112,061.96	117,665.06	123,548.31	129,725.72
340	Finance Manager	MM - E	HOURLY	59.02	61.97	65.07	68.32	71.74
355	Recreation Manager	MM-E	MONTHLY	10,230.15	10,741.66	11,278.74	11,842.68	12,434.81
362	Administrative Services Manager	A - E	ANNUAL	122,761.79	128,899.88	135,344.87	142,112.12	149,217.72
365	Development Services Manager	MM - E						
370	City Clerk	A - E	HOURLY	52.50	55.13	57.88	60.78	63.82
			MONTHLY	9,100.35	9,555.37	10,033.14	10,534.79	11,061.53
			ANNUAL	109,204.21	114,664.42	120,397.64	126,417.52	132,738.40
373	City Clerk/ Director of Communication	A - E	HOURLY	55.14	57.89	60.79	63.83	67.02
			MONTHLY	9,556.81	10,034.65	10,536.39	11,063.21	11,616.37
			ANNUAL	114,681.77	120,415.86	126,436.65	132,758.48	139,396.41

CITY OF LOS ALAMITOS EXECUTIVE MANAGEMENT & NON-REPRESENTED EMPLOYEES

SALARY SCHEDULE

EFFECTIVE JULY 1, 2027

4.0% Increase

CODE	CLASSIFICATION TITLE	CATGY/FLSA		STEP A	STEP B	STEP C	STEP D	STEP E
380	Support Services Manager	MM - E	HOURLY	62.40	65.52	68.80	72.24	75.85
			MONTHLY	10,816.74	11,357.57	11,925.45	12,521.72	13,147.81
			ANNUAL	129,800.83	136,290.87	143,105.41	150,260.68	157,773.71
405	Finance Director	A - E	HOURLY	67.69	74.46	81.17	86.85	94.66
			MONTHLY	11,733.79	12,907.17	14,068.82	15,053.64	16,408.46
			ANNUAL	140,805.52	154,886.07	168,825.81	180,643.62	196,901.55
390	Police Captain	MM - E	HOURLY	77.98	57.90	63.15	67.73	73.70
			MONTHLY	13,516.27	14,192.09	14,901.69	15,646.77	16,429.11
			ANNUAL	162,195.26	170,305.03	178,820.28	187,761.29	197,149.36
400	Administrative Services Director	A - E	HOURLY	71.74	75.33	79.09	83.05	87.20
			MONTHLY	12,434.78	13,056.52	13,709.35	14,394.81	15,114.55
			ANNUAL	149,217.36	156,678.23	164,512.14	172,737.75	181,374.64
410	Development Services Director	A - E	HOURLY	74.64	82.11	89.50	95.76	104.38
			MONTHLY	12,937.95	14,231.74	15,512.60	16,598.48	18,092.34
			ANNUAL	155,255.37	170,780.91	186,151.19	199,181.77	217,108.13
430	Recreation & Community Svcs Director	A - E	HOURLY	71.09	78.20	85.24	91.20	99.41
			MONTHLY	12,322.44	13,554.69	14,774.61	15,808.83	17,231.63
			ANNUAL	147,869.34	162,656.27	177,295.34	189,706.01	206,779.55
440	Police Chief	A - E	HOURLY	82.70	90.97	99.15	107.09	115.65
			MONTHLY	14,334.19	15,767.61	17,186.69	18,561.63	20,046.56
			ANNUAL	172,010.26	189,211.28	206,240.30	222,739.52	240,558.69
500	City Manager	A - E	City Manager salary is set by contract with the City Council.					

Employment Category

A = At Will

C = Confidential

MM = Mid-management

Fair Labor Standards Act Classification

E = Exempt from overtime

RESOLUTION NO. 2024-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LOS ALAMITOS AND THE CALIFORNIA TEAMSTERS LOCAL 911 ADOPTING JOB DESCRIPTIONS AND SALARY SCHEDULE FOR SENIOR PLANNER, SENIOR RECORDS SPECIALIST, AND ECONOMIC DEVELOPMENT COORDINATOR

WHEREAS, on November 15, 2021 the City of Los Alamitos City Council adopted Resolution 2021-23 approving the Memorandum of Understand (MOU) between the City of Los Alamitos and the California Teamsters Local 911; and,

WHEREAS, on June 20, 2023, the City Council adopted Resolution 2023-06 amending the MOU to increase vacation pay time; and,

WHEREAS, on December 18, 2023, the City Council adopted Resolution 2023-30 amending the MOU to remove the Management Analyst classification; and,

WHEREAS, the City of Los Alamitos now desires to amend the MOU to add job descriptions for the following full-time positions: Senior Planner, Senior Records Specialist, and Economic Development Coordinator; and,

WHEREAS, the City of Los Alamitos now desires to amend the Salary Schedule for Teamsters Local 911 by adding Senior Planner, Senior Records Specialist, and Economic Development Coordinator classifications.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Los Alamitos, California, finds that the above recitals are true and correct.

SECTION 2. Section 2, Recognition, of the MOU, is hereby amended and restated to read as follows:

2. RECOGNITION

The City hereby recognizes TEAMSTERS as the exclusive representative of the employee representation unit consisting of the following classifications:

**Accountant
Assistant Planner
Associate Planner
Code Enforcement Officer
Department Secretary
Finance Assistant
Lead Foreman
Maintenance Foreman
Maintenance Worker
Maintenance Worker I
Planning Aide
Receptionist Records
Clerk Records Specialist
Recreation Coordinator
Secretary
Senior Finance Assistant
Senior Maintenance Worker
Senior Planner
Senior Records Specialist
Economic Development Coordinator**

SECTION 3. The City Council approves the job descriptions for Senior Planner (Exhibit A), Senior Records Specialist (Exhibit B), and Economic Development Coordinator (Exhibit C).

SECTION 4. The City Council amends and restates the California Teamsters 911 Salary Schedule to include Senior Planner, Senior Records Specialist, and Economic Development Coordinator effective July 22, 2024, attached hereto as (Exhibit D).

SECTION 5. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 22nd day of July, 2024.

Jordan B. Nefulda, Mayor

ATTEST:

Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 22nd day of July, 2024. by the following vote, to wit:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Windmera Quintanar, MMC, City Clerk

CITY OF LOS ALAMITOS
Job Description

SENIOR PLANNER

THE POSITION

Under the direction of the Development Services Director, the Senior Planner's primary function in this position is to perform tasks relating to current and advanced planning activities. The Senior Planner performs complex and specialized current or advanced land use/urban planning work and special projects; provides information and assistance on planning-related matters to the public and other City staff; performs related duties as required.

ESSENTIAL JOB FUNCTIONS

This is an advance level professional planning classification. Incumbents at this level perform planning research and analysis on large, complex projects, and work independently with minimal supervision. This class is distinguished from the Associate Planner in that the latter would exercise greater supervisory authority within the department as it pertains to Planning and Zoning.

Under the direction of the Development Services Director, the Senior Planner is required to perform the following essential job functions: Review permit applications and conduct field research for plan check, and certificates of occupancy; respond to inquiries from the public and developers regarding planning, zoning, and code enforcement matters; review and process over-the-counter permit applications; review and accept planning applications and prepare written reports; prepare environmental reviews in compliance with the California Environmental Quality Act; assist in the preparation of reports and special studies on advanced planning issues; present planning cases to the Planning Commission; research and resolve complaints related to business certificates and zoning violations; assist in administration of the Community Development Block Grant Programs; communicates effectively with the public both verbally and in writing;

Provides information and assistance to City staff, developers, planners, engineer, architects, consultants, property owners, general public, and external agencies on proposed development projects; conducts meetings to explain and communicate the City's planning, land use, General Plan, Master Plan, and zoning requirements and standards.

Contributes to the review and revision of local ordinances; conducts research and prepares a variety of statistical planning reports to a specific study.

Represents the Development Services Director at meetings and hearings as necessary; interface with other departments within the City as well as other agencies at the local, regional, state and national levels; demonstrate the ability to independently make

decisions that are consistent with the codes and policies of the City; undertake zoning ordinance and general plan studies and amendments; oversee the City's Community Development Block Grant Program; confer with and provide construction advice and suggestions to prospective applicants; effectively assist and guide subordinates; assist the Director with economic development effort; supervise consultants engaged by the City.

Perform other duties as assigned by the Development Services Director.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of advanced planning principles and practices, laws, ordinances, rules and regulations. The California Environmental Quality Act, site planning and architectural design principles. Understand basic principles of and practices of budget administration within Planning. Community trends and market analysis techniques; modern office practices, English usage, grammar, spelling, punctuation, and vocabulary. Use a computer and other modern business equipment related to work; ; familiar with city government policies and practices; ability to establish and maintain cooperative working relationships, and to deal courteously and effectively with the general public over the telephone and in person; and work rapidly and accurately under pressure.

Ability to perform responsible complex and specialized current long-term planning assignments. Interpret and apply federal, state, and local laws and codes, regulations, policies, and procedures. Prepare clear and concise reports, correspondence and other written materials. Make presentations to City Council, Planning Commission and other official groups.

DESIRABLE EXPERIENCE AND TRAINING

Graduation from high school, Equivalent to a Bachelor's degree with major course work in urban planning, geography, environmental design, or related field, Master's Degree in Planning or related field is highly desirable. Five years increasingly responsible experience in professional planning, zoning, and related field, preferably within local government environment.

CITY OF LOS ALAMITOS
Job Description

SENIOR POLICE RECORDS SPECIALIST

THE POSITION

Under general supervision, the Senior Police Records Specialist enters, files, retrieves, copies, and provides authorized information contained in police criminal records to authorized law enforcement personnel, court representatives and the public. The Sr. Specialist prepares pertinent document packages for Court bookings, tracks subpoenas, and works with the District Attorney's Office in filing arrests and complaints. The Sr. Specialist is also responsible for maintaining an up-to-date police records management system, preparing Federal and State mandated reports, and performing various other related duties as assigned.

ESSENTIAL JOB FUNCTIONS

This is an advanced level, Police Records Management position. Under the direction of the Administration and Investigations Captain, the Sr. Police Records Specialist: assists members of the public by phone and at the front counter with requests for vehicle releases, copies of police reports, and information regarding criminal violations, licenses and other records; processes, files, types, records and retrieves a wide variety of police records, reports, forms memorandums, letters, complaints and court documents; collects assorted fees for services and completes cash transfer receipts; prepares document packages for court bookings and filings, pulling RAP sheets and other pertinent documentation; compiles, tabulates, records and checks statistical data for the Uniform Crime Report (UCR) and other mandated reports; tracks, arranges service and submits subpoenas; enters data and/or conducts criminal history checks using local records, California Law Enforcement Telecommunications System (CLETS), National Crime Information Center (NCIC) and other automated systems; seals and purges records in compliance with court orders and state statutes; fingerprints individuals for employment, state licenses, and permits; conducts departmental CLETS certification training; and provides support and assistance to sworn officers as needed for record information. This class is distinguished from the Records Specialist in that the latter would exercise greater supervisory authority within the department as it pertains to Records Management.

Perform other duties as assigned by the Police Chief or Supervisor.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of: police records procedures; laws pertaining to the release of police reports and public records; law enforcement statistical data practices; effective oral and written communications skills; data entry and word processing skills; police terminology; and law enforcement codes. Ability to: establish and maintain effective working relationships with peers and supervisors; communicate clearly and effectively, both orally and in writing, with co-workers and to the public; operate a motor vehicle; to work with high levels of interruption; maintain diplomacy with the public and others under stressful situations; operate a records management system, computers and other office equipment; promote and provide excellent customer service; and exercise a degree of independent judgment.

JOB RELATED REQUIREMENTS

High school diploma or equivalent, plus 5 years of police records, dispatching or related experience with increased responsibilities in Records Management. Possess a valid California Driver License and a satisfactory driving record.

CITY OF LOS ALAMITOS
Job Description

FULL-TIME ECONOMIC DEVELOPMENT COORDINATOR

THE POSITION

This position serves in the Development Services Department and reports directly to the Development Services Manager and Development Services Director. The Economic Development Coordinator directly oversees a wide variety of economic development programs, which include planning, organizing, promoting, coordinating, and implementing projects and initiatives that will promote the economic growth of the local business community. This position is critical for supporting local businesses, conducting business visits, and producing welcome packets, as well as developing strategies for business attraction and business retention measures. The Economic Development Coordinator will be responsible for developing relationships while exercising strong interpersonal skills, demonstrating the ability to work independently and in a team environment, and utilizing resources for creative marketing and outreach. This position will require to work irregular hours consisting of evenings, weekends, and holidays for City events. Advanced notice will be provided.

ESSENTIAL JOB FUNCTIONS

Under the direction of the Development Services Director and Development Services Manager, the Economic Development Coordinator duties may include but are not limited to the following:

- Plans, organizes, promotes, and leads the City's Economic Development programs and functions to enhance business development, attraction, and retention strategies.
- Collects and compiles analytical data to enhance the economic development sustainability in the City.
- Prepares innovative ideas and methods to retain and stimulate commercial and business development in the City.
- Establishes positive, effective relationships with the business community, owners of commercial real estate, commercial real estate developers and brokers, and public agencies to promote the City's business and economic development activities.
- Assists with business outreach and expansion within the City to brokers, developers, property managers, businesses, and business resource agencies to promote business attraction and retention.
- Promotes the City as a competitive business location and enhances communication with the business community through the City's website, marketing program, networking events, newsletters, publications, seminars, workshops, and email blasts.
- Maintains an inventory of City businesses and encourages participation in the City's business development and attraction programs.
- Conducts outreach to the City's largest employers and top-producing companies through in-person visits, e-mails, newsletters, and other communications in order to promote continued job and economic growth within the City.
- Applies for new funding streams made available by the State of California and other sources for the creation and preservation of new economic development opportunities.
- Participates in the study and development of tax revenue projections.
- Provides technical coordination and support services to the business community.
- Creates and manages economic studies to assist with long-range planning in coordination with City departments and other public agencies.
- Prepares business finance-related grant proposals and assists in the implementation of projects.
- Produces a variety of reports, memoranda, and updates regarding economic development activities, and programs.

- Maintains ongoing knowledge of current economic development trends and applicable local, state, and federal business regulations, business permits, and financing resources available to city businesses.
- Coordinates and attends Development Services events which may benefit the city's outreach for economic development incentives and programs.
- Performs related duties as assigned.

QUALIFICATIONS

The candidate must possess education and/or experience such as graduation from a four (4) year college in planning, public or business administration, economic development, finance, or a closely related field and a minimum of two (2) years of experience in economic development, community development, planning or related field. Bachelor's Degree is strongly desirable.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

- Must have the ability to communicate effectively – both orally and in writing.
- Knowledge of operations, services, activities, and implementation of an economic development program including business attraction and retention programs, practices, and techniques
- Principles of marketing, public relations, and customer service practices
- Application of economics and municipal finance
- Must be self-motivated, highly energetic, positive, creative, and willing to participate in a fast-paced, team environment.
- Must be available to work irregular hours consisting of evenings, weekends, and holidays for City events. Advanced notice will be provided.
- Valid California Driver's License

**CALIFORNIA TEAMSTERS 911
SALARY SCHEDULE
EFFECTIVE JULY 22, 2024
8% Increase**

EXHIBIT D

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
110	Receptionist	HOURLY	19.98	20.98	22.03	23.13	24.29
		MONTHLY	3,463.20	3,636.36	3,818.18	4,009.09	4,209.54
		ANNUAL	41,558.40	43,636.32	45,818.14	48,109.04	50,514.49
120	Records Clerk	HOURLY	23.46	24.63	25.86	27.16	28.51
		MONTHLY	4,065.98	4,269.28	4,482.75	4,706.88	4,942.23
		ANNUAL	48,791.81	51,231.40	53,792.97	56,482.62	59,306.75
125	Maintenance Worker	HOURLY	25.14	26.40	27.72	29.11	30.56
		MONTHLY	4,358.02	4,575.92	4,804.71	5,044.95	5,297.20
		ANNUAL	52,296.19	54,911.00	57,656.55	60,539.38	63,566.35
126	Maintenance Worker 1	HOURLY	26.40	27.71	29.10	30.56	32.08
		MONTHLY	4,575.17	4,803.93	5,044.12	5,296.33	5,561.15
		ANNUAL	54,902.02	57,647.12	60,529.47	63,555.95	66,733.74
130	Secretary	HOURLY	26.67	28.00	29.40	30.87	32.41
		MONTHLY	4,621.97	4,853.07	5,095.72	5,350.51	5,618.03
		ANNUAL	55,463.62	58,236.80	61,148.64	64,206.07	67,416.37
135	Records Specialist	HOURLY	27.73	29.12	30.58	32.11	33.71
136	Community Liaison Officer	MONTHLY	4,807.30	5,047.66	5,300.04	5,565.05	5,843.30
		ANNUAL	57,687.55	60,571.93	63,600.53	66,780.55	70,119.58
140	Senior Maintenance Worker	HOURLY	29.19	30.65	32.18	33.79	35.48
145	Finance Assistant	MONTHLY	5,060.02	5,313.02	5,578.67	5,857.60	6,150.48
150	Mechanic	ANNUAL	60,720.19	63,756.20	66,944.01	70,291.21	73,805.77
152	Planning Aide						
155	Recreation Coordinator	HOURLY	29.44	30.91	32.46	34.08	35.79
157	Recreation Coordinator/ Graphic Design	MONTHLY	5,103.07	5,358.23	5,626.14	5,907.44	6,202.82
		ANNUAL	61,236.86	64,298.71	67,513.64	70,889.32	74,433.79
160	Department Secretary	HOURLY	30.05	31.55	33.13	34.78	36.52
161	Senior Records Specialist	MONTHLY	5,207.90	5,468.30	5,741.71	6,028.80	6,330.24
		ANNUAL	62,494.85	65,619.59	68,900.57	72,345.60	75,962.88
305	Senior Finance Assistant	HOURLY	32.41	34.03	35.73	37.52	39.40
		MONTHLY	5,617.87	5,898.77	6,193.70	6,503.39	6,828.56
		ANNUAL	67,414.46	70,785.19	74,324.45	78,040.67	81,942.70

SALARY SCHEDULE

EFFECTIVE JULY 22, 2024

8% Increase

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
327	Economic Development Coordinator	HOURLY	41.41	43.48	45.65	47.93	50.33
196	Senior Planner	MONTHLY	7,177.25	7,536.11	7,912.92	8,308.56	8,723.99
		ANNUAL	86,126.98	90,433.32	94,954.99	99,702.74	104,687.88
170	Assistant Planner	HOURLY	33.60	35.28	37.04	38.89	40.84
175	Code Enforcement Officer	MONTHLY	5,823.79	6,114.98	6,420.73	6,741.77	7,078.86
		ANNUAL	69,885.50	73,379.78	77,048.77	80,901.21	84,946.27
180	Maintenance Foreman	HOURLY	33.89	35.58	37.36	39.23	41.19
185	Master Mechanic	MONTHLY	5,874.34	6,168.05	6,476.46	6,800.28	7,140.29
		ANNUAL	70,492.03	74,016.63	77,717.47	81,603.34	85,683.51
205	Lead Foreman	HOURLY	36.09	37.90	39.79	41.78	43.87
		MONTHLY	6,256.22	6,569.04	6,897.49	7,242.36	7,604.48
		ANNUAL	75,074.69	78,828.42	82,769.84	86,908.34	91,253.75
210	Accountant	HOURLY	38.23	40.14	42.15	44.26	46.47
		MONTHLY	6,626.88	6,958.22	7,306.14	7,671.44	8,055.01
		ANNUAL	79,522.56	83,498.69	87,673.62	92,057.30	96,660.17
195	Associate Planner	HOURLY	37.88	39.77	41.76	43.85	46.04
		MONTHLY	6,565.10	6,893.36	7,238.03	7,599.93	7,979.92
		ANNUAL	78,781.25	82,720.31	86,856.33	91,199.14	95,759.10

CALIFORNIA TEAMSTERS
911 SALARY SCHEDULE
EFFECTIVE JULY 1, 2025
3% INCREASE

EXHIBIT D

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
110	Receptionist	HOURLY	20.58	21.61	22.69	23.82	25.01
		MONTHLY	3,567.10	3,745.45	3,932.72	4,129.36	4,335.83
		ANNUAL	42,805.15	44,945.41	47,192.68	49,552.31	52,029.93
120	Records Clerk	HOURLY	24.16	25.37	26.64	27.97	29.37
		MONTHLY	4,187.96	4,397.36	4,617.23	4,848.09	5,090.50
		ANNUAL	50,255.56	52,768.34	55,406.76	58,177.10	61,085.95
125	Maintenance Worker	HOURLY	25.90	27.19	28.55	29.98	31.48
		MONTHLY	4,488.76	4,713.19	4,948.85	5,196.30	5,456.11
		ANNUAL	53,865.08	56,558.33	59,386.25	62,355.56	65,473.34
126	Maintenance Worker 1	HOURLY	27.19	28.55	29.97	31.47	33.05
		MONTHLY	4,712.42	4,948.04	5,195.45	5,455.22	5,727.98
		ANNUAL	56,549.08	59,376.53	62,345.36	65,462.62	68,735.76
130	Secretary	HOURLY	27.47	28.84	30.28	31.79	33.38
		MONTHLY	4,760.63	4,998.66	5,248.59	5,511.02	5,786.57
		ANNUAL	57,127.52	59,983.90	62,983.10	66,132.25	69,438.86
135	Records Specialist	HOURLY	28.57	29.99	31.49	33.07	34.72
136	Community Liaison Officer	MONTHLY	4,951.51	5,199.09	5,459.05	5,732.00	6,018.60
		ANNUAL	59,418.18	62,389.09	65,508.54	68,783.97	72,223.17
140	Senior Maintenance Worker	HOURLY	30.07	31.57	33.15	34.81	36.55
145	Finance Assistant	MONTHLY	5,211.82	5,472.41	5,746.03	6,033.33	6,335.00
150	Mechanic	ANNUAL	62,541.80	65,668.89	68,952.33	72,399.95	76,019.95
152	Planning Aide						
155	Recreation Coordinator	HOURLY	30.32	31.84	33.43	35.10	36.86
157	Recreation Coordinator/ Graphic Design	MONTHLY	5,256.16	5,518.97	5,794.92	6,084.67	6,388.90
		ANNUAL	63,073.97	66,227.67	69,539.05	73,016.00	76,666.80
160	Department Secretary	HOURLY	30.95	32.49	34.12	35.82	37.62
161	Senior Records Specialist	MONTHLY	5,364.14	5,632.35	5,913.97	6,209.66	6,520.15
		ANNUAL	64,369.69	67,588.18	70,967.59	74,515.97	78,241.76
305	Senior Finance Assistant	HOURLY	33.38	35.05	36.80	38.65	40.58
		MONTHLY	5,786.41	6,075.73	6,379.51	6,698.49	7,033.42
		ANNUAL	69,436.90	72,908.74	76,554.18	80,381.89	84,400.98

**CALIFORNIA TEAMSTERS
911 SALARY SCHEDULE
EFFECTIVE JULY 1, 2025
3% INCREASE**

EXHIBIT D

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
327	Economic Development Coordinator	HOURLY	42.65	44.78	47.02	49.37	51.84
196	Senior Planner	MONTHLY	7,392.57	7,762.19	8,150.30	8,557.82	8,985.71
		ANNUAL	88,710.79	93,146.32	97,803.64	102,693.82	107,828.51
170	Assistant Planner	HOURLY	34.61	36.34	38.15	40.06	42.06
175	Code Enforcement Officer	MONTHLY	5,998.51	6,298.43	6,613.35	6,944.02	7,291.22
		ANNUAL	71,982.07	75,581.17	79,360.23	83,328.24	87,494.65
180	Maintenance Foreman	HOURLY	34.91	36.65	38.49	40.41	42.43
185	Master Mechanic	MONTHLY	6,050.57	6,353.09	6,670.75	7,004.29	7,354.50
		ANNUAL	72,606.79	76,237.13	80,048.99	84,051.44	88,254.01
205	Lead Foreman	HOURLY	37.18	39.04	40.99	43.04	45.19
		MONTHLY	6,443.91	6,766.11	7,104.41	7,459.63	7,832.61
		ANNUAL	77,326.93	81,193.28	85,252.94	89,515.59	93,991.37
210	Accountant	HOURLY	39.38	41.35	43.42	45.59	47.87
		MONTHLY	6,825.69	7,166.97	7,525.32	7,901.59	8,296.66
		ANNUAL	81,908.24	86,003.65	90,303.83	94,819.02	99,559.97
195	Associate Planner	HOURLY	39.01	40.96	43.01	45.16	47.42
		MONTHLY	6,762.06	7,100.16	7,455.17	7,827.93	8,219.32
		ANNUAL	81,144.69	85,201.92	89,462.02	93,935.12	98,631.87

CALIFORNIA TEAMSTERS 911
SALARY SCHEDULE
EFFECTIVE JULY 1, 2026
3% INCREASE

EXHIBIT D

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
110	Receptionist	HOURLY	21.20	22.26	23.37	24.54	25.76
		MONTHLY	3,674.11	3,857.81	4,050.71	4,253.24	4,465.90
		ANNUAL	44,089.31	46,293.77	48,608.46	51,038.88	53,590.83
120	Records Clerk	HOURLY	24.89	26.13	27.44	28.81	30.25
		MONTHLY	4,313.60	4,529.28	4,755.75	4,993.53	5,243.21
		ANNUAL	51,763.23	54,351.39	57,068.96	59,922.41	62,918.53
125	Maintenance Worker	HOURLY	26.67	28.01	29.41	30.88	32.42
		MONTHLY	4,623.42	4,854.59	5,097.32	5,352.19	5,619.79
		ANNUAL	55,481.03	58,255.08	61,167.84	64,226.23	67,437.54
126	Maintenance Worker 1	HOURLY	28.00	29.40	30.87	32.42	34.04
		MONTHLY	4,853.80	5,096.49	5,351.31	5,618.88	5,899.82
		ANNUAL	58,245.55	61,157.83	64,215.72	67,426.50	70,797.83
130	Secretary	HOURLY	28.29	29.70	31.19	32.75	34.39
		MONTHLY	4,903.45	5,148.62	5,406.05	5,676.35	5,960.17
		ANNUAL	58,841.35	61,783.42	64,872.59	68,116.22	71,522.03
135	Records Specialist	HOURLY	29.42	30.89	32.44	34.06	35.76
136	Community Liaison Officer	MONTHLY	5,100.06	5,355.06	5,622.82	5,903.96	6,199.16
		ANNUAL	61,200.72	64,260.76	67,473.80	70,847.49	74,389.86
140	Senior Maintenance Worker	HOURLY	30.97	32.52	34.14	35.85	37.64
145	Finance Assistant	MONTHLY	5,368.17	5,636.58	5,918.41	6,214.33	6,525.05
150	Mechanic	ANNUAL	64,418.05	67,638.95	71,020.90	74,571.95	78,300.54
152	Planning Aide						
155	Recreation Coordinator	HOURLY	31.23	32.80	34.44	36.16	37.96
157	Recreation Coordinator/ Graphic Design	MONTHLY	5,413.85	5,684.54	5,968.77	6,267.21	6,580.57
		ANNUAL	64,966.19	68,214.50	71,625.22	75,206.48	78,966.81
160	Department Secretary	HOURLY	31.88	33.47	35.14	36.90	38.74
161	Senior Records Specialist	MONTHLY	5,525.07	5,801.32	6,091.38	6,395.95	6,715.75
		ANNUAL	66,300.78	69,615.82	73,096.61	76,751.45	80,589.02
305	Senior Finance Assistant	HOURLY	34.38	36.10	37.91	39.80	41.79
		MONTHLY	5,960.00	6,258.00	6,570.90	6,899.45	7,244.42
		ANNUAL	71,520.00	75,096.01	78,850.81	82,793.35	86,933.01

SALARY SCHEDULE

EFFECTIVE JULY 1, 2026

3% INCREASE

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
327	Economic Development Coordinator	HOURLY	43.93	46.13	48.43	50.85	53.40
196	Senior Planner	MONTHLY	7,614.34	7,995.06	8,394.81	8,814.55	9,255.28
		ANNUAL	91,372.11	95,940.71	100,737.75	105,774.64	111,063.37
170	Assistant Planner	HOURLY	35.64	37.43	39.30	41.26	43.33
175	Code Enforcement Officer	MONTHLY	6,178.46	6,487.38	6,811.75	7,152.34	7,509.96
		ANNUAL	74,141.53	77,848.61	81,741.04	85,828.09	90,119.49
180	Maintenance Foreman	HOURLY	35.95	37.75	39.64	41.62	43.70
185	Master Mechanic	MONTHLY	6,232.08	6,543.69	6,870.87	7,214.42	7,575.14
		ANNUAL	74,785.00	78,524.25	82,450.46	86,572.98	90,901.63
205	Lead Foreman	HOURLY	38.29	40.21	42.22	44.33	46.54
		MONTHLY	6,637.23	6,969.09	7,317.54	7,683.42	8,067.59
		ANNUAL	79,646.74	83,629.07	87,810.53	92,201.05	96,811.11
210	Accountant	HOURLY	40.56	42.59	44.72	46.95	49.30
		MONTHLY	7,030.46	7,381.98	7,751.08	8,138.63	8,545.56
		ANNUAL	84,365.48	88,583.76	93,012.95	97,663.59	102,546.77
195	Associate Planner	HOURLY	40.18	42.19	44.30	46.52	48.84
		MONTHLY	6,964.92	7,313.16	7,678.82	8,062.76	8,465.90
		ANNUAL	83,579.03	87,757.98	92,145.88	96,753.17	101,590.83

CALIFORNIA TEAMSTERS 911
SALARY SCHEDULE
EFFECTIVE JULY 1, 2027
4% INCREASE

EXHIBIT D

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
110	Receptionist	HOURLY	22.04	23.15	24.30	25.52	26.80
		MONTHLY	3,821.07	4,012.13	4,212.73	4,423.37	4,644.54
		ANNUAL	45,852.88	48,145.52	50,552.80	53,080.44	55,734.46
120	Records Clerk	HOURLY	25.88	27.18	28.53	29.96	31.46
		MONTHLY	4,486.15	4,710.45	4,945.98	5,193.28	5,452.94
		ANNUAL	53,833.76	56,525.45	59,351.72	62,319.30	65,435.27
125	Maintenance Worker	HOURLY	27.74	29.13	30.58	32.11	33.72
		MONTHLY	4,808.36	5,048.77	5,301.21	5,566.27	5,844.59
		ANNUAL	57,700.27	60,585.28	63,614.55	66,795.28	70,135.04
126	Maintenance Worker 1	HOURLY	29.12	30.58	32.11	33.71	35.40
		MONTHLY	5,047.95	5,300.34	5,565.36	5,843.63	6,135.81
		ANNUAL	60,575.37	63,604.14	66,784.35	70,123.56	73,629.74
130	Secretary	HOURLY	29.42	30.89	32.44	34.06	35.76
		MONTHLY	5,099.58	5,354.56	5,622.29	5,903.41	6,198.58
		ANNUAL	61,195.00	64,254.75	67,467.49	70,840.87	74,382.91
135	Records Specialist	HOURLY	30.60	32.13	33.74	35.42	37.19
136	Community Liaison Officer	MONTHLY	5,304.06	5,569.27	5,847.73	6,140.12	6,447.12
		ANNUAL	63,648.75	66,831.19	70,172.75	73,681.39	77,365.46
140	Senior Maintenance Worker	HOURLY	32.21	33.82	35.51	37.29	39.15
145	Finance Assistant	MONTHLY	5,582.90	5,862.04	6,155.14	6,462.90	6,786.05
150	Mechanic	ANNUAL	66,994.77	70,344.51	73,861.74	77,554.82	81,432.57
152	Planning Aide						
155	Recreation Coordinator	HOURLY	32.48	34.11	35.81	37.60	39.48
157	Recreation Coordinator/ Graphic Design	MONTHLY	5,630.40	5,911.92	6,207.52	6,517.90	6,843.79
		ANNUAL	67,564.84	70,943.08	74,490.23	78,214.74	82,125.48
160	Department Secretary	HOURLY	33.15	34.81	36.55	38.38	40.29
161	Senior Records Specialist	MONTHLY	5,746.07	6,033.37	6,335.04	6,651.79	6,984.38
		ANNUAL	68,952.82	72,400.46	76,020.48	79,821.50	83,812.58
305	Senior Finance Assistant	HOURLY	35.76	37.55	39.43	41.40	43.47
		MONTHLY	6,198.40	6,508.32	6,833.74	7,175.42	7,534.19
		ANNUAL	74,380.81	78,099.85	82,004.84	86,105.08	90,410.33

SALARY SCHEDULE

EFFECTIVE JULY 1, 2027

4% INCREASE

CODE	CLASSIFICATION TITLE		STEP A	STEP B	STEP C	STEP D	STEP E
327	Economic Development Coordinator	HOURLY	45.69	47.97	50.37	52.89	55.53
196	Senior Planner	MONTHLY	7,918.92	8,314.86	8,730.60	9,167.14	9,625.49
		ANNUAL	95,026.99	99,778.34	104,767.26	110,005.62	115,505.90
170	Assistant Planner	HOURLY	37.07	38.92	40.87	42.91	45.06
175	Code Enforcement Officer	MONTHLY	6,425.60	6,746.88	7,084.22	7,438.43	7,810.36
		ANNUAL	77,107.19	80,962.55	85,010.68	89,261.21	93,724.27
180	Maintenance Foreman	HOURLY	37.39	39.26	41.23	43.29	45.45
185	Master Mechanic	MONTHLY	6,481.37	6,805.43	7,145.71	7,502.99	7,878.14
		ANNUAL	77,776.40	81,665.22	85,748.48	90,035.90	94,537.70
205	Lead Foreman	HOURLY	39.82	41.81	43.91	46.10	48.41
		MONTHLY	6,902.72	7,247.85	7,610.25	7,990.76	8,390.30
		ANNUAL	82,832.61	86,974.24	91,322.95	95,889.10	100,683.55
210	Accountant	HOURLY	42.18	44.29	46.51	48.83	51.27
		MONTHLY	7,311.68	7,677.26	8,061.12	8,464.18	8,887.39
		ANNUAL	87,740.10	92,127.11	96,733.46	101,570.14	106,648.64
195	Associate Planner	HOURLY	41.79	43.88	46.07	48.38	50.80
		MONTHLY	7,243.52	7,605.69	7,985.98	8,385.27	8,804.54
		ANNUAL	86,922.19	91,268.30	95,831.71	100,623.30	105,654.46

RESOLUTION NO. 2024-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING JOB DESCRIPTIONS FOR PART-TIME POLICE RECRUIT AND ADMINISTRATIVE ANALYST AND UPDATING THE CITY OF LOS ALAMITOS HOURLY RATE SCHEDULE

WHEREAS, the City of Los Alamitos now desires to add job descriptions for the following part-time positions: Police Recruit and Administrative Analyst; and,

WHEREAS, the City of Los Alamitos now desires to update its Hourly Rate Schedule to include the new Police Recruit and Administrative Analyst positions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Los Alamitos, California, finds that the above recitals are true and correct.

SECTION 2. The City Council approves the part-time job descriptions for Police Recruit (Exhibit A) and Administrative Analyst (Exhibit B).

SECTION 3. The City Council amends and restates the Hourly Rate Schedule to include Police Recruit and Administrative Analyst effective July 22, 2024, attached hereto as (Exhibit C).

SECTION 4. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 22nd day of July, 2024.

Jordan B. Nefulda, Mayor

ATTEST:

Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 22nd day of July, 2024, by the following vote, to wit:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Windmera Quintanar, MMC, City Clerk

CITY OF LOS ALAMITOS
Job Description

POLICE RECRUIT
NON-SWORN

THE POSITION

The Police Recruit is a civilian position. The employee will be placed in, or may already be attending through his/her own initiative, a P.O.S.T. certified academy designated by the City to receive training in all aspects of law enforcement required of a Police Officer. The position of Police Recruit is a temporary position during attendance at the police academy. Upon successful completion of the academy, the Recruit may be sworn in as a full-time Police Officer.

ESSENTIAL JOB FUNCTIONS

Successfully complete a P.O.S.T. certified Basic Police academy.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of police activities and procedures; ability and maturity to deal effectively with the public; ability to prepare clear and accurate reports and present them verbally when required; and ability to qualify with a handgun.

DESIRABLE EXPERIENCE AND TRAINING

Two years of college with major coursework in Criminal Justice, or some other suitable combination of experience and education.

SPECIAL JOB-RELATED REQUIREMENTS

High school diploma or equivalent.

Valid California driver's license.

Minimum age 18 years old.

CITY OF LOS ALAMITOS
Job Description

ADMINISTRATIVE ANALYST
PART-TIME

THE POSITION

Under the direction of the department head, performs administrative, financial, human resources, statistical and/or other management analyses in support of departmental or City-wide activities, functions and programs; assists in the development and review of policies, procedures, work methods, and budget development and implementation; and performs related duties as assigned.

ESSENTIAL JOB FUNCTIONS

The Administrative Analyst performs professional and administrative functions requiring formal education in public or business administration and research methods and principles. This job has greater statutory knowledge, the complexity of project design and policy evaluation, lesser direction received, and greater understanding of the principles of public and business administration, human resources, and finance. Positions in this classification can plan, organize, and conduct studies, develop budgets, write grants, evaluate performance, and assess the feasibility and costs of different programs and services.

Coordinates programs and activities with other departments; confers with representatives of other agencies, groups, vendors on the public; Conducts special studies and surveys and prepares a variety of reports, correspondence and other materials. May plan and coordinate community events and programs. May supervise the work of support staff on a project or day-to-day basis.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of: Principles, practices and methods of administrative and organizational analysis; public administration policies and procedures; business computer applications, particularly as related to statistical analysis and data management; financial/statistical/comparative analysis techniques; budget development and administration methodologies; effective business communications and correct English usage, including spelling, grammar and punctuation; marketing, writing, and research techniques, methods, and procedures, and report presentation techniques; database administration practices; department administrative policies; City organization, ordinances, rules, programs, policies and procedures applicable to departmental operations; basic functions of public agencies, including the role of an elected Council and appointed boards and commissions; rules and procedures governing the notice and conduct of public meetings; word processing, spreadsheet, graphics, and accounting software.

Ability to: Analyze administrative, operational and organizational problems, evaluate alternatives and reach sound conclusions; collect, evaluate and interpret varied data, either in statistical or narrative form; interpret and apply laws, regulations, policies and procedures;

prepare clear and concise reports, and other written materials; maintain accurate records and files; coordinate multiple projects and meet critical deadlines; exercise sound judgment within established guidelines; communicate clearly, concisely and effectively, orally and in writing; use tact, discretion and sensitivity in dealing with sensitive situations; establish and maintain effective working relationships with elected and appointed City officials and boards, other public agencies, employees, citizen groups, and the public; operate computer-based word processing, spreadsheet, desktop publishing and database management software and art and graphics equipment.

DESIRABLE EXPERIENCE AND TRAINING

Graduation from a four-year college or university with major course work in business or public administration and two years of professional experience in administrative and management analysis; or an equivalent combination of training and experience.

Possession of a valid California Driver License, Class C is required by date of employment. Successful completion of background check and pre-hire physical including drug screen is required.

**CITY OF LOS ALAMITOS
HOURLY RATE SCHEDULE
Effective July 22, 2024**

EXHIBIT C

CLASS CODE	CLASSIFICATION TITLE	STEP A	STEP B	STEP C	STEP D	STEP E
905	Recreation Leader	16.00	16.80	17.64	18.52	19.45
921	Senior Recreation Leader	16.50	17.33	18.19	19.10	20.06
931	Recreation Specialist	17.33	18.20	19.11	20.06	21.06
955	Community Services Coordinator	19.95	20.95	21.99	23.09	24.25
910	Lifeguard	16.57	17.40	18.27	19.18	20.14
925	Water Safety Instructor I	17.57	18.45	19.37	20.34	21.36
935	Senior Lifeguard/Water Safety Instructor II	18.45	19.37	20.34	21.36	22.43
920	Police Aid/Cadet	16.00	16.80	17.64	18.52	19.45
945	Police Investigator	16.00	16.80	17.64	18.52	19.45
946	Police Reserve	16.00	16.80	17.64	18.52	19.45
965	Police Recruit	34.00				
970	Photo Enforcement Officer	28.79	30.23	31.74	33.33	35.00
983	Emergency Services Coordinator	32.92	34.57	36.29	38.11	40.00
940	Account Clerk	16.00	16.80	17.64	18.52	19.45
941	Administrative Intern	16.00	16.80	17.64	18.52	19.45
944	Clerical Assistant	18.25	19.16	20.12	21.13	22.18
947	Receptionist	16.00	16.80	17.64	18.52	19.00
954	Administrative Analyst	38.20	40.11	42.12	44.22	46.44
960	Maintenance Worker	19.30	20.27	21.28	22.34	23.46
948	Department Secretary	22.83	23.97	25.17	26.43	27.76
951	Deputy City Clerk	27.72	29.11	30.56	32.09	33.69
971	Code Enforcement Officer	23.83	25.02	26.27	27.59	27.76
978	Senior Code Enforcement Officer	30.42	31.94	33.54	35.21	35.44
981	Special Projects Coordinator	38.20	40.11	42.12	44.22	46.44
982	Fiscal Sustainability Manager	47.44	52.18	56.92	61.03	66.40
984	Economic Development Assistant	27.69	30.46	31.98	33.58	35.38

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: July 22, 2024

ITEM NUMBER: 12B

To: Mayor Jordan B. Nefulda & Members of the City Council

Presented By: Michael Daudt, City Attorney

Subject: City Manager Employment Agreement

SUMMARY

Following the conclusion of negotiations with City Manager Chester C. Simmons, the City Council will consider approval of a new City Manager Employment Agreement.

RECOMMENDATION

1. Receive an oral report summarizing the proposed new City Manager Employment Agreement; and,
2. Adopt Resolution No. 2024-__ approving and authorizing the Mayor to execute a new City Manager Employment Agreement with Chester C. Simmons.

BACKGROUND

On January 21, 2020, the City Council unanimously approved a three-year Employment Agreement with Mr. Simmons, appointing Mr. Simmons as Los Alamitos' City Manager. On June 13, 2022, following a closed session performance review and contract negotiations, the City Council unanimously reappointed Mr. Simmons as Los Alamitos' City Manager and authorized the Mayor to execute a new City Manager Employment Agreement. Pursuant to Section 3.5 of the 2020 Employment Agreement, the City Council engages in annual performance reviews of the City Manager. The City Council conducted its closed session performance review of the City Manager on June 22, 2024.

DISCUSSION

Pending City Council approval, the new City Manager Employment Agreement will be for an initial term of one year, with automatic 12-month renewals thereafter. The City Manager will receive an annual salary of \$254,087.00. Each year of the contract term, the City Manager will also receive a \$5,000 retention bonus and will accrue vacation leave at a rate of 200 hours annually. Except as noted below, the City Manager will receive the same benefits provided for other Executive Management employees as set forth in the Salary and Benefit Resolution.

The City will contribute \$2,250 per month toward the payment of medical premiums and cover the cost of an annual HOAG Executive Physical or equivalent, and \$1,916 towards the participation in a City-approved deferred compensation plan. The City Manager will be provided with a City-issued cellular phone, or may elect to receive a \$70.00 monthly stipend for use of his own cellular phone. The City will provide the City Manager with a monthly stipend of

\$55.00 for a wireless hotspot. Additionally, the City Manager will be provided a City-owned or leased vehicle.

The attached City Manager Employment Agreement details all elements of the proposed compensation for the City Manager position. An oral report summarizing the recommended compensation plan for the City Manager position will be made by the City Attorney during open session before final action is taken.

FISCAL IMPACT

The costs associated with this new employment agreement have been included within the budget for the coming fiscal year.

- Attachment:
1. Resolution No. 2024-33 - Approving New City Manager Employment Agreement
 2. Exhibit A - City Manager Employment Agreement (2024)

RESOLUTION NO. 2024-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A NEW CITY MANAGER EMPLOYMENT AGREEMENT WITH CHESTER C. SIMMONS

WHEREAS, on January 21, 2020, the City Council unanimously approved a three-year Employment Agreement with Mr. Simmons, appointing Mr. Simmons as Los Alamitos' City Manager; and,

WHEREAS, on June 13, 2022, following a closed session performance review and contract negotiations, the City Council unanimously reappointed Mr. Simmons as Los Alamitos' City Manager and authorized the Mayor to execute a new City Manager Employment Agreement (the "2022 Agreement"); and,

WHEREAS, pursuant to Section 3.5 of the 2020 Employment Agreement, the City Council engages in annual performance reviews of the City Manager; and,

WHEREAS, following the conclusion of its annual performance review on June 22, 2024, and contract negotiations, the City and Mr. Simmons desire to enter into a new City Manager Employment Agreement, which shall supersede and replace the 2022 Employment Agreement; and,

WHEREAS, pursuant to Section 703 of the City Charter, the City Council is required to establish the salary of the City Manager by ordinance or resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by reference.

SECTION 2. Chester C. Simmons is hereby reappointed City Manager of the City of Los Alamitos to serve at the direction and pleasure of the City Council pursuant to Article VII of the City Charter.

SECTION 3. The City Council hereby approves and authorizes the Mayor to execute the City Manager Employment Agreement, attached hereto as Exhibit "A" and incorporated herein by reference with an effective date of July 1, 2024.

SECTION 4. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 22nd day of July 2024.

Jordan Nefulda, Mayor

ATTEST:

Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 22nd day of July, 2024, by the following vote, to wit:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Windmera Quintanar, MMC, City Clerk

CITY OF LOS ALAMITOS
EMPLOYMENT AGREEMENT
FOR
NON-REPRESENTED EMPLOYEE
(CITY MANAGER)

1. PARTIES AND DATE.

This Agreement (hereinafter referred to as the "Agreement") is made and entered into this 1st of July, 2024 ("Effective Date") by and between the City of Los Alamitos, a California charter city and municipal corporation (hereinafter referred to as "City") and Chester C. Simmons (hereinafter referred to as "Employee" and/or "City Manager"), in order to provide in writing the terms and conditions of employment as City Manager for City. City and Employee are sometimes individually referred to herein as a "Party" and collectively as the "Parties."

2. RECITALS.

2.1 City.

City desires to employ Employee as City Manager for the City of Los Alamitos, and Employee desires to accept employment as City Manager. It is the desire of the Parties through this Agreement to provide for certain benefits, establish conditions of employment, and to set working conditions for Employee.

3. TERMS.

3.1 Duties.

3.1.1 Designated Duties. City hereby agrees to employ Employee as City Manager of City to perform the functions and duties in accordance with applicable state law, the City's Charter and Municipal Code, as well as the approved City job description for the position, a true and correct copy of which is attached hereto, marked Exhibit "A" and incorporated herein by reference. Employee shall also perform other legally permissible and proper duties and functions as the City Council shall from time-to-time assign.

3.1.2 Control and Supervision. Employee shall serve at the will and pleasure of the City Council, and will be under the day-to-day supervision and direction of the City Council.

3.1.3 City Council Meetings. Employee shall attend all City Council meetings, unless excused or directed otherwise by the City Council.

3.1.4 Moonlighting. Employee will focus his professional time, ability, and attention on City business during the Term of this Agreement. To the extent consistent with applicable law, Employee shall not engage in any other business duties or pursuits whatsoever

or, directly or indirectly, render any services of a business, commercial, or professional nature to any other person or organization, whether for compensation or otherwise, without the prior written consent of the City Council, except that:

(1) The expenditure of reasonable amounts of time not in conflict with the City's needs and interests, for educational, charitable, community, and professional activities, shall not be deemed a breach of this Agreement and shall not require prior consent; and

(2) This Agreement shall not be interpreted to prohibit Employee from making passive personal investments or conducting private business affairs if those activities do not materially interfere with the services required under this Agreement or create conflicts of interest.

3.1.5 Work Schedule. It is recognized that Employee must devote a great deal of time outside normal office hours and outside of City Hall to meet the business needs of the City. As such, Employee shall regulate his own work schedule provided he accommodates a normal business schedule and remains accessible, recognizing the needs of the organization and community.

3.1.6 City Documents and Confidentiality. All data, studies, reports and other documents prepared by Employee while performing his duties during the Term of this Agreement shall be furnished to and become the property of the City, without restriction or limitation on their use. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other materials either created by or provided to Employee in connection with the performance of this Agreement shall be held confidential by Employee. Such materials shall not, without the prior written consent of the City Council, be used by Employee for any purposes other than the performance of his duties. Nor shall such materials be disclosed to any person or entity not connected with the performance of services under this Agreement, except as required by law. The obligations of the City and Employee under this section shall survive the termination of this Agreement.

3.1.7 City Council Commitments:

(1) Except for the purpose of inquiry, the City Council and its members shall deal with all subordinate City employees, officers, contractors, and consultants solely through Employee or Employee's designee, and neither the City Council nor any member thereof shall give direction to any subordinate of Employee, either publicly or privately.

(2) No member of the City Council will order the appointment or removal of any person to any office or employment under the supervision and control of Employee.

(3) Neither the City Council nor any of its members shall interfere with the execution of the powers and duties of Employee, as specified in the City Charter, the Municipal Code, this Agreement, or any other lawfully adopted and authorized document.

(4) The City Manager is a member of the International City/County Management Association (ICMA) and, as such, is subject to a professional code of ethics. The ICMA Code of Ethics binds the City Manager to certain practices that are designed to ensure actions are in support of the City's best interests. The Parties desire that the City Manager comply with the ICMA Code of Ethics. The City agrees that neither the Council nor any of its members will give the City Manager any order, direction, or issue any requests that would require the City Manager to violate the ICMA Code of Ethics.

3.2 Term; Termination; Severance Pay.

3.2.1 Term. This Agreement shall continue from the Effective Date for a period of one (1) year through and including July 1st, 2025 ("Initial Term"). Following the Initial Term, this Agreement will automatically extend for additional 12-month periods and will continue to do so unless and until terminated by either Party as set forth in this Agreement. At no point will there be less than 12 months on the unexpired term of the contract.

3.2.2 Termination. The Parties understand and agree that the employment relationship created by this Agreement is "at-will" and that Employee shall serve at the will and pleasure of the City Council, and may be terminated at any time, without notice and with or without cause, but subject to the terms of this Agreement and the City's Charter and Municipal Code.

3.2.3 Automatic Termination. This Agreement, and Employee's employment, shall automatically terminate and Employee shall not be entitled to any severance payment, except for compensation for accrued and unused vacation leave, upon the happening of any of the following events:

(1) Upon mutual agreement in writing by both Parties to terminate this Agreement;

(2) Upon resignation by Employee;

(3) Upon the death of Employee;

(4) When Employee has been unable to perform all or substantially all of the essential functions of his position, with or without reasonable accommodation, due to illness or other disability for a period of three (3) months, provided, however, whenever required by applicable law, Employee shall be entitled to use accrued but unused sick leave before this three (3) month period begins to run.

(5) Upon the natural expiration of the Term of this Agreement, as provided for herein.

3.2.4 Termination Without Cause; Severance. In the event Employee is terminated without cause at such time as Employee is willing and able to perform his duties

under this Agreement, other than under an Automatic Termination instance as provided for in Section 3.2.3, the City agrees to pay Employee a severance payment equal to up to twelve (12) months base salary and the Premium Contribution (as described in Sections 3.3 and 3.4 below) (“Severance Payment”). Employee shall receive said payment in monthly installments commencing within thirty (30) days of Employee’s last day of employment with City. Monthly installments of the Severance Payment shall continue, and the City shall ensure continued enrollment with CALPERS, until such time as Employee secures commensurate full-time CALPERS-eligible employment, provided however that Employee shall be entitled to and receive no less than nine (9) monthly installments of the Severance Payment. The Severance Payment is expressly contingent on Employee executing a valid waiver and release of all claims against the City and City Council members individually and collectively (“Separation Agreement and General Release”). Should Employee fail to execute the Separation Agreement and General Release, Employee will forego any right to the Severance Payment. Recovery and enforcement of the Severance Payment shall be Employee’s sole remedy for a termination without cause. Upon termination, with or without cause, Employee shall also be entitled to compensation for accrued and unused vacation leave.

Termination without cause may not be exercised by the City ninety (90) days prior to any City Council election or ninety (90) days following the either the certification of any City Council election, or the appointment of a Council Member to fill a vacancy.

3.2.5 Notice for Resignation. The City Manager hereby expresses his intent to continue in his position as the Los Alamitos City Manager. The City Manager agrees that should the City Manager be offered alternative employment, the City Manager will advise the Mayor of his intent to accept the offer and provide the City Council with the opportunity to meet with him to discuss the offer and other matters as might be desirable to either Party. In the event that the City Manager resigns from his position with the City, the City Manager shall give the City a minimum of thirty (30) days’ of written notice. The thirty (30) days’ notice may be waived by mutual agreement. Upon voluntary resignation, Employee shall be entitled to accrued vacation leave, but not to the Severance Payment described in Section 3.2.4 above.

3.2.6 Termination for Cause; Procedure. Except as provided in Subsection (5) of 3.2.6.2 below, in the event Employee is terminated for cause, City shall have no obligation to pay the Severance Payment described in Section 3.2.4 above. However, Employee shall be entitled to compensation for accrued and unused vacation leave.

3.2.6.1 *Grounds for Termination for Cause.* As used in this Agreement, cause shall mean any of the following:

- a) Conviction of a felony;
- b) Conviction of a misdemeanor arising out of Employee’s duties under this Agreement and involving a willful or intentional violation of law;
- c) Willful abandonment of duties, other than for excused medical reasons;

- d) A willful and intentional failure to carry out materially significant and legally constituted policy decisions of the City Council made by the City Council as a body; or
- e) Any other intentional or grossly negligent action or inaction by Employee that materially and substantially: (1) impedes or disrupts the operations of the City or its organizational units; (2) is detrimental to employee or public safety; (3) violates properly established rules or procedures of the City causing a material and substantial adverse impact on the City; or (4) has a material and substantial adverse effect on the City's interests as clearly defined and delineated by properly established City Council action taken by the City Council as a body, policy, regulations, or ordinances.

3.2.6.2 *Termination Procedures.* Subject to Section 707 of the City Charter, the following procedures shall apply to any termination for cause:

(1) At least thirty (30) calendar days before the effective date of any termination for cause, the City Council shall deliver to Employee a written specification of the charges or other reasons upon which "cause" is alleged, as well as the specific effective date of termination. After furnishing Employee with written notice of his intended termination for cause ("Termination Notice"), the City Council may suspend him/her from duty, but his total compensation shall continue for sixty (60) days from the date of the Termination Notice.

(2) Within seven (7) calendar days from his receipt of the Termination Notice, Employee may challenge such termination for cause by delivery to the City Clerk of a written demand for a public hearing before the City Council upon the specifications. Failure to submit a written demand for such a hearing within the seven (7) calendar day period shall constitute a waiver of such right.

(3) If a public hearing before the City Council is demanded, no special notice (e.g., newspaper publication) shall be required for the hearing, other than agenda noticing required by the Brown Act. The City Council shall fix a time for the public hearing which shall be held at its regular meeting place before the expiration of the thirty (30) day period referred to in subparagraph (1) above.

(4) The issues to be determined in the hearing shall be whether the specification(s) alleged constitute "cause" pursuant to this Agreement. The City Council's determination shall be final and without right of further appeal.

(5) In the event the City Council concludes in favor of Employee that no cause exists, Employee shall be entitled only to the appropriate amount of severance pay and benefits as he would have received if terminated without cause pursuant to Section 3.2.4 above and upon the conditions set forth in Section 3.2.4. Employee shall not have any reinstatement rights.

3.2.7 Government Code Provisions. In accordance with Government Code Sections 53243 through 53243.4, if Employee is paid any leave salary pending investigation, if City provides funds for the legal defense of Employee, or if Employee receives any cash settlement related to the termination of this Agreement, including the Severance Payment specified above, and Employee is subsequently convicted of a crime involving the abuse of his or her office as defined by Government Code Section 53243.4, Employee shall fully reimburse City for such monies paid. This provision shall survive termination of this Agreement.

3.2.8 Joint Communications Upon Employee's Termination. In the event the City Council terminates Employee without cause, Neither the City Council, individual City Council members, nor Employee shall make any written, oral or electronic statement to any member of the press concerning Employee's termination except in the form of a joint press release or statement, the content of which is mutually agreeable to the City Council and Employee. The joint press release or statement shall not contain any text or information that is disparaging to either Party. Either Party may verbally repeat the substance of the joint press release or statement in response to any press inquiry.

3.2.9 Changes to Compensation or Authority. In the event at any time during the term of employment of the City Manager, the City (1) reduces the salary or other benefits of the City Manager, (2) refuses to follow written notice to comply with any other provision of this Agreement benefiting the City Manager, (3) takes action to reduce the responsibilities or authority of the City Manager, (4) request the resignation of the City Manager and the City Manager resigns due to said request, the City Manager will be deemed "terminated without cause" and be eligible for the Severance Payment provisions set forth in this Agreement.

3.3 Salary.

3.3.1 Employee's base salary shall be Two Hundred Fifty Four Thousand Eighty Seven Dollars (\$254,087.00), subject to all necessary deductions and withholdings required by state and/or federal law. City shall also deduct sums Employee is obligated to pay because of participation in plans or programs described elsewhere in this Agreement.

3.3.2 The salary shall be payable bi-weekly at the same time as other employees of City are paid and may be modified from time-to-time by the City Council pursuant to the Salary and Benefits Resolution. Employee salary shall remain, at a minimum, five percent (5%) greater than the salary of Employee's highest paid subordinate.

3.3.3 At the end of each calendar year, Employee may also be entitled to up to a two percent (2%) performance-based incentive bonus. Any performance-based incentive shall be dependent upon Employee's success in implementing the performance plan described in Section 3.5 below, as well as other issues deemed relevant by the City Council, and shall be within the City Council's sole and absolute discretion.

3.3.4 Upon the Effective date, Employee shall receive a Five Thousand Dollars (\$5,000.00) retention bonus. On the annual anniversaries of the Effective Date of this

Agreement, Employee shall receive additional retention bonuses, each totaling Five Thousand Dollars (\$5,000.00).

3.3.5 Any performance-based incentive bonus awarded pursuant to Section 3.3.3, and the retention bonus paid pursuant to Section 3.3.4 shall be provided as a lump sum payment and shall not be added to Employee's base salary.

3.4 Fringe Benefits.

Except as otherwise set forth herein, Employee shall be entitled to those benefits, including holidays, bereavement, temporary disability, jury duty, vacation, sick leave, administrative leave, disability, health and life insurance, retirement, and post retirement benefits provided for Executive Management employees in the Salary and Benefit Resolution, as may be amended. The calculation of any benefit provided to the City Manager will include all previous years of CALPERS-eligible municipal service.

3.4.1 Administrative Leave. Employee shall accrue administrative leave in accordance with the rules and policies set forth for Executive Management employees in the Salary and Benefit Resolution, as may be amended.

3.4.2 Vacation Leave. Employee shall accrue vacation leave at the rate of 200 hours annually, to be accumulated on a bi-weekly basis at a pro-rated amount equivalent to the annual amount. Employee is required to take a minimum of seven (7) days of consecutive leave annually.

3.4.3 Notice of Vacation and Administrative Leave. Employee shall provide as much written notice as possible to the City Council when Employee plans on using more than one day's worth of administrative or vacation leave. Absent extenuating circumstances, in no event shall the notice be less than seven (7) calendar days.

3.4.4 Disability, Health, and Life Insurance; Physical Examinations. City agrees to provide contributions for comprehensive medical, optical and dental insurance for Employee and his dependents, as provided for Executive Management employees in the Salary and Benefit Resolution, as may be amended, except that the City shall contribute up to Two Thousand Two Hundred Fifty Dollars (\$2,250.00) per month toward the payment of premiums for health, dental and optical insurance for Employee and his dependents ("Premium Contribution"). Alternatively, Employee may elect to receive a monthly payment equal to the maximum Premium Contribution in lieu of participation in the City's medical, optical and dental insurance program. Employee shall also be entitled to the same long-term disability insurance benefits that are provided for Executive Management employees in the Salary and Benefit Resolution, as may be amended. Additionally, City shall cover the cost of an annual HOAG Executive Physical or equivalent for Employee.

3.4.5 Retirement. City agrees to execute all necessary agreements to enroll Employee as a "Classic" Employee in the Public Employees' Retirement System of the State of

California ("PERS"). Employee shall be entitled to the same retiree medical benefits provided for Executive Management employees in the Salary and Benefit Resolution. Retirement benefits are provided for Executive Management personnel under the 2.7% at 55 Plan of PERS. Level 4 of the 1959 Survivor Benefit and the Pre-Retirement Option 2 Death Benefit.

3.4.5.1 City shall pay the employer share of the PERS retirement contribution as actuarially determined by PERS for each fiscal year covered by the Agreement for the 2.7% at 55 retirement benefit level.

3.4.5.2 Employee shall pay the employee's share of the PERS retirement contribution as actuarially determined by PERS for each fiscal year covered by the Agreement for the 2.7% at 55 retirement benefit level.

3.4.6 Auto. City shall provide a City-owned or -leased vehicle to Employee for his exclusive use (the "Vehicle"). City shall bear all the fixed and variable costs and expenses of the Vehicle, including registration and license fees, insurance, maintenance, fuel, and repairs.

3.4.7 Deferred Compensation. City shall contribute One Thousand Nine Hundred Sixteen Dollars (\$1,916.00) per month into a City-approved 457 deferred compensation plan of the Employee's choice on behalf of Employee.

3.4.8 Cellular Telephone. During the term of this Agreement City shall provide Employee with a City issued cellular phone to be used in accordance with City policy. City shall pay for the cellular phone expenses. Alternatively, Employee may elect to use his own cellular phone, for which the City will provide a monthly stipend of Seventy Dollars (\$70.00). Employee shall be required to execute City's standard cellular telephone use agreement in the event a City phone is provided.

3.4.9 Wi-Fi Hotspot. During the term of this Agreement City shall provide Employee with a monthly stipend of Fifty-Five Dollars (\$55.00) for a Wi-Fi hotspot.

3.4.10 Fair Market Value Purchase Option. Provided Employee is not terminated for cause under Section 3.2.6, Employee shall have the option to repurchase any or all City-issued equipment, including without limitation the Vehicle provided pursuant to Section 3.4.6, computer/tablet, or other office equipment for a purchase price equal to the "Fair Market Value" of the equipment at such point in time. If Employee has elected to purchase the equipment, City shall provide Employee with a Bill of Sale following payment. For the purposes of this Purchase Option, "Fair Market Value" shall be defined as the purchase price that would be obtained in an arm's length transaction between a willing seller and a willing purchaser, neither under the compulsion to buy or sell. In the event City and Employee cannot agree upon the Fair Market Value, then such value shall be determined by an independent appraiser selected by City but satisfactory to Employee. The cost of such appraisal shall be borne equally by City and Employee.

3.4.11 Professional Organizations. Participation in professional and service organizations, appointive boards and committees and voluntary programs by Employee is encouraged, provided such participation is consistent with the responsibilities of the City

Manager of the City and the goals and priorities set by the City Council for Employee. Employee shall inform the City Council before commencement of any such activities. In accordance with City policy, City will provide membership fees for such organizations and will reimburse reasonable and official travel, meetings, and conferences within the scope of the annual budget within the City Council's discretion. Employee must provide copies of receipts or other detail to the Finance Department prior to receiving reimbursement of business expenses. Payment for travel expenses and reimbursement for expenses shall be in accordance with the City's current travel and Reimbursement Policy.

3.4.12 Unused Leave. Employee may, at his discretion, cash out any unused leave at any time at the then present cash value.

3.5 Performance Evaluation.

The City Council, working in conjunction with the City Manager, may set goals and objectives for the City Manager under this Agreement. These goals and objectives will become the basis for evaluating the City Manager's performance. The City Council may evaluate the City Manager's performance at least once a year prior to the end of the calendar year ("Annual Evaluation"). Following the completion of the Annual Evaluation, the City Council, at its sole and absolute discretion, may provide a performance-based incentive bonus equal to 2% of the City Manager's base salary. In the event a performance review is not conducted prior to the end of the calendar year, the City Manager's performance will be deemed as meeting or exceeding expectations, and the City Manager shall be entitled to payment of the full 2% performance-based incentive bonus. Notwithstanding the foregoing, the City Council may conduct performance evaluations during a noticed closed session more often than annually, whenever the majority of the City Council believes one is necessary. Individual City Council members will endeavor to first meet with the City Manager to discuss and resolve any perceived performance issues prior to calling for a closed session performance evaluation outside of the Annual Review.

3.6 Notices.

Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage pre-paid, addressed as follows:

CITY: City of Los Alamitos
3191 Katella Avenue
Los Alamitos, CA 90720
ATTN: City Council

EMPLOYEE: Chester C. Simmons
Attn: City Manager
[Mailing address on file with City Clerk]

With a copy to: Michael S. Daudt, City Attorney

Woodruff & Smart
555 Anton Blvd, Suite 1200
Costa Mesa, CA 92626

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

3.7 City Council/City Manager Form of Government and Relationship.

The relationship between the City Council and the City Manager shall be governed by all applicable provisions of the City Charter, Municipal Code, and adopted City Policies. The City Manager serves at the pleasure of the City Council. As such, the City Manager must respect and be sensitive to the policy responsibilities of the City Council and acknowledges the final responsibility for establishing the policy direction of the City is held by the City Council.

The employment relationship between the City Council and the City Manager recognizes that the City Manager is the chief executive of the City. All dealings with the City Manager, whether public or private, should acknowledge the City Manager's authority in administrative and operational matters. The City Council is to work through the City Manager when dealing with the management of the City. In no manner, either directly or indirectly, shall an individual Councilmember become involved in or attempt to influence personnel or operational matters that are under the direction and authority of the City Manager.

Members of the City Council must not intrude into those areas that are the responsibility of staff. Individual Councilmembers may not intervene in staff decision-making, the development of staff recommendations, scheduling of work, and executing department priorities without the prior knowledge and approval of the City Council as a whole. This is necessary to keep staff focused on established Council priorities and avoid undue influence and pressure from individual Councilmembers. It also allows staff to execute priorities given by management and the Council as a whole using their best professional judgment without fear of reprisal. If a Councilmember wishes to influence the actions, decisions, recommendations, workload, work schedule, or staff priorities, that member must prevail upon the Council to do so as a matter of Council policy.

3.8 General Provisions.

3.8.1 Entire Agreement. This Agreement constitutes the entire agreement between the Parties and is intended as an integrated agreement, superseding all prior negotiations, arrangements, agreements, representations, and understandings, if any, made by or among the Parties with respect to the subject matter hereof. No amendments or other modifications of this Agreement shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

3.8.2 Severability. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

3.8.3 Salary and Benefit Resolution for Non-Represented Employees. The terms and provisions of the Salary and Benefits Resolution, as may be amended, shall be applicable to Employee only to the extent not inconsistent with this Agreement, and this Agreement therefore shall take precedence over the Salary and Benefits Resolution with respect to any inconsistencies in its interpretation or enforcement.

3.8.4 Bonding. If applicable, the City shall bear the full cost of any fidelity or other bonds required of Employee in the performance of his duties as City Manager.

3.8.5 Indemnification. Consistent with the California Government Code, City shall defend, hold harmless, and indemnify Employee using legal counsel of City's choosing, against expense or legal liability for acts or omissions by Employee occurring within the course and scope of Employee's employment under this Agreement. Legal representation, provided by City for Employee, shall extend until a final determination of the issues including any and all losses, damages, judgments, interest, settlements, fines, court costs, and the reasonable costs and expenses of legal proceedings, including appeals, and including attorneys' fees, and expert witness fees and all other trial and appellate costs, and other liabilities incurred, imposed upon, or suffered by Employee in connection with or resulting from any claim, action, suit, or proceeding, actual or threatened. In the event there is a conflict of interest between City and Employee such that independent counsel is required for Employee, Employee may engage his/her own legal counsel, in which event City shall indemnify Employee, including direct payment of all such reasonable costs related thereto.

In the event that the City provides funds for the legal criminal defense of Employee, Employee shall fully reimburse said funds to the City if the Employee is convicted of a crime involving an abuse of his office or position. Employee shall reimburse such criminal legal defense fees to the City no later than six (6) months after such conviction. Abuse of office or position shall have the meaning set forth in Government Code 53243.4, as may be amended, of either (1) an abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority or (2) a crime against public justice, including, but, not limited to, a crime described in Title 7 (commencing with Section 92 of Part 1 of the Penal Code).

3.8.6 Modification. Any modification of this Agreement will be effective only if it is in writing and signed by both Parties.

3.8.7 Effect of Waiver. The failure of either Party to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement by the other Party shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

3.8.8 Assignment. Neither this Agreement, nor any right, privilege or obligation of Employee hereunder shall be assigned or transferred by him/her without the prior written consent of the City Council. Any attempt at assignment or transfer in violation of this provision shall, at the option of the City Council, be null and void and may be considered a material breach of this Agreement.

3.8.9 Law Governing Agreement. This Agreement shall be governed by and construed in accordance with the laws of the State of California. Venue shall be in Orange County, California.

3.8.10 No Presumption of Drafter. The Parties acknowledge and agree that the terms and provisions of this Agreement have been negotiated and discussed between the Parties, and this Agreement reflects their mutual agreement regarding the subject matter of this Agreement. Because of the nature of such negotiations and discussions, it would be inappropriate to deem any Party to be the drafter of this Agreement and, therefore, no presumption for or against validity or as to any interpretation hereof, based upon the identity of the drafter shall be applicable in interpreting or enforcing this Agreement.

3.8.11 Assistance of Counsel. Each Party to this Agreement warrants to the other Party that it has either had the assistance of counsel in negotiation for, and preparation of, this Agreement or could have had such assistance and voluntarily declined to obtain such assistance.

[Signatures on Next Page]

CITY OF LOS ALAMITOS

By:

Jordan Nefulda, Mayor

Attest:

Windmera Quintanar, MMC, City Clerk

CITY MANAGER

By:

Chester C. Simmons III

APPROVED AS TO FORM:

Michael S. Daudt, City Attorney

Exhibit “A”

City Manager Job Description

CITY OF LOS ALAMITOS

Job Description

CITY MANAGER

THE POSITION

The City Manager serves as the City's Executive responsible for administering the policies of the City Council. The City Manager is appointed by the City Council and serves at its pleasure. All departments and employees of the City report to the City Manager, with the exception of the City Clerk and the City Attorney.

ESSENTIAL JOB FUNCTIONS

Submits the Annual Budget to the City Council and other required financial reports and documents, which are an indication of the City's financial status. Recommends policies for consideration by the City Council and keeps the Council informed of community issues on a timely basis. Responsible for personnel actions of the City and represents the City Council on labor negotiations with employee organizations. Evaluates the performance of department heads and key personnel of the City's workforce and takes appropriate action to ensure that the City is run in an efficient, cost effective manner. Communicates with the public in a thoughtful, courteous, and responsive manner. Acts as spokesperson for the City Council as required.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

The position of City Manager requires a variety of attributes which are characteristic of a seasoned and professional public manager. Excellent interpersonal skills are critical to the position. An ability to accomplish work through others and to motivate, train and inspire the City's workforce is an essential element for the successful growth, development and prosperity of the City. An ability to interact with the community and to resolve neighborhood, as well as, City-wide issues is requisite for the position. Upper most is the ability to create a vision for the accomplishment of goals and objectives, with clear priorities which are consistent with stated policies of the City Council.

DESIRABLE EXPERIENCE AND TRAINING

Bachelor's Degree in Public Administration, Political Science, or closely related field. A Master's Degree is desirable. A proven track in public management with a minimum of five years experience as a Chief Executive or Assistant in a full service public agency.

SPECIAL JOB RELATED REQUIREMENTS

Valid California Driver's License.

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: July 22, 2024

ITEM NUMBER: 12C

To: Mayor Jordan B. Nefulda & Members of the City Council

**Presented By: Windmera Quintanar, City Clerk
Matthew Lightner, Management Analyst**

**Subject: Placement of a Modernizing Charter Amendment Measure on the
November 5, 2024 General Election Ballot for Voter Consideration**

SUMMARY

This item will discuss the Los Alamitos proposed Charter Amendment to be placed on the November 5, 2024 ballot, for a vote from the public. Amendments to the City's Charter can only be made by a majority vote of the people. As the Charter is 64 years old and has not had a revision since 1998, there are several aspects that are no longer in line with the best practices, efficiency, and economics.

RECOMMENDATION

1. Declare the attached Resolutions are not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment), and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in a physical change to the environment, directly or indirectly; and,
2. Adopt Resolution No. 2024-29, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 5, 2024, FOR THE SUBMISSION OF A PROPOSED CHARTER AMENDMENT"; and,
3. Adopt Resolution No. 2024-30 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENTS REGARDING A CITY MEASURE AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS"; and,
4. Adopt Resolution No. 2024-31, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS FOR CITY MEASURES SUBMITTED AT MUNICIPAL ELECTIONS".

BACKGROUND

The City of Los Alamitos is a charter city. The City Charter was adopted in 1966. In 1968, the Charter was amended to update the administrative organization of the City and the distribution of powers to various officers in the City (Resolution No. 362). The Charter was amended in

1980 to add eligibility requirements for Council Members and remove votes for Mayor and Mayor Pro Tem by secret ballot (Resolution No. 954). The Charter was amended in 1988 to align the City with State election laws, which would include the alignment of Election dates (Resolution No. 1223). The last amendment addressed adding term limits for Council Members elected at large in 1998 (Resolution No. 1687).

One of the City Council's goals for 2024 was to update and amend the City Charter to better facilitate city business while creating a more efficient and a more transparent environment in the modern age. The Budget Standing Committee considered including a charter amendment on the November 5, 2024, ballot at its February 12, 2024, Special Meeting and recommended approval by City Council. The City Council authorized the City Manager to enter into a Consulting Services Agreement for Ballot Measure Polling & Outreach Consultant Services to update the purchasing policy for Public Works Contracts, create more transparency in government, to establish district election term limits, and provide limits on lobbying and campaign contributions.

A Request for Proposal was released on March 28, 2024, soliciting bids for Ballot Measure Polling & Outreach Consultant Services. Fairbank, Maslin, Maulin, Metz & Associates (FM3) was the chosen prime contractor and Tripepi-Smith (TS) provided support work for the research. FM3 and TS reviewed the City Charter and conducted outreach to determine if the public desired revisions to the Charter. The outreach determined that the Public Works Contract language needed revisions, that district election term limits were needed, and that lobbying and campaign contribution limits were requested.

DISCUSSION

The proposed measure offers several key changes, including enhancing public works purchasing authority, establishing district term limits for city council members, updating language related to district elections, placing campaign contribution limits on those seeking city council office and requiring public filing and disclosure of lobbyist activities in the City. These revisions will save taxpayer dollars and staff time while also improving the City's commitment to transparency. The Charter Amendments will include, without limitation, the sections listed below.

Section 501A - Election of Members; Term Limits

Since transitioning to Districts, the Council has appointed two district representatives as they were the only nominees. Prior to the district-based elections, all three Council seats were unopposed by the incumbents in 2014. With the transition to district-based elections, the City may now establish district term limits. The charter amendment would replace old language directed at the City's form at large election system with current by-district election language.

Section 1206 - Contracts on Public Works

As written, contracts for public works projects of over \$10,000 must go through a formal bidding process and be awarded by the City Council. With inflation and the general cost of construction materials, this threshold is no longer adequate for today's market. Due to the increased timeline for a formal bidding process, the City has missed lower pricing due to demand. Contractors have declined to work with the City due to the requirements for what is considered a minimal contract amount. Further, State Law provides options for greater

flexibility and efficiency through informal bidding procedures that the City of Los Alamitos cannot take advantage of under the existing Charter. The charter amendment would bring the threshold up to modern figures, allowing the City to nimbly provide services that would not be available under the current purchasing threshold.

Section 504 - Campaign Contribution Limits, and Section 505 Lobbying Restrictions

To reduce the influence of money in local politics, this amendment would enact a single source campaign contribution limit of \$500 to candidates for City Council. The charter amendment would mandate full disclosure and transparency in accordance with the Political Reform Act and impose a local campaign contribution limit that is more restrictive than the State's \$5,500 limit.

The proposed charter amendment would also require lobbyists attempting to influence City decisions to register with the City Clerk, and disclose the nature of their lobbying efforts. These registrations and disclosures would be made available to the public.

Other proposed amendments to Sections 500, 501, 601 and Article IX, are made to reflect the City's transition to by-district elections.

Ballot Measure

Approval of the recommended action would place the modernizing Charter Amendment measure on the November 5, 2024, ballot for voter consideration. The City Clerk will file a certified copy of the resolution with the Board of Supervisors of Orange County and the Registrar of Voters of Orange County on or before August 9, 2024. Passage of the measure would require 50% + 1 approval of the voters in the City of Los Alamitos.

The following is the recommended ballot question:

Los Alamitos City Government Accountability, Transparency, Charter Reform Measure.

YES

Shall the Los Alamitos City Charter (established in 1966) be amended with no tax increase to: reflect the City's by-district election system; establish term limits for Councilmembers elected-by district; impose limits on campaign contributions; require lobbyists to register with the City and report all lobbying activities, with reports made available to the public; and increase the bidding threshold for public works contracts awarded by the City Council?

NO

There are three resolutions recommended to the City Council for approval:

1. Add Measure to Ballot – If the City Council desires to submit a question to the voters relating to the Modernizing Charter Amendment at the General Election on November 5, 2024, the City Council must adopt Resolution No. 2024-29 – Ordering the Submission to the Qualified Electors of the City of a proposed Charter amendment at the General Municipal Election to be Held on Tuesday, November 5, 2024, as called By Resolution No. 2024-15.

2. Ballot Arguments - Should the City Council choose to submit the measure to a vote, and should the City Council or any member(s) of the City Council wish to file a written argument for

or against the question to be submitted to the voters, the City Council must adopt Resolution No. 2024-30 – Setting Priorities for Filing Written Arguments Regarding a City Measure and Directing the City Attorney to Prepare an Impartial Analysis.

The Elections Code provides that up to five authors may sign the ballot argument. When some or all of the City Council Members submit an argument, that argument has priority over competing arguments, if any. The submission of a ballot argument by the City Council is optional. Resolution No. 2024-30 also directs the City Attorney to prepare an impartial analysis of the measure as required by the Elections Code.

3. Rebuttal Arguments – Should the City Council choose to submit the measure to a vote and should the City Council wish to authorize rebuttal arguments, the City Council must adopt Resolution No. 2024-31 – Providing for the Filing of Rebuttal Arguments for City Measures Submitted at Municipal Elections.

Should the City Council wish to provide for rebuttal arguments, Resolution No. 2024-28 must be adopted at the same meeting as the Resolution ordering the submission of the measure. Resolution 2024-28 reiterates the Elections Code Section 9285 regarding Rebuttal Arguments.

FISCAL IMPACT

The additional cost to add a measure on the November 5, 2024 ballot is approximately between \$14,884 - \$16,032. Sufficient funds have been included in the FY 2024-25 budget for expenses.

- Attachment:
1. Resolution No. 2024-29 -Add Measure to Ballot
 2. Exhibit A: Text of Charter Amendment
 3. Resolution No. 2024-30- Ballot Arguments
 4. Exhibit A: Form-Argument Authors
 5. Resolution No. 2024-31 - Rebuttal Arguments
 6. Exhibit A: Form-Argument Authors

RESOLUTION NO. 2024-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 5, 2024, FOR THE SUBMISSION OF A PROPOSED CHARTER AMENDMENT

WHEREAS, a General election on Tuesday, November 5, 2024, has been called by Resolution No. 2024-15, and consolidated with the County of Orange by Resolution No. 2024-16, adopted on May 20, 2024, and,

WHEREAS, the City Council also desires to submit to the voters at the election a question relating to a proposed Charter Amendment; and,

WHEREAS, pursuant to authority provided by the California Constitution, Article XI and the Government Code, Title 4, Division 2, Chapter 2 (commencing at § 34450) and the Election Code Division 9, Chapter 3, Article 3 (commencing at § 9255) of the State of California, the City Council of the City of Los Alamitos desires to submit to the voters a proposed charter amendment relating to the Los Alamitos City Government Accountability, Transparency, Charter Reform Measure; and,

WHEREAS, the City Council is authorized and directed by statute to submit the proposed charter amendment to the voters.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CITY OF LOS ALAMITOS CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the California Constitution, Article XI and the Government Code, Title 4, Division 2, Chapter 2 (commencing at § 34450) and the Election Code Division 9, Chapter 3, Article 3 (commencing at § 9255) of the State of California, there is called and ordered to be held in the City of Los Alamitos, California, on Tuesday, November 5, 2024, a General Municipal Election for the purpose of submitting the following proposed charter amendment:

Los Alamitos City Government Accountability, Transparency, Charter Reform Measure.	
Shall the Los Alamitos City Charter (established in 1966) be amended with no tax increase to: reflect the City's by-district election system; establish term limits for Councilmembers elected-by district; impose limits on campaign contributions; require lobbyists to register with the City and report all lobbying activities, with reports made available to the public; and increase the bidding threshold for public works contracts awarded by the City Council?	YES
	NO

SECTION 2. That the text of the charter amendment submitted to the voters is attached as Exhibit A.

SECTION 3. That the vote requirement for the measure to pass is a majority (50%+1) of the votes cast.

SECTION 4. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 5. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED this 22nd day of July, 2024.

Jordan B. Nefulda, Mayor

ATTEST:

Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 22nd day of July, 2024, by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Windmera Quintanar, MMC, City Clerk

Exhibit A

Text of proposed Charter Amendment

1. Section 500 of Article V (Elective Officers) of the Charter of the City of Los Alamitos is hereby amended and restated in its entirety to read as follows:

“§ 500. Elective Officers.

The elective officers of the City of Los Alamitos shall consist of a City Council of five (5) members elected by-district.”

2. Section 501 of Article V (Elective Officers) of the Charter of the City of Los Alamitos is hereby amended and restated in its entirety to read as follows:

“§ 501. Eligibility.

To be eligible to hold the office of Councilmember the person must meet the requirements as set forth in the State law of the State of California, and he/she shall be a resident and an elector of the Council district within the City of Los Alamitos wherein he/she lives for a period of thirty (30) days prior to the date his/her nomination papers are filed. If person elected as a member of the City Council, during his/her term of office, moves his/her place of residence outside of their respective Council district boundaries or ceases to be an elector of the City, his/her office shall immediately become vacant. However, no Councilmember shall be deemed to have moved outside of his/her Council district as a result of district boundary changes which may occur during his/her term of office, and such Councilmember shall continue to serve until his/her term is complete or the office otherwise becomes vacant.”

3. Section 501A of Article V (Elective Officers) of the Charter of the City of Los Alamitos is hereby amended and restated in its entirety to read as follows:

“§ 501A. Election of Members; Term Limits.

- A. No person shall serve more than three (3) consecutive terms of office as a member of the City Council representing any one Council district or a combination of more than one Council district. For the purpose of this section, a "term" shall include service on the Council for any period of seven hundred thirty-one (731) consecutive days or longer.
- B. Any person who has served three (3) consecutive terms as a member of the City Council for any one Council district or a combination of more than one Council district shall not be eligible to serve again until the expiration of at least three hundred sixty-five (365) consecutive days after the end of such person's last term of office.

C. Pursuant to California Government Code section 36502(b), this section shall apply prospectively only. This section shall apply to the terms of office commencing with the election in November 2024. Terms that are commenced, and years that are served, as members of the City Council prior to November 2024 shall not be included when calculating the number of terms or years served for purposes of this section.”

4. Section 504 is hereby added to Article V (Elective Officers) of the Charter of the City of Los Alamitos to read as follows:

“§ 504. Campaign Contribution Limits.

A. Purpose and intent.

The purpose and intent of this section is to prevent corruption and the appearance of corruption in City Council candidates’ electoral campaigns that can arise where unlimited campaign contribution amounts may be made to candidates by a single source for election to the City Council, and to ensure an environment in the City of Los Alamitos wherein all City Council candidates are placed on an equal plane relative to the amount of campaign contributions received by them from a single source, and further to ensure that the amount contributed by any person does not materially influence the outcome of any election. In furtherance of that goal, a reasonable campaign contribution limitation is hereby enacted that is similar to those enacted by other communities that are similar to Los Alamitos. In those communities, such limitations have not inhibited city council candidates’ ability to conduct meaningful and effective campaigns, but they have limited the appearance and incidents of corruption that have been experienced. To achieve this purpose, this section imposes a maximum limitation on the amount of campaign contributions which may be received by candidates from a single source for an elective city office campaign.

B. Relation to the Political Reform Act.

This section is intended to be a supplement to and in no way conflict with the Political Reform Act of 1974. Unless otherwise defined in this section, words and phrases shall have the same meaning herein as that given to them by the Political Reform Act of 1974, as the same may be, from time to time, amended.

C. Definitions.

The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

“Contribution” means any payment made for political purposes for which full and adequate consideration is not made to the donor.

i. A contribution includes:

- a. Any goods or services received by or requested by a City Council candidate or their candidate controlled committee, at no charge or at a discount from the fair market value, unless the discount is given in the regular course of business to members of the public.
 - b. Cash.
 - c. A loan or an extension of credit for more than 30 days, other than loans from financial institutions given in the normal course of business.
- ii. Payment made for political purposes is a payment made:
 - a. For the purpose of influencing or attempting to influence the action of the voters for or against the nomination or election of a City Council candidate; or
 - b. Received by or made at the request of a City Council candidate or their candidate controlled committee.
- iii. Payments for communications to members, employees, shareholders, or families of members, employees, or shareholders of an organization for the purpose of supporting or opposing a candidate or a ballot measure are not contributions, provided those payments are not made for general public advertising such as broadcasting, billboards, and newspaper advertisements.

“City Council candidate” means an individual who is listed on the ballot or who has qualified to have write-in votes on their behalf counted by election officials, for nomination for or election to the Los Alamitos City Council, or who receives a contribution or makes an expenditure or gives their consent for any other person to receive a contribution or make an expenditure with a view to bringing about their nomination or election to the Los Alamitos City Council, whether or not they have announced their candidacy or filed a declaration of candidacy at such time. The term "candidate" also includes any City Councilmember who is the subject of a recall election. An individual who becomes a candidate for the Los Alamitos City Council shall retain their status as a candidate until such time as that status is terminated pursuant to Government Code section 84214.

“Person” means any individual, proprietorship, firm, partnership, joint venture, syndicate, business trust, company, corporation, limited liability company, association, committee, political action committee, labor union, and any other organization or group of persons acting in concert.

D. Single-election Campaign Contribution Limit.

No person shall make, and no City Council candidate or candidate controlled committee shall solicit or accept from any person, any contribution of more than \$500, or such other amount as may be established by the City Council at a public hearing, in any single election. The provisions of this section shall not apply to a candidate's contribution of their personal

funds, community property funds or domestic partnership funds to their own candidate controlled committee but shall apply to separate property contributions from the candidate's spouse or domestic partner.”

5. Section 505 is hereby added to Article V (Elective Officers) of the Charter of the City of Los Alamitos to read as follows:

“§ 505. Lobbyist Registration and Reporting.

Persons or firms that try to influence City decisions by lobbying City Councilmembers, the City Manager, or other City Officers shall be required to register their names and the names of their clients with the City Clerk and disclose the nature of their lobbying efforts, compensation, donations, and fundraising efforts. Such registration and disclosures shall be made accessible to the public. The City Council shall adopt policies, procedures and regulations as needed to implement this section.”

6. Section 601 of Article VI (The Council) of the Charter of the City of Los Alamitos is hereby amended and restated in its entirety to read as follows:

“§ 601. Composition.

The Council shall consist of five (5) Councilmembers as provided in this Charter. One (1) of the Councilmembers shall be Mayor. Each Councilmember, including the Mayor, shall have the right to vote on all questions coming before the Council. The Mayor shall be the presiding officer of the Council.”

7. Article IX (Election of Councilmembers and Council Districts) of the Charter of the City of Los Alamitos is hereby renamed “Election of Councilmembers” and amended and restated in its entirety to read as follows:

“Article IX. Election of Councilmembers.

§ 900. Election under Existing Law.

The City Councilmembers of the City of Los Alamitos shall be elected by-district under then existing and applicable laws of the State of California.

§ 901. General Municipal Elections.

The provisions of the law of the State of California applicable to General Law Cities, as such laws now exist and as they may hereafter be amended or superseded, shall in all respects govern elections in the City. (Adopted by Vote of the People 4/12/88)

§ 902. Electors Signing Petitions.

The electors signing any petition for the nomination of any person to the office of Councilmember shall be residents of the district from which such person is to be nominated or has been elected. Only the names of electors who are residents of such district shall be counted in determining the sufficiency of any such petition.”

8. Section 1206 of Article XII (Fiscal Administration) of the Charter of the City of Los Alamitos is hereby amended and restated in its entirety to read as follows:

“§ 1206. Contracts on Public Works.

The City Council shall adopt policies and procedures governing contracting for public works which are defined to include the construction or improvement of public buildings, works, streets, drains, sewers, utilities, parks or playgrounds. The City Council may, in its sole discretion, adopt selected policies and procedures by reference to state law, but no state law shall govern public works contracting unless it is expressly adopted by the City Council or has been finally determined to be applicable to all charter law cities by an appellate court with jurisdiction over the City of Los Alamitos. Except as otherwise provided in this Charter or by state law made applicable to the City of Los Alamitos, the City Council shall award to the lowest responsible bidder each contract involving an expenditure of more than the bidding threshold amount (as defined in this section) for the construction or improvement of public works or for the purchase of supplies or materials for any such project. Bids shall be solicited via notice by publication in the official newspaper by one (1) or more insertions, the first of which shall be at least ten (10) days before the time for opening bids. Public works are exempted from the requirements of this section where the work will be performed by a City or County of Orange department.

All bids must be accompanied by either a certified or cashier's check, or a bidder's bond executed by a corporate surety authorized to engage in such business in California, made payable to the City. Such security shall be in an amount not less than that specified in the notice inviting bids or in the specifications referred to therein, or if no amount be so specified, then in an amount not less than ten (10) percent of the aggregate amount of the bid. If the successful bidder neglects or refuses to enter into the contract within the time specified in the notice inviting bids or in the specifications referred to herein, the amount of the bidder's security shall be declared forfeited to the City and shall be collected and paid into its general fund and all bonds so forfeited shall be prosecuted and the amount thereof collected and paid into such fund.

The City Council may reject any and all bids presented and may advertise at its discretion.

The City Council, without advertising for bids, after rejecting bids, or if no bids are received, may declare and determine that in its opinion, based on estimates approved by the City Manager, the work in question may be purchased more economically on the open market, and after the adoption of a resolution to this effect by a majority vote of the Council, the Council may proceed to have said work done in the manner stated, without

further observance of the provisions of this section. Such contracts likewise may be let without advertising for bids, if such work shall be deemed by the City Council to be of urgent necessity for the preservation of life, health or property, and shall be authorized by resolution passed by at least three (3) affirmative votes of the Council and containing a declaration of the facts constituting such urgency.

The bidding threshold amount shall be One Hundred Twenty-Five Thousand Dollars (\$125,000) initially and shall annually be adjusted by the City Engineer upon confirmation by the City Council. On June 1st of each year, the City Engineer shall compute the percentage difference between the current California Construction Cost Index (CCCI) and the CCCI for the previous June 1st. The City Engineer shall adjust the bidding threshold amount by such percentage, rounding to the nearest dollar. The City Council shall review such adjustment at a public hearing and, upon Council confirmation, the bidding threshold amount shall be the adjusted figure. Should the CCCI be revised or discontinued, the City Engineer shall use the revised index, or a comparable index approved by the City Council.”

RESOLUTION NO. 2024-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, SETTING PRIORITIES FOR FILING WRITTEN ARGUMENTS REGARDING A CITY MEASURE AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS

WHEREAS, a General Municipal Election is to be held in the City of Los Alamitos, California, on November 5, 2024, at which there will be submitted to the voters the following measure:

Los Alamitos City Government Accountability, Transparency, Charter Reform Measure. Shall the Los Alamitos City Charter (established in 1966) be amended with no tax increase to: reflect the City's by-district election system; establish term limits for Councilmembers elected-by district; impose limits on campaign contributions; require lobbyists to register with the City and report all lobbying activities, with reports made available to the public; and increase the bidding threshold for public works contracts awarded by the City Council?	YES
	NO

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CITY OF LOS ALAMITOS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Pursuant to Elections Code section 9282, the City Council, or any member or members of the City Council, or any individual voter who is eligible to vote on the measure, or bona fide association of citizens, or any combination of voters and associations, may file a written argument for or against the measure. An argument shall not exceed 300 words in length.

Pursuant to Elections Code section 9283, any argument filed by the City Council, or any member or members of the City Council, shall be accompanied by the printed name(s) and signature(s) of the author(s) submitting it, or if submitted on behalf of an organization, the name of the organization and the printed name and signature of at least one of its principal officers who is the author of the argument. The argument may not be signed by more than five persons. In case any argument is signed by more than five authors, the signatures of the first five shall be printed on the sample ballot.

Direct arguments shall be filed with the City Clerk on or before August 5, 2024, for the filing of primary arguments and shall be subject to a 10 calendar-day public

examination period in accordance with the provisions of Elections Code section 9286.

If more than one argument for or more than one argument against the ballot measure is submitted, the City Clerk shall select one of the arguments in favor and one of the arguments against the measure for printing and distribution to the voters. In selecting the argument, the City Clerk shall give preference and priority to the submitted arguments in accordance with the provisions of Elections Code section 9287.

That the City Council authorizes ALL members of the City Council to file (a) written argument(s) In Favor of or Against City measure(s) not exceeding 300 words, accompanied by the printed name(s) and signature(s) of the author(s) submitting it, in accordance with Article 4, Chapter 3, Division 9 of the Elections Code of the State of California. The arguments may be changed or withdrawn until and including the date fixed by the City Clerk after which no arguments for or against the City measure may be submitted to the City Clerk.

The arguments shall be filed with the City Clerk, signed, with the printed name(s) and signature(s) of the author(s) submitting it, or if submitted on behalf of an organization, the name of the organization, and the printed name and signature of at least one of its principal officers who is the author of the argument. The arguments shall be accompanied by the Form of Statement To Be Filed By Author(s) of Argument, attached hereto as Exhibit A.

SECTION 2. That the City Council directs the City Clerk to transmit a copy of the measure to the City Attorney, unless the organization or salaries of the office of the City Attorney are affected.

- a. The City Attorney shall prepare an impartial analysis of the measure not exceeding 500 words showing the effect of the measure on the existing law and the operation of the measure. If the measure affects the organization or salaries of the office of the City Attorney, the city clerk shall prepare the impartial analysis.
- b. The analysis shall include a statement indicating whether the measure was placed on the ballot by a petition signed by the requisite number of voters or by the governing body of the city.
- c. In the event the entire text of the measure is not printed on the ballot, nor in the voter information portion of the voter information guide, there shall be printed immediately below the impartial analysis, in no less than 10-point type, the following: "The above statement is an impartial analysis of Ordinance or Measure _____. If you desire a copy of the ordinance or measure, please call the elections official's office at (insert phone number) and a copy will be mailed at no cost to you."
- d. The impartial analysis shall be filed by the date set by the City Clerk for the

filing of primary arguments.

SECTION 3. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 22nd day of July, 2024.

Jordan B. Nefulda, Mayor

ATTEST:

Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

Michael S. Daudt, City Attorney
STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 22nd day of July, 2024, by the following vote to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Windmera Quintanar, MMC, City Clerk

ARGUMENTS: FORM OF STATEMENT TO BE FILED BY AUTHORS OF ARGUMENTS

All arguments concerning measures filed pursuant to Division 9, Chapter 3 (beginning with § 9200) of the Elections Code shall be accompanied by the following form statement to be signed by each proponent and by each author, if different, of the argument:

The undersigned proponent(s) or author(s) of the (primary/rebuttal) argument (in favor of/against) ballot proposition Los Alamitos City Government Accountability, Transparency, Charter Reform Measure at the General Municipal election for the City of Los Alamitos, California, to be held on Tuesday, November 5, 2024, hereby state that the argument is true and correct to the best of (his/her/their) knowledge and belief.

Print Name _____ Title _____ (If applicable): Submitted on behalf of : _____ (name of organization)	Signature _____ Date _____
Print Name _____ Title _____ (If applicable): Submitted on behalf of : _____ (name of organization)	Signature _____ Date _____
Print Name _____ Title _____ (If applicable): Submitted on behalf of : _____ (name of organization)	Signature _____ Date _____
Print Name _____ Title _____ (If applicable): Submitted on behalf of : _____ (name of organization)	Signature _____ Date _____
Print Name _____ Title _____ (If applicable): Submitted on behalf of : _____ (name of organization)	Signature _____ Date _____

All Authors must print his/her name **and sign this form** (EC 9600)

AND

Print his/her name **and sign the Argument itself** (EC 9283)

AND

Print his/her name **and sign the Rebuttal Argument itself** (EC 9285)

Further, pursuant to Election Code § 9282, printed arguments submitted to the voters shall be titled either "Argument In Favor Of Measure ____" or "Argument Against Measure ____".

Likewise, printed rebuttal arguments submitted pursuant to Election Code § 9285 shall be titled either "Rebuttal To Argument In Favor Of Measure ____" or "Rebuttal to Argument Against Measure ____".

Give this form to Council Members, Proponents, and Opponents of Measures

The following statement shall be included on the front cover, or if none, on the heading of the first page of the printed arguments in the Voter Information Guide:

§9200, 9282, 9283, 9285, 9600 E.C.

Statement of Authors of Arguments

§9600, E.C. and (Steven Vargas v. Cheryl Balz and City of Brea; Revise 10/2009)

F - A - 1

RESOLUTION NO. 2024-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS FOR CITY MEASURES SUBMITTED AT MUNICIPAL ELECTIONS

WHEREAS, § 9282 of the Elections Code of the State of California provides for written arguments to be filed in favor of or against city measures not to exceed 300 words in length; and,

WHEREAS, § 9285 of the Elections Code of the State of California authorizes the City Council, by majority vote, to adopt provisions to provide for the filing of rebuttal arguments for city measures submitted at municipal elections.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to Section 9285 of the Elections Code of the State of California, when the elections official has selected the arguments for and against the measure (not exceeding 300 words each) which will be printed and distributed to the voters, the elections official shall send a copy of an argument in favor of the proposition to the authors of any argument against the measure and a copy of an argument against the measure to the authors of any argument in favor of the measure immediately upon receiving the arguments.

The author or a majority of the authors of an argument relating to a city measure may prepare and submit a rebuttal argument not exceeding 250 words or may authorize in writing any other person or persons to prepare, submit, or sign the rebuttal argument. A rebuttal argument shall not be signed by more than five authors.

The rebuttal arguments shall be filed with the City Clerk, signed, with the printed name(s) and signature(s) of the author(s) submitting it, or if submitted on behalf of an organization, the name of the organization, and the printed name and signature of at least one of its principal officers, not more than 10 days after the final date for filing direct arguments. The rebuttal arguments shall be accompanied by the Form of Statement To Be Filed By Author(s) of Argument, attached here to as Exhibit A.

Rebuttal arguments shall be printed in the same manner as the direct arguments. Each rebuttal argument shall immediately follow the direct argument which it seeks to rebut.

SECTION 2. That all previous resolutions providing for the filing of rebuttal arguments for city measures are repealed.

SECTION 3. That the provisions of Section 1 shall apply only to the election to be held on November 5, 2024, and shall then be repealed.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED this 22nd day of July, 2024.

Jordan B. Nefulda, Mayor

ATTEST:

Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 22nd day of July, 2024, by the following vote to wit:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

Windmera Quintanar, MMC, City Clerk

ARGUMENTS: FORM OF STATEMENT TO BE FILED BY AUTHORS OF ARGUMENTS

All arguments concerning measures filed pursuant to Division 9, Chapter 3 (beginning with § 9200) of the Elections Code shall be accompanied by the following form statement to be signed by each proponent and by each author, if different, of the argument:

The undersigned proponent(s) or author(s) of the (primary/rebuttal) argument (in favor of/against) ballot proposition Los Alamitos City Government Accountability, Transparency, Charter Reform Measure at the General Municipal election for the City of Los Alamitos, California, to be held on Tuesday, November 5, 2024, hereby state that the argument is true and correct to the best of (his/her/their) knowledge and belief.

Print Name _____ Title _____ (If applicable): Submitted on behalf of : _____ (name of organization)	Signature _____ Date _____
Print Name _____ Title _____ (If applicable): Submitted on behalf of : _____ (name of organization)	Signature _____ Date _____
Print Name _____ Title _____ (If applicable): Submitted on behalf of : _____ (name of organization)	Signature _____ Date _____
Print Name _____ Title _____ (If applicable): Submitted on behalf of : _____ (name of organization)	Signature _____ Date _____
Print Name _____ Title _____ (If applicable): Submitted on behalf of : _____ (name of organization)	Signature _____ Date _____

All Authors must print his/her name **and sign this form** (EC 9600)

AND

Print his/her name **and sign the Argument itself** (EC 9283)

AND

Print his/her name **and sign the Rebuttal Argument itself** (EC 9285)

Further, pursuant to Election Code § 9282, printed arguments submitted to the voters shall be titled either "Argument In Favor Of Measure ____" or "Argument Against Measure ____".

Likewise, printed rebuttal arguments submitted pursuant to Election Code § 9285 shall be titled either "Rebuttal To Argument In Favor Of Measure ____" or "Rebuttal to Argument Against Measure ____".

Give this form to Council Members, Proponents, and Opponents of Measures

The following statement shall be included on the front cover, or if none, on the heading of the first page of the printed arguments in the Voter Information Guide:

§9200, 9282, 9283, 9285, 9600 E.C.

Statement of Authors of Arguments

§9600, E.C. and (Steven Vargas v. Cheryl Balz and City of Brea; Revise 10/2009)

F - A - 1

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: July 22, 2024

ITEM NUMBER: 12D

To: Mayor Jordan B. Nefulda & Members of the City Council

**Presented By: Windmera Quintanar, City Clerk
Matthew Lightner, Management Analyst**

**Subject: Consideration of the Process for City Council Submission of a Ballot
Argument in Favor of a Charter Amendment Modernizing the City of
Los Alamitos City Charter**

SUMMARY

The City is considering placing a Charter Amendment on the ballot at the November 5, 2024 election. If the measure is placed on the ballot, the arguments for and against the measure must be submitted to the City Clerk by August 6, 2024. Accordingly, the City Council must decide whether some or all of the Council Members would like to submit an argument in favor of the ballot measure and, if so, draft and approve the text of a ballot argument. Due to the constraints of the Brown Act, the development or approval of a ballot argument by more than two Council Members must occur at a noticed public meeting. Accordingly, advance consideration of the process for developing and approving arguments will help avoid a last-minute crisis or missed opportunity.

RECOMMENDATION

1. Consider whether to submit a ballot argument signed by all five Council Members, or by two or less Council Members in favor of the proposed Charter Amendment; or,
2. Provide direction to Staff concerning whether to schedule a future agenda item regarding the development and/or approval of the ballot measure argument.

BACKGROUND

The Elections Code: For matters placed on the ballot by the City Council, Elections Code § 9282 authorizes the Council, its members, or “any individual voter who is eligible to vote on the measure, or bona fide association of citizens, or any combination of voters and associations” to file a written ballot argument. Elections Code § 9283 provides that up to five authors may sign a ballot argument, so long as each files the written certification required by Elections Code § 9600. If more than five authors sign the argument, only the first five will be printed. The argument may not exceed 300 words in length.

When some or all of the City Council Members submit an argument that argument has priority under the Elections Code. Specifically, when a legislative body places a measure on the ballot and the body, or one or more of its authorized members, submits a ballot argument, Election Code § 9287 requires the elections official to print that argument, instead of any competing arguments, in the voter materials. The Elections Code ranks the order of preference

for competing ballot arguments by authors and signatories as follows:

1. The legislative body, or member or members of the legislative body authorized by that body.
2. The individual voter, or bona fide association of citizens, or combination of voters and associations, who are the bona fide sponsors or proponents of the measure.
3. Bona fide associations of citizens.
4. Individual voters who are eligible to vote on the measure.

Therefore, the Council has an opportunity to designate its own members as the authors of the argument in favor of the measure. If the Council does not do so, one of the competing arguments (if any) will be selected by the City Clerk using the order of preference listed above and any other local rules implemented by the City Clerk. (Many elections officials print the earliest received argument if required to choose between arguments of the same status in the statutory priority list.)

Authoring the arguments in favor of the measure will give the Council or Council Members it designates control over the argument. However, because there are five Council Members, no names will appear in support of the argument other than those of the designated Council Members.

Per the Elections Code, once ballot arguments are submitted, the City Clerk, as the elections official for the City, is required to maintain confidentiality as to all ballot arguments until the deadline for submitting arguments has passed, at which time the arguments become open to public inspection. However, once a document has been circulated to the Council in connection with a public meeting, it becomes public (unless privileged). Thus, any proposed ballot argument would become public once disseminated to the Council.

The Brown Act: Ballot measures and the subjects they cover are within the jurisdiction of the City Council, the Brown Act requires that any decision or discussion by more than two members of the Council concerning ballot measure arguments take place at a public meeting. Thus, discussion and action concerning ballot measure arguments should be limited to no more than two Council Members outside of a public meeting. Discussion and action concerning the ballot measure arguments amongst more than two Council Members may only occur at a public meeting.

DISCUSSION

The City Council has the opportunity to author the ballot argument in support of the proposed Charter Amendment. To avail itself of this opportunity, it is recommended that the City Council either:

1. Designate two Council Members to draft and sign a ballot argument (with or without signatures from up to three additional members of the community) and with no further action by the full City Council; or,
2. Designate two Council Members to draft an argument for consideration and signature by all five Council Members and direct that an item be placed on the August 19, 2024 Adjourned

Regular Meeting agenda to consider approval or modification of that argument; or,

3. Direct that an item be placed on the August 19, 2024 Regular Meeting agenda to allow the City Council to draft and approve a ballot argument during the public meeting.

FISCAL IMPACT

None.

Attachment: None