

CITY OF LOS ALAMITOS
Los Alamitos Community Center
10911 Oak St., Los Alamitos CA 90720

PARKS, RECREATION AND CULTURAL ARTS COMMISSION
AGENDA
SPECIAL MEETING

Wednesday, January 8, 2025 – 7:00 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the Parks, Recreation and Cultural Arts Commission at the same meeting.

Agenda-related documents provided to a majority of the Parks, Recreation and Cultural Arts Commission after distribution of the Parks, Recreation and Cultural Arts Commission agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the Recreation and Community Services Department, 10911 Oak St. Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the Recreation and Community Services Department. If you need special assistance to participate in this meeting, please contact the Recreation and Community Services Department at (562) 430-1073, ext. 501. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the Recreation and Community Services Department Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to enoda@cityoflosalamitos.org with the subject line "PR&CA ORAL COMMUNICATIONS". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the Parks, Recreation and Cultural Arts Commission, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation and Community Services Department Office at (562) 430-1073, extension 501, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Commissioner Wright
Commissioner Singer
Commissioner Gallagher
Commissioner Joseph
VACANT
Vice Chair Beck
Chair Bandak

3. PLEDGE OF ALLEGIANCE

Chair Bandak will lead the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

At this time, any individual in the audience may address the Parks, Recreation, and Cultural Arts Commission and speak on any item within the subject matter jurisdiction of the Commission. Please state if you wish to speak on an item on the Agenda. **Remarks are to be limited to not more than three minutes.**

5. PR&CA COMMISSION REORGANIZATION

A. Annual PR&CA Commission Reorganization

This report provides relevant information for the PR&CA Commission's annual reorganization, by the election of the Chair and Vice Chair.

Recommendation: It is recommended that the Parks, Recreation, and Cultural Arts Commission nominate and elect:

1. Chair
2. Vice Chair

6. APPROVAL OF MINUTES

A. Approval of Minutes for the Regular Meeting of December 4, 2024

7. STAFF REPORTS

A. Stay Informed!

The City of Los Alamitos offers multiple ways for residents to stay informed all year long. The City's website (cityoflosalamitos.org) offers a wealth of resources, including City Council agendas, public services, business information, event calendars. Residents can also sign up to receive a weekly e-newsletter, follow Facebook and Instagram for social media updates, download a service request app, and visit a citizen engagement platform for staying informed and connected to local events, projects, and services.

Recommendation:

Commission receive and file.

B. Weekend of Art

This report provides the Parks, Recreation & Cultural Arts Commission a preview of the upcoming Weekend of Art in Los Alamitos.

Recommendation:

Commission receive and file.

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

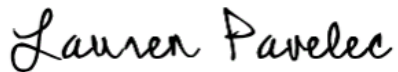
9. COMMISSIONER REPORTS

At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

10. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission will adjourn to Wednesday, February 5, 2025.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting. **Dated this 2nd day of January.**



Lauren Pavelec, Department Secretary

**MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION
OF THE CITY OF LOS ALAMITOS**

REGULAR MEETING – WEDNESDAY, December 4, 2024

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:00 p.m., Wednesday, December 4, 2024, in the Council Chambers, 3191 Katella Ave., with Chair Bandak presiding.

2. ROLL CALL

Present: Commission Members: Bandak, Gallagher, Wright, Beck, Singer

Absent: Commission Members: Beck

Present: Staff: Emeline Noda, Director of Recreation & Community Services/Director of Intergovernmental Affairs
Jason Bruton, Recreation Manager
Megan Shimada, Management Analyst
Lauren Pavelec, Department Secretary
Ron Noda, Deputy City Manager / Director of

Development Services

3. PLEDGE OF ALLEGIANCE

Chair Bandak led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

Chair Bandak opened Oral Communications. At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Parks, Recreation, and Cultural Arts Commission. Remarks are limited to not more than five minutes per speaker. Oral communications were closed.

5. APPROVAL OF MINUTES

Motioned: Wright/Seconded Bandak

Motioned Carried: The Parks, Recreation and Cultural Arts Commission approved the minutes for the Regular Meeting of October 2, 2024.

A. STAFF REPORTS

A. Soroptimist Park

This report provided the Parks, Recreation & Cultural Arts Commission with a report on the different options for the site amenities for the Soroptimist Park Project. The commission voted on a design and chose concept one for the park amenities.

Deputy City Manager/Development Services Director Ron Noda summarized the staff report.

B. Winter Programs and Events

This report provided the Parks, Recreation & Cultural Arts Commission with a preview of Recreation Winter programs and events.

Management Analyst Megan Shimada summarized the staff report.

6. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Ron Noda, Deputy City Manager/Development Services Director

- Announced Good Evening, Los Alamitos, at the Los Alamitos Community Center on Tuesday, January 28, 2025, at 6:30 p.m.
- Announced the Commission Dinner on Monday, February 10, 2024, at 7:30 p.m. at the Los Alamitos Community Center.
- Announced the Laurel Park Tennis Court Ribbon Cutting Ceremony on Thursday, January 9, 2025, from 4:00 p.m. to 5:30 p.m.
- Gave an update on Sterns Park and estimated completion date
- Gave an update on the Labourdette Park Groundbreaking and estimated start date

Jason Bruton, Recreation Manager

- Announced the opening of the Oak Gym and all programming to resume

Emeline Noda, Director of Recreation and Community Services/Director of Intergovernmental Affairs

- The Park, Recreation and Cultural Arts Commission will hold a special meeting on January 8, 2025, at 7:00 p.m. at the Los Alamitos Community Center.
 - Motioned: Bandak/Seconded Joseph
 - Motioned Carried: The Parks, Recreation and Cultural Arts Commission will hold a Special Meeting on January 8, 2025, at 7:00 p.m. at the Los Alamitos Community Center.
- Announced the opening of the Laurel Park Tennis Courts and a new reservation system.

- Announced the Joint Forces Training Base Tree Lighting on December 11, 2024, from 5:30 p.m. to 8:00 p.m.
- Gave a Save the Date for the CPRS District 10 Banquet on April 10, 2025.

B. COMMISSIONER REPORTS

Commissioner Wright

Gave a shoutout to the Trunk or Treat and Halloween Decorating Contest staff for great events.

Commissioner Singer

Nothing to report.

Commissioner Gallagher

Nothing to report.

Commissioner Joseph

Nothing to report.

Vice Commissioner Beck

N/A

Chair Bandak.

- Gave a shoutout to all the Recreation staff at all the City events.

C. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:07 p.m.

Attest:

William Bandak, Chair

Emeline Noda
Director of Recreation & Community Services/
Director of Intergovernmental Affairs

City of Los Alamitos

PARKS, RECREATION AND CULTURAL ARTS

COMMISSION AGENDA REPORT

MEETING DATE: January 8, 2025

ITEM NUMBER: 7A

To: Chair William Bandak & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Lauren Pavelec, Department Secretary

Subject: Stay Informed!

SUMMARY

The City of Los Alamitos offers multiple ways for residents to stay informed all year long. The City's website (cityoflosalamitos.org) offers a wealth of resources, including City Council agendas, public services, business information, event calendars. Residents can also sign up to receive a weekly e-newsletter, follow Facebook and Instagram for social media updates, download a service request app, and visit a citizen engagement platform for staying informed and connected to local events, projects, and services.

RECOMMENDATION

Commission receive and file.

BACKGROUND

The City of Los Alamitos has evolved in digital communication throughout the years. The website (cityoflosalamitos.org) serves as a central hub for City-related information and services, designed to keep residents and visitors informed throughout the year. It provides access to important documents such as City Council and Commission agendas, municipal codes, and information about City departments, including Police, Human Resources, and Development Services. The site also offers links to essential public services like Fire, Animal Control, Street Sweeping, and Golden State Water.

Additionally, the site features business-related resources, including Bid Opportunities, Building Safety, and Economic Development. Residents can find upcoming events, such as City meetings, events, and community activities (e.g., the 3rd of July Fireworks Spectacular and the Summer Concert Series), along with the ability to sign up for a weekly e-newsletter and follow City updates on social media.

For more interactive engagement, residents can download the My Los Al App for submitting service requests and reporting issues related to public property, health and safety, and traffic concerns. Furthermore, the My Los Al Engage platform allows residents to stay informed about significant development projects and participate in the public input process, promoting transparency and community involvement.

This online presence is designed to facilitate communication between the City of Los Alamitos and its residents, making it easier to stay connected, informed, and engaged.

DISCUSSION

The City of Los Alamitos stays up to date on innovative ways to keep residents engaged. The website serves as a vital communication tool, offering residents easy access to City services, events, and public engagement platforms like My Los Al App and My Los Al Engage. It enhances civic participation by providing resources for submitting service requests, staying informed about local developments, and promoting transparency through online tools. The City seeks to create opportunities for community connection through social media for real-time updates, and offers business-related resources while exploring areas for improvement and future digital innovation.

FISCAL IMPACT

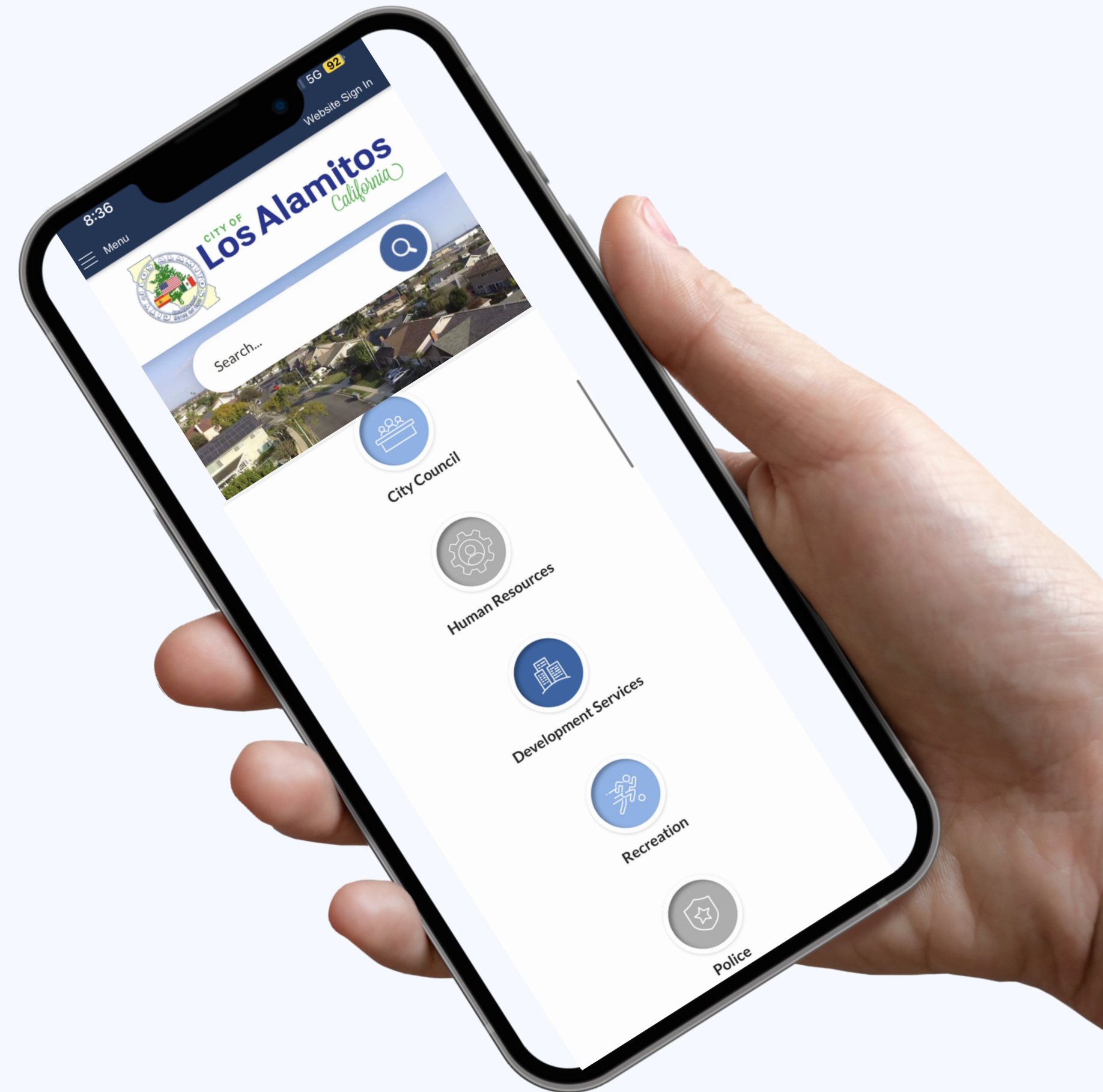
The costs associated with digital tools and communication is budgeted through the City's annual budget across several departments.

Attachment: 1. Stay Informed!



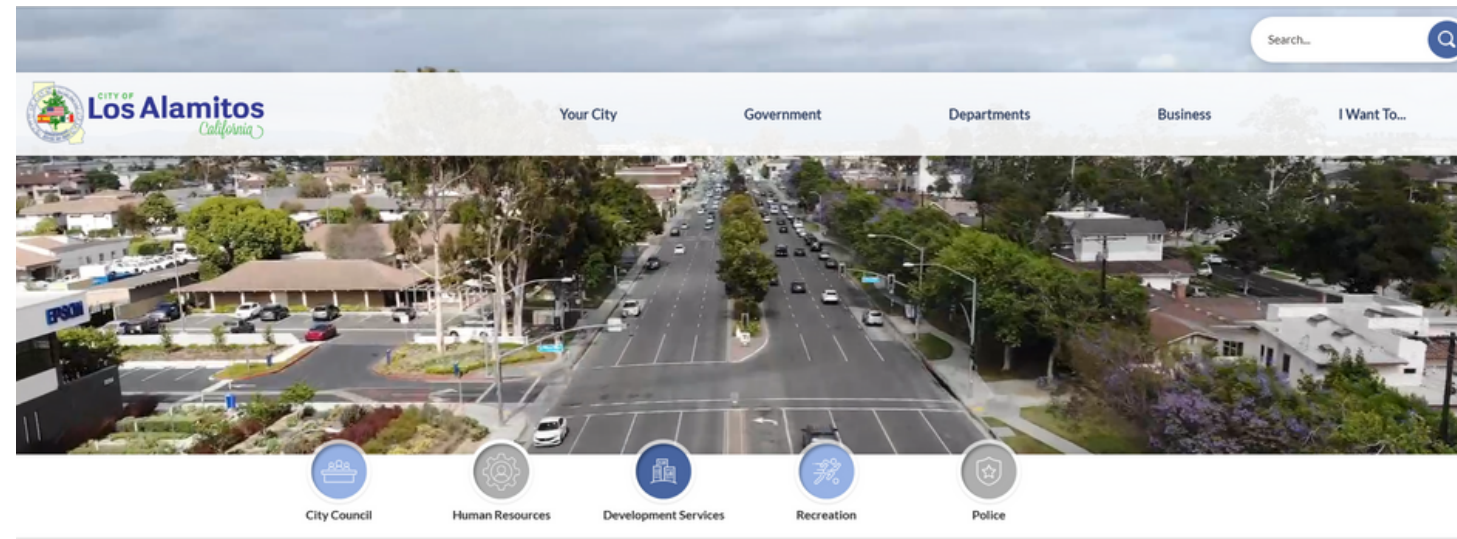
Stay Informed!

My City ❤️ My Los Al





City Website

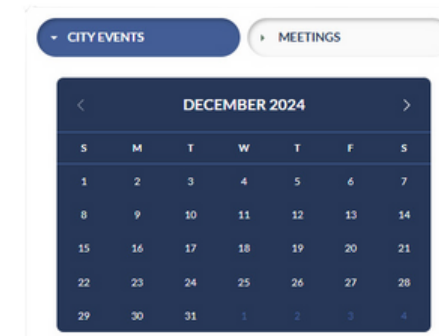


News & Upcoming Events

Stay up to date with the latest



City News & Meetings, Community Events Calendar



< cityoflosal ...

City of Los Alamitos
Government Official
Official account for the City of Los Alamitos. Follow for news, events, programs, & more! #mycitymylosal
3191 Katella Ave., Los Alamitos, California
linktr.ee/cityoflosal

Followed by cruz_anthony, alixanderson and 29 others

Following Message Contact

News Flash Connect Employment City Events Website

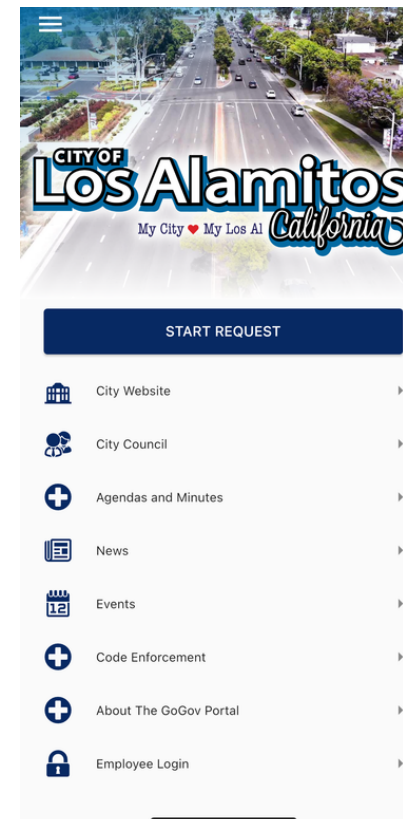
Grid of social media posts showing various community events and activities.



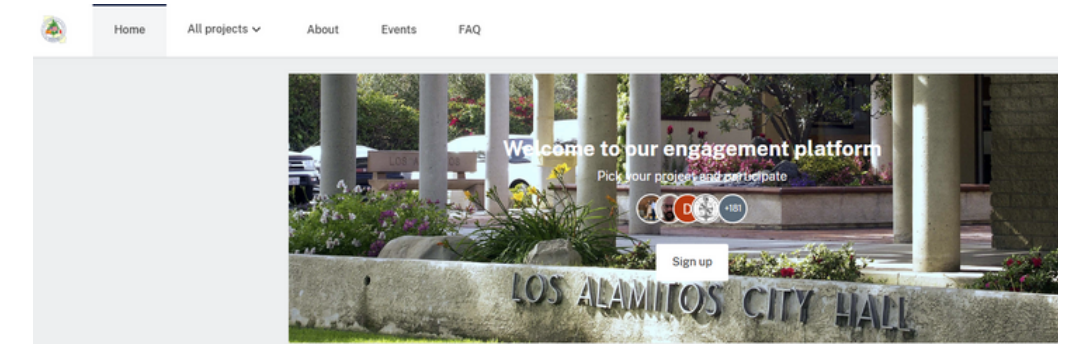
Weekly E-News & Social Media



My Los Al App



My Los Al Engage



City Website

www.cityoflosalamitos.org

- **KEY RESOURCES**

- City Council & Commission Agendas
- City Employment Opportunities
- Municipal Codes and Department Information
 - Administration (City Clerk, Finance, Human Resources)
 - Development Services
 - Police
 - Recreation & Community Services

- **PUBLIC SERVICES**

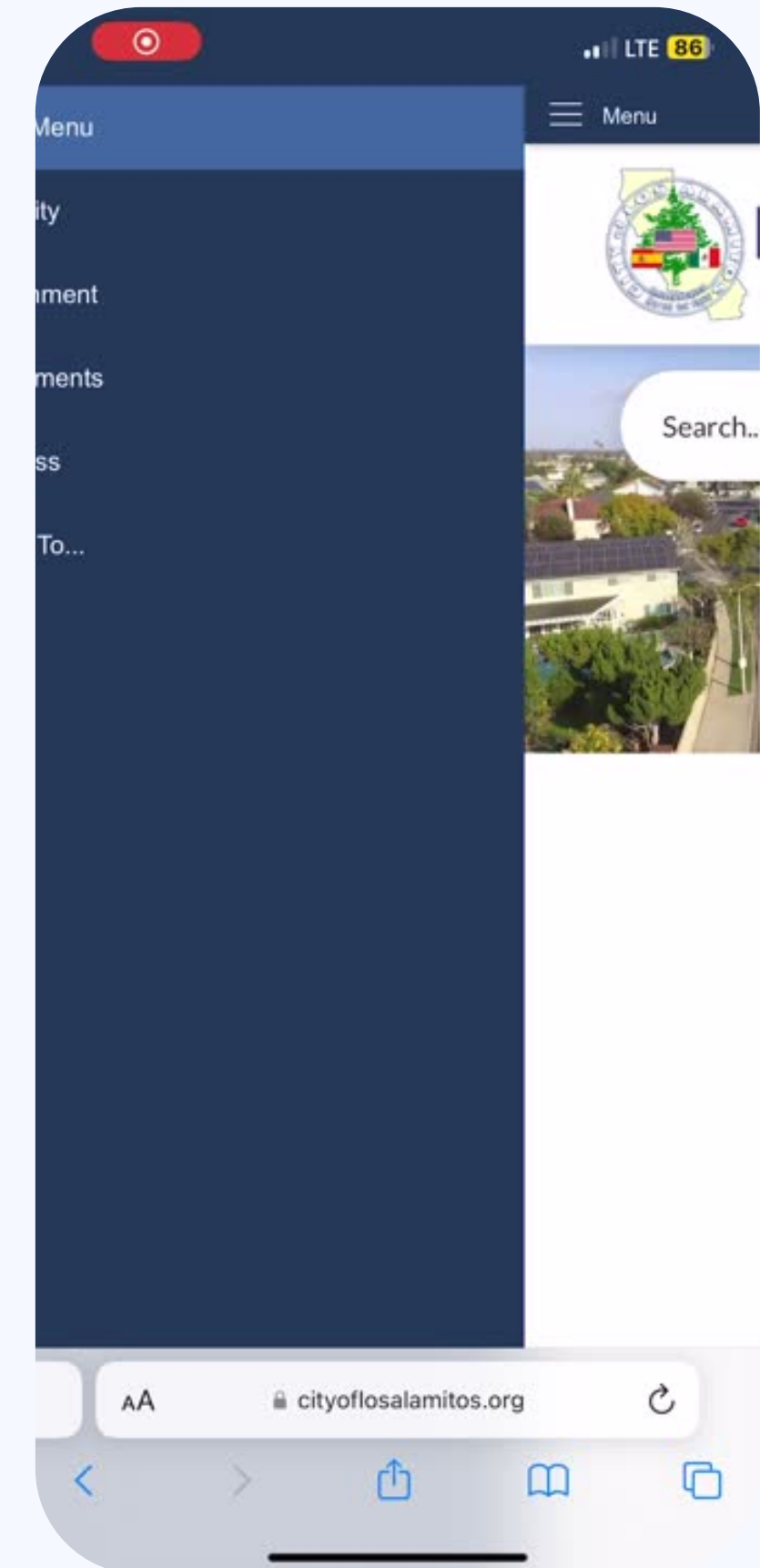
- Links to services include:
 - Fire, Animal Control, Mosquito Control
 - Street Sweeping, Trash Collection, Golden State Water

- **BUSINESS INFORMATION**

- Bid opportunities, Building Safety, Business Directory, Code Enforcement, Economic Development, Planning

- **FEATURED NEWS**

- News & Press Releases under “Your City”



- CITY EVENTS & MEETING CALENDAR:
 - Available on the City’s Homepage
 - Community Events Calendar
 - Found on the Recreation & Community Services page:
www.cityoflosalamitos.org/recreation

- UPCOMING CITY EVENTS FOR 2025:
 - Race on the Base
 - Weekend of Art
 - Elevate Teen Expo
 - Spring Carnival
 - Senior Prom
 - 3rd of July Fireworks Spectacular
 - Summer Concert Series
 - Elevate Senior Expo
 - Celebrate Los Al
 - Elevate Women’s Conference
 - Trunk or Treat
 - Winter Wonderland
 - Decorating Contests
 - Parklet Series
 - Nights on Pine
 - Good Morning/ Good Evening Los Al
 - Coffee with a Cop
 - City Meetings
 - Local service non-profit community events



City Events & Meetings, Community Calendar

Calendar

View All Calendars is the default. Choose Select a Calendar to view a specific calendar. Subscribe to calendar notifications by clicking on the Notify Me® button, and you will automatically be alerted about the latest events in our community.

List

Week

Month

Find a Facility

Notify Me®

Print

Subscribe to iCalendar

Search Calendars by:

Start Date

End Date

Enter Search Terms

Start Date

End Date

Word or Phrase

☒ Show Past Events

Select a Calendar

<>

December

2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01 The Youth Center: Annual Christmas Tree Lot	02 The Youth Center: Annual Christmas Tree Lot	03 The Youth Center: Annual Christmas Tree Lot	04 The Youth Center: Annual Christmas Tree Lot Parks, Recreation, and Cultural Arts Commission Parks, Recreation, and Cultural Arts Regular Commission Meeting	05 The Youth Center: Annual Christmas Tree Lot	06 Winter Wonderland The Youth Center: Annual Christmas Tree Lot	07 Winter Wonderland The Youth Center: Annual Christmas Tree Lot
08 The Youth Center: Annual Christmas Tree Lot Precious Life Shelter - A Precious Christmas Open House	09 The Youth Center: Annual Christmas Tree Lot Budget Standing Committee Special Meeting	10 The Youth Center: Annual Christmas Tree Lot	11 Holiday Decorating Contest The Youth Center: Annual Christmas Tree Lot Traffic Commission Regular Meeting Traffic Commission Regular Meeting (Cancelled)	12 The Youth Center: Annual Christmas Tree Lot City Council Special Meeting	13 The Youth Center: Annual Christmas Tree Lot Los Alamitos Area Chamber of Commerce Breakfast Los Alamitos Area Chamber of Commerce Christmas Breakfast	14 The Youth Center: Annual Christmas Tree Lot
15 The Youth Center: Annual Christmas Tree Lot	16 The Youth Center: Annual Christmas Tree Lot City Council Special Meeting City Council City Council Regular Meeting	17 The Youth Center: Annual Christmas Tree Lot	18 Planning Commission/Subdivision Committee Special Meeting (Canceled)	19	20	21 Transitions in Motherhood: Free Distribution
22	23	24	25 Planning Commission/Subdivision Committee Regular Meeting (Canceled)	26	27	28

These events provide various oppourtunities for the community to stay engaged and celebrate throughout the year



CITY OF
Los Alamitos
California



My Los Al Engage

- **CITIZEN ENGAGEMENT PLATFORM:** mylosalengage.com
 - Sign up to receive notifications about significant development projects in Los Alamitos.
- **GOAL:**
 - Improve inclusion and transparency in community engagement.
 - Ensure residents are informed about projects and know where to access information.
 - Enable active participation in public input process.

City Initiated Projects

Published (6)

Filter by Tag District

STREET IMPROVEMENT PROJECTS



Street Improvement Projects

Street Improvements in the City of Los Alamitos

LAMPSON PROJECT NOTICE



- Total – 246 Residential units on this site.
- Density – 20 dwelling units per acre.
- 21,000 square feet of common open space.
- Two driveways off of Lampson Avenue.
- Installation of Traffic Signal at Main Entrance on Lampson Ave.

Lampson Park Place LLC
27702 Crown Valley Parkway
Suite D-4-207
Ladera Ranch, CA 92654

For more information, visit www.cityoflosalamitos.org

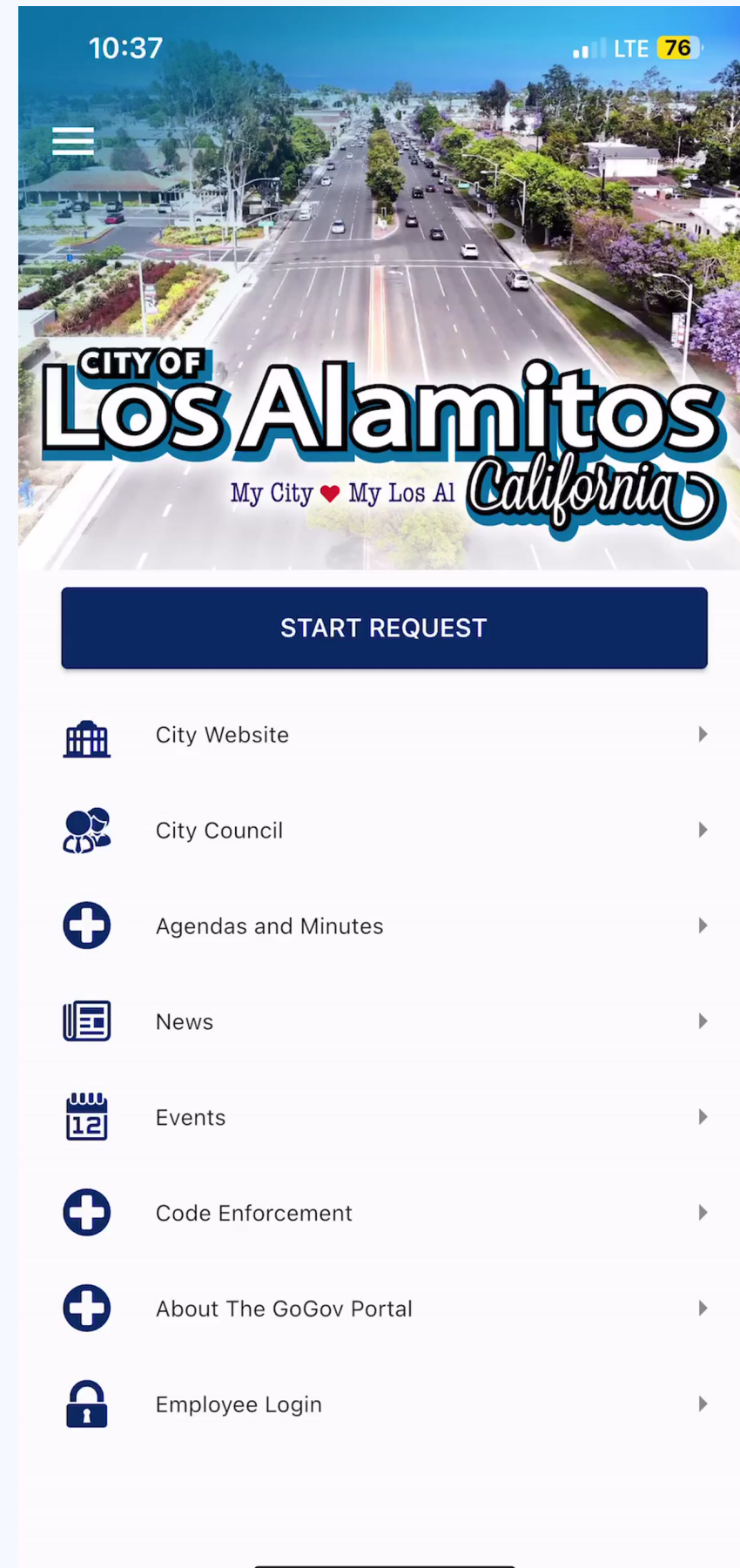
Lampson Park Place Project

PARK PROJECTS



Park Projects

Park Projects



CITY OF
Los Alamitos
California



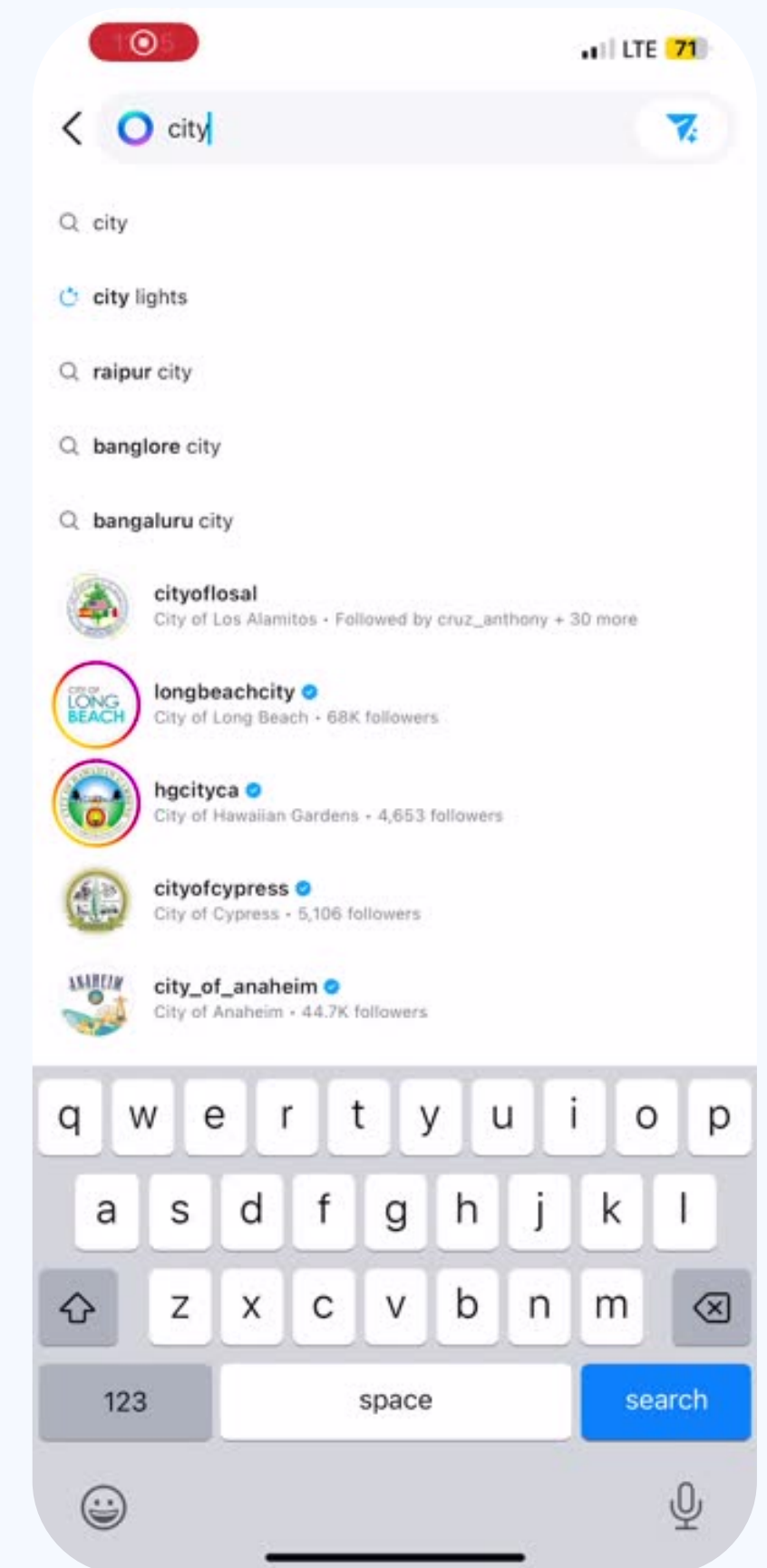
My Los Al App

- **SUBMIT A SERVICE REQUEST OR REPORT AN ISSUE:**
 - Use the My Los Al App for easy access and updates
- **TOPICS YOU CAN REPORT:**
 - Animals
 - Building-related issues
 - City or Public Property
 - Health and Safety
 - Landscaping
 - Property Maintenance
 - Public Nuisance
 - Public right-of-way
 - Short-term rental violations
 - Streets & traffic (e.g., potholes)
 - Zoning violations or issues
- **PURPOSE:**
 - Convenient way to report concerns and receive the latest updates



Weekly E-News & Social Media

- **SIGN UP FOR WEEKLY E-NEWSLETTER:**
 - Receive emails with updates on upcoming Los Alamitos events, programs, and services
- **FOLLOW ON SOCIAL MEDIA:**
 - Instagram and Facebook: @cityoflosal and @losalamitospd
 - Get the latest updates and happenings in Los Alamitos



City of Los Alamitos

PARKS, RECREATION AND CULTURAL ARTS

COMMISSION AGENDA REPORT

MEETING DATE: January 8, 2025

ITEM NUMBER: 7B

To: Chair William Bandak & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Cassidy Figueroa, Recreation Coordinator
Megan Shimada, Recreation Supervisor

Subject: Weekend of Art

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission a preview of the upcoming Weekend of Art in Los Alamitos.

RECOMMENDATION

Commission receive and file.

BACKGROUND

The Parks, Recreation, & Cultural Arts Commission and the Recreation & Community Services Department celebrate visual and performing arts annually with the Weekend of Art Event. The two-day visual art exhibition is held at the recently renovated Los Alamitos Community Center. This event features over 300 works of art and 150 performing artists in past years. Additionally, this event has partnered with the Los Alamitos Unified School District to present the art pieces submitted to the PTA Reflections. An additional age category has been added for our Older Adults, ages 60+. Adding the age has given participants more opportunities to win an award. Weekend of Art opens Friday night with judging by the City Council and the Parks, Recreation, & Cultural Arts Commission, a live harpist, and a demonstration by the Portrait Arts class. Saturday is full of exciting entertainment and performances, vendors, food trucks, and the award show night.

DISCUSSION

This year, the event is scheduled for Friday, March 14, 2025, from 5:00 p.m. to 8:00 p.m. and Saturday, March 15, 2025, from 12:00 p.m. to 7:00 p.m. The event will feature all performing and visual arts mediums and will continue to include demonstrators, arts & crafts vendors, and mini art activities throughout the event.

The following awards will be given to visual artists:

- Mayor's Award: 1st place
- Commissioner's Award: 1st place

- People's Choice Award: 1st place

Two Dimensional Awards:

- Elementary Division (Pre-K-5th grade) Awards: 1st-3rd place
- Middle School Division (6th-8th grade) Awards: 1st-3rd place
- High School Division (9th-12th grade) Awards: 1st-3rd place
- Adult (High School Graduate+) Division Awards: 1st-3rd place
- Older Adult (60+) Division Awards: 1st-3rd place

Three Dimensional Awards:

- Elementary Division (Pre-K-5th grade) Awards: 1st-3rd place
- Middle School Division (6th-8th grade) Awards: 1st-3rd place
- High School Division (9th-12th grade) Awards: 1st-3rd place
- Adult (High School Graduate+) Division Awards: 1st-3rd place
- Older Adult (60+) Division Awards: 1st-3rd place

Award winners will receive a ribbon, certificate, and gift card to the Art Supply Warehouse: 1st Place- \$100, 2nd Place- \$50, 3rd Place- \$25.

Parks, Recreation and Cultural Arts Commissioners are requested to attend the event on Friday, March 14th from 4:00 p.m. to 5:00 p.m. to select the winners of the Commissioner's Award and on Saturday, March 15th at 6:00pm for the Awards Ceremony.

Staff are looking for creative ways to expand the amount of art entries received by the community. The Commission is requested to assist in recruitment of entries through their networks and connections. The Los Alamitos community is full of wonderful artists from beginner to professional. Word of mouth is the best form of marketing. Commissioners may request for copies of art entry applications to take to various groups they may be associated with.

FISCAL IMPACT

Staff are currently working on securing a sponsor for this event. The remaining event costs are budgeted in the Recreation & Community Services Special Event Division.

Attachment: None