

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
REGULAR MEETING

Monday, December 16, 2024 – 6:00 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the City Clerk's office, 3191 Katella Ave., Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (562) 431-3538, ext. 220. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the City Clerk's Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "COUNCIL PUBLIC COMMENT". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting. You may also view the meeting live on local cable channel 3.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

ROLL CALL

Mayor Nefulda
Mayor Pro Tem Hasselbrink
Council Member Doby
Council Member Hibard
Council Member Murphy

2. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Shelley Hasselbrink will lead the Pledge of Allegiance.

3. INVOCATION

Council Member Doby will give the Invocation.

5. PRESENTATIONS

- A. Presentations to Mayor Jordan Nefulda from Outside Agencies for Service as Mayor in 2024**
- B. Presentation of Certificates of Recognition to the Los Alamitos Pop Warner 12U Red Team for an Impressive Season**
- C. Presentation to Sir Speedy in Recognition of Being Named a Los Alamitos Legacy Business Recipient**

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

7. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

8. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

9. SPECIAL ORDERS OF THE DAY

A. Declaring and Certifying the Results of the November 5, 2024 General Municipal Election (Administration)

This report provides a certified statement of the vote from the County of Orange Registrar of Voters regarding the General Municipal Election and request Council recite the facts of the election and declare the results.

Recommendation: City Council adopt Resolution No. 2024-48, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2024 DECLARING THE RESULT, AND SUCH OTHER MATTERS AS PROVIDED BY LAW".

B. Comments by Outgoing Mayor Jordan Nefulda

C. Presentation to Mayor Jordan Nefulda from the City for his Tenure as Mayor

D. City Clerk Quintanar to Administer Oath of Office and comments by Newly Elected Officials Tanya Doby, Gary Loe, and Jordan Nefulda

10. RECESS - The City Council will take a brief recess at this time.

11. DISCUSSION ITEM

A. City Council Reorganization (Administration)

This report provides relevant information for the City Council's annual reorganization, by the election of Mayor and Mayor Pro Tem. The City's Charter requires roll call votes be taken for the election of these two Officers.

Recommendation: Elect Officers for the position of Mayor and Mayor Pro Tem by roll call vote.

B. City Council Member Appointments/Reappointments as Representatives to other Agencies and City Committees for 2025 (Administration)

This report provides relevant information for the City Council's annual appointments/reappointments of Council Members as representatives to other Agencies.

Recommendation:

1. Nominate and vote for appointments/reappointments regarding the Representatives to Other Agencies; and,
2. Nominate and vote for appointment to the City's Standing Committees; and,
3. Adopt Resolution No. 2024-49, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DESIGNATING AND APPOINTING ITS REPRESENTATIVE TO THE ORANGE COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS"; and,
4. Authorize the City Clerk to complete California Form 806, Agency Report of: Public Official Appointments and post on the City's website.

12. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period November 1, 2024, to November 30, 2024.

Recommendation: Ratify the Warrants from November 1, 2024, to November 30, 2024, for \$2,966,034.78.

ROLL CALL

Council Member Doby
Council Member Hibard
Council Member Hasselbrink
Council Member Loe
Council Member Nefulda

13. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Resolution No. 2024-40 - Public, Education, and Government (PEG) Policies and Procedures (Administration)

This item recommends the adoption of guidelines for operating the City of Los Alamitos' Public, Education, and Government (PEG) Access Channel.

Recommendation: Adopt Resolution No. 2024-40, entitled, "A RESOLUTION OF CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE LOS ALAMITOS PUBLIC, EDUCATION, AND GOVERNMENT (PEG) POLICIES AND PROCEDURES".

B. Resolution No. 2024-42 - Minimum Hourly Wage Increase Effective January 1, 2025 (Finance)

This item addresses the state-wide minimum wage increase that becomes effective January 1, 2025, and other proposed hourly rate increases.

Recommendation: Adopt Resolution No. 2024-42, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING THE HOURLY RATE SCHEDULE EFFECTIVE JANUARY 1, 2025 AND REPEALING E RESOLUTION NO. 2023-26."

C. Approval for the Request for Proposals (RFP) 2025-08 for Professional Auditing Services (Finance)

The contract with Rogers, Anderson, Malody & Scott, LLP (RAMS), the CPA firm the City has used for the past two fiscal years (2022-23, 2023-24) for auditing services, has expired. The prior RFP was issued in 2020. To enter into a new contract, it is advisable that the City issue a Request for Proposal to retain the best-qualified firm at the most reasonable cost.

Recommendation:

1. Approve the Request for Proposal (RFP) 2025-08 for Professional Auditing Services; and.

2. Authorize staff to advertise and solicit proposals.

D. Award of Contract to EMTS, Inc. for Parks and Landscape Maintenance Services (Development Services)

This item recommends awarding a contract agreement to EMTS, Inc. for Parks and Landscape Maintenance services for partial year for Fiscal Year 2024-2025, and full years for Fiscal Year 2025-2026 and Fiscal Year 2026-2027 in the amount not to exceed \$344,722.19.

Recommendation:

1. Authorize the Mayor to execute a contract agreement with EMTS, Inc. (dba Elite Maintenance & Tree Services) for Parks Landscape maintenance services for partial year for Fiscal Year 2024-2025, and full years for Fiscal Year 2025-2026 and Fiscal Year 2026-2027 in the amount not to exceed \$344,722.19; and,
2. Authorize the City Manager to approve optional two three-year extensions subject to Consumer Price Index (CPI) increase with a cap of 2.5%; and,
3. Authorize a contingency of 10 percent of the contract amount.

E. Notice of Completion (NOC) for the Laurel Park Tennis Court Fence Replacement Project (RFP No. 2024-02) (Development Services)

The Laurel Park Tennis Court Fence Replacement Project (RFP No. 2024-02) has been completed. It is recommended that Council accept the work as complete, direct filing of the Notice of Completion (NOC), and authorize retention release to the contractor.

Recommendation:

1. Accept the completion of construction by Harris Steel Fence Co., Inc. for the Laurel Park Tennis Court Fence Replacement Project (RFP No. 2024-02); and,
2. Authorize the City Clerk to record the Notice of Completion/Final Report with the County Recorder's Office; and,
3. Authorize Staff to release the 5% retention to the contractor in the amount of \$4,659.00, thirty-five (35) days after recording of the Notice of Completion.

F. Notice of Completion (NOC) for the Laurel Park Tennis Court Resurfacing Project (RFP No. 2024-03) (Development Services)

The Laurel Park Tennis Court Resurfacing Project (RFP No. 2024-03) has

been completed. It is recommended that the Council accept the work as completed, direct filing of the Notice of Completion (NOC), and authorize retention release to the contractor.

Recommendation:

1. Accept the completion of construction by Trueline Construction & Surfacing, Inc. for the Laurel Park Tennis Court Resurfacing Project (RFP No. 2024-03); and,
2. Authorize the City Clerk to record the Notice of Completion/Final Report with the County Recorder's Office; and,
3. Authorize Staff to release the 5% retention to the contractor in the amount of \$8,816.92, thirty-five (35) days after recording of the Notice of Completion.

14. DISCUSSION ITEM

A. Possible Zip Code Adjustment Submittal to the United States Postal Service (Administration)

This report outlines Councilmember Doby's request to evaluate the zip code assignment for properties within the City limits of Los Alamitos but currently assigned Long Beach zip codes. The impacted streets include Claremore Lane, Lilly Avenue, and Marna Avenue, located north of Coyote Creek.

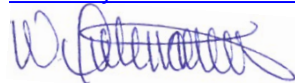
Recommendation: Authorize staff to submit findings regarding zip code allocations for Claremore Lane, Lilly Avenue, and Marna Avenue to the United States Postal Service (USPS) for review and consideration of potential reassignment.

15. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

16. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.



Windmera Quintanar, MMC, City Clerk
Dated: December 12, 2024