

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

PARKS, RECREATION AND CULTURAL ARTS COMMISSION
AGENDA
SPECIAL MEETING

Wednesday, August 7, 2024 – 5:30 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the Parks, Recreation and Cultural Arts Commission at the same meeting.

Agenda-related documents provided to a majority of the Parks, Recreation and Cultural Arts Commission after distribution of the Parks, Recreation and Cultural Arts Commission agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the Recreation and Community Services Department, 10911 Oak St. Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the Recreation and Community Services Department. If you need special assistance to participate in this meeting, please contact the Recreation and Community Services Department at (562) 430-1073, ext. 501. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the Recreation and Community Services Department Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to enoda@cityoflosalamitos.org with the subject line "PR&CA ORAL COMMUNICATIONS". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the Parks, Recreation and Cultural Arts Commission, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation and Community Services Department Office at (562) 430-1073, extension 501, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Commissioner VACANT
Commissioner Joseph
Commissioner Gallagher
Commissioner Singer
Commissioner Wright
Vice Chair Beck
Chair Bandak

3. PLEDGE OF ALLEGIANCE

Chair Bandak will lead the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

At this time, any individual in the audience may address the Parks, Recreation, and Cultural Arts Commission and speak on any item within the subject matter jurisdiction of the Commission. Please state if you wish to speak on an item on the Agenda. **Remarks are to be limited to not more than three minutes.**

5. APPROVAL OF MINUTES

A. Approval of Minutes for the Regular Meeting of June 5, 2024

6. STAFF REPORTS

A. 2024 Park Tour

This report provides the Parks, Recreation & Cultural Arts Commission with a schedule of the various parks in Los Alamitos that the Commission will be touring with City staff from the Recreation and Community Services. The Commission will receive a verbal report of potential ideas for future improvements and plans for each site.

Recommendation:

Commission receive, file, proceed with site visits and provide feedback of Los Alamitos parks/facilities according to the schedule in staff report.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

8. COMMISSIONER REPORTS

At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission will adjourn to Wednesday, September 4, 2024.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting. **Dated this 1st day of August.**

Lauren Pavelec, Department Secretary

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, June 5, 2024

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:00 p.m., Wednesday, June 5, 2024 in the Council Chambers, 3191 Katella Ave., Chair Bandak presiding.

2. ROLL CALL

Present: Commission Members: Bandak, Gallagher, Wright, Beck, Joseph

Absent: Commission Members:

Present: Staff: Emeline Noda, Director of Recreation & Community Services/Director of Intergovernmental Affairs
Jennifer Sisoiev, Recreation Manager
Jason Bruton, Recreation Manager
Lauren Pavelec, Department Secretary

3. PLEDGE OF ALLEGIANCE

Chair Bandak led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

Chair Bandak opened Oral Communications. At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Parks, Recreation and Cultural Arts Commission. Remarks are limited to not more than five minutes per speaker. Oral communications were closed.

5. APPROVAL OF MINUTES

Motioned: Wright/Seconded Gallagher

Motioned Carried: The Parks, Recreation and Cultural Arts Commission approved the minutes for the Regular Meeting of April 3, 2024.

Motioned: Beck/Seconded Bandak

Motioned Carried: The Parks, Recreation and Cultural Arts Commission approved the minutes for the Regular Meeting of May 1, 2024.

A. STAFF REPORTS

A. 3rd of July Fireworks Spectacular

This report provided the Parks, Recreation, and Cultural Arts Commission with information regarding the upcoming 37th annual Universal Waste Systems (UWS) Fireworks Spectacular scheduled for Wednesday, July 3, 2024, at the Joint Forces Training Base.

Recreation Manager Jennifer Sisoiev summarized the staff report.

B. Parks and Recreation Month Preview

This report provides the Parks, Recreation, and Cultural Arts Commission with information Parks and Recreation Month. Recreation Staff have coordinated programs, events, and activities for the entire family to enjoy to help celebrate in the month of July.

Recreation Manager Jason Bruton summarized the staff report.

6. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Emeline Noda, Director of Recreation & Community Services/Director of Intergovernmental Affairs

- Recruiting for an open Parks, Recreation, and Cultural Arts Commissioner seat.
- The Los Alamitos Community Foundation announced that it's Fireworks Stands will be located at the Vons and LAYB parking lots.
- Update on construction at the Community Center moving along swiftly with a tentative opening date.

Jennifer Sisoiev, Recreation Manager

- Announced Summer Programs kick off Monday, June 10, 2024. Summer Day Camp will start Monday through Friday at the Los Alamitos Community Center Two and Parks Program Monday, Wednesday, and Friday at Little Cottonwood Park and Tuesday and Thursday at Orville Lewis Jr. Park. The Aquatics summer session will go Monday through Sunday, with lessons taking place Monday through Saturday and Free Recreation Swim on Fridays and Sundays.
- Onboarded 26 new part-time Recreation staff. Staff will attend Summer Day Camp and Parks Program training on Friday, June 7, as well as the all staff Inservice on June 8.
- Update on the Senior Services Master Plan Survey that will go live at the Summer Concert Series on June 13 on Pine Street. The survey will take about 15 minutes with questions for all residents 40+ for input on the next 20 years.

Jason Bruton, Recreation Manager

- Announced Summer Aquatics taking place at the MWR Aquatic Training Center at the Joint Forces Training Base.
- Announced indoor Pickleball will start June 18th, Tuesday and Thursday from 9:00 a.m. to 12:00 p.m. and 5:00 p.m. to 8:00 p.m. at the Joint Forces Training Base Gym and will be free through the month of July for Parks and Recreation Month.

B. COMMISSIONER REPORTS

Commissioner Wright

- Attend the first Summer Concert Series concert on Pine Street and complimented staff on a great concert.
- Attended the Sterns Park Groundbreaking.

Commissioner Singer

Nothing to report.

Commissioner Gallagher

- Attended the Senior Prom and congratulated staff on a wonderful event.

Commissioner Joseph

- Attended the Sterns Park Groundbreaking.

Vice Commissioner Beck

Nothing to report.

Chair Bandak.

- Congratulated staff on the City's social media presence.

C. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 7:59 p.m.

Attest:

William Bandak, Chair

Emeline Noda
Director of Recreation & Community Services/
Director of Intergovernmental Affairs

City of Los Alamitos

PARKS, RECREATION AND CULTURAL ARTS COMMISSION AGENDA REPORT

MEETING DATE: August 7, 2024

ITEM NUMBER: 6A

To: Chair Bandak & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Emeline Noda, Director of Recreation & Community Services

Subject: 2024 Park Tour

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission with a schedule of the various parks in Los Alamitos that the Commission will be touring with City staff from the Recreation and Community Services. The Commission will receive a verbal report of potential ideas for future improvements and plans for each site.

RECOMMENDATION

Commission receive, file, proceed with site visits and provide feedback of Los Alamitos parks/facilities according to the schedule in staff report.

BACKGROUND

Historically, the Parks, Recreation, and Cultural Arts Commissioners have visited parks and facilities owned, operated, and/or utilized by the City for programs, events, and/or passive recreation. The goal is for the Commissioners to become more familiar with the sites and amenities provided at each location. The Commission receives a verbal report of potential ideas for future improvements and plans for each site.

DISCUSSION

It is important for the Parks, Recreation, and Cultural Arts Commissioners to be familiar with the various parks and facilities the City manages and owns, including programs and amenities at each site, in order to make informed recommendations to the City Council. Staff from the Recreation and Community Services Department will provide the Commission with a tour of sites determined to be beneficial for Commissioners to visit.

Tonight's site visit schedule is as follows:

- Roberts Park (10911 Oak Street)
- Stansbury Park (3711 Toland Avenue)
- Soroptimist Park (10822 Pine Street)
- Laurel Park (10862 Bloomfield Street)
- Labourdette Park (4401 Howard Avenue)

- Little Cottonwood Park (4000 Farquhar Avenue)
- Sterns Park (3811 Farquhar Avenue)
- Orville R. Lewis Park (3662 Kempton Drive)

FISCAL IMPACT

Future improvements and plans for the parks will be incorporated into CIP projects in future fiscal years.

Attachment: None