

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
ADJOURNED REGULAR MEETING

Monday, April 28, 2025 – 6:00 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the City Clerk's office, 3191 Katella Ave., Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (562) 431-3538, ext. 220. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the City Clerk's Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "COUNCIL PUBLIC COMMENT". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting. You may also view the meeting live on local cable channel 3.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Hasselbrink
Mayor Pro Tem Doby
Council Member Hibard
Council Member Loe
Council Member Nefulda

3. PLEDGE OF ALLEGIANCE

Council Member Loe will lead the Pledge of Allegiance.

4. INVOCATION

Council Member Nefulda will give the Invocation.

5. PRESENTATIONS

- A. Oath of Office for Los Alamitos Police Officer Joshua McCloud
- B. Presentation of Certificates to Orange County Fire Authority - Station 2 Crew in Recognition of a Residential Fire Rescue in February 2025
- C. Presentation of a Certificate to Allison Ward, owner of Chartreuse, in Recognition on Being Featured in the Mayor's Business Spotlight
- D. Presentation of Certificates by the Police Department to the First Graduating Class of the Los Alamitos Citizen Academy
- E. Presentation by Blake Perez, Public Affairs Manager of So Cal Gas who will Provide an Introduction to City Council
- F. Presentation by Calina North, Public Outreach Section Manager of Orange County Transportation Authority, Regarding the Upcoming Street Improvement Project

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

7. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

8. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

9. WARRANTS

A. WARRANTS (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from March 1, 2025, to March 31, 2025.

Recommendation:

Ratify the Warrants from March 1, 2025, to March 31, 2025, for \$3,953,479.25.

Roll Call

Mayor Hasselbrink
Mayor Pro Tem Doby
Council Member Hibard
Council Member Loe
Council Member Nefulda

10. **CONSENT CALENDAR**

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Approval of Minutes (Administration)

Approve the City Council Special minutes of February 18, 2025, and the Adjourned Regular Minutes of March 24, 2025.

B. Resolution No. 2025-14 - Extending a 5-year Franchise Renewal to Crimson California Pipeline L.P. (Administration)

Consideration of Resolution No. 2025-14, granting a 5-year franchise extension to Crimson California Pipeline L.P.

Recommendation:

Adopt Resolution No. 2025-14, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING A FIVE (5) YEAR EXTENSION TO THE TERM OF THE CRIMSON CALIFORNIA PIPELINE, L.P., FRANCHISE TO LAY AND USE PIPELINES FOR THE TRANSPORTATION OF OIL AND OIL PRODUCTS IN, UNDER, ALONG, AND ACROSS PUBLIC STREETS."

C. Resolution No. 2025-15 - Setting Public Hearing for Grant of Franchise to Golden State Water (Administration)

Resolution No. 2025-15 will declare the City Council's intention to conduct a public hearing on May 19, 2025, to consider the grant of a franchise to Golden State Water (GSW) for the purpose of laying and using pipes, etc., to provide water service to the City.

Recommendation:

Adopt Resolution No. 2025-15, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DECLARING THE CITY COUNCIL'S INTENTION TO GRANT TO GOLDEN STATE WATER COMPANY, A CALIFORNIA CORPORATION, A FRANCHISE FOR THE RIGHT TO USE OR TO LAY AND USE PIPES, CONDUITS AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING WATER IN, ALONG, ACROSS, UPON AND UNDER THE PUBLIC STREETS, WAYS, ALLEYS AND PLACES WITHIN THE CITY OF LOS ALAMITOS"

D. Resolution No. 2025-12 - FY 2023 Urban Areas Security Initiative (UASI) Grant Program Transfer Agreement with City of Santa Ana (Police)

The City of Santa Ana, in its capacity as a core City for the Anaheim/Santa Ana Urban Area, has applied for, received, and accepted a grant entitled "FY 2023 Urban Areas Security Initiative" Grant Program. This grant is from the Federal Department of Homeland Security, Federal Emergency Management Agency, through the State of California Office of Emergency Services. It is intended to enhance countywide emergency preparedness and to help the Operational Area prevent, respond to, and recover from acts of terrorism, as set forth in the grant guidelines and assurances that are incorporated into the Agreement by reference.

The Office of Grants and Training has awarded \$5,113,750 to the City of Anaheim for

use in the Anaheim/Santa Ana Urban Area, for the performance term of September 1, 2023, through March 31, 2026 (FY2023). In which, the grant period for sub-recipients (e.g., City of Los Alamitos) can be awarded through the period of August 14, 2024, to March 31, 2026. The funds are now available for distribution throughout the Operational Area, and the City of Los Alamitos, as a sub-recipient, is authorized to participate in the grant funding.

Recommendation:

1. Adopt Resolution 2025-12, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE FY2023 URBAN AREA SECURITY INITIATIVE (UASI) GRANT PROGRAM TRANSFER AGREEMENT BETWEEN THE CITY OF SANTA ANA AND THE CITY OF LOS ALAMITOS"; and

2. Approve the FY 2023 Urban Areas Security Initiative Transfer Agreement between the City of Santa Ana and the City of Los Alamitos.

E. Second Amendment to the West Cities Communications Center Joint Powers Authority Agreement. (Administration)

Consideration of Second Amendment to the West Cities Communications Center Joint Powers Authority Agreement.

Recommendation:

Authorize the Mayor to execute the Second Amendment to the West Cities Communications Center Joint Powers Authority Agreement.

F. Request for Proposals (RFP No. 2025-10) for the Citywide On-Demand EV Transportation Services (Development Services)

This item authorizes the solicitation of proposals to provide the Citywide On-Demand Electric Vehicle (EV) Transportation Services (RFP No. 2025-10).

Recommendation:

1. Approve the Request for Proposals (RFP No. 2025-10) for the Citywide On-Demand EV Transportation Services; and,

2. Authorize Staff to advertise and solicit proposals.

G. Award of Bid to WGJ Enterprises, Inc., dba PCI for the Katella Avenue Striping Improvements Project (CIP 24/25-07) (Development Services)

This item recommends the City Council award the construction bid for the Katella Avenue Striping Improvements Project (CIP 24/25-07) from East of the 605 Freeway Northbound On Ramp to the eastern Los Alamitos/Cypress boundary to WGJ Enterprises Inc., dba PCI in the amount of \$98,373.00.

Recommendation:

1. Award a contract to WGJ Enterprises Inc., dba PCI for the construction of the Katella Avenue Striping Improvements Project (CIP 24/25-07) in the amount of \$98,373.00; and,

2. Authorize the Mayor to execute the contract with WGJ Enterprises Inc., dba PCI for the Katella Avenue Striping Improvements Project (CIP 24/25-07); and,

3. Authorize the City Manager or his designee to approve and execute change orders in an amount not to exceed the contingency reserve of 25% or \$24,593.00 for a total project cost of \$122,966.00.

H. Award of bid to Landscape Structures, Inc. for Soroptimist Park Play Equipment Purchase (CIP 24-25-08) (Development Services)

This item approves the purchase of playground equipment as part of the Soroptimist Park Renovation Project. Under Section 2.60.110 of the Los Alamitos Municipal Code (LAMC), the City's purchasing ordinance allows purchasing through Sourcewell cooperative purchasing. Through this process the City is able to purchase the playground equipment directly from the manufacturer, Landscape Structures Inc., at a discounted price of \$86,218.05.

Recommendation:

1. Review the proposed park design concept and playground equipment; and,

2. Authorize the City Manager to execute a cooperative purchasing agreement with Landscape Structures, Inc. for the Soroptimist Park playground equipment in the amount of \$86,218.05.

I. Notice of Completion (NOC) for Stern's Park Rehabilitation Project (CIP 23/24-04) (Development Services)

This item recommends the City Council accept the Stern's Park Rehabilitation Project (CIP 23/24-04) as complete.

Recommendation:

1. Accept the completion of construction by Western State Builders, Inc. for the Stern's Park Rehabilitation Project (CIP 23/24-04); and,

2. Authorize the City Clerk to record the Notice of Completion/Final Report with the Orange County Recorder's Office; and,

3. Authorize Staff to release the 5% retention to the contractor, to Western State Builders, Inc., in the amount of \$57,167.29, up to thirty-five (35) days after recording of the Notice of Completion.

J. Notice of Completion (NOC) for Signing and Striping Improvements on Los Alamitos Boulevard Between Katella Avenue and Coyote Creek Trail (CIP 23/24-06) (Development Services)

This item recommends the City Council accept the Los Alamitos Boulevard Signing and Striping Improvements Project, between Katella Avenue and Coyote Creek Trail, as complete.

Recommendation:

1. Accept the completion of construction by WGJ Enterprises Inc., dba PCI, for the

Signing and Striping Improvements on Los Alamitos Boulevard Between Katella Avenue and Coyote Creek Trail (CIP No. 23/24-06); and

2. Authorize the City Clerk to record the Notice of Completion/Final Report with the Orange County Recorder's Office; and,

3. Authorize staff to release the retention to the contractor in the amount of \$4,722.41, thirty-five (35) days after recordation of the Notice of Completion.

K. Notice of Completion (NOC) for Signing and Striping Improvements on Lexington Drive Between Katella and Farquhar Avenue (CIP 23/24-09) (Development Services)

This item recommends the City Council accept the Signing and Striping Improvements on Lexington Drive, Between Katella Avenue and Farquhar Avenue (CIP 23/24-09) Project, as complete.

Recommendation:

1. Accept the completion of construction by Cat Tracking, Inc. for the Signing and Striping Improvements on Lexington Drive, between Katella Avenue and Farquhar Avenue (CIP 23/24-09); and,

2. Authorize City Clerk to record the Notice of Completion/Final Report with the Orange County Recorder's Office; and

3. Authorize staff to release the retention to Cat Tracking, Inc. in the amount of \$1,122.50, thirty-five (35) days after the recording of the Notice of Completion.

11. DISCUSSION ITEM

A. Resolution No. 2025-13 - Personnel Related Changes for Non-Represented Employees (Administration)

This report outlines and seeks consideration to approve personnel changes that will add two new job descriptions for Non-Represented Employees and create a new Economic Development Department.

Recommendation:

Adopt Resolution No. 2025-13, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING JOB DESCRIPTIONS FOR ECONOMIC DEVELOPMENT DIRECTOR AND ECONOMIC DEVELOPMENT MANAGER AND UPDATING THE EXECUTIVE MANAGEMENT AND NON-REPRESENTED EMPLOYEES SALARY SCHEDULE"

B. Los Alamitos Boulevard and Cerritos Avenue Intersection Improvements (Development Services)

This item provides information on different options to improve the traffic conditions at the intersection of Los Alamitos Boulevard and Cerritos Avenue.

Recommendation:

1. Discuss the proposed options; and,
2. Provide direction to staff; and,

C. Draft Annual Operating Budget for Fiscal Year 2025-26 and Fiscal Year 2026-27 (Finance)

City Charter Sections 1201-1205 govern the development and adoption of the City's Annual Budget. Section 1203 requires a public hearing for public input on the proposed budget. Thereafter, the City Council shall adopt the budget with revisions, if any; establish estimated revenues, expenditure appropriations, and transfers of funds of the City.

Recommendation:

Review, receive, and file the department overviews for Administration (City Manager, City Clerk, Human Resources, Finance, Police, Development Services, and Recreation and Community Services for Fiscal Year 2025-26 and Fiscal Year 2026-27.

12. PUBLIC HEARING

A. AB 2561 Reporting Vacancies, Recruitment and Retention Efforts and Administrative Regulations Policy (Administration)

This report is made in compliance with Assembly Bill 2561/Government Code Section 3502.3 regarding vacancies and recruitment and retention efforts.

Recommendation:

Staff recommends that the City Council: (1) receive and file a presentation on the status of City workforce vacancies and recruitment and retention efforts for the previous year; and (2) adopt Administrative Regulations Policy No. 4.20, which establishes the framework and requirements for reporting on workforce vacancies and recruitment and retention efforts in compliance with Assembly Bill 2561.

13. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

14. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.



Windmera Quintanar, MMC, City Clerk
Dated: April 25, 2025