

MINUTES OF TRAFFIC COMMISSION MEETING OF THE CITY OF LOS ALAMITOS

REGULAR MEETING – November 13, 2024

1. CALL TO ORDER

The Traffic Commission met in Regular Session at 7:00 p.m. on Wednesday, November 13, 2024 Chair Murphy presiding.

2. ROLL CALL

Present: Commissioners: Chair Murphy,
Vice Chair Mejia (absent)
D. Hill, R. Hill (absent), Marchese, Patz, and
Rojas (absent)

Present: Staff: Ron Noda, Development Services Director
Chris Kelley, City Engineer
Stephanie Reis, Management Analyst
Vandine Ouk, Department Secretary

3. PLEDGE OF ALLEGIANCE

Commissioner Patz led the Pledge of Allegiance.

4. ORAL COMMUNICATION

Chair Murphy opened oral communications.

Chair Murphy closed oral communications.

5. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Traffic Commissioner requests separate action on a specific item.

A. Approval of the Minutes

Approval of the Minutes for the Regular Meeting of October 9, 2024.

Item will be continued to the January Traffic Commission meeting due to lack of quorum.

6. STAFF REPORTS

A. Parking Permit Software

Development Services Director Noda summarized the staff report.

The Traffic Commission asked and received clarification on the following:

- A resident can pay ten dollars for a three-day permit for oversized vehicles with a maximum of three permits a year.
- The software has options for permit placards, permit decals or electronic permits.
- The permit management system will be Citywide for oversized vehicles and commercial trash bins.
- Neighborhoods who currently require permits will also use the permit management system.
- Commercial trash bins are currently not allowed to be placed in the street
- Guest parking permits are only applicable to neighborhoods that currently require permits.
- Any vehicle that is registered to the address can have its own permit
- Two guests permit parking passes are approved per household.
- There is not a limit to the amount of special event parking permits
- Having a permit does not guarantee a parking spot

Commissioner Patz suggested notifying UWS that there will be fees so they can notify their customers.

Chair Murphy asked and received clarification from Management Analyst Reis that the permit parking software will be tied into a GIS Map.

Motion/Second: Patz/Marchese

4/0 (D. Hill and Rojas absent): The Traffic Commission unanimously approved the parking permit software as presented.

B. E-Bike Ordinance

Development Services Director Noda summarized the staff report.

Commissioner Patz recommended revising 10.45.060 B to clarify the specific helmets for Class 1, 2 and 3.

Commissioner D. Hill asked and received clarification from Development Services Director Noda that the bicycle vendor should be required to let customers know what class the bicycle is and the requirements.

Commissioner D. Hill recommended creating a fact sheet for each class that lists the requirements.

Commissioner Patz clarified that bicycles could have passengers only if there are pegs.

Commissioner Marchese asked if there was an age requirement for riders.

Development Services Director Noda stated that age requirements can be added.

Commissioner D. Hill asked and received clarification from Development Services Director Noda that e-bikes but travel in the same direction as traffic.

The Traffic Commission recommended revising the speed limit when riding on sidewalks to no more than ten miles per hour.

Chair Murphy asked for an explanation of the difference between an administrative citation and a misdemeanor or infraction citation.

Commissioner D. Hill asked and received clarification from Development Services Director Noda that a written citation and a mailed notice will be given.

Commissioner Marchese asked and received clarification from Development Services Director Noda that bikes are currently not being registered with the City.

Commissioner Patz reminded Development Services Director Noda that Rossmoor residents should already be educated on the county ordinance.

Commissioner Patz asked and received clarification from Development Services Director Noda that middle school and high school students have school identification cards issued to them.

Chair Murphy recommended extending the outreach to Rossmoor residents once the ordinance is passed.

C. Traffic Commission Status Log

This is a traffic tool used by the Traffic Commission to track assignments and accomplishments.

Commissioner D. Hill asked for an update on the status of item C3: Because the intersection falls under multiple jurisdictions, a letter for approval is currently being drafted to Orange County and the City of Seal Beach.

There were no changes to the Traffic Commission Status Log.

7. FROM THE DEVELOPMENT SERVICES DEPARTMENT

Development Services Director Noda briefly discussed the following:

- Nites on Pine – Saturday, November 16th from 4:00 p.m. – 9:00 p.m.
- Winter Wonderland – Saturday December 7th
- Coffee with a Cop – Tuesday, December 3rd from 5:00 p.m. – 7:00 p.m.
- Commission Dinner – Week of February 10th
- Citizen Academy Eight-week course starting February 11th
- Press Release – JFTB Change of Command – Sunday, November 17th
- Press Release – JFTB Clearing out Channel – Monday, November 18th
- City Council Meeting – Monday November 18th
- New Banners on Lexington Avenue
- Update on the Los Alamitos Signing and Striping Project
- Update on the Street Improvements on Various Streets Project
- Speed Hump Policy Amendment will be presented at a future Traffic Commission meeting
- Updates on various street and park projects throughout the city
- Stay connected through the City's social media outlets
- Update on the City's Procurement Process related to Measure X

Commissioner Patz asked and received clarification from Development Services Director Noda that the County will finish counting all the votes in the first week of December and if Measure X passes, it will be effective immediately.

Commissioner Patz recommended bringing proposed measures to all Commission meetings for the board to be educated.

8. TRAFFIC COMMISSION INITIATED BUSINESS

There were no items to discuss from the Traffic Commission.

9. ADJOURNMENT

Motion/Second: Murphy/Patz

Carried 4/0 (R. Hill and Rojas absent): The Traffic Commission unanimously voted to adjourn the meeting until December 11, 2024.

The Traffic Commission adjourned at 8:31 p.m.

DocuSigned by:

Bruce Murphy

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Bruce Murphy, Chair

1/10/2025

Attest:

DocuSigned by:

Vandine Ouk

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Vandine Ouk, Department Secretary 1/13/2025