

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
REGULAR MEETING

Tuesday, January 21, 2025 – 6:00 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC \$54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the City Clerk's office, 3191 Katella Ave., Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (562) 431-3538, ext. 220. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the City Clerk's Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "COUNCIL PUBLIC COMMENT". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting. You may also view the meeting live on local cable channel 3.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Hasselbrink
Mayor Pro Tem Doby
Council Member Hibard
Council Member Loe
Council Member Nefulda

3. PLEDGE OF ALLEGIANCE

Mayor Hasselbrink will lead the Pledge of Allegiance.

4. INVOCATION

Mayor Pro Tem Doby will give the Invocation.

5. PRESENTATIONS

- A. Presentation of a Certificate to Lisa Patino, Motivated by Lisa, in Recognition on Being Featured in the Mayor's Business Spotlight**
- B. Presentation of a Certificate to Luis Reyes in Recognition of Being Named the Employee of the Quarter**
- C. Presentation of a Certificate to the Finance Department in Recognition of Being Awarded the Achievement for Excellence in Financial Reporting**
- D. Presentation of Certificates to Chet Simmons, City Manager; Ron Noda, Deputy City Manager; and, Craig Koehler, Finance Director, in Recognition of Outstanding Leadership**
- E. Presentation of a Certificate to City Manager Simmons for his Outstanding Service**

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

7. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

8. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

9. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from December 1, 2024, to December 31, 2024.

Recommendation: Ratify the Warrants from December 1, 2024, to December 31, 2024, for \$2,515,858.71.

ROLL CALL

Mayor Hasselbrink
Mayor Pro Tem Doby

Council Member Hibard
Council Member Loe
Council Member Nefulda

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Approval of Minutes (Administration)

Approve the Regular City Council Minutes of November 18, 2024, the Special City Council Minutes of December 12, 2024, and the Special and Regular Minutes of December 16, 2024.

B. 2025 Budget Calendar (Finance)

This report seeks to establish the 2025 budget calendar.

Recommendation: Approve the recommended budget calendar for 2025.

C. Police Officer Association (POA); Hiring Referral Incentive Program Side Letter (Administration)

This item seeks approval of the Police Officers Association (POA) side letter amending April 1, 2024, to June 30, 2028, Memorandum of Understanding (MOU) between the City of Los Alamitos ("City") and the Los Alamitos Police Officers Association ("POA").

Recommendation:

1. Adopt Resolution No.2025-01, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING A SIDE LETTER AGREEMENT REGARDING THE HIRING REFERRAL INCENTIVE PROGRAM AMENDING THE APRIL 1, 2024 TO JUNE 30, 2028 MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LOS ALAMITOS ("CITY") AND THE LOS ALAMITOS POLICE OFFICERS ASSOCIATION ("POA")"; and,
2. Authorize the Mayor to execute the side letter agreement amending the Police Officers Association (POA) Memorandum of Understanding (MOU) to include a Hiring Referral Incentive Program.

D. Auction of City Vehicles and Equipment (Development Services)

This item sets forth a recommendation to auction City vehicles and equipment valued between \$1,000-\$6,000.

Recommendation: Authorize the listed equipment and fleet as surplus and authorize its auction and disposal in accordance with Los Alamitos Municipal

Code (LAMC), Section 2.60.040.

E. Approval of Final Parcel Map 2022-133 (4665 Lampson Project) (Development Services)

This item is to adopt Resolution No. 2025-02 approving the final Parcel Map 2022-133 for Finance and Conveyance Purposes, located at 4665 Lampson Avenue, which is ready for submission to the County Recorder's Office for final review (Applicant: Lampson Park Place, LLC).

Recommendation:

1. Adopt Resolution No. 2025-02 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING PARCEL MAP NO. 2022-133 FOR THE PROPERTY LOCATED AT 4665 LAMPSON AVE"; and,
2. Direct the City Clerk to endorse the certificate on the title sheet of Parcel Map 2022-133, which embodies the approval of said maps, and submit the maps to the County of Orange Recorder's Office.

F. Amendment No. 11 with Clear Channel Outdoor, LLC for Bus Shelter License and Maintenance Agreement (Development Services)

This item seeks approval of Amendment No. 11 with Clear Channel Outdoor, LLC to continue providing Bus Shelter License and Maintenance Services until December 31, 2025.

Recommendation: Authorize the Mayor to execute Amendment No. 11 of the Professional Services Agreement with Clear Channel Outdoor, LLC, with no fiscal impact and a term expiring on December 31, 2025.

G. Approval of Plans and Specifications for Striping Improvements on Katella Avenue (CIP 24/25-07) (Development Services)

Striping and pavement marking assist in maintaining safe, up-to-date standards that comply with current Federal and State guidelines. This item requests the approval of plans to be noticed and to receive bids for completion of the project.

Recommendation:

1. Approve the plans and specifications for the Striping Improvements on Katella Avenue (CIP 24/25-07) project; and,
2. Authorize Staff to advertise and solicit bid proposals.

H. Award of Plans and Specifications for the CDBG Street Improvements on Maple Street (CIP 24/25-04) (Development Services)

This item recommends the award of bid to Copp Contracting, Inc. to facilitate the CDBG Street Improvements on Maple Street (CIP 24/25-04). The City of Los Alamitos proposes to grind and overlay asphalt streets and repair damaged concrete as part of its ongoing pavement management program.

Recommendation:

1. Award construction for the CDBG Street Improvements on Maple Street (CIP 24/25-04) Project in the amount of \$323,256.07 to Copp Contracting, Inc.; and,
2. Authorize the Mayor to execute the contract in a form to be approved by the City Attorney with Copp Contracting, Inc. for the project; and,
3. Authorize the City Engineer to add work and execute change orders in an amount not to exceed the contingency reserve of 8% (\$25,860.49) for a total construction cost of \$349,116.56.

I. Notice of Completion (NOC) for the Community Center Renovation Project - Phase I (Development Services)

The Community Center Renovation Project – Phase 1 has been completed. Staff is recommending that City Council accept the work as completed, direct filing of the Notice of Completion, and authorize retention release as prescribed by the Public Contracts Codes.

The roof of the Community Center building incurred significant damage from storms at the beginning of 2023. At the March 2023 Council meeting, \$500,000 was appropriated, with an additional \$1,290,952 appropriated at the October 2023 meeting for a total of \$1,790,952 to repair damages caused by the storm. During the planning process for this project, a number of building issues were identified, and repair recommendations were made. This item recommends action to facilitate the renovation of the Community Center.

Recommendation:

1. Accept as complete the construction by the KYA Group for the Community Center Renovation Project – Phase 1; and,
2. Direct the City Clerk to record the Notice of Completion/Final Report with the County Recorder's Office; and,
3. Authorize Staff to release the 5% retention to the contractor, in the amount of \$5,233.55, thirty-five (35) days after recordation of the Notice of Completion.

11. ORDINANCE

A. Ordinance 2025-01 - E-Conveyances Relating to Vehicles such as E-Bikes (Police)

Like many other cities in Orange County, Los Alamitos has experienced a notable increase in the number of electric bicycles in the community. Both law enforcement and residents have encountered significant safety concerns related to E-bike use. A recent investigation by the Orange County Grand Jury highlighted an urgent need for consistent ordinances to regulate and enforce safe E-bike practices across cities, school districts, parks, and unincorporated areas.

Recommendation:

1. Introduce for first reading, read by title only, waive further reading of Ordinance No. 2025-01, and set for adoption; and,
2. City Attorney Daudt read the title of Ordinance No. 2025-01, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADDING CHAPTER 10.45 (E-CONVEYANCES) TO TITLE 10 OF THE LOS ALAMITOS MUNICIPAL CODE RELATING TO VEHICLES SUCH AS E- BIKES".

B. Ordinance 2025-02 - Informal Bidding - Public Works (Development Services)

This item recommends adoption of an ordinance establishing informal bidding policies and procedures for public works projects involving an expenditure at or below the \$125,000 formal bidding threshold set forth in Section 1206 of the City Charter.

Recommendation:

1. Introduce for first reading, read by title only, waive further reading of Ordinance No. 2025-02, and set for adoption; and,
2. City Attorney Daudt read the title of Ordinance No. 2025-02, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADDING CHAPTER 2.62 (INFORMAL BIDDING – PUBLIC WORKS) TO THE LOS ALAMITOS MUNICIPAL CODE."

C. Ordinance 2025-03 - Lobbyist Registration and Reporting (Administration)

This item recommends adoption of an ordinance establishing lobbyist registration and reporting policies, procedures and regulations to implement Section 505 of the City Charter.

Recommendation:

1. Introduce for first reading, read by title only, waive further reading of Ordinance No. 2025-03, and set for adoption; and,
2. City Attorney Daudt read the title of Ordinance No. 2025-03, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADDING CHAPTER 2.58 (LOBBYIST REGISTRATION AND REPORTING) TO THE LOS ALAMITOS MUNICIPAL CODE."

D. Ordinance 2025-04 - Commission Membership (Administration)

The City of Los Alamitos has four commissions consisting of Parks, Recreation, and Cultural Arts, Personnel Appeals, Planning, and Traffic. Excluding the Personnel Appeals Commission, these commissions consist of seven members. This item proposes reducing the membership to five, consistent with the makeup of the City Council and Personnel Appeals Commission.

Recommendation:

1. Introduce for first reading, read by title only, waive further reading of Ordinance No. 2025-04, and set for adoption; and,
2. City Attorney Daudt read the title of Ordinance No. 2025-04, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ESTABLISHING A FIVE-PERSON MEMBERSHIP FOR CITY COMMISSIONS AND BOARDS"; and,
3. Discuss the preferred method for Commission appointment and direct staff to bring back a policy for adoption; and,
4. Direct the City Clerk to postpone recruitment until Ordinance No. 2025-04 becomes effective; and,
5. Direct the City Clerk to inform all incumbents and applicants of the new regulations and invite them to apply if interested.

12. DISCUSSION ITEM

A. Southern California Association of Governments (SCAG) 2025 Regional Conference and General Assembly (Administration)

The Southern California Association of Governments (SCAG) Regional Conference and General Assembly will be held at the JW Marriott Desert Springs Resort and Spa in Palm Desert, CA on May 1-2, 2025.

Each year, SCAG's member cities select a Delegate and/or Alternate to represent their City and participate at the conference.

Recommendation:

1. Appoint a representative to attend and serve as the City's Voting Delegate for the Southern California Association of Governments (SCAG) General Assembly; and,
2. Appoint a Council Member to attend and serve as the City's Alternate Voting Delegate in the event of the Voting Delegate's absence.

13. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

14. CLOSED SESSION

A. Conference with Labor Negotiator

City Negotiator: Chet Simmons, City Manager

Employee Organization: Executive Management, Non-Represented

Authority: Government Code Section 54957.6

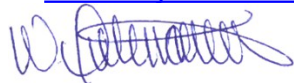
B. Public Employee Performance Evaluation

Title: City Manager

Authority: Government Code Section 54957

15. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.



Windmera Quintanar, MMC, City Clerk

Dated: January 16, 2025