

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

REGULAR MEETING

May 19, 2025

1. CALL TO ORDER

The City Council met in Regular Session at 6:00 p.m., Monday, May 19, 2025, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Hasselbrink presiding.

2. ROLL CALL

Present: Council Members: Hibard, Loe, Nefulda
Mayor Pro Tem Doby, Mayor Hasselbrink

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Craig Covey, Orange County Fire Authority Battalion Chief
Michael S. Daudt, City Attorney
Kain Gallagher, Police Captain
Craig Koehler, Finance Director
Matthew Lightener, Management Analyst
Emeline Noda, Recreation and Community Services Director
Ron Noda, Development Services Director
Windmera Quintanar, MMC, City Clerk/Dir. of Communications
Luke South, Police Captain
Chelsi Wilson, Administrative Services Manager

5. PRESENTATIONS

Mayor Hasselbrink spoke regarding the listed presentations and presented awards.

- A. Presentation by Johnny DeFrango, Director of Social Enterprise, and Richard Ward, of Working Wardrobes**
- B. Presentation of a Certificate to Amy Payne of Summer Harvest in Recognition of Being Featured in the Mayor's Business Spotlight**
- C. Presentation of a Certificate to Jason Bruton in Recognition of Being Named Employee of the Quarter – Spring**
- D. Presentation of Certificates to the Public Works Division in Recognition of National Public Works Week**

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Hasselbrink opened the meeting for Oral Communications. There being no one present wishing to speak, Mayor Hasselbrink closed the meeting for Oral Communications.

7. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

Mayor Hasselbrink spoke regarding attendance at the Southern California Association of Governments Annual Conference, Senior Prom, Budget Standing Committee meeting, City Selection Committee meeting, appointment to a four year term on the Airport and Land Use Commission, attendance at the dedication of the Sunburst Youth Academy Outdoor Learning Center, Casa Youth Shelter Gala, Los Alamitos Community Foundation meeting, Los Alamitos Unified School District Board meeting, and Orange County Fire Authority Board and Budget Committee meeting.

Mayor Hasselbrink congratulated the graduating class of 2025, spoke regarding National Small Business Week, upcoming American Legion Art Mural, Summer Concert Series, and Paws in the Park.

8. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

None.

9. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from April 1, 2025, to April 30, 2025.

Motion/Second: Doby/Nefulda

Unanimously Carried: The City Council ratified the Warrants from April 1, 2025, to April 30, 2025, for \$3,398,071.91.

ROLL CALL

Mayor Hasselbrink	Aye
Mayor Pro Tem Doby	Aye
Council Member Hibard	Aye
Council Member Loe	Aye
Council Member Nefulda	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Council Member Loe pulled item 10E.

Motion/Second: Hibard/Nefulda

Unanimously Carried: The City Council approved the following Consent Calendar items:

A. Approval of Minutes (Administration)

Approved the City Council Adjourned Regular minutes of April 28, 2025.

B. Treasurer's Quarterly Investment Report – March 2025 (Finance)

The item for City Council consideration is the receipt of the Treasurer's Quarterly Investment Report.

The City Council received and filed the Treasurer's Quarterly Investment Report – March 2025.

C. Resolution No. 2025-16 – Recovered Organic Waste Procurement Policy (SB 1383) (Development Services)

This item provides the City Council with a recommended policy and guidelines pursuant to State requirements set forth in California Senate Bill 1383 procurement regulations to procure a specified amount of Recovered Organic Waste Products.

The City Council adopted Resolution No. 2025-16, entitled, "A RESOLUTION OF THE CITY COUNCIL OF LOS ALAMITOS, CALIFORNIA, APPROVING THE CITY OF LOS ALAMITOS POLICY FOR THE PROCUREMENT OF RECOVERED ORGANIC WASTE PRODUCTS."

D. Resolution No. 2025-17 – Amending the Los Alamitos Speed Hump Policy (Development Services)

This item provides the City Council with an amendment to the policy related to the installation and removal of speed humps in alleyways.

The City Council adopted Resolution No. 2025-17, entitled, "A

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING THE LOS ALAMITOS SPEED HUMP POLICY."

F. Second Amendment to the Waste Disposal Agreement with Orange County Waste and Recycling (Development Services)

The County of Orange manages solid waste disposal under a Waste Disposal Agreement (WDA) that provides cities and sanitary districts with stable, low-cost landfill access in exchange for exclusive use of County facilities. Originally enacted in 2009 and extended to June 30, 2025, the WDA is currently being renegotiated by the Orange County City Managers Association (OCCMA) and OC Waste & Recycling (OCW&R). To allow more time for negotiations, a one-year extension of the current WDA is proposed, along with a 2.6% disposal fee increase as outlined in the agreement's escalation formula.

The City Council authorized the Mayor to execute the Second Amendment to the Waste Disposal Agreement with Orange County Waste and Recycling.

End Consent Calendar

Items Pulled from the Consent Calendar

E. Cooperative Agreement with the City of Cypress for the Traffic Signal at the Intersection of Calle Lee and Cerritos Avenue (Development Services)

This item provides the City Council with a Cooperative Agreement between the City of Los Alamitos (Los Alamitos) and City of Cypress (Cypress) concerning a proposed traffic signal system at the intersection of Cerritos Avenue and Calle Lee.

Council and Staff discussed the standard operating practice of sharing the cost for a shared asset.

Motion/Second: Loe/Hibard

Unanimously Carried: The City Council authorized the Mayor to execute the Cooperative Agreement with the City of Cypress for the Traffic Signal at the Intersection of Calle Lee and Cerritos Avenue.

11. DISCUSSION ITEM

A. Online Parking Permit System (Development Services)

This informational update outlines the City's transition to an online parking permit system launching June 1, 2025. It also outlines the current process, benefits of the new system, and the outreach campaign planned to inform

residents and businesses.

Development Services Director Noda introduced the item. Management Analyst Stephanie Reis gave a PowerPoint presentation.

City Council and Staff discussed the following:

- Three free permits per address and the possibility of allowing additional permits for a fee
- Considerations for temporary oversized vehicle parking
- Process for establishing permit parking in the City
- Notification of permit parking through website, social media, an app, and door hangers/flyers
- Visitor parking within permit parking zones
- Functionality of the new software will include data on how many permits are issued
- Parking hour restrictions
- Improvements to the City's GIS system that will allow for data points such as permit parking
- Possibility to allow for customer feedback on the online process
- Ability for homeowners to dwell within a recreational vehicle during construction of their residence
- City Commissions, excluding Planning, are recommending bodies to the City Council
- Goal to eventually have all City permits available online (i.e. alarm permits)

Council requested Staff research parking restrictions citywide to allow for continuous enforcement throughout the City and historical implementation of parking permit areas.

Motion/Second: Doby/Hibard

Unanimously Carried: The City Council discussed the online permit parking system and provided staff with direction.

12. PUBLIC HEARING

A. Adoption of the Fiscal Year 2025-26 Annual Operating and Capital Budget (Finance)

City Charter Sections 1201-1205 govern the development and adoption of the City's Annual Budget. Section 1203 requires a public hearing for public input on the proposed budget. Thereafter, the City Council shall adopt the budget with revisions, if any; establish estimated revenues, expenditure appropriations, and transfers of funds of the City.

City Manager Simmons introduced the item. Finance Director Koehler

summarized the Staff report and gave a PowerPoint presentation.

City Manager Simmons stated that providing the City Commissions an opportunity to discuss the budget was beneficial.

Mayor Hasslebrink pointed out that a tremendous amount of work goes into creating the City's budget, including multiple public meetings of the Budget Standing Committee and individual meetings with Department Heads.

Mayor Hasselbrink opened the Public Hearing for comments. There being no one present wishing to speak, Mayor Hasselbrink closed the Public Hearing for comments.

Motion/Second: Doby/Hibard

Unanimously Carried: The City Council:

1. Reviewed, received, and filed the department overviews for Administration (City Manager, City Clerk, Human Resources), Finance, Police, Development Services, and Recreation and Community Services for Fiscal Year 2025-26; and,
2. Conducted a Public Hearing on the Proposed Annual Operating Budget; and,
3. Adopted Resolution No. 2025-19, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2025-26."

B. Consideration of a Franchise to Golden State Water (Development Services)

Ordinance No. 2025-05 will grant a franchise to Golden State Water Company (GSW) for the purpose of laying and using pipes, etc., to provide water service to the City.

City Manager Simmons summarized the Staff report and answered questions from the City Council.

City Council and Staff discussed the difference between franchise fees and Utility User Tax (UUT) fees and stated the UUT would remain the same.

Mayor Hasselbrink opened the Public Hearing for comments. There being no one present wishing to speak, Mayor Hasselbrink closed the Public Hearing for comments.

Motion/Second: Doby/Nefulda
Unanimously Carried: The City Council:

1. Introduced for first reading, read by title only, waive further reading of Ordinance No. 2025-05, and set for adoption; and,
2. City Attorney Daudt read the title of Ordinance No. 2025-05 entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, GRANTING TO GOLDENT STATE WATER COMPANY, A CALIFORNIA CORPORATION, A FRANCHISE FOR THE RIGHT TO USE OR TO LAY AND USE, PIPES, CONDUITS AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING WATER IN, ALONG, ACROSS, UPON AND UNDER THE PUBLIC STREETS, WAYS, ALLEYS AND PLACES WITHIN LOS ALAMITOS"

13. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Hibard spoke regarding attendance at a meeting with the Los Angeles and Orange County Sheriffs, the Regional Military Affairs Committee, the dedication of the Sunburst Youth Academy Outdoor Learning Center, a meeting with the Department of Food and Health Services, and Honor Flight.

Council Member Nefulda spoke regarding attendance at the Orange County Sanitation District Board meeting.

Council Member Loe spoke regarding attendance at Wiener Nationals Dachshund Races and meeting with Assemblyman Tri Ta, and stated an interest in holding a similar event

Mayor Pro Tem Doby spoke regarding attendance at the dedication of the Sunburst Youth Academy Outdoor Learning Center, the Casa Youth Shelter Bootstrap Ball, the Los Alamitos Unified School District Board meeting, the Orange County Mosquito and Vector Control District board meeting, the Budget Standing Committee meeting, she reiterated Mayor Hasslebrink's comments on the diligence and hard work put into creating the City's balanced budget.

14. ADJOURNMENT

The City Council adjourned at 7:41 p.m. until June 9, 2025, at 6:00 p.m.

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Shelley Hasselbrink, Mayor

Attest:

Signed by:



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Windmera Quintanar, MMC, City Clerk