

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
REGULAR MEETING

Monday, August 18, 2025 – 5:30 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC \$54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the City Clerk's office, 3191 Katella Ave., Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (562) 431-3538, ext. 220. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the City Clerk's Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "COUNCIL PUBLIC COMMENT". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting. You may also view the meeting live on local cable channel 3.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Hasselbrink
Mayor Pro Tem Doby
Council Member Hibard
Council Member Loe
Council Member Nefulda

3. CLOSED SESSION

A. Conference with Legal Counsel - Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9: (One potential case).

4. PLEDGE OF ALLEGIANCE

Council Member Loe will lead the Pledge of Allegiance.

5. INVOCATION

Council Member Nefulda will give the Invocation.

6. PRESENTATIONS

A. Presentation to Lieutenant Colonel Fox for his Service as Garrison Commander of the Joint Forces Training Base

B. Presentation of a Certificate to from FirstSteps For Kids in Recognition of Being Featured in the Mayor's Business Spotlight

C. Presentation of a Certificate to Suzannah Ives in Recognition of Being Named Employee of the Quarter - Summer 2025

D. Introduction of Volunteer In Policing (VIP) Karl Myers to the Community

7. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

8. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

9. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except.

10. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from July 1, 2025, to July 31, 2025.

Recommendation: Ratify the Warrants from July 1, 2025, to July 31, 2025, for \$3,115,242.42.

ROLL CALL

Mayor Hasselbrink

Mayor Pro Tem Doby

Council Member Hibard
Council Member Loe
Council Member Nefulda

11. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Approval of Minutes (Administration)

Approve the City Council minutes for the Regular meeting on July 21, 2025.

B. Treasurer's Quarterly Investment Report – June 2025 (Finance)

The item for City Council consideration is the receipt of the Treasurer's Quarterly Investment Report.

Recommendation: Receive and file the Treasurer's Quarterly Investment Report – June 2025.

C. Fiscal Accountability Pledge (Administration)

To provide additional transparency and accountability, a "Fiscal Accountability Pledge" was developed that outlines the City's commitment to the responsible allocation of any significant increase in general fund revenues.

Recommendation: Reaffirm and adopt the Fiscal Accountability Pledge as a guide to helping the Los Alamitos community maintain the "Quality of Life" for our residents and business community.

D. Resolution No. 2025-24 – Personnel Related Changes for California Teamsters 911 (Administration)

This report outlines and seeks consideration to approve personnel-related changes that will reclassify Code Enforcement Officer to Neighborhood Preservation Officer and add one new job description for Media Coordinator for California Teamsters 911 Employees.

Recommendation: Adopt Resolution No. 2025-24, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF LOS ALAMITOS AND THE CALIFORNIA TEAMSTERS LOCAL 911 ADOPTING JOB DESCRIPTIONS AND SALARY SCHEDULES FOR NEIGHBORHOOD PRESERVATION OFFICER AND MEDIA COORDINATOR".

E. Resolution No. 2025-25 – Part-Time Hourly Employees Salary Schedule and Job Description Update (Administration)

This report outlines and seeks consideration to approve the job descriptions for Neighborhood Preservation Officer and Senior Neighborhood Preservation Officer and update the Part-Time Hourly Salary Schedule.

Recommendation: Adopt Resolution No. 2025-25, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING JOB DESCRIPTIONS FOR PART-TIME NEIGHBORHOOD PRESERVATION OFFICER AND PART-TIME SENIOR NEIGHBORHOOD PRESERVATION OFFICER AND UPDATING THE CITY OF LOS ALAMITOS HOURLY RATE SCHEDULE".

F. Resolution No. 2025-27 – Commissioner Handbook (Development Services)

The updated Boards, Commissions, and Committees Handbook will provide an easy- to-understand format for the City's appointed bodies that will complement the Los Alamitos Municipal Code.

Recommendation: Adopt Resolution No. 2025-27, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE BOARDS, COMMISSIONS, AND COMMITTEE POLICY HANDBOOK".

G. Resolution No. 2025-26 – Fleet Vehicle & Equipment Replacement Policy (Development Services)

This item provides the City Council with a policy to guide the efficient replacement, retention, and management of City fleet vehicles and equipment.

Recommendation: Adopt Resolution No. 2025-26, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE LOS ALAMITOS FLEET VEHICLE & EQUIPMENT REPLACEMENT POLICY."

H. Award of Bid for Storm Drain Catch Basin and Lift Station Maintenance (Development Services)

This item recommends awarding a contract agreement to Ron's Maintenance Inc. for the Storm Drain Catch Basin and Lift Station Maintenance.

Recommendation:

1. Authorize the Mayor to execute a three-year term agreement with

Ron's Maintenance, Inc. for the Storm Drain Catch Basin and Lift Station Maintenance for an amount not to exceed \$102,600; and

2. Authorize an annual contingency of 10% per year, not to exceed \$3,420 annually, for a three-year agreement, total of \$112,860.

I. Authorize the Procurement of Acoustic Sound Panels for the Community Center (Development Services)

This item is for the purchase of acoustic sound panels from the KYA Group through a cooperative purchasing agreement via the California Multiple Award Schedule (CMAS). After the Community Center's renovation was completed, the sound quality in the large banquet room (Activity Rooms 1, 2, and 3) could be improved. Procuring and the impending installation of the acoustic wall panels will improve sound quality.

Recommendation:

1. Authorize the procurement and installation of Acoustic Sound Panels for Activity Room 1, 2, and 3 in Community Center 1 via the KYA Group utilizing California Multiple Award Schedule (CMAS) pricing in the amount of \$66,401.62; and,
2. Authorize the City Manager or their designee a contingency of 10% of the amount, not to exceed \$6,640; and,
3. Authorize the City Manager to enter into a service agreement with KYA Group, in a form approved by the City Attorney, for the installation of the acoustic sound panels in Community Center 1.

12. PUBLIC HEARING

A. Ordinance No. 2025-06 - Regulation of Group Homes and Sober Living Homes (Development Services)

Consideration of Ordinance No 2025-06, an amendment to Title 5 (Business Licenses and Regulations) and Title 17 (Zoning) of the Los Alamitos Municipal Code concerning the regulation of group homes and sober living facilities.

Recommendation:

1. Open the Public Hearing: and,
2. Introduce for first reading, read by title only, and waive further reading of Ordinance No. 2052-06; and,

3. City Attorney Daudt read the title of Ordinance No. 2025-06, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADDING CHAPTER 5.52 (GROUP HOMES) AND SECTION 17.28.290 (GROUP HOMES) TO THE LOS ALAMITOS MUNICIPAL CODE AND AMENDING SECTION 17.08.020 (ALLOWED USES AND PERMIT REQUIREMENTS FOR RESIDENTIAL ZONES) OF THE LOS ALAMITOS MUNICIPAL CODE."

14. DISCUSSION ITEM

A. Resolution 2025-28 - Personnel Related Changes for Non-Represented Employees (Administration)

This report outlines and seeks consideration to approve personnel changes that will add two new job descriptions for Non-Represented Employees.

Recommendation: Adopt Resolution No. 2025-28, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING JOB DESCRIPTIONS FOR ASSISTANT CITY MANAGER AND UPDATING THE EXECUTIVE MANAGEMENT AND NON-REPRESENTED EMPLOYEES SALARY SCHEDULE".

15. ORDINANCE

A. 2025 Building Standards Code and Fire Code Adoption (Development Services)

The State's Health and Safety Code requires local governments to adopt the most recent editions of the model codes related to construction. Every three years the State of California adopts model building codes. The 2025 California Building Standards Code will take effect on January 1, 2026. The City is charged with adopting local amendments necessary for local conditions before the end of the year in order for the amendments to be effective.

Recommendation:

1. Waive reading in full and authorize reading by title only of Ordinance No. 2025-07, and Ordinance No. 2025-08; and,
2. Set Ordinance No. 2025-07 and Ordinance 2025-08 for second reading at a Public Hearing on November 14, 2025; and,
3. City Attorney Daudt read the title of Ordinance No. 2025-07, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY

OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 15.04 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADOPTING THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24) CONSISTING OF: THE 2025 CALIFORNIA ADMINISTRATIVE CODE; THE 2025 CALIFORNIA BUILDING CODE, INCLUDING APPENDIX J; THE 2025 CALIFORNIA RESIDENTIAL CODE, INCLUDING APPENDICES H AND V; THE 2025 CALIFORNIA ELECTRICAL CODE; THE 2025 CALIFORNIA MECHANICAL CODE; THE 2025 CALIFORNIA PLUMBING CODE; THE 2025 CALIFORNIA ENERGY CODE; THE 2025 CALIFORNIA HISTORICAL BUILDING CODE; THE 2025 CALIFORNIA EXISTING BUILDING CODE; THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE; THE CALIFORNIA WILDLAND-URBAN INTERFACE CODE AND THE 2025 CALIFORNIA REFERENCED STANDARDS CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS; AND ADOPTING THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE AND THE 2024 INTERNATIONAL SWIMMING POOL AND SPA CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS"; and,

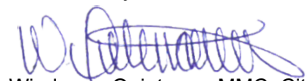
4. City Attorney Daudt read the title of Ordinance No. 2025-08, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 15.08 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADOPTING THE 2025 EDITION OF THE CALIFORNIA FIRE CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24, PART 9), INCLUDING APPENDICES B, BB, C, CC AND H, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS".

16. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

17. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.



Windmera Quintanar, MMC, City Clerk
Dated: August 14, 2025