

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

ADJOURNED REGULAR MEETING

April 28, 2025

1. CALL TO ORDER

The City Council met in Adjourned Regular Session at 6:00 p.m., Monday, April 28, 2025, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Hasselbrink presiding.

2. ROLL CALL

Present: Council Members: Hibard (arrived at 6:31 p.m.) Loe, Nefulda
Mayor Pro Tem Doby, Mayor Hasselbrink

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Robet Acosta, Support Services Manager
Barbara Biscocho, Finance Manager
Craig Covey, Orange County Fire Authority Battalion Chief
Michael S. Daudt, City Attorney
Craig Koehler, Finance Director
Matthew Lightener, Management Analyst
Emeline Noda, Recreation and Community Services Director
Ron Noda, Development Services Director
Windmera Quintanar, MMC, City Clerk/Dir. of Communications
Luke South, Police Captain
Chelsi Wilson, Administrative Services Manager

3. PLEDGE OF ALLEGIANCE

Council Member Loe led the Pledge of Allegiance.

4. INVOCATION

Council Member Nefulda gave the Invocation.

5. PRESENTATIONS

Mayor Hasselbrink spoke regarding the listed presentations.

A. Oath of Office for Los Alamitos Police Officer Joshua McCloud

Captain South spoke briefly and gave the Oath of Office to Officer McCloud.

- B. Presentation of Certificates to Orange County Fire Authority - Station 2 Crew in Recognition of a Residential Fire Rescue in February 2025**
Battalion Chief Covey spoke briefly.
- C. Presentation of a Certificate to Allison Ward, owner of Chartreuse, in Recognition on Being Featured in the Mayor's Business Spotlight**
Ms. Ward was not available. Mayor Hasselbrink spoke briefly.
- D. Presentation of Certificates by the Police Department to the First Graduating Class of the Los Alamitos Citizen Academy**
Captain Gallagher spoke briefly. Citizen Christna Romero spoke regarding her experience.
- E. Presentation by Blake Perez, Public Affairs Manager of So Cal Gas who will Provide an Introduction to City Council**
Mr. Perez spoke briefly.
- F. Presentation by Calina North, Public Outreach Section Manager of Orange County Transportation Authority, Regarding the Upcoming Street Improvement Project**
Ms. North spoke briefly and answered questions from the City Council.

City Manager Simmons pulled item 11A and provided an update on the Lexington street striping concerns.

City Clerk Quintanar stated Council Member Hibard arrived at 6:31 p.m.

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Hasselbrink opened Oral Communications.

Cathie Salai, resident, stated concern regarding Cerritos and Los Alamitos Blvd. street striping, the Parks, Recreation, and Cultural Arts Commission cancellation of meetings, and programming on Channel 3.

Frank Marchese, resident, thanked Council for the Citizen Academy and addressing the striping on Lexington.

Maggie Marchese, resident, requested Council consider the whole picture when considering next steps for Cerritos and Los Alamitos Blvd. striping.

Mayor Hasselbrink closed Oral Communications.

7. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

Mayor Hasselbrink spoke regarding the upcoming Neighborhood Clean Up, attendance at the California Parks and Recreation Society Awards Banquet, the Airport Land Use Commission Board meeting, the Spring Carnival, Arbor Day at Little Cottonwood Park, and the League of California Cities City Leadership Summit in Sacramento.

8. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

None.

9. WARRANTS

A. WARRANTS (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from March 1, 2025, to March 31, 2025.

Motion/Second: Doby/Hasselbrink

Unanimously Carried: The City Council ratified the Warrants from March 1, 2025, to March 31, 2025, for \$3,953,479.25.

ROLL CALL

Mayor Hasselbrink	Aye
Mayor Pro Tem Doby	Aye
Council Member Hibard	Aye
Council Member Loe	Aye
Council Member Nefulda	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Motion/Second: Doby/Nefulda

Unanimously Carried: The City Council approved the following Consent Calendar items:

A. Approval of Minutes (Administration)

Approved the City Council Special minutes of February 18, 2025, and the

Adjourned Regular Minutes of March 24, 2025.

B. Resolution No. 2025-14 - Extending a 5-year Franchise Renewal to Crimson California Pipeline L.P. (Administration)

Consideration of Resolution No. 2025-14, granting a 5-year franchise extension to Crimson California Pipeline L.P.

The City Council adopted Resolution No. 2025-14, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING A FIVE (5) YEAR EXTENSION TO THE TERM OF THE CRIMSON CALIFORNIA PIPELINE, L.P., FRANCHISE TO LAY AND USE PIPELINES FOR THE TRANSPORTATION OF OIL AND OIL PRODUCTS IN, UNDER, ALONG, AND ACROSS PUBLIC STREETS."

C. Resolution No. 2025-15 - Setting Public Hearing for Grant of Franchise to Golden State Water (Administration)

Resolution No. 2025-15 will declare the City Council's intention to conduct a public hearing on May 19, 2025, to consider the grant of a franchise to Golden State Water (GSW) for the purpose of laying and using pipes, etc., to provide water service to the City.

The City Council adopted Resolution No. 2025-15, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DECLARING THE CITY COUNCIL'S INTENTION TO GRANT TO GOLDEN STATE WATER COMPANY, A CALIFORNIA CORPORATION, A FRANCHISE FOR THE RIGHT TO USE OR TO LAY AND USE PIPES, CONDUITS AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING WATER IN, ALONG, ACROSS, UPON AND UNDER THE PUBLIC STREETS, WAYS, ALLEYS AND PLACES WITHIN THE CITY OF LOS ALAMITOS"

D. Resolution No. 2025-12 - FY 2023 Urban Areas Security Initiative (UASI) Grant Program Transfer Agreement with City of Santa Ana (Police)

The City of Santa Ana, in its capacity as a core City for the Anaheim/Santa Ana Urban Area, has applied for, received, and accepted a grant entitled "FY 2023 Urban Areas Security Initiative" Grant Program. This grant is from the Federal Department of Homeland Security, Federal Emergency Management Agency, through the State of California Office of Emergency Services. It is intended to enhance countywide emergency preparedness and to help the Operational Area prevent, respond to, and recover from acts of terrorism, as set forth in the grant guidelines and assurances that are incorporated into the Agreement by reference.

The Office of Grants and Training has awarded \$5,113,750 to the City of

Anaheim for

use in the Anaheim/Santa Ana Urban Area, for the performance term of September 1, 2023, through March 31, 2026 (FY2023). In which, the grant period for sub- recipients (e.g., City of Los Alamitos) can be awarded through the period of August 14, 2024, to March 31, 2026. The funds are now available for distribution throughout the Operational Area, and the City of Los Alamitos, as a sub-recipient, is authorized to participate in the grant funding.

The City Council:

1. Adopted Resolution 2025-12, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE FY2023 URBAN AREA SECURITY INITIATIVE (UASI) GRANT PROGRAM TRANSFER AGREEMENT BETWEEN THE CITY OF SANTA ANA AND THE CITY OF LOS ALAMITOS"; and,
2. Approved the FY 2023 Urban Areas Security Initiative Transfer Agreement between the City of Santa Ana and the City of Los Alamitos.

E. Second Amendment to the West Cities Communications Center Joint Powers Authority Agreement. (Administration)

Consideration of Second Amendment to the West Cities Communications Center Joint Powers Authority Agreement.

The City Council authorized the Mayor to execute the Second Amendment to the West Cities Communications Center Joint Powers Authority Agreement.

F. Request for Proposals (RFP No. 2025-10) for the Citywide On-Demand EV Transportation Services (Development Services)

This item authorizes the solicitation of proposals to provide the Citywide On-Demand Electric Vehicle (EV) Transportation Services (RFP No. 2025-10).

The City Council:

1. Approved the Request for Proposals (RFP No. 2025-10) for the Citywide On- Demand EV Transportation Services; and,
2. Authorized Staff to advertise and solicit proposals.

G. Award of Bid to WGJ Enterprises, Inc., dba PCI for the Katella Avenue Striping Improvements Project (CIP 24/25-07) (Development Services)

This item recommends the City Council award the construction bid for the Katella Avenue Striping Improvements Project (CIP 24/25-07) from East of the 605 Freeway Northbound On Ramp to the eastern Los Alamitos/Cypress boundary to WGJ Enterprises Inc., dba PCI in the amount of \$98,373.00.

The City Council:

1. Awarded a contract to WGJ Enterprises Inc., dba PCI for the construction of the Katella Avenue Striping Improvements Project (CIP 24/25-07) in the amount of \$98,373.00; and,
2. Authorized the Mayor to execute the contract with WGJ Enterprises Inc., dba PCI for the Katella Avenue Striping Improvements Project (CIP 24/25-07); and,
3. Authorized the City Manager or his designee to approve and execute change orders in an amount not to exceed the contingency reserve of 25% or \$24,593.00 for a total project cost of \$122,966.00.

H. Award of bid to Landscape Structures, Inc. for Soroptimist Park Play Equipment Purchase (CIP 24-25-08) (Development Services)

This item approves the purchase of playground equipment as part of the Soroptimist Park Renovation Project. Under Section 2.60.110 of the Los Alamitos Municipal Code (LAMC), the City's purchasing ordinance allows purchasing through Sourcewell cooperative purchasing. Through this process the City is able to purchase the playground equipment directly from the manufacturer, Landscape Structures Inc., at a discounted price of \$86,218.05.

The City Council:

1. Reviewed the proposed park design concept and playground equipment; and,
2. Authorized the City Manager to execute a cooperative purchasing agreement with Landscape Structures, Inc. for the Soroptimist Park playground equipment in the amount of \$86,218.05.

I. Notice of Completion (NOC) for Stern's Park Rehabilitation Project (CIP 23/24- 04) (Development Services)

This item recommends the City Council accept the Stern's Park Rehabilitation Project (CIP 23/24-04) as complete.

The City Council:

1. Accepted the completion of construction by Western State Builders, Inc. for the Stern's Park Rehabilitation Project (CIP 23/24-04); and,
2. Authorized the City Clerk to record the Notice of Completion/Final Report with the Orange County Recorder's Office; and,
3. Authorized Staff to release the 5% retention to the contractor, to Western State Builders, Inc., in the amount of \$57,167.29, up to thirty-five (35) days after recording of the Notice of Completion.

J. Notice of Completion (NOC) for Signing and Striping Improvements on Los Alamitos Boulevard Between Katella Avenue and Coyote Creek Trail (CIP 23/24-06) (Development Services)

This item recommends the City Council accept the Los Alamitos Boulevard Signing and Striping Improvements Project, between Katella Avenue and Coyote Creek Trail, as complete.

The City Council:

1. Accepted the completion of construction by WGJ Enterprises Inc., dba PCI, for the Signing and Striping Improvements on Los Alamitos Boulevard Between Katella Avenue and Coyote Creek Trail (CIP No. 23/24-06); and,
2. Authorized the City Clerk to record the Notice of Completion/Final Report with the Orange County Recorder's Office; and,
3. Authorized staff to release the retention to the contractor in the amount of \$4,722.41, thirty-five (35) days after recordation of the Notice of Completion.

K. Notice of Completion (NOC) for Signing and Striping Improvements on Lexington Drive Between Katella and Farquhar Avenue (CIP 23/24-09) (Development Services)

This item recommends the City Council accept the Signing and Striping Improvements on Lexington Drive, Between Katella Avenue and Farquhar Avenue (CIP 23/24-09) Project, as complete.

The City Council:

1. Accepted the completion of construction by Cat Tracking, Inc. for

the Signing and Striping Improvements on Lexington Drive, between Katella Avenue and Farquhar Avenue (CIP 23/24-09); and,

2. Authorized City Clerk to record the Notice of Completion/Final Report with the Orange County Recorder's Office; and
3. Authorized staff to release the retention to Cat Tracking, Inc. in the amount of \$1,122.50, thirty-five (35) days after the recording of the Notice of Completion.

11. DISCUSSION ITEM

A. Resolution No. 2025-13 – Personnel Related Changes for Non-Represented Employees (Administration)

This report outlines and seeks consideration to approve personnel changes that will add two new job descriptions for Non-Represented Employees and create a new Economic Development Department.

City Manager Simmons pulled item 11A from the agenda.

Recommendation: Adopt Resolution No. 2025-13, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING JOB DESCRIPTIONS FOR ECONOMIC DEVELOPMENT DIRECTOR AND ECONOMIC DEVELOPMENT MANAGER AND UPDATING THE EXECUTIVE MANAGEMENT AND NON-REPRESENTED EMPLOYEES SALARY SCHEDULE”.

B. Los Alamitos Boulevard and Cerritos Avenue Intersection Improvements (Development Services)

This item provides information on different options to improve the traffic conditions at the intersection of Los Alamitos Boulevard and Cerritos Avenue.

Development Services Director Noda summarized the staff report and gave a PowerPoint presentation.

City Council and Staff discussed the following:

- Options 1- 4
- Removal of the bike lane and the effects it would have on the City's Active Transportation Plan (ATP)
- State-mandated bike lane requirements
- Timing for pedestrians and traffic with Option 2, Pedestrian “Scramble”

- Major construction modifications would require Americans with Disabilities Act (ADA) compliance
- Safety benefits of no right turns while pedestrians are moving
- Average of 7-10 bicycles using the bike lane
- Data from the traffic survey shows the intersection is heavily traversed by pedestrians and cars
- A scramble would allow pedestrians to move freely without vehicle traffic
- Support for relocating the bike lane to a more beneficial location within the City

Motion/Second: Hasselbrink/Nefulda

Unanimously Carried: The City Council directed staff to analyze relocating the bike lane on Los Alamitos Blvd., adding a pedestrian scramble to Los Alamitos Blvd. and Cerritos Ave., and, impacts the changes would have on the City's ATP.

C. Draft Annual Operating Budget for Fiscal Year 2025-26 and Fiscal Year 2026-27 (Finance)

City Charter Sections 1201-1205 govern the development and adoption of the City's Annual Budget. Section 1203 requires a public hearing for public input on the proposed budget. Thereafter, the City Council shall adopt the budget with revisions, if any; establish estimated revenues, expenditure appropriations, and transfers of funds of the City.

City Manager Simmons introduced the item. Finance Director Koehler summarized the Staff report and provided a PowerPoint presentation with overviews from each department. Staff answered questions from the City Council.

City Manager Simmons encouraged Council to schedule one-on-one meetings with Staff to discuss any questions regarding the budget.

The City Council reviewed, received, and filed the department overviews for Administration (City Manager, City Clerk, Human Resources, Finance, Police, Development Services, and Recreation and Community Services for Fiscal Year 2025-26 and Fiscal Year 2026- 27.

12. PUBLIC HEARING

A. AB 2561 Reporting Vacancies, Recruitment and Retention Efforts and Administrative Regulations Policy (Administration)

This report is made in compliance with Assembly Bill 2561/Government Code Section 3502.3 regarding vacancies and recruitment and retention efforts.

City Manager Simmons introduced the item. Administrative Services Manager Wilson summarized the Staff report and gave a PowerPoint presentation.

City Council and Staff discussed the City's efforts to stay below the 20% reporting requirement and the active communication Human Resources has with the bargaining units.

City Attorney Daudt clarified that there is no punitive threshold; the bargaining unit at its choosing, can ask the City to include additional information. There is no penalty or direct consequence.

Mayor Hasselbrink opened the Public Hearing. There being no one present wishing to speak, Mayor Hasselbrink closed the Public Hearing.

Motion/Second: Doby/Hasselbrink
Unanimously Carried: The City Council:

1. Received and filed a presentation on the status of City workforce vacancies and recruitment and retention efforts for the previous year; and,
2. Adopted Administrative Regulations Policy No. 4.20, which establishes the framework and requirements for reporting on workforce vacancies and recruitment and retention efforts in compliance with Assembly Bill 2561.

13. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Nefulda requested a future discussion of the merging lane on Los Alamitos Blvd. as you head towards Florista.

Council Member Hibard spoke regarding attendance at the Regional Military Affairs Committee (RMAC), Orange County Council of Governments (OCCOG) Annual Conference, Youth Center's Casino Night fundraiser, Chamber of Commerce breakfast, Spring Carnival, and being invited to participate with the American delegation.

Council Member Loe spoke regarding attendance at the California Parks and Recreation Society Awards Banquet, Spring Carnival and Arbor Day.

Mayor Pro Tem Doby spoke regarding attendance at her appointed committee

meetings, the 3rd Annual Orange County Women's conference, Spring Carnival, California Parks and Recreation Society Awards Banquet, Academy Graduation of Officer McLeod, Arbor Day, and advised the Mobile memory Lab would be coming to the Los Alamitos/Rossmoor Library and additional information regarding the Orange County Mosquito and Vector Control District could be found on the City's website.

14. ADJOURNMENT

The City Council adjourned at 9:04 p.m.

DocuSigned by:

Shelley Hasselbrink

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Shelley Hasselbrink, Mayor

Attest:

Signed by:

Windmera Quintanar

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Windmera Quintanar, MMC, City Clerk