

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
REGULAR MEETING
Monday, September 15, 2025 – 5:30 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the City Clerk's office, 3191 Katella Ave., Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (562) 431-3538, ext. 220. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the City Clerk's Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "COUNCIL PUBLIC COMMENT". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting. You may also view the meeting live on local cable channel 3.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, at least 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Hasselbrink
Mayor Pro Tem Doby
Council Member Hibard
Council Member Loe
Council Member Nefulda

3. CLOSED SESSION

A. Conference with Legal Counsel – Anticipated Litigation (Administration)

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9: (One potential case).

B. Public Employee Performance Evaluation

Title: City Manager

Authority: Government Code Section 54957

4. PLEDGE OF ALLEGIANCE

Council Member Nefulda will lead the Pledge of Allegiance.

5. INVOCATION

Mayor Hasselbrink will give the Invocation.

6. PRESENTATIONS

A. Presentation of a Proclamation to Wayne Stickney, Chief Development Officer, of Second Harvest Food Bank in Recognition of Hunger Action Month

B. Presentation of Awards to the 2024 Annual Police Department Honorees

7. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

8. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

9. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken, except to provide direction to staff or place the item on a future agenda..

10. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from August 1, 2025, to August 31, 2025.

Recommendation: Ratify the Warrants from August 1, 2025, to August 31, 2025, for \$3,173,770.39.

ROLL CALL

Mayor Hasselbrink

Mayor Pro Tem Doby

Council Member Hibard
Council Member Loe
Council Member Nefulda

11. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Approval of Minutes (Administration)

Approve the City Council minutes for the Regular meeting on August 18, 2025.

B. Designation of Voting Delegate and Alternate for the League of California Cities' 2025 Annual Conference & Expo (Administration)

The League of California Cities' Annual Conference & Expo will be held in Long Beach, California, from October 8-10, 2025. The League is requesting City Council designation of a Voting Delegate to the Annual Business Meeting. This item is for Council designation of a Voting Delegate and Alternate.

Recommendation:

1. Appoint Mayor Shelley Hasselbrink to serve as the City's Voting Delegate for the League of California Cities 2025 Annual Business Meeting; and,
2. Appoint Mayor Pro Tem Tanya Doby to serve as the City's Alternate Voting Delegate in the event of the Voting Delegate's absence.

C. Resolution No. 2025-27 - Boards, Commissions, and Committees Policy Handbook (Development Services)

The updated Boards, Commissions, and Committees Policy Handbook (Handbook) will provide an easy-to-understand format for the City's appointed bodies that will complement the Los Alamitos Municipal Code.

Recommendation: Adopt Resolution No. 2025-27, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE BOARDS, COMMISSIONS, AND COMMITTEE POLICY HANDBOOK".

D. Ordinance No. 2025-06 – Regulation of Group Homes and Sober Living Homes (Development Services)

Ordinance Number 2025-06 is recommended for City Council adoption. At its regular meeting of August 18, 2025, the City Council introduced the first reading of Ordinance No. 2025-06, an amendment to Title 5 (Business

Licenses and Regulations) and Title 17 (Zoning) of the Los Alamitos Municipal Code concerning the regulation of group homes and sober living facilities. The City of Los Alamitos has seen a slight increase in the number of sober-living facilities operating in its single-family parcels. As a result, the City has received comments and concerns from members of the public regarding the strength of local regulations governing these facilities. Absent such regulations, surrounding communities have reported adverse impacts from these facilities, including but not limited to: noise, excessive debris/trash, second-hand smoke, loitering, traffic, increased parking demands, and the clustering of group homes near each other. The proposed Ordinance seeks to regulate group homes and sober living facilities to address issues and concerns while providing both a safe space for individuals to recover from drug and alcohol addiction, and preserving the residential character of neighborhoods. At its June 25, 2025, meeting, the Planning Commission, by Resolution, recommended that the City Council adopt Ordinance No. 2025-06.

Recommendation: Adopt Ordinance No. 2025-06, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADDING CHAPTER 5.52 (GROUP HOMES) AND SECTION 17.28.290 (GROUP HOMES) TO THE LOS ALAMITOS MUNICIPAL CODE AND AMENDING SECTION 17.08.020 (ALLOWED USES AND PERMIT REQUIREMENTS FOR RESIDENTIAL ZONES) OF THE LOS ALAMITOS MUNICIPAL CODE."

E. Community Development Block Grant (CDBG) Application Resolution for Fiscal Year 2026/2027 (Development Services)

This item recommends approval to submit the Community Development Block Grant (CDBG) project application to Orange County Community Resources Department for Fiscal Year 2026/2027.

Recommendation: Adopt Resolution No. 2025-30, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA APPROVING THE CITY PARTICIPATION IN THE FISCAL YEAR 2026/2027 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM WITH THE COUNTY OF ORANGE."

12. PUBLIC HEARING

A. Master Fee Schedule Update - Fiscal Year 2025-2026 (Finance)

It is recommended that the City Council approve the proposed Master Fee Schedule update.

Recommendation:

1. Review the Fiscal Year 2025-26 Master Fee Schedule Update; and,

2. Open the Public Hearing: and,
3. Adopt Resolution No. 2025-29, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING THE MASTER FEE SCHEDULE BY ADJUSTING CERTAIN USER FEES BASED ON THE COST RECOVERY (USER FEE STUDY)".

B. 2025 Building Standards Code and Fire Code Adoption (Development Services)

At its regular meeting of August 18, 2025, the City Council introduced the first reading of Ordinance No. 2025-07 and Ordinance No. 2025-08. Ordinance No. 2025- 07 would the 2025 California Building Standards Code. The State's Health and Safety Code requires local governments to adopt the most recent editions of building standards codes related to construction. The latest edition is the 2025 California Building Standards Code, which will take effect on January 1, 2026. Ordinance No. 2025-08 would adopt amendments to the Fire Code as provided by the Orange County Fire Authority (OCFA). These amendments are intended to maximize alignment between OCFA and State-adopted Fire Code requirements.

The ordinances' first reading was heard at the August 18, 2025, City Council meeting. This Public Hearing will conduct the required second reading and adoption of the Ordinances, which will be effective 30 days after adoption.

Recommendation:

1. Open the Public Hearing; and,
2. Adopt Ordinance No. 2025-07, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, REPEALING CHAPTER 15.04 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CITY CODE AND ADDING A NEW CHAPTER 15.04, ADOPTING BY REFERENCE: VARIOUS PROVISIONS OF THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODES (CALIFORNIA CODE OF REGULATIONS, TITLE 24), CONSISTING OF THE CALIFORNIA ADMINISTRATIVE CODE, THE CALIFORNIA BUILDING CODE, THE CALIFORNIA RESIDENTIAL CODE, THE CALIFORNIA GREEN BUILDING STANDARDS CODE, THE CALIFORNIA ELECTRICAL CODE, THE CALIFORNIA MECHANICAL CODE, THE CALIFORNIA PLUMBING CODE, THE CALIFORNIA ENERGY CODE, AND THE CALIFORNIA REFERENCED

STANDARDS CODE; AND THE 2025 WILDLAND-URBAN INTERFACE CODE, THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE, WITH CERTAIN AMENDMENTS, ADDITIONS, DELETIONS AND EXCEPTIONS THERETO"; and,

3. Adopt Ordinance No. 2025-08, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DELETING CHAPTER 15.08 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADDING A NEW CHAPTER 15.08 ADOPTING BY REFERENCE THE 2025 EDITION OF THE CALIFORNIA FIRE CODE (TITLE 24, PART 9) WITH APPENDICES AND AMENDMENTS THERETO".

13. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

14. ADJOURNMENT

The City Council will adjourn to Monday, October 13, 2025, at 6:00 p.m.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.



Windmera Quintanar, MMC, City Clerk
Dated: September 11, 2025