

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

PARKS, RECREATION AND CULTURAL ARTS COMMISSION
AGENDA
SPECIAL MEETING

Wednesday, August 6, 2025 – 6:00 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at the Recreation & Community Services Department or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the Parks, Recreation and Cultural Arts Commission at the same meeting.

Agenda-related documents provided to a majority of the Parks, Recreation and Cultural Arts Commission after distribution of the Parks, Recreation and Cultural Arts Commission agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the Recreation and Community Services Department, 10911 Oak St. Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the Recreation and Community Services Department. If you need special assistance to participate in this meeting, please contact the Recreation and Community Services Department at (562) 430-1073, ext. 501. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the Recreation and Community Services Department Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to enoda@cityoflosalamitos.org with the subject line "PR&CA ORAL COMMUNICATIONS". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the Parks, Recreation and Cultural Arts Commission, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the Recreation and Community Services Department Office at (562) 430-1073, extension 501, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Commissioner Wright
Commissioner Singer
Commissioner Gallagher
Commissioner Joseph
VACANT
Vice Chair Beck
Chair Bandak

3. PLEDGE OF ALLEGIANCE

Chair Bandak will lead the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

At this time, any individual in the audience may address the Parks, Recreation, and Cultural Arts Commission and speak on any item within the subject matter jurisdiction of the Commission. Please state if you wish to speak on an item on the Agenda. **Remarks are to be limited to not more than three minutes.**

5. APPROVAL OF MINUTES

A. Approval of Minutes for the Regular Meeting of June 4, 2025

6. STAFF REPORTS

A. 2025 Park Tours

This report provides the Parks, Recreation & Cultural Arts Commission with a schedule of the various parks in Los Alamitos that the Commission will be touring with City staff from the Recreation and Community Services Department.

7. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

8. COMMISSIONER REPORTS

At this time, Commissioners may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide staff direction to report back or to place the item on a future Agenda.

9. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission will adjourn to Wednesday, October 1, 2025.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting. **Dated this 31st day of July**

Lauren Pavelec

Lauren Pavelec, Department Secretary

MINUTES OF PARKS, RECREATION AND CULTURAL ARTS COMMISSION OF THE CITY OF LOS ALAMITOS

REGULAR MEETING – WEDNESDAY, June 4, 2025

1. CALL TO ORDER

The Parks, Recreation and Cultural Arts Commission met in a Regular Session at 7:00 p.m., Wednesday, June 4, 2025, in the Los Alamitos Community Center, 10911 Oak St., with Chair Bandak presiding.

2. ROLL CALL

Present: Commission Members: Bandak, Gallagher, Wright, Singer, Joseph

Absent: Commission Members: Beck

Present: Staff:

Chet Simmons, City Manager
Emeline Noda, Director of Recreation & Community
Services/Director of Intergovernmental Affairs
Jennifer Sisoev, Recreation Manager
Steve Kim, Recreation Supervisor
Lauren Pavelec, Department Secretary
Samantha Kenny, Recreation Coordinator

3. PLEDGE OF ALLEGIANCE

Chair Bandak led the Pledge of Allegiance.

4. PRESENTATIONS

A. L.A.V.P Scholarship Awards

B. Presentation of the Fiscal Year 2025-26 Annual Operating Budget

5. ORAL COMMUNICATIONS

Chair Bandak opened Oral Communications. At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Parks, Recreation, and Cultural Arts Commission. Remarks are limited to not more than five minutes per speaker.

6. APPROVAL OF MINUTES

Motioned: Joseph. Seconded Bandak

Motion Carried: The Parks, Recreation and Cultural Arts Commission approved the minutes for the Regular Meeting of April 2, 2025.

7. STAFF REPORTS

A. 2025 Universal Waste Systems 3rd of July Fireworks Spectacular

This report provided the Parks, Recreation & Cultural Arts Commission with information regarding the upcoming Universal Waste Systems (UWS) Fireworks Spectacular scheduled for Thursday, July 3, 2025, at the Joint Forces Training Base.

Recreation Manager Jennifer Sisoiev summarized the staff report.

B. Summer Programs

This report provided the Parks, Recreation & Cultural Arts Commission with information on the upcoming summer camps, classes, and programs.

Recreation Supervisor Steve Kim summarized the report.

8. ITEMS FROM THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Lauren Pavelec, Department Secretary

- Handed out UWS 3rd of July Fireworks Spectacular Stars and Stripes/Parking Passes to commissioners.
- Invited the Commission to the June 9, 2025, Council Meeting to recognize Parks and Recreation Month.

Emeline Noda, Director of Recreation and Community Services/Director of Intergovernmental Affairs

- Announced that the Commissioner Handbook will be updated and presented to the Commissioners for review.
- The Council adopted an updated Legislative Platform.
- Requested potential sponsorship leads or ideas from the Commission.

Steve Kim, Recreation Supervisor

- Announced the Summer Concert Series starting June 12, 2025

Jennifer Sisoiev, Recreation Manager

- Announced the new part-time Community Resource Supervisor position.

9. COMMISSIONER REPORTS

Commissioner Wright

- Commissioner Wright attended the Spring Carnival event and shared that it was a successful event and was very impressed with the youth volunteers, Mackenzie, and the staff in the bunny suit. Also gave a shoutout to Ryan and Raechelle at the Dine & Dough program.

Commissioner Singer

Nothing to report.

Commissioner Gallagher

- Commissioner Gallagher shared that the Senior Prom was a spectacular event.

Commissioner Joseph

- Commissioner Joseph commented that Sterns Park is thriving and consistently well-attended.

Vice Commissioner Beck

N/A

Chair Bandak.

Nothing to report.

10. ADJOURNMENT

The Parks, Recreation, and Cultural Arts Commission adjourned at 8:17 p.m.

Attest:

William Bandak, Chair

Emeline Noda
Director of Recreation & Community Services/
Director of Intergovernmental Affairs

City of Los Alamitos

PARKS, RECREATION AND CULTURAL ARTS COMMISSION AGENDA REPORT

MEETING DATE: August 6, 2025

ITEM NUMBER: 6A

To: Chair William Bandak & Members of the Parks, Recreation and Cultural Arts Commission

Presented By: Emeline Noda, Director of Recreation & Community Services

Subject: 2025 Park Tours

SUMMARY

This report provides the Parks, Recreation & Cultural Arts Commission with a schedule of the various parks in Los Alamitos that the Commission will be touring with City staff from the Recreation and Community Services Department.

RECOMMENDATION

The Commission will receive, file, proceed with site visits, and provide feedback on Los Alamitos parks/facilities according to the schedule in the staff report.

BACKGROUND

Historically, the Parks, Recreation, and Cultural Arts Commissioners have visited parks and facilities owned, operated, and/or utilized by the City for programs, events, and/or passive recreation. The goal is for the Commissioners to become more familiar with the sites and amenities provided at each location. The Commission receives a verbal report of potential ideas for future improvements and plans for each site.

DISCUSSION

It is important for the Parks, Recreation, and Cultural Arts Commissioners to be familiar with the various parks and facilities the City manages and owns, including programs and amenities at each site, in order to make informed recommendations to the City Council. Staff from the Recreation and Community Services Department and Development Services Public Works Division will provide the Commission with a tour of sites determined to be beneficial for Commissioners to visit.

Tonight's site visit schedule is as follows:

- Orville R. Lewis Park (3662 Kempton Drive)
- Sterns Park (3811 Farquhar Avenue)
- Little Cottonwood Park (4000 Farquhar Avenue)
- Labourdette Park (4401 Howard Avenue)
- Laurel Park (10862 Bloomfield Street)

- Soroptimist Park (10822 Pine Street)
- Stansbury Park (3711 Toland Avenue)
- Roberts Park (10911 Oak Street)

FISCAL IMPACT

Future improvements and plans for the parks will be incorporated into CIP projects in future fiscal years.

Attachment: None