CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
REGULAR MEETING
Monday, November 17, 2025 – 6:00 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the City Clerk's office, 3191 Katella Ave., Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (562) 431-3538, ext. 220. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the City Clerk's Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "COUNCIL PUBLIC COMMENT". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting. You may also view the meeting live on local cable channel 3.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, at least 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Hasselbrink
Mayor Pro Tem Doby
Council Member Hibard
Council Member Loe
Council Member Nefulda

3. PLEDGE OF ALLEGIANCE

Council Member Hibard will lead the Pledge of Allegiance.

4. INVOCATION

Council Member Loe will give the Invocation.

5. PRESENTATIONS

A. Presentation of a Commendation to Bonnie Smith in Celebration of Her 100th Birthday

B. Recognition of Miguel De La Torre for 25 Years of Dedicated Service to the City of Los Alamitos

C. Presentation of a Proclamation to Pacific Organic Pops (POP) in Recognition of Small Business Saturday

D. Presentation of the 2024 Mothers Against Drunk Driving (MADD) Award to Detective Joel Espinoza

E. Presentation of the 2024 Auto Theft Advisory Committee (ATAC) Award to Corporal Daniel Kim

F. Presentation of a Proclamation to Senior Records Specialist Gina Tavasci and Records Specialist Belinda Roman for Records Personnel Appreciation Day

G. Presentation and Introduction of the Los Alamitos Recreation Bucks

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

7. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

8. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide direction to Staff to place an item on a future agenda.

9. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from October 1, 2025, to October 31, 2025.

Recommendation: Ratify the Warrants from October 1, 2025, to October 31, 2025, for $3,271,037.53.

Roll Call
Mayor Hasselbrink
Mayor Pro Tem Doby
Council Member Hibard
Council Member Loe
Council Member Nefulda

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Approval of Minutes (Administration)

Approve the City Council Special minutes of October 6, 2025, Adjourned Regular minutes of October 13, 2025, and Special minutes of November 3, 2025.

B. Resolution No. 2025-33 – Investment Policy Update (Finance)

This report provides the Council with an update on the City's Investment Policy for allowable investments per the California Government Code.

Recommendation: Adopt Resolution No. 2025-33, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE STATEMENT OF INVESTMENT POLICY DATED NOVEMBER 2025."

C. Resolution No. 2025-34 – Adopting the June 30, 2025 Measure M2 Expenditure Report (Finance)

The Orange County Transportation Authority requires each agency that receives Measure M2 funds to adopt an annual Expenditure Report to account for the use of Measure M2 funds.

Recommendation: Adopt Resolution No. 2025-34, entitled "A RESOLUTION OF THE CITY COUNCIL OF LOS ALAMITOS, CALIFORNIA, CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF LOS ALAMITOS FOR THE FISCAL YEAR ENDING JUNE 30, 2025."

D. Resolution No. 2025-35 – Minimum Hourly Wage Increase Effective January 1, 2026 (Finance)

Mandatory Minimum Wage Increase in 2026 and two new part-time positions with descriptions.

Recommendation: Adopt Resolution No. 2025-35, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING THE HOURLY RATE SCHEDULE EFFECTIVE JANUARY 1, 2026, REPEALING

EXHIBIT B FROM RESOLUTION NO. 2025-25., AND ADOPTING JOB DESCRIPTIONS AND SALARY SCHEDULES FOR PART-TIME MEDIA ASSISTANT AND SENIOR POLICE AIDE."

E. Treasurer's Quarterly Investment Report – September 2025 (Finance)

The item for City Council consideration is the receipt of the Treasurer's Quarterly Investment Report.

Recommendation: Receive and file the Treasurer's Quarterly Investment Report – September 2025.

F. Adopt the 2025 California Building Code and Fire Code (Development Services)

At its regular meeting of September 15, 2025, the City Council adopted Ordinance 2025-07 and Ordinance 2025-08. The first Ordinance 2025-07 is with regard to adopting the 2025 California Building Code and our local amendments to that code. The second Ordinance 2025-08 is with regard to the 2025 California Fire Code and local amendments as provided by the Orange County Fire Authority (OCFA).

After adoption by Council, the Building & Safety Division is required to file these ordinance documents with the California Building Standards Commission (CBSC), where they will review them for acceptance. During their review, the CBSC identified a few minor changes needed to ensure final acceptance. At its regular meeting on October 13, 2025, the City Council introduced the first reading of Ordinance Number 2025-09 and 2025-10. The Ordinances address the items to be corrected as required by CBSC.

Recommendation:

1. Adopt Ordinance No. 2025-09, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 15.04 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADOPTING THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24) CONSISTING OF: THE 2025 CALIFORNIA ADMINISTRATIVE CODE; THE 2025 CALIFORNIA BUILDING CODE, INCLUDING APPENDIX J; THE 2025 CALIFORNIA RESIDENTIAL CODE, INCLUDING APPENDICES BF AND CI; THE 2025 CALIFORNIA ELECTRICAL CODE; THE 2025 CALIFORNIA MECHANICAL CODE; THE 2025 CALIFORNIA PLUMBING CODE; THE 2025 CALIFORNIA ENERGY CODE; THE 2025 CALIFORNIA HISTORICAL BUILDING CODE; THE 2025 CALIFORNIA EXISTING BUILDING CODE; THE 2025 CALIFORNIA GREEN

BUILDING STANDARDS CODE; THE 2025 WILDLAND-URBAN INTERFACE CODE AND THE 2025 CALIFORNIA REFERENCED STANDARDS CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS; AND ADOPTING THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE AND THE 2024 INTERNATIONAL SWIMMING POOL AND SPA CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS."; and,

2. Adopt Ordinance No. 2025-10, entitled , "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 15.08 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADOPTING THE 2025 EDITION OF THE CALIFORNIA FIRE CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24, PART 9), INCLUDING APPENDICES B, BB, C, AND CC, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS."

G. Adopt Donation Box Zoning Code Changes (Development Services)

At a public hearing on October 13, 2025, the City Council introduced the first reading of Ordinance Numbers 2025-11 and 2025-12. The Council item considered (1) Ordinance No. 2025-11, an amendment to Title 17 (Zoning) of the Los Alamitos Municipal Code concerning the regulation of thrift stores and donation boxes, front yard landscaping requirements, screening of mechanical equipment, and corrections of clerical errors and omissions to maintain internal consistency, and (2) Ordinance No. 2025-12, concerning the regulation of unattended donation boxes.

Recommendation:

1. Adopt Ordinance No. 2025-11, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING VARIOUS PROVISIONS OF TITLE 17 (ZONING) OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF THRIFT STORES AND DONATION BOXES, FRONT YARD LANDSCAPING REQUIREMENTS, SCREENING OF MECHANICAL EQUIPMENT, AND TO CORRECT CLERICAL ERRORS AND OMISSIONS TO MAINTAIN INTERNAL CONSISTENCY (ZOA 25-03) (CITY INITIATED)."; and,

2. Adopt Ordinance No. 2025-12, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADDING CHAPTER 5.54 TO TITLE 5 (BUSINESS LICENSES AND REGULATIONS) OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF UNATTENDED DONATION BOXES."

H. Approval of Plans and Specifications for Oak Street Improvement Project (CIP 24/25-03) (Development Services)

This item recommends City Council approval of the Oak Street Improvement Project (CIP 24/25-03) plans and specifications and authorization to facilitate the solicitation of bids. The Project will include a grind and overlay of Oak Street from Katella Avenue to Sausalito Street.

Recommendation:

1. Approve the plans and specifications for the Oak Street Improvement Project (CIP 24/25-03); and,

2. Authorize Staff to advertise and solicit bid proposals.

I. Short-Term Revocable License with Joint Forces Training Base for Sunburst Field (Recreation)

This item recommends approval of a Short-Term Revocable License with the Los Alamitos Joint Forces Training Base (JFTB) to lease the land, also known as Sunburst Field, located at 11212 America Drive, Los Alamitos, CA 90720 for the use of expanded recreational programs, events, and additional green space.

Recommendation:

1. Authorize the Mayor to execute the Short-Term Revocable License for Sunburst Field located 11212 America Drive, Los Alamitos, CA 90720 from the Joint Forces Training Base; and,

2. As part of the agreement, improvements to fields and facilities located on the property, through in-kind services (IKS), will be determined on an annual basis.

J. Amendment No. 1 – Landscape Maintenance Services Agreement with EMTS, Inc. (Development Services)

This item recommends approal of Amendment No. 1 to the Landscape Maintenance Services Agreement with EMTS, Inc. for the additional landscape maintenance of Sunburst Field Facility.

Recommendation:

1. Authorize the Mayor to execute Amendment No. 1 to the Landscape Maintenance Services Agreement with EMTS, Inc. to include landscape maintenance services for the Sunburst Field Facility for an additional cost of $2,037 per month; and,

2. Authorize the City Manager to approve any additional as-needed services not to exceed 10% of the total contract amount of $426,248.19; and,

3. Appropriate $17,925.60 (8 months of services with a 10% contingency) from the General Fund to the Development Services Budget - Street Division for the FY 25/26 monthly landscape maintenance services for the Sunburst Field Facility.

K. Amendment No. 2 – Street Sweeping Services Agreement with Sweeping Corp of America (Development Services)

This item recommends approving Amendment No. 2 to the Professional Services Agreement (PSA) with Sweeping Corp of America (SCA) to add the weekly sweeping of Sunburst Field Facility.

Recommendation:

1. Authorize the Mayor to execute Amendment No. 2 to the Professional Services Agreement with Sweeping Corp of America to sweep the parking lot at the Sunburst Field Facility for an additional cost of $302.42 per month; and,

2. Authorize the City Manager to approve any additional as-needed services not to exceed 10 percent of the total contract amount of $128,916.74; and,

3. Appropriate $14,916.74 from the General Fund to the Development Services Department Budget—Street Division, for the extra sweeping services for the Sunburst Field Facility.

L. Notice of Completion (NOC) for Katella Avenue Striping Project (CIP 24/25-07) (Development Services)

The Katella Avenue Striping Project was a part of the FY 24/25 Capital Improvement Program and was awarded to WGJ Enterprises Inc., dba PCI in April 2025 and has been successfully completed.

Recommendation:

1. Accept construction as complete by WGJ Enterprises Inc. for the Katella Avenue Striping Project (CIP 24/25-07); and,

2. Authorize the City Clerk to record the Notice of Completion with the County Recorder's Office; and,

3. Authorize Staff to release the 5% construction retention to the contractor, in the amount of $5,149.10, thirty-five (35) days after

County recording of the Notice of Completion.

M. Resolution No. 2025-36 – Orange County Transportation Authority (OCTA) 2027 Federal Transportation Improvement Program (FTIP) (Development Services)

Orange County Transportation Authority (OCTA) is requesting the adoption of Resolution No. 2025-36 to affirm the City's commitment to the projects submitted in the 2027 Federal Transportation Improvement Program (FTIP).

Recommendation: Adopt Resolution No. 2025-36, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CERTIFYING THAT THE CITY HAS THE RESOURCES TO FUND THE PROJECTS IN THE FY 2026/27 – 2031/32 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM AND AFFIRMING ITS COMMITMENT TO IMPLEMENT ALL PROJECTS IN THE PROGRAM."

N. Resolution No. 2025-37 – Technology Replacement, Upgrade, & Sanitization Policy (Development Services)

This item provides the City Council with a policy to guide the efficient replacement, retention, management, upgrades, and sanitization of the City's technology equipment.

Recommendation: Adopt Resolution No. 2025-37, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE CITY OF LOS ALAMITOS TECHNOLOGY REPLACEMENT, UPGRADE, AND SANITIZATION POLICY."

11. DISCUSSION ITEM

A. Consideration of a Formal Censure of Council Member Hibard (Administration)

Consideration of the adoption of a formal censure Resolution of Council Member Hibard.

Recommendation: Adopt Resolution No. 2025-38, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING CENSURE OF COUNCIL MEMBER EMILY HIBARD."

12. PUBLIC HEARING

A. Ordinance No. 2025-13 – State Mandated Update to Accessory Dwelling Unit (ADU) Regulations (ZOA 25-04) (Development Services)
Consideration of an ordinance to amend and restate Section 17.28.020 of the Los Alamitos Municipal Code concerning the regulation of Accessory Dwelling Units (ZOA 25-04).

Recommendation:

1. Open the Public Hearing; and,

2. Consider Ordinance No. 2025-13; and, if appropriate,

3. Introduce for first reading, read by title only, and waive further reading of Ordinance No. 2025-13; and,

4. City Attorney Daudt read the title of Ordinance No. 2025-13, entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING SECTION 17.28.020 OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF ACCESSORY DWELLING UNITS (ZOA 25-04)."

13. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

14. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.

Windmera Quintanar, MMC, City Clerk
Dated: November 13, 2025

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 9A**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Craig Koehler, Director of Finance**

Subject: **Warrants**

SUMMARY

The attached Warrant Register contains checks and electronic funds transfers for the period from October 1, 2025, to October 31, 2025.

RECOMMENDATION

Ratify the Warrants from October 1, 2025, to October 31, 2025, for $3,271,037.53.

BACKGROUND

The expenditures noted within this Warrant Register conform to the budget approved by the Council.

DISCUSSION

The Director of Finance certifies the accuracy of the attached register and the availability of monies for payment thereof.

FISCAL IMPACT

The total of $3,271,037.53 represents checks and electronic funds transfers from October 1, 2025, to October 31, 2025.

Attachment: 1. Council Report - 11.17.2025

CITY OF LOS ALAMITOS
A/P Warrants
November 17, 2025

To Ratify

Pages:				
1-22	$ 2,289,232.75	Warrants	10/01/2025-10/31/2025
23	$ 8,681.54	Medical Retirees	10/01/2025
24	$ 408,722.32	Earnings & Employer Taxes	10/10/2025
25	$ 81,199.78	Employer Benefits	10/10/2025
26	$ 402,016.41	Earnings & Employer Taxes	10/24/2025
27	$ 81,184.73	Employer Benefits	10/24/2025
Grand Total	**$ 3,271,037.53**		

The attached Warrant Register containing checks and electronic funds transfers for the period from October 01, 2025 to October 31, 2025, is being presented for ratification by the City Council. The expenditures noted within this Warrant Register conform to the budget approved by the City Council. The Director of Finance certifies to the accuracy of the attached register and to the availability of monies for payment thereof.

Statement:

I hereby certify that the claims or demands covered by the forgoing listed warrants have been audited as to accuracy and availability of funds for payment thereof.

Certified by Craig Koehler, Finance Director/City Treasurer

Craig Koehler

Craig Koehler (Nov 3, 2025 15:30:55 PST)

this 3rd day of November, 2025

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
24/7 EVENT SERVICES, INC.	TOT SECURITY 10/25/25	GENERAL FUND	NON-DEPARTMENTAL	506.00
	WW SECURITY 12/06/25	GENERAL FUND	NON-DEPARTMENTAL	2,317.50
	CLA SECURITY	GENERAL FUND	SPECIAL EVENTS	6,726.25
			TOTAL:	9,549.75
ADERSA GROUP LLC	PRIVACY FENCE 09/25	GENERAL FUND	PARK MAINTENANCE	9,604.78
			TOTAL:	9,604.78
ADMINSURE	WORKERS COMP CLAIM 06/25	SELF INSURANCE TRU	INSURANCE	531.94
	WORKERS COMP CLAIM 07/25	SELF INSURANCE TRU	INSURANCE	532.07
	WORKERS COMP CLAIM 08/25	SELF INSURANCE TRU	INSURANCE	532.07
	WORKERS COMP CLAIM 09/25	SELF INSURANCE TRU	INSURANCE	531.94
			TOTAL:	2,128.02
ADRIAN ROSALES	CLAIM SETTLEMENT 08/25	SELF INSURANCE TRU	INSURANCE	1,000.00
			TOTAL:	1,000.00
ALL AMERICAN SIGN COMPANY	TRUNK OR TREAT BANNERS	GENERAL FUND	NON-DEPARTMENTAL	343.15
			TOTAL:	343.15
ALL CITY MANAGEMENT SERVICES	CROSS GUARDS 09/14-09/27	GENERAL FUND	TRAFFIC	7,606.52
	CROSS GUARDS 09/28-10/11	GENERAL FUND	TRAFFIC	6,977.60
			TOTAL:	14,584.12
ALLIANT INSURANCE SERVICES, INC.	RENEWAL INSURANCE 10/25-10	SELF INSURANCE TRU	INSURANCE	1,000.00
			TOTAL:	1,000.00
AMERICAN RENTALS	CONCRETE TRAILER RENTAL 09/25	GENERAL FUND	STREET MAINTENANCE	474.45
	CONCRETE TRAILER RENTAL 08/25	GENERAL FUND	PARK MAINTENANCE	474.45
			TOTAL:	948.90
ANDERSON ELECTRICAL & LIGHTING SERVICE	LOS AL BLVD ELECTRIC SVC	GENERAL FUND	BUILDING MAINTENANCE	150.00
	CH1/CC/CC1 ELECTRICAL SVC	GENERAL FUND	BUILDING MAINTENANCE	915.00
			TOTAL:	1,065.00
ANIMAL PEST MANAGEMENT SERVICES	GOPHER CTRL AT PARKS 09/25	GENERAL FUND	PARK MAINTENANCE	490.00
			TOTAL:	490.00
AON RISK CONSULTANTS, INC.	WC & GL ACTUARIAL STUDY	GENERAL FUND	FINANCE	8,750.00
			TOTAL:	8,750.00
AUTOLIFT SERVICES, INC.	GAS PUMP REMOVAL 08/25	GENERAL FUND	BUILDING MAINTENANCE	59,840.72
			TOTAL:	59,840.72
BADGE FRAME, INC	EOQ NAME PLATES 10/25	GENERAL FUND	ADMINISTRATION	37.00
			TOTAL:	37.00
BASE HILL INC	JANITORIAL SVCS 07/25	GENERAL FUND	BUILDING MAINTENANCE	5,809.99
	JANITORIAL SVCS 08/25	GENERAL FUND	BUILDING MAINTENANCE	5,809.99
	JANITORIAL SVCS 09/25	GENERAL FUND	BUILDING MAINTENANCE	5,809.99
			TOTAL:	17,429.97
BASK	PW FURNITURE DEPOSIT	GENERAL FUND	BUILDING MAINTENANCE	4,836.31
			TOTAL:	4,836.31
BC TRAFFIC SPECIALIST	PD TRAFFIC CONES 10/25	GENERAL FUND	STREET MAINTENANCE	3,017.82

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	3,017.82
BEAR ELECTRICAL SOLUTIONS LLC	TRAFFIC SIGNAL SVCS 08/25	GENERAL FUND	STREET MAINTENANCE	1,470.00
	TRAFFIC SIGNAL SVCS 08/25	GENERAL FUND	STREET MAINTENANCE	2,188.00
			TOTAL:	3,658.00
BIDNET	CONTRACT MGMT SOFTWARE 25/26	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	6,895.85
			TOTAL:	6,895.85
BIG TOP RENTALS	PINE STREATS RENTAL	GENERAL FUND	ECONOMIC DEVELOPMENT	4,941.20
	CELEBRATE LOS AL EQUIP	GENERAL FUND	SPECIAL EVENTS	4,823.33
			TOTAL:	9,764.53
BORDIN SEMMER, LLP	WILLIAM HOWARD V CITY #12	SELF INSURANCE TRU	INSURANCE	471.50
	WILLIAM HOWARD V CITY #13	SELF INSURANCE TRU	INSURANCE	656.00
	THOMAS PERRAULT V CITY #8	SELF INSURANCE TRU	INSURANCE	2,852.00
	THOMAS PERRAULT V CITY #9	SELF INSURANCE TRU	INSURANCE	44.55
	ARNOLD ANDERSON V CITY #7	SELF INSURANCE TRU	INSURANCE	1,742.50
	ARNOLD ANDERSON V CITY #8	SELF INSURANCE TRU	INSURANCE	369.00
			TOTAL:	6,135.55
BRYCE HAINES	CPR & AED TRAINING 09/06/2	GENERAL FUND	SPECIAL CLASSES	58.50
	CPR & AED TRAINING 10/18/2	GENERAL FUND	SPECIAL CLASSES	29.25
			TOTAL:	87.75
CALIFORNIA CITY MANAGEMENT FOUNDATION	CCMF MEMB RENEWAL 25/26	GENERAL FUND	ADMINISTRATION	400.00
			TOTAL:	400.00
CALIFORNIA FORENSIC PHLEBOTOMY, INC.	BLOOD DRAWS 08/25	GENERAL FUND	PATROL	1,250.62
	BLOOD DRAWS 07/25	GENERAL FUND	PATROL	1,387.68
			TOTAL:	2,638.30
CALIFORNIA MUNICIPAL STATISTICS, INC.	FY24/25 ACFR STATISTICS	GENERAL FUND	FINANCE	600.00
			TOTAL:	600.00
CALIFORNIA TURF EQUIPMENT & SUPPLY INC	BASEBALL FIELD SVCS 10/25	GARAGE FUND	GARAGE	55,786.95
			TOTAL:	55,786.95
CALIRICA LLC	CONSULTING SVCS 08/25	GENERAL FUND	ADMINISTRATION	3,000.00
	CONSULTING SVCS 09/25	GENERAL FUND	ADMINISTRATION	3,000.00
			TOTAL:	6,000.00
CALPERS	25/26 PERS UAL PYMT 4	GENERAL FUND	ADMINISTRATION	18,665.66
	25/26 PERS UAL PYMT 4	GENERAL FUND	FINANCE	6,489.73
	25/26 PERS UAL PYMT 4	GENERAL FUND	PATROL	22,181.68
	25/26 PERS UAL PYMT 4	GENERAL FUND	INVESTIGATION	85,780.64
	25/26 PERS UAL PYMT 4	GENERAL FUND	RECORDS	12,813.34
	25/26 PERS UAL PYMT 4	GENERAL FUND	YOUTH SERVICES	2,640.43
	25/26 PERS UAL PYMT 4	GENERAL FUND	TRAFFIC	3,656.54
	25/26 PERS UAL PYMT 4	GENERAL FUND	K-9 UNIT	3,319.34
	25/26 PERS UAL PYMT 4	GENERAL FUND	COMMUNITY DEVEL ADMIN	3,656.70
	25/26 PERS UAL PYMT 4	GENERAL FUND	COMMUNITY DEVEL ADMIN	15,093.38
	25/26 PERS UAL PYMT 4	GENERAL FUND	PLANNING	2,608.56
	25/26 PERS UAL PYMT 4	GENERAL FUND	NEIGHBORHOOD PRESERVAT	1,896.73
	25/26 PERS UAL PYMT 4	GENERAL FUND	STREET MAINTENANCE	7,156.86
	25/26 PERS UAL PYMT 4	GENERAL FUND	ECONOMIC DEVELOPMENT	363.42

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	25/26 PERS UAL PYMT 4	GENERAL FUND	RECREATION ADMINISTRAT	21,116.15
			TOTAL:	207,439.16
CARRI FOX	LINE DANCE DROP IN 08/20/25	GENERAL	SPECIAL CLASSES	37.80
	LINE DANCE DROP IN 09/03/25	GENERAL	SPECIAL CLASSES	16.80
	LINE DANCE DROP IN 09/10/25	GENERAL	SPECIAL CLASSES	25.20
	LINE DANCE DROP IN 09/16/25	GENERAL	SPECIAL CLASSES	29.40
	LINE DANCE DROP IN 09/24/25	GENERAL	SPECIAL CLASSES	29.40
	LINE DANCE DROP IN 10/08/25	GENERAL	SPECIAL CLASSES	33.60
			TOTAL:	172.20
CASITAS DE AMIGOS	PINE STREATS GRANT REIMBUR	GENERAL FUND	ECONOMIC DEVELOPMENT	4,737.94
			TOTAL:	4,737.94
CHAI MASTERS	PINE STREATS GRANT REIMBUR	GENERAL FUND	ECONOMIC DEVELOPMENT	3,572.42
			TOTAL:	3,572.42
CHARLES ABBOTT ASSOCIATES, INC.	WQMP SVCS 08/25	GENERAL FUND	NON-DEPARTMENTAL	465.00
	PROLOGIS WQMP SVCS 08/25	GENERAL FUND	NON-DEPARTMENTAL	775.00
	BLDG & SAFETY SVCS 08/25	GENERAL FUND	BUILDING INSPECTION	20,780.54
	BLDG & SAFETY SVCS 09/25	GENERAL FUND	BUILDING INSPECTION	31,275.70
	NPDES SVCS 08/25	GENERAL FUND	NPDES	5,317.50
			TOTAL:	58,613.74
CHARTER COMMUNICATIONS	FIBER INTERNET 08/25	GENERAL FUND	NON-DEPARTMENTAL	1,734.00
	FIBER INTERNET 09/25	GENERAL FUND	NON-DEPARTMENTAL	1,734.00
	CITY PHONE LINES 08/25	GENERAL FUND	NON-DEPARTMENTAL	473.69
	CITY PHONE LINES 09/25	GENERAL FUND	NON-DEPARTMENTAL	473.69
			TOTAL:	4,415.38
CHESTER SIMMONS	IPAD SUPPLIES	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	3,938.45
			TOTAL:	3,938.45
CINTAS CORPORATION NO. 2	FIRST AID REFILL 08/25	GENERAL FUND	BUILDING MAINTENANCE	1,592.77
	FIRST AID REFILL 09/25	GENERAL FUND	BUILDING MAINTENANCE	2,391.23
			TOTAL:	3,984.00
CITY GREEN CONSULTING LLC	WASTE CONSULT SVCS 09/25	GENERAL FUND	COMMUNITY DEVEL ADMIN	1,937.50
	CITYGREEN SOFTWARE	GENERAL FUND	COMMUNITY DEVEL ADMIN	10,000.00
			TOTAL:	11,937.50
CITY OF CYPRESS	WEST-COMM JPA 2ND INSTALLM	GENERAL FUND	COMMUNICATIONS TECHNOL	195,355.55
	MOBILE COMMAND POST 07-12/	GENERAL FUND	EMERGENCY PREPAREDNESS	4,358.93
			TOTAL:	199,714.48
CLINICAL COUNSELING WITH TSELANE	SOUND BATH 9/26/25	GENERAL FUND	SPECIAL CLASSES	122.85
			TOTAL:	122.85
COB CHANGE OF BEHAVIOR LLC	SWAT TRAINING PACKAGE	GENERAL FUND	PATROL	4,000.00
			TOTAL:	4,000.00
COLE PRO MEDIA CORP	MEDIA CONSULT SVCS 09/25	GENERAL FUND	ADMINISTRATION	3,000.00
	MEDIA CONSULT SVCS 10/25	GENERAL FUND	ADMINISTRATION	3,000.00
			TOTAL:	6,000.00
COSTAR REALTY INFORMATION, INC.	REAL ESTATE DATA 07/25	GENERAL FUND	ADMINISTRATION	871.48

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	REAL ESTATE DATA 08/25	GENERAL FUND	ADMINISTRATION	871.48
	REAL ESTATE DATA 09/25	GENERAL FUND	ADMINISTRATION	871.48
			TOTAL:	2,614.44
COUNTY OF ORANGE	25/26 SEWER FEES MUSEUM	GENERAL FUND	FINANCE	384.00
	25/26 SEWER FEES COMM CTR	GENERAL FUND	FINANCE	4,992.74
	25/26 SEWER FEES CH/PD	GENERAL FUND	FINANCE	4,093.44
			TOTAL:	9,470.18
COUNTY OF ORANGE HCA ENVIRONMENTAL HEA	CUPA ANNIVERSARY FY 25/26	GENERAL FUND	BUILDING MAINTENANCE	406.00
	HAZ MAT DISCLOSURE FY25/26	GENERAL FUND	BUILDING MAINTENANCE	551.00
			TOTAL:	957.00
COUNTY OF ORANGE TREASURER-TAX	COST ALLOCATION Q1	GENERAL FUND	COMMUNICATIONS TECHNOL	7,662.93
			TOTAL:	7,662.93
CSULB 49ER FOUNDATION	OLLI MEMBERSHIPS FY25/26	GENERAL FUND	SPECIAL CLASSES	1,375.00
			TOTAL:	1,375.00
DAILY JOURNAL CORPORATION	COST RECOVERY STUDY 09/25	GENERAL FUND	FINANCE	111.00
	BUILDING SAFETY NOTICE 08/	GENERAL FUND	COMMUNITY DEVEL ADMIN	147.75
	PL COMMISSION NOTICE 08/25	GENERAL FUND	PLANNING	140.75
	PL COMMISSION NOTICE 08/25	GENERAL FUND	PLANNING	151.25
	PL COMMISSION NOTICE 09/25	GENERAL FUND	PLANNING	151.25
	PL COMMISSION NOTICE 10/25	GENERAL FUND	PLANNING	123.60
			TOTAL:	825.60
DANIEL C GACAD	KARATE/SELF DEF 09/02-10/0	GENERAL FUND	SPECIAL CLASSES	102.70
			TOTAL:	102.70
DATA TICKET, INC.	CITATION PROCESSING 08/25	GENERAL FUND	TRAFFIC	640.16
	CITATION PROCESSING 09/25	GENERAL FUND	TRAFFIC	1,298.67
			TOTAL:	1,938.83
DECKER MCCOY	2025 LAVP SCHOLARSHIP	GENERAL FUND	NON-DEPARTMENTAL	500.00
			TOTAL:	500.00
DELL MARKETING L.P.	COMPUTER SUPPLIES 10/25	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	18,707.30
			TOTAL:	18,707.30
DEPARTMENT OF CONSERVATION	SMIP FEES Q3 2025	GENERAL FUND	NON-DEPARTMENTAL	335.67
	BLDG PERMITS Q3 2025	GENERAL FUND	NON-DEPARTMENTAL	16.78-
			TOTAL:	318.89
DEPARTMENT OF MOTOR VEHICLES	BEARCAT DMV REGISTRATION	GARAGE FUND	GARAGE	3,102.00
			TOTAL:	3,102.00
DIANA C. PEREZ	LEARN & GROW 09/10-10/15	GENERAL FUND	SPECIAL CLASSES	471.25
	SHAPING UP ABC'S 09/10-10/	GENERAL FUND	SPECIAL CLASSES	143.00
			TOTAL:	614.25
DOGGIE WALK BAGS, INC.	DOGGIE WASTE BAGS 09/25	GENERAL FUND	PARK MAINTENANCE	934.11
			TOTAL:	934.11
DOH-NUT-HUT	PINE STREATS GRANT REIMBUR	GENERAL FUND	ECONOMIC DEVELOPMENT	5,000.00
			TOTAL:	5,000.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ECOFERT, INC.	FERTIGATION SVCS 09/25	GENERAL FUND	PARK MAINTENANCE	1,000.00
			TOTAL:	1,000.00
ECS IMAGING, INC.	LASERFICHE PF CLOUD	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	9,560.00
			TOTAL:	9,560.00
EL PORTO VALUE GROCERS	TRUNK OR TREAT PUMPKINS	GENERAL FUND	NON-DEPARTMENTAL	2,394.00
			TOTAL:	2,394.00
ELITE MAINTENANCE & TREE SERVICE	LANDSCAPE SVCS 07/25	GENERAL FUND	STREET MAINTENANCE	11,462.35
	LANDSCAPE SVCS 08/25	GENERAL FUND	STREET MAINTENANCE	11,462.35
	LANDSCAPE SVCS 09/25	GENERAL FUND	STREET MAINTENANCE	11,462.35
			TOTAL:	34,387.05
EMPLOYMENT DEVELOPMENT DEPT.	EDD Q1 TAX RETURN	GENERAL FUND	NON-DEPARTMENTAL	62.60
			TOTAL:	62.60
ENTERPRISE FM TRUST	MONTHLY LEASE CHARGES 10/2	GARAGE FUND	GARAGE	23,496.63
			TOTAL:	23,496.63
ERIN CHOI	SILVER SPOON MAKING 09/04	GENERAL FUND	SPECIAL CLASSES	55.25
			TOTAL:	55.25
EURMAX CANOPY, INC	ADAPTIVE REC CANOPIES	GENERAL FUND	NON-DEPARTMENTAL	2,705.99
			TOTAL:	2,705.99
EWING	IRRIGATION STREET SUPPLIES	GENERAL FUND	STREET MAINTENANCE	463.14
	IRRIGATION STREET SUPPLIES	GENERAL FUND	PARK MAINTENANCE	962.98
	IRRIGATION STREET SUPPLIES	GENERAL FUND	PARK MAINTENANCE	845.65
	IRRIGATION STREET SUPPLIES	GENERAL FUND	PARK MAINTENANCE	1,367.10
			TOTAL:	3,638.87
EWLES MATERIALS	CONCRETE DUMP FEES 09/25	GENERAL FUND	STREET MAINTENANCE	350.00
	CONCRETE DUMP FEES 09/25	GENERAL FUND	STREET MAINTENANCE	300.00
	CONCRETE DUMP FEES 09/25	GENERAL FUND	STREET MAINTENANCE	600.00
			TOTAL:	1,250.00
FIRE SERVICE CORP.	FIRE EXTINGUISHER MAINT	GENERAL FUND	BUILDING MAINTENANCE	2,174.50
			TOTAL:	2,174.50
FLASHPOINT LEADERSHIP	LPI 360 ASSESSMENTS 09/25	GENERAL FUND	POLICE ADMINISTRATION	984.00
			TOTAL:	984.00
FOCUS SIGNS & GRAPHICS	REC VEHICLE DECALS	GARAGE FUND	GARAGE	1,474.48
			TOTAL:	1,474.48
FORENSIC NURSE SPECIALISTS, INC.	SART EXAM 09/02/25	GENERAL FUND	POLICE ADMINISTRATION	1,500.00
			TOTAL:	1,500.00
FORVIS LLP	FY 24-25 FYE CITY SCO REPO	GENERAL FUND	FINANCE	1,433.00
			TOTAL:	1,433.00
FRANCHISE TAX BOARD	FTB GARNISHMENT 10/10/25	POOL CLEARING FUND	NON-DEPARTMENTAL	603.90
			TOTAL:	603.90
FRONTIER COMMUNICATIONS	JAIL ALARM 09/25	GENERAL FUND	PATROL	358.58

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	358.58
GALLS LLC	PD UNIFORMS	GENERAL FUND	PATROL	104.98
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	174.38
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	221.00
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	140.65
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	151.98
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	207.68
	POLICE AIDE UNIFORMS	GENERAL FUND	TRAFFIC	913.07
	POLICE AIDE UNIFORMS	GENERAL FUND	TRAFFIC	163.11
	POLICE AIDE UNIFORMS	GENERAL FUND	TRAFFIC	5.51
	POLICE AIDE UNIFORMS	GENERAL FUND	TRAFFIC	190.04
	POLICE AIDE UNIFORMS	GENERAL FUND	TRAFFIC	287.34
	POLICE AIDE UNIFORMS	GENERAL FUND	TRAFFIC	326.72
	PD UNIFORMS	GENERAL FUND	EMERGENCY PREPAREDNESS	48.56
			TOTAL:	2,935.02
GANAHL LUMBER COMPANY	PW UTILITY SUPPLIES 08/04/	GENERAL FUND	STREET MAINTENANCE	113.23
	BLDG MAINT SUPPLIES 08/05/	GENERAL FUND	STREET MAINTENANCE	415.25
	LABOURDETTE SUPPLIES 08/25	GENERAL FUND	STREET MAINTENANCE	92.75
	PW SUPPLIES 08/28/25	GENERAL FUND	STREET MAINTENANCE	25.12
	STREET MAINT SUPPLIES 09/2	GENERAL FUND	STREET MAINTENANCE	84.64
	BLOOMFIELD PROJECT 09/25	GENERAL FUND	STREET MAINTENANCE	83.14
	LABOURDETTE SUPPLIES 08/25	GENERAL FUND	PARK MAINTENANCE	706.79
	LABOURDETTE SUPPLIES 08/26	GENERAL FUND	PARK MAINTENANCE	200.95
	LABOURDETTE SUPPLIES 09/04	GENERAL FUND	PARK MAINTENANCE	301.09
	PAINT SUPPLIES 09/04/25	GENERAL FUND	PARK MAINTENANCE	114.45
	PAINT SUPPLIES 09/09/25	GENERAL FUND	PARK MAINTENANCE	128.77
	SOROPTIMIST SUPPLIES 09/15	GENERAL FUND	PARK MAINTENANCE	600.82
	IRRIGATIOIN REPAIR SUPPLIE	GENERAL FUND	PARK MAINTENANCE	109.14
	BLDG MAINT SUPPLIES 06/02/	GENERAL FUND	BUILDING MAINTENANCE	49.27
	BLDG MAINT SUPPLIES 09/24/	GENERAL FUND	BUILDING MAINTENANCE	39.30
	CH II MAINT SUPPLIES 10/25	GENERAL FUND	BUILDING MAINTENANCE	334.64
	CITY SIGNAGE PROJECT	GENERAL FUND	CAPITAL PROJECTS	8,067.35
	BLDG MAINT SUPPLIES 08/18/	GARAGE FUND	GARAGE	174.21
			TOTAL:	11,640.91
GARAGE PILATES	REFORMER PILATES 06/19-08/18	GENERAL FUND	SPECIAL CLASSES	1,003.20
	REFORMER PILATES 06/12-08/21	GENERAL FUND	SPECIAL CLASSES	1,132.00
			TOTAL:	2,135.20
GEORGE HILLS COMPANY, INC.	LIABILITY SVC FEE 07/25	SELF INSURANCE TRU	INSURANCE	1,531.25
	ADMIN FEE 07/25	SELF INSURANCE TRU	INSURANCE	3,090.00
	MMSEA ACCT FEE 07/25	SELF INSURANCE TRU	INSURANCE	500.00
	LIABILITY SVC FEE 09/25	SELF INSURANCE TRU	INSURANCE	1,531.25
	LIABILITY SVC FEE 10/25	SELF INSURANCE TRU	INSURANCE	1,531.25
			TOTAL:	8,183.75
GILSANZ MURRAY STEFICEK LLP ENGINEERS	CC2 DESIGN SVCS 09/25	GENERAL FUND	CAPITAL PROJECTS	1,150.00
	CC2 DESIGN SVCS 10/25	GENERAL FUND	CAPITAL PROJECTS	1,725.00
			TOTAL:	2,875.00
GM FINANCIAL	CM VEHICLE PYMT 20	GARAGE FUND	GARAGE	1,858.68
			TOTAL:	1,858.68
GOLDEN STATE WATER COMPANY	WATER BILL 10/25	GENERAL FUND	STREET MAINTENANCE	4,057.02

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	WATER BILL 09/25	GENERAL FUND	STREET MAINTENANCE	2,361.27
	WATER BILL 10/25	GENERAL FUND	STREET MAINTENANCE	659.00
	WATER BILL 10/25	GENERAL FUND	PARK MAINTENANCE	4,531.05
	WATER BILL 09/25	GENERAL FUND	PARK MAINTENANCE	7,815.05
			TOTAL:	19,423.39
GOVINVEST	COSTING MODULE FY25/26	GENERAL FUND	FINANCE	7,500.00
	PENSION MODULE FY25/26	GENERAL FUND	FINANCE	7,500.00
			TOTAL:	15,000.00
GRAMMARLY INC	TEAM SOFTWARE FY25/26	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	10,395.00
			TOTAL:	10,395.00
GREAT AMERICA FINANCIAL SERVICES	PRINTER LEASE PYMT 10/25	GENERAL FUND	NON-DEPARTMENTAL	2,267.28
			TOTAL:	2,267.28
GUAVA GROOVE	UKULELE 09/05-10/03/25	GENERAL FUND	SPECIAL CLASSES	113.75
			TOTAL:	113.75
HARDY & HARPER	CIP 23/24-03 PR #4 RETENT	GENERAL FUND	NON-DEPARTMENTAL	3,868.15-
	CIP 23/24-03 PR #4 ST IMP	GENERAL FUND	CAPITAL PROJECTS	77,363.07
			TOTAL:	73,494.92
HASTY AWARDS	PALS OF LOS AL MEDALS	GENERAL FUND	NON-DEPARTMENTAL	583.00
			TOTAL:	583.00
HI-WAY SAFETY, INC.	TRAFFIC SAFETY CONES	GENERAL FUND	STREET MAINTENANCE	3,960.39
	TRAFFIC SAFETY SIGNS 10/25	GENERAL FUND	STREET MAINTENANCE	189.59
	STREET MAINT SUPPLIES 09/2	GENERAL FUND	STREET MAINTENANCE	386.60
	STREET TRAFFIC SIGNS 09/25	GENERAL FUND	STREET MAINTENANCE	494.25
	STREET PARKING SIGNS 09/25	GENERAL FUND	STREET MAINTENANCE	125.13
	STREET MAINT SUPPLIES 08/2	GENERAL FUND	PARK MAINTENANCE	86.78
			TOTAL:	5,242.74
HINDERLITER, DE LLAMAS & ASSOCIATES	TRANS TAX SVCS 07/25-09/25	GENERAL FUND	FINANCE	1,314.26
	SALES TAX SVCS Q1 FY25/26	GENERAL FUND	FINANCE	926.10
			TOTAL:	2,240.36
HOMECOURT EDGE BASKETBALL LLC	HCE DROP IN 8/17/25	GENERAL FUND	SPECIAL CLASSES	32.00
	HCE DROP IN 8/14/25	GENERAL FUND	SPECIAL CLASSES	192.00
	HCE DROP IN 8/19/25	GENERAL FUND	SPECIAL CLASSES	64.00
	HCE DROP IN 8/26/25	GENERAL FUND	SPECIAL CLASSES	144.00
	HCE DROP IN 09/07/25	GENERAL FUND	SPECIAL CLASSES	16.00
	HCE DROP IN 09/04/25	GENERAL FUND	SPECIAL CLASSES	16.00
	HCE DROP IN 09/09/25	GENERAL FUND	SPECIAL CLASSES	32.00
	HCE DROP IN 09/11/25	GENERAL FUND	SPECIAL CLASSES	48.00
	HCE DROP IN 09/16/25	GENERAL FUND	SPECIAL CLASSES	48.00
	HCE DROP IN 09/21/25	GENERAL FUND	SPECIAL CLASSES	16.00
	HCE DROP IN 09/18/25	GENERAL FUND	SPECIAL CLASSES	32.00
	HCE DROP IN 09/23/25	GENERAL FUND	SPECIAL CLASSES	64.00
	HCE DROP IN 09/07-09/28	GENERAL FUND	SPECIAL CLASSES	80.00
	HCE DROP IN 09/07-09/30	GENERAL FUND	SPECIAL CLASSES	148.00
	HCE DROP IN 09/09-09/30	GENERAL FUND	SPECIAL CLASSES	1,637.25
	HCE DROP IN 09/02-09/30	GENERAL FUND	SPECIAL CLASSES	208.00
	HCE DROP IN 08/03-08/21	GENERAL FUND	SPECIAL CLASSES	324.00
	HCE DROP IN 08/05-08/21	GENERAL FUND	SPECIAL CLASSES	736.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	HCE DROP IN 08/05-08/21	GENERAL FUND	SPECIAL CLASSES	200.00
	HCE DROP IN 08/03-08/17	GENERAL FUND	SPECIAL CLASSES	104.00
			TOTAL:	4,141.25
IEEE	WAREHOUSE LEASE 09/25 (I)	GENERAL FUND	NON-DEPARTMENTAL	391.48
	WAREHOUSE LEASE 09/25 (P)	GENERAL FUND	NON-DEPARTMENTAL	11,608.52
	WAREHOUSE LEASE 10/25 (I)	GENERAL FUND	NON-DEPARTMENTAL	343.12
	WAREHOUSE LEASE 10/25 (P)	GENERAL FUND	NON-DEPARTMENTAL	11,656.88
	WAREHOUSE LEASE 11/25 (I)	GENERAL FUND	NON-DEPARTMENTAL	196.80
	WAREHOUSE LEASE 11/25 (P)	GENERAL FUND	NON-DEPARTMENTAL	11,803.20
			TOTAL:	36,000.00
INFINITY AIR HVAC LLC	CC AC REPAIR SVCS 09/25	GENERAL FUND	BUILDING MAINTENANCE	175.00
			TOTAL:	175.00
INTERCARE HOLDING INSURANCE SERVICES	ADMIN FLAT FEE 09/25	SELF INSURANCE TRU	INSURANCE	1,241.79
	ADMIN FLAT FEE 10/25	SELF INSURANCE TRU	INSURANCE	1,241.79
			TOTAL:	2,483.58
JIMMY JOHNS GOURMET SANDWICHES 4114	PINE STREATS GRANT REIMBUR	GENERAL FUND	ECONOMIC DEVELOPMENT	5,000.00
			TOTAL:	5,000.00
JOINT FORCES TRAINING BASE	POOL RENTAL 09/25	GENERAL FUND	AQUATICS	5,000.00
			TOTAL:	5,000.00
KEVIN & VICKY GARRETT TENNIS, INC.	ADULT TENNIS 09/24-10/22	GENERAL FUND	SPECIAL CLASSES	552.50
	YOUTH TENNIS 09/27-10/25	GENERAL FUND	SPECIAL CLASSES	542.75
	YOUTH TENNIS 09/27-10/18	GENERAL FUND	SPECIAL CLASSES	546.00
	ADULT TENNIS 09/15-10/13	GENERAL FUND	SPECIAL CLASSES	52.65
	YOUTH TENNIS 09/15-10/13	GENERAL FUND	SPECIAL CLASSES	52.65
	YOUTH TENNIS 09/16-10/14	GENERAL FUND	SPECIAL CLASSES	52.65
	YOUTH TENNIS 09/20-10/18	GENERAL FUND	SPECIAL CLASSES	55.90
	YOUTH TENNIS 09/17-10/15	GENERAL FUND	SPECIAL CLASSES	111.80
	YOUTH TENNIS 09/18-10/16	GENERAL FUND	SPECIAL CLASSES	55.90
	YOUTH TENNIS 09/15-10/13	GENERAL FUND	SPECIAL CLASSES	52.65
	YOUTH TENNIS 09/17-10/15	GENERAL FUND	SPECIAL CLASSES	52.65
	JR ACADEMY TENNIS 09/16-10	GENERAL FUND	SPECIAL CLASSES	105.30
	YOUTH TENNIS 08/05-09/09	GENERAL FUND	SPECIAL CLASSES	228.80
	YOUTH TENNIS 08/05-09/09	GENERAL FUND	SPECIAL CLASSES	228.80
	ADULT TENNIES 08/06-09/10	GENERAL FUND	SPECIAL CLASSES	635.70
	YOUTH TENNIS 08/07-09/11	GENERAL FUND	SPECIAL CLASSES	340.60
	PEE WEE TENNIS 08/09-09/13	GENERAL FUND	SPECIAL CLASSES	195.00
	YOUTH TENNIS 08/09-09/13	GENERAL FUND	SPECIAL CLASSES	574.60
	YOUTH TENNIS 08/09-09/13	GENERAL FUND	SPECIAL CLASSES	399.10
			TOTAL:	4,836.00
KIDZ TALENT ACADEMY	YOUTH GYM & TUMBLING 09/25	GENERAL FUND	SPECIAL CLASSES	146.90
	KIDDIE GYM & TUMBLING 09/2	GENERAL FUND	SPECIAL CLASSES	140.40
			TOTAL:	287.30
KINETIC PERSONNEL GROUP	AP SPECIALIST SVCS 09/25	GENERAL FUND	FINANCE	1,376.00
	AP SPECIALIST SVCS 09/25	GENERAL FUND	FINANCE	1,376.00
	AP SPECIALIST SVCS 09/25	GENERAL FUND	FINANCE	1,247.00
	AP SPECIALIST SVCS 10/25	GENERAL FUND	FINANCE	1,376.00
	AP SPECIALIST SVCS 10/25	GENERAL FUND	FINANCE	1,376.00
	AP SPECIALIST SVCS 10/25	GENERAL FUND	FINANCE	1,255.50

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	8,006.50
KRONOS SASHR INC	PAYROLL UKG SVCS 09/25	GENERAL FUND	FINANCE	3,693.15
			TOTAL:	3,693.15
KYA SERVICES LLC	PORTABLE TRAILER (CH3) #2	GENERAL FUND	BUILDING MAINTENANCE	6,313.95
			TOTAL:	6,313.95
LA HERRADURA MOBIL DETAIL	PD CAR WASHES 08/25/25	GARAGE FUND	GARAGE	630.00
	PW CAR WASHES 08/25/25	GARAGE FUND	GARAGE	225.00
	REC CAR WASHES 08/25/25	GARAGE FUND	GARAGE	135.00
	PD CAR WASHES 09/02/25	GARAGE FUND	GARAGE	610.00
	PW CAR WASHES 09/02/25	GARAGE FUND	GARAGE	45.00
	PD CAR WASHES 09/15/25	GARAGE FUND	GARAGE	755.00
	PW CAR WASHES 09/15/25	GARAGE FUND	GARAGE	45.00
	PD CAR WASHES 09/22/25	GARAGE FUND	GARAGE	265.00
	PW CAR WASHES 09/22/25	GARAGE FUND	GARAGE	360.00
	PD CAR WASHES 09/29/25	GARAGE FUND	GARAGE	740.00
	PD CAR WASHES 10/06/25	GARAGE FUND	GARAGE	580.00
	PW CAR WASHES 10/06/25	GARAGE FUND	GARAGE	420.00
	REC CAR WASHES 10/06/25	GARAGE FUND	GARAGE	90.00
	PD CAR WASHES 10/13/25	GARAGE FUND	GARAGE	520.00
	PW CAR WASHES 10/13/25	GARAGE FUND	GARAGE	45.00
			TOTAL:	5,465.00
LIEBERT CASSIDY WHITMORE	INVESTIGATION SVCS 08/25	GENERAL FUND	CITY ATTORNEY	997.50
	GENERAL SVCS 08/25	GENERAL FUND	CITY ATTORNEY	142.50
			TOTAL:	1,140.00
LONG BEACH SOCCER REFEREE ASSOCIATION	SPRING ADULT SOCCER REFERE	GENERAL FUND	SPORTS	645.00
			TOTAL:	645.00
LOS ALAMITOS LOCK SERVICE	DOGGY BAG DUPLICATE KEY	GENERAL FUND	PARK MAINTENANCE	39.33
	PW ACCESS CTRL SYSTM	GENERAL FUND	BUILDING MAINTENANCE	175.00
	CC I DOOR LOCK REPAIR	GENERAL FUND	BUILDING MAINTENANCE	207.78
	EMPLOYEE ID BADGES	GENERAL FUND	NON-DEPARTMENTAL	628.10
			TOTAL:	1,050.21
LOS ALAMITOS MUSEUM ASSOCIATION INC	25/26 INSURANCE REIMBURSEM	GENERAL FUND	ADMINISTRATION	1,708.00
			TOTAL:	1,708.00
LOS ALTOS TROPHY	R NODA NAME PLATE	GENERAL FUND	ADMINISTRATION	45.26
	EOQ PLAQUE	GENERAL FUND	COMMUNITY DEVEL ADMIN	171.31
			TOTAL:	216.57
LOS ANGELES UNIFIED SCHOOL DISTRICT	BILINGUAL TEST 08/21/25	SELF INSURANCE TRU	INSURANCE	90.00
			TOTAL:	90.00
LOWE'S	PW SUPPLIES 07/15/25	GENERAL FUND	STREET MAINTENANCE	106.36
			TOTAL:	106.36
M&N COASTLINE AUTO & TIRE SERVICE	PD 48-7 VEHICLE SVCS 09/25	GARAGE FUND	GARAGE	968.84
			TOTAL:	968.84
MAMA'S COMFORT FOOD AND COCKTAILS	PINE STREATS GRANT REIMBUR	GENERAL FUND	ECONOMIC DEVELOPMENT	4,532.62
			TOTAL:	4,532.62

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MARIA O'CONNELL	OCT 2025 RETIREE INSURANCE	GENERAL FUND	BENEFITS & LIABILITY R	839.66
			TOTAL:	839.66
MAXIMUM ENERGY PROFESSIONALS	PD HVAC DESIGN 10/25	GENERAL FUND	BUILDING MAINTENANCE	2,100.00
	MEP DESIGN SVCS CC2 10/25	GENERAL FUND	CAPITAL PROJECTS	8,785.00
			TOTAL:	10,885.00
MCKENZIE RICKS	SUGAR COOKIE DECORATING 09	GENERAL FUND	SPECIAL CLASSES	472.55
	SUGAR COOKIE DECORATING 10	GENERAL FUND	SPECIAL CLASSES	582.40
			TOTAL:	1,054.95
MICHAEL J TANDIAME	ADOBE TRAINING 09/25-10/25	GENERAL FUND	COMMUNITY DEVEL ADMIN	2,400.00
			TOTAL:	2,400.00
MISC. VENDOR REFUND	REFUND: SECURITY DEPOSIT 0	GENERAL FUND	NON-DEPARTMENTAL	150.00
GCCLB	GCCLB: DEPOSIT REFUND	GENERAL FUND	NON-DEPARTMENTAL	150.00
REFUND	REFUND: TERRY GAGNON 08/15	GENERAL FUND	NON-DEPARTMENTAL	40.00
			TOTAL:	340.00
MOLLY H. KNOX	FITNESS WITH MOLLY 08/25	GENERAL FUND	NON-DEPARTMENTAL	420.00
	FITNESS WITH MOLLY 09/25	GENERAL FUND	NON-DEPARTMENTAL	525.00
			TOTAL:	945.00
MUSTARDS	PINE STREATS GRANT REIMBUR	GENERAL FUND	ECONOMIC DEVELOPMENT	3,520.94
			TOTAL:	3,520.94
MV CHENG ASSOCIATES, INC.	HR CONSULTANT 08/25	GENERAL FUND	ADMINISTRATION	5,160.00
	HR CONSULTANT 09/25	GENERAL FUND	ADMINISTRATION	5,700.00
	ACCT CONSULT SVCS 09/25 L	GENERAL FUND	FINANCE	12,492.50
	ACCT CONSULT SVCS 09/25 L (VOID)	GENERAL FUND	FINANCE	12,492.50
			TOTAL:	35,845.00
NEOGOV	GOVERNMENT JOBS SUB FY25/26	GENERAL FUND	ADMINISTRATION	1,069.20
			TOTAL:	1,069.20
NEWPORT EXTERMINATING	CH PEST CONTROL 09/25	GENERAL FUND	BUILDING MAINTENANCE	270.00
	CH BAIT STATION 09/25	GENERAL FUND	BUILDING MAINTENANCE	75.00
			TOTAL:	345.00
NOBEL SYSTEMS, INC.	GIS PUBLIC VIEWER FY25/26	GENERAL FUND	PLANNING	5,000.00
			TOTAL:	5,000.00
NORM'S AUTOMOTIVE CENTER, INC.	PD DURANGO VEHICLE SVCS 09	GARAGE FUND	GARAGE	304.22
	PW-4 VEHICLE SVCS 09/25	GARAGE FUND	GARAGE	320.81
	PW POWER WASH SVCS 10/25	GARAGE FUND	GARAGE	225.00
	PD 48-7 VEHICLE SVCS 10/25	GARAGE FUND	GARAGE	169.45
	PD 48-8 VEHICLE SVCS 09/25	GARAGE FUND	GARAGE	135.09
	PD 48-5 VEHICLE SVCS 09/25	GARAGE FUND	GARAGE	74.95
			TOTAL:	1,229.52
ONSTAGE DANCE CENTER	REVIVE LOS AL REIMBURSE	GENERAL FUND	ECONOMIC DEVELOPMENT	3,250.00
			TOTAL:	3,250.00
ORANGE COUNTY COUNCIL OF GOVERNMENTS	ANNUAL OCCOG DUES FY25/26	GENERAL FUND	ADMINISTRATION	3,293.02
	ANNUAL OCCOG DUES FY25/26	GENERAL FUND	ADMINISTRATION	1,806.73
			TOTAL:	5,099.75

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ORANGE COUNTY JUMPERS LLC	TRUNK OR TREAT RENTAL	GENERAL FUND	NON-DEPARTMENTAL	1,786.00
	NITES ON PINE JUMPERS 10/2	GENERAL FUND	ECONOMIC DEVELOPMENT	830.00
			TOTAL:	2,616.00
ORANGE COUNTY SANITATION DISTRICT	SEWER CAPITAL FEES 09/25	GENERAL FUND	NON-DEPARTMENTAL	1,241.00
	BLDG PERMITS 09/25	GENERAL FUND	NON-DEPARTMENTAL	62.50-
			TOTAL:	1,178.50
ORANGE COUNTY TRAINING MANAGER'S ASSOC	OCTMA DUES FY25/26	GENERAL FUND	COMMUNITY OUTREACH	100.00
			TOTAL:	100.00
PACIFIC ORGANIC POPS LLC	PINE STREATS GRANT REIMBUR	GENERAL FUND	ECONOMIC DEVELOPMENT	2,195.02
			TOTAL:	2,195.02
PAPER RECYCLING SPECIALISTS	SHREDDING SVCS 09/25	GENERAL FUND	NON-DEPARTMENTAL	117.00
			TOTAL:	117.00
PAVEWEST INC	HARDSCAPE MAINT 06/25	GENERAL FUND	STREET MAINTENANCE	59,305.68
			TOTAL:	59,305.68
PCI	CIP 24/25-07 RETENTION	GENERAL FUND	NON-DEPARTMENTAL	5,149.10-
	CIP 24/25-07 STRIPING	GENERAL FUND	STREET MAINTENANCE	96,482.00
	24/25-07 KATELLA STRIPING	GENERAL FUND	STREET MAINTENANCE	6,500.00
			TOTAL:	97,832.90
PENINSULA SEPTIC SERVICE, INC.	PUMP SEPTIC TANK 08/25	GENERAL FUND	PARK MAINTENANCE	700.00
	PUMP SEPTIC TANK 09/25	GENERAL FUND	PARK MAINTENANCE	700.00
			TOTAL:	1,400.00
POWERTRIP RENTALS, LLC	CLA EQUIP RENTAL 09/12/25	GENERAL FUND	SPECIAL EVENTS	7,430.74
	LIGHT TOWER PARKLET SUPPLI	GARAGE FUND	GARAGE	1,093.38
			TOTAL:	8,524.12
PRINTMASTERS	BUDGET BOOKS (25) FY25/26	GENERAL FUND	FINANCE	1,666.06
			TOTAL:	1,666.06
PTS COMMUNICATIONS	PAYPHONE SVCS 10/25	GENERAL FUND	NON-DEPARTMENTAL	43.00
			TOTAL:	43.00
PUBLIC AGENCY RETIREMENT SERVICES AND	PUBLIC AGENCY RETIREMENT S	GENERAL FUND	NON-DEPARTMENTAL	50,000.00
			TOTAL:	50,000.00
QUADIENT FINANCE USA, INC	POSTAGE REFILL 09/25	GENERAL FUND	NON-DEPARTMENTAL	1,580.98
			TOTAL:	1,580.98
QUALITY ASSURED COLLISION	PC-2 COLLISION REPAIR SVC	GARAGE FUND	GARAGE	8,764.00
			TOTAL:	8,764.00
RCS INVESTIGATIONS & CONSULTING, LLC	IA INVESTIGATION	GENERAL FUND	POLICE ADMINISTRATION	9,735.00
			TOTAL:	9,735.00
RED WING BUSINESS ADVANTAGE ACCT	PW BOOTS 08/02-08/04/25	GENERAL FUND	STREET MAINTENANCE	598.08
	PW BOOTS 08/08/25	GENERAL FUND	STREET MAINTENANCE	299.98
			TOTAL:	898.06
REDFLEX TRAFFIC SYSTEMS, INC.	RED LIGHT CAMERAS 07/25	GENERAL FUND	TRAFFIC	31,074.16

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	RED LIGHT CAMERAS 08/25	GENERAL FUND	TRAFFIC	31,075.37
	RED LIGHT CAMERAS 09/25	GENERAL FUND	TRAFFIC	31,103.52
			TOTAL:	93,253.05
RK SPORTS LLC	ABC'S OF SPORTS 09/13-10/0	GENERAL FUND	SPECIAL CLASSES	343.85
	SOCCER/TBALL 09/13-10/04	GENERAL FUND	SPECIAL CLASSES	626.60
	SOCCER/TBALL 08/02-08/23	GENERAL FUND	SPECIAL CLASSES	468.65
			TOTAL:	1,439.10
ROBERTSON'S	CONCRETE SUPPLIES 08/25	GENERAL FUND	STREET MAINTENANCE	891.89
			TOTAL:	891.89
ROGERS, ANDERSON, MALODY & SCOTT, LLP	AUDIT SVCS 25/26	GENERAL FUND	FINANCE	18,500.00
			TOTAL:	18,500.00
ROSELYNN TANDIAMA	ISLAND FITNESS 07/24/25	GENERAL FUND	SPECIAL CLASSES	15.60
	ISLAND FITNESS 08/14/25	GENERAL FUND	SPECIAL CLASSES	7.80
	ISLAND FITNESS 07-08/25	GENERAL FUND	SPECIAL CLASSES	84.50
			TOTAL:	107.90
ROSSMOOR/LOS AL AREA SEWER	PD PKG LOT LEASE 07/25-10/	GENERAL FUND	POLICE ADMINISTRATION	2,000.00
	PD PKG LOT LEASE 11/25-01/	GENERAL FUND	POLICE ADMINISTRATION	3,450.00
			TOTAL:	5,450.00
RPW SERVICES	HERBICIDE TREATMENT 09/25	GENERAL FUND	STREET MAINTENANCE	2,781.00
			TOTAL:	2,781.00
SCA OF CA LLC	STREET SWEEPING SVC 09/25	GENERAL FUND	STREET MAINTENANCE	9,463.99
	STREET SWEEPING SVC 09/25	GENERAL FUND	STREET MAINTENANCE	9,463.99
			TOTAL:	18,927.98
SENTENO CONSTRUTION AND DESIGN	PW GARAGE BREAKROOM 10/25	GENERAL FUND	BUILDING MAINTENANCE	11,100.00
			TOTAL:	11,100.00
SHINING LIGHT SOCIAL MEDIA	SOCIAL MEDIA SVCS 08/25	GENERAL FUND	ECONOMIC DEVELOPMENT	1,600.00
	SOCIAL MEDIA SVCS 09/25	GENERAL FUND	ECONOMIC DEVELOPMENT	1,600.00
			TOTAL:	3,200.00
SIR SPEEDY PRINTING, SIGNS, MARKETING	SENIOR EXPO CARDS 08/25	GENERAL FUND	NON-DEPARTMENTAL	76.18
	PALS OF LOS AL SIGNAGE	GENERAL FUND	NON-DEPARTMENTAL	308.09
	TOT STAGE BANNER DECALS	GENERAL FUND	NON-DEPARTMENTAL	351.51
	WINTER WONDERLAND BANNER	GENERAL FUND	NON-DEPARTMENTAL	321.40
	PALS OF LOS AL SIGNAGE	GENERAL FUND	NON-DEPARTMENTAL	157.32
	TRUNK OR TREAT SIGNAGE	GENERAL FUND	NON-DEPARTMENTAL	438.84
	LOS AL LOOP 07/25	GENERAL FUND	ADMINISTRATION	3,851.96
	LOS AL LOOP 08/25	GENERAL FUND	ADMINISTRATION	3,851.96
	LOS AL LOOP 09/25	GENERAL FUND	ADMINISTRATION	3,851.96
	LOS AL LOOP 10/25	GENERAL FUND	ADMINISTRATION	3,851.96
	CELEBRATE LOS AL SIGNAGE	GENERAL FUND	COMMUNITY DEVEL ADMIN	51.89
	PINE STREATS SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	422.10
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	109.25
	YOUTH VOLLEYBALL BANNER	GENERAL FUND	SPORTS	695.52
	YOUTH BASKETBALL BANNER	GENERAL FUND	SPORTS	625.90
	TENNIS LESSONS BANNER	GENERAL FUND	SPECIAL CLASSES	59.00
	PRESCHOOL BANNER	GENERAL FUND	SPECIAL CLASSES	436.85
	GLOW RUN SUPPLIES	GENERAL FUND	SPECIAL EVENTS	570.95

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	CELEBRATE LOS AL SIGNAGE	GENERAL FUND	SPECIAL EVENTS	78.66
	HALLOWEEN DECOR WINNER POS	GENERAL FUND	SPECIAL EVENTS	524.01
	HOLIDAY DECOR CONTEST SIGN	GENERAL FUND	SPECIAL EVENTS	1,925.68
			TOTAL:	22,560.99
SITEONE LANDSCAPE SUPPLY	LANDSCAPE MAINT SUPPLIES 0	GENERAL FUND	STREET MAINTENANCE	209.13
	LANDSCAPE MAINT SUPPLIES 0	GENERAL FUND	STREET MAINTENANCE	155.57
	LANDSCAPE MAINT SUPPLIES 0	GENERAL FUND	STREET MAINTENANCE	1,023.98
	LANDSCAPE MAINT SUPPLIES 0	GENERAL FUND	STREET MAINTENANCE	360.50
	LANDSCAPE MAINT SUPPLIES 0	GENERAL FUND	STREET MAINTENANCE	240.34
	BLOOMFIELD PROJECT 9/25	GENERAL FUND	STREET MAINTENANCE	1,055.17
	BLOOMFIELD PROJECT 9/25	GENERAL FUND	STREET MAINTENANCE	146.51
	LANDSCAPE MAINT SUPPLIES 0	GENERAL FUND	PARK MAINTENANCE	245.94
	LANDSCAPE MAINT SUPPLIES 0	GENERAL FUND	PARK MAINTENANCE	245.94
	IRRIGATION SUPPLIES 08/25	GENERAL FUND	PARK MAINTENANCE	59.86
			TOTAL:	3,742.94
SOCA ARTS	PRINCESS BALLET 09/04-10/0	GENERAL FUND	SPECIAL CLASSES	343.85
	TOT PRINCESS BALLET 09/04-	GENERAL FUND	SPECIAL CLASSES	459.55
	HIP HOP 09/04-10/09	GENERAL FUND	SPECIAL CLASSES	507.65
			TOTAL:	1,311.05
SOCAL AUTO & TRUCK PARTS INC.	PW POWER WASHER PARTS	GARAGE FUND	GARAGE	14.34
	PW POWER WASHER BATTERY	GARAGE FUND	GARAGE	47.21
			TOTAL:	61.55
SOCAL SEWER & WATER	SEWER MAINT 08/25	GENERAL FUND	BUILDING MAINTENANCE	1,875.44
			TOTAL:	1,875.44
SOUND CONNECTION	SUMMER CONCERT STAGE	GENERAL FUND	SPECIAL EVENTS	2,200.00
	CELEBRATE LOS AL STAGE	GENERAL FUND	SPECIAL EVENTS	2,900.00
			TOTAL:	5,100.00
SOUTHERN CALIFORNIA EDISON	SOCAL EDISON 09/24-10/14/2	GENERAL FUND	STREET MAINTENANCE	260.43
	SOCAL EDISON 09/25-10/25	GENERAL FUND	STREET MAINTENANCE	18,795.66
	SOCAL EDISON 09/24-10/14/2	GENERAL FUND	PARK MAINTENANCE	23.00
	SOCAL EDISON 09/24-10/14/2	GENERAL FUND	PARK MAINTENANCE	155.25
	SOCAL EDISON 09/25-10/25	GENERAL FUND	PARK MAINTENANCE	181.72
	SOCAL EDISON 09/25-10/25	GENERAL FUND	PARK MAINTENANCE	342.84
	SOCAL EDISON 09/25-10/25	GENERAL FUND	BUILDING MAINTENANCE	9,872.08
	SOCAL EDISON 09/25-10/25	GENERAL FUND	BUILDING MAINTENANCE	10,723.60
	SOCAL EDISON 09/25-10/25	GENERAL FUND	BUILDING MAINTENANCE	40.41
			TOTAL:	40,394.99
ST. OF CALIFORNIA DEPT. OF JUSTICE	EMPLOYEE FINGERPRINT 08/25	GENERAL FUND	NON-DEPARTMENTAL	64.00
	EMPLOYEE FINGERPRINT 09/25	GENERAL FUND	NON-DEPARTMENTAL	32.00
			TOTAL:	96.00
STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GENERAL FUND	NON-DEPARTMENTAL	21.14
	STANDARD INSURANCE COMPANY	GENERAL FUND	CITY COUNCIL	55.37
	STANDARD INSURANCE COMPANY	GENERAL FUND	ADMINISTRATION	154.00
	STANDARD INSURANCE COMPANY	GENERAL FUND	ADMINISTRATION	112.84
	STANDARD INSURANCE COMPANY	GENERAL FUND	FINANCE	100.75
	STANDARD INSURANCE COMPANY	GENERAL FUND	FINANCE	80.60
	STANDARD INSURANCE COMPANY	GENERAL FUND	FINANCE	62.75
	STANDARD INSURANCE COMPANY	GENERAL FUND	POLICE ADMINISTRATION	168.27

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	STANDARD INSURANCE COMPANY	GENERAL FUND	POLICE ADMINISTRATION	80.60
	STANDARD INSURANCE COMPANY	GENERAL FUND	PATROL	255.60
	STANDARD INSURANCE COMPANY	GENERAL FUND	INVESTIGATION	31.95
	STANDARD INSURANCE COMPANY	GENERAL FUND	RECORDS	31.95
	STANDARD INSURANCE COMPANY	GENERAL FUND	RECORDS	48.36
	STANDARD INSURANCE COMPANY	GENERAL FUND	YOUTH SERVICES	15.98
	STANDARD INSURANCE COMPANY	GENERAL FUND	COMMUNITY DEVEL ADMIN	136.75
	STANDARD INSURANCE COMPANY	GENERAL FUND	COMMUNITY DEVEL ADMIN	128.96
	STANDARD INSURANCE COMPANY	GENERAL FUND	PLANNING	10.65
	STANDARD INSURANCE COMPANY	GENERAL FUND	PLANNING	16.12
	STANDARD INSURANCE COMPANY	GENERAL FUND	NEIGHBORHOOD PRESERVAT	21.30
	STANDARD INSURANCE COMPANY	GENERAL FUND	NEIGHBORHOOD PRESERVAT	32.24
	STANDARD INSURANCE COMPANY	GENERAL FUND	STREET MAINTENANCE	106.50
	STANDARD INSURANCE COMPANY	GENERAL FUND	STREET MAINTENANCE	161.20
	STANDARD INSURANCE COMPANY	GENERAL FUND	BUILDING MAINTENANCE	10.65
	STANDARD INSURANCE COMPANY	GENERAL FUND	BUILDING MAINTENANCE	16.12
	STANDARD INSURANCE COMPANY	GENERAL FUND	RECREATION ADMINISTRAT	196.17
	STANDARD INSURANCE COMPANY	GENERAL FUND	RECREATION ADMINISTRAT	193.44
			TOTAL:	2,250.26
STEVE WATTS	NITES ON PINE BAND 10/25	GENERAL FUND	ECONOMIC DEVELOPMENT	1,500.00
			TOTAL:	1,500.00
STEVEN B. WASSERMAN	AIKIDO MARTIAL ARTS	GENERAL FUND	SPECIAL CLASSES	144.00
			TOTAL:	144.00
SUBROCLAIMS, INC	CLAIM SETTLEMENT 05/25	SELF INSURANCE TRU	INSURANCE	2,912.42
			TOTAL:	2,912.42
SUNSHINE PHYSICAL THERAPY AND WELLNESS	'25 WOMEN CONFERENCE SPEAK	GENERAL FUND	NON-DEPARTMENTAL	250.00
			TOTAL:	250.00
SUSAN SAXE-CLIFFORD, PH.D.	PSYCHOLOGICAL EVAL 09/25	GENERAL FUND	NON-DEPARTMENTAL	450.00
			TOTAL:	450.00
SUZANNE ROADY-ROSS	T'AI CHI CHIH 09/08-10/06	GENERAL FUND	SPECIAL CLASSES	445.25
	T'AI CHI CHIH BEG/INT	GENERAL FUND	SPECIAL CLASSES	243.75
			TOTAL:	689.00
SYCAMORE CREEK COMMUNITY CHARTER SCHOO	STREET NAME PERMIT FEES 09	GENERAL FUND	NON-DEPARTMENTAL	511.00
			TOTAL:	511.00
TACO SURF CANTINA INC	PINE STREATS GRANT REIMBUR	GENERAL FUND	ECONOMIC DEVELOPMENT	3,633.04
			TOTAL:	3,633.04
THAILUSION	PINE STREATS GRANT REIMBUR	GENERAL FUND	ECONOMIC DEVELOPMENT	5,000.00
			TOTAL:	5,000.00
THE ALBERT GROUP ARCHITECTS	CIVIC CTR ARCHITECT SVCS	GENERAL FUND	CAPITAL PROJECTS	5,000.00
			TOTAL:	5,000.00
THE BANK OF NEW YORK MELLON TRUST CO.	TRUSTEE FEE 08/25-08/26	LAUREL PARK DEBT S	NON-DEPARTMENTAL	1,457.50
	COP 2025 INTEREST PAYABLE	LAUREL PARK DEBT S	NON-DEPARTMENTAL	57,284.38
	COP 2025 PRINCIPAL PAYABLE	LAUREL PARK DEBT S	NON-DEPARTMENTAL	95,000.00
			TOTAL:	153,741.88

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
THE RINKS LAKEWOOD ICE	LEARN TO SKATE	GENERAL FUND	SPECIAL CLASSES	303.20
	LEARN TO SKATE	GENERAL FUND	SPECIAL CLASSES	204.80
	LEARN TO SKATE	GENERAL FUND	SPECIAL CLASSES	109.60
	LEARN TO SKATE	GENERAL FUND	SPECIAL CLASSES	324.80
			TOTAL:	942.40
THOMSON REUTERS - WEST	DETECTIVE SOFTWARE 08/25	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	394.19
	DETECTIVE SOFTWARE 09/25	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	394.19
			TOTAL:	788.38
TOWNSEND PUBLIC AFFAIRS, INC.	CONSULTING SVCS 10/25	GENERAL FUND	ADMINISTRATION	4,000.00
	GRANT WRITING SVCS 10/25	GENERAL FUND	ADMINISTRATION	2,000.00
			TOTAL:	6,000.00
TRACY MILLER CONSULTING, INC.	CONSULTING SVCS 08/25	GENERAL FUND	ADMINISTRATION	5,500.00
	CONSULTING RETAINER 09/25	GENERAL FUND	ADMINISTRATION	5,500.00
			TOTAL:	11,000.00
TRIPEPI, SMITH & ASSOCIATES, INC	BRAND SUMMARY ANALYSIS	GENERAL FUND	ADMINISTRATION	15,000.00
	VIDEO PRODUCTION 07/25	GENERAL FUND	NON-DEPARTMENTAL	261.25
	VIDEO PRODUCTION 09/25	GENERAL FUND	NON-DEPARTMENTAL	728.75
			TOTAL:	15,990.00
TURBO DATA SYSTEMS, INC.	PKG PERMIT SOFTWARE 08/25	GENERAL FUND	NEIGHBORHOOD PRESERVAT	1,799.95
	PKG PERMIT SOFTWARE 09/25	GENERAL FUND	NEIGHBORHOOD PRESERVAT	1,565.57
			TOTAL:	3,365.52
U.S. BANK	GLOW RUN SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	72.00
	CELEBRATE LOS AL SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	38.23
	WOMEN'S CONF SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	87.74
	CELEBRATE LOS AL SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	450.36
	GLOW RUN SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	96.15
	GLOW RUN SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	30.05
	GLOW RUN SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	43.04
	GLOW RUN SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	58.72
	GLOW RUN SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	14.68
	SENIOR EXPO SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	96.64
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	57.65
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	29.29
	DINE & DOUGH PROGRAM	GENERAL FUND	NON-DEPARTMENTAL	148.65
	SENIOR EXPO SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	277.91
	SENIOR EXPO SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	15.50
	SENIOR EXPO SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	82.00
	SENIOR EXPO SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	1.38
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	30.02
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	173.82
	SENIOR CLUB MERCH	GENERAL FUND	NON-DEPARTMENTAL	349.70
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	105.55
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	56.40
	SENIOR EXPO GC REIMBURSEME	GENERAL FUND	NON-DEPARTMENTAL	4.00-
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	132.00
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	154.71
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	42.11
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	8.98
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	48.00
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	121.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	8.78
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	15.45
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	12.00
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	132.07
	WOMEN'S CONFERENCE SUPPLIE	GENERAL FUND	NON-DEPARTMENTAL	128.42
	TRUNK OR TREAT SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	147.42
	ADAPTIVE REC MOVIE NIGHT	GENERAL FUND	NON-DEPARTMENTAL	8.73
	ADAPTIVE REC MOVIE NIGHT	GENERAL FUND	NON-DEPARTMENTAL	34.36
	LAEF EVENT TABLE	GENERAL FUND	CITY COUNCIL	240.00
	HASSELBRINK LOS AL ROTARY	GENERAL FUND	CITY COUNCIL	125.00
	MONTHLY ADOBE SUBSCRIPTION	GENERAL FUND	ADMINISTRATION	61.98
	REFUND: WILSON TRAINING	GENERAL FUND	ADMINISTRATION	800.00-
	OCREGISTER.COM SUB	GENERAL FUND	ADMINISTRATION	48.00
	PD FOOTBALL JERSEYS	GENERAL FUND	ADMINISTRATION	1,737.14
	COUNCIL MTG DINNER 09/15/2	GENERAL FUND	ADMINISTRATION	109.25
	QUINTANAR MICROSOFT TRAINI	GENERAL FUND	ADMINISTRATION	49.00
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	33.13
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	52.80
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	163.85
	CHATGPT PLUS SUBSCRIPTION	GENERAL FUND	ADMINISTRATION	20.00
	COUNCIL OCREGISTER.COM 09/	GENERAL FUND	ADMINISTRATION	26.00
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	52.80-
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	356.36
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	99.16
	ROTARY WINE & DINE EVENT 2	GENERAL FUND	ADMINISTRATION	125.00
	ADMIN SUPPLIES	GENERAL FUND	ADMINISTRATION	32.46
	ADMIN SUPPLIES	GENERAL FUND	ADMINISTRATION	20.37
	NAME PLATES	GENERAL FUND	ADMINISTRATION	38.11
	EMPLOYEE WELLNESS TOTE	GENERAL FUND	ADMINISTRATION	752.04
	HEALTH FAIR 2025 SUPPLIES	GENERAL FUND	ADMINISTRATION	42.48
	PD FOOTBALL JERSEYS	GENERAL FUND	ADMINISTRATION	894.89
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	42.60
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	24.45
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	54.09
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	130.50
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	94.82
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	34.93
	APPLE CLOUD SUBSCRIPTION	GENERAL FUND	FINANCE	0.99
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	37.06
	AUTHORIZE.NET SUBSCRIPTION	GENERAL FUND	FINANCE	10.00
	WSJ MONTHLY SUBSCRIPTION	GENERAL FUND	FINANCE	8.25
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	195.57
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	11.89
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	32.22
	CANVA ANNUAL SUBSCRIPTION	GENERAL FUND	POLICE ADMINISTRATION	120.00
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	27.32
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	34.25
	REFUND: SAIZ HOTEL	GENERAL FUND	POLICE ADMINISTRATION	135.00-
	AMAZON PRIME ANNUAL SUB	GENERAL FUND	POLICE ADMINISTRATION	16.38
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	60.00
	EMERGENCY PREP SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	2,484.95
	REFUND: OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	8.81-
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	2.00
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	24.84
	ONSTAR SUBSCRIPTION	GENERAL FUND	POLICE ADMINISTRATION	15.00
	ONSTAR SUBSCRIPTION	GENERAL FUND	POLICE ADMINISTRATION	11.99

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	PELOTON SUBSCRIPTION	GENERAL FUND	POLICE ADMINISTRATION	44.00
	TABLECLOTHS	GENERAL FUND	POLICE ADMINISTRATION	12.00
	KITCHEN SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	7.35
	CLEANING SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	11.39
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	13.45
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	448.95
	PARKING TRAINING	GENERAL FUND	POLICE ADMINISTRATION	10.00
	MEALS TRAINING	GENERAL FUND	POLICE ADMINISTRATION	41.64
	KITCHEN SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	835.13
	TRAINING	GENERAL FUND	POLICE ADMINISTRATION	38.00
	WILSON/LOPEZ TRAINING	GENERAL FUND	POLICE ADMINISTRATION	35.70
	WILSON/LOPEZ TRAINING	GENERAL FUND	POLICE ADMINISTRATION	19.40
	WILSON/LOPEZ TRAINING	GENERAL FUND	POLICE ADMINISTRATION	98.75
	TRAINING	GENERAL FUND	POLICE ADMINISTRATION	38.00
	WILSON/LOPEZ TRAINING	GENERAL FUND	POLICE ADMINISTRATION	35.30
	WILSON/LOPEZ TRAINING	GENERAL FUND	POLICE ADMINISTRATION	21.49
	WILSON/LOPEZ TRAINING	GENERAL FUND	POLICE ADMINISTRATION	19.40
	WILSON/LOPEZ TRAINING	GENERAL FUND	POLICE ADMINISTRATION	20.12
	WILSON/LOPEZ TRAINING	GENERAL FUND	POLICE ADMINISTRATION	21.91
	TRAINING	GENERAL FUND	POLICE ADMINISTRATION	15.60
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	14.19
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	30.59
	POWER BI	GENERAL FUND	POLICE ADMINISTRATION	78.30
	DELGADO HOTEL	GENERAL FUND	PATROL	391.70
	MIRZADEH FTO TRAINING	GENERAL FUND	PATROL	154.50
	SWAT TRAINING SUPPLIES	GENERAL FUND	PATROL	8.73
	GIBSON EVOC TRAINING	GENERAL FUND	PATROL	911.91
	OFFICE SUPPLIES	GENERAL FUND	PATROL	33.19
	SWAT BEARCAT BRANDING	GENERAL FUND	PATROL	589.76
	CELL PHONE INVESTIGATIONS	GENERAL FUND	INVESTIGATION	885.00
	OFFICE SUPPLIES	GENERAL FUND	RECORDS	44.35
	OFFICE SUPPLIES	GENERAL FUND	RECORDS	60.08
	OFFICE SUPPLIES	GENERAL FUND	RECORDS	70.90
	OFFICE SUPPLIES	GENERAL FUND	RECORDS	114.29
	EXPRESS POSTAGE	GENERAL FUND	RECORDS	13.15
	OFFICE SUPPLIES	GENERAL FUND	RECORDS	670.96
	SENIOR EXPO SUPPLIES	GENERAL FUND	COMMUNITY OUTREACH	23.99
	TRUNK OR TREAT SUPPLIES	GENERAL FUND	COMMUNITY OUTREACH	190.46
	SAIZ WOMEN'S LEADERSHIP CO	GENERAL FUND	COMMUNITY OUTREACH	25.15
	CELEBRATE LOS AL SUPPLIES	GENERAL FUND	COMMUNITY OUTREACH	109.20
	SAIZ WOMEN'S LEADERSHIP CO	GENERAL FUND	COMMUNITY OUTREACH	19.89
	SAIZ WOMEN'S LEADERSHIP CO	GENERAL FUND	COMMUNITY OUTREACH	22.63
	SAIZ WOMEN'S LEADERSHIP CO	GENERAL FUND	COMMUNITY OUTREACH	34.09
	SAIZ WOMEN'S LEADERSHIP CO	GENERAL FUND	COMMUNITY OUTREACH	39.77
	SAIZ WOMEN'S LEADERSHIP CO	GENERAL FUND	COMMUNITY OUTREACH	483.38
	TRUNK OR TREAT SUPPLIES	GENERAL FUND	COMMUNITY OUTREACH	38.54
	PD STICKERS	GENERAL FUND	COMMUNITY OUTREACH	558.95
	DUI CHECKPOINT SUPPLIES	GENERAL FUND	TRAFFIC	76.94-
	E-BIKE STICKERS	GENERAL FUND	TRAFFIC	197.26
	OFFICE SUPPLIES	GENERAL FUND	TRAFFIC	39.60
	CERT ACADEMY SUPPLIES	GENERAL FUND	EMERGENCY PREPAREDNESS	139.37
	K9 FOOD	GENERAL FUND	K-9 UNIT	106.01
	K9 FOOD	GENERAL FUND	K-9 UNIT	106.01
	K9 SUPPLEMENTS	GENERAL FUND	K-9 UNIT	25.85
	APPLE ICLOUD SUBSCRIPTION	GENERAL FUND	COMMUNITY DEVEL ADMIN	2.99
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	69.10

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	76.48
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	16.52
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	223.96
	MONTHLY SUBSCRIPTION	GENERAL FUND	COMMUNITY DEVEL ADMIN	82.99
	REFUND: KITCHEN SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	58.56-
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	853.35
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	277.06
	FEDEX POSTER PRINT	GENERAL FUND	COMMUNITY DEVEL ADMIN	27.25
	CHAMBER LUNCHEON	GENERAL FUND	COMMUNITY DEVEL ADMIN	110.00
	RIBBON CUTTING SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	120.73
	SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	11.82
	SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	30.43
	SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	107.05
	SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	58.56
	CELEBRATE LOS AL SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	43.09
	R NODA PATHWAYS TO INDEP	GENERAL FUND	COMMUNITY DEVEL ADMIN	210.25
	R NODA PATHWAYS TO INDEP	GENERAL FUND	COMMUNITY DEVEL ADMIN	171.69
	PROPANE TANKS	GENERAL FUND	STREET MAINTENANCE	56.79
	REYES PARK MAINT TRAINING	GENERAL FUND	STREET MAINTENANCE	480.00
	TOOLS	GENERAL FUND	STREET MAINTENANCE	525.69
	REYES MAINTENANCE TRAINING	GENERAL FUND	STREET MAINTENANCE	994.50
	SERVE LOS AL SUPPLIES	GENERAL FUND	PARK MAINTENANCE	178.99
	POLISHING PADS	GENERAL FUND	PARK MAINTENANCE	84.11
	PARK PLAYGROUND SUPPLIES	GENERAL FUND	PARK MAINTENANCE	37.12
	CHALKBOARD SUPPLIES	GENERAL FUND	PARK MAINTENANCE	29.47
	CHALKBOARD SUPPLIES	GENERAL FUND	PARK MAINTENANCE	33.84
	PARK PLAYGROUND SUPPLIES	GENERAL FUND	PARK MAINTENANCE	14.19
	IRRIGATION SUPPLIES	GENERAL FUND	PARK MAINTENANCE	47.96
	IRRIGATION SUPPLIES	GENERAL FUND	PARK MAINTENANCE	109.24
	LANDSCAPING SUPPLIES	GENERAL FUND	PARK MAINTENANCE	301.66
	BUILDING MAINT SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	260.00
	OFFICE SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	103.72
	WELDING GAS	GENERAL FUND	BUILDING MAINTENANCE	99.89
	PW SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	200.49
	BUILIDNG MAINT SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	84.04
	DRINKING WATER SUBSCRIPTIO	GENERAL FUND	BUILDING MAINTENANCE	406.59
	DRINKING WATER SUBSCRIPTIO	GENERAL FUND	BUILDING MAINTENANCE	188.99
	NIGHTS ON PINE SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	31.67
	NIGHTS ON PINE SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	29.26
	NITES ON PINE SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	139.45
	PINE STREATS TENTS	GENERAL FUND	ECONOMIC DEVELOPMENT	40.50
	NITES ON PINE EQUIP RENTAL	GENERAL FUND	ECONOMIC DEVELOPMENT	314.55
	CELEBRATE LOS AL BANNERS	GENERAL FUND	ECONOMIC DEVELOPMENT	436.85
	NITES ON PINES SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	10.47
	NITES ON PINES SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	131.10
	CELEBRATE LOS AL SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	126.56
	BASE MEETING SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	4.69
	HEROES LUNCHEON SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	55.00
	STORAGE DRIVE SUBSCRIPTION	GENERAL FUND	RECREATION ADMINISTRAT	99.99
	PATHWAYS TO INDEPENDENCE G	GENERAL FUND	RECREATION ADMINISTRAT	200.00
	BUSINESS WRITING TRAINING	GENERAL FUND	RECREATION ADMINISTRAT	199.00
	REFUND: OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	24.36-
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	31.03
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	76.36
	CPRS MEMBERSHIP RENEWALS	GENERAL FUND	RECREATION ADMINISTRAT	900.00
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	13.73

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	DIRECT TV EOC	GENERAL FUND	RECREATION ADMINISTRAT	65.99
	SPOTIFY MONTHLY FEE	GENERAL FUND	RECREATION ADMINISTRAT	19.99
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	29.18
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	35.05
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	124.09
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	40.55
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	78.30
	APPLE ICLOUD SUBSCRIPTION	GENERAL FUND	RECREATION ADMINISTRAT	9.99
	E NODA PATHWAYS TO INDEP	GENERAL FUND	RECREATION ADMINISTRAT	210.25
	E NODA PATHWAYS TO INDEP	GENERAL FUND	RECREATION ADMINISTRAT	171.69
	CONSTANT CONTACTS MONTHLY	GENERAL FUND	RECREATION ADMINISTRAT	422.75
	AQUATICS SUPPLIES	GENERAL FUND	AQUATICS	272.84
	AQUATICS SUPPLIES	GENERAL FUND	AQUATICS	25.12
	AQUATICS SUPPLIES	GENERAL FUND	AQUATICS	282.22
	AQUATICS SUPPLIES	GENERAL FUND	AQUATICS	65.70
	FACILITY CLEANING SUPPLIES	GENERAL FUND	COMMUNITY SERVICES	3.67
	DAY CAMP SUPPLIES	GENERAL FUND	DAY CAMP	42.06
	DAY CAMP CARPET CLEANING	GENERAL FUND	DAY CAMP	225.00
	TABLE TENNIS SUPPLIES	GENERAL FUND	SPORTS	85.98
	ADULT SOCCER TEAM MEET	GENERAL FUND	SPORTS	35.51
	VOLLEYBALL NET	GENERAL FUND	SPORTS	28.38
	COACH CLIPBOARDS	GENERAL FUND	SPORTS	48.06
	VOLLEYBALL JERSEYS	GENERAL FUND	SPORTS	1,247.36
	ADULT SOCCER GIFT CARD	GENERAL FUND	SPORTS	100.00
	CHAIN LINK FENCE ART SUPPL	GENERAL FUND	SPORTS	480.00
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	44.00
	REFUND: PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	54.71-
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	6.54
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	63.00
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	81.53
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	17.19
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	91.25
	CC MAT SERVICE	GENERAL FUND	SPECIAL CLASSES	111.79
	CC MAT SERVICE	GENERAL FUND	SPECIAL CLASSES	111.79
	SENIOR WORKSHOPS	GENERAL FUND	SPECIAL CLASSES	6.68
	SENIOR WORKSHOP SUPPLIES	GENERAL FUND	SPECIAL CLASSES	464.35
	CELEBRATE LOS AL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	21.35
	CELEBRATE LOS AL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	40.89
	DOG PARK SIGNAGE	GENERAL FUND	SPECIAL EVENTS	109.25
	SERVE LOS AL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	47.13
	SERVE LOS AL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	478.35
	BALLOONS	GENERAL FUND	SPECIAL EVENTS	147.56
	GLOW RUN SUPPLIES	GENERAL FUND	SPECIAL EVENTS	150.00
	SERVE LOS AL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	45.92
	SUPPLIES	GENERAL FUND	SPECIAL EVENTS	346.27
	SUPPLIES	GENERAL FUND	SPECIAL EVENTS	993.95
	SUPPLIES	GENERAL FUND	SPECIAL EVENTS	904.74
	SUPPLIES	GENERAL FUND	SPECIAL EVENTS	230.46
	SUPPLIES	GENERAL FUND	SPECIAL EVENTS	325.20
	CELEBRATE LOS AL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	27.75
	CELEBRATE LOS AL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	77.51
	CELEBRATE LOS AL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	127.82
	CELEBRATE LOS AL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	339.77
	CELEBRATE LOS AL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	125.28
	CELEBRATE LOS AL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	95.23
	CELEBRATE LOS AL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	26.21

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	STAGE EQUIP REPLACEMENT	GARAGE FUND	GARAGE	1,510.00
	SMOG CHECK PD 48-S	GARAGE FUND	GARAGE	86.75
	EV CHARGING	GARAGE FUND	GARAGE	8.27
	EV CHARGING	GARAGE FUND	GARAGE	38.31
	EV CHARGING	GARAGE FUND	GARAGE	3.75
	EV CHARGING	GARAGE FUND	GARAGE	52.30
	EV CHARGING	GARAGE FUND	GARAGE	39.65
	EV CHARGING	GARAGE FUND	GARAGE	44.98
	EV CHARGING	GARAGE FUND	GARAGE	40.71
	EV CHARGING	GARAGE FUND	GARAGE	44.85
	PD VEHICLE SIGNS	GARAGE FUND	GARAGE	43.68
	IT SUPPLIES	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	49.25
			TOTAL:	39,956.58
ULINE, INC.	PPE SUPPLIES 9/25	GENERAL FUND	STREET MAINTENANCE	61.55
	JANITORIAL SUPPLIES 09/25	GENERAL FUND	BUILDING MAINTENANCE	2,457.02
			TOTAL:	2,518.57
UNDERGROUND SERVICE ALERT OF SO CAL	DIG ALERT 09/25	GENERAL FUND	STREET MAINTENANCE	48.00
			TOTAL:	48.00
V & V MANUFACTURING, INC.	BADGES V8 AND V9	GENERAL FUND	POLICE ADMINISTRATION	265.35
	BADGE 268 REPAIR	GENERAL FUND	POLICE ADMINISTRATION	84.05
			TOTAL:	349.40
VECTORUSA	VERKADA CAMERA INSTALL	GENERAL FUND	BUILDING MAINTENANCE	45,276.82
			TOTAL:	45,276.82
VERIZON	VEHICLE GPS SVCS 10/25	GENERAL FUND	COMMUNITY DEVEL ADMIN	480.00
			TOTAL:	480.00
VERIZON WIRELESS	CITY CELLPHONES 08/11-09/1	GENERAL FUND	NON-DEPARTMENTAL	2,986.59
	CITY CELLPHONES 09/11-10/1	GENERAL FUND	NON-DEPARTMENTAL	2,987.13
			TOTAL:	5,973.72
VESTIS GROUP INC	UNIFORMS RENTAL 07/21/25	GENERAL FUND	STREET MAINTENANCE	104.92
	UNIFORMS RENTAL 09/01/25	GENERAL FUND	STREET MAINTENANCE	131.02
	UNIFORMS RENTAL 09/01/25	GENERAL FUND	STREET MAINTENANCE	115.48
	UNIFORMS RENTAL 09/15/25	GENERAL FUND	STREET MAINTENANCE	115.48
	UNIFORMS RENTAL 09/22/25	GENERAL FUND	STREET MAINTENANCE	115.48
	UNIFORMS RENTAL 10/06/25	GENERAL FUND	STREET MAINTENANCE	134.66
	UNIFORMS RENTAL 10/13/25	GENERAL FUND	STREET MAINTENANCE	115.48
			TOTAL:	832.52
VISUAL EDGE IT, INC.	EPSON PRINTER SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	2,250.50
			TOTAL:	2,250.50
VOYAGER FLEET SYSTEMS, INC.	FLEET FUEL 09/25	GARAGE FUND	GARAGE	13,356.63
	FLEET FUEL 9/25: TAX ADJUS	GARAGE FUND	GARAGE	484.89-
			TOTAL:	12,871.74
WAXIE SANITARY SUPPLY	RECYCLING STATION 09/25	GENERAL FUND	BUILDING MAINTENANCE	1,018.38
	JANITORIAL SUPPLIES 09/25	GENERAL FUND	BUILDING MAINTENANCE	716.00
			TOTAL:	1,734.38
WEST COAST ARBORISTS, INC.	TREE MAINT SVCS 07/25	GENERAL FUND	PARK MAINTENANCE	440.00

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	TREE MAINT SVCS 09/25	GENERAL FUND	PARK MAINTENANCE	1,125.00
	TREE MAINT SVCS 09/25	GENERAL FUND	PARK MAINTENANCE	840.00
	TREE MAINT SVCS 09/25	GENERAL FUND	PARK MAINTENANCE	2,700.00
	GRID TREE TRIM 09/25	MEASURE M	CAPITAL PROJECTS	3,672.00
			TOTAL:	8,777.00
WEX HEALTH, INC.	FSA RESERVE ACCT	GENERAL FUND	NON-DEPARTMENTAL	10,000.00
	FSA MONTHLY 09/25	GENERAL FUND	NON-DEPARTMENTAL	58.50
			TOTAL:	10,058.50
WILLDAN ENGINEERING	CITY ENGINEER SVCS 07/25	GENERAL FUND	CITY ENGINEER	35,561.54
	INTERIM PW SUPERINTENDENT	GENERAL FUND	CITY ENGINEER	19,125.00
	INTERIM PW SUPERVISOR 07/2	GENERAL FUND	CITY ENGINEER	4,950.00
	INTERIM DEPUTY DIRECTOR 07	GENERAL FUND	CITY ENGINEER	13,425.00
	ASST CITY ENGINEER 07/25	GENERAL FUND	CITY ENGINEER	1,050.00
	PW MGR CONSULT 08/25	GENERAL FUND	CITY ENGINEER	15,225.00
	TREE TRIM COMPLIANCE REVIE	GENERAL FUND	CITY ENGINEER	304.50
	INTERIM PW SUPERVISOR 08/2	GENERAL FUND	CITY ENGINEER	300.00
	INTERIM DEPUTY DIR 08/25	GENERAL FUND	CITY ENGINEER	8,250.00
	ASST CITY ENGINEER 08/25	GENERAL FUND	CITY ENGINEER	5,250.00
	CITY ENGINEER 08/25	GENERAL FUND	CITY ENGINEER	30,294.50
	LABOR COMPLIANCE REVIEW 07	GENERAL FUND	CITY ENGINEER	206.25
	LABOR COMPLIANCE REVIEW 8/	GENERAL FUND	CITY ENGINEER	123.75
	DUTCH HAVEN ST PROJECT 08/	GENERAL FUND	CITY ENGINEER	552.00
	TRAFFIC ENGINEER 05/25	GENERAL FUND	CITY ENGINEER	5,850.50
	CIP 25/26-02 CERRITOS SIGN	GENERAL FUND	CITY ENGINEER	6,348.50
	TRAFFIC ENGINEER 07/25	GENERAL FUND	CITY ENGINEER	11,345.00
	CIP 24/25-11 EV CHARGING S	GENERAL FUND	CITY ENGINEER	10,869.00
	CITYWIDE SIGN INVENTORY 07	GENERAL FUND	CITY ENGINEER	87.50
	TRAFFIC ENGINEER 08/25	GENERAL FUND	CITY ENGINEER	6,216.00
	EV CHARGING STATION 08/25	GENERAL FUND	CITY ENGINEER	185.00
	BLOOMFIELD ATP 08/25	GENERAL FUND	CAPITAL PROJECTS	378.00
	CIP 24/25-06 BLOOMFIELD AT	GENERAL FUND	CAPITAL PROJECTS	409.00
	CIP 24/25-05 PINE ST DESIG	GENERAL FUND	CAPITAL PROJECTS	15,524.50
	23/24-03 MEAS Y 08/25	GENERAL FUND	CAPITAL PROJECTS	424.00
	23/24-03 ST IMPROVEMENT 07	GAS TAX	CAPITAL PROJECTS	10,646.50
	CIP 23/24-4 KATELLA AVE PR	MEASURE M	CAPITAL PROJECTS	10,961.00
	CIP 23/24-4 KATELLA AVE 08	MEASURE M	CAPITAL PROJECTS	1,469.50
	22/23-01 PD GENERATOR PROJ	FACILITY CAPITAL E	CAPITAL PROJECTS	3,069.00
	PD GENERATOR PROJECT 08/25	FACILITY CAPITAL E	CAPITAL PROJECTS	4,200.00
			TOTAL:	222,600.54
WILLDAN FINANCIAL SERVICES	COST RECOVERY STUDY 08/25	GENERAL FUND	ADMINISTRATION	1,120.00
	COST RECOVERY STUDY 10/25	GENERAL FUND	ADMINISTRATION	1,180.50
			TOTAL:	2,300.50
WOODRUFF & SMART, APC	GENERAL SVCS 08/25	GENERAL FUND	CITY ATTORNEY	16,861.79
	LITIGATION SVCS 08/25	GENERAL FUND	CITY ATTORNEY	197.60
	GENERAL SVCS 08/25	GENERAL FUND	CITY ATTORNEY	63.00
	PROSECUTION SVCS 08/25	GENERAL FUND	CITY ATTORNEY	3,447.20
	GENERAL SVCS 09/25	GENERAL FUND	CITY ATTORNEY	19,377.27
	LITIGATION SVCS 09/25	GENERAL FUND	CITY ATTORNEY	98.80
	PROSECUTION SVCS 09/25	GENERAL FUND	CITY ATTORNEY	3,725.20
			TOTAL:	43,770.86

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT

========== FUND TOTALS ==========		
10	GENERAL FUND	1,908,341.19
20	GAS TAX	10,646.50
26	MEASURE M	16,102.50
31	LAUREL PARK DEBT SERVICE	153,741.88
50	GARAGE FUND	118,260.23
52	FACILITY CAPITAL EXPENSES	7,269.00
53	TECHNOLOGY REPLACEMENT	50,334.23
54	SELF INSURANCE TRUST	23,933.32
99	POOL CLEARING FUND	603.90
	GRAND TOTAL:	2,289,232.75

Retirees Medical Reimbursement

Date: October 1, 2025 **Number of Transactions: 12** **Total Batch: $8,681.54**

CITY OF LOS ALAMITOS
3191 KATELLA AVE
Los Alamitos, CA 90720-233
United States
95-2133135

Payroll Recap & Funding

Bi-Weekly Regular 10/10/2025

Pay Date: 10/10/2025

Payroll Overview

Payroll		Bi-Weekly Regular 10/10/2025
Pay Date		10/10/2025
# Employees		134
# Paid Employees		134
# Regular	134	
# Pay Periods		1
Base Compensation Changes		3
Terminations		1

Employee Payments

	#	EE's	$ Amount	
Checks Paid By POD7 | UK	3	3	677.73 D	
Direct Deposits Debited	139	130	285,385.05 D	
Total				**286,062.78**
(D) POD7 | UKG Payroll Services Admin Debit				**-286,062.78**
Your Remaining Bank Account Liability				**0.00**
Vouchers Printed	3			
Vouchers Suppressed	0			

Taxes

	EIN	EE's	$ Amount	
FIT/EE	95-2133135	97	42,086.13 D	
Additional Medi/EE	95-2133135	2	149.78 D	
MEDI/ER	95-2133135	134	5,720.58 D	
MEDI/EE	95-2133135	134	5,720.58 D	
SIT:CA/EE	932-0185-3	87	16,472.99 D	
Total				**70,150.06**
(D) POD7 | UKG Payroll Services Admin Debit				**-70,150.06**
Your Remaining Tax Liability				**0.00**

Vendor Liabilities

	EE's	$ Amount	
Colorado Family Support	1	230.76 D	
Total			**230.76**
(D) POD7 | UKG Payroll Services Admin Debit			**-230.76**
Your Remaining Vendor Liability			**0.00**

Total

Total	**356,443.60**
POD7 | UKG Payroll Services Admin Debit	**-356,443.60**
Total of Your Responsibility	**0.00**

Recap

POD7 | UKG Payroll S	Date	Bank Account #	$ Amount
Vendor Payment SPA	10/09/2025	xxxxxxxx8587	230.76
Tax Payment	10/09/2025	xxxxxxxx8587	70,150.06
Empl. Checks SPA	10/09/2025	xxxxxxxx8587	677.73
Empl. Dir. Dep. SPA	10/09/2025	xxxxxxxx8587	285,385.05
		Total Debits	**356,443.60**

--More--

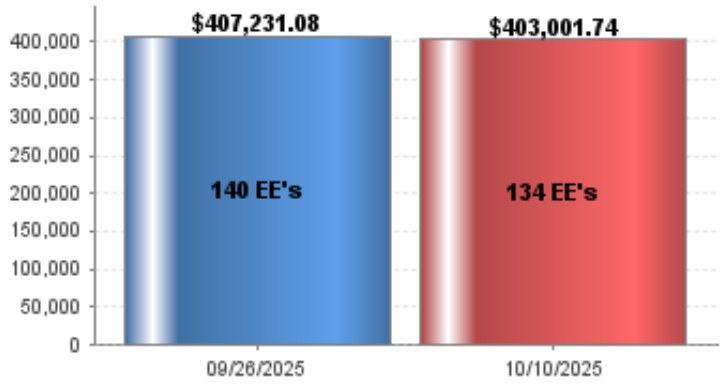
Recap - Continued

Cash Requirements: xxxxxxxx8587	**$ Amount**
Vendor Payment SPA	230.76
Tax Payment	70,150.06
Empl. Checks SPA	677.73
Empl. Dir. Dep. SPA	285,385.05
Total	**356,443.60**

General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	403,001.74	
ER Deduction	80,667.05	
ER Tax (Offset)	5,720.58	
Check		677.73
ER Tax		5,720.58
Deduction		52,509.48
Tax		64,429.48
ER Deduction (Offset)		80,667.05
Direct Deposit		285,385.05
	489,389.37	**489,389.37**

Comparison To Last Pay Period - Gross Wages



Grouped By: None
Sorted By: None
Filtered By: None

Kronos SaaShr, Inc.
CITY OF LOS ALAMITOS

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Generated By: SOVANDANY WANG
Page 1 of 1

Kronos SaaShr, Inc. / 3040 Route 22 West, Suite 200, Branchburg, New Jersey 08876 / 800-394-4357
Information regarding fees: The fees for the services are reflected in your Sales Order. No fee is charged to you for this payroll funding transaction.

BENEFITS & WITHHOLDINGS

City of Los Alamitos

Pay Period 09/21-10/04/2025 *Check Date:10/10/2025*

Source	Deduction	Vendor	Total Amount	Total Amount (ER)	Total fund
Employee	AFLAC PostTax	Aflac	$ 65.48	$ -	$ 65.48
Employee	AFLAC PreTax	Aflac	$ 81.57	$ -	$ 81.57
Employee	CalPers Deferred Comp	Calpers Def Comp	$ 2,631.64	$ -	$ 2,631.64
Employee	CalPers Deferred Comp Loan	Calpers Def Comp	$ 158.30	$ -	$ 158.30
Employee	CalPers Deferred Comp Roth	Calpers Def Comp	$ 593.28	$ -	$ 593.28
Employee / Employer	CalPers MISC EE 8%	Calpers Retirement	$ 5,459.41	$ 10,980.24	$ 16,439.65
Employee	CalPers Retirement	Calpers Retirement	$ 481.97	$ -	$ 481.97
Employee / Employer	CalPers Retirement MISC EE&ER	Calpers Retirement	$ 9,166.35	$ 9,414.73	$ 18,581.08
Employee	CalPers Safety EE	Calpers Retirement	$ 1,492.17	$ -	$ 1,492.17
Employee	CalPers Safety EE B4	Calpers Retirement	$ 2,624.29	$ -	$ 2,624.29
Employee / Employer	CalPers Safety EE&ER	Calpers Retirement	$ 10,093.17	$ 10,269.33	$ 20,362.50
Employer	CalPers Safety ER	Calpers Retirement	$ -	$ 12,523.19	$ 12,523.19
Employee	CalPers Survivors Benefit	Calpers Retirement	$ 66.96	$ -	$ 66.96
Employee	Child Support 1	Deducted	$ 230.76	$ -	$ 230.76
Employer	Dental Pre-Tax	Delta Dental	$ -	$ 1,656.12	$ 1,656.12
Employee	Employee Computer Loan	Computer Loan/CASH	$ 48.08	$ -	$ 48.08
Employee	Employee Voluntary Life	Life	$ 317.95	$ -	$ 317.95
Employee	FSA Dependent Care	FSA	$ 192.31	$ -	$ 192.31
Employee	FSA Medical Expense	FSA	$ 1,236.14	$ -	$ 1,236.14
Employee	Garnishment	FTB	$ 603.90	$ -	$ 603.90
Employee	ICMA Deferred Comp EE	ICMA	$ 2,198.81	$ -	$ 2,198.81
Employer	ICMA Deferred Comp ER	ICMA	$ -	$ 958.00	$ 958.00
Employee	ICMA Loan Repay	ICMA	$ 1,216.42	$ -	$ 1,216.42
Employee	ICMA Roth	ICMA	$ 111.08	$ -	$ 111.08
Employee	Long Term Disability	LT Disability	$ 99.54	$ -	$ 99.54
Employee / Employer	Medical Pre-Tax	Medical	$ 7,161.71	$ 33,395.18	$ 40,556.89
Employee	Nationwide Retirement FT	Nationwide	$ 2,705.06	$ -	$ 2,705.06
Employee / Employer	Nationwide Retirement PT	Nationwide	$ 1,634.36	$ 1,634.37	$ 3,268.73
Employee	Police Officer Dues	Dues	$ 1,442.77	$ -	$ 1,442.77
Employee	Teamsters Local 911	Dues	$ 396.00	$ -	$ 396.00
Employer	Vision Pre-Tax	Vision	$ -	$ 368.62	$ 368.62
			$ 52,509.48	**$ 81,199.78**	**$ 133,709.26**

Payroll Recap & Funding

Bi-Weekly Regular 10/24/2025

Payroll Overview

Payroll		Bi-Weekly Regular 10/24/2025
Pay Date		10/24/2025
# Employees		139
# Paid Employees		139
# Regular	139	
# Pay Periods		1
Base Compensation Changes		2
Terminations		2

Employee Payments

	#	EE's	$ Amount	
Checks Paid By POD7 | UK	1	1	62.56 D	
Direct Deposits Debited	147	137	285,062.64 D	
Total				**285,125.20**
(D) POD7 | UKG Payroll Services Admin Debit				**-285,125.20**
Your Remaining Bank Account Liability				**0.00**
Vouchers Printed	1			
Vouchers Suppressed	0			

Taxes

	EIN	EE's	$ Amount	
FIT/EE	95-2133135	97	37,127.91 D	
Additional Medi/EE	95-2133135	2	180.35 D	
MEDI/ER	95-2133135	139	5,622.89 D	
MEDI/EE	95-2133135	139	5,622.89 D	
SIT:CA/EE	932-0185-3	87	15,560.22 D	
Total				**64,114.26**
(D) POD7 | UKG Payroll Services Admin Debit				**-64,114.26**
Your Remaining Tax Liability				**0.00**

Vendor Liabilities

	EE's	$ Amount	
Colorado Family Support	1	230.76 D	
Total			**230.76**
(D) POD7 | UKG Payroll Services Admin Debit			**-230.76**
Your Remaining Vendor Liability			**0.00**

Total

Total	**349,470.22**
POD7 | UKG Payroll Services Admin Debit	**-349,470.22**
Total of Your Responsibility	**0.00**

Recap

POD7 | UKG Payroll S	Date	Bank Account #	$ Amount
Vendor Payment SPA	10/23/2025	xxxxxxxx8587	230.76
Tax Payment	10/23/2025	xxxxxxxx8587	64,114.26
Empl. Checks SPA	10/23/2025	xxxxxxxx8587	62.56
Empl. Dir. Dep. SPA	10/23/2025	xxxxxxxx8587	285,062.64
		Total Debits	**349,470.22**

--More--

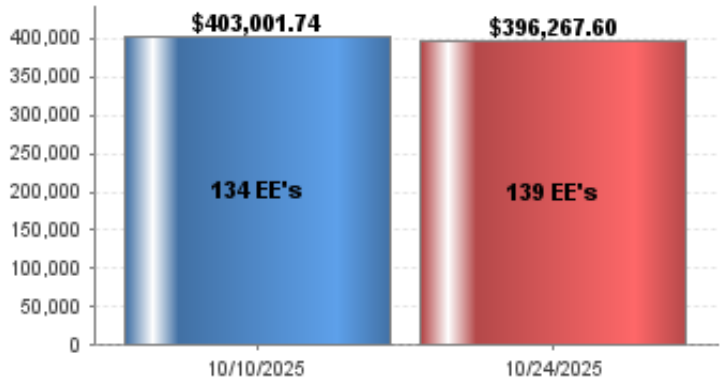
Recap - Continued

Cash Requirements: xxxxxxxx8587	$ Amount
Vendor Payment SPA	230.76
Tax Payment	64,114.26
Empl. Checks SPA	62.56
Empl. Dir. Dep. SPA	285,062.64
Total	**349,470.22**

General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	396,393.52	125.92
ER Deduction	81,184.73	
ER Tax (Offset)	5,622.89	
Check		62.56
ER Tax		5,622.89
Deduction		52,651.03
Tax		58,491.37
ER Deduction (Offset)		81,184.73
Direct Deposit		285,062.64
	483,201.14	**483,201.14**

Comparison To Last Pay Period - Gross Wages



BENEFITS & WITHHOLDINGS

City of Los Alamitos

Pay Period 10/05-10/18/2025 *Check Date:10/24/2025*

Source	Deduction	Vendor	Total Amount	Total Amount (ER)	Total fund
Employee	AFLAC PostTax	Aflac	$ 65.48	$ -	$ 65.48
Employee	AFLAC PreTax	Aflac	$ 81.57	$ -	$ 81.57
Employee	CalPers Deferred Comp	Calpers Def Comp	$ 2,719.19	$ -	$ 2,719.19
Employee	CalPers Deferred Comp Loan	Calpers Def Comp	$ 158.30	$ -	$ 158.30
Employee	CalPers Deferred Comp Roth	Calpers Def Comp	$ 593.28	$ -	$ 593.28
Employee / Employer	CalPers MISC EE 8%	Calpers Retirement	$ 5,453.22	$ 10,967.81	$ 16,421.03
Employee	CalPers Retirement	Calpers Retirement	$ 481.97	$ -	$ 481.97
Employee / Employer	CalPers Retirement MISC EE&ER	Calpers Retirement	$ 9,197.56	$ 9,446.77	$ 18,644.33
Employee	CalPers Safety EE	Calpers Retirement	$ 1,492.17	$ -	$ 1,492.17
Employee	CalPers Safety EE B4	Calpers Retirement	$ 2,619.79	$ -	$ 2,619.79
Employee / Employer	CalPers Safety EE&ER	Calpers Retirement	$ 10,661.33	$ 10,847.38	$ 21,508.71
Employer	CalPers Safety ER	Calpers Retirement	$ -	$ 12,509.50	$ 12,509.50
Employee	CalPers Survivors Benefit	Calpers Retirement	$ 67.89	$ -	$ 67.89
Employee	Child Support 1	Deducted	$ 230.76	$ -	$ 230.76
Employer	Dental Pre-Tax	Delta Dental	$ -	$ 1,656.12	$ 1,656.12
Employee	Employee Computer Loan	Computer Loan/CASH	$ 48.08	$ -	$ 48.08
Employee	Employee Voluntary Life	Life	$ 300.43	$ -	$ 300.43
Employee	FSA Dependent Care	FSA	$ 192.31	$ -	$ 192.31
Employee	FSA Medical Expense	FSA	$ 1,236.14	$ -	$ 1,236.14
Employee	ICMA Deferred Comp EE	ICMA	$ 2,193.40	$ -	$ 2,193.40
Employer	ICMA Deferred Comp ER	ICMA	$ -	$ 958.00	$ 958.00
Employee	ICMA Loan Repay	ICMA	$ 1,216.42	$ -	$ 1,216.42
Employee	ICMA Roth	ICMA	$ 111.08	$ -	$ 111.08
Employee	Long Term Disability	LT Disability	$ 99.54	$ -	$ 99.54
Employee / Employer	Medical Pre-Tax	Medical	$ 7,161.71	$ 32,862.45	$ 40,024.16
Employee	Nationwide Retirement FT	Nationwide	$ 2,862.58	$ -	$ 2,862.58
Employee / Employer	Nationwide Retirement PT	Nationwide	$ 1,568.06	$ 1,568.08	$ 3,136.14
Employee	Police Officer Dues	Dues	$ 1,442.77	$ -	$ 1,442.77
Employee	Teamsters Local 911	Dues	$ 396.00	$ -	$ 396.00
Employer	Vision Pre-Tax	Vision	$ -	$ 368.62	$ 368.62
			$52,651.03	**$81,184.73**	**$133,835.76**

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

SPECIAL MEETING
Monday, October 6, 2025

1. CALL TO ORDER

The City Council met in Special Session at 5:34 p.m., Monday, October 6, 2025, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720. Council Member Jordan Nefulda participated via teleconference from 3020 Old Ranch Parkway, Suite 300, Seal Beach, CA 90740. Mayor Hasselbrink presiding.

2. ROLL CALL

Present: Council Members: Loe, Nefulda
Mayor Pro Tem Doby, Mayor Hasselbrink

Absent: Council Members: Hibard

Present: Staff: Chet Simmons, City Manager
Michael S. Daudt, City Attorney
Windmera Quintanar, MMC, City Clerk/Dir. of Communications

3. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item on the Agenda. Remarks are to be limited to agenda items and should not exceed five minutes per speaker.

Mayor Hasselbrink opened Oral Communications. There was no one present wishing to speak. Council Member Nefulda advised there was no one present at his location. Mayor Hasselbrink closed Oral Communications.

4. CLOSED SESSION

A. Conference with Legal Counsel - Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9: (One potential case).

City Attorney Daudt read the item aloud.

RECESS
City Council recessed into Closed Session at 5:37 p.m.

RECONVENE
City Council reconvened in Special Session at 6:16 p.m.

City Attorney Daudt stated that the City Council met in Closed Session on October 6, 2025, to receive an investigation report by Karen Kramer,

Esquire, concerning allegations of misconduct against Council Member Hibard. After discussing the investigation report, the Council voted 4-0 with Mayor Hasselbrink, Mayor Pro Tem Doby, Council Member Loe, and Council Member Nefulda in favor of directing Staff to return to the Regular meeting of November 17, 2025, with a formal censure resolution of Council Member Hibard.

5. ADJOURNMENT

The City Council adjourned at 6:19 p.m.

_____

Shelley Hasselbrink, Mayor

Attest:

_____

Windmera Quintanar, MMC, City Clerk

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

ADJOURNED REGULAR MEETING
October 13, 2025

1. CALL TO ORDER
The City Council met in Adjourned Regular Session at 6:00 p.m., Monday, October 13, 2025, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Hasselbrink presiding.

2. ROLL CALL

Present: Council Members: Loe, Nefulda
Mayor Pro Tem Doby, Mayor Hasselbrink

Absent: Council Members: Hibard

Present: Staff: Chet Simmons, City Manager
Kyle Cain, Admin. Captain, Orange County Fire Authority
Michael Claborn, Chief of Police
Michael S. Daudt, City Attorney
Craig Koehler, Finance Director
Matthew Lightener, Management Analyst
Emeline Noda, Recreation and Community Services Director
Ron Noda, Assistant City Manager/Development Svcs. Dir.
Windmera Quintanar, MMC, City Clerk/Dir. of Communications

3. PLEDGE OF ALLEGIANCE
Mayor Hasselbrink led the Pledge of Allegiance.

4. INVOCATION
Mayor Pro Tem Doby gave the Invocation.

5. PRESENTATIONS

A. Oath of Office for Los Alamitos Police Officer Grant Gibson
Chief Claborn introduced and performed the Oath of Office for Officer Gibson.

B. Presentation of a Proclamation to Captain Cain, Orange County Fire Authority, in Recognition of Fire Prevention Week
Mayor Hasselbrink presented the award, and Captain Cain spoke briefly.

C. Presentation of a Certificate to Melissa Jahangiri, owner of Stretch Spa, in Recognition of Being Featured in the Mayor's Business Spotlight

Mayor Hasselbrink presented the certificate.

D. Presentation by Andy and Aiden Regarding Upcoming Communities Come Together Event

Ms. Jahangiri gave a PowerPoint presentation and spoke regarding the upcoming Communities Come Together event.

E. Presentation by Brian Brannon, Public Information Officer at Orange County Mosquito and Vector Control District, to the City in Recognition of Most Supportive Small City Award

Mr. Brannon presented the award to Mayor Pro Tem Doby

F. Presentation of a Proclamation to the Los Alamitos Neighborhood Preservation Staff in Recognition of Neighborhood Preservation Appreciation Month

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Hasselbrink opened Oral Communications. As there was no one present wishing to speak, Mayor Hasselbrink closed Oral Communications.

7. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

Mayor Hasselbrink spoke regarding attendance at the Orange County Fire Authority Board of Directors meeting, St. Hedwig's Autumfest, Rotary Wine and Dine, American Legion Mural Unveiling, Women's Elevate Conference, League of California Cities Annual Conference, and the Taste for Los Al. She spoke regarding the upcoming Trunk-or-Treat and Holiday Decorating Contest events.

8. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide direction to Staff to place an item on a future agenda.

City Manager stated there was nothing additional to add.

9. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from September 1, 2025, to September 30, 2025.

Motion/Second: Doby/Nefulda
Unanimously Carried: The City Council ratified the Warrants from September 1, 2025, to September 30, 2025, for $1,846,796.02.

Roll Call

Mayor Hasselbrink	Aye
Mayor Pro Tem Doby	Aye
Council Member Hibard	Absent
Council Member Loe	Aye
Council Member Nefulda	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Motion/Second: Nefulda/Doby
Unanimously Carried: The City Council approved the following Consent Calendar items:

A. Approval of Minutes (Administration)

Approved the City Council Regular Minutes of September 15, 2025.

B. Consideration of Opposition to Proposition 50: Legislative Congressional Amendment Regarding Congressional Redistricting (Administration)

Consider adoption of a resolution setting forth the City Council's official position in opposition to Proposition 50.

The City Council adopted Resolution No. 2025-32, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING AN OFFICIAL POSITION OF OPPOSITION TO PROPOSITION 50 ON THE NOVEMBER 2025 BALLOT".

C. Budget to Actual Comparison for Quarter 1 of Fiscal Year 2025-26 (Finance)

Budget to Actual Comparison for Quarter 1 of Fiscal Year 2025-26.

The City Council received and filed the Budget to Actual Comparison of Quarter 1 for Fiscal Year 2025- 26.

D. Amendment No. 12 - Bus Shelter License and Maintenance Agreement with Clear Channel Outdoor, LLC (Development Services)

The item seeks approval of Amendment No. 12 with Clear Channel Outdoor, LLC, (Clear Channel) to extend bus shelter license and maintenance services beyond the current agreement's expiration on December 31, 2025, to June 30, 2026.

The City Council authorized the Mayor to execute Amendment No. 12 of the Professional Services Agreement with Clear Channel Outdoor, LLC, with no fiscal impact and a term expiring on June 30, 2026.

E. Notice of Completion (NOC) – FY 2022/2023 Street Improvements Project on Various Streets (CIP No. 23/24-03) by Hardy & Harper, Inc. (Development Services)

This item recommends that the City Council accept the completion of the FY 2022– 2023 Street Improvements Project on Various Streets (CIP No. 23/24-03). The project scope included roadway improvements on multiple streets throughout the City, including asphalt grind and overlay, slurry sealing of residential streets, replacement of damaged curbs, gutters, and lifted sidewalks, installation of ADA- compliant curb ramps, and updated pavement striping.

The City Council:

1. Accepted the City Engineer's Notice of Completion (NOC) for the Street Improvements on Various Streets FY 2022-2023 Project (CIP No. 23/24-03) as completed by contractor Hardy and Harper, Inc.; and,

2. Authorized the City Clerk to record the Notice of Completion with the Orange County Recorder's Office; and,

3. Authorized Staff to release the construction retention of $76,170.36, up to thirty-five (35) days after recording of the Notice of Completion.

11. PUBLIC HEARING

A. Zoning Code Update and Unattended Donation Box Regulations (Development Services)

Consideration of (1) Ordinance No. 2025-11, an amendment to Title 17 (Zoning) of the Los Alamitos Municipal Code concerning the regulation of thrift stores and donation boxes, front yard landscaping requirements, screening of mechanical equipment, and to correct clerical errors and omissions and to maintain internal consistency, and (2) Ordinance No. 2025-12, concerning the regulation of unattended donation boxes.

Assistant City Manager Noda summarized the Staff report.

City Council and Staff discussed the feasibility of notifying the property owners of the City's process, imposing traffic and parking restrictions, and State-mandated regulations.

Mayor Hasselbrink opened the Public Hearing for comments. There being no one present wishing to speak, Mayor Hasselbrink closed the Public Hearing for comments.

Motion/Second: Doby/Nefulda
Unanimously Carried: The City Council:

1. Opened the Public Hearing; and,

2. Introduced for first reading, read by title only, and waive further reading of Ordinance No. 2025-11 and Ordinance No. 2025-12; and,

3. City Attorney Daudt read the title of Ordinance No. 2025-11, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING VARIOUS PROVISIONS OF TITLE 17 (ZONING) OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF THRIFT STORES AND DONATION BOXES, FRONT YARD LANDSCAPING REQUIREMENTS, SCREENING OF MECHANICAL EQUIPMENT, AND TO CORRECT CLERICAL ERRORS AND OMISSIONS TO MAINTAIN INTERNAL CONSISTENCY (ZOA 25-03) (CITY INITIATED)"; and,

4. City Attorney Daudt read the title of Ordinance No. 2025-12, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADDING CHAPTER 5.54 TO TITLE 5 (BUSINESS LICENSES AND REGULATIONS) OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF UNATTENDED DONATION BOXES."

12. ORDINANCE

A. 2025 Building Standards Code and Fire Code Adoption (Development Services)

At its regular meeting of September 15, 2025, the City Council adopted Ordinance 2025-07 and Ordinance 2025-08. The first Ordinance 2025-07 is with regard to adopting the 2025 California Building Code and our local amendments to that code. The second Ordinance 2025-08 is with regard to the 2025 California Fire Code and local amendments as provided by the

Orange County Fire Authority (OCFA).

After adoption by Council, the Building & Safety Division is required to file these ordinance documents with the California Building Standards Commission (CBSC), where they will review them for acceptance. During their review, the CBSC identified a few minor errors and informed the Building & Safety Division that certain items must be corrected prior to final acceptance.

Assistant City Manager Noda summarized the staff report.

Motion/Second: Doby/Nefulda
Unanimously Carried: The City Council:

1. Introduced for first reading, read by title only, waived further reading of Ordinance Nos. 2025-09 and 2025-10, and set for adoption; and,

2. City Attorney Daudt read the title of Ordinance No. 2025-09, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 15.04 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADOPTING THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24) CONSISTING OF: THE 2025 CALIFORNIA ADMINISTRATIVE CODE; THE 2025 CALIFORNIA BUILDING CODE, INCLUDING APPENDIX J; THE 2025 CALIFORNIA RESIDENTIAL CODE, INCLUDING APPENDICES BF AND CI; THE 2025 CALIFORNIA ELECTRICAL CODE; THE 2025 CALIFORNIA MECHANICAL CODE; THE 2025 CALIFORNIA PLUMBING CODE; THE 2025 CALIFORNIA ENERGY CODE; THE 2025 CALIFORNIA HISTORICAL BUILDING CODE; THE 2025 CALIFORNIA EXISTING BUILDING CODE; THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE; THE 2025 WILDLAND-URBAN INTERFACE CODE AND THE 2025 CALIFORNIA REFERENCED STANDARDS CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS; AND ADOPTING THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE AND THE 2024 INTERNATIONAL SWIMMING POOL AND SPA CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS."; and,

3. City Attorney Daudt read the title of Ordinance No. 2025-10, entitled , "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 15.08 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADOPTING THE 2025 EDITION OF THE CALIFORNIA FIRE CODE

(CALIFORNIA CODE OF REGULATIONS, TITLE 24, PART 9), INCLUDING APPENDICES B, BB, C, AND CC, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS."

13. DISCUSSION ITEM

A. Capital Improvement Project Updates (Development Services)

Capital Improvement Projects (CIP) are essential to maintaining and enhancing Los Alamitos' infrastructure. These projects improve the places where we live, work, and play—ranging from safer streets to American with Disabilities Act (ADA) compliant playgrounds and modernized public facilities. By prioritizing CIP projects, the City demonstrates its commitment to progress and quality of life. This report provides an update on Fiscal Year 2025–26 CIP projects and presents additional projects for City Council consideration.

Assistant City Manager Noda summarized the staff report.

City Council and Staff discussed the pole in the middle of the sidewalk on Los Alamitos Blvd. coming back at mid-year once coordination with Seal Beach was complete, CIPs are aimed to reduce liability, traffic order to add a crosswalk on South of Cherry, and, timing of traffic signals near the medical center.

City Council stated a preference for concurrently working on Bradbury/Rossmoor Way Traffic Signal Relocation and Los Alamitos Blvd. Sidewalk Repair, with Citywide Safety Light Replacement project being secondary, and working with the stakeholders for each project sooner rather than later.

The City Council:

1. Received and filed the presentation; and,

2. Discuss the additional projects recommended by the Traffic Commission; and,

3. Provide direction to staff.

14. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Mayor Hasselbrink requested that the meeting be adjourned in honor of Melinda Friedlove.

Council Member Loe and Nefulda stated nothing to report.

Mayor Pro Tem Doby spoke regarding attendance at the Orange County Mosquito and Vector Control District Board meeting, Orange County Council of Governments Board meeting, American Legion Mural Unveiling, Women's Elevate Conference, Pathways to Independence event, State of the District, Graduation Ceremony for Officer Gibson, League of California Cities – Orange County Division Swearing in Ceremony, and Fire Station 2 Open House.

15. ADJOURNMENT

The City Council adjourned in memory of Melinda Friedlove at 7:37 p.m.

_____

Shelley Hasselbrink, Mayor

Attest:

_____

Windmera Quintanar, MMC, City Clerk

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

SPECIAL MEETING
November 3, 2025

1. CALL TO ORDER

The City Council met in Special Session at 5:30 p.m., Monday, November 3, 2025, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Hasselbrink presiding.

2. ROLL CALL

Present: Council Members: Hibard, Loe, Nefulda
Mayor Pro Tem Doby, Mayor Hasselbrink

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Barbara Biscocho, Finance Manager
Michael Claborn, Chief of Police
Michael S. Daudt, City Attorney
Kain Gallaguher, Police Captain
Craig Koehler, Finance Director
Matthew Lightener, Management Analyst
Emeline Noda, Recreation and Community Services Director
Ron Noda, Development Services Director
Windmera Quintanar, MMC, City Clerk/Dir. of Communications

3. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak about any item described on the agenda prior to the Council's consideration of that item. Pursuant to the Brown Act Section 54954.3 (b), remarks are limited to items described in the notice for the meeting. Remarks are to be limited to not more than three minutes per speaker.

Mayor Hasselbrink opened Oral Communications. As there was no one present wishing to speak, Mayor Hasselbrink closed Oral Communications.

4. SPECIAL ORDERS OF THE DAY

A. Resolution No. 2025-32 – Agreement with the KYA Group for the Community Center 2 Project (CIP 24/25-12) (Development Services)

The remodel of the Los Alamitos Community Center 2 facility will transform the original 1970s building into a multipurpose space for recreation programs and classes, City Council Chambers, and the Emergency Operations Center (EOC). The scope of work addresses current community

needs, enhances accessibility, and improves functionality for multipurpose use. The City Council may, by resolution, determine that the project work can be completed more economically on the open market and authorize the work to be performed by the KYA Group under the California Multiple Award Schedule (CMAS), in accordance with Section 1206 (Contracts on Public Works) of the Los Alamitos City Charter. Through this process, the City is able to design and build the renovation of Community Center 2 for a total price of $4,634,971.16. This total amount includes supplies, construction, construction management, construction inspection, labor compliance, and contingency.

Assistant City Manager Noda summarized the Staff report.

City Council and Staff discussed the following: estimated completion by summer 2026, partnership with KYA allows for a quicker construction timeline, estimated $4.6 million includes 25% contingency, Community Center 2 will have a significant technological upgrade with the Emergency Operations Center than the aesthetic upgrade of Community Center 1, and, $350,000 grant funding from Congresswoman Steele will offset full cost.

Motion/Second: Doby/Nefulda
Unanimously Carried: The City Council:

1. Reviewed and approved the proposed Community Center 2 design concept and scope of work; and,

2. Approved Resolution No. 2025-32, entitled, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KYA SERVICES, LLC AND EXECUTE ALL DOCUMENTS NECESSARY TO IMPLEMENT THE REMODEL OF THE LOS ALAMITOS COMMUNITY CENTER 2 FACILITY PROJECT"; and,

3. Authorized the City Manager to execute a construction agreement, in a form approved by the City Attorney, with the KYA Group for the design and build of Community Center 2 in the amount of $3,422,976.93; and,

4. Authorized the City Manager or designee to approve project-related costs, including labor compliance, construction management, construction inspection services, and a 25% contingency, provided the total cost of the project does not exceed the total approved budget of $4,634,971.16.

B. Master Services and Purchasing Agreement between Axon Enterprise, Inc. for Police Department Body-Worn Cameras (Police)

This item seeks authorization to purchase body-worn cameras (BWCs) and related software from Axon Enterprise, Inc. Pursuant to Section 2.60.110 of the Los Alamitos Municipal Code (LAMC), the City's purchasing ordinance permits the use of cooperative purchasing agreements through Sourcewell. Utilizing this process, the City may procure BWCs directly from the manufacturer at a discounted rate of $68,920.46 annually over five years, for a total contract amount of $344,602.46. To provide flexibility for any unforeseen costs, a 10% contingency ($34,460.25) is recommended, bringing the total allocated purchase amount to $379,062.71.

City Manager Simmons and Police Chief Claborn introduced the item. Police Captain Gallaugher summarized the Staff report.

City Council and Staff discussed the following:

- Timeline for implementation is dependent on policy development and training
- Aligns with Measure Y's promise for increased public safety
- Five year lease includes equipment upgrade at 2.5 years and at term the option to renew the lease
- 10% contingency is to cover an unforeseen technological upgrades needed
- Lease includes insurance on the devices
- How recording is activated
- Camera specifications

Motion/Second: Doby/Hibard
Unanimously Carried: The City Council:

1. Authorized the Mayor to execute a five-year Master Services and Purchasing Agreement with Axon Enterprise, Inc. for the purchase of body-worn cameras in the amount of $344,602.46, using Quote Q-742868-45922AS under Sourcewell Contract No. 101223-AXN; and,

2. Authorized the City Manager to approve a 10% contingency amount of $6,892.04 annually or $34,460.25 over the five-year term of agreement.

5. ADJOURNMENT

The City Council adjourned at 5:56 p.m.

_____

Shelley Hasselbrink, Mayor

Attest:

_____

Windmera Quintanar, MMC, City Clerk

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 10B**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Craig Koehler, Director of Finance**

Subject: **Resolution No. 2025-33 - Investment Policy Update**

SUMMARY

This report provides the Council with an update on the City's Investment Policy for allowable investments per the California Government Code.

RECOMMENDATION

Adopt Resolution No. 2025-33, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE STATEMENT OF INVESTMENT POLICY DATED NOVEMBER 2025."

BACKGROUND

The Investment Policy provides guidelines for prudent investment of the City's reserve cash and outlines the policies essential to ensuring the safety and financial strength of the City's investment portfolio. The Policy is reviewed annually for submission and approval by the City Council. The last report was dated November 18, 2024.

The City's investment portfolio consists primarily of Certificates of Deposit, U.S. Government Agency Securities, Local Agency Investment Fund (LAIF), and California Asset Management Program (CAMP) pool investments. The City's permitted investments are more restrictive than the State guidelines.

The City's primary objectives, in order of priority, remain as follows:

Safety of principal,
Liquidity, and
Yield.

While investment risk is associated with any investment activity, there is also an opportunity risk related to inactivity. The goals and objectives will be to actively manage the City's idle cash to earn a greater yield while prioritizing safety and liquidity.

DISCUSSION

Within the constraints of the investment guidelines, the investment portfolio resulted in $1.1 million before adjustments. Attached is the California Allowable Investments as of January 1, 2025, as defined by the California Debt and Investment Advisory Commission (CDIAC).

No changes or proposed additional allowable investment instruments are being recommended.

As previously defined, allowable investment instruments specifically exclude reverse repurchase agreements, derivatives, options, futures, zero-coupon bonds, inverse floaters, range notes, first mortgages or trust deeds, collateralized mortgage obligations (CMOs), limited partnerships, real estate investment trusts (REIT's), open-end mutual funds, closed-end mutual funds, mutual funds with a weighted average maturity greater than 180 days, unregulated and/or uninsured investment pools, common stock, preferred stock, commodities, precious metals, securities with high price volatility, limited marketability (less than three active bidders), securities that may default on interest payments and any other speculative investment deemed inappropriate under the Prudent Investor Standard, all having terms of five years or less to maintain liquidity.

FISCAL IMPACT

There is no direct fiscal impact. However, utilizing the available investment options under the California Government Code could potentially increase interest earnings.

Attachment:
1. Resolution No. 2025-33 - Annual Investment Policy
2. Exhibit A -Statement of Investment Policy 2025 - Redlined
3. CDIAC Allowable Investment Instruments

RESOLUTION NO. 2025-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE STATEMENT OF INVESTMENT POLICY DATED NOVEMBER 2025

WHEREAS, Government Code 53646(a)(2) states that the treasurer of a local agency may annually present a statement of investment policy to the legislative body; and,

WHEREAS, it is the City's policy to annually adopt the Statement of Investment Policy; and,

WHEREAS, the Statement of Investment Policy is intended to provide guidelines for the prudent investment of the City's temporarily idle cash and to outline the policies for maximizing the efficiency of the City's cash management system.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Los Alamitos, California, finds that the above recitals are true and correct.

SECTION 2. The City Council of the City of Los Alamitos hereby adopts the Statement of Investment Policy, dated November 2025, attached hereto as Exhibit "A."

SECTION 3. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 17th day of November, 2025.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____

Michael S. Daudt, City Attorney
STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a Regular meeting of the City Council held on the 17th day of November 2025, by the following vote, to wit:

AYEs: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

City of Los Alamitos

Statement of Investment Policy
November 2025[5]4

This Statement of Investment Policy ("Policy"), as set forth by the City of Los Alamitos ("City"), provides the guidelines for prudent investment of the City's idle or reserve cash and outlines the policies essential to ensuring the safety and financial strength of the City's investment portfolio.

This Policy is based on the principles of prudent money management and conforms to all applicable Federal and State Laws governing the investment of public funds. In instances where the Policy is more restrictive than Federal or State Law, the Policy will supersede.

1. Purpose: This statement sets forth policies that shall govern the investment of the City's funds. It will be used by the City Treasurer, other City officials and staff, and all other third-party providers of investment or investment-related services. Its purpose is to direct the prudent investment and protection of the City's funds and investment portfolio in compliance with California Government Code Section 53600 et. seq requirements.

2. Application: It is intended that this policy cover all short-term operating funds and investment activities under the direct authority of the City. These funds are described in the City's annual financial report and include:

General Fund
Special Revenue Funds
Capital Projects Funds
Internal Service Funds

Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This investment policy does not apply to Bond Proceeds. California Government Code Section 5922(d) authorizes bonds, certificates of participation notes and other debt issue proceeds to be invested in accordance with the related offering documentation. This Code Section recognizes the unique needs and objectives of such proceeds.

3. Regulation:

A. Investment Objectives

It is the policy of the City to invest public funds in a manner that will provide for the preservation of capital while meeting the daily cash flow requirements of the City, and attaining a reasonable rate of return within an acceptable and defined level of risk.

The Policy has three primary objectives in order of priority:

Preservation of Capital (Safety) – The protection of the principal is the foremost consideration when undertaking investment decisions that affect public funds. The objective is to mitigate credit risk and interest rate risk.
Credit Risk is the risk of loss of principal due to the failure of the security issuer.

Credit Risk can be mitigated by:

- Limiting investments to the safest types of securities.
- Pre-qualifying accountants, auditors, financial institutions, broker/dealers, financial advisors, and other outside consultants with which the City does business.
- Diversifying the investment portfolio so that potential losses are minimized
- Interest Rate Risk is the risk that the market value of securities will fall due to a rise in general market interest rates. It is the policy of the City to hold individual securities to maturity in an effort to meet liquidity demands. Interest rate risk can be mitigated by:
- Holding individual securities to maturity - Structuring the investment portfolio so that securities mature to meet cash flow requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
- Employing a laddering strategy whereby staggering maturities of individual securities so that bonds come due in increments assuring an overall liquidity pattern.
- Limiting maturities of individual securities and the average maturity of the overall portfolio.
- Liquidity – the investment portfolio shall remain sufficiently liquid to meet all daily cash flow and operating requirements that may be reasonably expected or anticipated.
- Yield – the investment portfolio shall be designed with the objective of attaining a benchmark rate of return throughout budgetary and economic cycles, consistent with the primary objectives of safety and liquidity.

B. Legal and Policy Constraints

The authority governing investments for municipal government agencies is outlined in the California Government Code Section 53600, et. seq. In all instances, the City of Los Alamitos shall comply with state law requirements.

In addition to the requirements of state law, the city's investment philosophy is to make investment decisions based on an overall passive management style that embodies a prudent investor standard and purchases investments with the intent to hold until maturity.

Accordingly, the City’s conservative philosophy prohibits active trading and speculation, i.e., the purchase of securities intending to profit from favorable market changes in market prices or market conditions. Leveraging or borrowing money for the purpose of investing is expressly prohibited. However, the City may elect to sell a security prior to its maturity and record a capital gain or loss in order to improve the quality, liquidity, or yield of the portfolio in response to market conditions or City needs.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of

their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

C. Safekeeping of Securities

To protect against fraud or embezzlement or losses caused by collapse of an individual securities dealer, all securities owned by the City shall be held in safekeeping by a third-party bank trust department. Designated third party shall act as agents for the City under the terms of a custody agreement. All trades executed by a dealer will settle delivery vs. payment (DVP) through the City's safekeeping agent. Investment officials shall be bonded to protect the public against possible embezzlement or malice. Securities held in custody for the City shall be independently audited on an annual basis to verify investment holdings.

D. Maturity and Term

California Government Code Section 53601 states that except as otherwise allowed:

> No investment shall be made in any security, other than security underlying a repurchase or reverse repurchase agreement authorized by this section, which at the time of the investment has a term remaining to maturity in excess of five years unless the legislative body has granted express authority to make that investment either specifically or as a part of an investment program approved by the legislative body no less than three months before the investment.

The City of Los Alamitos administers funds according to cash flow requirements. As a result, there is a core of funds that are not necessary for the daily operational needs of the City to pay expenses. From time to time, fixed-income market conditions present opportunities for higher interest rates on high-grade securities with low-risk exposure. It is in the best interest of the City of Los Alamitos to practice a fully diversified investment plan that will ensure safety, liquidity, and the increase of acceptable yield from these situations.

The City of Los Alamitos will attempt to match its investments with anticipated cash flow requirements to the extent possible.

Investment maturities will be selected based on liquidity requirements to minimize interest rate risk and maximize earnings. Current and expected yield curve analysis will be monitored, and the portfolio will be invested accordingly.

Market risk, the risk of market value fluctuations due to changes in the general level of interest rates, is mitigated by limiting the weighted average maturity of the portfolio along with a laddered structure. The weighted average maturity of the pooled portfolio should not exceed three years. At least 30% of the portfolio should have a maturity of 1 year or less, with the balance of the portfolio laddered with maturities ranging from 1 to 5 years. No securities can be purchased with a maturity greater than five years without the prior approval of the City Council.

E. Investment Authority

The City Treasurer is authorized to make investments on behalf of the City of Los Alamitos. Such investments shall only be limited to the instruments authorized under California Government Code Sections 53601 and 53635 and further described in Appendix A and B.

All City of Los Alamitos investments shall be approved by the City Manager or their designee.

No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the City Treasurer.

Officers and employees of the City of Los Alamitos involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Treasurer any material financial interests in financial institutions that conduct business with the City of Los Alamitos, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City of Los Alamitos, particularly with regard to the time of purchases and sales. The City Treasurer shall make similar disclosures to the City Council. Under no circumstances shall investment officers or employees accept gifts, trips, or any type of gratuity from individuals or institutions engaged in investment practices with the City of Los Alamitos.

F. Transfer of Investment Funds

The transfer of investment funds will be carried out exclusively by telephone or electronic wire transfer. Each entity with which the City does business shall receive, in writing from the City Treasurer, a listing that limits funds transfers to preauthorized bank accounts only. The listing will also contain the names of City staff authorized to request such transfers and will be updated in writing for all authorized staff and bank account changes, as necessary.

G. Deposits

Money must be deposited in state or national banks, state or federal savings associations, or state or federal credit unions in the State of California. It may be in inactive deposits, active deposits, or interest-bearing active deposits. The deposits cannot exceed the amount of the bank's savings and loan or credit union's paid-up capital surplus.

The bank or savings and loan must secure the active and inactive deposits with eligible securities having a market value of 110% of the total amount of the deposits. At his/her discretion, the investment officer may waive security for that portion of a deposit that is insured pursuant to federal law. Currently, the first $250,000 of a deposit is federally insured. It is the City's policy to waive this collateral requirement for the first $250,000 because it is possible to receive a higher rate.

The City will not maintain a deposit above the FDIC insured level, including the accrued interest on the deposit.

H. Permitted Investments

Investments shall be made only in those instruments specifically authorized by California State laws (Government Code Sections 53600-53609), and to no greater an extent than those authorized by those laws.

The City's specific permitted investment guidelines are listed in Appendix A, with the noted restricted instruments.

State and Federal laws notwithstanding, any investment not explicitly described herein including, but not limited to, reverse repurchase agreements, derivatives, options, futures, zero coupon bonds, inverse floaters, range notes, first mortgages or trust deeds, collateralized mortgage obligations (CMO's), limited partnerships, real estate investments trusts (REIT's), open-end mutual funds, closed-end mutual funds, mutual funds with a weighted average maturity more than 180 days, unregulated and/or uninsured investment pools, common stock, preferred stock, commodities, precious metals, securities with high price volatility, limited marketability (less than three active bidders), securities that may default on interest payments and any other speculative investment deemed inappropriate under the Prudent Investor standard are strictly prohibited. In addition, any investment transaction that might impair public confidence in the City of Los Alamitos government must be avoided.

I. Diversification

The City of Los Alamitos shall diversify its investments by security type and institution. The City recognizes diversification is an investment strategy that will mitigate risk in the investment portfolio. The City's investment portfolio shall be diversified to avoid incurring unreasonable and avoidable risks with regard to specific investment types. Within investment types, the City shall also maintain a mix of securities to avoid concentrations within individual financial institutions, geographic areas, industry types, and maturities. The City will only invest in fixed-rate securities.

J. Performance Standards

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles commensurate with investment risk constraints and cash flow needs.

Since the pooled portfolio's weighted average maturity cannot exceed three years, the investment portfolio shall be designed to attain a market-average rate of return comparable to the Merrill Lynch 1-5 Year Federal Agency Index on a total return basis, excluding the funds maintained in money market accounts.

K. Reporting

In accordance with California Government Code Sections 53607 and 53646, the City Treasurer and the City Manager shall render quarterly reports to the City Council showing

(a) type of investment, (b) institution, (c) date of maturity, (d) amount of deposit; (e) current market value for all securities with a maturity of more than twelve (12) months; (f) rate of interest on each security; and (g) such other data as the City Council may, from time to time, specify. (This section is applicable when the City Treasurer has invested in other types of securities other than LAIF.)

The City Treasurer shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

L. Policy Review

1. Annual Statement of Investment Policy

The City Treasurer and the City Manager shall annually render to the City Council a Statement of Investment Policy, which Statement shall be adopted by the City Council.

2. Periodic Review

To ensure a statement that is consistent with any new relevant legislation and financial trends, the City Treasurer shall periodically report to the City Council proposed changes and amendments to this document for review and approval. In any event, all changes in state law affecting this policy shall be considered incorporated immediately upon their effective date unless otherwise adopted earlier by action of the City Council.

M. Qualified Dealers

The City of Los Alamitos shall purchase authorized investments either directly from the issuer or shall be purchased either from an institution licensed by the State as a broker-dealer, as defined in the Corporations Code, or from a member of the federally regulated securities exchange, from a national or state-chartered bank, from a savings association or federal association, or a brokerage firm designated as a primary or regional government dealer.

The City Treasurer will maintain a list of financial institutions formally authorized to provide investment services. The City Treasurer shall formally authorize investment brokers to provide investment services to the City. Investment Brokers may be primary dealers or regional brokers licensed to do business in the State of California.

Brokers must complete a broker questionnaire, which includes proof of Financial Industry Regulatory Authority (FINRA) certification and proof of State registration and execute a certification that the Broker's employees and supervisory personnel have read and understand the City's Investment Policy. The City Treasurer may conduct periodic reviews of the approved list of investment brokers and may remove a firm from the approval list at any time due to any failure to comply with any of the above criteria, failure to execute a transaction, any change in broker/dealer staff, or any action, event or failure

to act which, in the sole discretion of the City Treasurer, is materially adverse to the best interest of the City of Los Alamitos.

APPENDIX A -Permitted Investments

DEPOSITORY SERVICES

Active deposits are demand or checking accounts which receive revenues and pay disbursements.

Interest-bearing active deposits are money market accounts at a financial institution (i.e., bank, savings and loan, credit union). These accounts are demand accounts (i.e., checking accounts) with restricted transaction activity.

Inactive deposits are Certificates of Deposit issued in any amount for periods of time as short as fourteen days and as long as several years. Interest must be calculated on a 360 day basis, actual number of days.

Passbook savings account is similar to an inactive deposit except not for a fixed term. The interest rate is much lower than Certificates of Deposit, but the savings account allows for flexibility. Funds can be deposited and withdrawn according to daily operational needs.

INVESTMENT SECURITIES

U.S. Treasury Issues are direct obligations of the United States Government. These issues are called bills, notes, and bonds. The maturity range of new issues is from 13 weeks (T-Bills) to 30 years (T-Bonds). These are highly liquid and are considered the safest investment security.

Federal Agency Issues are issued by direct U. S. Government agencies or quasi-government agencies. These issues are guaranteed directly or indirectly by the United States Government. Examples of these securities are Federal Home Loan Bank (FHLB) notes, Federal National Mortgage Association (FNMA) notes, Federal Farm Credit Bank (FFCB) notes, Federal Home Loan Mortgage Corporation (FHLMC) notes, Federal Intermediate Credit Bank (FICB) debentures, Small Business Administration (SBA) notes, Government National Mortgage Association (GNMA) notes, and Student Loan Association (SALLMAE) notes.

Certificates of Deposit are investments for inactive funds issued by banks, savings and loans, and credit unions. Investments of $250,000 are insured respectively by Federal Deposit Insurance Corporation (FDIC), and the National Credit Union Share Insurance Fund (NCUSIF). Certificates of Deposit can be issued from 14 days to several years in maturity, allowing the City investment of funds to be matched to cash flow needs. For deposits exceeding $250,000, the financial institution is required to collateralize the investment with 110% government securities. The City does not accept 150% collateral (First Trust Deeds) or 105% Letters of Credit (L.C.).

A **Non-Negotiable Certificate of Deposit** is a promissory note issued by a depository institution (such as a bank, credit union, a saving association, etc.) that usually carries a penalty for early withdrawal and does not have a CUSIP.

Negotiable Certificates of Deposit are issued by a nationally or state-chartered bank, a savings association or a federal association (as defined by Section 5102 of the Financial Code), a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank and are assigned a CUSIP.

Local Agency Investment Fund (LAIF) is a special fund in the State Treasury which local agencies may use to deposit funds for investment. There is no minimum investment period and the minimum transaction is $5,000, in multiples of $1,000 above that, with a maximum of $50 million for any agency. It offers high liquidity because deposits can be converted to cash in twenty-four hours and no interest is lost. All interest is distributed to those agencies participating on a proportionate share determined by the amounts deposited and the length of time they are deposited. Interest is paid quarterly by electronic deposit to a designated bank account.

The State keeps an amount for reasonable costs of making the investments. State law provides that administrative costs are not to exceed 5% of the fund's quarterly earnings. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of the fund's quarterly earnings for the subsequent fiscal year.

Local Agency Bonds are bonds issued by other local agencies, maximum maturity 5 years, no maximum specified percentage of portfolio, no minimum quality requirements, Government Code 53601(a).

State Obligations – CA and others are obligations issued by California and other states, maximum maturity 5 years, no maximum specified percentage of portfolio, no minimum quality requirements, Government Code 53601(c)(d).

California Local Agency Obligations are obligations issued by local agencies within California, maximum maturity 5 years, no maximum specified percentage of portfolio, no minimum quality requirements, Government Code 53601(e).

Bankers' Acceptance is a negotiable piece of paper that functions like a post-dated check. A bank, rather than an account holder, guarantees the payment. Companies use Banker's acceptances (also known as bills of exchange) as a relatively safe form of payment for large transactions. BAs can also be short-term debt instruments, similar to U.S. Treasury bills, that trade at a discount to face value, maximum maturity 180 days, specified at 40% maximum percentage of portfolio, no minimum quality requirements, Government Code 53601(g).

Placement Service Deposits are deposit placement services, which enables funds to be placed in demand deposit accounts, money market deposit accounts, or both,

maximum maturity 5 years, specified 50% maximum percentage of portfolio, no minimum quality requirements, Government Code 53601.8 and 53635.8.

Placement Service Certificates of Deposit are certificates of deposit placed by a service on behalf of banks and credit unions that are FDIC or NCUA insured, 5 years maximum maturity, specified 50% maximum percentage of portfolio, no minimum quality requirements, Government Code 53601.8 and 53635.8.

Collaterized Bank Deposits are protected public funds backed by a collateriztion agreement to protect the principal in the event of failure by the financial institution, maximum maturity 5 years, no maximum specified percentage of portfolio, no minimum quality requirements, Government Code 53630 et seq, and 53601(n).

Mortgage Pass-Through and Asset-Backed Securities are pools of fixed-income securities backed by a package of assets. A servicing intermediary collects the monthly payments from issuers and, after deducting a fee, remits or passes them through to the holders of the pass-through security or entities who have invested in it). A pass-through security is also known as a "pay-through security" or a "pass-through certificate "though technically the certificate is the evidence of interest or participation in a pool of assets that signifies the transfer of payments to investors; it's not the security itself; maturity maximum maturity 5 years or less; specified maximum of 20% of portfolio; AA rating or better; Government Code 53061(o).

Commercial Paper Non- Pooled Funds (under $100 million investments) – are short-term money market instruments that is used for obtaining short-term funding secured by a promissory note; maximum maturity 270 days or less, specified maximum of 25% of portfolio, rating of highest letter by NRSRO, Government Code 53601(h)(2)(c).

Medium Term Notes – are securities that are collaterized in an amount equal to their full outstanding principal amount; maximum maturity 5 years or less, specified maximum 30% of portfolio, A rating or better, Government Code 53601(k).

County Pooled Investment Funds are investments that are combined in a pool from all participating members and share in the performance of the pooled money; generally large county pools like Orange County Investment Pool (OCIP), no specified maturity but would default to 5 years maximum, no maximum specified percentage of portfolio, no minimum quality requirements, Government Code 27133.

Joint Powers Authority Pool – California Asset Management Program (CAMP) are investments that are combined in a qualified pool from all participating members and share in the performance of the pooled money; generally large county pools like Orange County Investment Pool (OCIP), no specified maturity but would default to 5 years maximum, no maximum specified percentage of portfolio, no minimum quality requirements, Government Code 53601 (p).

Public Bank Obligations are obligations issued by a public bank or financial institution in which a state, municipality, or public actors are the owners. It is an enterprise under government control. Prominent among current public banking models are the Bank of North Dakota, the German public bank system, and many nations' postal bank systems, maximum maturity 5 years, no specified percentage of portfolio, no minimum quality requirements, Government Code 53601(r), 53635(c), and 57603.

CUSIP (Committee on Uniform Security Identification Procedures) is a nine-character alphanumeric code that identifies a North American financial security for the purposes of facilitating clearing and settlement of trades.

FIGURE 1

ALLOWABLE INVESTMENT INSTRUMENTS PER STATE GOVERNMENT CODE (AS OF JANUARY 1, 2025)[A] APPLICABLE TO ALL LOCAL AGENCIES[B]

See "Table of Notes for Figure 1" on the next page for footnotes related to this figure.

INVESTMENT TYPE	MAXIMUM MATURITY[C]	MAXIMUM SPECIFIED % OF PORTFOLIO[D]	MINIMUM QUALITY REQUIREMENTS	GOV'T CODE SECTIONS
Local Agency Bonds	5 years	None	None	53601(a)
U.S. Treasury Obligations	5 years	None	None	53601(b)
State Obligations–CA And Others	5 years	None	None	53601(c) 53601(d)
CA Local Agency Obligations	5 years	None	None	53601(e)
U.S Agency Obligations	5 years	None	None	53601(f)
Bankers' Acceptances	180 days	40%[E]	None	53601(g)
Commercial Paper–Non-Pooled Funds[F] (under $100,000,000 of investments)	270 days or less	25% of the agency's money[G]	Highest letter and number rating by an NRSRO[H]	53601(h)(2)(c)
Commercial Paper–Non-Pooled Funds[I] (min. $100,000,000 of investments)	270 days or less	40% of the agency's money[G]	Highest letter and number rating by an NRSRO[H]	53601(h)(2)(c)
Commercial Paper–Pooled Funds[J]	270 days or less	40% of the agency's money[G]	Highest letter and number rating by an NRSRO[H]	53635(a)(1)
Negotiable Certificates of Deposit	5 years	30%[K]	None	53601(i)
Non-negotiable Certificates of Deposit	5 years	None	None	53630 et seq.
Placement Service Deposits	5 years	50%[L]	None	53601.8 and 53635.8
Placement Service Certificates of Deposit	5 years	50%[L]	None	53601.8 and 53635.8
Repurchase Agreements	1 year	None	None	53601(j)
Reverse Repurchase Agreements and Securities Lending Agreements	92 days[M]	20% of the base value of the portfolio	None[N]	53601(j)
Medium-Term Notes[O]	5 years or less	30%	"A" rating category or its equivalent or better	53601(k)
Mutual Funds And Money Market Mutual Funds	N/A	20%[P]	Multiple[Q, R]	53601(l) and 53601.6(b)
Collateralized Bank Deposits[S]	5 years	None	None	53630 et seq. and 53601(n)
Mortgage Pass-Through and Asset-Backed Securities[T]	5 years or less[T]	20%	"AA" rating category or its equivalent or better[T]	53601(o)
County Pooled Investment Funds	N/A	None	None	27133
Joint Powers Authority Pool	N/A	None	Multiple[U]	53601(p)
Local Agency Investment Fund (LAIF)	N/A	None	None	16429.1
Voluntary Investment Program Fund[V]	N/A	None	None	16340
Supranational Obligations[W]	5 years or less	30%	"AA" rating category or its equivalent or better	53601(q)
Public Bank Obligations	5 years	None	None	53601(r), 53635(c) and 57603

TABLE OF NOTES FOR FIGURE 1

[A] *Sources: Sections 16340, 16429.1, 27133, 53601, 53601.6, 53601.8, 53630 et seq., 53635, 53635.8, and 57603.*

[B] *Municipal Utilities Districts have the authority under the Public Utilities Code Section 12871 to invest in certain securities not addressed here.*

[C] *Section 53601 provides that the maximum term of any investment authorized under this section, unless otherwise stated, is five years from the settlement date. However, the legislative body may grant express authority to make investments either specifically or as a part of an investment program approved by the legislative body that exceeds this five year remaining maturity limit. Such approval must be issued no less than three months prior to the purchase of any security exceeding the five-year maturity limit.*

[D] *Percentages apply to all portfolio investments regardless of source of funds. For instance, cash from a reverse repurchase agreement would be subject to the restrictions.*

[E] *No more than 30% of the agency's money may be in bankers' acceptances of any one commercial bank.*

[F] *Applies to local agencies, other than counties or a city and county, with less than $100 million of investment assets under management. Includes agencies defined as a city, a district, or other local agency that do not pool money in deposits or investment with other local agencies, other than local agencies that have the same governing body.*

[G] *Local agencies, other than counties or a city and county, may purchase no more than 10% of the outstanding commercial paper and medium-term notes of any single issuer.*

[H] *Issuing corporation must be organized and operating within the U.S., have assets in excess of $500 million, and debt other than commercial paper must be in a rating category of "A" or its equivalent or higher by a nationally recognized statistical rating organization, or the issuing corporation must be organized within the U.S. as a special purpose corporation, trust, or LLC, have program wide credit enhancements, and have commercial paper that is rated "A-1" or higher, or the equivalent, by a nationally recognized statistical rating organization.*

[I] *Applies to counties or a city and county, and the City of Los Angeles that have $100 million or more of investment assets under management.*

[J] *Includes agencies defined as a county, a city and county, or other local agency that pools money in deposits or investments with other local agencies, including local agencies that have the same governing body. Local agencies that pool exclusively with other local agencies that have the same governing body must adhere to the limits set forth in Section 53601(h)(2)(C).*

[K] *No more than 30% of the agency's money may be in negotiable certificates of deposit that are authorized under Section 53601(i).*

[L] *Effective January 1, 2020, no more than 50% of the agency's money may be invested in deposits, including certificates of deposit, through a placement service as authorized under 53601.8 (excludes negotiable certificates of deposit authorized under Section 53601(i)). On January 1, 2026, the maximum percentage of the portfolio reverts back to 30%. Investments made pursuant to 53635.8 remain subject to a maximum of 30% of the portfolio.*

[M] *Reverse repurchase agreements or securities lending agreements may exceed the 92-day term if the agreement includes a written codicil guaranteeing a minimum earning or spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity dates of the same security.*

[N] *Reverse repurchase agreements must be made with primary dealers of the Federal Reserve Bank of New York or with a nationally or state chartered bank that has a significant relationship with the local agency. The local agency must have held the securities used for the agreements for at least 30 days.*

[O] *"Medium-term notes" are defined in Section 53601 as "all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States."*

[P] *No more than 10% invested in any one mutual fund. This limitation does not apply to money market mutual funds.*

[Q] *A mutual fund must receive the highest ranking by not less than two nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of $500 million, and has at least five years' experience investing in instruments authorized by Sections 53601 and 53635.*

[R] *A money market mutual fund must receive the highest ranking by not less than two nationally recognized statistical rating organizations or retain an investment advisor registered with the SEC or exempt from registration and who has not less than five years' experience investing in money market instruments with assets under management in excess of $500 million.*

[S] *Investments in notes, bonds, or other obligations under Section 53601(n) require that collateral be placed into the custody of a trust company or the trust department of a bank that is not affiliated with the issuer of the secured obligation, among other specific collateral requirements.*

[T] *Security types authorized under Section 53601(o) that are issued or guaranteed by an issuer identified in subdivisions (b) or (f), are not subject to the limitations placed on privately issued securities authorized in Section 53601(o)(2)(A)(B).*

[U] *A joint powers authority pool must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of $500 million, and has at least five years' experience investing in instruments authorized by Section 53601, subdivisions (a) to (o).*

[V] *Local entities can deposit between $200 million and $10 billion into the Voluntary Investment Program Fund, upon approval by their governing bodies. Deposits in the fund will be invested in the Pooled Money Investment Account.*

[W] *Only those obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), and Inter-American Development Bank (IADB), with a maximum remaining maturity of five years or less.*

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 10C**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Craig Koehler, Director of Finance**

Subject: **Resolution No. 2025-34 - Adopting the June 30, 2025 Measure M2 Expenditure Report**

SUMMARY

The Orange County Transportation Authority requires each agency that receives Measure M2 funds to adopt an annual Expenditure Report to account for the use of Measure M2 funds.

RECOMMENDATION

Adopt Resolution No. 2025-34, entitled "A RESOLUTION OF THE CITY COUNCIL OF LOS ALAMITOS, CALIFORNIA, CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF LOS ALAMITOS FOR THE FISCAL YEAR ENDING JUNE 30, 2025."

BACKGROUND

On November 7, 2006, Orange County voters approved the renewal of the Measure M2 for transportation improvements. This renewal plan is designated as Measure M2 and provides funding for 30 years that focuses solely on improving the regional transportation system. The measure includes taxpayer safeguards, one of which is a requirement to provide the annual expenditure report. Within six months of the close of the fiscal year, each agency must complete and submit a Measure M2 expenditure report and accompanying resolution to the City Council for adoption and approval.

DISCUSSION

The M2 Expenditure Report includes all possible funds. The line item referred to throughout this report is labeled as "Local Fair Share". Below is a summary of the fund.

Fund Balance - Schedule 1
$796,529.61 as of June 30, 2025
This amount includes funds received totaling $769,455.61 and interest earned on unexpended receipts of $27,074.

Revenues - Schedule 2
$329,906.26 in Fiscal Year 2024-25
This amount includes revenues received totaling $302,832.26 and earned interest on receipts of $27,074.

Expenditures - Schedule 3

$371,280 in Fiscal Year 2024-25
This amount includes expenditures of $355,152 and interest in the amount of $16,128.

Local Fair Share Project List - Schedule 4
$371,280 in Fiscal Year 2024-25
This schedule reflects the amounts expended on various transportation improvement projects.

FISCAL IMPACT

Adoption and compliance, as required, will ensure the City will continue to receive Measure M2 allocations. Total revenues for FY2025-26 are expected to be $351,053.

Attachment:
1. Resolution No. 2025-34 - Measure M2 Expenditure Report (June 30, 2025)
2. Exhibit A - M2 Expenditure Report FY24-25

RESOLUTION NO. 2025-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF LOS ALAMITOS FOR THE FISCAL YEAR ENDING JUNE 30, 2025

WHEREAS, local jurisdictions are required to meet eligibility requirements and submit eligibility verification packages to Orange County Transportation Authority (OCTA) in order to remain eligible to receive M2 funds; and,

WHEREAS, local jurisdictions are required to adopt an annual Expenditure Report as part of one of the eligibility requirements; and,

WHEREAS, local jurisdictions are required to account for Net Revenues, developer/traffic impact fees, and funds expended by local jurisdiction in the Expenditure Report that satisfy the Maintenance of Effort requirements; and,

WHEREAS, the Expenditure Report shall include all Net Revenue fund balances, interest earned and expenditures identified by type and program or project; and,

WHEREAS, the Expenditure Report must be adopted and submitted to the OCTA each year within six months of the end of the local jurisdiction's fiscal year to be eligible to receive Net Revenues as part of M2.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The M2 Expenditure Report is in conformance with the template provided in the Measure M2 Eligibility Guidelines and accounts for Net Revenues including interest earned, expenditures during the fiscal year and balances at the end of fiscal year.

SECTION 2. The M2 Expenditure Report is hereby adopted by the City of Los Alamitos, CA, and included as Exhibit A.

SECTION 3. The City of Los Alamitos Finance Director is hereby authorized to sign and submit the M2 Expenditure Report to OCTA for the fiscal year ending June 30, 2025.

PASSED, APPROVED, AND ADOPTED this 17th day of November, 2025.

Shelley Hasselbrink, Mayor

ATTEST:

Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE)
ss CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a Regular meeting of the City Council held on the 17th day of November 2025 by the following vote, to wit:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
MEMBERS: ABSENT:
MEMBERS: ABSTAIN:

Windmera Quintanar, MMC, City Clerk

M2 Expenditure Report

Fiscal Year Ended June 30, 2025

Beginning and Ending Balances

	Description	Line No.	Amount	Interest
Balances at Beginning of Fiscal Year				
A-M	Freeway Projects	1	$ -	$ -
O	Regional Capacity Program (RCP)	2	$ -	$ -
P	Regional Traffic Signal Synchronization Program (RTSSP)	3	$ -	$ -
Q	Local Fair Share	4	$ 821,775.61	$ 16,128.00
R	High Frequency Metrolink Service	5	$ -	$ -
S	Transit Extensions to Metrolink	6	$ -	$ -
T	Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	7	$ -	$ -
U	Senior Mobility Program or Senior Non-Emergency Medical Program	8	$ -	$ -
V	Community Based Transit/Circulators	9	$ -	$ -
W	Safe Transit Stops	10	$ -	$ -
X	Environmental Cleanup Program (Water Quality)	11	$ -	$ -
	Other*	12	$ 879,299.00	$ 27,771.00
Balances at Beginning of Fiscal Year		13	$ 1,701,074.61	$ 43,899.00
	Monies Made Available During Fiscal Year	14	$ 1,783,077.00	$ 48,827.00
Total Monies Available (Sum Lines 13 & 14)		15	$ 3,484,151.61	$ 92,726.00
	Expenditures During Fiscal Year	16	$ 1,406,667.00	$ 35,626.00
Balances at End of Fiscal Year				
A-M	Freeway Projects	17	$ -	$ -
O	Regional Capacity Program (RCP)	18	$ -	$ -
P	Regional Traffic Signal Synchronization Program (RTSSP)	19	$ -	$ -
Q	Local Fair Share	20	$ 769,455.61	$ 27,074.00
R	High Frequency Metrolink Service	21	$ -	$ -
S	Transit Extensions to Metrolink	22	$ -	$ -
T	Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	23	$ -	$ -
U	Senior Mobility Program or Senior Non-Emergency Medical Program	24	$ -	$ -
V	Community Based Transit/Circulators	25	$ -	$ -
W	Safe Transit Stops	26	$ -	$ -
X	Environmental Cleanup Program (Water Quality)	27	$ -	$ -
	Other*	28	$ 1,308,029.00	$ 30,026.00

* Please provide a specific description

M2 Expenditure Report

Fiscal Year Ended June 30, 2025

Sources and Uses

	Description	Line No.	Amount	Interest
Revenues:				
A-M	Freeway Projects	1	$ -	$ -
O	Regional Capacity Program (RCP)	2	$ -	$ -
P	Regional Traffic Signal Synchronization Program (RTSSP)	3	$ -	$ -
Q	Local Fair Share	4	$ 302,832.26	$ 27,074.00
R	High Frequency Metrolink Service	5	$ -	$ -
S	Transit Extensions to Metrolink	6	$ -	$ -
T	Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	7	$ -	$ -
U	Senior Mobility Program or Senior Non-Emergency Medical Program	8	$ -	$ -
V	Community Based Transit/Circulators	9	$ -	$ -
W	Safe Transit Stops	10	$ -	$ -
X	Environmental Cleanup Program (Water Quality)	11	$ -	$ -
	Other*	12	$ 1,480,245.00	$ 21,753.00
TOTAL REVENUES (Sum lines 1 to 12)		13	$ 1,783,077.26	$ 48,827.00
Expenditures:				
A-M	Freeway Projects	14	$ -	$ -
O	Regional Capacity Program (RCP)	15	$ -	$ -
P	Regional Traffic Signal Synchronization Program (RTSSP)	16	$ -	$ -
Q	Local Fair Share	17	$ 355,152.00	$ 16,128.00
R	High Frequency Metrolink Service	18	$ -	$ -
S	Transit Extensions to Metrolink	19	$ -	$ -
T	Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	20	$ -	$ -
U	Senior Mobility Program or Senior Non-Emergency Medical Program	21	$ -	$ -
V	Community Based Transit/Circulators	22	$ -	$ -
W	Safe Transit Stops	23	$ -	$ -
X	Environmental Cleanup Program (Water Quality)	24	$ -	$ -
	Other*	25	$ 1,051,515.00	$ 19,498.00
TOTAL EXPENDITURES (Sum lines 14 to 25)		26	$ 1,406,667.00	$ 35,626.00
TOTAL BALANCE (Subtract line 26 from 13)		27	$ 376,410.26	$ 13,201.00

* Please provide a specific description

Other Revenues includes:CDBG (Fund 19) $829,129, Gas Tax (fund 20) 611,056, Sate Turnback Funds $40,000, and related interest $21,7523.

Other Expenditures include CDBG (Fund 19) $350,000 and Gas Tax (Fund 20) $701,515, and $19,498 related interest.

M2 Expenditure Report

Fiscal Year Ended June 30, 2025

Streets and Roads Detailed Use of Funds

Type of Expenditure	Line No.	MOE	Developer / Impact Fees+	O	O Interest	P	P Interest	Q	Q Interest	X	X Interest	Other M2[2]	Other M2 Interest	Other*	TOTAL
Indirect and/or Overhead	1	$ 714,429	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 714,429
Construction & Right-of-Way															
New Street Construction	2	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Street Reconstruction	3a	$ 878,906.00	$ -	$ -	$ -	$ -	$ -	$ 141,640.00	$ 6,452.00	$ -	$ -	$ -	$ -	$ 675,523.00	$ 1,702,521
Street Reconstruction - Pavement	3b		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Signals, Safety Devices, & Street Lights	4	$ 1,504.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,504
Pedestrian Ways & Bikepaths	5	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Storm Drains	6	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Storm Damage	7a	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Storm Damage - Pavement	7b	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Construction[1] (Sum Lines 2 to 7b)	8	$ 880,410.00	$ -	$ -	$ -	$ -	$ -	$ 141,640.00	$ 6,452.00	$ -	$ -	$ -	$ -	$ 675,523.00	$ 1,704,025
Right of Way Acquisition	9	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Construction & Right-of-Way (Sum Lines 8 & 9)	10	$ 880,410.00	$ -	$ -	$ -	$ -	$ -	$ 141,640.00	$ 6,452.00	$ -	$ -	$ -	$ -	$ 675,523.00	$ 1,704,025
Maintenance															
Patching	11	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Overlay & Sealing	12	$ 84,875.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 84,875
Street Lights & Traffic Signals	13	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Storm Damage	14	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Street Purpose Maintenance	15a	$ 1,192,888.00	$ -	$ -	$ -	$ -	$ -	$ 213,512.00	$ 9,676.00	$ -	$ -	$ -	$ -	$ 375,992.00	$ 1,792,068
Other Street Purpose Maintenance - Pavement	15b	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Maintenance[1] (Sum Lines 11 to 15b)	16	$ 1,277,763.00	$ -	$ -	$ -	$ -	$ -	$ 213,512.00	$ 9,676.00	$ -	$ -	$ -	$ -	$ 375,992.00	$ 1,876,943
Other	17		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
GRAND TOTALS (Sum Lines 1, 10, 16, 17)	18	$ 2,872,602	$ -	$ -	$ -	$ -	$ -	$ 355,152	$ 16,128	$ -	$ -	$ -	$ -	$ 1,051,515	$ 4,295,397
Finance Director Confirmation	19	Any California State Constitution Article XIX streets and road eligible expenditure may be "counted" in local jurisdictions' calculation of MOE if the activity is supported (funded) by a local jurisdictions' discretionary funds (e.g. general fund). The California State Controller also provides useful information on Article XIX and the Streets and Highways Code eligible expenditures in its "Guidelines Relating to Gas Tax Expenditures for Cities and Counties". I have reviewed and am aware of these guidelines and their applicability in calculating and reporting on Maintenance of Effort expenditures. Finance Director initial:													

[1] Includes direct charges for staff time

[2] Other M2 includes A-M, R,S,T,U,V, and W

+ Transportation related only

* Please provide a specific description

Legend

Project	Description
A-M	Freeway Projects
O	Regional Capacity Program (RCP)
P	Regional Traffic Signal Synchronization Program (RTSSP)
Q	Local Fair Share
R	High Frequency Metrolink Service
S	Transit Extensions to Metrolink
T	Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems
U	Senior Mobility Program or Senior Non-Emergency Medical Program
V	Community Based Transit/Circulators
W	Safe Transit Stops
X	Environmental Cleanup Program (Water Quality)

M2 Expenditure Report

Fiscal Year Ended June 30, 2025

Local Fair Share Project List

PROJECT NAME	TYPE OF EXPENDITURE	AMOUNT	INTEREST
Street Markings / Striping	Other Street Purpose Maintenance	$ 123,527.00	$ 5,483.00
ADA Access Ramps	CON - Pedestrian Ways & Bikepaths	$ 233.00	$ 161.00
Cerritos Guard Rail	Other	$ 1,072.00	$ 161.00
Aeterial & Residential Treee Triming	Other Street Purpose Maintenance	$ 88,913.00	$ 4,032.00
Katella Ave St Proj	Maintenance - Patching	$ 113,957.00	$ 5,161.00
ADA Sidewalks	CON - Pedestrian Ways & Bikepaths	$ 2,450.00	$ 162.00
ADA Curb Ramps	CON - Pedestrian Ways & Bikepaths	$ 25,000.00	$ 968.00

M2 Expenditure Report
Fiscal Year Ended June 30, 2025

I hereby certify that:

☑ All the information attached herein and included in schedules 1 through 4 is true and accurate to the best of my knowledge;

☑ The interest earned on Net Revenues allocated pursuant to the Ordinance shall be expended only for those purposes for which the Net Revenues were allocated;

☑ The City/County of _____ is aware of the State Controller's "Guidelines Relating to Gas Tax Expenditures for Cities and Counties", which is a guide for determining MOE Expenditures for M2 Eligibility purposes;

☑ The City/County's Expenditure Report is in compliance with direction provided in the State Controller's "Guidelines Relating to Gas Tax Expenditures for Cities and Counties;" and

☑ The City/County of _____ has expended in this fiscal year an amount of local discretionary funds for streets and roads purposes at least equal to or exceeding the FY 2024-25 MOE benchmark dollar amount [11].

Craig A. Koehler
Director of Finance (Print Name)

10/22/25
Date

Signature

[11] Jurisdictions are encouraged to submit MOE eligible expenditures higher than their MOE benchmark, so that should certain expenses be ruled ineligible during an MOE audit, the local jurisdiction still has sufficient MOE expenditures to demonstrate continued achievement of the MOE benchmark.

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 10D**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Craig Koehler, Director of Finance**

Subject: **Resolution No. 2025-35 - Minimum Hourly Wage Increase Effective January 1, 2026**

SUMMARY

Mandatory Minimum Wage Increase in 2026 and two new part-time positions with description.

RECOMMENDATION

Adopt Resolution No. 2025-35, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING THE HOURLY RATE SCHEDULE EFFECTIVE JANUARY 1, 2026, REPEALING EXHIBIT B FROM RESOLUTION NO. 2025-25., AND ADOPTING JOB DESCRIPTIONS AND SALARY SCHEDULES FOR PART-TIME MEDIA ASSISTANT AND SENIOR POLICE AIDE”

BACKGROUND

In 2016, Governor Jerry Brown signed Senate Bill 3, raising California’s mandatory minimum wage to $15.00 per hour by 2022. The state saw its first increase in January 2017, as the mandatory minimum wage increased from $10.00 to $10.50 per hour. The mandatory minimum was increased in January 2018 from $10.50 to $11.00 per hour. Effective January 1, 2019, the mandatory minimum wage increased from $11.00 to $12.00 per hour. The mandatory minimum wage was increased in January 2020 from $12.00 to $13.00 per hour and in January 2021 from $13.00 to $14.00 per hour. The City’s hourly rate schedule was updated to incorporate the 2022 minimum wage of $15.00 per hour, representing the final change reflected in Senate Bill 3. The 2023 minimum wage was subsequently increased to $15.50 per hour per the Consumer Price Index (CPI). The state-mandated minimum wage for 2025 is set at $16.50 per hour, and the new mandated minimum wage for 2026 is set to increase from $16.50 per hour to $16.90. The City of Los Alamitos now desires to amend the Salary Schedule to include two new hourly part-time positions for the Media Assistant and Senior Police Aide classifications.

DISCUSSION

Effective January 1, 2026, the state-mandated minimum wage will increase from $16.50 to $16.90 per hour. The City has six hourly classifications (Recreation Leader, Police Aide/Cadet, Police Investigator, Account Clerk, Administrative Intern, and Receptionist) that must be adjusted to meet the State minimum wage. Other classifications may be impacted as a result of these changes, as reflected in the hourly rate schedule.

FISCAL IMPACT

Sufficient funds were budgeted for the part-time salary accounts in the fiscal year 2025-26.

Attachment:
1. Resolution No. 2025-35- Minimum Hourly Wage
2. Exhibit A - Hourly Rate Schedule Effective January 1, 2026
3. Exhibit B - Job Description - Part Time Media Assistant
4. Exhibit B - Job Description - Part Time Senior Police Aide

RESOLUTION NO. 2025-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING THE HOURLY RATE SCHEDULE EFFECTIVE JANUARY 1, 2026, REPEALING EXHIBIT B FROM RESOLUTION NO. 2025-25, AND ADOPTING JOB DESCRIPTIONS AND SALARY SCHEDULES FOR PART–TIME MEDIA ASSISTANT AND SENIOR POLICE AIDE

WHEREAS, in 2016, Governor Jerry Brown signed Senate Bill 3, raising California's mandatory minimum wage to $15.50 per hour by 2023; and,

WHEREAS, effective January 1, 2026, the mandatory minimum wage will increase from $16.50 per hour to $16.90 per hour; and,

WHEREAS, the City's hourly rate schedule needs to be updated to incorporate the $16.90 per hour state-mandated minimum wage; and,

WHEREAS, effective January 1, 2026, this Resolution shall supersede and repeal Exhibit B from Resolution No. 2025-25; and,

WHEREAS, the City of Los Alamitos now desires to add two new hourly part–time positions with job descriptions for Media Assistant and Senior Police Aide; and,

WHEREAS, the City of Los Alamitos now desires to amend the Salary Schedule to include the hourly rate for the Media Assistant and Senior Police Aide classifications.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council finds that the above recitals are true and correct.

SECTION 2. The City of Los Alamitos hourly rate schedule is hereby amended and restated, effective January 1, 2026, to read as set forth in Exhibit "A," attached hereto.

SECTION 3. The City Council approves the job descriptions for Media Assistant and Senior Police Aide included in Exhibit "B," attached hereto.

SECTION 4. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 17th day of November, 2025.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a Regular meeting of the City Council held on the 17th day of November 2025 by the following vote to wit:

AYEs: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

CITY OF LOS ALAMITOS
HOURLY RATE SCHEDULE
Effective January 1, 2026

CLASS CODE	CLASSIFICATION TITLE	STEP A	STEP B	STEP C	STEP D	STEP E
905	Recreation Leader	16.90	17.75	18.63	19.56	20.54
921	Senior Recreation Leader	17.92	18.82	19.76	20.75	21.79
931	Recreation Specialist	18.82	19.77	20.75	21.79	22.88
955	Community Services Coordinator	21.51	22.58	23.71	24.90	26.14
910	Lifeguard	17.48	18.36	19.28	20.24	21.25
925	Water Safety Instructor I	19.02	19.97	20.97	22.02	23.12
935	Senior Lifeguard/Water Safety Instructor II	19.80	20.79	21.83	22.92	24.06
920	Police Aide/Cadet	16.90	17.75	18.63	19.56	20.54
921	Senior Police Aide	21.57	22.65	23.78	24.97	26.22
945	Police Investigator	16.90	17.75	18.63	19.56	20.54
946	Police Reserve	32.77	34.41	36.13	37.94	39.84
965	Police Recruit	34.00				
970	Photo Enforcement Officer	29.49	30.96	32.51	34.13	35.84
983	Ermergency Services Coordinator	32.92	34.57	36.29	38.11	40.01
940	Account Clerk	16.90	17.75	18.63	19.56	20.54
941	Administrative Intern	16.90	17.75	18.63	19.56	20.54
944	Clerical Assistant	19.62	20.60	21.64	22.72	23.85
947	Receptionist	16.90	17.75	18.63	19.56	20.54
954	Administrative Analyst	38.20	40.11	42.12	44.22	46.43
960	Maintenance Worker	21.51	22.58	23.71	24.90	26.14
948	Department Secretary	23.89	25.09	26.34	27.66	29.04
951	Deputy City Clerk	27.72	29.11	30.56	32.09	33.69
971	Neighborhood Preservation Officer	25.61	26.89	28.23	29.64	31.12
978	Senior Neighborhood Preservation Officer	32.77	34.41	36.13	37.94	39.84
981	Special Projects Coordinator	38.20	40.11	42.12	44.22	46.43
982	Fiscal Sustainability Manager	47.44	49.81	52.30	54.92	57.66
984	Economic Development Assistant	27.69	29.07	30.53	32.05	33.66
985	Media Assistant	19.80	20.79	21.83	22.921	24.07

CITY OF LOS ALAMITOS
Job Description

PART TIME MEDIA ASSISTANT

THE POSITION

The Media Assistant supports the planning, development, and delivery of the Department's media, communications, and marketing initiatives. This position assists in creating content, coordinating media outreach, maintaining social media platforms, maintaining webpages, and ensuring consistent branding and messaging across all communication channels.

ESSENTIAL JOB FUNCTIONS

- Assist in developing and scheduling social media posts, website updates, newsletters, and other digital content.
- Support the creation of press releases, public service announcements, and promotional materials.
- Coordinate photography, video production, and graphic design projects for public events and campaigns.
- Help plan and execute media campaigns, community outreach, and public information activities.
- Track analytics and engagement metrics to evaluate communication effectiveness.
- Maintain the organization's website and digital archives for photos, graphics, and promotional assets.
- Provide administrative support for communications-related projects, such as event logistics, purchase orders, and vendor coordination.
- Assist with live event coverage, including photography, filming, or social media posting.
- Ensure all communications meet accessibility, accuracy, and brand guidelines.

KNOWLEDGE, SKILLS, AND ABILITIES

- Strong writing, editing, and visual communication skills.
- Familiarity with social media platforms (Facebook, Instagram, X, LinkedIn, YouTube, etc.).
- Basic knowledge of graphic design and video editing software (Canva, Adobe Creative Suite, etc.).
- Excellent organizational skills and attention to detail.
- Ability to work collaboratively, multitask, and meet deadlines in a fast-paced environment.
- Understanding of branding, marketing, and community engagement principles.

EDUCATION AND EXPERIENCE

- Associate's or Bachelor's degree in Communications, Public Relations, Marketing, Journalism, or related field is preferred.
- One (1) year of experience in communications, social media management, or public outreach preferred.

WORKING CONDITIONS

- Primarily office environment with some field work for events or media coverage.
- May require evening, weekend, and holiday hours to support special events.
- Must be able to work in an indoor and outdoor environment.
- Must be able to stand for a prolonged period of time.
- Must be able to lift 25 pounds over their head and twist and turn.

CITY OF LOS ALAMITOS
Job Description

PART TIME SENIOR POLICE AIDE

THE POSITION

Under the direction of a Police Division Commander, the Senior Police Aide performs support and operational assistance duties for the Police Department. The position involves both office/clerical support and field/community support tasks (e.g., parking enforcement, records assistance, community outreach). The Senior Police Aide helps to maintain department functions, support sworn personnel, and assist the public in non-sworn capacities.

ESSENTIAL JOB FUNCTIONS

- Assist sworn officers and other departmental staff with tasks as directed by the Division Commander or supervisors.
- Perform parking enforcement, including monitoring parking areas, issuing citations or warnings (if authorized), and documenting vehicles.
- Maintain records and perform clerical/administrative tasks (data entry, filing, retrieval of reports, assisting with daily logs).
- Provide public customer service at the police front counter and by telephone: respond to public inquiries, direct to proper persons or departments, and assist with routine forms and paperwork.
- Learn, interpret, and apply relevant laws, ordinances, departmental policies and procedures.
- Analyze situations quickly, select an appropriate course of action, and provide clear information to the supervisor or officer.
- Work assigned shifts, including weekends, holidays, and evenings (as needed).
- Help with community outreach efforts, crime prevention presentations, and assist in special events or department programs.
- Perform other duties as assigned.

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

- Ability to understand and apply laws, ordinances, departmental policies and procedures.
- Ability to establish and maintain effective working relationships with the public, peers, and supervisors.
- Ability to work independently with minimal supervision and make sound decisions in routine situations.
- Ability to communicate clearly (both verbally and in writing), and to handle stressful situations somewhat calmly.
- Basic computer skills (word processing, spreadsheets, records systems).
- Ability to work in a disciplined law-enforcement environment while maintaining professionalism.

EDUCATION AND EXPERIENCE

- High school diploma or equivalent (GED) required.
- Some clerical/office experience preferred.
- Previous experience in law enforcement support, parking enforcement, customer service or a municipal setting is a plus.

WORKING CONDITIONS

- Works in an office environment, as well as in the field (patrol parking areas, outdoor weather conditions).
- May require standing or walking for extended periods, exposure to traffic, weather, and sometimes stressful situations.
- Must be able to occasionally lift/move items (files, equipment) up to 30 lbs.
- May be exposed to hazards typically in law enforcement support (traffic, inclement weather, public interactions).
- Must be at least 18 years of age (or greater if specified).
- Valid California driver's license and satisfactory driving record.
- Must successfully pass background investigation, drug screening, and any applicable department orientation/training requirements.
- Ability to work varying shifts, including weekends and holidays.

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 10E**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Craig Koehler, Director of Finance**

Subject: **Treasurer's Quarterly Investment Report – September 2025**

SUMMARY

The item for City Council consideration is the receipt of the Treasurer's Quarterly Investment Report.

RECOMMENDATION

Receive and file the Treasurer's Quarterly Investment Report – September 2025.

BACKGROUND

Sound investment practices are essential to the City's fiscal management. The City Treasurer is responsible for managing the City's investment portfolio, focusing first on the safety of investments and then on liquidity and an appropriate rate of return. The investment report and portfolio composition are attached.

DISCUSSION

This report summarizes the City's investment activities, portfolio listing, and balances as of September 30, 2025.

FISCAL IMPACT

Interest earnings for the quarter ending September 30, 2025, were $168,439.

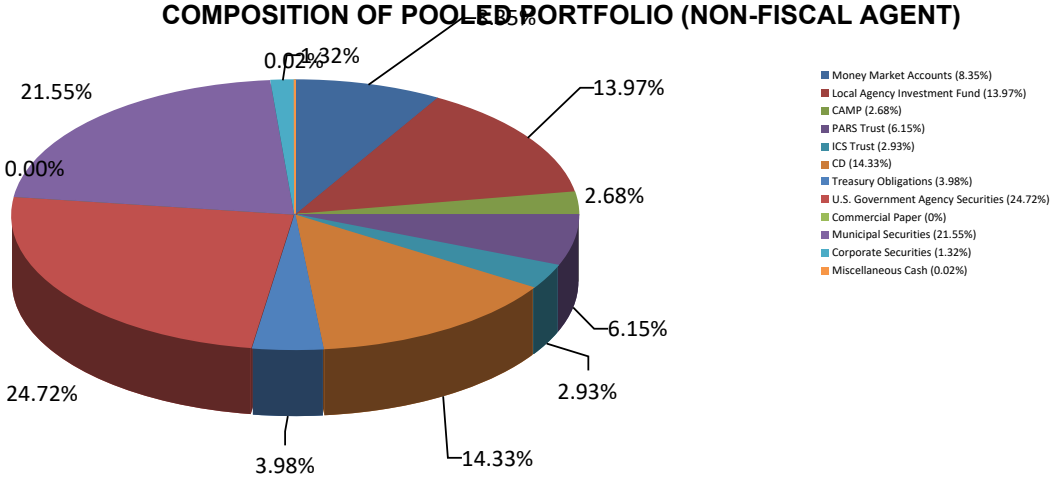
Attachment:
1. Quarterly Investment Report - September 30, 2025
2. Pooled Investment Report Holdings - September 30, 2025

ATTACHMENT 1

CITY OF LOS ALAMITOS
Quarterly Investment Report
September 30, 2025

	AMORTIZED COST	MARKET VALUE
POOLED INVESTMENT PORTFOLIO		
Money Market Accounts	$ 1,579,550.70	$ 1,579,550.70
Local Agency Investment Fund (LAIF)	2,639,013.38	2,642,175.74
California Asset Management Portfolio (CAMP)	507,457.85	507,457.85
PARS Trust	1,050,000.00	1,162,263.77
ICS Trust	554,248.09	554,248.09
Certificates of Deposit	2,725,000.00	2,710,052.41
Treasury Obligations	739,946.09	753,335.00
U.S. Government Agency Securities	4,744,961.61	4,670,952.50
Commercial Paper	-	-
Municipal Securities	3,872,098.92	4,074,489.75
Corporate Securities	250,000.00	249,017.50
Miscellaneous Cash	3,500.00	3,500.00
TOTAL POOLED INVESTMENT PORTFOLIO	**18,665,776.64**	**18,907,043.31**
INVESTMENTS HELD BY FISCAL AGENT		
2015 Certificates of Participation	**272.91**	**272.91**
TOTAL INVESTMENTS HELD BY FISCAL AGENT	**272.91**	**272.91**
TOTAL CASH & INVESTMENTS	**$ 18,666,049.55**	**$ 18,907,316.22**

COMPOSITION OF POOLED PORTFOLIO (NON-FISCAL AGENT)



It has been verified that this investment portfolio conforms to the City's investment policy approved by the City Council on 11/13/25. The Treasurer's cash management program and cash flow analysis indicate that sufficient liquidity is on hand to meet estimated future expenditures for six months. The weighted average maturity of the pooled investment portfolio is 1.46 years, and the weighted average yield on cost is 16.189% indenture associated with the bond transaction that generated the cash.

Craig Koehler

Craig Koehler, Finance Director / City Treasurer

CITY OF LOS ALAMITOS
Pooled Investment Portfolio Holdings
September 30, 2025

DESCRIPTION OF SECURITY	CUSIP REF	COUPON RATE	MATURITY DATE	INVESTMENT RATING	PURCH DATE	PURCH COST [2]	AMORTIZED COST	YIELD ON MATURITY	MARKET VALUE [3]
MONEY MARKET ACCOUNTS									
US Bank		Varies	Varies	Coll. [1]	Varies	1,579,550.70	1,579,550.70	0.74%	1,579,550.70
SUBTOTAL MONEY MARKET ACCOUNTS						**1,579,550.70**	**1,579,550.70**		**1,579,550.70**
LOCAL AGENCY INVESTMENT FUND (LAIF)		Varies	Varies		Varies	**2,639,013.38**	**2,639,013.38**	100.12%	**2,642,175.74**
CALIFORNIA ASSET MANAGEMENT POOL (CAMP)		Varies	Varies		Varies	**507,457.85**	**507,457.85**		**507,457.85**
PARS TRUST		Varies	Varies		Varies	**1,050,000.00**	**1,050,000.00**		**1,162,263.77**
ICS TRUST						**550,000.00**	**554,248.09**		**554,248.09**
CERTIFICATES OF DEPOSIT									
Ally Bank	02007GXG3	3.45%	08/04/26	FDIC	08/04/22	245,000.00	245,000.00	3.45%	244,164.55
Balboa Thrift & Loan CA	05765LBV8	4.40%	07/31/28	FDIC	07/31/23	249,000.00	249,000.00	4.40%	254,019.84
Bank of Hapoalim New York	06251A3MO	1.50%	01/22/27	FDIC	01/22/22	250,000.00	250,000.00	1.50%	243,030.00
Capital One Bank	14042TEU7	2.25%	03/23/27	FDIC	03/16/22	247,000.00	247,000.00	2.25%	241,798.18
Capital One NA	14042RTH4	3.50%	08/03/26	FDIC	08/03/22	245,000.00	245,000.00	3.50%	244,265.00
CIBC Bank	12547CBB3	4.35%	04/27/27	FDIC	04/23/23	250,000.00	250,000.00	4.35%	252,345.00
Discover Bank	254673P34	3.50%	08/10/26	FDIC	08/10/22	245,000.00	245,000.00	3.50%	244,284.60
Sallie Mae Bank Salt Lake UT	795451AF0	1.00%	07/28/26	FDIC	07/28/21	248,000.00	248,000.00	1.00%	242,298.48
State Bank of India New York NY	856285C33	1.45%	01/22/27	FDIC	01/22/22	250,000.00	250,000.00	1.45%	242,795.00
Texas Exchange Bank SSB	88241TLA6	0.80%	06/04/26	FDIC	06/04/21	248,000.00	248,000.00	0.80%	242,960.64
Wells Fargo Bank NA	949764HK3	5.05%	11/07/28	FDIC	11/03/23	248,000.00	248,000.00	5.05%	258,091.12
SUBTOTAL CERTIFICATES OF DEPOSIT						**2,725,000.00**	**2,725,000.00**		**2,710,052.41**
TREASURY OBLIGATIONS									
U. S Treasury Notes	91282CAT8	0.25%	10/31/25	AAA	11/0121	243,349.00	243,349.00	0.25%	249,210.00
U. S Treasury Notes	91282CMG3	4.25%	01/31/30	AAA	02/14/25	248,670.50	248,670.50	4.25%	255,292.50
U. S. Treasury Bill	921797RN9	4.07%	11/12/25	AAA	07/15/25	247,926.59	247,926.59	4.07%	248,832.50
SUBTOTAL TREASURY OBLIGATIONS TOTAL						**739,946.09**	**739,946.09**		**753,335.00**
U.S. GOVERNMENT AGENCY SECURITIES									
Federal Home Loan Bank	3130ALCV4	0.75%	02/24/26	Aa1	10/28/21	247,368.50	247,368.50	0.75%	246,832.50
Federal Farm Credit Banks	3133ENBK5	1.14%	10/20/26	Aa1	12/15/21	248,987.50	248,987.50	1.14%	243,620.00
Federal Home Loan Bank	3130APFU4	1.05%	10/28/26	Aa1	10/28/21	249,153.11	249,153.11	1.05%	243,040.00
FHLB STEP-UP	3130APTZ8	2.00%	11/24/26	Aa1	11/21/21	500,000.00	500,000.00	2.00%	495,980.00

CITY OF LOS ALAMITOS
Pooled Investment Portfolio Holdings
September 30, 2025

DESCRIPTION OF SECURITY	CUSIP REF	COUPON RATE	MATURITY DATE	INVESTMENT RATING	PURCH DATE	PURCH COST 2	AMORTIZED COST	YIELD ON MATURITY	MARKET VALUE 3
Federal Home Loan Banks	3130AQJG9	1.65%	01/28/27	Aa1	01/22/22	1,000,000.00	1,000,000.00	1.65%	973,590.00
Federal Home Loan Banks	3130AR4T5	2.00%	03/22/27	Aa1	03/17/22	500,000.00	500,000.00	2.00%	497,735.00
Federal Home Loan Banks	3130AQWJ8	2.05%	03/22/27	Aa1	03/03/22	1,001,990.00	1,001,990.00	2.05%	975,250.00
Federal Home Loan Banks	3130ARKD2	3.25%	05/23/25	Aa1	05/02/22	500,000.00	500,000.00	3.25%	495,345.00
Federal Home Loan Mtg Corp	3134HABH5	4.25%	07/25/29	Aa1	07/01/24	247,462.50	247,462.50	4.25%	249,627.50
Federal Home Loan Banks	3130B2ZM0	4.05%	10/02/29	Aa1	11/01/24	250,000.00	250,000.00	4.05%	249,932.50
SUBTOTAL U.S. GOVERNMENT AGENCY SECURITIES						**4,744,961.61**	**4,744,961.61**		**4,670,952.50**
COMMERCIAL PAPER									
SUBTOTAL COMMERCIAL PAPER						**0.00**	**0.00**		**0.00**
MUNICIPAL SECURITIES									
California State GO Unlimited Taxable	13063DRD2	4.420%	10/01/26	Aa2	01/03/23	465,295.00	465,295.00	4.42%	493,320.00
California St GO Txbl Various	13063DC48	4.200%	02/01/28	Aa2	06/01/23	358,032.00	358,032.00	4.20%	381,896.00
Chaffey CA Community College Dist	157432LP8	4.250%	06/01/28	Aa1	01/26/24	229,160.85	229,160.85	4.25%	241,724.70
Citris CA CCD	17741RGF9	4.650%	08/01/28	Aa1	08/30/23	241,046.40	241,046.40	4.65%	262,108.00
Liberty CA Union High Sch Dist	530319SN3	4.050%	08/01/27	Aa2	05/26/23	268,179.00	268,179.00	4.05%	286,779.00
Placentia-Yorba Linda CA GO Taxable Ref Ser B	725894MX4	4.300%	8/1/2027	Aa2	12/19/22	219,412.50	219,412.50	4.30%	239,347.50
San Diego CA CMNTY CLG GO UNLT	797272RN3	4.050%	05/01/26	Aaa	04/14/23	248,486.40	248,486.40	4.05%	265,069.80
San Joacquin CA Delta Community N/C	798063GY3	4.530%	08/01/29	Aa2	01/07/25	269,892.20	269,892.20	4.53%	277,932.00
Santa Monica-Malibu Unified Sch Dist	802498ZC2	4.120%	08/01/28	Aa1	01/10/24	307,874.00	307,874.00	4.12%	323,732.50
Santa Rosa CA HSD GO	802615K37	4.900%	08/01/28	Aa1	04/25/24	219,367.50	219,367.50	4.90%	234,860.00
Torrance CA UNIF SCH DIST	8913815A9	4.500%	08/01/27	AA-	06/16/23	271,695.00	271,695.00	4.50%	288,300.55
University Calif Rev Series Taxable Gen Bonds	91412HJQ7	3.580%	05/15/29	Aa1	09/27/24	280,473.20	280,473.20	3.58%	282,015.20
Mission Viejo CA Community Dev Bonds	60519NDD6	4.360%	05/01/30	AA+	05/22/25	259,059.32	259,059.32	4.36%	264,679.50
Blackrock	09247XAQ4	3.900%	04/30/30	AA+	08/29/25	234,125.55	234,125.55	3.90%	232,725.00
SUBTOTAL MUNICIPAL SECURITIES						**3,872,098.92**	**3,872,098.92**		**4,074,489.75**
CORPORATE SECURTIES									
Morgan Stanley Finance LLC	61766YMT5	5.1500%	01/20/28	A-1	01/20/23	250,000.00	250,000.00	5.15%	249,017.50
SUBTOTAL CORPORATE SECURITIES						**250,000.00**	**250,000.00**		**249,017.50**
FISCAL AGENT						**272.91**	**272.91**		**272.91**
MISCELLANEOUS CASH						**3,500.00**	**3,500.00**		**3,500.00**
TOTAL CUSTODY HOLDINGS						**12,332,006.62**	**12,886,254.71**		**13,012,095.25**
TOTAL POOLED CASH & INVESTMENTS						**18,111,801.46**	**18,666,049.55**		**18,907,316.22**

CITY OF LOS ALAMITOS
Pooled Investment Portfolio Holdings
September 30, 2025

DESCRIPTION OF SECURITY	CUSIP REF	COUPON RATE	MATURITY DATE	INVESTMENT RATING	PURCH DATE	PURCH COST [2]	AMORTIZED COST	YIELD ON MATURITY	MARKET VALUE [3]

[1] Collateralized in accordance with Section 53652 of the CA state code.

[2] Purchase cost may be more/less than the amortized cost, where the transaction was purchased that included accrued interest or at a discount to take advantage of market conditions.

[3] Market value represents the value of the investment at a given point in time and may be different than the acquisition price, the full principal will be recouped at the time of maturity.

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 10F**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Ron Noda, Assistant City Manager/Development Services Director**

Subject: **Adopt the 2025 California Building Code and Fire Code**

SUMMARY

At its regular meeting of September 15, 2025, the City Council adopted Ordinance 2025-07 and Ordinance 2025-08. The first Ordinance 2025-07 is with regard to adopting the 2025 California Building Code and our local amendments to that code. The second Ordinance 2025-08 is with regard to the 2025 California Fire Code and local amendments as provided by the Orange County Fire Authority (OCFA).

After adoption by Council, the Building & Safety Division is required to file these ordinance documents with the California Building Standards Commission (CBSC), where they will review them for acceptance. During their review, the CBSC identified a few minor changes needed to ensure final acceptance. At its regular meeting on October 13, 2025, the City Council introduced the first reading of Ordinance Number 2025-09 and 2025-10. The Ordinances address the items to be corrected as required by CBSC.

RECOMMENDATION

1. Adopt Ordinance No. 2025-09, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 15.04 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADOPTING THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24) CONSISTING OF: THE 2025 CALIFORNIA ADMINISTRATIVE CODE; THE 2025 CALIFORNIA BUILDING CODE, INCLUDING APPENDIX J; THE 2025 CALIFORNIA RESIDENTIAL CODE, INCLUDING APPENDICES BF AND CI; THE 2025 CALIFORNIA ELECTRICAL CODE; THE 2025 CALIFORNIA MECHANICAL CODE; THE 2025 CALIFORNIA PLUMBING CODE; THE 2025 CALIFORNIA ENERGY CODE; THE 2025 CALIFORNIA HISTORICAL BUILDING CODE; THE 2025 CALIFORNIA EXISTING BUILDING CODE; THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE; THE 2025 WILDLAND-URBAN INTERFACE CODE AND THE 2025 CALIFORNIA REFERENCED STANDARDS CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS; AND ADOPTING THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE AND THE 2024 INTERNATIONAL SWIMMING POOL AND SPA CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS."; and,

2. Adopt Ordinance No. 2025-10, entitled , "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 15.08 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADOPTING THE 2025 EDITION OF THE CALIFORNIA FIRE CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24, PART 9),

INCLUDING APPENDICES B, BB, C, AND CC, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS."

BACKGROUND

The State's Health and Safety Code (Section 17958) mandates that the California Building Standards Commission adopt and publish the California Building Standards Code (Title 24 California Code of Regulations) every three years. The State Health and Safety Code also requires local governments to adopt the most recent editions of building standards codes related to construction. The Development Services Department recommended the latest changes and modifications for the 2025 California Building Standards Code and the California Fire Code be made at the City Council Meeting that was held on September 15, 2025.

DISCUSSION

Following the City Council's approval of the 2025 code update, the California Building Standards Commission (CBSC) requested some minor clerical changes before final acceptance. These items include:

1. A Building Code amendment is listed in the body of the document, but not in the Findings Summary at the end of the document.

2. References to Fire Code section numbers that were changed in the latest California Fire Code, to ensure alignment with our Ordinance 2025-08 document.

3. An update to a referenced section in the Building Code Ordinance. This reference is regarding Wildland Urban Interface (WUI), where the CBSC requested additional verbiage be added to reflect that the WUI no longer is its own chapter, but instead its own code book.

Adoption of the proposed ordinances attached to this report will correct the minor clerical errors noted by the CBSC.

FISCAL IMPACT

None.

Attachment:
1. Ordinance No. 2025-09 - California Building Standards Code
2. Exhibit A - Building Standards Code Local Conditions Findings
3. Ordinance No. 2025-10 - California Fire Code
4. Exhibit A - Fire Code Local Conditions Findings

ORDINANCE NO. 2025-09

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 15.04 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADOPTING THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24) CONSISTING OF: THE 2025 CALIFORNIA ADMINISTRATIVE CODE; THE 2025 CALIFORNIA BUILDING CODE, INCLUDING APPENDIX J; THE 2025 CALIFORNIA RESIDENTIAL CODE, INCLUDING APPENDICES BF AND CI; THE 2025 CALIFORNIA ELECTRICAL CODE; THE 2025 CALIFORNIA MECHANICAL CODE; THE 2025 CALIFORNIA PLUMBING CODE; THE 2025 CALIFORNIA ENERGY CODE; THE 2025 CALIFORNIA HISTORICAL BUILDING CODE; THE 2025 CALIFORNIA EXISTING BUILDING CODE; THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE; THE 2025 WILDLAND-URBAN INTERFACE CODE AND THE 2025 CALIFORNIA REFERENCED STANDARDS CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS; AND ADOPTING THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE AND THE 2024 INTERNATIONAL SWIMMING POOL AND SPA CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS.

WHEREAS, pursuant to California Government Code Section 50022.1 *et seq.*, the City of Los Alamitos ("City") may adopt by reference the California Building Standards Code, 2025 Edition, as provided in Title 24 of the California Code of Regulations; the 2024 International Property Maintenance Code and the 2024 International Swimming Pool and Spa Code; and,

WHEREAS, the California Building Standards Commission recently adopted new amendments to the California Building Standards Code, which will become effective statewide on January 1, 2026; and,

WHEREAS, California Health & Safety Code Sections 17958 *et seq.,* and 18941.5 authorize cities to modify the California Building Standards Code by adopting more restrictive standards and modifications if such standards and modifications are accompanied by express findings that they are reasonably necessary because of local climatic, geological, or topographical conditions; and,

WHEREAS, based upon the recommendations of the Building Official, the City Council finds that the proposed amendments to the 2025 California Building Standards Code set forth in this Ordinance, which are more restrictive than the standards adopted by the California Building Standards Commission, would decrease the potential incidence of property damage, injury and death due to fires and earthquakes, and are reasonable and necessary to mitigate local climatic, geological or topographical conditions; and,

WHEREAS, on August 18, 2025, the City Council introduced this Ordinance for first reading at a regular meeting of the City Council, and set a public hearing and second reading of the Ordinance for September 15, 2025; and,

WHEREAS, the City Council held a public hearing on September 15, 2025, at which time all interested persons had the opportunity to appear and be heard on the matter of

adopting the 2025 California Building Standards Code as amended herein, as well as, the adoption of the 2024 International Property Maintenance Code and the 2024 International Swimming Pool and Spa Code; and,

WHEREAS, pursuant to Government Code Section 6066, the City published notice of the aforementioned public hearing; and,

WHEREAS, the September 15, 2025 Ordinance was submitted to the California Building Standards Commission (CBSC) for review and acceptance, and City was notified of required corrections; and,

WHEREAS, on October 13, 2025, the City Council introduced this Ordinance for first reading at a regular meeting of the City Council, and second reading of the Ordinance for November 17, 2025; and,

WHEREAS, any and all other legal prerequisites relating to the adoption of this Ordinance have occurred.

THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Findings.

A. Health and Safety Code Section 17958 et seq., authorizes the City to adopt ordinances and regulations imposing the same requirements as are contained in the California Building Standards Code (California Code of Regulations, Title 24) adopted by the State pursuant to Health and Safety Code Section 17922. Health and Safety Code Sections 17958.5 and 18941.5 permit the City to make changes or modifications to the California Building Standards as are reasonably necessary because such changes or modifications are needed due to climatic, geographic, or topographic conditions.

B. The Fire Official and City Building Official recommend that certain changes and modifications to the 2025 California Building Standards are reasonably necessary due to local conditions within the City, certain changes and modifications are of an administrative or procedural nature or concern themselves with subjects not covered by the California Building Standards Code, and certain changes and modifications are reasonably necessary to safeguard life and property within the City of Los Alamitos.

C. Findings of local conditions are set forth in Exhibit “A” of this Ordinance and incorporated herein by reference. Such findings demonstrate the need for amendments to the 2025 California Building Standards are reasonably necessary because of local climatic, geological, or topographical conditions.

SECTION 2. Chapter 15.04 of the Los Alamitos Municipal Code is hereby amended and restated in its entirety to read as follows:

Chapter 15.04 BUILDING CODES

15.04.010 Construction codes adopted.
15.04.020 Amendments to the 2025 California Building Code.
15.04.030 Amendments to the 2025 California Residential Code.
15.04.040 Amendments to the 2025 California Electrical Code.
15.04.050 Amendments to the 2024 International Property Maintenance Code.
15.04.060 Amendments to the 2024 International Swimming Pool and Spa Code.
15.04.070 Amendments to the 2025 Wildland-Urban Interface Code.

15.04.010 Construction codes adopted.

A. For the purpose of prescribing regulations for erecting, construction, enlargement, alteration, repair, improving, removal, conversion, demolition, occupancy, maintenance, equipment uses, height, and area of buildings and structures, the following construction codes subject to the modifications set forth in this Chapter, are hereby adopted:

1. The 2025 California Administrative Code (Title 24, Part 1);
2. The 2025 California Building Code (Title 24, Part 2), including the administrative provisions included in Division II of Chapter 1 and Appendix J, based on the 2024 International Building Code as published by the International Code Council;
3. The 2025 California Residential Code (Title 24, Part 2.5), including Appendix CI, based on the 2024 International Residential Code as published by the International Code Council;
4. The 2025 California Electrical Code (Title 24, Part 3), based on the 2020 National Electrical Code as published by the National Fire Protection Association;
5. The 2025 California Mechanical Code (Title 24, Part 4), based on the 2024 Uniform Mechanical Code as published by the International Association of Plumbing and Mechanical Officials;
6. The 2025 California Plumbing Code (Title 24, Part 5), based on the 2024 Uniform Plumbing Code as published by the International Association of Plumbing and Mechanical Officials;
7. The 2025 California Wildland-Urban Interface Code (Title 24, Part 7), based on the 2024 International Wildland-Urban Interface Code;
8. The 2025 California Energy Code (Title 24, Part 6);
9. The 2025 California Historical Building Code (Title 24, Part 8);
10. The 2025 California Existing Building Code (Title 24, Part 10), based on the 2024 International Existing Building Code as published by the International Code Council;
11. The 2025 California Green Building Standards Code (Title 24, Part 11);

12. The 2025 California Referenced Standards Code (Title 24, Part 12);

13. The 2024 International Property Maintenance Code as published by the International Code Council; and

B. The 2025 International Swimming Pool and Spa Code as published by the International Code Council.The Codes set forth in A.1 through A.13, as amended by this chapter shall constitute the Building Regulations of the City of Los Alamitos and shall be known as the City of Los Alamitos Building Code.

C. One (1) copy of all the above construction codes shall be kept on file in the office of the Building Official pursuant to Health and Safety Code Section 18942 (d)(1) and made available for public inspection.

D. References in Documents and Continuing Legal Effect. References to prior editions of the Building Standards Code or the Municipal Code sections amended herein that are cited on notices issued by the City or other documents of ongoing or continuing legal effect, including specifically resolutions adopting or imposing fees or charges, until converted, are deemed to be references to the new counterpart 2025 Building Standards Code or amended Municipal Code sections for the purposes of notice and enforcement. The provisions adopted hereby shall not in any manner affect deposits, established fees or other matters of record which refer to, or are otherwise connected with, ordinances which are specifically designated by number, code section or otherwise, but such references shall be deemed to apply to the corresponding provisions set forth in the 2025 Building Standards Code adopted hereby. Any fee authorized by the above-referenced construction codes which was in effect in the city at the time of the adoption of this ordinance need not be re-adopted by resolution, and shall continue in effect, and remain unadjusted in amount unless and until the City Council adopts a resolution repealing the fee or establishing a different fee.

15.04.020 Amendments to the 2025 California Building Code.

Section 101.1 Title is amended to read as follows:

These regulations shall be known as the Building Code of City of Los Alamitos, hereinafter referred to as “this code.”

Section 101.4 Referenced code is deleted in its entirety (including sections 101.4.1, 101.4.2, 101.4.3, 101.4.4, 101.4.5, 101.4.6 and 101.4.7), and replaced with the following:

101.4. Referenced Codes. The California Codes listed in Section 1 of this Ordinance shall be considered part of the requirements of this code to the extent of each such reference.

Section 104.8 Liability is amended by adding a sentence to the end of the paragraph to read as follows:

The provisions of this section shall apply if the Building Official or his/her authorized representatives are employees of this jurisdiction and shall also apply if the Building Official or his/her authorized representatives are acting under contract as agents of this jurisdiction.

Section 105.2 Work exempt from a permit is amended by amending the following categories of work that are exempt from a building permit:Section 105.2 “Building” Item 1 is amended to read as follows:

1. One story detached accessory structures used as storage sheds, playhouses or similar uses, provided the floor area is not greater than 120 square feet. It is permissible that these structures still be regulated by Part 7 California Wildland Urban-Interface code, despite exemption from permit.

B. Section 105.2 “Building” Item 2 is amended to read as follows:

2. Fences not over seven feet high and block walls not over three feet high.

C. Section 105.2 “Building” Item 4 is amended to read as follows:

4. Retaining walls which are not over four feet (1,219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or III-A liquids.

D. Section 105.2 “Building” Item 9 is amended to read as follows:

9. Prefabricated swimming pools accessory to a Group R occupancy that are less than 18 inches deep, do not exceed 5,000 gallons and are installed entirely above ground.

Section 105.5 Expiration is amended to read as follows:

105.5. Expiration. Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 12 months and, after its issuance, or if the work authorized on the site by such permit is suspended, abandoned or uncompleted for a period of 180 days after the work has commenced or 180 days past the last required inspection. The building official is authorized to grant one extension of time for not more than 180 days. The extension shall be requested in writing and justifiable cause demonstrated. No permit shall be extended more than once.

If work has been suspended or abandoned past 180 days, the permit shall be expired, and new permit(s) issued. The fee for such renewal of permit(s) shall be one half of the original permit fee or one half of the fee of the current adopted fee schedule at the time of renewal. Permits which have been abandoned and require only final inspection may be reissued at minimum fee or as determined by the building official.

Section 105.8 Reconstruction is added to read as follows:

105.8. Reconstruction. If the value of the reconstruction (or renovation) of a building is equal to or exceeds 75 percent of the existing habitable square footage of the building, the entire building shall comply with the code provisions for new construction. The value of the reconstruction (or renovation) for a property shallinclude the value of all construction stemming from construction-related permits issued within the last two years.

Section 107.3 Examination of documents is amended to read as follows:

The building official shall examine or cause to be examined the accompanying submittal documents and shall ascertain by such examinations whether the construction indicted and described is in accordance with the requirements of this code and other pertinent laws or ordinances.

An expedited review and permit issuance process shall be provided for EV Charging Stations and simplified forms for submittal will be made available on City's website.

Section 113.1 General is amended to read as follows:

113.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of this code, there shall be and is hereby created a Board of Appeals. The Board of Appeals shall consist of five members and composed of the Mayor and the other members of the City Council. Said members shall hold their respective membership on said Board of Appeals by reason of, and concurrently with their terms of service as Council members and shall cease to be such members upon their ceasing to be Council members. The Building Official shall be the Secretary of the Board. The Board may adopt reasonable rules and regulations for conducting its

investigations and shall render all its decisions and findings on contested matters in writing to the Building Official, with duplicative copy thereof to any appellant or contestant affected by any such decision of finding.

Three members of the Board shall constitute a quorum. The Mayor shall be the presiding Officer of the Board. Meetings shall be conducted in accordance with the Brown Act.

The Board shall have the right, subject to such limits as the City Council may prescribe by resolution, to employ at the cost and expense of the City, such qualified individuals as the Board, in its discretion, may deem reasonably necessary in order to assist it in its investigations and making its findings and decisions.

Section 113.3 Qualifications is deleted in its entirety without replacement.

Section 202 General Definitions is amended by adding the following definitions:

BARRIER. Barrier is a fence, wall, building wall, or any combination of these that completely surrounds the swimming pool and obstructs access to the swimming pool.

SWIMMING POOL. Any body of water created by artificial means which is designed, intended for use, or used for swimming or immersion purposes, whichhas a water depth exceeding 18 inches. The term, “pool,” includes swimming pools, spas, hot tubs, above-and below-ground, and vinyl-lined pools; pool does not include plumbing fixtures such as bathtubs nor does it apply to man-made lakes, reservoirs, farm ponds, or ponds used primarily for public park purposes, water conservation purposes, irrigation purposes or for the watering of livestock.

OCFA: Orange County Fire Authority, fire authority having jurisdiction.

SPARK ARRESTER. A listed device constructed of noncombustible material specifically for the purpose of meeting one of the following conditions:

1. Removing and retaining carbon and other flammable particles/debris from the exhaust flow of an internal combustion engine in accordance with California Vehicle Code Section 38366.

2. Fireplaces that burn solid fuel in accordance with California Building Code Chapter 28.

Section 502.1 Address identification is amended to read as follows:

[F] 502.1 Address identification. New and existing buildings shall be provided with approved address identification. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be

spelled out. Each character shall be not less than 4 inches in height with a stroke width of not less than 0.5 inch. For R-3 and other occupancies the numbers shall be a minimum of 6 inches high with a minimum stroke width of 1 inch. Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other sign or means shall be used to identify the structure. Address identification shall be maintained.

Section 903.2 Where required is amended to read as follows:

[F] 903.2 Where required. Approved automatic sprinkler systems in buildings and structures shall be provided in the following locations:

1. **New buildings**: Notwithstanding any applicable provisions of Sections 903.2.1 through 903.2.19, an automatic fire-sprinklers system shall also be installed in all occupancies when the total building area, as defined in Section 202 of the California Building Code, exceeds 5,000 square feet (465 m^2), or more than two stories in height, regardless of fire areas or allowable area.

Exception: Group R-3 occupancies. Group R-3 occupancies shall comply with California Residential Code Section R313.2.**Existing buildings:** Notwithstanding any applicable provisions of this code, an automatic sprinkler system shall be provided in an existing building when an addition occurs and when one of the following conditions exists:

a. When the addition is 33% or more of the existing building area and the resulting building area, as defined in Section 202, exceeds 5000 square feet (465 m^2); or

b. When the addition exceeds 2,000 square feet (185.81 m^2) and the resulting building area, as defined in Section 202, exceeds 5,000 square feet (465 m^2); or

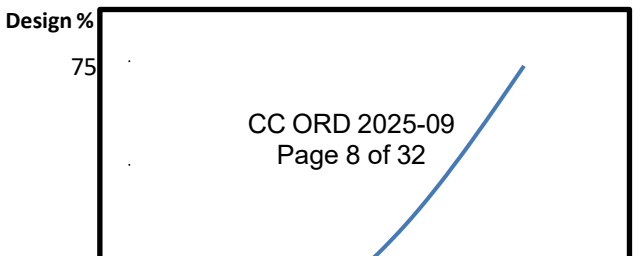
c. An additional story is added above the second floor regardless of fire areas or allowable area.

Section 903.3.5.3 Hydraulically calculated systems is added to read as follows:

903.3.5.3 Hydraulically calculated systems. The design of hydraulically calculated fire sprinkler systems shall not exceed 90% of the water supply capacity.

Exception: When static pressure exceeds 100 psi, and when required by the fire code official, the fire sprinkler system shall not exceed the water supply capacity specified by Table 903.3.5.3.

TABLE 903.3.5.3
Hydraulically Calculated Systems



80

85

90
100 110 120 130 140 150 **PSI**

Section 1505.1 General is amended, by the deletion of Table 1505.1 and the addition of a new Table 1505.1 thereto, to read as follows:

TABLE 1505.1[a]
MINIMUM ROOF COVERING CLASSIFICATIONS
TYPES OF CONSTRUCTION

A	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
B	B	B	B	B	B	B	B	B

For SI: 1 foot = 304.8 mm, 1 square foot = 0.0929 m^2.
a. Unless otherwise required in accordance with Chapter 7A.

Section 1505.1.2 Roof coverings within all other areas is amended to read as follows:

1505.1.2 Roof coverings within all other areas other than Fire Hazard Severity Zones or a Wildland-Urban Interface (WUI) . The entire roof covering of every existing structure where more than 50 percent of the total roof area is replaced within any one-year period, the entire roof covering of every new structure, and any roof covering applied in the alteration, repair or replacement of the roof of every existing structure, shall be a fire-retardant roof covering that is at least Class A.

Section 1803.1.1.1 Preliminary soils report is amended to add the following:

The Building Official may require a geologic or geotechnical report or both, in accordance with the 2025 California Building Code; a geologic report shall be prepared by a Certified Engineering Geologist licensed by the State of California. A geotechnical report shall be prepared by a registered Civil Engineer versed in soils engineering and qualified to perform this work. When both a geotechnical and geologic report are required, the two reports shall be coordinated before submission to the Building Official. The Building Official, at his/her discretion shall obtain any technical support necessary to approve the report. Submitted reports shall contain a finding regarding the safety of the site from any variety of geologic hazard and a finding regarding the effect the proposed improvements, grading and/or construction and use of the site will have on the stability of the site and/or property outside the site. Any recommendation or action presented in the approved

reports along with any conditions of approval shall be incorporated into the construction of site improvements. A fee shall be collected for the cost of review of the reports and any required addendums.

Section 1807.1.6 Prescriptive design of concrete and masonry foundation walls is amended to read as follows**:**

1807.1.6 Prescriptive design of concrete and masonry foundation walls. Concrete and masonry foundation walls that are laterally supported at the top and bottom shall be permitted to be designed and constructed in accordance with this section. Prescriptive design of foundation walls shall not be used for structures assigned to Seismic Design Category D, E or F.

Section 3109.1.1 Construction permit; safety features required is added to read as follows:

3109.1.1 Construction permit; safety features required. New or remodeled pools or spas, at a private single-family home, shall have an enclosure complying with the amended California Residential Code Appendix AX.

15.04.30 Amendments to the 2025 California Residential Code.

Section R105.5 Expiration is amended to read as follows:

R105.5 Expiration. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 12 months after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The Building Official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

Section R105.10 Reconstruction is added to read as follows:

R105.10 Reconstruction. If the value of the reconstruction (or renovation) of a building is equal to or exceeds 75 percent of the habitable square footage of the building, the entire building shall comply with the code provisions for new construction. The value of the reconstruction (or renovation) for a property shall include the value of all construction stemming from construction-related permits issued within the last two years.

Table R301.2 Climatic and Geographic Design Criteria is amended to read as follows:

TABLE R301.2(1)

CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

GROUND SNOW LOAD	WIND DESIGN				SEISMIC DESIGN CATEGORY[f]	SUBJECT TO DAMAGE FROM			WINTER DESIGN TEMP[e]	ICE BARRIER UNDERLAYMENT REQUIRED[h]	FLOOD HAZARDS[g]	AIR FREEZING INDEX[i]	MEAN ANNUAL TEMP[j]
	Speed[d] (mph)	Topographic effects[k]	Special wind region[l]	Windborne debris zone[m]		Weathering[a]	Frost line depth[b]	Termite[c]					
Zero	110	No	No	No	D_2	Negligible	12-24"	Very Heavy	43	No	No	0	60

MANUAL J DESIGN CRITERIA [n]

ELEVATION	LATITUDE	WINTER HEATING	SUMMER COOLING	ALTITUDE CORRECTION FACTOR	INDOOR DESIGN TEMPERATURE	DESIGN TEMPURATURE COOLING	HEAT TEMPERATURE DIFFERENCE
30	34	37	91		70	75	
COOLING TEMURATURE DIFFERENCE	WIND VELOCITY HEATING	WIND VELOCITY COOLING	COINCIDENT WET BULB	DAILY RANGE	WINTER HUMIDITY	SUMMER HUMIDITY	
7			69	27		7 (50% RH)	

For SI: 1 pound per square foot = 0.0479 kPa, 1 mile per hour = 0.447 m/s.

a. Weathering may require a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code. The weathering column shall be filled in with the weathering index (i.e., "negligible," "moderate" or "severe") for concrete as determined from the Weathering Probability Map [Figure R301.2(3)]. The grade of masonry units shall be determined from ASTM C 34, C 55, C 62, C 73, C 90, C 129, C 145, C 216 or C 652.
b. The frost line depth may require deeper footings than indicated in Figure R403.1(1). The jurisdiction shall fill in the frost line depth column with the minimum depth of footing below finish grade.
c. The jurisdiction shall fill in this part of the table to indicate the need for protection depending on whether there has been a history of local subterranean termite damage.
d. The jurisdiction shall fill in this part of the table with the wind speed from the basic wind speed map [Figure R30l.2(4)].Wind exposure category shall be determined on a site-specific basis in accordance with Section R301.2.1.4.
e. The outdoor design dry-bulb temperature shall be selected from the columns of 971/2-percent values for winter from Appendix D of the *California Plumbing Code.* Deviations from the Appendix D temperatures shall be permitted to reflect local climates or local weather experience as determined by the Building Official.
f. The jurisdiction shall fill in this part of the table with the seismic design category determined from Section R301.2.2.1.
g. The City of Los Alamitos does have a Flood Hazards Zone.
h. In accordance with Sections R905.2.7.1, R905.4.3.1, R905.5.3.1, R905.6.3.1, R905.7.3.1 and R905.8.3.1, where there has been a history of local damage from the effects of ice damming, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall fill in this part of the table with "NO."
i. The jurisdiction shall fill in this part of the table with the 100-year return period air freezing index (BF-days) from Figure R403.3(2) or from the l00-year (99%) value on the National Climatic Data Center data table "Air Freezing Index- USA Method (Base 32°)" at www.ncdc.noaa.gov/fpsf.htrnl.
j. The jurisdiction shall fill in this part of the table with the mean annual temperature from the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32°F)" at www.ncdc.noaa.gov/fpsf.html.
k. In accordance with Section R301.2.1.5, where there is local historical data documenting structural damage to buildings due to topographic wind speed-up effects, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall indicate "NO" in this part of the table.
l. In accordance with Figure R301.2(4)A, where there is local historical data documenting unusual wind conditions, the jurisdiction shall fill in this part of the table with “YES” and identify any specific requirements. Otherwise, the jurisdiction shall indicate “NO” in this part of the table.
m. In accordance with Section R301.2.1.2.1, the jurisdiction shall indicate the wind-borne debris wind zone(s). Otherwise, the jurisdiction shall indicate “NO” in this part of the table.
n. The jurisdiction shall fill in these sections of the table to establish the design criteria using Table 1a or 1b from ACCA Manual J or established criteria determined by the jurisdiction.
o. The jurisdiction shall fill in this section of the table using the Ground Snow Loads in Figure

R301.2 (6).

Section R309.6 Fire sprinkler attached garages, and carports with habitable space above is amended by modifying the exception to read as follows:

Exception: An automatic residential fire sprinkler system shall not be required when additions or alterations are made to existing carports and/or garages that do not have an automatic fire sprinkler system installed unless a sprinkler system is required in accordance with California Fire Code, OCFA Local Amendments Section 903.2.8.

Section R309.1 Townhouse automatic sprinkler systems is amended by modifying the exception to read as follows:

Exception: An automatic residential fire sprinkler system shall not be required when additions or alterations are made to existing townhouses that do not have an automatic fire sprinkler system installed unless a sprinkler system is required in accordance with California Fire Code, OCFA Local Amendments Section 903.2.8.

Section R309.2 One- and two-family dwellings automatic sprinkler systems is amended by modifying the exception to read as follows:

Exception: An automatic residential fire sprinkler system shall not be required for additions or alterations to existing buildings that are not already provided with an automatic sprinkler system unless a sprinkler system is required in accordance with California Fire Code, OCFA Local Amendments Section 903.2.8.

Section R309.3.6.2.2 Calculation procedure is amended to read as follows:

Section R309.3.6.2.2 Calculation procedure. Determination of the required size for water distribution piping shall be in accordance with the following procedure and California Fire Code Section 903.3.5.

(The remainder of the section is unchanged)

Section R308.1 Address identification is amended to read as follows:

R308.1 Address identification. New and existing buildings shall be provided with approved address identification. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be spelled out. Each character shall be not less than 6 inches in height with a stroke width of not less than 0.5 inch. Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other sign or means shall be used to identify the structure. Address identification shall be

maintained.

Section R902.1 Roofing assemblies is amended by revising it to allow only class A or B roofs as follows:

R902.1 Roofing assemblies. Roofs shall be covered with materials as set forth in Sections R904 and R905. A minimum Class A or B roofing shall be installed in areas designated by this section. Classes A or B roofing required by this section to be listed shall be tested in accordance with UL 790 or ASTM E 108.**Exceptions:**

1. Class A roof assemblies include those with coverings of brick, masonry and exposed concrete roof deck.

2. Class A roof assemblies also include ferrous or copper shingles or sheets, metal sheets and shingles, clay or concrete roof tile, or slate installed on noncombustible decks.

Section R902.1.3 Roof coverings in all other areas is amended by revising it to require a minimum Class B roof as follows:

R902.1.3 Roof coverings within all other areas. The entire roof covering of every existing structure where more than 50 percent of the total roof area is replaced within any one-year period, the entire roof covering of every new structure, and any roof covering applied in the alteration, repair or replacement of the roof of every existing structure, shall be a fire-retardant roof covering that is at least Class B.

Section R902.2 Fire-retardant-treated shingles and shakes, first paragraph, is amended by revising it to allow only Class A or B treated wood roofs as follows:

R902.2 Fire-retardant-treated shingles and shakes. Fire-retardant-treated wood shakes and shingles are wood shakes and shingles complying with UBC Standard 15-3 or 15-4 which are impregnated by the full-cell vacuum-pressure process with fire-retardant chemicals, and which have been qualified by UBC Standard 15-2 for use on Class A or B roofs.

Section R1001.13 Outdoor Fireplaces, Fire Pits, Fire Rings, or similar devices is added to read as follows:

R1001.13 Outdoor Fireplaces, Fire Pits, Fire Rings, or similar devices. Outdoor fireplaces, fire pits, fire rings, or similar exterior devices shall comply with this section.

Exception: Barbeques, grills, and other portable devices intended solely for cooking

Section R1001.13.1 Gas-fueled devices is added to read as follows:

R1001.13.1 Gas-fueled devices. Outdoor fireplaces, fire pits and similar devices

fueled by natural gas or liquefied-petroleum gas are allowed when approved by the Building Department and the device is designed to only burn a gas flame and not wood or other solid fuel. At R-3 occupancies, combustible construction shall not be located within three feet of an atmospheric column that extends vertically from the perimeter of the device. Where a permanent Building Department approved hood and vent is installed, combustible construction may encroach upon this column between the bottom of the hood and the vent opening. Were chimneys or vents are installed; they shall have a spark arrester in accordance with Section R1003.9.2.

Section R1001.13.2 Devices using wood or fuels other than natural gas or liquefied-petroleum gas is added to read as follows:

R1001.13.2 Devices using wood or fuels other than natural gas or liquefied-petroleum gas. Fireplaces burning wood or other solid fuel shall be constructed in accordance with Section R1001. Fires in a fireplace shall be contained within a firebox with an attached chimney. The opening in the face of the firebox shall have an installed and maintained method of arresting sparks. The burning of wood or other solid fuel in a device is not allowed within 15 feet of combustible structures, unless within a permanent or portable fireplace.

15.04.040 Amendments to the 2025 California Electrical Code.

Article 310.22 Continuous Inspection of Aluminum Wiring is added to read as follows:

310.22 Continuous Inspection of Aluminum Wiring. Aluminum conductors of No. six (6) or smaller used for branch circuits shall require continuous inspection by an independent testing agency approved by the Building Official for proper torquing of connections at their termination point.

Article 690.13 Photovoltaic System Disconnect Means is amended to read as follows:

690.13 Photovoltaic System Disconnecting Means. Means shall be provided to disconnect the PV system from all wiring systems including power systems, energy storage systems, and utilization equipment and its associated premises wiring.

(A)Location. The PV disconnecting means shall be installed at a readily accessible location either on the outside of a building or structure or inside nearest the point of entrance of the system conductors. *A single, visible-open, lockable AC disconnect shall be within 3 feet of the meter on the exterior of the building.*

15.04.050 Amendments to the 2024 International Property Maintenance Code.

Section [A] 102.3 Application of other codes is amended to read as follows:

[A] 102.3 Application of other codes. Repairs, additions or alterations to a structure, or changes of occupancy, must be done in accordance with the provisions of the California Building Code, California Existing Building Code, California Energy Code, California Electrical Code, California Mechanical Code,

California Plumbing Code, California Residential Code, and the California Green Building Standards. Nothing in this code will be construed to cancel, modify, or set aside any provision of the Los Alamitos Municipal Code.

Section 104.1 Fees is amended to read as follows:

104.1 Fees. The fees for activities and services performed by the department in carrying out the department's responsibilities under this code are set by City Council resolution.

Section 108.1 General is amended to read as follows:

108.1 General. When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure may be condemned pursuant to the provisions of Section § 17920.3 of the California Health and Safety Code and this code.

Section 113.3 Failure to comply is amended to read as follows:

113.3 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine(s) or fines in an amount(s) as may be established by the City Council.

Section 303.2 Enclosures is amended to read as follows:

303.2 Enclosures. Private swimming pools, hot tubs and spas containing water more than 18 inches in depth must be completely surrounded by a fence or barrier at least 60 inches in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers must be self-closing and self-latching. Where release mechanisms of the self-latching device are located less than 60 inches above grade measured on the side of the barrier that faces away from the pool, the release mechanism must be located on the pool side of the gate at least three inches below the top of the gate and the barrier must have no opening greater than one-half inch within 18 inches of the release mechanism. Self-closing, self- latching gates must be maintained such that the gate will positively close and latch when released from an open position of six inches from the gate post. No existing pool enclosure may be removed, replaced, or changed in a manner that reduces its effectiveness as a safety barrier.

The exception to section 303.2 is deleted in its entirety.

Section 304.1.1 Unsafe conditions is amended in part to read as follows:

304.1.1 Unsafe conditions. The following conditions are determined to be unsafe and must be repaired or replaced to comply with the California Building Codes or California Existing Building Code as required for existing buildings: (No further changes to remainder of section 304.1.1)

Section 305.1.1 Unsafe conditions is amended in part to read as follows:

305.1.1 Unsafe conditions. The following conditions are determined to be unsafe and must be repaired, or replaced, to comply with the California Building Codes or California Existing Building Code as required for existing buildings:

(No further changes to remainder of section 305.1.1)

Section 306.1.1 Unsafe conditions is amended in part to read as follows:

306.1.1 Unsafe conditions. The following conditions are determined to be unsafe and must be repaired, or replaced, to comply with the California Building Codes or the California Existing Building Code as required for existing buildings:

(No further changes to remainder of section 306.1.1)

Section 401.3 Alternative devices is amended to read as follows:

401.3 Alternative devices. In lieu of the means for natural light and ventilation herein prescribed, artificial light or mechanical ventilation complying with the California Building Code shall be permitted.

Section [P] 502.5 Public toilet facilities is amended to read as follows:

[P] 502.5 Public toilet facilities. Public toilet facilities must be maintained in a safe sanitary working condition in accordance with the California Plumbing Code. Except for periodic maintenance or cleaning, public access and use must be provided to the toilet facilities at all times during occupancy of the premises.

Section [P] 505.1 General is amended to read as follows:

[P] 505.1 General. Every sink, lavatory, bathtub, shower, drinking fountain, water closet, or other plumbing fixture must be properly connected to either a public water system or to an approved private water system. All kitchen sinks, lavatories, laundry facilities, and bathtubs and showers must be supplied with hot or tempered, and cold running water in accordance with the California Plumbing Code.

Section 602.2 Residential occupancies is amended to read as follows:

602.2 Residential occupancies. Dwellings must be provided with heating facilities capable of maintaining a room temperature of 68°F in all habitable rooms,

bathrooms, and toilet rooms. Cooking appliances may not be used, nor may portable unvented fuel-burning space heaters be used, as a means to provide required heating.

The exception to section 602.2 is deleted in its entirety.

Section 602.4 Occupiable work spaces is amended in part to read as follows:

602.4 Occupiable work spaces. Indoor occupiable work spaces must be supplied with heat to maintain a temperature of not less than 65°F during the time the spaces are occupied.

(No further changes to remainder of section 602.4)

Section 604.2 Service is amended to read as follows:

604.2 Service. The size and usage of appliances and equipment serves as a basis for determining the need for additional facilities in accordance with the California Electrical Code. Dwelling units must be served by a three-wire, 120/240 volt, single-phase electrical service having a rating of not less than 60 amperes.

Section 604.3.1.1 Electrical equipment is amended to read as follows:

604.3.1.1 Electrical equipment. Electrical distribution equipment, motor circuits, power equipment, transformers, wire, cable, flexible cords, wiring devices, ground-fault circuit interrupters, surge protectors, molded case circuit breakers, low-voltage fuses, luminaries, ballasts, motors and electronic control, signaling, and communication equipment and that have been exposed to water must be replaced in accordance with the provisions of the California Building Code and California Electrical Code.

Section 604.3.2.1 Electrical equipment is amended to read as follows:

604.3.2.1 Electrical equipment. Electrical switches, receptacles and fixtures, including furnace, water-heater, security system, and power-distribution circuits that have been exposed to fire, must be replaced in accordance with the California Building Code and the California Electrical Code.

Section [F] 702.1 General is amended to read as follows:

[F] 702.1 General. A safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to the public way. Means of egress shall comply with the California Building Code.

Section [F] 702.2 Aisles is amended to read as follows:

[F] 702.2 Aisles. The required width of aisles in accordance with the California Building Code shall be unobstructed.

Section [F] 702.3 Locked doors is amended to read as follows:

> **[F] 702.3 Locked doors.** All means of egress doors must be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort, except where door hardware conforms to that permitted by the California Building Code.

CHAPTER 9 POST-DISASTER RECOVERY AND RECONSTRUCTION is added to the 2024 International Property Maintenance Code to read as follows:

SECTION 901

POST-DISASTER SAFETY ASSESSMENT PLACARDS AND SECURITY

901.1 SCOPE. This chapter establishes standard placards to be used to indicate the condition of a structure for continued occupancy after any natural or man-made disaster. It further authorizes the Building and Safety Department, as well as authorized representatives, to post appropriate placards at each entry point to a building or structure upon completion of a safety assessment.

901.2 APPLICATION OF PROVISIONS. The provisions of this chapter are applicable to all buildings and structures, of all occupancies, regulated by the City following each natural or man-made disaster.

901.3 DEFINITIONS. For the purposes of this section, the following definitions shall apply:

901.3.1 BUILDING OFFICIAL is person or entity designated as such by the city council or that person or entity's designee

901.3.2 SAFETY ASSESSMENT is a visual examination of a building or structure for the purpose of determining whether continued use or occupancy is appropriate following a natural or man-made disaster.

901.4 PLACARDS. The following official placards must be used to designate the condition of buildings or structures following a disaster.

901.4.1 (GREEN) INSPECTED - LAWFUL OCCUPANCY PERMITTED. Posted on any building or structure where no apparent hazard has been found. Placement of this placard does not mean that there is no damage to the building or structure.

901.4.2 (YELLOW) RESTRICTED OR LIMITED ENTRY. Posted on each damaged building or structure where damage has created a hazardous condition which justifies restricted occupancy. The Building Official who posts this placard will note in general terms the hazard created and will clearly and concisely note the restrictions on occupancy.

901.4.3 (RED) UNSAFE – DO NOT ENTER OR OCCUPY. Posted on each damaged building or structure such that continued occupancy poses a threat

to life or health. Buildings or structures posted with this placard may be entered only after authorization in writing by the building official. Safety assessment teams are authorized to enter these buildings at any time. This placard may not be used or considered as a demolition order. The official who posts this placard must make a note in general terms of the damage encountered.

901.4.4 SECURING OF UNSAFE BUILDINGS OR STRUCTURES. Buildings or structures that have been determined by the Building Official to pose a threat to life safety or to be unsafe due to damage may be required by the Building Official to be secured from entry by fencing or other approved means until such time that the damage or threat to life is removed by repair, reconstruction or demolition. The fencing or security measures may not be removed without authorization from the building official.

901.4.5 REMOVAL OF PLACARDS. Once the placard has been attached to a building or structure, it may not be removed, altered, or covered until authorized by the Building Official.

901.5 VIOLATION. Any violation of Chapter 9 of this code is a misdemeanor and will be subject to punishment in accordance with the Los Alamitos Municipal Code and the City of Los Alamitos Building Code.

SECTION 902

POST DISASTER ABATEMENT

902.1 INTENT. This chapter establishes abatement criteria for all buildings and structures damaged as a result of a disaster for which a local emergency has been declared.

902.2 APPLICATION OF PROVISIONS. The provisions of this chapter are applicable to all buildings and structures regulated by the city.

902.3 DEFINITIONS. For the purposes of this section, the following definitions shall apply:

902.3.1 EVENT means any occurrence which results in the declaration of a disaster, including but not limited to, fires, landslides, windstorms, earthquakes, and floods.

902.3.2 HISTORIC BUILDING OR STRUCTURE means any building or structure registered with a federal, state, county, or city government, or the register of points of interest. Historic buildings and structures also include those buildings and structures within a recognized historic district.

902.3.3 STATE HISTORIC PRESERVATION OFFICER (SHPO) is the person appointed by the Governor, pursuant to Section 101(b)(1) of the National Historic Preservation Act of 1966, as amended, to administer the State Historic Preservation Program.

Office of Historic Preservation
Department of Parks and Recreation
P.O. BOX 942896
Sacramento, CA 94296-0001

Phone: (916) 653-6624
FAX: (916) 653-9824

902.4 ABATEMENT CRITERIA

902.4.1 NOTICE OF DETERMINATION. Except as provided in Section 902.4.2 below, the Building Official must serve a written Notice of Determination to each property owner as found on the latest available copy of the last equalized assessment roll. Such Notice of Determination must be delivered by hand-delivery, telephone, telegram, facsimile or other reasonable means, and must clearly indicate that the structure is an imminent hazard and dangerous and that, as such, it constitutes a public nuisance. The notice must set forth those factors which, in the opinion of the Building Official, make the structure an imminent hazard and dangerous, and must also include a directive from the Building Official of the specific action or actions to be taken by the property owner. The Notice must specify that within 48 hours from the time of issuance of the Notice of Determination, the owner or other party of record with an equitable or legal interest in the property must abate the nuisance in accordance with the directives written in the Notice of Determination by the Building Official.

902.4.2 NOTICE OF DETERMINATION EXCEPTION. No prior notice is required, when the Building Official, after considering all the facts, determines, in writing, that the structure is an imminent hazard and dangerous, and that it must be abated immediately and that time and circumstances do not permit the giving of prior notice to the owner. In those cases where time and circumstances do not permit the city to give the owner notice prior to abatement, the Building Official may cause the nuisance to be summarily abated.

902.4.3 APPEAL OF NOTICE OF DETERMINATION. A Notice of Determination delivered by the Building Official, that a building or structure is an imminent hazard and dangerous and therefore must be abated, may be appealed by the property owner or any other party of record with an equitable or legal interest in the property. Such appeal must be made to the Building Official within 48 hours of delivery of such Notice of Determination by the Building Official. Such appeal must be accompanied by a written Hazard Abatement Plan signed by a State of California licensed engineer or architect or by a written report by a State of California licensed engineer or architect stating why the engineer or architect feels the building or structure is not an imminent hazard or dangerous at this time. Such report must include a recommendation by the engineer or architect as to what should or should not be done at this time. If the Building Official accepts the proposed Hazard

Abatement Plan in lieu of the Notice of Determination, the Hazard Abatement Plan must be implemented within 24 hours of acceptance by the Building Official. If the Building Official accepts an engineer's report and agrees there is no imminent hazard, the Building Official must rescind, in writing, the Notice of Determination.

Should the Building Official disagree with the Hazard Abatement Plan or should the Building Official disagree with the engineer's or architect's report, a hearing must be conducted by the Board of Appeals, as soon as a quorum can be assembled.

902.4.4 BOARD OF APPEALS HEARING. At the hearing, the appellant has the right to call witnesses, to submit evidence, and to cross-examine the witnesses of the city. All witnesses must be sworn.

A record of the proceedings must be made by tape recording. Any relevant evidence may be submitted, regardless of the existence of any common law or statutory rule which might make improper the admission of such evidence over objection in civil actions in the courts of this State.

At the close of the hearing, the Board of Appeals must act to uphold, overrule, or modify the determination and order of the Building Official. The determination and order of the Building Official will be upheld, unless the Board of Appeals finds, based upon the evidence in the record, that the Building Official erred in determining that the structure is an imminent hazard and dangerous. The decision of the Board of Appeals, with the reasons therefore, may be given orally on record. If given orally, the decision must be memorialized in writing and served upon the applicant within 24 hours of the time the oral decision is rendered.

If the Board of Appeals upholds the decision of the Building Official, the property owners of record will be ordered to abate the public nuisance within the time set forth in the order. If the structure is determined not to be an imminent hazard and dangerous, the Building Official's determination and order will be vacated. The decision of the Board of Appeals will be final on the date it is rendered.

902.4.5 HAZARD ABATEMENT PLAN. If a Hazard Abatement Plan is approved by the Building Official, the owner or other interested party of record must execute such plan within 24 hours of obtaining approval of the plan from the Building Official. Within 24 hours of completion of the abatement work the owner or other interested party of record must provide the Building Official with a written certification that the public nuisance, as described in the Building Official's Notice of Determination, has been abated.

If the work performed pursuant to the Hazard Abatement Plan amounts to temporary abatement, the owner or other party of record, prior to proceeding with permanent repairs, must obtain required permits and file a damage assessment report with the Building Official. The damage assessment report must be reviewed and approved by the Building Official prior to proceeding with permanent repairs.

902.4.6 FAILURE TO PERFORM. In those instances where the property owner or other interested party of record either does not respond to the Building Official's Notice of Determination or approved Hazard Abatement Plan, responds untimely, or responds timely but fails to abate the public nuisance within the required time period, the imminent hazard and dangerous structure will be subject to immediate abatement by the Building Official.

902.4.7 PUBLIC NUISANCE. All structures or portions of such structures which, after inspection by the Building Official, are determined to be an imminent hazard and dangerous, either to the public, occupants of the subject structure, or to any adjacent structures, are hereby declared to be public nuisances and must be abated by the owner in accordance with the procedures specified in Sections 43.2.4.4 and 43.2.4.5.

902.4.8 SUSPENSION OF ABATEMENT OF WORK. Notwithstanding any code provisions to the contrary, the Building Official is authorized to suspend abatement work, and to allow the property owner or other party of legal interest to complete the abatement work.

902.4.9 CHANGE OF STATUS. When the conditions making a structure an imminent hazard and dangerous have been abated, the structure will no longer be considered an imminent hazard and dangerous. However, if the abatement work is temporary in nature, as determined by the Building Official, the structure will remain subject to the provisions of this section.

902.4.10 DEMOLITION PERMIT. If the owner of any building or structure has decided to demolish rather than repair, the owner, or the owner's representative, must obtain a demolition permit.

902.5 HAZARD ABATEMENT OF HISTORIC BUILDINGS OR STRUCTURES.

902.5.1 NOTIFICATION OF IMMINENT HAZARD. Within ten days after the event, the Building Official must notify the State Historic Preservation Officer that one of the following actions will be taken regarding any historic building or structure determined by the Building Official to represent an imminent hazard to the health or safety of the public, or to pose an imminent threat to the public right of way:

902.5.1.1 BRACING OR SHORING. Whenever possible, as determined by the Building Official, the building or structure may be braced or shored in such a manner as to mitigate the hazard to public health or safety or the hazard to the public right-of-way.

902.5.1.2 CONDEMNATION. Whenever bracing or shoring is determined to be an unreasonable alternative, the Building Official may cause the building or structure to be condemned and immediately demolished. Such condemnation and demolition may be performed in the interest of public health or safety without a condemnation hearing as required by the 1997 Uniform Code for the

Abatement of Dangerous Buildings.

902.5.2 CONDEMNATION PROCEEDINGS. If, ten days after the event and less than 30 days after the event, an historic building or structure is determined by the Building Official to represent a hazard to the health or safety of the public or to pose a threat to the public right of way, the Building Official may initiate condemnation proceedings in accordance with the Uniform Code for the Abatement of Dangerous Buildings. The Building Official may also notify the Federal Emergency Management Agency (FEMA), in accordance with the National Historic Preservation Act of 1966, as amended, of its intent to hold a condemnation hearing.

902.5.3 REQUEST TO DEMOLISH. If the Building Official and the owner of any historic building or structure agree that such a building or structure should be demolished, the Building Official must submit a request to demolish to the Federal Emergency Management Agency, in accordance with the National Historic Preservation Act of 1986, as amended. Such request must include all substantiating data.

SECTION 903

DISASTER REPAIR AND RECONSTRUCTION

903.1 INTENT. This section establishes standards and regulations for the expeditious repair and reconstruction of structures damaged as a result of a disaster for which a local emergency has been declared.

903.2 APPLICATION OF PROVISIONS.

903.2.1 DECLARATION OF EMERGENCY. The provisions of this chapter are applicable to all buildings and structures regulated by the city following each disaster after a local emergency has been declared.

903.2.2 WAIVER FOR ENGINEERING EVALUATION. The requirements of this chapter may be waived by the Building Official subject to an Engineering Evaluation as defined in Section 903.3.3.4.

903.2.3 DEFINITIONS. For the purpose of this section, the following definitions apply:**ARCHITECT** is a person licensed by the State of California to practice architecture, as prescribed by the State of California Business and Professions Code.

903.2.4 CIVIL ENGINEER is a person registered by the State of California to practice Civil Engineering, as prescribed by the State of California Business and Professions Code.

903.2.5 CURRENT CODE means those codes adopted by the city pursuant to California Health and Safety Code § 18941.5.

903.2.6 ENGINEERING EVALUATION is an evaluation of a damaged building or

structure, or suspected damaged building or structure, performed under the direction of a structural engineer, civil engineer, or architect retained by the owner of the building or structure. Engineering evaluations must, at a minimum, contain recommendations for repair and an appropriate opinion of the construction cost for those repairs. All engineering evaluations must include the engineer's or architect's stamp, wet-signature, and license expiration date.

903.2.7 ESSENTIAL SERVICE FACILITY means those buildings or structures designated by the city to house facilities necessary for emergency operations subsequent to a disaster.

903.2.8 REPLACEMENT VALUE is the dollar value, as determined by the building official, for replacing a damaged structure with a new structure of the same size, same type of construction, and same occupancy, and located on the same site.

903.2.9 STRUCTURAL ENGINEER is a person registered by the State of California to practice civil engineering and to use the title, Structural Engineer, as defined in Section 5537.1 of the State of California Business and Professions Code.

903.2.10 VALUE OF REPAIR is the dollar value, as determined by the Building Official, for making necessary repairs to the damaged structure.

903.3 REPAIR CRITERIA

903.3.1 GENERAL. Buildings and structures of all occupancies which have been damaged as the result of a disaster, except as otherwise noted, must be repaired in accordance with the following criteria:

903.3.2 UP TO TEN PERCENT REPAIR VALUE. When the estimated value of repair does not exceed ten percent of the replacement value of the structure, the damaged portion may be restored to the pre-disaster condition; except that when the damaged elements include suspended ceiling systems, the ceiling system must be repaired with all bracing required by current code.

903.3.3 UP TO FIFTY PERCENT REPAIR VALUE. When the estimated value of

repair is greater than ten percent but less than fifty percent of the replacement value of the structure, the damaged elements must be repaired and brought into conformance with the structural requirements of the current code.

903.3.4 MORE THAN FIFTY PERCENT REPAIR VALUE. When the estimated value of repair is fifty percent or more of the replacement value of the structure, the entire structure must be brought into conformance with the fire and life safety and structural requirements of the current code.

903.3.5 CHIMNEY VALUE EXCLUSION. In Group R, Division 3, occupancies, the repair value of damaged chimneys may be excluded from the computation of percentage of replacement value. Damaged chimneys must be repaired in accordance with Section 903.5.

903.4 REPAIR CRITERIA FOR FIREPLACES AND CHIMNEYS.

903.4.1 GENERAL. All damaged chimneys must be repaired or reconstructed to comply with the requirements of Chapter 21 of the CBC. Damaged portions of chimneys must be removed in accordance with the following criteria.

903.4.2 DAMAGE ABOVE THE ROOF LINE. When the damaged portion of the chimney is located between the roof line and the top of the chimney, the damaged portion may be removed to the roof line provided the roof and ceiling anchorage are in sound condition. The reconstruction portion of the chimney must be braced to the roof structure using an approved method.

903.4.3 SINGLE-STORY STRUCTURE DAMAGE BELOW THE ROOF LINE. For a single-story structure in which the damaged portion of the chimney is below the roof line, or the damaged portion extends from above the roof line to below the roof line, the chimney must be removed to the top of the firebox.

903.4.4 MULTI-STORY STRUCTURE DAMAGE BELOW THE ROOF LINE. For a multi-story structure, the damaged portion of the chimney must be removed from the top to a floor line where anchorage is found.

903.4.5 FIREBOX DAMAGE. In any structure where the firebox has been damaged, the entire chimney and firebox must be removed to the foundation. If the foundation is in sound condition, the firebox and chimney may be reconstructed using the existing foundation. If the foundation has been damaged, the foundation must be removed and replaced. Such reconstruction and replacement must be in accordance with Chapter 21 of the CBC Code.

903.4.6 ENGINEERED ALTERNATE SOLUTIONS. Where existing conditions preclude the installation of all anchorage required by Chapter 21 of the CBC, alternate systems may be used in accordance with the alternate methods and materials provisions of the CBC when approved by the Building Official.

903.4.7 BRACING. Where the portion of the chimney extending above the roof

line exceeds two times the least dimension of the chimney, that portion above the roof line must be braced to the roof structure using an approved method.

903.5 REPAIR CRITERIA FOR HISTORIC BUILDINGS OR STRUCTURES.

903.5.1 ENGINEERING EVALUATION REQUIRED. Buildings or structures which are included on a national, state, or local register for historic places or which are qualifying structures within a recognized historic district, which have been damaged as a result of a disaster, must have an engineering evaluation performed.

903.5.2 MINIMUM REPAIR CRITERIA. The minimum criteria for repair are included in Section 903.4, Repair Criteria, with due consideration given to the historical rating and nature of the structures. Additional standards and criteria, as noted in Part 8, Title 24, California Code of Regulations, also apply.

903.6 REPAIR CRITERIA FOR UNREINFORCED MASONRY BUILDINGS AND STRUCTURES.

903.6.1 GENERAL. All damaged buildings determined to be bearing wall buildings constructed of unreinforced masonry must be repaired and strengthened to fully comply with the requirements of § 15.04."

15.01.060 Amendments to the 2024 International Swimming Pool and Spa Code.

Section [A] 101.1 Title is amended to read as follows:

[A] 101.1 Title. These regulations shall be known as the Swimming Pool and Spa Code of the City of Los Alamitos hereinafter to as "this code."

Section [A] 102.7.1 Application of the International Codes is amended to read as follows:

[A] 102.7.1 Application of the International Codes. Where the International Residential Code is referenced in this code, the provisions of the California Residential Code shall apply to related systems in detached one- and two-family dwellings and townhouses not more than three stories in height. Other related systems shall comply with the applicable California Codes or referenced standard.

Section [A] 105.6 Fees is amended to read as follows:

[A] 105.6 Fees. A permit shall not be valid until the fees prescribed by law have been paid. All fees related to and any permit, work, inspection, violation, plan review or refunds shall be in accordance with Section 109 of the California Building Code.

Section [A] 105.6.2 Fee schedule and [A] 105.6.3 Fee refunds are deleted in their

entirety without replacement.

Section [A] 108.2 Membership of board is amended to read as follows:

[A] 108.2 Board of appeals. The Board of Appeals shall consist of members as set forth in Chapter 113.1 of the California Building Code and any amendments of the Los Alamitos Municipal Code.

Section [A] 108.2.1 Qualifications is deleted in its entirety without replacement.

Section 305.2.1 Barrier height and clearances is amended to read as follows:

305.2.1 Barrier height and clearances Barrier heights and clearances shall be in accordance with all of the following:

1. The top of the barrier shall be not less than 60 inches (1524 mm) above grade where measured on the side of the barrier that faces away from the pool or spa. Such height shall exist around the entire perimeter of the barrier and for a distance of 3 feet (914 mm) measured horizontally from the outside of the required barrier.

(The remaining language in 305.2.1 is to remain and unchanged.)

SECTION 3. Filing with Building Standards Commission. The City Clerk shall file a certified copy of this Ordinance with the California Building Standards Commission.

SECTION 4. CEQA. In accordance with CEQA Guidelines section 15060(c)(2) – the adoption of this Ordinance will not foreseeably result in direct or reasonably foreseeable indirect impacts and is exempt from the provisions of the California Environmental Quality Act and City Clerk shall file such Notice of Exemption with the County Clerk.

SECTION 5. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held out to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase or portion thereof irrespective of the fact that any one or more sections, subsection, sentence clause, phrases or portions be declared valid or unconstitutional.

SECTION 6. Effective Date. This Ordinance shall not take effect until thirty (30) days after its final passage, or January 1, 2026 whichever occurs later.

SECTION 7. Publication by Clerk. The City Clerk shall certify as to the adoption of this Ordinance and shall cause a summary thereof to be published within fifteen (15) days of adoption and shall post a certified copy of this Ordinance, including the vote for an against same, in the Office of the City Clerk, in accordance with Government Code Section 36933.

PASSED, APPROVED AND ADOPTED this 17th day of November, 2025.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Ordinance No. 2025-09 was duly introduced and placed upon its first reading at a regular meeting of the City Council on the 13th day of October, 2025, and that thereafter, said Ordinance was duly adopted and passed at an adjourned regular meeting of the City Council on the 17th day of November, 2025, by the following vote, to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

EXHIBIT A
LOCAL CONDITIONS FINDINGS

FACTUAL FINDINGS ESTABLISHING THE REASONABLE NEED FOR LOCAL AMENDMENTS TO PORTIONS OF THE CALIFORNIA BUILDING STANDARDS CODE BASED UPON LOCAL CLIMATIC, GEOLOGICAL AND/OR TOPOGRAPHICAL CONDITIONS

The Fire Official and City Building Official recommend that certain changes and modifications to the 2025 California Building Standards are reasonably necessary due to local climatic, geological and/or topographical conditions within the City, certain changes and modifications are of an administrative or procedural nature or concern themselves with subjects not covered by the California Building Standards Code, and certain changes and modifications are reasonably necessary to safeguard life and property within the City of Los Alamitos.

Section 1. General Findings

The following findings apply in the City of Los Alamitos and explain why the changes to the Building Standards Code are necessary because of climatic, geological and/or topographical conditions in the city.

I. Climatic Conditions

A. Los Alamitos is located in a semi-arid Mediterranean type climate. It annually experiences extended periods of high temperatures with little or no precipitation. Hot, dry (Santa Ana) winds, which may reach speeds of 70 M.P.H. or greater, are also common to the area. These climatic conditions cause extreme drying of vegetation and common building materials. Frequent periods of drought and low humidity add to the fire danger. This predisposes the area to large destructive fires (conflagration). In addition to directly damaging or destroying buildings, these fires are also prone to disrupt utility services throughout the County. Obstacles generated by a strong wind, such as fallen trees, street lights and utility poles will greatly impact the response time to reach an incident scene. Lastly, the warm climate encourages the proliferation of swimming pool construction which makes modifications to the California Building Code related to swimming pools desirable to adequately protect small children from drowning hazards.

B. The climate alternates between extended periods of drought and brief flooding conditions. Flood conditions may affect the Orange County Fire Authority's ability to respond to a fire or emergency condition. Floods also disrupt utility services to buildings and facilities within the County.

C. Water demand in this densely populated area far exceeds the quantity supplied by natural precipitation; and although the population continues to grow, the already-taxed water supply does not. California is projected to increase in population by nearly 10 million over the next quarter of a century with 50 percent of that growth centered in Southern California. Due to storage capacities and consumption, and

a limited amount of rainfall future water allocation is not fully dependable. This necessitates the need for additional and on-site fire protection features.

D. These dry climatic conditions and winds contribute to the rapid spread of even small fires originating in high-density housing or vegetation. These fires spread very quickly and create a need for increased levels of fire protection. The added protection of fire sprinkler systems and other fire protection features will supplement normal fire department response by providing immediate protection for the building occupants and by containing and controlling the fire spread to the area of origin. Fire sprinkler systems will also reduce the use of water for firefighting by as much as 50 to 75 percent.

II. Topographical conditions

A. The topography of Los Alamitos is generally considered a flatlands area with little to no topographical slopes. The flat land developments however does require special drainage precautions in order to address site drainage to prevent water ponding and flooding, as well as preserve historical water ways.

B. Traffic and circulation congestion is an artificially created, obstructive topographical condition, which is common throughout Orange County.

C. These topographical conditions combine to create a situation that places fire department response time to fire occurrences at risk and makes it necessary to provide automatic on-site fire-extinguishing systems and other protection measures to protect occupants and property.

III. Geological Conditions

The Orange County region is a densely populated area that has buildings constructed over and near a vast and complex network of faults that are believed to be capable of producing future earthquakes similar or greater in size than the 1994 Northridge and the 1971 Sylmar earthquakes. Earthquake faults run along the northeast and southwest boundaries of Orange County. The Newport-Inglewood Fault, located within Orange County was the source of the destructive 1933 Long Beach earthquake (6.3 magnitude) which took 120 lives and damaged buildings in an area from Laguna Beach to Marina Del Rey to Whittier. In December 1989, another earthquake occurred in the jurisdiction of Irvine at an unknown fault line. Regional planning for reoccurrence of earthquakes is recommended by the state of California, Department of Conservation.

A. Previous earthquakes have been accompanied by disruption of traffic flow and fires. A severe seismic event has the potential to negatively impact any rescue or fire suppression activities because it is likely to create obstacles similar to those indicated under the high wind section above. The October 17, 1989, Santa Cruz earthquake resulted in one major fire in the Marina District (San Francisco). When

combined with the 34 other fires locally and over 500 responses, the department was taxed to its fullest capabilities. The Marina fire was difficult to contain because mains supplying water to the district burst during the earthquake. This situation creates the need for both additional fire protection and automatic on-site fire protection for building occupants. State Department of Conservation noted in their 1988 report (Planning Scenario on a Major Earthquake on the Newport-Inglewood Fault Zone, page 59), "unfortunately, barely meeting the minimum earthquake standards of building codes places a building on the verge of being legally unsafe."

B. Road circulation features located throughout the County also make amendments reasonably necessary. Located through the County are major roadways, highways and flood control channels that create barriers and slow response times. Hills, slopes, street and storm drain design, accompanied by occasional heavy rainfall, causes roadway flooding and landslides and at times may make an emergency access route impassable. There are areas in Orange County that naturally have extended emergency response times that exceed the 5 minute goal.

C. Soils throughout the County possess corrosive properties that reduce the expected usable life of water services when metallic pipes are in contact with soils.

D. Los Alamitos is generally known as swamp land that was once mostly covered in beet farms. The areas historically high water table is the reason the city is classified as being located in a liquefaction zone. In addition, portions of the County contain active or former oil production fields. These areas contain a variety of naturally occurring gasses, liquids and vapors. These compounds present toxicity or flammability hazards to building occupants. Evaluation of these hazards and the risks they pose to development is necessary for implementation of appropriate mitigation.

These local climatic, geologic, and topographic conditions make modifications and changes to the 2025 Edition of the California Codes reasonably necessary to provide sufficient and effective protection of life, health and property.

Section 2 – Application of Findings to Amendments in Ordinance No. 2025-05

Amendments to the 2025 Edition of the California Building Standards Code set forth in Ordinance No. 2025-05 and identified below are reasonably necessary as administrative or procedural in nature, or to ensure consistency with previously adopted ordinances, or are intended to enhance life and fire safety due to the climatic, topographical, and/or geologic conditions cited below:

Amendment Findings Legend
2025 California Building Code (CBC), 2025 California Residential Code (CRC), and 2025 California Electrical Code (CEC)

CODE SECTION	TITLE (Clarification)	FINDINGS
CBC 101.1	Title	Administrative
CBC 104.4	Referenced Codes	Administrative
CBC 104.8	Liability	Administrative
CBC 105.2	Work exempt from a permit	Administrative
CBC 105.5	Expiration	Administrative
CBC 105.8	Reconstruction	Administrative
CBC 107.3	Examination of Records	Administrative
CBC 113.1	General	Administrative
CBC 113.3	Qualifications	Administrative
CBC 202	Definitions	Administrative
CBC 502.1	Address Identification	II – A, B, C
CBC 903.2	Where required	II – A, B, C
CBC 903.3.5.3	Hydraulically calculated systems	II – A, B, C
CBC 1505.1	General	I – A, B II – A, B, C
CBC 1505.1.2	Roof coverings within all other areas	I – A, B II – A, B, C
CBC 1803.1.1.1	Geologic or geotechnical reports	III – A, B, C, D
CBC 1807.1.6	Prescriptive design of concrete and masonry foundation walls	III – A, B, C, D
CBC 3109.1.1	Construction permit; safety features required	I – C, II - B
CRC R105.5	Expiration	Administrative
CRC R105.10	Reconstruction	Administrative
CRC Table R301.2(1)	Climactic and Geographic Design Criteria	Administrative
CRC R308.1	Address identification	II – A, B, C
CRC R309.1	Townhouse automatic sprinkler system	I – A, B, C, D II – A, B, C
CRC R309.2	One-and two- family dwellings automatic sprinkler systems	I – A, B, C, D II – A, B, C
CRC R309.3.6.2.2	Calculation procedure	I – A, B II – A, B, C
CRC R309.6	Fire sprinkler attached garages, and carports with habitable space above	I – A, B, C, D II – A, B, C
CRC R902.1	Roof covering materials	I – A, B II – A, B, C
CRC R902.1.3	Roof coverings in all other areas	I – A, B II – A, B, C
CRC R902.2	Fire-retardant-treated shingles and shakes	I – A, B II – A, B, C
CRC R1001.13	Outdoor Fireplaces, Fire Pits, Fire Rings, or similar devices	II – A, B, C, D
CRC R101.13.1	Gas-fueled devices	II – A, B, C, D
CRC R1001.13.2	Devices using wood or fuels other than natural gas or liquefied-petroleum gas	II – A, B, C, D
CEC 310.22	Continuous Inspection of Aluminum Wiring	I – A, II – A, B
CEC 690.13	Building or Other Structures Supplied by Photovoltaic System	Administrative

ORDINANCE NO. 2025-10

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 15.08 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADOPTING THE 2025 EDITION OF THE CALIFORNIA FIRE CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24, PART 9), INCLDUING APPENDICES B, BB, C, AND CC, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS

WHEREAS, pursuant to California Government Code Section 50022.1 *et seq.*, the City of Los Alamitos ("City") may adopt by reference the California Fire Code, 2025 Edition, as provided in Title 24 of the California Code of Regulations; and

WHEREAS, the California Building Standards Commission recently adopted new amendments to the California Fire Code, which will become effective statewide on January 1, 2026; and

WHEREAS, California Health & Safety Code Sections 17958 *et seq.,* and 18941.5 authorize cities to modify the California Fire Code by adopting more restrictive standards and modifications if such standards and modifications are accompanied by express findings that they are reasonably necessary because of local climatic, geological, or topographical conditions; and

WHEREAS, based upon the recommendations of the Fire Official and the Building Official, the City Council finds that the proposed amendments to the 2025 California Fire Code set forth in this Ordinance, which are more restrictive than the standards adopted by the California Building Standards Commission, would decrease the potential incidence of property damage, injury and death due to fires, and are reasonable and necessary to mitigate local climatic, geological or topographical conditions; and

WHEREAS, on August 18, 2025, the City Council introduced this Ordinance for first reading at a regular meeting of the City Council, and set a public hearing and second reading of the Ordinance for September 15, 2025; and

WHEREAS, the City Council held a public hearing on September 15, 2025, at which time all interested persons had the opportunity to appear and be heard on the matter of adopting the 2025 California Fire Code as amended herein; and

WHEREAS, pursuant to Government Code Section 6066, the City published notice of the aforementioned public hearing; and

WHEREAS, the September 15, 2025 Ordinance was submitted to the California Building Standards Commission (CBSC) for review and acceptance, and City was notified of required corrections; and,

WHEREAS, on October 13, 2025, the City Council introduced this Ordinance for first reading at a regular meeting of the City Council, and second reading of the Ordinance for November 17, 2025; and,

WHEREAS, any and all other legal prerequisites relating to the adoption of this Ordinance have occurred.

THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Findings.

A. Health and Safety Code Section 17958 et seq., authorizes the City to adopt ordinances and regulations imposing the same requirements as are contained in the California Building Standards Code (California Code of Regulations, Title 24), inclusive of the California Fire Code (Part 9), adopted by the State pursuant to Health and Safety Code Section 17922. Health and Safety Code Sections 17958.5 and 18941.5 permit the City to make changes or modifications to the California Building Standards as are reasonably necessary because such changes or modifications are needed due to climatic, geographic, or topographic conditions.

B. The Fire Official and City Building Official recommend that certain changes and modifications to the 2025 California Fire Code are reasonably necessary due to local conditions within the City, certain changes and modifications are of an administrative or procedural nature or concern themselves with subjects not covered by the California Building Standards Code, and certain changes and modifications are reasonably necessary to safeguard life and property within the City of Los Alamitos.

C. Findings of local conditions are set forth in Exhibit "A" of this Ordinance and incorporated herein by reference. Such findings demonstrate the need for amendments to the 2025 California Building Standards are reasonably necessary because of local climatic, geological, or topographical conditions.

SECTION 2. Chapter 15.08 of the Los Alamitos Municipal Code is hereby amended and restated in its entirety to read as follows:

Chapter 15.08 FIRE CODE

15.08.010 Fire Code adopted.
15.08.020 Enforcement and inspections.
15.08.030 Amendments to the 2025 California Fire Code.

15.08.010 Fire Code Adopted.

A. The City hereby adopts the California Fire Code, 2025 Edition, including Appendices

B, BB, C, and CC based on the 2024 International Fire Code as published by the International Code Council

B. The provisions of the California Fire Code, as amended by this chapter shall constitute the Fire Code of the City of Los Alamitos.

C. One (1) copy of all the California Fire Code and the City's amendments thereto shall be kept on file in the office of the Fire Code Official pursuant to Health and Safety Code Section 18942 (d) (1) and made available for public inspection.

D. References in Documents and Continuing Legal Effect. References to prior editions of the Fire Code or the Municipal Code sections amended herein that are cited on notices issued by the City or the agency enforcing the City's fire regulations or other documents of ongoing or continuing legal effect, including specifically resolutions adopting or imposing fees or charges, until converted, are deemed to be references to the new counterpart 2025 Fire Code or amended Municipal Code sections for the purposes of notice and enforcement. The provisions adopted hereby shall not in any manner affect deposits, established fees or other matters of record which refer to, or are otherwise connected with, ordinances which are specifically designated by number, code section or otherwise, but such references shall be deemed to apply to the corresponding provisions set forth in the 2025 California Fire Code adopted hereby. Any fee authorized by the above-referenced fire code which was in effect at the time of the adoption of this chapter need not be re-adopted by resolution, and shall continue in effect, and remain unadjusted in amount unless and until a resolution is adopted repealing the fee or establishing a different fee.

15.08.020 Enforcement and Inspections.

The 2025 California Fire Code shall be enforced by the Orange County Fire Authority, which shall be operated under the Director of Fire Services of the Orange County Fire Authority. The Director of Fire Services of the Fire Authority may detail such members of the Fire Authority as inspectors as shall be necessary from time to time.

15.08.030 Amendments to the 2025 California Fire Code.

Chapter 1 Scope and Administration is adopted in its entirety, with the following amendments:

Section 113.4 Violation penalties is amended to read as follows:

113.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or shall fail to comply with any issued orders or notices or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be subject to penalties assessed as prescribed in the OCFA Prevention Field Services adopted fee schedule. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 113.4.2 Infraction and misdemeanor is hereby added as follows:

113.4.2 Infraction and misdemeanor. Persons operating or maintaining any occupancy, premises or vehicle subject to this code that shall permit any fire or life safety hazard to exist on premises under their control shall be guilty of an infraction. Persons who fail to take immediate action to abate a fire or life safety hazard when ordered or notified to do so by the chief or a duly authorized representative are guilty of a misdemeanor.

Chapter 2 Definitions is adopted in its entirety with the following amendments:

Section 202 General Definitions is amended by adding "OCFA," and "Spark Arrester" as follows:

OCFA: Orange County Fire Authority, fire authority having jurisdiction.

SPARK ARRESTER. A listed device constructed of noncombustible material specifically for the purpose of meeting one of the following conditions:

1. Removing and retaining carbon and other flammable particles/debris from the exhaust flow of an internal combustion engine in accordance with California Vehicle Code Section 38366.
2. Fireplaces that burn solid fuel in accordance with California Building Code Chapter 28.

Chapter 3 General Requirements is adopted in only those sections and subsections adopted by the SFM with the following amendments:

Section 304.1.3 Vegetation is amended to read as follows:

304.1.3 Vegetation. Weeds, grass, vines or other growth that is capable of being ignited and endangering property, shall be cut down and removed by the owner or occupant of the premises. Vegetation clearance requirement in urban-wildland interface areas shall be in accordance with Chapter 49. Type, amount, arrangement, and maintenance of vegetation in a fuel modification area, interior slope, or similarly hazardous area shall be in accordance with OCFA Guideline C-05 "Vegetation Management Guideline—Technical Design for New Construction, Fuel Modification Plans, and Maintenance Program."

Section 305.6 Hazardous conditions is added to read as follows:

305.6 Hazardous conditions. Outdoor fires burning wood or other solid fuel are not allowed when any of the following conditions applies:

1. When predicted sustained winds exceed 8 MPH and relative humidity is less than 25%, or a red flag condition has been declared
2. When an official sign was caused to be posted by the fire code official, or a public announcement is made

No outdoor fires using any fuel type are permitted when predicted sustained winds exceed 20 MPH or when such fires present a hazard as determined by the fire code official.

Section 305.7 Disposal of rubbish is added to read as follows:

305.7 Disposal of rubbish. Rubbish, trash or combustible waste material shall be burned only within an approved incinerator and in accordance with Section 307.2.1.

SECTION 307 OPEN BURNING, RECREATIONAL FIRES AND PORTABLE OUTDOOR FIREPLACES is hereby revised as follows:

Section 307.6 Outdoor fireplaces, fire pits, Fire rings, or similar devices used at Group R Occupancies is added to read as follows:

307.6 Outdoor fireplaces, fire pits, fire rings, or similar devices used at Group R occupancies. Outdoor fireplaces, fire pits, fire rings, or similar exterior devices used at Group R occupancies shall comply with this section.

Exception: Barbeques, grills, and other portable devices intended solely for cooking.

307.6.1 Gas-fueled devices. Outdoor fireplaces, fire pits and similar devices fueled by natural gas or liquefied-petroleum gas are allowed when approved by the Building Department and the device is designed to only burn a gas flame and not wood or other solid fuel. At R-3 occupancies, combustible construction and vegetation shall not be located within three feet of an atmospheric column that extends vertically from the perimeter of the device. At other R occupancies, the minimum distance shall be ten feet. Where a permanent Building Department approved hood and vent is installed, combustible construction may encroach upon this column between the bottom of the hood and the vent opening. Where chimneys or vents are installed, they shall have a spark arrester as defined in Section 202.

307.6.2 Devices using wood or fuels other than natural gas or liquefied-petroleum gas. Permanent outdoor fireplaces burning wood or other solid fuel shall be constructed in accordance with the California Building Code with clearance from combustible construction and building openings as required therein. Fires in a fireplace shall be contained within a firebox with an attached chimney. The opening in the face of the firebox shall have an installed and maintained method of arresting sparks.

The burning of wood or other solid fuel in a device is not allowed within 25

feet of combustible structures unless within an approved permanent fireplace, Conditions which could cause a fire to spread within 25 feet of a structure or to vegetation shall be eliminated prior to ignition. Fires in devices burning wood or solid fuel shall be in accordance with Sections 305, 307, and 308. Exceptions:

1. Portable fireplaces and fire rings/pits equipped with a device to arrest sparks shall be located at least 3' from combustible construction at R-3 occupancies,
2. Portable fireplaces, and fire pits/rings equipped with a device to arrest sparks, shall be located at least 15 feet from combustible structures at other R occupancies.

307.6.2.1 Where prohibited. The burning of wood and other solid fuels shall not be conducted within a fuel modification zone, Wildfire Risk Area (WRA), Wildland-Urban Interface Area (WUI), or in locations where conditions could cause the spread of fire to the WRA or WUI.

Exceptions:

1. Permanent fireplaces that are not located in a fuel modification zone
2. Where determined by the Fire Code Official that the location or design of the device should reasonably prevent the start of a wildfire.

Section 324 Fuel Modification Requirements for New Construction is hereby added as follows:

324.1 Fuel Modification Requirements for New Construction. All new structures and facilities adjoining land containing hazardous combustible vegetation shall be approved and in accordance with the requirements of OCFA Guideline C-05 "Vegetation Management Guideline – Technical Design for New Construction Fuel Modification Plans and Maintenance Program."

Section 325 Clearance of brush or vegetation growth from roadways is added to read as follows:

325.1 Clearance of brush or vegetation growth from roadways. The fire code official is authorized to cause areas within 10 feet (3048 mm) on each side of portions of highways and private streets which are improved, designed or ordinarily used for vehicular traffic, to be cleared of flammable vegetation and other combustible growth. Measurement shall be from the flow-line or the end of the improved edge of the roadway surfaces.

Exception: Single specimens of trees, ornamental shrubbery or cultivated ground cover such as green grass, ivy, succulents or similar plants used as ground covers, provided that they do not form a means of readily transmitting

fire.

Section 326 Unusual Circumstances is added to read as follows:

326.1 Unusual circumstances. The fire code official may suspend enforcement of the vegetation management requirements and require reasonable alternative measures designed to advance the purpose of this code if determined that in any specific case that any of the following conditions exist:

1. Difficult terrain.
2. Danger of erosion.
3. Presence of plants included in any state and federal resources agencies, California Native Plant Society and county-approved list of wildlife, plants, rare, endangered and/or threatened species.
4. Stands or groves of trees or heritage trees.
5. Other unusual circumstances that make strict compliance with the clearance of vegetation provisions undesirable or impractical.

Section 327.2 Use of equipment and devices generating heat, sparks or open flames is added to read as follows:

327.2 Use of equipment. Except as otherwise provided in this section, no person shall use, operate, or cause to be operated in, upon or adjoining any hazardous fire area any internal combustion engine which uses hydrocarbon fuels, unless the engine is equipped with a spark arrester as defined in Section 202 maintained in effective working order, or the engine is constructed, equipped and maintained for the prevention of fire.

Exceptions:

1. Engines used to provide motor power for trucks, truck tractors, buses, and passenger vehicles, except motorcycles, are not subject to this section if the exhaust system is equipped with a muffler as defined in the Vehicle Code of the State of California.

2. Turbocharged engines are not subject to this section if all exhausted gases pass through the rotating turbine wheel, there is no exhaust bypass to the atmosphere, and the turbocharger is in good mechanical condition

Section 327.2 Use of equipment and devices generating heat, sparks or open flames is hereby added as follows**:**

327.2 Equipment and devices generating heat, sparks or open flames. During any time of the year within Wildfire Risk Areas, within or immediately adjacent to any forest- or brush-covered land or non-irrigated grass-covered

land, no person shall use or operate any welding equipment, cutting torches, tar pots, grinding devices, or other tools or equipment that may produce a spark, fire, or flame that could result in a wildfire without doing the following:

1. First clearing away all flammable material, including snags, from the area around such operation for a distance of 30 feet or other approved method to reduce fire spread into the wildlands. If 30 foot clearing cannot be achieved, then an alternate method shall be approved by the AHJ prior to work starting.
2. Maintain one serviceable round point shovel with an overall length of not less than forty-six (46) inches and one backpack pump water-type fire extinguisher fully equipped and ready for use at the immediate area during the operation.
3. Stop work when winds are 8 MPH or greater during periods when relative humidity is less than 25%, or a red flag condition has been declared or public announcement is made, when an official sign was caused to be posted by the fire code official, or when such fires present a hazard as determined by the fire code official.
4. Keep a cell phone nearby and call 911 immediate in case of fire.

327.3 Spark arresters. Spark arresters shall comply with Section 202, and when affixed to the exhaust system of engines or vehicles subject to Section 327 shall not be placed or mounted in such a manner as to allow flames or heat from the exhaust system to ignite any flammable material.

Chapter 4: **Emergency Planning and Preparedness.** Only the sections, subsections, and amendment are adopted as listed below:

Section 407.5 is amended to read as follows:

407.5 Hazardous Materials Inventory Statement. Where required by the fire code official, each application for a permit shall OCFA's Chemical Classification Packet in accordance with Section 5001.5.2.

Chapter 5 Fire Service Features is adopted in its entirety with the following amendments:

Section 501.1 Scope is amended to read as follows:

501.1 Scope. Fire service features for buildings, structures and premises shall comply with this chapter and, where required by the fire code official, with OCFA Guideline B-01, "Fire Master Plan for Commercial & Residential Development."

Section 510.1 Emergency responder communications enhancement system in new buildings is amended to read as follows:

Emergency responder radio coverage in new buildings. All new buildings shall have approved radio coverage for emergency responders within the building based upon the existing coverage levels of the public safety communication systems utilized by the jurisdiction, measured at the exterior of the building. This section shall not require improvement of the existing public safety communication systems. The Emergency Responder Radio Coverage System shall comply with the Orange County Sheriff's Department, Communications and Technology Division guidelines and specifications and, where the functionality or performance requirements in the California Fire Code are more stringent, this code.

Exceptions:

1. In buildings or structures where it is determined by the fire code official that the radio coverage system is not needed, including but not limited to the following:
   a. Existing buildings or structures, unless required by the Building Official and OCFA for buildings and structures undergoing extensive remodel and/or expansion.
   b. Elevators.
   c. Structures that meet all of the following:
      i. Three stories or less, and
      ii. Do not have subterranean storage or parking, and
      iii. Do not exceed 50,000 square feet on any single story.
   d. Structures that meet all of the following:
      i. Residential structures four stories or less, and
      ii. Constructed of wood, and
      iii. Do not have subterranean storage or parking, and
      iv. Are not built integral to an above ground multi-story parking structure.

   Should a structure that is three stories or less and 50,000 square feet or smaller on any single story include subterranean storage or parking, then this chapter shall apply only to the subterranean areas.

2. In facilities where emergency responder radio coverage is required and such systems, components or equipment required could have a negative impact on the normal operations of the facility, the fire code official shall have the authority to accept an automatically activated emergency radio coverage system.

Chapter 6
Building Services and Systems

Chapter 6 Building Services and Systems is adopted in its entirety as amended by SFM.

Chapter 7
Fire and Smoke Protection Features

Chapter 7 Fire and Smoke Protection Features *is adopted in its entirety as amended by SFM.*

Chapter 8
Interior Finish, Decorative Materials and Furnishings

Chapter 8 Interior Finish, Decorative Materials and Furnishings is adopted in its entirety as amended by SFM.

Chapter 9
Fire Protection and Life Safety Systems

Fire Protection and Life Safety Systems is adopted in its entirety with the following amendments:

Section 903.2 Where required is amended to read as follows:

903.2 Where required. Approved automatic sprinkler systems in buildings and structures shall be provided when one of the following conditions exists:

1. **New Buildings**: Notwithstanding any applicable provisions of Sections 903.2.1 through 903.2.20 an automatic sprinkler system shall also be installed in all occupancies when the total building area exceeds 5,000 square feet (465 m2) as defined in Section 202, regardless of fire areas or allowable area, or is more than two stories in height.

   Exception: Subject to approval by the Fire Code Official, open parking garages in accordance with Section 406.5 of the California Building Code that are smaller than the area specified in section 903.2.10 (3) or 903.2.10.1 of the California Fire Code.

2. **Existing Buildings**: Notwithstanding any applicable provisions of this code, an automatic sprinkler system shall be provided in an existing building when an addition occurs and when one of the following conditions exists:

   a. When an addition is 33% or more of the existing building area, and the resulting building area exceeds 5,000 square feet; or

   b. When an addition exceeds 2,000 square feet and the resulting building area exceeds 5,000 square feet.

   c. An additional story is added above the second floor regardless of fire areas or allowable area.

Exception: Additions to Group R-3 occupancies shall comply with Section 903.2.8 (2).

Section 903.2.8 Group R is amended to read as follows:

Section 903.2.8 Group R. An automatic sprinkler system installed in accordance with Section 903.3 shall be provided throughout all buildings with a Group R fire area as follows:

1. **New Buildings:** An automatic sprinkler system shall be installed throughout all new buildings.

2. **Existing R-3 Buildings**: An automatic sprinkler system shall be installed throughout when one of the following conditions exists:

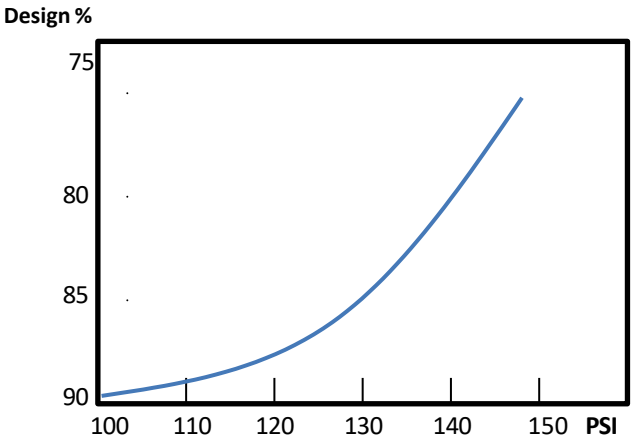
    a. When an addition is 33% or more of the existing building area and the resulting building area exceeds 5,000 square feet (465 m2) as defined in Section 202; or,
    b. An addition when the existing building is already provided with automatic sprinklers; or,
    c. When an existing Group R Occupancy is being substantially renovated, and where the scope of the renovation is such that the Building Code Official determines that the complexity of installing a sprinkler system would be similar as in a new building.

Section 903.3.5.3 Hydraulically calculated systems is added to read as follows:

903.3.5.3 Hydraulically calculated systems. The design of hydraulically calculated fire sprinkler systems shall not exceed 90% of the water supply capacity.

Exception: When static pressure exceeds 100 psi, and when required by the fire code official, the fire sprinkler system shall not exceed the water supply capacity specified by Table 903.3.5.3.

TABLE 903.3.5.3
Hydraulically Calculated Systems



Chapter 10
Means of Egress

Chapter 10 Means of Egress is adopted in its entirety as amended by SFM

Chapter 11
Construction Requirements for Existing Buildings

Chapter 11 Construction Requirements for Existing Buildings. Adopt only those sections and subsections adopted by the SFM

Chapter 12
Energy Systems

Energy Systems is adopted in its entirety as amended by SFM

Chapter 20
Aviation Facilities

Chapter 20 Aviation Facilities is adopted in its entirety.

Chapter 21
Dry Cleaning

Chapter 21 Dry Cleaning is adopted in its entirety as amended by SFM.

Chapter 22
Combustible Dust-Producing Operations

Chapter 22 Combustible Dust-Producing Operations is adopted in its entirety as amended by SFM.

Chapter 23
Motor Fuel-Dispensing Facilities and Repair Garages

Chapter 23 Motor Fuel-Dispensing Facilities and Repair Garages is adopted in its entirety as amended by SFM.

Chapter 24
Flammable Finishes

Chapter 24 Flammable Finishes is adopted in its entirety as amended by SFM.

Chapter 25
Fruit and Crop Ripening

Chapter 25 Fruit and Crop Ripening is not adopted.

Chapter 26
Fumigation and Insecticidal Fogging

Chapter 26 Fumigation and Insecticidal Fogging is not adopted.

Chapter 27
Semiconductor Fabrication Facilities

Chapter 27 Semiconductor Fabrication Facilities is adopted in its entirety.

Chapter 28
Lumber Yards and Agro-Industrial, Solid Biomass and Woodworking Facilities

Chapter 28 Lumber Yards and Agro-Industrial, Solid Biomass and Woodworking Facilities is adopted in its entirety with the following amendments:

Section 2801.2 Permit is amended to read as follows:

2801.2 Permit. Permits shall be required as set forth in Section 105.6 and 105.6.29.

2808.2 Storage site. Storage sites shall be level and on solid ground, elevated soil lifts or other all-weather surface. Sites shall be thoroughly cleaned, and approval obtained from the fire code official before transferring ~~wood~~ products to the site.

Section 2808.3 Size of piles is amended to read as follows:

2808.3 Size of piles. Piles shall not exceed 15 feet in height, 50 feet in width and 100 feet in length.

Exception: The fire code official is authorized to allow the pile size to be increased where a fire protection plan is provided for approval that includes, but is not limited to, the following:

1. Storage yard areas and materials-handling equipment selection, design and arrangement shall be based upon sound fire prevention and protection principles.

2. Factor that lead to spontaneous heating shall be identified in the plan, and control of the various factors shall be identified and implemented, including provisions for monitoring the internal condition of the pile.
3. The plan shall include means for early fire detection and reporting to the public fire department; and facilities needed by the fire department for fire extinguishment including a water supply and fire hydrants.
4. Fire apparatus access roads around the piles and access roads to the top of the piles shall be established, identified and maintained.
5. Regular yard inspections by trained personnel shall be included as part of an effective fire prevention maintenance program.

Additional fire protection called for in the plan shall be provided and shall be installed in accordance with this code. The increase of the pile size shall be based upon the capabilities of the installed fire protection system and features.

Section 2808.4 Pile separation is amended to read as follows:

2808.4. Pile separation. Piles shall be separated from adjacent piles by a minimum distance of 20 feet. Additionally, piles shall have a minimum separation of 100 feet from combustible vegetation.

Section 2808.7 Pile fire protection is amended to read as follows:

2808.7 Pile fire protection. Automatic sprinkler protection shall be provided in conveyor tunnels and combustible enclosures that pass under a pile. Combustible conveyor systems and enclosed conveyor systems shall be equipped with an approved automatic sprinkler system. Oscillating sprinklers with a sufficient projectile reach are required to maintain a 40% to 60% moisture content and wet down burning/smoldering areas.

Section 2808.9 Material-handling equipment is amended to read as follows:

2808.9 Material-handling equipment. All material-handling equipment operated by an internal combustion engine shall be provided and maintained with an approved spark arrester. Approved material-handling equipment shall be available for moving wood chips, hogged material, wood fines and raw product during fire-fighting operations.

Section 2808.11 Temperature control is added to read as follows:

2808.11 Temperature control. The temperature shall be monitored and maintained as specified in Sections 2808.11.1 and 2808.11.2.

Section 2808.11.1 Pile temperature control is added to read as follows:

2808.11.1 Pile temperature control. Piles shall be rotated when internal temperature readings are in excess of 165 degrees Fahrenheit.

Section 2808.11.2 New material temperature control is added to read as follows:

2808.11.2 New material temperature control. New loads delivered to the facility shall be inspected and tested at the facility entry prior to taking delivery. Material with temperature exceeding 165 degrees Fahrenheit shall not be accepted on the site. New loads shall comply with the requirements of this chapter and be monitored to verify that the temperature remains stable.

Section 2808.12 Water availability is added to read as follows:

2808.12 Water availability. Facilities with over 2500 cubic feet shall provide a water supply. The minimum fire flow shall be no less than 500 GPM @ 20 psi for a minimum of 1 hour duration for pile heights up to 6 feet and 2 hour duration for pile heights over 6 feet. If there is no water purveyor, an alternate water supply with storage tank(s) shall be provided for fire suppression. The water supply tank(s) shall provide a minimum capacity of 2500 gallons per pile (maximum 30,000 gallons) for piles not exceeding 6 feet in height and 5000 gallons per pile (maximum 60,000) for piles exceeding 6 feet in height. Water tank(s) shall not be used for any other purpose unless the required fire flow is left in reserve within the tank at all times. An approved method shall be provided to maintain the required amount of water within the tank(s).

Section 2808.13 Tipping area is added to read as follows:

2808.13 Tipping areas shall comply with the following:

1. Tipping areas shall not exceed a maximum area of 50 feet by 50 feet.
2. Material within a tipping area shall not exceed 5 feet in height at any time.
3. Tipping areas shall be separated from all piles by a 20-foot-wide fire access lane.
4. A fire hydrant or approved fire water supply outlet shall be located within 150 feet of all points along the perimeter of the tipping area.
5. All material within a tipping area shall be processed within 5 days of receipt.

Section 2808.14 Emergency contact is added to read as follows:

2808.14 Emergency contact. The contact information of a responsible person or persons shall be provided to the Fire Department and shall be posted at the entrance to the facility for responding units. The responsible party should be available to respond to the business in emergency situation.

Section 2808.15 Maximum grid of piles and rows is hereby added as follows:

2808.15 Maximum grid of piles and rows, *Rows of Piles shall not exceed 500 feet by 500 feet. Grids shall be separated by a minimum 50-foot clear space used for no other purpose.*

2808.16 Push-out / clear area is hereby added as follows:

2808.16 Push-out / clear area *Piles exceeding 20 cubic yards shall be provided with push-out areas. Push-out areas shall be maintained clear at all times to allow for the largest pile to be spread out to a depth of 2 feet in height. Push-out areas shall be located within 250 feet of all edges of any pile and shall be located a minimum of 20 feet from any building.*

Chapter 29
Manufacture of Organic Coatings

Chapter 29 Manufacture of Organic Coatings is adopted in its entirety.

Chapter 30
Industrial Ovens

Chapter 30 Industrial Ovens is adopted in its entirety.

Chapter 31
Tents, Temporary Special Event Structures and Other Membrane Structures

Chapter 31 Temporary Special Event Structures and Other Membrane Structures is adopted in its entirety as amended by SFM.

Chapter 32
High-Piled Combustible Storage

Chapter 32 High-Piled Combustible Storage is adopted in its entirety as amended by SFM.

Chapter 33
Fire Safety During Construction and Demolition

Chapter 33 Fire Safety During Construction and Demolition is adopted in its entirety.

Chapter 34
Tire Rebuilding and Tire Storage

Chapter 34 Tire Rebuilding and Tire Storage is adopted in its entirety as amended by SFM.

Chapter 35
Welding and Other Hot Work

Chapter 35 Welding and Other Hot Work is adopted in its entirety.

Chapter 36
Marinas

Chapter 36 Marinas is adopted in its entirety.

Chapter 37
Combustible Fibers

Chapter 37 Combustible Fibers is adopted in its entirety.

Chapter 39
Processing and Extraction Facilities

Chapter 39 Processing and Extraction Facilities is adopted in its entirety.

Chapter 40
Storage of Distilled Spirits and Wines

Chapter 40 Storage of Distilled Spirits and Wines is adopted in its entirety.

Chapter 41
Temporary Heating and Cooking Operations

Chapter 41 TEMPORARY HEATING AND COOKING OPERATIONS is adopted in its entirely as amended by the SFM.

Chapter 48
Motion Picture and Television Production Studio Sound Stages, Approved Production Facilities and Production Locations

Chapter 48
Motion Picture and Television Production Studio Sound Stages, Approved Production Facilities and Production Locations is adopted in its entirety.

Chapter 49
Requirements for Wildland-Urban Interface Fire

Requirements for Wildland-Urban Interface Areas are now located in part 7 of Title 24, California Wildland-Urban Interface Code.

Chapter 50
Hazardous Materials – General Provisions

Chapter 50 Hazardous Materials – General Provisions is adopted in its entirety with the following amendments.

Section 5001.5.2 Hazardous Materials Inventory Statement (HMIS), is amended to read as follows:

5001.5.2 Hazardous Materials Inventory Statement (HMIS). Where required by the fire code official, an application for a permit shall include. Orange County Fire Authority's Chemical Classification Guideline, which shall be completed and approved prior to approval of plans, and/or the storage, use or handling of chemicals on the premises.

Section 5003.1.1.1 Extremely hazardous substances is added to read as follows:

5003.1.1.1 Extremely hazardous substances. No person shall use or store any amount of extremely hazardous substances (EHS) in excess of the disclosable amounts (see Health and Safety Code Section 25500 et al) in a residential zoned or any residentially developed property.

Chapter 51
Aerosols

Chapter 51 Aerosols is adopted in its entirety.

Chapter 53
Compressed Gases

Chapter 53 Compressed Gases is adopted in its entirety.

Chapter 54
Corrosive Materials

Chapter 54 Corrosive materials is adopted in its entirety as amended by SFM.

Chapter 55
Cryogenic Fluids

Chapter 55 Cryogenic Fluids is adopted in its entirety.

Chapter 56
Explosives and Fireworks

Chapter 56 Explosives and Fireworks is adopted in its entirety with the following amendments:

Section 5608.2 Firing is hereby added to read as follows:

5608.2 Firing. All fireworks displays, regardless of mortar, device, or shell size, shall be electrically fired.

Section 5608.3 Application for permit is added to read as follows:

Section 5608.3 Application for permit. A diagram of the grounds on which the display is to be held showing the point at which the fireworks are to be discharged, the fallout area based on 100 feet per inch of shell size, the location

of all buildings, roads, and other means of transportation, the lines behind which the audience will be restrained, the location of all nearby trees, telegraph or telephone line, or other overhead obstructions shall be provided to OCFA.

Chapter 57
Flammable and Combustible Liquids

Chapter 57 Flammable and Combustible Liquids is adopted in its entirety as amended by SFM.

Chapter 58
Flammable Gases and Flammable Cryogenic Fluids

Chapter 58 Flammable Gases and Flammable Cryogenic Fluids is adopted in its entirety as amended by SFM.

Chapter 59
Flammable Solids

Chapter 59 Flammable Solids is adopted in its entirety.

Chapter 60
Highly Toxic and Toxic Materials

Chapter 60 Highly Toxic and Toxic Materials is adopted in its entirety.

Chapter 61
Liquefied Petroleum Gases

Chapter 61 Liquefied Petroleum Gases is adopted in its entirety.

Chapter 62
Organic Peroxides

Chapter 62 Organic Peroxides is adopted in its entirety.

Chapter 63
Oxidizers, Oxidizing Gases, and Oxidizing Cryogenic Fluids

Chapter 63 Oxidizers, Oxidizing Gases, and Oxidizing Cryogenic Fluids is adopted in its entirety.

Chapter 64
Pyrophoric Materials

Chapter 64 Pyrophoric Materials is adopted in its entirety.

Chapter 65
Pyroxylin (Cellulose Nitrate) Plastics

Chapter 65 Pyroxylin (Cellulose Nitrate) Plastics is adopted in its entirety.

Chapter 66
Unstable (Reactive) Materials

Chapter 66 Unstable (Reactive) Materials is adopted in its entirety.

Chapter 67
Water-Reactive Solids and Liquids

Chapter 67 Water-Reactive Solids and Liquids is adopted in its entirety.

Chapter 80
Referenced Standards

Chapter 80 Referenced Standards is adopted in its entirety with the following amendments:

NFPA 13, 2025 Edition, Standard for the Installation of Sprinkler Systems is amended as follows:

Section 9.2.1.7 is hereby revised as follows:

9.2.1.7 Concealed spaces filled with noncombustible insulation shall not require sprinkler protection *when approved by the fire code official.*

Section 9.4.3.1 is hereby revised as follows:

9.4.3.1 *When fire sprinkler systems are installed in shell buildings of undetermined use (Spec Buildings) other than warehouses (S occupancies), fire sprinklers of the quick-response type shall be used. Use is considered undetermined if a specific tenant/occupant is not identified at the time the fire sprinkler plan is submitted.* Sprinklers in light hazard occupancies shall be one of the following:

(1) Quick-response type as defined in 3.3.223.4.16

(2) Residential sprinklers in accordance with the requirements of Chapter 12

(3) Quick-response CMSA sprinklers

(4) ESFR sprinklers

(5) Standard-response sprinklers used for modifications or additions to existing light hazard systems equipped with standard-response sprinklers.

(6) Standard-response sprinklers used where individual standard-response sprinklers are replaced in existing light hazard systems

Section 16.12.3.3 is amended to read as follows:

16.12.3.3 Fire department connections (FDC) shall be of an approved type. The location shall be approved and be no more than 150 feet from a public hydrant. The FDC may be located within 150 feet of a private fire hydrant when approved by the fire code official. The size of piping and the number of 2½" inlets shall be approved by the fire code official. If acceptable to the water authority, it may be installed on the backflow assembly. Fire department inlet connections shall be painted OSHA safety red or as approved. When the fire sprinkler density design requires more than 500 gpm (including inside hose stream demand), or a standpipe system is included, four 2½" inlets shall be provided.

Section 9.4.3.1 is amended to read as follows:

9.4.3.1 When fire sprinkler systems are installed in shell buildings of undetermined use (Spec Buildings) other than warehouses (S occupancies), fire sprinklers of the quick-response type shall be used. Use is considered undetermined if a specific tenant/occupant is not identified at the time the fire sprinkler plan is submitted. Sprinklers in light hazard occupancies shall be one of the following:

(1) Quick-response type as defined in 3.6.4.8
(2) Residential sprinklers in accordance with the requirements of 8.4.5
(3) Quick response CMSA sprinklers
(4) ESFR sprinklers
(5) Standard-response sprinklers used for modifications or additions to existing light hazard systems equipped with standard-response sprinklers
(6) Standard-response sprinklers used where individual standard-response sprinklers are replaced in existing light hazard systems

Section 9.2.1.7is amended to read as follows:

9.2.1.7 Concealed spaces filled with noncombustible insulation shall not require sprinkler protection when approved by the fire code official.

NFPA 13D 2025 Edition, Standard for the Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes is amended as follows:

Section 7.1.2 is amended to read as follows:

7.1.2 The sprinkler system piping shall not have separate control valves installed unless supervised by a central station, proprietary, or remote station alarm service.

NFPA 14, 2019 Edition, Installation of Standpipe and Hose Systems is amended as follows:

Section 7.3.1.1 is hereby deleted in its entirety.

NFPA 24, 2025 Edition, Standard for the Installation of Private Fire Service Mains and Their Appurtenances is amended as follows:

Section 6.2.8.1 is added to read as follows:

6.2.8.1 All indicating valves controlling fire suppression water supplies shall be painted OSHA red.

Exceptions:

1. Brass or bronze valves on sprinkler risers mounted to the exterior of the building may be left unpainted.
2. Where OS&Y valves on the detector check assembly are the only control valves, at least one OS&Y valve shall be painted red.

Section 6.2.9 is amended to read as follows:

6.2.9 All connections to private fire service mains for fire protection systems shall be arranged in accordance with one of the following so that they can be isolated:

(1) A post indicator valve installed not less than 40 ft (12 m) from the building

(a) For buildings less than 40 ft (12 m) in height, a post indicator valve shall be permitted to be installed closer than 40 ft (12 m) but at least as far from the building as the height of the wall facing the post indicator valve.

(2) A wall post indicator valve on risers located within the building, either a nonrising stem gate valve with a wall post indicator or a listed butterfly value with an indicating handle extending out through the building.

(3) A backflow preventer with at least one indicating valve not less than 40 ft (12 m) from the building

(a) For buildings less than 40 ft (12 m) in height, a backflow preventer with at least one indicating valve shall be permitted to be installed closer than 40 ft (12 m) but at least as far from the building as the height of the wall facing the backflow preventer.

(4) Control valves installed in a fire-rated room accessible from the exterior

(5) Control valves in a fire-rated stair enclosure accessible from the exterior

Section 10.1.5 is added to read as follows:

10.1.5 All ferrous pipe and joints shall be polyethylene encased per AWWA C150, Method A, B, or C. All fittings shall be protected with a loose 8-mil polyethylene tube or sheet. The ends of the tube or sheet shall extend past the joint by a minimum of 12 inches and be sealed with 2 inch wide tape approved for underground use. Galvanizing does not meet the requirements of this section.

Exception: 304 or 316 Stainless Steel pipe and fittings

Section 10.4.1.1 is amended to read as follows:

10.4.1.1 All bolted joint accessories shall be cleaned and thoroughly coated with asphalt or other corrosion-retarding material after installation.

Exception: Bolted joint accessories made from 304 or 316 stainless steel.

Section 10.4.1.1.1 is added to read as follows:

10.4.1.1.1 All bolts used in pipe-joint assembly shall be 316 stainless steel.

Section 10.4.3.2 is hereby deleted and replaced as follows:

10.4.3.2 Where fire service mains enter the building adjacent to the foundation, the pipe may run under a building to a maximum of 24 inches, as measured from the interior face of the exterior wall to the center of the vertical pipe. The pipe under the building or building foundation shall be 304 or 316 stainless steel and shall not contain mechanical joints or it shall comply with 10.4.3.2.1 through 10.4.3.2.4.

Appendices

Appendix A is not adopted.

Appendix B is adopted in its entirety.

Appendix BB is adopted in its entirety.

Appendix C is adopted in its entirety.

Appendix CC is adopted in its entirety.

Appendix D is not adopted.

Appendix E is not adopted.

Appendix F is not adopted.

Appendix G is not adopted.

Appendix H is adopted in its entirety.

Appendix I is not adopted.

Appendix J is not adopted.

Appendix K is not adopted.

Appendix L is not adopted.

Appendix M is not adopted.

Appendix N is not adopted.

Appendix O is not adopted.

Appendix P is not adopted.

Appendix Q is not adopted.

SECTION 3. Filing with Building Standards Commission. The City Clerk shall file a certified copy of this Ordinance with the California Building Standards Commission.

SECTION 4. CEQA. In accordance with CEQA Guidelines section 15060(c)(2) – the adoption of the California Fire Code will not foreseeably result in direct or reasonably foreseeable indirect impacts and is exempt from the provisions of the California

Environmental Quality Act and City Clerk shall file such Notice of Exemption with the County Clerk.

SECTION 5. Severability. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held out to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase or portion thereof irrespective of the fact that any one or more sections, subsection, sentence clause, phrases or portions be declared valid or unconstitutional.

SECTION 6. Effective Date. This Ordinance shall not take effect until thirty (30) days after its final passage, or January 1, 2026, whichever occurs later.

SECTION 17.Publication by Clerk. The City Clerk shall certify as to the adoption of this Ordinance and shall cause a summary thereof to be published within fifteen (15) days of adoption and shall post a certified copy of this Ordinance, including the vote for and against same, in the Office of the City Clerk, in accordance with Government Code 36933.

PASSED, APPROVED AND ADOPTED this 17th day of November, 2025.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Ordinance No. 2025-10 was duly introduced and placed upon its first reading at a regular meeting of the City Council on the 13th day of October, 2025, and that thereafter, said Ordinance was duly adopted and passed at a regular meeting of the City Council on the 17th day of November, 2025, by the following vote, to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

EXHIBIT A
LOCAL CONDITIONS FINDINGS

FACTUAL FINDINGS ESTABLISHING THE REASONABLE NEED FOR LOCAL AMENDMENTS TO PORTIONS OF THE CALIFORNIA FIRE CODE BASED UPON LOCAL CLIMATIC, GEOLOGICAL AND/OR TOPOGRAPHICAL CONDITIONS

The Fire Official and City Building Official recommend that certain changes and modifications to the 2025 California Fire Code are reasonably necessary due to local conditions within the City, certain changes and modifications are of an administrative or procedural nature or concern themselves with subjects not covered by the California Building Standards Code, and certain changes and modifications are reasonably necessary to safeguard life and property within the City of Los Alamitos.

Section 1. General Findings

The following findings apply in the City of Los Alamitos and explain why the changes to the Building Standards Code are necessary because of climatic, geological and/or topographical conditions in the city.

I. Climatic Conditions

A. Orange County is located in a semi-arid Mediterranean type climate. It annually experiences extended periods of high temperatures with little or no precipitation. Hot, dry (Santa Ana) winds, which may reach speeds of 70 M.P.H. or greater, are also common to the area. These climatic conditions cause extreme drying of vegetation and common building materials. Frequent periods of drought and low humidity add to the fire danger. This predisposes the area to large destructive fires (conflagration). In addition to directly damaging or destroying buildings, these fires are also prone to disrupt utility services throughout the County. Obstacles generated by a strong wind, such as fallen trees, street lights and utility poles will greatly impact the response time to reach an incident scene.

B. The climate alternates between extended periods of drought and brief flooding conditions. Flood conditions may affect the Orange County fire Authority's ability to respond to a fire or emergency condition. Floods also disrupt utility services to buildings and facilities within the County.

C. Water demand in this densely populated area far exceeds the quantity supplied by natural precipitation; and although the population continues to grow, the already-taxed water supply does not. California is projected to increase in population by nearly 10 million over the next quarter of a century with 50 percent of that growth centered in Southern California. Due to storage capacities and consumption, and a limited amount of rainfall future water allocation is not fully dependable. This necessitates the need for additional and on-site fire protection features.

D. These dry climatic conditions and winds contribute to the rapid spread of even small fires originating in high-density housing or vegetation. These fires spread very quickly and create a need for increased levels of fire protection. The added protection of fire sprinkler systems and other fire protection features will supplement normal fire department

response by providing immediate protection for the building occupants and by containing and controlling the fire spread to the area of origin. Fire sprinkler systems will also reduce the use of water for firefighting by as much as 50 to 75 percent.

II. Topographical conditions

A. Natural; slopes of 15 percent or greater generally occur throughout the foothills of Orange County. The elevation change caused by the hills creates the geological foundation on which communities with Orange County is built and will continue to build. With much of the populated flatlands already built upon, future growth will occur on steeper slopes and with greater constraints in terrain.

B. Traffic and circulation congestion is an artificially created, obstructive topographical condition, which is common throughout Orange County.

C. These topographical conditions combine to create a situation that places fire department response time to fire occurrences at risk and makes it necessary to provide automatic on-site fire-extinguishing systems and other protection measures to protect occupants and property.

III. Geological Conditions

The Orange County region is a densely populated area that has buildings constructed over and near a vast and complex network of faults that are believed to be capable of producing future earthquakes similar or greater in size than the 1994 Northridge and the 1971 Sylmar earthquakes. Earthquake faults run along the northeast and southwest boundaries of Orange County. The Newport-Inglewood Fault, located within Orange County was the source of the destructive 1933 Long Beach earthquake (6.3 magnitude) which took 120 lives and damaged buildings in an area from Laguna Beach to Marina Del Rey to Whittier. In December 1989, another earthquake occurred in the jurisdiction of Irvine at an unknown fault line. Regional planning for reoccurrence of earthquakes is recommended by the state of California, Department of Conservation.

A. Previous earthquakes have been accompanied by disruption of traffic flow and fires. A severe seismic event has the potential to negatively impact any rescue or fire suppression activities because it is likely to create obstacles similar to those indicated under the high wind section above. The October 17, 1989, Santa Cruz earthquake resulted in one major fire in the Marina District (San Francisco). When combined with the 34 other fires locally and over 500 responses, the department was taxed to its fullest capabilities. The Marina fire was difficult to contain because mains supplying water to the district burst during the earthquake. This situation creates the need for both additional fire protection and automatic on-site fire protection for building occupants. State Department of Conservation noted in their 1988 report (Planning Scenario on a Major Earthquake on the Newport-Inglewood Fault Zone, page 59), “unfortunately, barely meeting the minimum earthquake standards of building codes places a building on the verge of being legally unsafe.”

B. Road circulation features located throughout the County also make amendments reasonably necessary. Located through the County are major roadways, highways and flood control channels that create barriers and slow response times. Hills, slopes, street and storm drain design, accompanied by occasional heavy rainfall, causes roadway flooding and landslides and at times may make an emergency access route impassable. There are areas in Orange County that naturally have extended emergency response times that exceed the 5 minute goal.

C. Soils throughout the County possess corrosive properties that reduce the expected usable life of water services when metallic pipes are in contact with soils.

D. Portions of the County contain active or former oil production fields. These areas contain a variety of naturally occurring gasses, liquids and vapors. These compounds present toxicity or flammability hazards to building occupants. Evaluation of these hazards and the risks they pose to development is necessary for implementation of appropriate mitigation.

Due to the topographical conditions of sprawling development separated by waterways and narrow and congested streets and the expected infrastructure damage inherent in seismic zones described above, it is prudent to rely on automatic fire sprinkler systems to mitigate extended fire department response time and keep fires manageable with reduced fire flow (water) resources available for a given structure. Additional fire protection is also justified to match the current resources of firefighting equipment and personnel within the Orange County Fire Authority.

Section 2 –Application of Findings to Amendments in Ordinance No.____

Amendments to the 2025 Edition of the California Fire Code set forth in Ordinance No. 2025-08 and identified below are reasonably necessary as administrative or procedural in nature, or to ensure consistency with previously adopted ordinances, or are intended to enhance life and fire safety due to the climatic, topographical, and/or geologic conditions cited below.

2025 California Fire Code
Amendment Findings Legend

CODE SECTION	TITLE (Clarification)	FINDINGS
113.4	Violation penalties	Administrative
113.4.2	Infraction & Misdemeanor	Administrative
202	General definitions	Administrative
304.1.3	OCFA Vegetation Management	I
305.6	Hazardous conditions	I & II
305.7	Disposal of rubbish	I & II
307	Open burning, recreational fires, fire pits, fire rings, and outdoor fireplaces	Administrative
307.6	Fire Pits, Fire Rings, & Outdoor Fireplaces	Administrative
307.6.1	Gas-fueled devices	I & II
307.6.2	Devices using wood or fuels other than natural gas or LPG	I & II
307.6.2.1	Where prohibited	I & II
324	Fuel modification requirements for new construction	I
325	Clearance of brush or vegetation growth from roadways	I
326	Unusual circumstances	Administrative
327	Use of equipment	I
327.1	Use of equipment and devices generating heat, sparks or open flames	I
327.2	Spark arresters	I
407.5	Hazardous material inventory statement	I & II
501.1	Scope	Administrative, I, II & III
510.1	Emergency responder radio coverage	Administrative
903.2	Where required (Sprinklers)	I, II & III
903.2.8	Group R (Sprinklers)	I, II & III
903.3.5.3	Hydraulically calculated systems	I & II
2801.2	Permit	Administrative
2808.2	Storage site	Administrative
2808.3	Size of piles	I
2808.4	Pile separation	I
2808.7	Pile fire protection	I
2808.9	Material-handling equipment	I
2808.11	Temperature control	I
2808.11.1	Pile temperature control	I
2808.11.2	New material temperature control	I
2808.12	Water availability for piles	I
2808.13	Tipping area	I
2808.14	Emergency contact information	Administrative
2808.15	Defining maximum separation contact	Administrative
2808.16	Push-out area dentification	Administrative
4903.3	OCFA Vegetation Management Guideline	I

5001.5.2	Hazardous materials inventory statement	Administrative
5003.1.1.1	Extremely hazardous substances	I & III
5608.2	Retail fireworks	Administrative
5608.3	Application for permit	Administrative
Chapter 80	Reference Standards	N/A
	2025 NFPA 13 (Sprinkler Systems)	Administrative, II & III
	2025 NFPA 13-D (Single Family Sprinkler Systems)	I & II
	2019 NFPA 14 (Standpipe Systems)	Administrative
	2012 NFPA 24 (Underground Water Supply Systems)	Administrative & III

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 10G**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Michael Daudt, City Attorney**

Subject: **Adopt Donation Box Zoning Code Changes**

SUMMARY

At a public hearing on October 13, 2025, the City Council introduced the first reading of Ordinance Numbers 2025-11 and 2025-12. The Council item considered (1) Ordinance No. 2025-11, an amendment to Title 17 (Zoning) of the Los Alamitos Municipal Code concerning the regulation of thrift stores and donation boxes, front yard landscaping requirements, screening of mechanical equipment, and corrections of clerical errors and omissions to maintain internal consistency, and (2) Ordinance No. 2025-12, concerning the regulation of unattended donation boxes.

RECOMMENDATION

1. Adopt Ordinance No. 2025-11, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING VARIOUS PROVISIONS OF TITLE 17 (ZONING) OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF THRIFT STORES AND DONATION BOXES, FRONT YARD LANDSCAPING REQUIREMENTS, SCREENING OF MECHANICAL EQUIPMENT, AND TO CORRECT CLERICAL ERRORS AND OMISSIONS TO MAINTAIN INTERNAL CONSISTENCY (ZOA 25-03) (CITY INITIATED)."; and,

1. Adopt Ordinance No. 2025-12, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADDING CHAPTER 5.54 TO TITLE 5 (BUSINESS LICENSES AND REGULATIONS) OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF UNATTENDED DONATION BOXES."

BACKGROUND

The City Council most recently updated Title 17 of the Los Alamitos Municipal Code in November 2019. Since that time, staff has developed a list of desired code amendments. These changes, included in proposed Ordinance No. 2025-11, are recommended to implement best practices and comply with recent developments in State Law. Proposed Ordinance No. 2025-12 would add new regulations to Title 5 of the Los Alamitos Municipal Code to impose reasonable regulations on the operation of donation boxes. On October 13, 2025, the City Council conducted a first reading of the proposed Ordinances. Tonight, these items, are recommended for City Council adoption.

DISCUSSION

Zoning Ordinance Amendment (ZOA) 25-03

Since the 2019 Zoning Code Update, Staff has kept an ongoing register of Zoning Code sections that need to be reinserted, revised, or clarified. The table below outlines those changes proposed for approval by the City Council. On August 27, 2025, the Planning Commission considered the zoning ordinance amendment at a duly noticed public hearing and recommended City Council approval of Ordinance No. 2025-11.

Recommended Zoning Code Changes		
Change Suggested	**Los Alamitos Municipal Code Section**	**Section in Ordinance**
The word “Live” is to be removed from required plant materials.	Figure 2-01, of Section 17.08.040	3
Remove “Donation Boxes” and “Secondhand Stores” from the list of Prohibited Uses.	Subsection G of Section 17.10.020 & 17.12.020	4 & 6
• To clarify, “Retail Sales-General” is a permitted use in the P-L-I Zone when fronting Katella Avenue, Los Alamitos Blvd., and Cerritos Avenue. • To allow “Donation Boxes” as a Permitted Use. • Add “Thrift Stores” as a Permitted/Conditionally Permitted Use.	Table 2-04 (Allowed Uses and Permit Requirements for Commercial and Industrial Zones) of Section 17.10.020	5
Make “Thrift Store” and “Donation Boxes” permitted uses in the Town Center Mixed Use (TCMU) Zone.	Section 17.12.030, Table 2-06	7
• Screening exterior installed equipment from Right-Of-Way (ROW) view. • Exterior, structural-mounted conduits, utility lines, pipes, and chase shall be painted to match adjacent building and wall surfaces.	Section 17.16.100 (Screening and Buffering) of Chapter 17.16	8
Properly regulate thrift stores to meet California Government Code Section 65630.	New Section 17.28.290	9

Delete “Consignment Store” from definitions	Section17.74.030	10
Revise definition of Donation Box.	Section 17.74.040	11
Remove references to “Consignment stores” and “Secondhand stores” as a restricted retail use.	Section 17.74.180	12
“Secondhand Store” definition to say see “Thrift store” definition.	Section 17.74.190	13
Add “Thrift Store” definition.	Section 17.74.200	14

Thrift Stores

As noted in the table above, the proposed zoning code amendment would make changes concerning the location of thrift stores. These changes are made in response to AB 2632, which was passed into law in 2024 and became effective January 1, 2025. This law prohibits cities “from classifying or otherwise treating thrift retail establishments differently than non-thrift retail establishments, subject to certain limitations” (Gov't Code section 65630(b)). The Los Alamitos Municipal Code (LAMC) currently defines secondhand stores as a "Personal Services, Restricted" use requiring a CUP in all commercial and industrial zoning districts. Therefore, based on the guidance provided in State law, staff is recommending allowing thrift stores as a permitted uses, similar to other retail uses, and the addition of a new section to the LAMC which includes operational standards for thrift stores.

The addition of Section 17.28.290 (Thrift Stores) allows for regulations which are consistent with state law and reduce or eliminate secondary impacts related to the use. Government Code Section 65632(d) indicates that reasonable local rules related to the collection or receipt of used and donated items may be imposed. Accordingly, staff is recommending that thrift stores be allowed in the C-O, G-G, and P-L-I zones, subject to the following operational standards.

- The delivery and storage of goods or donations must be conducted entirely indoors.
- Donations may only be accepted during business hours; no drop-off of donated goods may occur outside of business hours; thrift stores may not operate between 10:00 p.m. and 7:00 a.m.
- The donation process must be supervised and operated by employees of the thrift store.
- Any donated, discarded, or illegally dumped items left outside the building must be removed immediately.
- Signs and outdoor display must comply with Chapters 17.26 and Section 17.28.210 of the LAMC, respectively.
- Donation acceptance areas shall be clearly marked and must provide vehicular circulation which does not interfere with shopping center ingress, egress, or parking, and may not queue onto adjacent property or the public right-of-way.

- Equipment utilized in the collection, receipt, processing or disposal of used and donated goods is subject to the restrictions of Chapter 17.20 (Noise) and shall be operated in accordance with all applicable noise standards; noise generating equipment shall not be operated between 10:00 p.m. and 7:00 a.m. or on Sundays or Federal Holidays.

Title 5 Donation Box Regulations

A donation box is an unattended bin, box, container, storage shed, trailer, receptacle, or similar facility used for soliciting and collecting donations of clothing or other salvageable personal property. The zoning code amendment would also make changes concerning donation boxes. Specifically, donation boxes would be added as a permitted use in the CO, C-G, P-L-I, and TCMU zoning districts, subject to the proposed Title 5 Donation Box Regulations. These changes stem from recent federal court decisions holding that a city may not prohibit these uses, but may impose reasonable content-neutral regulations on donation boxes. Therefore, staff is recommending the addition of chapter to Title 5 of the Los Alamitos Municipal Code concerning the regulation of donation boxes. Key provisions of the new chapter include, without limitation:

- It shall be unlawful to operate a donation box without first obtaining a city-issued permit.
- Donation boxes may not be located within 1,000 feet of another donation box, or on the same parcel as a thrift store.
- Donation boxes may not block or impede vehicular or pedestrian traffic or obstruct required parking.
- Permit holders and property owners are each responsible for maintaining the donation box in good condition, secure, and free from graffiti.
- The area surrounding a donation box must be free and clear of litter.
- Dumping of oversized items, E-waste, and hazardous waste is prohibited.

FISCAL IMPACT

None.

Attachment:
1. Ordinance No. 2025-11 - Zoning Code Amendment
2. Ordinance No. 2025-12 - Regulation of Unattended Donation Boxes
3. Planning Commission Resolution No. 25-04 - Recommendation of ZOA

ORDINANCE NO. 2025-11

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING VARIOUS PROVISIONS OF TITLE 17 (ZONING) OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF THRIFT STORES AND DONATION BOXES, FRONT YARD LANDSCAPING REQUIREMENTS, SCREENING OF MECHANICAL EQUIPMENT, AND TO CORRECT CLERICAL ERRORS AND OMISSIONS TO MAINTAIN INTERNAL CONSISTENCY (ZOA 25-03) (CITY INITIATED).

WHEREAS, the Development Services Director has initiated an amendment to Title 17 of the Los Alamitos Municipal Code (the "Code") in accordance with Section 17.58.020 of the Code; and,

WHEREAS, in 2024, the California legislature approved, and the Governor signed into law Assembly Bill 2632 (AB 2632) which imposes new limitations on how local agencies may regulate thrift stores that sell secondhand or donated items; and,

WHEREAS, Federal Courts have ruled that a total ban on charitable donation boxes violates First Amendment protections, but that local agencies may impose reasonable content-neutral regulations on such uses; and,

WHEREAS, the City desires, among other things, to update the Code to comply with AB 2632 and Federal case law; and,

WHEREAS, additionally, the City desires to amend the Code to update front yard landscaping requirements and screening of mechanical equipment consistent with best practices: and,

WHEREAS, the Planning Commission opened a duly noticed Public Hearing concerning ZOA 25-03 on August 27, 2025, and recommended City Council approval of this Ordinance; and,

WHEREAS, the City Council opened a duly noticed Public Hearing concerning the proposed code amendment on October 13, 2025; and,

WHEREAS, the City Council considered all applicable staff reports and all public testimony and evidence presented at the Public Hearing.

THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated

herein by reference.

SECTION 2. Pursuant to Section 17.58.060 of the Los Alamitos Municipal Code, the following findings are made in support of this code amendment:

a) *This Ordinance ensures and maintains internal consistency with the actions, goals, objectives, and policies of the General Plan, and would not create any inconsistencies with the Zoning Code.*

ZOA 25-03 does not conflict with any of the actions, goals, objectives, or policies of the General Plan and will not create any inconsistencies with the Zoning Code. This Ordinance corrects omissions, clerical errors, and adds provisions to clarify application of the City's zoning regulations, consistent with the General Plan, to ensure uniform application and efficient administration of the Zoning Code.

b) *This Ordinance will not be detrimental to the public convenience, health, interest, safety, or welfare of the City.*

ZOA 25-03 will enhance the public convenience, health, interest, safety, and welfare of the City by creating an internally consistent Zoning Code, which will aid staff in its uniform application and efficient administration of the Zoning Code. ZOA 25-03 includes clarification of the locations where thrift stores and donation boxes are permitted. Thrift stores will be subject to operational standards, and this Ordinance anticipates City Council adoption of business licensing and regulatory standards for donation boxes. Collectively, these provisions will ensure that these uses will not adversely affect surrounding properties or the surrounding environment.

c) *This Ordinance has been reviewed in compliance with the provisions of the California Environmental Quality Act (CEQA) and the City's environmental review procedures.*

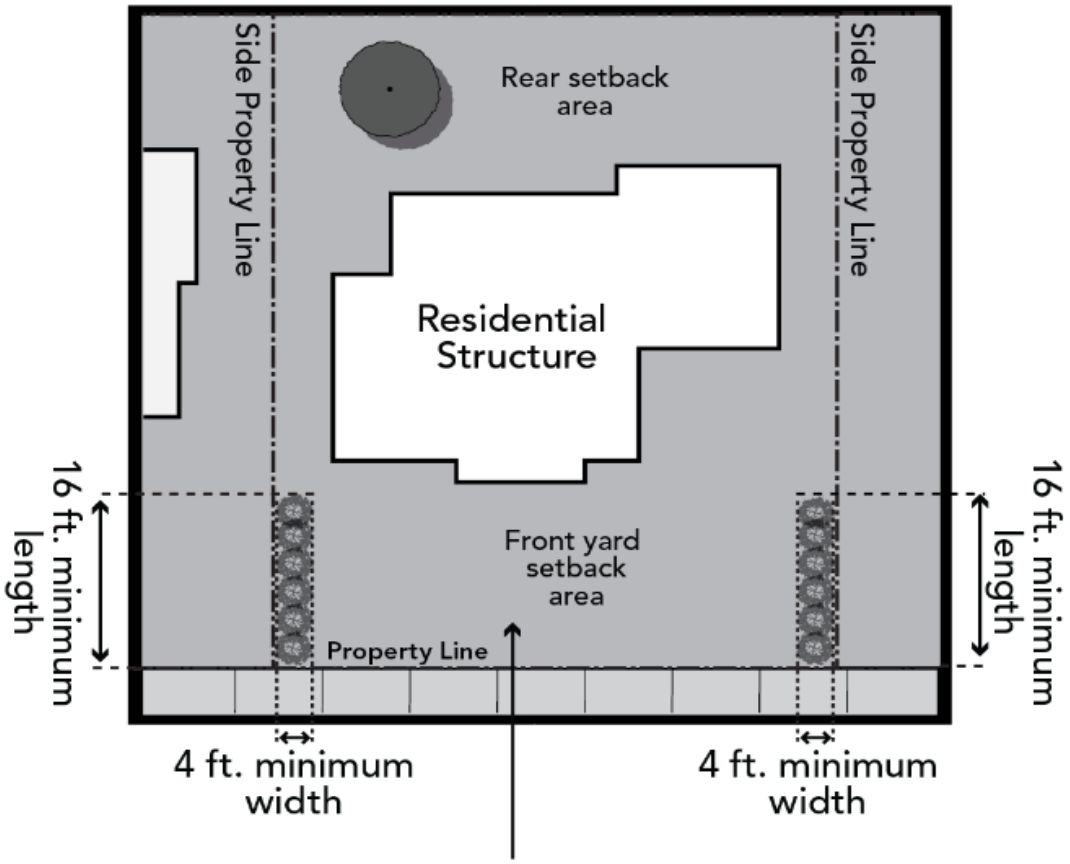
ZOA 25-03 is not subject to the California Environmental Quality Act (CEQA) pursuant to the California Code of Regulations, Title 14, Chapter 3, Sections 15060 (c) (2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) because it has no potential for resulting in physical change to the environment, directly or indirectly. Approval of Zoning Code Text Amendment CA 25-032 would not approve any development project or prompt any direct or indirect physical changes to the environment.

d) *The proposed amendment is internally consistent with other applicable provisions of this Zoning Code.*

ZOA 25-03 is intended to ensure internal consistency within the Zoning Code.

SECTION 3. Figure 2-01, of Section 17.08.040 (R-1 Zone Front Yard Landscaping Requirement) of Division II (Zones, Allowable uses, and Development Regulations) of Title 17 (Zoning) of the Los Alamitos Municipal Code is hereby amended to remove the requirement for live plant material, to read as follows (deleted text in ~~strikethrough~~):

Figure 2-01: Required Front Yard Landscaping



Minimum 50% of front yard setback must contain ~~live~~ plant material

SECTION 4. Subsection G of Section 17.10.020 (Allowed Uses and Permit Requirements for Commercial and Industrial Zones) Chapter 17.10 (Commercial and Industrial Zones) of Division II (Zones, Allowable Uses, and Development Regulations) of Title 17 (Zoning) of the Los Alamitos Municipal Code is hereby amended to remove "Donation Boxes" and "Secondhand Stores" from the list of Prohibited Uses, to read as follows (deleted text in ~~strikethrough~~; new text in underline):

G. Prohibited Uses. The following uses are specifically prohibited in all commercial and industrial zones:

1. All Cannabis Activities, including Cannabis Deliveries, Commercial Cannabis Activities, and Commercial Cultivation, even by Qualified Patients and Caregivers

~~**2.** Donation Boxes~~

2. Freight and/or Truck Terminals
3. Gun and Ammunition Stores
4. Manufacturing—Heavy
5. Recycling, Large Collection
6. Recycling, Processing Facility
7. Salvage Yard
~~**9. Secondhand Stores**~~
8. Swap Meets—Indoor or Outdoor
9. Tobacco and Vape Stores

SECTION 5. Table 2-04 (Allowed Uses and Permit Requirements for Commercial and Industrial Zones) of Section 17.10.020 (Allowed Uses and Permit Requirements for Commercial and Industrial Zones) of Chapter 17.10 (Commercial and Industrial Zones) of Division II (Zones, Allowable Uses, and Development Regulations) of Title 17 (Zoning) of the Los Alamitos Municipal Code is hereby amended to clarify "Retail Sales-General" is a Permitted Use in the P-L-I Zone when fronting specified street segments, to allow "Donation Boxes" as a Permitted Use, and add "Thrift Stores" as follows.

Permit Required by Zone				
Use	**C-O**	**C-G**	**P-L-I**	**Specific Use Regulations**
RETAIL USES				
Retail Sales – General	P	P	P/CUP	Permitted Use in the P-L-I zone for storefronts facing Katella Avenue, Los Alamitos Boulevard, and Cerritos Avenue; CUP required for all other areas of the P-L-I zone
Thrift Store	P	P	P/CUP	1) Permitted Use in the P-L-I zone for storefronts facing Katella Avenue, Los Alamitos Boulevard, and Cerritos Avenue; CUP required for all other areas of the P-L-I zone 2) See Section **17.28.290** (Thrift Stores)
OTHER USES				
Donation Boxes – Outdoors	P	P	P	See Chapter **5.54** (Regulation of

				Unattended Donation Boxes)

SECTION 6. Subsection G of Section 17.12.020 (Land Uses and Permit Requirements) Chapter 17.12 (Town Center Mixed-Use Zone) of Division II (Zones, Allowable Uses, and Development Regulations) of Title 17 (Zoning) of the Los Alamitos Municipal Code is hereby amended to remove "Donation Boxes" and "Secondhand Stores" from the list of Prohibited Uses, to read as follows (deleted text in ~~strikethrough~~; new text in underline):

G. Prohibited Uses. The following uses are specifically prohibited in the TCMU zone:

1. All Cannabis Activities, including Cannabis Deliveries, Commercial Cannabis Activities, and Commercial Cultivation, even by Qualified Patients and Caregivers
~~**2.** Donation Boxes~~
2. Freight and/or Truck Terminals
3. Gun and Ammunition Stores
4. Manufacturing—Heavy
5. Recycling, Large Collection
6. Recycling, Processing Facility
7. Salvage Yard
~~**9.** Secondhand Stores~~
8. Swap Meets—Indoor or Outdoor
9. Tobacco and Vape Stores

SECTION 7. Table 2-06 (Allowed Uses and Permit Requirements for Town Center Mixed-Use Zone) of Section 17.12.030 (Commercial Uses Required Along Street Frontages) of Chapter 17.12 (Town Center Mixed-Use Zone) of Division II (Zones, Allowable Uses, and Development Regulations) of Title 17 (Zoning) of the Los Alamitos Municipal Code is hereby amended to allow "Donation Boxes" as a Permitted Use and add "Thrift Stores" as follows.

Permit Required by Zone		
Land Use	**TCMU**	**Specific Use Regulations**
RETAIL SALES		
Thrift Store	P	See Section **17.28.290** (Thrift Stores)
OTHER USES		
Donation Boxes – Outdoors	P	See Chapter **5.54** (Regulation of Unattended Donation Boxes)

SECTION 8. Section 17.16.100 (Screening and Buffering) of Chapter 17.16 (General Development Standards) of Division II (Zones, Allowable Uses, and Development Regulations) of Title 17 (Zoning) of the Los Alamitos Municipal Code is hereby amended and restated to read as follows (deleted text in ~~strikethrough~~; new text in underline):

§ 17.16.100 **Screening and Buffering.**

A. Purpose and Applicability. This section establishes standards for the screening and separation of ~~residential from adjoining nonresidential land uses~~, equipment and outdoor storage areas, and surface parking areas from a right-of-way.

B. Mechanical Equipment, Loading Docks, and Refuse Areas.

1. Ground-mounted mechanical equipment (e.g., air conditioning, heating, ventilation ducts, and exhaust, etc.), loading docks, refuse storage areas, and utility facilities shall be screened from view from adjoining public rights-of-way and area(s) zoned for residential or open space uses by a minimum six-foot-high decorative masonry wall or structures.

2. The method of screening shall be architecturally compatible with other on-site development in terms of colors, materials, and architectural style.

3. Landscaping shall be installed adjacent to the walls, at the discretion of the Director, in compliance with Chapter **17.18** (Landscaping).

C. Drive-Through Facilities. Queuing aisles that abut a public right-of-way shall be screened from view from the right-of-way with a minimum three-foot-high landscaped hedge or combination wall and landscape screening.

D. Roof-mounted mechanical equipment (e.g., air conditioning condenser) on the roof shall be screened by architecturally compatible screening that is designed to the satisfaction of the Director.

E. Exterior, structural-mounted conduits, utility lines, pipes, and chase shall be painted to match adjacent building and wall surfaces.

SECTION 9. New Section 17.28.290 (Thrift Stores) is hereby added to Chapter 17.28 (Regulations for Specific Land Uses and Activities) of Division IV (Regulations for Specific Land Uses and Activities) of Title 17 (Zoning) of the Los Alamitos Municipal Code to read as follows:

§ 17.28.290 **Thrift Stores.**

A. Purpose. The purpose of this section is to comply with California Government Code Section 65630 et seq. to properly regulate thrift stores to ensure compatibility with surrounding land uses.

B. Standards. All thrift stores shall conform to the following standards:

1. The delivery and storage of goods or donations must be conducted entirely indoors.

2. Outdoor display of merchandise is regulated by Section 17.28.210 of this Title.

3. Donations may only be accepted during business hours; no drop-off of donated goods may occur outside of business hours. No thrift store shall operate between 10:00 p.m. and 7:00 a.m.

4. The donation process must be supervised and operated by employees of the thrift store.

5. Any donated, discarded, or illegally dumped items left outside the building must be removed immediately.

6. Donation acceptance areas shall be clearly marked and must provide vehicular circulation which does not interfere with shopping center ingress, egress, or parking, and may not queue onto adjacent property or the public right-of-way.

7. All signage, including temporary and directional signage is regulated by Chapter 17.26 of this Title.

8. Equipment utilized in the collection, receipt, processing or disposal of used and donated goods is subject to the restrictions of Chapter 17.20 (Noise) and shall be operated in accordance with all applicable noise standards; equipment shall not be operated between 10:00 p.m. and 7:00 a.m. or on Sundays or Federal Holidays.

SECTION 10. Section 17.74.030 (C Definitions) of Chapter 17.74 (Definitions) of Division VII (Definitions) of Title 17 (Zoning) of the Los Alamitos Municipal Code is hereby amended to delete the definition for “Consignment store” as follows (deleted text in ~~strikethrough~~):

~~Consignment store. See “Secondhand Store.”~~

SECTION 11. Section 17.74.040 (D Definitions) of Chapter 17.74 (Definitions) of Division VII (Definitions) of Title 17 (Zoning) of the Los Alamitos Municipal Code is hereby amended and restated in its entirety to read as follows:

Donation boxes. An unattended bin, box, container, storage shed, trailer, receptacle, or similar facility used for soliciting and collecting donations of clothing or other salvageable personal property.

SECTION 12. Section 17.74.180 (R Definitions) of Chapter 17.74 (Definitions) of Division VII (Definitions) of Title 17 (Zoning) of the Los Alamitos Municipal Code is hereby

amended to remove references to “Consignment stores” and “Secondhand stores” as follows (deleted text in ~~strikethrough~~; new text in underline):

> Retail sales—general. The retail sale or rental of merchandise not specifically listed under another use classification. This classification includes department stores, clothing stores, furniture stores, pet supply stores, hardware stores, and businesses retailing the following goods: toys, hobby materials, handcrafted items, jewelry, cameras, photographic supplies and services (including portraiture and retail photo processing), medical supplies and equipment, pharmacies, electronic equipment, sporting goods, kitchen utensils, hardware, appliances, antiques, art galleries, art supplies and services, paint and wallpaper, carpeting and floor covering, office supplies, bicycles, and new automotive parts and accessories (excluding vehicle service and installation). Retail sales may be combined with other services such as office machine, computer, electronics, and similar small-item repairs. Does not include swap meet, or pawn shop~~, or secondhand stores~~.
>
> Retail sales—restricted. The retail sale of gun and ammunition stores, pawn shops, ~~consignment stores,~~ ~~secondhand stores,~~ and business offering payment for valuable goods such as jewelry and gold.

SECTION 13. Section 17.74.190 (S Definitions) of Chapter 17.74 (Definitions) of Division VII (Definitions) of Title 17 (Zoning) of the Los Alamitos Municipal Code is hereby amended and restated in its entirety to read as follows:

> Secondhand store. See “Thrift store.”

SECTION 14. Section 17.74.200 (T Definitions) of Chapter 17.74 (Definitions) of Division VII (Definitions) of Title 17 (Zoning) of the Los Alamitos Municipal Code is hereby amended to add the following definition to read as follows, to be placed in alphabetical order:

> Thrift store. A retail store and related donation facilities engaged primarily in the sale of secondhand clothing, shoes, apparel, toys, and standard household goods, including furniture, fixtures, and small household appliances, and the collection of those goods for resale. “Thrift store” does not include the sale of large household appliances such as refrigerators or stoves and does not include the sale of cars or anything automotive-related.

SECTION 15. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 16. The City Clerk shall certify as to the adoption of this Ordinance and shall cause a summary thereof to be published within fifteen (15) days of the adoption and shall post a Certified copy of this Ordinance, including the vote for and against the same, in the Office of the City Clerk, in accordance with Government Code Section 36933.

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2025.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Ordinance No. 2025-11 was duly introduced and placed upon its first reading at a regular meeting of the City Council on the 13th day of October, 2025 and that thereafter, said Ordinance was duly adopted and passed at a regular meeting of the City Council on the ___ day of _____, 2025, by the following roll-call vote, to wit:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

ORDINANCE NO. 2025-12

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADDING CHAPTER 5.54 TO TITLE 5 (BUSINESS LICENSES AND REGULATIONS) OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF UNATTENDED DONATION BOXES

WHEREAS, a donation box is an unattended bin, box, container, storage shed, trailer, receptacle, or similar facility used for soliciting and collecting donations of clothing or other salvageable personal property; and,

WHEREAS, Title 17 (Zoning) of the Los Alamitos Municipal Code prohibits donation boxes citywide; and,

WHEREAS, federal courts have ruled that cities cannot prohibit charitable donation boxes in all zoning districts, but that local agencies may impose reasonable content-neutral regulations on such uses; and,

WHEREAS, concurrently with the adoption of this ordinance, the City Council is amending Title 17 (Zoning) of the Los Alamitos Municipal Code ("LAMC") to permit donation boxes in the Town Center Mixed Use Zone and Commercial and Industrial Zones; and,

WHEREAS, the City Council desires to enact reasonable content-neutral business regulations governing the operation of donation boxes to preserve the public health, safety, and welfare and ensure that such uses do not result in nuisance conditions.

THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by reference.

SECTION 2. Chapter 5.54 is hereby added to Title 5 (Business Licenses and Regulations) of the Los Alamitos Municipal Code to read as follows:

Chapter 5.54 DONATION BOXES

§ 5.54.010 Definitions.

The following definitions shall apply to this Chapter. To the extent these definitions conflict with any other provision in the Municipal Code, these definitions shall control:

"City" means the city of Los Alamitos.

“City manager” means the city manager for the City of Los Alamitos or their designee.

“Donation box” means an unattended bin, box, container, storage shed, trailer, receptacle, or similar facility used for soliciting and collecting donations of clothing or other salvageable personal property.

“Permittee” means the individual or organization that applies for a permit to place, operate, or maintain a donation box in the city, as provided for in this Chapter.

“Person” means any individual, firm, partnership, joint venture, association, club, social club, fraternal organization, corporation, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit.

§ 5.54.020 Permit Required.

A. It is unlawful and a public nuisance for any property owner or other person to place, operate, maintain or allow donation boxes on real property unless: (1) the person placing the donation box first obtains a permit pursuant to this Chapter; and (2) the donation box is placed, operated and maintained in accordance with all provisions in this Chapter.

B. The permit application shall be made on a form provided by the city and shall include, without limitation, the following information:

1. The name, address, email, website (if available), and telephone number of the permittee;

2. Written proof sufficient to establish that the permittee is qualified to solicit donations of salvageable personal property pursuant to California Welfare and Institutions Code Section 148.3 as the same may be amended;

3. The text of disclosures that will be displayed on the donation box as required by Section 5.54.030(B);

4. The physical address of the real property where the donation box is proposed to be placed and a drawing sufficient to indicate the location of the donation box on the real property and the size and dimensions of the donation box;

5. If the permittee is not the real property owner, the application must include written approval from the property owner to operate a donation box at the property; and

6. A nonrefundable fee in the amount as may be established by resolution of the city council.

C. The city manager shall issue the permit following the receipt of a complete application and upon the city manager’s determination that the proposed operation

of the donation box will be in accordance with the requirements of this Chapter.

D. The city manager shall have the right for cause to revoke any permit issued pursuant to this Chapter. The failure of the permittee to comply with the provisions of this Chapter or other provisions of this code or other law shall also constitute grounds for revocation of permit. The city manager shall provide a written notification to the permittee stating the specific grounds for revocation. Upon revocation, the donation box shall be removed from the permittee's real property within 30 days and, if not removed within this time period, the city may remove, store and dispose of the donation box at the expense of the permittee. Upon revocation, a permittee shall be prohibited from applying for a permit for a period of one year. Any violation of the provisions of this Chapter is a public nuisance subject to abatement pursuant to Section 8.32 of this code.

§ 5.54.030 Location.

A. Donation boxes are prohibited from the following locations:

1. In or within 20 feet of the public-right-of-way;

2. Within 1,000 feet of another donation box;

3. Within five feet of any property line; or

4. On the same parcel as a thrift store, as defined by Section 17.74.200 of this code.

B. Donation boxes shall not block or impede access to:

1. Required parking or driveways;

2. Pedestrian routes;

3. Emergency vehicle routes;

4. Building ingress and egress;

5. Required handicapped accessibility routes;

6. Required easements; or

7. Trash enclosure areas or access to trash bins/trash enclosures.

C. No donation box shall be permitted if the placement of the donation box could constitute a safety hazard. Whether the location constitutes a safety hazard shall be determined by the city manager. Such hazards include, but are not limited to, the placement of a donation box within 1,000 feet of any place that stores large amounts of, or sells, fuel, or other flammable liquids or gases.

§ 5.54.030 Maintenance and aesthetics.

A. The permittee and property owner are each responsible for maintenance of donation boxes as follows:

1. Donation boxes shall be kept in good repair and the surrounding site shall be free of litter, debris, and overflow of materials;

2. Graffiti on the donation box must be removed within 24 hours;

3. Donation boxes shall be locked or otherwise secure; and

4. Donation boxes must be free of structural damage, holes, or visible rust.

B. All donation boxes must display, in a clear and easy-to-read manner, the following information:

1. Contact information, including the name, address, email, telephone number, and website, for the person or organization responsible for maintaining the donation box;

2. City of Los Alamitos business license number;

3. A statement indicating what materials are accepted and how the donated goods will be used, sold, dispersed, etc.; and

4. A statement indicating that donated items must fit in the donation box and that dumping is prohibited.

§ 5.54.040 Prohibited uses.

A. Donation boxes may not be used to collect any of the following:

1. Hazardous waste, as defined by Chapter 8.12.030 of this code;

2. Universal waste, as defined by Chapter 8.12.030 of this code, including batteries and electrical or electronic devices such as computers, televisions and smartphones;

3. Liquids;

4. Flammable material;

5. Large or broken furniture, mattresses, or large appliances, stoves, refrigerators etc.;

6. Solid waste, as defined by Section 17.74.190 and governed by Section 8.12 of this code; and

7. Plastic, glass, or organic material for recycling.

§ 5.54.050 Compliance.

A donation box that is in existence as of the effective date of this Chapter shall have one hundred twenty days to obtain a permit and thereafter comply with the provisions of this Chapter.

SECTION 3. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 4. The City Clerk shall certify as to the adoption of this Ordinance and shall cause a summary thereof to be published within fifteen (15) days of the adoption and shall post a Certified copy of this Ordinance, including the vote for and against the same, in the Office of the City Clerk, in accordance with Government Code Section 36933.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2025.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Ordinance No. 2025-12 was duly introduced and placed upon its first reading at a regular meeting of the City Council on the 13th day of October, 2025 and that thereafter, said Ordinance was duly adopted and passed at a regular meeting of the City Council on the _____ day of ____, 2025, by the following roll-call vote, to wit:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

Docusign Envelope ID: C9396E91-BF31-4893-B594-3D61EA053D43

RESOLUTION NO. 2025-04

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LOS ALAMITOS, CALIFORNIA, RECOMMENDING THE CITY COUNCIL APPROVE ORDINANCE NO. 2025-03, AMENDING VARIOUS PROVISIONS OF TITLE 17 (ZONING) OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF THRIFT STORES AND DONATION BOXES, FRONT YARD LANDSCAPING REQUIREMENTS, SCREENING OF MECHANICAL EQUIPMENT, AND TO CORRECT CLERICAL ERRORS AND OMISSIONS TO MAINTAIN INTERNAL CONSISTENCY (ZOA 25-03) (CITY INITIATED).

WHEREAS, the Development Services Director has initiated an amendment to Title 17 of the Los Alamitos Municipal Code (the "Code") in accordance with Section 17.58.020 of the Code; and,

WHEREAS, in 2024, the California legislature approved, and the Governor signed into law Assembly Bill 2632 (AB 2632) which imposes new limitations on how local agencies may regulate thrift stores that sell secondhand or donated items; and,

WHEREAS, Federal Courts have ruled that a total ban on charitable donation boxes violates First Amendment protections, but that local agencies may impose reasonable content-neutral regulations on such uses; and,

WHEREAS, the City desires, among other things, to update the Code to comply with AB 2632 and Federal case law; and,

WHEREAS, additionally, the City desires to amend the Code to update front yard landscaping requirements and screening of mechanical equipment consistent with best practices; and,

WHEREAS, on August 27, 2025, the Planning Commission opened a duly noticed Public Hearing concerning ZOA 25-03 and considered public comments and the written and oral information and testimony presented by City staff, community residents, and other interested parties, and recommended that the City Council approve and adopt ZOA 25-03.

NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The Planning Commission finds that the above recitals are true and correct.

Docusign Envelope ID: C9396E91-BF31-4893-B594-3D61EA053D43

SECTION 2. The Planning Commission hereby recommends that the City Council adopt Ordinance No. 25-03 based on the following findings, as specified in Section 17.58.060 of the Los Alamitos Municipal Code:

a) *This Ordinance ensures and maintains internal consistency with the actions, goals, objectives, and policies of the General Plan, and would not create any inconsistencies with the Zoning Code.*

ZOA 25-03 does not conflict with any of the actions, goals, objectives, or policies of the General Plan and will not create any inconsistencies with the Zoning Code. This Ordinance corrects omissions, clerical errors, and adds provisions to clarify application of the City's zoning regulations, consistent with the General Plan, to ensure uniform application and efficient administration of the Zoning Code.

b) *This Ordinance will not be detrimental to the public convenience, health, interest, safety, or welfare of the City.*

ZOA 25-03 will enhance the public convenience, health, interest, safety, and welfare of the City by creating an internally consistent Zoning Code, which will aid staff in its uniform application and efficient administration of the Zoning Code. ZOA 25-03 includes clarification of the locations where thrift stores and donation boxes are permitted. Thrift stores will be subject to operational standards, and this Ordinance anticipates City Council adoption of business licensing and regulatory standards for donation boxes. Collectively, these provisions will ensure that these uses will not adversely affect surrounding properties or the surrounding environment.

c) *This Ordinance has been reviewed in compliance with the provisions of the California Environmental Quality Act (CEQA) and the City's environmental review procedures.*

ZOA 25-03 is not subject to the California Environmental Quality Act (CEQA) pursuant to the California Code of Regulations, Title 14, Chapter 3, Sections 15060 (c) (2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) because it has no potential for resulting in physical change to the environment, directly or indirectly. Approval of Zoning Code Text Amendment CA 25-032 would not approve any development project or prompt any direct or indirect physical changes to the environment.

d) *The proposed amendment is internally consistent with other applicable provisions of this Zoning Code.*

Docusign Envelope ID: C9396E91-BF31-4893-B594-3D61EA053D43

ZOA 25-03 is intended to ensure internal consistency within the Zoning Code.

SECTION 3. The Secretary of the Planning Commission shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 27th day of August 2025.

Signed by:
FA8DA4CD4E21487...
Mary Anne Cuilty, Chair

ATTEST:

DocuSigned by:
D407E2EEA21540F...
Gabriela Martinez, Secretary

APPROVED AS TO FORM:

Signed by:
350A1F4BDEFA45B...
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)

COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Gabriela Martinez, Planning Commission Secretary of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the Planning Commission held on the 27th day of August 2025, by the following vote, to wit:

AYES: COMMISSIONERS: Cuilty, Griego, Heichman, Hastie, Legere
NOES: COMMISSIONERS:
ABSENT: COMMISSIONERS:
ABSTAIN: COMMISSIONERS:

DocuSigned by:
D407E2EEA21540F...
Gabriela Martinez, Secretary

Docusign Envelope ID: C9396E91-BF31-4893-B594-3D61EA053D43

Docusign Envelope ID: C9396E91-BF31-4893-B594-3D61EA053D43

Attachment "A"

Ordinance No. 2025-03

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 10H**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Ron Noda, Assistant City Manager/Development Services Director**
Chris Kelley, City Engineer

Subject: **Approval of Plans and Specifications for Oak Street Improvement Project (CIP 24/25-03)**

SUMMARY

This item recommends City Council approval of the Oak Street Improvement Project (CIP 24/25-03) plans and specifications and authorization to facilitate the solicitation of bids. The Project will include a grind and overlay of Oak Street from Katella Avenue to Sausalito Street.

RECOMMENDATION

1. Approve the plans and specifications for the Oak Street Improvement Project (CIP 24/25-03); and,

2. Authorize Staff to advertise and solicit bid proposals.

BACKGROUND

The City of Los Alamitos Capital Improvement Program recommends grind and overlay street improvements of various residential streets throughout the City, as part of the City's ongoing pavement management program. The Oak Street Improvement Project is one such project. Street improvement projects are vital to maintaining the City's infrastructure, ensuring safe and reliable travel for residents, businesses, and emergency services. Proactive pavement maintenance extends the lifespan of roadways, reduces long-term repair costs, enhances neighborhood aesthetics, and supports overall community mobility and quality of life.

DISCUSSION

The Oak Street Improvement Project will include a grind and overlay, and will also replace damaged curb and gutter, and lifted sidewalk to correct drainage. Americans with Disabilites Act (AD) curb ramps will be modified to current codes as necessary for accessibility. The Project limits are from Katella Avenue to Sausalito Street. The Project is next to Oak Middle School and staff will minimize the impact to the School as much as possible.

The estimated Project costs are as follows:

Design, Plans and Specifications	$35,495
Construction	$507,970
Construction Contingency	$50,800

Labor Compliance	$6,000
Construction Inspection & Management	$50,000
Project Total Budget	$650,265

The following is an approximate timeline for the completion of the street improvement project:

- 11/17/2025 Approval of plans & specifications by the City Council
- 11/20/2025 Advertise project
- 12/11/2025 Bid opening
- 01/19/2026 Award of Contract (City Council Meeting)
- 02/16/2026 Start of construction
- 04/13/2026 End of construction

FISCAL IMPACT

Funding for this project was included in the Fiscal Year 2024-2025 Capital Improvement Program (CIP) adopted budget and funding was carried over to Fiscal Year 2025-2026. Project funding includes the following:

Budget Fiscal Year	**Source**	**Amount**
2024-25	Gas Tax	$341,217
2024-25	SB-1	$310,410
Project Total		$651,627

Attachment:
1. Oak Street Improvement Project (CIP 24/25-03) - Plans
2. Oak Street Improvement Project (CIP 24/25-03) - Specifications

UTILITY CONTACTS:

CENCO REFINING CO.	(562) 944-6111
ORANGE COUNTY SANITATION DIST.	(714) 593-7164
ROOSMOOR/LOS ALAMITOS SEWER DIST.	(562) 431-2223
SOUTHERN CALIFORNIA EDISON CO.	(562) 981-8205
SOUTHERN CALIFORNIA GAS CO.	(714) 634-3133
GOLDEN STATE WATER COMPANY	(714) 503-6991
TIME-WARNER COMMUNICATION	(714) 895-6886
UNDERGROUND SERVICE ALERT	(800) 422-4133
VERIZON	(704) 375-6719

ABBREVIATIONS

AB	AGGREGATE BASE
AC	ASPHALT CONCRETE
ANG	ANGLE
AP	ANGLE POINT
ARHM	ASPHALT RUBBER HOT MIX
ASPH	ASPHALT
BEG	BEGIN
BOC	BACK OF CURB
BW	BACK OF WALK
CAB	CRUSHED AGGREGATE BASE
CB	CATCH BASIN
C/L	CENTER LINE
C&G	CURB & GUTTER
CLR	CLEAR
CONST	CONSTRUCT
D/W	DRIVEWAY
EG	EDGE OF GUTTER
EL	ELEVATION
EP	EDGE OF PAVEMENT
EX\EXIST	EXISTING
FF	FINISHED FLOOR
FL	FLOW LINE
FO	FIBER OPTIC CABLE
FS	FINISHED SURFACE
GTE	GENERAL TELEPHONE & ELECTRONICS CORPORATION
H	HEIGHT
HMA	HOT MIX ASPHALT
HP	HINGE POINT
INV	INVERT
JPCP	JOINTED PLAIN CONCRETE PAVEMENT
L	LENGTH
LF	LINEAR FOOT
MAX	MAXIMUM
MB	MAIL BOX
MIN	MINIMUM
MH	MANHOLE
MSE	MECHANICALLY STABILIZED EARTH
NIC	NOT IN CONTRACT
NTS	NOT TO SCALE
NW	NORTHWEST
O.C.	ON CENTER, OWNERS CONDUIT
OCFCD	ORANGE COUNTY FLOOD CONTROL DISTRICT
OG	ORIGINAL GROUND
PB	PULL BOX
PCC	PORTLAND CEMENT CONCRETE/ POINT OF COMPOUND CURVATURE
P/L	PROPERTY LINE
PP	POWER POLE
PROP	PROPOSED
PVI	POINT OF VERTICAL INFLECTION
R/W	RIGHT OF WAY
S	SANITARY SEWER
SCE	SOUTHERN CALIFORNIA EDISON
SE	SOUTHEAST
SF	SQUARE FOOT
SD	STORM DRAIN
SL	STREET LIGHT
SMH	SEWER MANHOLE
STA	STATION
STD	STANDARD
SPPWC	STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION
SW	SIDEWALK
TBD	TO BE DETERMINED
TC	TOP OF CURB
TF	TOP OF FOOTING
TLP	TOP OF LEVELING PAD
TRANS	TRANSITION
TW	TOP OF WALL
TYP	TYPICAL
UGU	UNDERGROUND UTILITIES
VAR	VARIES
VLT	VAULT
W	WIDTH, WATER
WV	WATER VALVE

AGENCIES TO BE NOTIFIED:

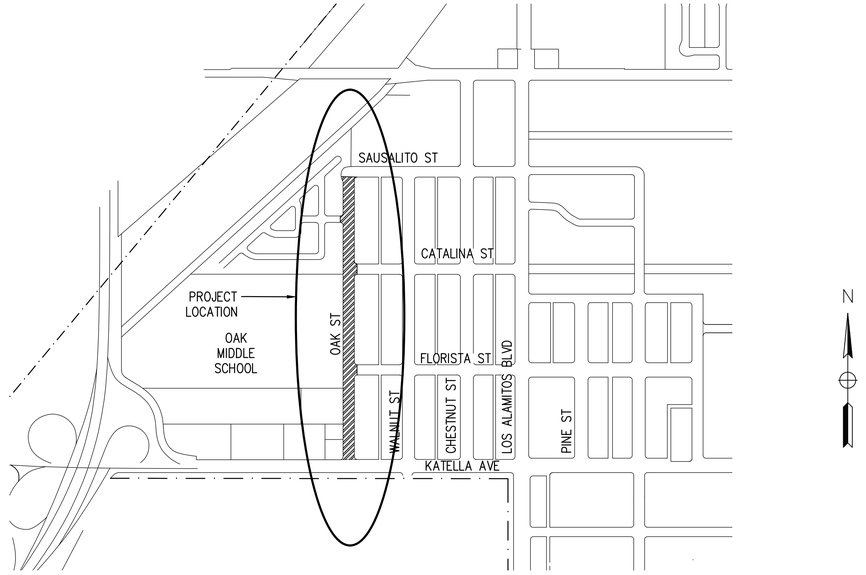
1. CITY ENGINEER
   3191 KATELLA AVENUE
   LOS ALAMITOS, CA 90720-5600 (562)
   431-3538 EXT. 100
2. LOS ALAMITOS POLICE DEPARTMENT
   3201 KATELLA AVENUE
   LOS ALAMITOS, CA 90720
   (562) 431-2255
3. ORANGE COUNTY FIRE DEPARTMENT
   3642 GREEN STREET
   LOS ALAMITOS, CA 90720
   (562) 431-6026
4. LOS ALAMITOS POST OFFICE
   10650 REAGAN STREET
   LOS ALAMITOS, CA 90720
   (562) 431-6547
5. ROSSMOOR/LOS ALAMITOS
   AREA SEWER DISTRICT
   3243 KATELLA AVENUE
6. LOS ALAMITOS, CA 90720-0542
   (562) 431-2223
   LOS ALAMITOS UNIFIED SCHOOL DISTRICT
7. OCTA-BUS STOPS
   550 SOUTH MAIN STREET
   ORANGE, CA 92668
   (714) 560-5912
8. CITY OF CYPRESS
   5275 ORANGE AVENUE
   CYPRESS, CA 90630
   (714) 229-6700
9. CITY OF LONG BEACH
   333 WEST OCEAN BOULEVARD
   LONG BEACH CA 90802
   (562) 570-6383
10. ROSSMOOR COMMUNITY SERVICES DISTRICT(RCSD)
    3001 BLUME DRIVE, ROSSMOOR, CA 90720
    (562) 431-0525
11. ORANGE COUNTY SANITATION DISTRICT
    18480 DANDILIER CIRCLE, FOUNTAIN VALLEY, CA 92708
    714-593-7164

CITY OF LOS ALAMITOS

DEVELOPMENT SERVICES DEPARTMENT

OAK ST
STREET IMPROVEMENT PROJECT

CIP NO. 24/25-03



VICINITY MAP

SCALE : NTS

— · — · — LOS ALAMITOS CITY BOUNDARY

SHEET INDEX

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	DETAIL SHEET
3	TYPICAL SECTIONS
4	OAK ST STREET IMPROVEMENT PLAN
5	SIGNING & STRIPING PLAN

GENERAL NOTES:

1. ALL WORK SHALL CONFORM TO THE REQUIREMENTS OF THE CITY OF LOS ALAMITOS, STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, 2021 EDITION, ORANGE COUNTY PF&RD STANDARD PLANS, LATEST EDITION, AS SPECIFIED, AND SPPWC STANDARD PLANS, LATEST EDITION, AS SPECIFIED.
2. THE CONSTRUCTION AREA SHALL BE PROPERLY POSTED AND LIGHTED IN CONFORMANCE WITH THE STATE OF CALIFORNIA MANUAL OF TRAFFIC CONTROLS FOR CONSTRUCTION AND WORK ZONES, LATEST EDITION.
3. CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS AND SHALL NOTIFY THE CITY ENGINEER, (562) 431-3538, AT LEAST 24 HOURS PRIOR TO ANY REQUIRED INSPECTIONS.
4. CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY, THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS AND THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE CITY AND THE ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING FOR LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE CITY OR THE ENGINEER.
5. THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITY PIPES OR STRUCTURES SHOWN ON THESE PLANS WERE OBTAINED BY A SEARCH OF THE AVAILABLE RECORDS. TO THE BEST OF OUR KNOWLEDGE THERE ARE NO EXISTING UTILITY LINES EXCEPT AS SHOWN ON THIS PLAN. THE CONTRACTOR IS REQUIRED TO TAKE DUE PRECAUTIONARY MEASURES TO PROTECT THE UTILITY LINES SHOWN AND ANY OTHER LINES NOT OF RECORD OR NOT SHOWN ON THIS PLAN.
6. THE CONTRACTOR SHALL MAKE A PHYSICAL INSPECTION OF THE PROJECT SITE AND REPORT ALL VARIATIONS, INCONSISTENCIES, OR CHANGED CONDITIONS TO THE ENGINEER PRIOR TO ANY CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY ASSUMPTIONS, REMEDIAL ACTIONS, OR ADAPTATIONS MADE IN THE FIELD WITHOUT THE WRITTEN APPROVAL OF THE ENGINEER.
7. REPAIR OR REPLACE ALL DAMAGES OR ALTERATIONS TO EXISTING PUBLIC IMPROVEMENTS TO THE SATISFACTION OF THE CITY ENGINEER AT NO COST TO THE CITY.
8. ALL DIMENSIONS SHALL BE VERIFIED BY PLANS OR FIELD INSPECTION. AT NO TIME SHALL ANY DIMENSIONS BE SCALED FROM PLANS. CONTRACTOR SHALL NOTIFY THE ENGINEER OF ALL VARIATIONS IN DIMENSIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION.
9. ALL JOINTS AND JOIN LOCATIONS AND UNDERGROUND UTILITY LOCATIONS SHALL BE FIELD VERIFIED.
10. AT ALL TIMES, CURB FACE DIMENSIONS AND GUTTER AND SWALE GRADES SHALL BE MAINTAINED, UNLESS OTHERWISE NOTED.
11. CONTRACTOR SHALL NOTIFY ALL AFFECTED UTILITY COMPANIES AND AFFECTED AGENCIES AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF CONSTRUCTION.
12. ALL ASPHALT PAVEMENT IMPROVEMENTS INDICATED TO BE REMOVED SHALL BE SAWCUT AT THE LINE OF REMOVAL.
13. ADJUSTMENT OF ORANGE COUNTY SANITATION MANHOLE REQUIRES COORDINATION WITH ORANGE COUNTY SANITATION DISTRICT, CONTACT ADRIAN SIEW AT 714-593-7164 AT LEAST 72 HOURS PRIOR TO ADJUSTMENT WORK.

SIGNING AND STRIPING GENERAL NOTES:

1. SIGNING, STRIPING, AND THE INSTALLATION THEREOF SHALL CONFORM TO THE 2023 CALTRANS STANDARD PLANS AND SPECIFICATIONS, THE 2014 CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CALIFORNIA MUTCD), REV. 9, THIS PLAN AND THE SPECIAL PROVISIONS.
2. REMOVAL OF ALL STRIPING AND MARKINGS SHALL BE BY GRINDING METHOD AND INCLUDES REMOVAL OF RAISED PAVEMENT MARKERS.
3. ALL LANE STRIPING AT INTERSECTION APPROACHES WITHOUT CROSSWALK OR LIMIT LINES SHALL END 10 FEET FROM THE EXTENSION OF THE INTERSECTION CURB LINES.
4. ALL STRIPING DETAILS AND PAVEMENT LEGENDS SHALL BE THERMOPLASTIC, UNLESS OTHERWISE NOTED.
5. CONTRACTOR SHALL REPAINT ALL EXISTING CURB MARKINGS THROUGHOUT PROJECT LIMITS. CURB MARKINGS SHALL BE PAINT, 2 COATS. APPROXIMATELY 850 LINEAR FEET OF CURB MARKINGS TO BE REPAINTED.
6. NEW SIGNS SHALL BE HIGH INTENSITY SHEETING WITH ANTI-GRAFFITI FILM.
7. ALL SIGNS ARE EXISTING, UNLESS OTHERWISE NOTED.
8. INSTALL TWO-WAY BLUE REFLECTIVE MARKERS AT EVERY FIRE HYDRANT.

BID SET

Know what's below. Call before you dig.

REVISIONS				REFERENCES
NUMBER	DATE	INITIALS		APPV'D

REGISTERED PROFESSIONAL ENGINEER — CAMRYN R. LOPEZ — NO. 96820 — CIVIL — STATE OF CALIFORNIA

WILLDAN Engineering
2401 East Katella Ave, Suite 450, Anaheim, California 92806
714/978-8200 fax 714/978-8299

		DATE
DRAWN BY	RM, MC	10/28/2025
CHECKED BY	CL	10/28/2025
DESIGNED BY	RM	10/28/2025
APPROVED	Chris Kelly, PE, City Engineer	10/28/2025 Date

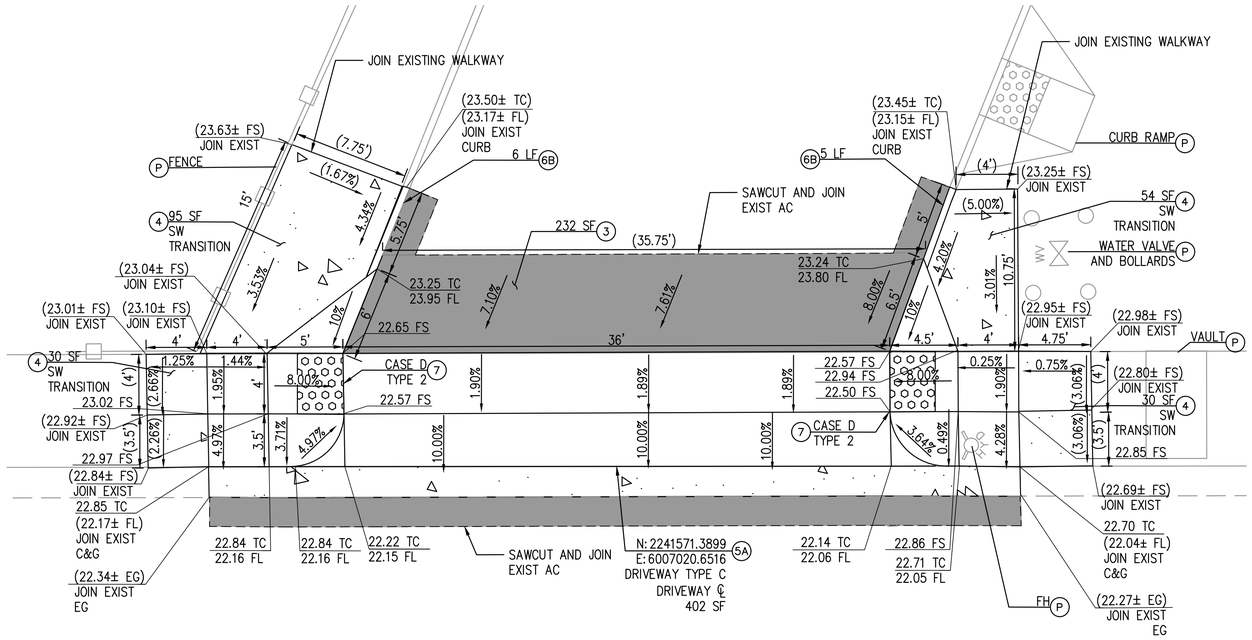
CITY OF LOS ALAMITOS

OAK ST IMPROVEMENT PROJECT

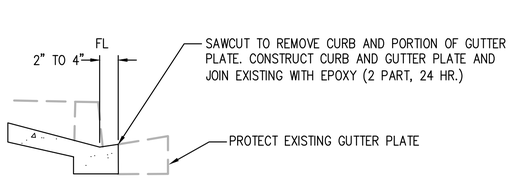
TITLE SHEET

SHEET 1 OF 5

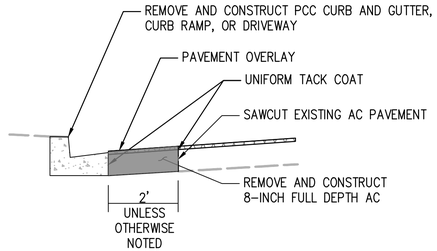
USER: LAvila
DATE: Oct 28, 2025 - 11:45am
FILE: W:\WE-CA\Los Alamitos, City of\113599 - Los Al 2024-25 SB1 Project\900-PS&E\901-Plans\PL-TITL.dwg



DETAIL "1"
SOUTH DRIVEWAY AT OAK MIDDLE SCHOOL
SCALE: 1" = 5'



DETAIL "3"
SAWCUT AT LOCAL DEPRESSION
NTS



DETAIL "4"
SLOT PAVEMENT
NTS

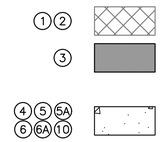
CONSTRUCTION NOTES:

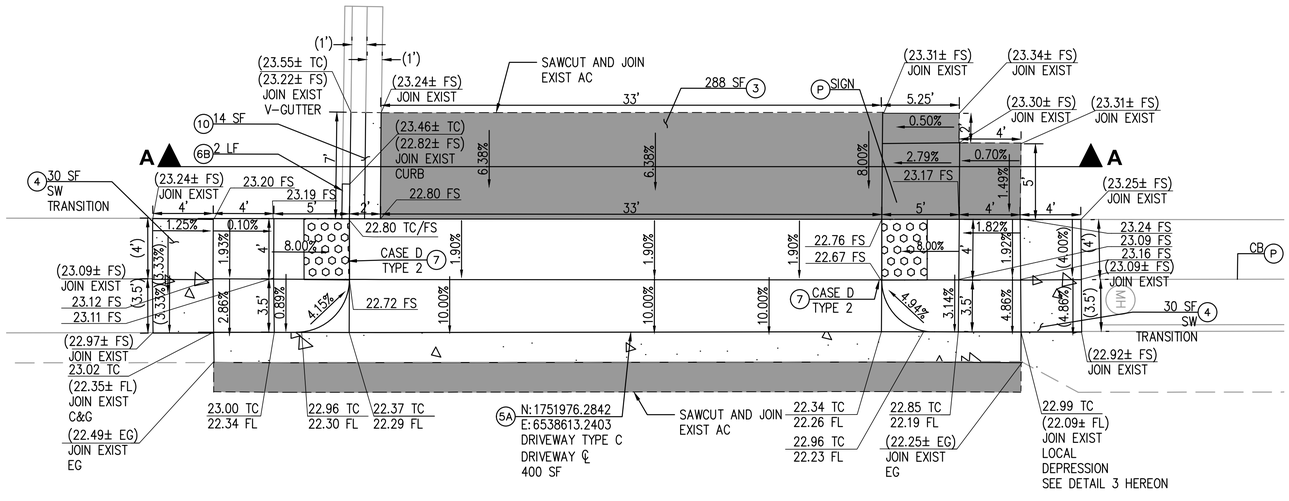
1. COLD MILL EXISTING PAVEMENT 2-INCH UNIFORM DEPTH
2. CONSTRUCT 2-INCH THICK ARHM OVERLAY
3. REMOVE EXISTING AC, AB, AND SUBGRADE, IF NECESSARY, SUFFICIENT TO/AND CONSTRUCT 6-INCH FULL DEPTH ASPHALT CONCRETE PAVEMENT OVER COMPACTED BASE/NATIVE
4. REMOVE EXISTING AND CONSTRUCT 4-INCH THICK PCC SIDEWALK PER SPPWC STD PLAN 113-2
5. REMOVE EXISTING AND CONSTRUCT 4-INCH THICK PCC RESIDENTIAL DRIVEWAY APPROACH PER SPPWC STD PLAN 110-2, MATCH EXISTING TYPE AND WIDTH
5A. REMOVE EXISTING AND CONSTRUCT 6-INCH THICK PCC COMMERCIAL DRIVEWAY APPROACH PER SPPWC STD PLAN 110-2, MATCH EXISTING TYPE AND WIDTH
6. REMOVE EXISTING AND CONSTRUCT CURB AND GUTTER PER SPPWC STD PLAN 120-3, TYPE A2-8. MATCH EXISTING GUTTER WIDTH
6A. REMOVE EXISTING AND CONSTRUCT CURB AND GUTTER PER SPPWC STD PLAN 120-3, TYPE A2-6. MATCH EXISTING GUTTER WIDTH
6B. REMOVE EXISTING AND CONSTRUCT CURB PER SPPWC STD PLAN 120-3, TYPE A1-6
7. REMOVE EXISTING AND CONSTRUCT CURB RAMP PER SPPWC STD PLAN 111-5, CASE AND TYPE PER PLAN
8. REMOVE EXISTING AND CONSTRUCT OR PORTION OF CURB DRAIN PER SPPWC STD PLAN 150-4. MATCH EXISTING CASE, SLOPE, N, AND MATERIAL. CONNECT TO EXISTING DRAIN BEHIND CURB FACE AND/OR BACK OF WALK
9. INSTALL EXPANSION JOINT FILLER IN EXISTING SIDEWALK JOINT
10. REMOVE AND CONSTRUCT LONGITUDINAL GUTTER PER DETAIL "5" ON SHEET 3
11. ADJUST ORANGE COUNTY SANITATION SEWER MANHOLE PER ORANGE COUNTY SANITATION STANDARD DRAWINGS S-050A, S-055, AND S-055A. ADJUSTMENT OF ORANGE COUNTY SANITATION MANHOLE REQUIRES COORDINATION WITH ORANGE COUNTY SANITATION DISTRICT, PLEASE CONTACT ADRIAN SIEW AT 714-593-7164 AT LEAST 72 HOURS PRIOR TO ADJUSTMENT WORK
12. RE-ESTABLISH MONUMENTS. CENTERLINE TIES, CORNER TIES, OR ANY OTHER SURVEY MARKERS

A. ADJUST TO GRADE (ITEM AS NOTED)

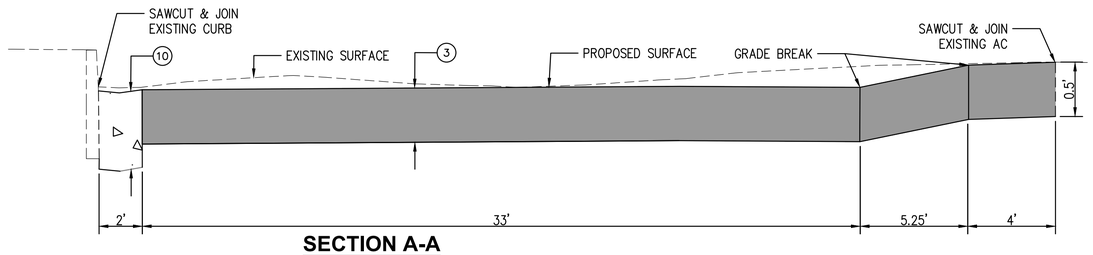
P. PROTECT IN PLACE

LEGEND

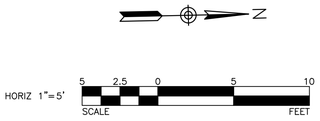




DETAIL "2"
NORTH DRIVEWAY AT OAK MIDDLE SCHOOL
SCALE: 1" = 5'



SECTION A-A
NTS



BID SET

FILE: W:\WE-CAL\Los Alamitos, City of\113599 - Los Al 2024-25 SB1 Project\900-PS&E\901-Plans\PL-DETL.dwg
USER: LAvila
DATE: Oct 28, 2025 - 11:50am

811 Know what's below. Call before you dig.

REVISIONS				REFERENCES
NUMBER	DATE	INITIALS		APPV'D

REGISTERED PROFESSIONAL ENGINEER CAMRYN R. LOPEZ NO. 96820 CIVIL STATE OF CALIFORNIA

WILLDAN Engineering
2401 East Katella Ave, Suite 450, Anaheim, California 92806
714/978-8200 fax 714/978-8299

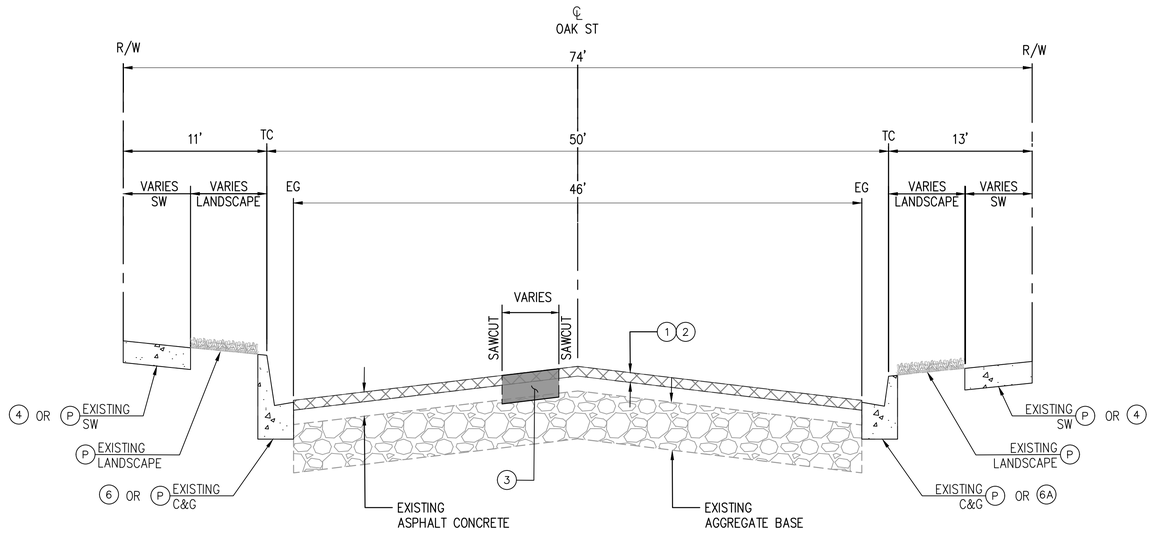
		DATE
DRAWN BY	RM, MC	10/28/2025
CHECKED BY	CL	10/28/2025
DESIGNED BY	RM	10/28/2025
APPROVED	Chris Kelly, PE, City Engineer	10/28/2025 Date

CITY OF LOS ALAMITOS

OAK ST IMPROVEMENT PROJECT

DETAIL SHEET

SHEET 2 OF 5



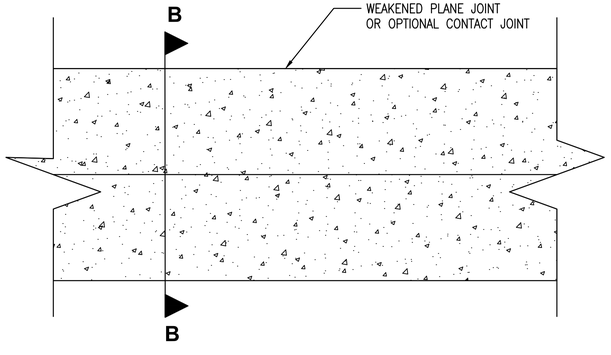
TYPICAL SECTION
OAK ST
NTS

CONSTRUCTION NOTES:

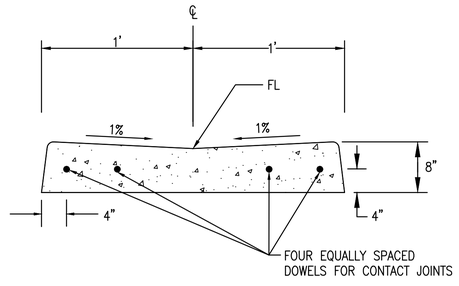
1. COLD MILL EXISTING PAVEMENT 2–INCH UNIFORM DEPTH
2. CONSTRUCT 2–INCH THICK ARHM OVERLAY
3. REMOVE EXISTING AC, AB, AND SUBGRADE, IF NECESSARY, SUFFICIENT TO/AND CONSTRUCT 6–INCH FULL DEPTH ASPHALT CONCRETE PAVEMENT OVER COMPACTED BASE/NATIVE
4. REMOVE EXISTING AND CONSTRUCT 4–INCH THICK PCC SIDEWALK PER SPPWC STD PLAN 113–2
5. REMOVE EXISTING AND CONSTRUCT 4–INCH THICK PCC RESIDENTIAL DRIVEWAY APPROACH PER SPPWC STD PLAN 110–2, MATCH EXISTING TYPE AND WIDTH
5A. REMOVE EXISTING AND CONSTRUCT 6–INCH THICK PCC COMMERCIAL DRIVEWAY APPROACH PER SPPWC STD PLAN 110–2, MATCH EXISTING TYPE AND WIDTH
6. REMOVE EXISTING AND CONSTRUCT CURB AND GUTTER PER SPPWC STD PLAN 120–3, TYPE A2–8. MATCH EXISTING GUTTER WIDTH
6A. REMOVE EXISTING AND CONSTRUCT CURB AND GUTTER PER SPPWC STD PLAN 120–3, TYPE A2–6. MATCH EXISTING GUTTER WIDTH
6B. REMOVE EXISTING AND CONSTRUCT CURB PER SPPWC STD PLAN 120–3, TYPE A1–6
7. REMOVE EXISTING AND CONSTRUCT CURB RAMP PER SPPWC STD PLAN 111–5, CASE AND TYPE PER PLAN
8. REMOVE EXISTING AND CONSTRUCT OR PORTION OF CURB DRAIN PER SPPWC STD PLAN 150–4. MATCH EXISTING CASE, SLOPE, N, AND MATERIAL. CONNECT TO EXISTING DRAIN BEHIND CURB FACE AND/OR BACK OF WALK
9. INSTALL EXPANSION JOINT FILLER IN EXISTING SIDEWALK JOINT
10. REMOVE AND CONSTRUCT LONGITUDINAL GUTTER PER DETAIL "5" ON SHEET 3
11. ADJUST ORANGE COUNTY SANITATION SEWER MANHOLE PER ORANGE COUNTY SANITATION STANDARD DRAWINGS S–050A, S–055, AND S–055A. ADJUSTMENT OF ORANGE COUNTY SANITATION MANHOLE REQUIRES COORDINATION WITH ORANGE COUNTY SANITATION DISTRICT, PLEASE CONTACT ADRIAN SIEW AT 714–593–7164 AT LEAST 72 HOURS PRIOR TO ADJUSTMENT WORK
12. RE–ESTABLISH MONUMENTS. CENTERLINE TIES, CORNER TIES, OR ANY OTHER SURVEY MARKERS
- A. ADJUST TO GRADE (ITEM AS NOTED)
- P. PROTECT IN PLACE

LEGEND

1 2	COLD MILL EXISTING PAVEMENT 2–INCH UNIFORM DEPTH & CONSTRUCT 2–INCH THICK ARHM OVERLAY
3	REMOVE EXISTING AC, AB, AND SUBGRADE, IF NECESSARY, SUFFICIENT TO/AND CONSTRUCT 6–INCH FULL DEPTH ASPHALT CONCRETE PAVEMENT OVER COMPACTED BASE/NATIVE
4 5 5A 6 6A 10	PCC IMPROVEMENTS



DETAIL "5"
V-GUTTER
NTS



SECTION B-B
NTS

BID SET

FILE: W:\WE-CAL\Los Alamitos, City of\113599 - Los Al 2024-25 SB1 Project\900-PS&E\901-Plans\PL-DETL 2.dwg
USER: LAvila
DATE: Oct 28, 2025 - 11:51am

Know what's below. Call before you dig.

REVISIONS				REFERENCES
NUMBER	DATE	INITIALS		APPV'D

REGISTERED PROFESSIONAL ENGINEER
CAMRYN R. LOPEZ
NO. 96820
CIVIL
STATE OF CALIFORNIA

WILLDAN Engineering
2401 East Katella Ave, Suite 450, Anaheim, California 92806
714/978-8200 fax 714/978-8299

		DATE
DRAWN BY	RM, MC	10/28/2025
CHECKED BY	CL	10/28/2025
DESIGNED BY	RM	10/28/2025
APPROVED	Chris Kelly, PE, City Engineer	10/28/2025 Date

CITY OF LOS ALAMITOS

OAK ST IMPROVEMENT PROJECT

TYPICAL SECTIONS

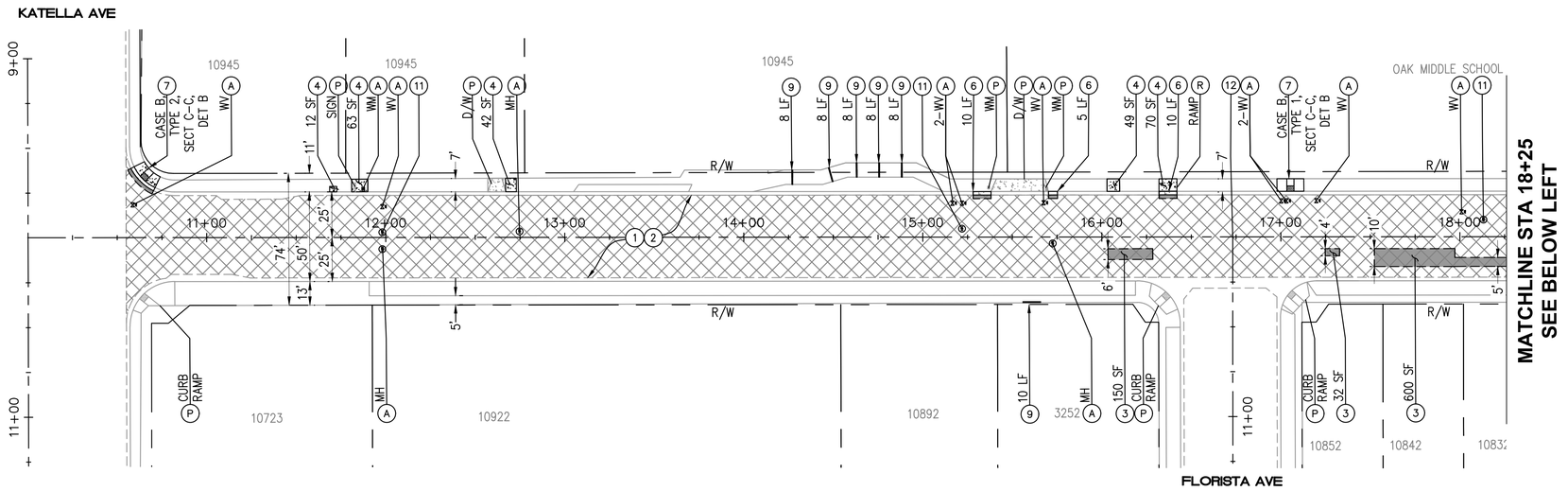
SHEET 3 OF 5

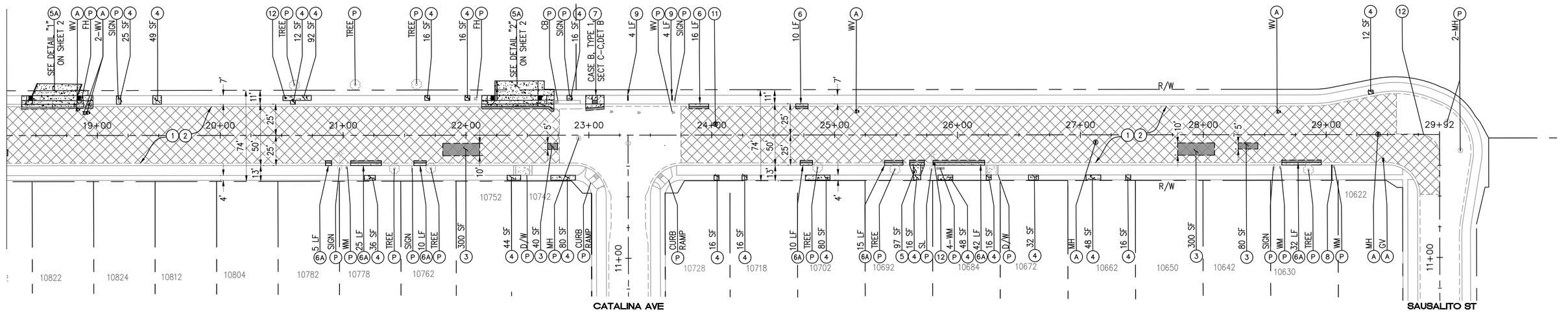
CONSTRUCTION NOTES:

1. COLD MILL EXISTING PAVEMENT 2-INCH UNIFORM DEPTH
2. CONSTRUCT 2-INCH THICK ARHM OVERLAY
3. REMOVE EXISTING AC, AB, AND SUBGRADE, IF NECESSARY, SUFFICIENT TO/AND CONSTRUCT 6-INCH FULL DEPTH ASPHALT CONCRETE PAVEMENT OVER COMPACTED BASE/NATIVE
4. REMOVE EXISTING AND CONSTRUCT 4-INCH THICK PCC SIDEWALK PER SPPWC STD PLAN 113-2
5. REMOVE EXISTING AND CONSTRUCT 4-INCH THICK PCC RESIDENTIAL DRIVEWAY APPROACH PER SPPWC STD PLAN 110-2, MATCH EXISTING TYPE AND WIDTH
5A. REMOVE EXISTING AND CONSTRUCT 6-INCH THICK PCC COMMERCIAL DRIVEWAY APPROACH PER SPPWC STD PLAN 110-2, MATCH EXISTING TYPE AND WIDTH
6. REMOVE EXISTING AND CONSTRUCT CURB AND GUTTER PER SPPWC STD PLAN 120-3, TYPE A2-8. MATCH EXISTING GUTTER WIDTH
6A. REMOVE EXISTING AND CONSTRUCT CURB AND GUTTER PER SPPWC STD PLAN 120-3, TYPE A2-6. MATCH EXISTING GUTTER WIDTH
6B. REMOVE EXISTING AND CONSTRUCT CURB PER SPPWC STD PLAN 120-3, TYPE A1-6
7. REMOVE EXISTING AND CONSTRUCT CURB RAMP PER SPPWC STD PLAN 111-5, CASE AND TYPE PER PLAN
8. REMOVE EXISTING AND CONSTRUCT OR PORTION OF CURB DRAIN PER SPPWC STD PLAN 150-4. MATCH EXISTING CASE, SLOPE, N, AND MATERIAL. CONNECT TO EXISTING DRAIN BEHIND CURB FACE AND/OR BACK OF WALK
9. INSTALL EXPANSION JOINT FILLER IN EXISTING SIDEWALK JOINT
10. REMOVE AND CONSTRUCT LONGITUDINAL GUTTER PER DETAIL "5" ON SHEET 3
11. ADJUST ORANGE COUNTY SANITATION SEWER MANHOLE PER ORANGE COUNTY SANITATION STANDARD DRAWINGS S-050A, S-055, AND S-055A. ADJUSTMENT OF ORANGE COUNTY SANITATION MANHOLE REQUIRES COORDINATION WITH ORANGE COUNTY SANITATION DISTRICT, PLEASE CONTACT ADRIAN SIEW AT 714-593-7164 AT LEAST 72 HOURS PRIOR TO ADJUSTMENT WORK
12. RE-ESTABLISH MONUMENTS. CENTERLINE TIES, CORNER TIES, OR ANY OTHER SURVEY MARKERS
- A. ADJUST TO GRADE (ITEM AS NOTED)
- P. PROTECT IN PLACE

LEGEND

- 1 2 — COLD MILL EXISTING PAVEMENT 2-INCH UNIFORM DEPTH & CONSTRUCT 2-INCH THICK ARHM OVERLAY
- 3 — REMOVE EXISTING AC, AB, AND SUBGRADE, IF NECESSARY, SUFFICIENT TO/AND CONSTRUCT 6-INCH FULL DEPTH ASPHALT CONCRETE PAVEMENT OVER COMPACTED BASE/NATIVE
- 4 5 5A 6 6A 10 — PCC IMPROVEMENTS





HORIZ 1"= 40'

SCALE 40 20 0 40 80 FEET

N

BID SET

USER: LAvila
DATE: Oct 28, 2025 - 11:52am
FILE: W:\WE-CA\Los Alamitos, City of\113599 - Los Al 2024-25 SB1 Project\900-PS&E\901-Plans\PL-ROAD-01.dwg

811 Know what's below. Call before you dig.

REVISIONS			
NUMBER	DATE	INITIALS	

REFERENCES
APPV'D

REGISTERED PROFESSIONAL ENGINEER — CAMRYN R. LOPEZ — NO. 96820 — CIVIL — STATE OF CALIFORNIA

WILLDAN Engineering
2401 East Katella Ave, Suite 450, Anaheim, California 92806
714/978-8200 fax 714/978-8299

		DATE
DRAWN BY	RM, MC	10/28/2025
CHECKED BY	CL	10/28/2025
DESIGNED BY	RM	10/28/2025

APPROVED _____ 10/28/2025
Chris Kelly, PE, City Engineer — Date

CITY OF LOS ALAMITOS

OAK ST IMPROVEMENT PROJECT

OAK ST STREET IMPROVEMENT PLAN
FROM KATELLA ST TO SAUSALITO ST

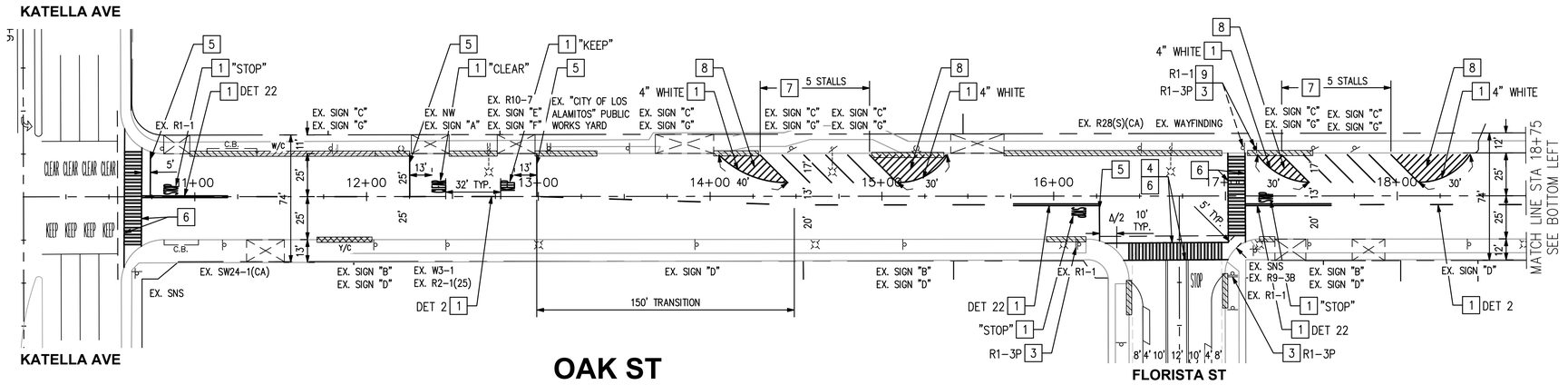
SHEET 4 OF 5

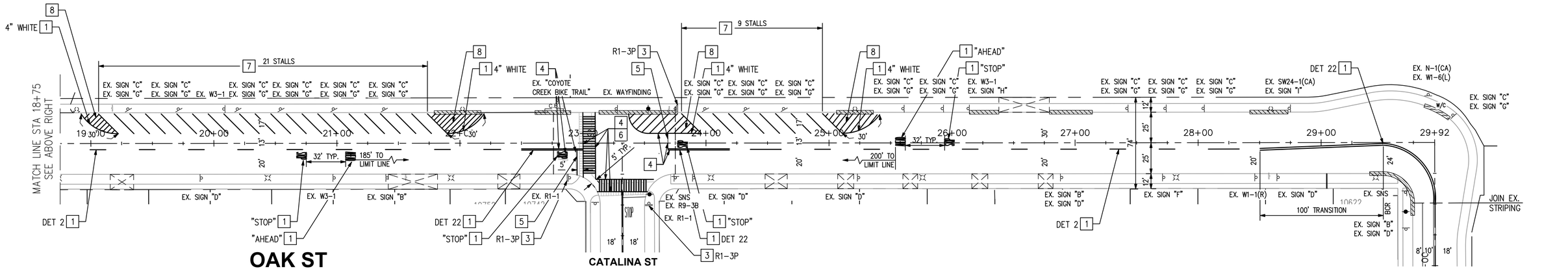
STRIPING CONSTRUCTION NOTES:

1. INSTALL STRIPING DETAIL AND/OR PAVEMENT MARKING AS SHOWN.
2. REMOVE SIGN(S) AS NOTED.
3. INSTALL SIGN(S) AS NOTED.
4. REMOVE CONFLICTING STRIPING
5. INSTALL 12" WHITE LIMIT LINE.
6. INSTALL YELLOW LADDER CROSSWALK WITH 24" BARS AND 24" GAPS. CROSSWALK SHALL BE 10' IN WIDTH (INSIDE TO INSIDE).
7. INSTALL 45° PARKING STALLS, QUANTITY AS SHOWN PER DETAIL "A".
8. INSTALL 4" WHITE DIAGONALS AT 45° AT 4' O.C.
9. RELOCATE SIGN(S) AND/OR POST AS NOTED.
10. INSTALL SIGN(S) AND POST AS NOTED.
11. REMOVE SIGN(S) AND POST AS NOTED.

LEGEND

- RE-PAINT EX. RED CURB MARKINGS
- Y/C — RE-PAINT EX. YELLOW CURB MARKINGS
- W/C — RE-PAINT EX. WHITE CURB MARKINGS
- (S) — SIGNALIZED INTERSECTION
- PAVE LIMIT





DETAIL "A"

45° ON-STREET PARKING STALL DETAIL
NO SCALE

HORIZ 1"= 40'
SCALE 40 20 0 40 80 FEET

EX. SIGN "A" | EX. SIGN "B" | EX. SIGN "C" | EX. SIGN "D" | EX. SIGN "E" | EX. SIGN "F" | EX. SIGN "G" | EX. SIGN "H" | EX. SIGN "I"

Know what's below. Call before you dig.

REVISIONS

NUMBER	DATE	INITIALS

REFERENCES

APPV'D

REGISTERED PROFESSIONAL ENGINEER — MIGUEL A. OBREGON ARREOLA — NO. 96819 — CIVIL — STATE OF CALIFORNIA

WILLDAN Engineering
2401 East Katella Ave, Suite 450, Anaheim, California 92806
714/978-8200 fax 714/978-8299

		DATE
DRAWN BY	RM, MO	10/28/2025
CHECKED BY	MO	10/28/2025
DESIGNED BY	MO	10/28/2025
APPROVED	Chris Kelly, PE, City Engineer	10/28/2025 Date

CITY OF LOS ALAMITOS

OAK ST IMPROVEMENT PROJECT

OAK ST
FROM KATELLA AVE TO SAUSALITO ST

SHEET 5 OF 5

BID SET

FILE: W:\WE-CAL\Los Alamitos, City of\113599 - Los Al 2024-25 SB1 Project\900-PS&E\901-Plans\PL-STRIPE-01.dwg
USER: LAvila
DATE: Oct 28, 2025 - 2:40pm

CITY OF LOS ALAMITOS

CONTRACT DOCUMENTS AND SPECIFICATIONS

FOR

OAK STREET IMPROVEMENTS PROJECT
CIP 24/25-03

IN THE CITY OF LOS ALAMITOS, CALIFORNIA

DECEMBER 2025

NOTICE TO THE BIDDERS:

1. **Bids will be received electronically through BidNet Direct (http://cityoflosalamitos.org/517/Bid-Opportunities).**
2. **Bid bond required – 10% of bid amount to be submitted to the Development Services Department.**
3. **Bids must be received by 11:00 a.m. on December 11th, 2025**

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CITY OF LOS ALAMITOS

SPECIFICATIONS FOR

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

GENERAL REQUIREMENTS AND TECHNICAL PROVISIONS
PREPARED BY:

Willdan Engineering
2401 East Katella Avenue, Suite 300
Anaheim, CA 92806
(714) 978-8200

Camryn Lopez, P.E. 10/29/2025
Associate Engineer Date

FOR THE CITY OF LOS ALAMITOS
PUBLIC WORKS DIVISION
DEVELOPMENT SERVICES DEPARTMENT

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TABLE OF CONTENTS

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

SECTION

NOTICE INVITING ELECTRONIC BIDS ..... A

INSTRUCTIONS TO BIDDERS ..... B

PROPOSAL INFORMATION AND DOCUMENTS C

CONTRACT INFORMATION AND DOCUMENTS ..... D

STANDARD SPECIFICATIONS ..... E

SPECIAL PROVISIONS ..... F

SPECIAL PROVISIONS – SIGNING, STRIPING AND PAVEMENT MARKERS ..... G

STANDARD PLANS ..... APPENDIX – PART 1

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SECTION A

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

NOTICE INVITING ELECTRONIC BIDS

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NOTICE INVITING ELECTRONIC BIDS

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

PUBLIC NOTICE IS HEREBY GIVEN that the City of Los Alamitos as AGENCY, invites electronic bids for the above stated project and will receive such bids electronically through BidNet Direct (http://cityoflosalamitos.org/517/Bid-Opportunities). Bids will be received up to the hour of **11:00 a.m., on December 11th, 2025** and will be opened virtually at that time.

The City of Los Alamitos proposes to grind and overlay one residential street within the City as part of the City's ongoing pavement management program. The project will also replace damaged curb & gutter and lifted sidewalk to correct drainage. ADA curb ramps will be modified to current codes as necessary for accessibility. The project includes the following streets:

- Oak Street from Katella Ave to Sausalito St

Bids must be prepared on the approved bid forms in conformance with INSTRUCTIONS TO BIDDERS and must be submitted electronically on BidNet Direct (BidNet), accessible through the Agency's webpage at http://cityoflosalamitos.org/517/Bid-Opportunities where each prospective bidder must first register as a vendor through the Agency's BidNet portal. No hard copy bid packages will be accepted.

Plans, and specifications will be available for review on BidNet. All relevant materials shall be obtained from the link above. The Agency is not responsible for and accepts no liability in the event a response is late due to any network, internet or any other technical problem or interruption. The bidder is solely responsible for the "on time" submission of their electronic bid. The Agency will only consider bids that have been transmitted successfully and have been issued an e-bid confirmation number. Bidders experiencing any technical difficulties with the bid submission process may contact BidNet at (800)835-4603.

In accordance with the provisions of California Public Contract Code § 3300, and Business and Professions Code § 7028.15(e), the Agency has determined that the contractor shall possess a valid Class A contractor's license at the time that the contract is awarded. Failure to possess the specified license shall render a bidder's bid as non-responsive and shall bar award of the contract to any bidder not possessing the specified license at the time of the award.

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, P.O. BOX 2600, SACRAMENTO, CA 95826. At the time the contract is awarded, the contractor shall be properly licensed in accordance with the laws of this state. The first payment for work or material shall not be made unless and until the Registrar of Contractors verifies to the Agency that the records of the Contractors' State License Board indicate that the contractor was properly licensed at the time the contract was awarded. Any bidder or contractor not so licensed shall be subject to all legal penalties imposed by law including, but not limited to, any appropriate disciplinary action by the Contractors' State Board. Failure of the bidder to obtain proper and adequate licensing for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the bidder. (Public Contract Code § 20103.5)

REGISTRATION WITH THE DEPARTMENT OF INDUSTRIAL RELATIONS. In accordance with Labor Code Sections 1725.5 and 1771.1, no contractor or subcontractor shall be qualified to bid on, be listed in a bid proposal, or engage in the performance of any contract for public work, unless currently registered with the Department of Industrial Relations.

THE BID MUST BE ACCOMPANIED BY A BID GUARANTEE IN THE AMOUNT OF 10% OF THE TOTAL BID PRIOR TO THE BID SUBMISSION DEADLINE, SUBMITTED TO THE FINANCE DEPARTMENT, ATTN: FINANCE MANAGER, 3191 KATELLA AVENUE, LOS ALAMITOS, CA 90720. Sealed envelopes bearing the bid bond should be clearly marked with the project title and CIP number as shown on the cover sheet of these specifications. More specifically, pursuant to Public Contract Code §§ 20170 and 20171, all bids for the project shall be presented, under sealed cover and shall be accompanied by one of the following forms of bidder's security in the amount of ten percent (10%) of the bid: (a) cash; (b) a cashier's check made payable to the City of Los Alamitos; (c) a certified check made payable to the City of Los Alamitos; or (d) a bidder's bond executed by an admitted surety insurer made payable to the City of Los Alamitos. Such security shall be forfeited should the successful bidder to whom the contract is awarded fails to timely execute the contract and to deliver the necessary bonds and insurance certificates as specified in the contract documents.

To the extent applicable, at any time during the term of the Agreement for the proposed project, the successful bidder may, at its own expense, substitute securities equivalent to the amount withheld as retention (or the retained percentage) in accordance with Public Contract Code § 22300.

Pursuant to California Civil Code § 3247, a payment bond is required to be submitted for all projects estimated in excess of $25,000.00.

The Agency has determined that the proposed project is a public works subject to the provisions of Labor Code § 1720 thereby requiring the Contractor to pay the prevailing wage rates for all work performed under the Contract.

Questions or Requests for Information (RFIs) or interpretations are due December 1st, 2025, at 11:00 a.m., ten (10) days before the time announced for the opening of the bids and shall be submitted on the BidNet portal. If you have any questions, please contact Vandine Ouk at (562)431-3538 ext. 301 or VOuk@CityofLosAlamitos.org.

BY ORDER OF the City Council of the City of Los Alamitos, California.

SECTION B

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

INSTRUCTIONS TO BIDDERS

B1.01 INSPECTION OF SITE OF WORK

Bidders are required to inspect the site of the work in order to satisfy themselves, by personal examination or by such other means as they may prefer, of the location of the proposed work and as to the actual conditions of and at the site of work. If, during the course of his/her examination, a bidder finds facts or conditions which appear to him/her to conflict with the letter or spirit of the contract documents, or with any other data furnished him/her, he/she may apply to the Agency in writing in accordance with **B1.04 INTERPRETATION OF CONTRACT DOCUMENTS** for additional information and explanation before submitting his/her bid.

The submission of a proposal by the bidder shall constitute the acknowledgment that, if awarded the contract, he/she has relied and is relying on his/her own examination of (a) the site of the work, (b) the access to the site, and (c) all other data, matters, and things requisite to the fulfillment of the work and on his/her own knowledge of existing services and utilities on and in the vicinity of the site of the work to be constructed under the contract, and not on any representation or warranty of the Agency. No claim for additional compensation will be allowed which is based upon a lack of knowledge of these items.

B1.02 EXAMINATION OF CONTRACT DOCUMENTS

Each bidder shall thoroughly examine and be familiar with legal and procedural documents, general conditions, specifications, drawings and addenda (if any). The submission of a proposal shall constitute an acknowledgment upon which the Agency may rely that the bidder has thoroughly examined and is familiar with the contract documents. The bidders' attention is directed to the need, if any, for special invoicing for this project. The failure or neglect of a bidder to receive or examine any of the contract documents shall in no way relieve him/her from any obligations with respect to his/her proposal or to the contract. No claim for additional compensation will be allowed which is based upon a lack of knowledge of any contract document.

B1.03 CONTRACT PERIOD/CONSTRUCTION COMPLETION DATE

Bidder's attention is called to the provisions set forth in **SECTION E, STANDARD SPECIFICATIONS**, particularly those pertaining to the contract period and liquidated damages for avoidable delays.

Due to proximity to Oak Middle School all grinding & AC paving operations shall be scheduled in accordance with the following options:

- **Friday or Saturday**
- **Week of February 16th – 20th**
- **Week of April 6th – 10th**

The Contractor shall begin work as of the date of the Notice to Proceed, and shall diligently prosecute said work to completion before the expiration **25 WORKING DAYS.** The Contractor shall pay to the Agency the sum of **$1000.00** per day, for each and every calendar day's delay in finishing the work in excess of the number of working days prescribed above.

B1.04 INTERPRETATION OF CONTRACT DOCUMENTS

No oral interpretations will be made to any bidder as to the meaning of the contract documents. Requests for an interpretation shall be made in writing and delivered to the Agency at least ten (10) days before the time announced for opening the proposals. Interpretations by the Agency will be in the form of addenda to the contract documents and, when issued, will be sent as promptly as is practical to all parties to whom the contract documents have been issued. Agency makes no guarantee that all bidders will receive all addenda. Copies of addenda will be made available for inspection at the office where contract documents are on file for inspection as indicated on

the Invitation for Bids. All such addenda shall become part of the contract. All questions shall be addressed to Chris Kelley, City of Los Alamitos, (562) 357-5411.

B1.05 SOIL INFORMATION

Soil reports have not been prepared for this project.

B1.06 PROPOSAL

Proposals shall be made on the forms enclosed in **SECTION C** of these specifications with or without removal from the bound contract documents. All proposals shall give the prices proposed, both in words and in numbers, shall give all other information requested herein, and shall be signed by the bidder or his/her authorized representative, with his/her address. If the proposal is made by an individual, his/her name, signature and mailing address must be shown; if made by firm or partnership, the name and mailing address of the firm or partnership and the signature of at least one of the general partners must be shown; if made by a corporation, the proposal shall show the name of the state under the laws of which the corporation is chartered, the name and mailing address of the corporation, and the name and title of the person who signs on behalf of the corporation. If the proposal is made by a corporation, a certified copy of the bylaws or resolution of the board of directors of the corporation shall be furnished demonstrating the authority of the officer signing the proposal to execute contracts on behalf of the corporation.

Each proposal shall be submitted as specified in **SECTION A - NOTICE INVITING ELECTRONIC BIDS**. Bidders are warned against making erasures or alterations of any kind, and proposals which contain omissions, erasures or irregularities of any kind may be rejected. No oral, telegraphic or telephonic proposals or modifications will be considered.

In conformance with the Business and Profession Code, § 7028.15, the Contractor must state clearly his/her license number and expiration date. In addition he/she shall sign a statement that these representations were made under the penalty of perjury. This statement shall be made on the **EXPERIENCE STATEMENT** in **SECTION C**.

The contractor will be required to pay prevailing wage pursuant to California Law, including California Labor Code §§ 1770 et seq. Copies of the prevailing rate of per diem wages are on file at the offices of the Agency.

B1.07 ADDENDA

Each proposal shall include specific acknowledgment in the space provided on **SECTION C - BID PROPOSAL** of receipt of all addenda issued during the bidding period. Failure to so acknowledge may result in the proposal being rejected as not responsive.

B1.08 BID PRICES

Bid prices shall include everything necessary for the completion of construction and fulfillment of the contract including, but not limited to, furnishing all materials, equipment, tools, plant and other facilities and all management, superintendence, labor and services, except as may be provided otherwise in the contract documents. In the event of a difference between a price quoted in words and a price quoted in numbers for the same quotation, the words shall be the amount bid.

In preparing bid prices, bidder represents that he/she has carefully examined the Contract Documents and the site where the work is to be performed and that he/she has familiarized himself with all local conditions and federal, state and local laws, ordinances, rules, and regulations that may affect the performance of the work in any manner. The bidder further represents that he/she has studied all surveys and investigation reports about subsurface and physical conditions pertaining to the job site, that he/she has performed such additional surveys and investigations as he/she deems necessary to complete the work at his/her bid price, and that he/she has correlated the results of all such data with the requirements of the Contract Documents. The submittal of a bid shall be conclusive evidence that the bidder has investigated and is satisfied as to the conditions to be encountered, including locality,

uncertainty of weather and all other contingencies, and as to the character, quality, quantities, and scope of the work.

The plans and specifications for the work show subsurface conditions or otherwise hidden conditions as the Design Engineer supposes or believes them to exist, but is not intended or to be inferred that the conditions as shown thereon constitute a representation that such conditions are actually existent. Except as otherwise specifically provided in the Contract Documents, the Agency, the Design Engineer and their consultants or agents shall not be liable for any loss sustained by the Contractor as a result of any variance of such conditions as shown on the plans and the actual conditions revealed during the progress of the work or otherwise.

The Contractor shall perform an independent take-off of the plans and bid accordingly. Quantities listed in the **BID SCHEDULE** in **SECTION C** are intended only as a guide for the Contractor as to the anticipated order of magnitude of work. Contractor shall be responsible for verifying all estimated quantities. Contractor will be reimbursed for the quantity of items actually installed as required by the Contract Documents and shown on the plans to neat line and grade.

The Contractor will not be reimbursed for unauthorized work performed outside of that required by the Contract Documents.

B1.09 TAXES

No mention shall be made in the proposal of sales tax, use tax, or any other tax, as all amounts bid will be deemed and held to include any such taxes which may be applicable.

B1.10 RECOGNITION OF BONDING COMPANIES

All bonding companies used by the Contractor in this contract must be recognized by the Federal Government within Circular 570. All proposals or contracts received that include bonds posted by bonding companies not recognized in Circular 570 will result in the disqualification of the bid proposal and forfeiture of the bid bond.

B1.11 QUALIFICATION OF BIDDERS

Each bidder shall be skilled and regularly engaged in the general class or type of work called for under the contract. A statement setting forth his/her experience shall be submitted by each bidder on the **EXPERIENCE STATEMENT** form provided in **SECTION C**.

Each bidder shall posses a valid Contractor's License issued by the Contractor's State License Board at the time his/her bid is submitted. The class of license shall be applicable to the work specified in the contract. Each bidder shall also have no less than five (5) years experience in the magnitude and character of the work bid.

It is the intention of the Agency to award a contract to a bidder who furnished satisfactory evidence that he/she has the requisite experience and ability, and that he/she has sufficient capital, facilities, and plant to enable him/her to prosecute the work successfully and properly, and to complete it within the time stated in the contract.

To determine the degree of responsibility to be credited to the bidder, the Agency will weigh any evidence that the bidder has performed satisfactorily other contracts of like nature, magnitude and comparable difficulty and comparable rates of progress. If in the opinion of the Agency, a bidder is determined to be insufficiently qualified, then that bidder will not be considered for award of the contract.

B1.12 DESIGNATION OF SUPPLIERS AND SUBCONTRACTORS

Each proposal shall have listed on the **DESIGNATION OF SUPPLIERS AND SUBCONTRACTORS** form provided in **SECTION C** the name and address of each subcontractor to whom the bidder proposes to sublet portions of the work in excess of one-half percent of the total amount of his/her bid. For the purpose of this paragraph, a subcontractor is defined as one who contracts with the Contractor to furnish materials and labor, or labor only for the performance of work at the site of the work or who will specially fabricate a portion of the work off the site pursuant to detailed drawings in the contract documents.

Public Contract Code § 4104 requires all bidders to list subcontractors who will perform work in excess of ½% of the total bid, or in the case of streets and highways, ½% or $10,000, whichever is greater.

Public Contract Code § 6109 prohibits a contractor from performing work with a subcontractor who is debarred pursuant to Labor Code §§ 1777.1 or 1777.7.

B1.13 PROPOSAL GUARANTEE

The proposal shall be accompanied by a proposal guarantee bond duly completed on the form provided herewith by a guarantee company authorized to carry on business in the State of California for payments to the Agency in the sum of at least 10% of the total amount of the bid proposal, or alternatively by a certified or cashier's check payable to the Agency, or cash, in the sum of at least 10% of the total amount of the bid proposal. The amount payable to the Agency under the proposal guarantee shall be forfeited to the Agency in case of failure or neglect of the bidder to furnish, execute and deliver to the Agency the required bonds, evidence of insurance and to enter into, execute and deliver to the Agency the agreement on the form provided herewith, within ten (10) days after being notified in writing by the Agency that the award has been made and the agreement is ready for execution.

B1.14 MODIFICATION OF PROPOSAL

A modification of a bid proposal already received will be considered only if the modification is received before the time announced for the opening of bids. All modifications shall be made in writing, executed and submitted in the same form and manner as the original bid proposal.

B1.15 WITHDRAWAL OF PROPOSAL

A proposal may be withdrawn by a written request signed by the bidder. Such requests must be delivered to the Agency's designated official prior to the bid opening hour stipulated in **SECTION A – NOTICE INVITING ELECTRONIC BIDS**. Proposals may not be withdrawn after that time without forfeiture of the proposal guarantee. The withdrawal of a proposal will not prejudice the right of the bidder to submit a new proposal, providing there is time to do so.

B1.16 POSTPONEMENT OF BID OPENING

The Agency reserves the right to postpone the date and time for opening of bids at any time prior to the date and time announced in **SECTION A–NOTICE INVITING ELECTRONIC BIDS**.

B1.17 DISQUALIFICATION OF BIDDERS

If there is reason to believe that collusion exists among the bidders, none of the bids of the participants in such collusion will be considered. In the event that any bidder acting as a prime Contractor has an interest in more than one proposal, all such proposals will be rejected, and the bidder will be disqualified. This restriction does not apply to subcontractors or suppliers who may submit quotations to more than one bidder, and while doing so, may also submit a formal proposal as a prime Contractor.

B1.18 REJECTION OF PROPOSALS

The Agency reserves the right to reject any and all proposals, to waive any irregularity, and to reject any proposals which are incomplete, obscure or irregular; any proposals which omit a bid on any one or more items on which bids are required; which omit unit prices if unit prices are required; in which unit prices are unbalanced in the opinion of the Agency; which are accompanied by insufficient or irregular bid security; or which are from bidders who have previously failed to perform properly or to timely complete contracts of any nature.

B1.19 AWARD OF CONTRACT

The Contract will be awarded, if at all, to the lowest responsible and responsive bidder, whose bid proposal is not rejected for cause by the Agency. However, until an award is made, the Agency reserves right will be reserved to reject any or all bids, and to waive technical errors or discrepancies, if to do so is deemed to best serve the

interests of the Agency. In no event will an award be made until all necessary investigations are made as to the responsibility and qualifications of the bidder to whom it is proposed to make such an award.

Each bidder's attention is directed to the possibility that the award of the project may be delayed for various reasons. The Agency reserves the right to delay the award of the project for 90 calendar days. After 90 calendar days, the low bidder may at any time request release from its bid without penalty.

The acceptance of a proposal will be evidenced by a Notice of Award of Contract in writing, delivered by mail to the bidder whose proposal is accepted. No other act of the Agency shall constitute acceptance of a proposal. The award of contract shall obligate the bidder whose proposal is accepted to furnish a performance bond, payment bond and maintenance bond, as well as evidence of insurance and to execute the contract set forth herein.

B1.20 RETURN OF PROPOSAL GUARANTEES

Within ten (10) calendar days after the bids are opened, the Agency will release the proposal guarantees accompanying the proposals which are not to be considered in making the award. Proposal guarantees for the two lowest bidders will be held until the contract has been fully executed, after which they will be returned to the respective bidders.

B2.21 EXECUTION OF CONTRACT

The contract agreement shall be executed in duplicate by the successful bidder and returned, together with the contract bonds and evidence of insurance, within ten (10) calendar days after the notification of the contract award by the Agency in writing. In case of failure of the successful bidder to execute the contract agreement within ten (10) calendar days after such notice, or any subsequent extension approved by Agency, the Agency at its option may consider the bidder in default, in which case the bid bond or proposal guarantee accompanying the bid shall become the property of the Agency. After execution by the Agency, one original contract shall be returned to the Contractor.

B1.22 FLEXIBILITY OF BID SCHEDULE

It is the intent of the Agency to award a contract to the lowest responsible and responsive bidder and the flexibility shown in the bid schedule is necessary to ensure a project within the Agency's budget limits and constraints.

SECTION C

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

PROPOSAL INFORMATION AND DOCUMENTS

PROPOSAL INFORMATION AND DOCUMENTS

BID PROPOSAL
BID SCHEDULE
BID BOND
BID GUARANTEE
BIDDER INFORMATION
EXPERIENCE STATEMENT
DESIGNATION OF SUPPLIERS AND SUBCONTRACTORS
NON-COLLUSION AFFIDAVIT

BID PROPOSAL

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

The undersigned, as bidder, declares that he/she has examined all of the contract documents and specifications contained in this project manual for the above referenced project, and that he/she will contract with the Agency on the form of contract provided herewith to do everything necessary for the fulfillment of this contract at the price, and on the terms and conditions therein contained.

The following are included and are to be considered as forming a part of this proposal: **BID PROPOSAL**, **BID SCHEDULE**, **BID BOND, NONCOLLUSION AFFIDAVIT, BID GUARANTEE** (if submitted in lieu of Bid Bond), **BIDDER INFORMATION**, **EXPERIENCE STATEMENT**, **DESIGNATION OF SUPPLIERS & SUBCONTRACTORS**, **BIDDER'S STATEMENT REGARDING INSURANCE COVERAGE**, and **STATEMENT REGARDING CONTRACTOR'S LICENSING LAWS**.

Contractor acknowledges receipt and inclusion of addenda _____ to _____ into this bid proposal and the contract documents.

Attached is a Bid Bond duly completed by a guarantee company authorized to carry on business in the State of California in the amount of at least 10% of the total amount of this proposal, or alternatively, there is attached a certified or cashier's check payable to the Agency or evidence of a cash payment to the Agency, in the amount of at least 10% of the total amount of our proposal.

If this proposal is accepted, we agree to sign the contract form and to furnish the Performance Bond and the Payment Bond (each to be 100% of the bid amount), the Maintenance Bond (to be 50% of the bid amount), and the required evidences of insurance within ten (10) calendar days after receiving written Notice of Award of Contract.

We further agree if our proposal is accepted and a contract for the performance of the work is entered into with the Agency, to so plan the work and to prosecute it with such diligence that all of the work shall be completed within the time stipulated in **SECTION E - TIME OF COMPLETION**.

NAME OF BIDDER: _____

MAILING ADDRESS: _____

STATE OF INCORPORATION: _____

AUTHORIZED SIGNATURE: _____

TITLE: _____

DATE: _____
(If Company is a Corporation, provide corporate resolution per **B 1.06 PROPOSAL.**)

BID SCHEDULE

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

The cost of all labor, services, material, equipment and installation necessary for the completion of the work itemized under this schedule, even though not shown or specified, shall be included in the unit price for the various items shown herein. For a description of the work associated with each bid item, see **SECTION E–SPECIAL PROVISIONS**. The Agency reserves the right to increase or decrease the quantity of any item or omit items as may be necessary, and the same shall in no way affect or void the contract, except that appropriate additions or deductions from the contract total price will be made at the stipulated unit price in accordance with these Contract Documents.

The Agency reserves the right to reject any and all bids, to waive any informality in a bid, and to make awards in the interest of the Agency.

The Contractor shall perform an independent take-off of the plans and bid accordingly. Quantities listed in this Bid Schedule are intended only as a guide for the Contractor as to the anticipated order of magnitude of work. The Contractor shall be responsible for verifying all estimated quantities. The Contractor will be reimbursed for the quantity of items actually installed as required by the Contract Documents, including addenda, and shown on the plans to neat line and grade.

The Contractor will not be reimbursed for work performed for his convenience, or as required to adapt to field conditions, or for unauthorized work performed outside of that required by the Contract Documents.

The Contractor shall be responsible for calculating and providing totals for the bid schedule. The proposal schedule shall include all costs for labor, services, material, equipment, and installation associated with completing the work in place per the plans, specifications and details.

NAME OF BIDDER:_____
CONTRACTOR'S LICENSE NO.:_____
AUTHORIZED SIGNATURE:_____
TITLE:_____
DATE:_____

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

BID SCHEDULE A					
No.	**Item Description**	**Estimated Quantity**	**Unit**	**Unit Price**	**Item Amount**
1.	Cold Mill 2-Inch Uniform Depth Including Any Asphalt Concrete Above Lip of Gutter	84,800	SF	$	$
2.	Construct 2-Inch Thick Asphalt Rubber Hot Mix (ARHM GG-C 64-16) Overlay	1,030	TN	$	$
3.	Remove A.C., A.B., and Subgrade and Construct 6-Inch Full Depth Asphalt Concrete Pavement Over Compacted Base/Native	2,030	SF	$	$
4.	Remove Existing and Construct 4-Inch Thick PCC Sidewalk Per SPPWC Std Plan 113-2	1,080	SF	$	$
5.	Remove Existing and Construct 4-Inch Thick PCC Residential Driveway Approach Per SPPWC Std Plan 110-2, Match Existing Type and Width	100	SF	$	$
6.	Remove Existing and Construct 6-Inch Thick PCC Commercial Driveway Approach Per SPPWC Std Plan 110-2, Match Existing Type and Width	800	SF	$	$
7.	Remove Existing and Construct Curb and Gutter Per SPPWC Std Plan 120-3, Type A2-8. Match Existing Gutter Width	60	LF	$	$
8.	Remove Existing and Construct Curb and Gutter Per SPPWC Std Plan 120-3, Type A2-6. Match Existing Gutter Width	140	LF	$	$
9.	Remove Existing and Construct Curb Ramp Per SPPWC Std Plan 111-5, Case and Type Per Plan	3	EA	$	$
10.	Remove and Construct Portion Of Curb Drain Per SPPWC Std Plan 150-3. Match Existing Case, Slope, N, and Material. Connect To Existing Drain Behind Curb Face	1	EA	$	$

	and/Or Back Of Walk.				
11.	Install Expansion Joint Filler in Existing Sidewalk Joint	58	LF	$	$
12.	Adjust Orange County Sanitation Sewer Manhole Per Orange County Sanitation Standard Drawings S-050A, S-055, and S-055A	4	EA	$	$
13.	Re-Establish Monuments, Centerline Ties, Corner Ties, or Any Other Survey Markers	4	EA	$	$
14.	Adjust Water Valve To Grade	14	EA	$	$
15.	Adjust Gas Valve To Grade	1	EA	$	$
16.	Adjust Water Meter To Grade	1	EA	$	$
17.	Adjust Manhole To Grade	5	EA	$	$
18.	Adjust Traffic Pull Box To Grade	1	EA	$	$
19.	Install Signing and Striping Complete Per Plans	1	LS	$	$
20.	Implement Traffic Control	1	LS	$	$
21.	Site Maintenance	1	NTE	$ 5000	$
				Total	**$**

Bid Schedule A Total $_____

Bid Schedule A Total (in words): _____

The Contractor shall be responsible for calculating and providing unit prices for the schedule. The proposal schedule shall include all costs for services, labor, materials, equipment, and installation associated with completing the work in place per the plans, specifications and details.

The City has the option to reject all bids with or without cause. The City also has the option to remove bid items at its discretion. If the City chooses to remove bid items, no bid price adjustment will be allowed.

For the purposes of determining the lowest responsible bidder, the Bid Schedule A Total shall be considered.

_____ _____

(Company Name of Bidder) (Date)

BID BOND

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

KNOW ALL MEN BY THESE PRESENTS that Bidder _____, as PRINCIPAL, and _____, as SURETY, are held and firmly bound unto the City of Los Alamitos as AGENCY, in the penal sum of _____ dollars ($_____), which is ten percent (10%) of the total amount bid by PRINCIPAL to AGENCY for the above stated project, for the payment of which sum, PRINCIPAL and SURETY agree to be bound, jointly and severally, firmly by these presents.

The SURETY, for value received, hereby stipulates and agrees that the obligations of said SURETY and its BOND shall be in no way impaired or affected by any extension of the time within which the AGENCY may accept such Bid; and said SURETY does hereby waive notice of any such extension.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas PRINCIPAL is about to submit a bid to AGENCY for the above stated project, if said bid is rejected, or if said bid is accepted and a contract is awarded and entered into by PRINCIPAL in the manner and time specified, and PRINCIPAL provides the required payment and performance bonds and insurance coverages to AGENCY, then this obligation shall be null and void, otherwise it shall remain in full force and effect in favor of AGENCY.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this__ day of _____., 2025.

PRINCIPAL* _____

_____

_____

_____

SURETY* _____

_____

_____

_____

*Provide BIDDER and SURETY name, address and telephone number and the name, title, address and telephone number for their authorized representatives. Power of Attorney must be attached.

Subscribed and sworn to this_____ day of _____, 2025.

NOTARY PUBLIC _____ (SEAL)

BID GUARANTEE

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

Note: The following statement shall be used if other than a bid surety bond accompanies bid.

"Accompanying this proposal is a money order*, certified check*, cashier's check*, cash*, payable to the order of the City of Los Alamitos in the amount of _____ Dollars ($_____) which is at least ten percent (10%) of the total amount of this bid. The proceeds of this bid guarantee shall become the property of the City of Los Alamitos provided this bid is accepted by said City, through action of its legally constituted contracting authorities, and the undersigned fails to execute a contract and furnish the required bonds and insurance within the stipulated time. Otherwise, the proceeds of this bid guarantee shall be returned to the undersigned."

NAME OF BIDDER: _____

MAILING ADDRESS: _____

_____

_____

AUTHORIZED SIGNATURE: _____

TITLE: _____

DATE: _____

(*Delete the inapplicable words)

BIDDER INFORMATION

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03

IN THE CITY OF LOS ALAMITOS, CALIFORNIA

BIDDER certifies that the following information is true and correct:

Name of Bidder:_____

Business Address:_____

Telephone: _____.FAX: _____

E-mail:_____

Contractor's License No.:_____Date License Issued:_____.

License Expiration Date: _____

DIR #: _____

The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest in this proposal: (Name / Title / Address / Telephone)

_____

_____

_____

_____

Any voluntary or involuntary bankruptcy judgments against any principal having an interest in this proposal are as follows: (Type of Judgment / Date)

_____

_____

_____

_____

All current and prior DBA's, aliases, and/or fictitious business names for any principal having an interest in this proposal are as follows: (Principal / DBA's / Applicable Dates)

_____

_____

Prior Disqualification

Has your firm ever been disqualified from performing work for any City, County, Public or Private Contracting entity? Yes / No _____. If yes, provide the following information. (If more than once, use separate sheets):

Date:_____Entity: _____

Location:_____

Reason:_____

Provide Status and any Supplemental Statement: _____

_____

_____

_____

_____

Has your firm been reinstated by this entity? Yes / No _____

Violations of Federal or State Law

A. Has your firm or its officers been assessed any penalties by any agency for noncompliance, violations of Federal or State labor laws and/or business or licensing regulations within the past five (5) years relating to your construction projects?

Yes / No: _____ Federal / State: _____

If "yes", identify and describe, (including status):_____

_____

_____

_____

_____

Have the penalties been paid? Yes / No:_____

B. Does you firm or its officers have any ongoing investigations by any AGENCY regarding violations of the State Labor Code, California Business and Professions Code or State Licensing laws?

Yes / No:_____ Codes / Laws:_____ Section / Article:_____

If "yes", identify and describe (including status):_____

_____

_____

I declare under penalty of perjury under the laws of the State of California that all of the representations made in this **BIDDER INFORMATION** are true and correct. Executed this _____ day of _____, 2025, at _____, California.

Authorized Representative Signature and Title_____

EXPERIENCE STATEMENT

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

Pursuant to this **BID PROPOSAL** and **QUALIFICATION OF BIDDERS**, the following is a record of the Bidder's experience in construction of a type similar in magnitude and character to that contemplated under this contract. Included in this section should be a complete list of references for similar projects in terms of scope of work, value of work, and time constraints. The Contractor must demonstrate that he/she has experience with this type of project and can manage this project effectively. If necessary, additional numbered pages can be attached to this page. The Contractor must be properly licensed to perform the work in this project as determined by the State Contractor's License Board.

Project Title:_____ Client:_____

Date: _____ Project Value: _____ Contact: _____ Tel #_____

Description: _____

_____

_____

Subject to Federal Labor Standards: Yes No

Project Title:_____ Client:_____

Date: _____ Project Value: _____ Contact: _____ Tel #_____

Description: _____

_____

_____

Subject to Federal Labor Standards: Yes No

EXPERIENCE STATEMENT (Continued)

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

Project Title:_____ Client:_____

Date: _____ Project Value: _____ Contact: _____ Tel #_____

Description: _____

_____

_____

Subject to Federal Labor Standards: Yes No

Project Title:_____ Client:_____

Date: _____ Project Value: _____ Contact: _____ Tel #_____

Description: _____

_____

_____

Subject to Federal Labor Standards: Yes No

I declare under penalty of perjury under the laws of the State of California that all of the representations made in this **EXPERIENCE STATEMENT** are true and correct. Executed this _____ day of _____, 20__, at _____, California.

_____
Authorized Representative Signature and Title

DESIGNATION OF SUPPLIERS AND SUBCONTRACTORS

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03

IN THE CITY OF LOS ALAMITOS, CALIFORNIA

The following is a list of subcontractors and suppliers, as defined in 2-3 SUBCONTRACTS of the Standard Specifications, who will perform work or provide materials of value in excess of one-half percent of the total bid price or $10,000, whichever is greater.

No subcontractor shall perform work in excess of the amount specified in 2-3 SUBCONTRACTS of the Standard Specifications, without the written approval of the Agency.

The Contractor is responsible to ensure that appropriate provisions are to be inserted in all subcontracts to bind subcontractors to the contract requirements as contained herein.

Each subcontractor must agree to comply with all applicable Federal, State, and local requirements.

Name and Address of Subcontractor	Employer Tax Id #	MBE/ WBE (Y/N)	Work Subcontracted	Portion of Work (% of Contract Price)

Name and Address of Subcontractor	Employer Tax Id #	MBE/ WBE (Y/N)	Work Subcontracted	Portion of Work (% of Contract Price)

These representations are made under the penalty of perjury under the laws of the State of California. The undersigned hereby certifies that each subcontractor has been notified in writing of its equal opportunity obligations.

NAME OF BIDDER: _____

AUTHORIZED SIGNATURE: _____

Date: _____

NON-COLLUSION AFFIDAVIT

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____[date], at _____[city], _____[state].

_____
Signature of Declarant

_____
Printed Name of Declarant

SECTION D

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

CONTRACT INFORMATION AND DOCUMENTS

CONTRACT INFORMATION AND DOCUMENTS

CONTRACT AGREEMENT
PAYMENT BOND
FAITHFUL PERFORMANCE BOND
MAINTENANCE BONDWORKER'S COMPENSATION INSURANCE
CERTIFICATE
INSURANCE ENDORSEMENT
STATEMENT RE INSURANCE COVERAGE
STATEMENT RE THE CONTRACTOR'S LICENSING LAWS

ARTICLES OF AGREEMENT

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

THIS OAK STREET IMPROVEMENTS PROJECT, SPECIFICATION NO. CIP 24/25-03 AGREEMENT ("AGREEMENT") is made and entered into for the above-stated project this __ day of_____, _____ *(Council Action Date Here)*, BY AND BETWEEN the City of Los Alamitos, a municipal corporation, hereafter designated as "AGENCY", and CONTRACTOR'S BUSINESS NAME, a _____ (State) _____ (corporation, partnership, limited liability company, or other business form), hereafter designated as "CONTRACTOR."

WITNESSETH that AGENCY and CONTRACTOR have mutually agreed as follows:

ARTICLE I: Contract Documents

The contract documents for the OAK STREET IMPROVEMENTS PROJECT, SPECIFICATION NO. CIP 24/25-03 shall consist of the Notice Inviting Electronic Bids, Instructions To Bidders, Bid Proposal, Bid Schedule, Standard Specifications, Special Provisions, and all referenced specifications, details, standard drawings, and appendices; together with two signed copies of the AGREEMENT, two signed copies of required bonds; one copy of the insurance certificates, permits, notices, and affidavits; and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner (collectively referred to herein as the "Contract Documents"). All of the provisions of the Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II: Scope of Work

For and in consideration of the payments and agreements to be made and performed by AGENCY, CONTRACTOR agrees to furnish all materials and equipment and perform all work required for the above-stated project, and to fulfill all other obligations as set forth in the aforesaid contract documents.

AGENCY hereby employs CONTRACTOR to provide the materials, do the work, and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices provided herein, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in this AGREEMENT.

In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to this AGREEMENT, CONTRACTOR offers and agrees to assign to the AGENCY all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (Section 16700, et seq.) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body tenders final payment to CONTRACTOR, without further acknowledgment by the parties.

ARTICLE III: Compensation

A. CONTRACTOR agrees to receive and accept the prices set forth in the Bid Proposal and Bid Schedule as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. In no event shall the total compensation and costs payable to CONTRACTOR under this Agreement exceed the sun of Dollars ($____ _____,) unless specifically approved in advance and in writing by AGENCY

Such compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid Contract Documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

B. This AGREEMENT is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to Contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with that Article. This AGREEMENT hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

C. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with AGENCY, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to CONTRACTOR upon Agency's confirmation of CONTRACTOR'S satisfactory completion of this AGREEMENT. At any time during the term of this AGREEMENT CONTRACTOR may, at its own expense, substitute securities for funds otherwise withheld as retention (or the retained percentage) in accordance with Public Contract Code § 22300.

ARTICLE IV: Labor Code

AGENCY and CONTRACTOR acknowledge that this AGREEMENT is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and public agencies and agree to be bound by all the provisions thereof as though set forth fully herein. Full compensation for conforming to the requirements of the Labor Code and with other Federal, State and local laws related to labor, and rules, regulations and ordinances which apply to any work performed pursuant to this AGREEMENT is included in the price for all contract items of work involved.

This AGREEMENT is further subject to prevailing wage law, including, but not limited to, the following:

A. The CONTRACTOR shall pay the prevailing wage rates for all work performed under the AGREEMENT. When any craft or classification is omitted from the general prevailing wage determinations, the CONTRACTOR shall pay the wage rate of the craft or classification most closely related to the omitted classification. The CONTRACTOR shall forfeit as a penalty to AGENCY $200.00 or any greater penalty provided in the Labor Code

for each Calendar Day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the AGREEMENT in violation of the provisions of the Labor Code whether such worker is employed in the execution of the work by CONTRACTOR or by any Subcontractor under CONTRACTOR. In addition, CONTRACTOR shall pay each worker the difference between such prevailing wage rates and the amount paid to each worker for each Calendar Day, or portion thereof, for which each worker was paid less than the prevailing wage rate.

B. CONTRACTOR shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by all of its subcontractors.

C. Pursuant to Labor Code § 1776, CONTRACTOR and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection with this AGREEMENT. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.

D. This AGREEMENT is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:

CONTRACTOR shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by CONTRACTOR's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. CONTRACTOR shall forfeit as a penalty to AGENCY $25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by CONTRACTOR or by any Subcontractor of CONTRACTOR, for each Calendar Day during which such worker is required or permitted to the work more than eight hours in one Calendar Day or more than 40 hours in any one calendar week in violation of the Labor Code.

E. This AGREEMENT is subject to Public Contract Code Section 6109: CONTRACTOR shall be prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Sections 1777.1 or 1777.7 of the Labor Code.

ARTICLE V: Work Site Conditions

A. In compliance with and pursuant to Government Code Section 4215, AGENCY shall assume the responsibility, as between the parties to this AGREEMENT, for the timely removal, relocation, or protection of existing main- or trunk-line utility facilities located on the site of any construction project that is a subject of this AGREEMENT, if such utilities are not identified by AGENCY in the plans and specifications made a part of the invitation for bids. The Contract Documents shall include provisions to compensate CONTRACTOR for the costs of locating, repairing damage not due to the failure of CONTRACTOR to exercise reasonable care, and removing or relocating such utility facilities not indicated in the plans and specifications with reasonable accuracy, and for equipment on the project necessarily idled during such work. CONTRACTOR shall not be assessed liquidated damages for delay in completion of the project, when such delay was caused by the failure of AGENCY or the owner of a utility to provide for removal or relocation of such utility facilities.

B. To the extent that the work requires trenches in excess of five feet (5') and is estimated to cost more than $25,000, prior to any excavation, CONTRACTOR must provide the AGENCY, or a registered civil or structural engineer employed by the AGENCY to whom authority has been delegated to accept such plans, a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If such plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer. Nothing in this section shall be deemed to allow the use of a shoring, sloping, or protective system less effective than that required by the Construction Safety Orders.

C. This AGREEMENT is further subject to Public Contract Code Section 7104 with regard to any trenches deeper than four feet (4') involved in the proposed work as follows:

CONTRACTOR shall promptly, and before the following conditions are disturbed, notify AGENCY, in writing, of any:

(1) Material that CONTRACTOR believes may be hazardous waste, as defined in Section 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with existing law.

(2) Subsurface or latent physical conditions at the site differing from those indicated by all available information provided prior to the deadline for submission of bids.

(3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

AGENCY shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in CONTRACTOR's cost of, or the time required for, performance of any part of the work, AGENCY shall issue a change order under the procedures described in this AGREEMENT.

In the event that a dispute arises between AGENCY and CONTRACTOR whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in CONTRACTOR's cost of, or time required for, performance of any part of the work,

CONTRACTOR shall not be excused from any scheduled completion date provided in the AGREEMENT, but shall proceed with all work to be performed under the AGREEMENT. CONTRACTOR shall retain any and all rights provided either by contract or by law which pertain to the resolution of disputes and protests between the contracting parties.

ARTICLE VI: Insurance

A. With respect to performance of work under this AGREEMENT, CONTRACTOR shall maintain, and shall require all of its subcontractors to maintain, insurance as required by Section E "Standard Specifications" of the Contract Documents.

B. This AGREEMENT is further subject to Workers' Compensation obligations, including, but not limited to, California Labor Code Sections 1860 and 1861 as follows:

CONTRACTOR shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of CONTRACTOR's employees employed at the site of improvement; and, if any work is sublet, CONTRACTOR shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by CONTRACTOR. CONTRACTOR and any of CONTRACTOR's subcontractors shall be required to provide AGENCY with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this AGREEMENT at the site of the Project is not protected under any Worker's Compensation law, CONTRACTOR shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. CONTRACTOR shall indemnify and hold harmless AGENCY for any damage resulting from failure of either CONTRACTOR or any subcontractor to take out or maintain such insurance.

ARTICLE VII: Indemnification

To the fullest extent permitted by law, CONTRACTOR shall, at its sole cost and expense, fully defend, indemnify and hold harmless AGENCY, its authorized representatives and their respective subsidiaries, affiliates, members, directors, officers, employees and agents (collectively, the "Indemnitees") from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, and expenses, including but not limited to any fees of accountants, attorneys or other professionals (collectively "Liabilities"), arising out of, in connection with, resulting from or related to, any act, omission, fault or negligence of CONTRACTOR, CONTRACTOR's Representative, or any of its officers, agents, employees, Subcontractors or Suppliers, or any person or organization directly or indirectly employed by any of them (Collectively, the "Indemnitors"), in connection with or relating to or claimed to be in connection with or relating to the work performed under this AGREEMENT.

If CONTRACTOR is a joint venture or partnership, each venturer or partner shall be jointly and severally liable for any and all of the duties and obligations of CONTRACTOR that are assumed under or arise out of this AGREEMENT. Each of such venturers or partners waives notice of the breach or non-performance of any undertaking or obligation of CONTRACTOR

contained in, resulting from or assumed under this AGREEMENT, and the failure to give any such notice shall not affect or impair such venturer's or partner's joint and several liability hereunder.

ARTICLE VIII: Binding Effect

AGENCY and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto and to its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents. This AGREEMENT is not assignable nor the performance of either party's duties delegable without the prior written consent of the other party. Any attempted or purported assignment or delegation of any of the rights of obligations of either party without the prior written consent of the other shall be void and of no force and effect.

ARTICLE IX: Dispute Resolution

A. In the event of a dispute arising out of the terms of this AGREEMENT, including any action brought to declare the rights granted herein or to enforce any of the terms of this AGREEMENT, the party prevailing in such dispute shall be entitled to all reasonable costs and litigation expenses actually incurred, including fees of attorneys and expert witnesses. Any court action arising out of this AGREEMENT shall be filed in the Orange County Superior Court. Any alternative dispute resolution proceeding arising out of this AGREEMENT shall be heard in the City of Los Angeles or the City of Los Alamitos, California.

B. AGENCY shall have full authority to compromise or otherwise settle any claim relating to this AGREEMENT or any part hereof at any time. AGENCY shall provide timely notification to CONTRACTOR of the receipt of any third-party claim relating to this AGREEMENT. AGENCY shall be entitled to recover its reasonable costs incurred in providing the notification required by this section.

C. This AGREEMENT is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than $375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by Contractor, for the response to such claims by the Agency, for a mandatory meet and confer conference upon the request of Contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the parties' failure to resolve the dispute through mediation. This AGREEMENT hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

ARTICLE X: Independent Contractor

CONTRACTOR is and shall at all times remain as to AGENCY, a wholly independent contractor. Neither AGENCY nor any of its agents shall have control of the conduct of CONTRACTOR or any of CONTRACTOR's employees, except as herein set forth. CONTRACTOR shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of AGENCY.

ARTICLE XI: Taxes

CONTRACTOR is responsible for paying all retail, sales and use, transportation, export, import, special or other taxes and duties applicable to, and assessable against any work, materials, equipment, services, processes and operations incidental to or involved in this AGREEMENT. The CONTRACTOR is responsible for ascertaining and arranging to pay such taxes and duties. The prices established in this AGREEMENT shall include compensation for any taxes the CONTRACTOR is required to pay by laws and regulations in effect as of the execution of this AGREEMENT.

ARTICLE XII: Notices

All notices and communications shall be sent in writing to the parties at the following addresses:

AGENCY: Ron Noda	CONTRACTOR: [INSERT CONTACT]
CITY OF LOS ALAMITOS	CONTRACTOR'S BUSINESS NAME
3191 Katella Avenue	Mailing Street Address
Los Alamitos, CA 90720	City, State Zip Code

ARTICLE XIII: Entire Agreement

This AGREEMENT supersedes any and all other agreements, either oral or written, between the parties and contains all of the covenants and agreements between the parties pertaining to the work of improvements described herein. Each party to this AGREEMENT acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that any other agreement, statement or promise not contained in this AGREEMENT shall not be valid or binding. Any modification of this AGREEMENT will be effective only if signed by the party to be charged.

The benefits and obligations of this AGREEMENT shall inure to and be binding upon the representatives, agents, partners, heirs, successors and assigns of the parties hereto. This AGREEMENT shall be construed pursuant to the laws of the State of California.

ARTICLE XIV: Authority to Contract

The signatories hereto represent that they are authorized to sign on behalf of the respective parties they represent and are competent to do so, and each of the parties hereto hereby irrevocably waives any and all rights to challenge signatures on these bases.

ARTICLE XV: General Provisions

A. All reports, documents or other written material ("written products" herein) developed by CONTRACTOR in the performance of this Agreement shall be and remain the property of AGENCY without restriction or limitation upon its use or dissemination by AGENCY. CONTRACTOR may take and retain copies of such written products as desired,

but no such written products shall be the subject of a copyright application by CONTRACTOR.

B. In the performance of this Agreement, CONTRACTOR shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.

C. The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph at the head of which it appears, the section or paragraph hereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

D. The waiver by AGENCY or CONTRACTOR of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by AGENCY or CONTRACTOR unless in writing.

E. Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies.

IN WITNESS WHEREOF the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this AGREEMENT to be executed in duplicate by setting hereunto their names, titles, hands, and seals this __ day of December, 2025 *(Council Action Date Here)*

CONTRACTOR: Contractor's Business Name

_____

Contractor's Sign Name, Title
Contractor's License No. XXXXXX

Subscribed and sworn to this _____ day of _____, 20__.

NOTARY PUBLIC _____ (SEAL)

AGENCY: _____ _____
Mayor Date
City of Los Alamitos

ATTESTED: _____ _____
Windmera Quintanar, MMC, City Clerk Date
City of Los Alamitos

APPROVED AS
TO FORM: _____ _____
Michael S. Daudt, City Attorney Date
City of Los Alamitos

(EXECUTE IN DUPLICATE)

PAYMENT BOND

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03

IN THE CITY OF LOS ALAMITOS, CALIFORNIA

WHEREAS, the City of Los Alamitos, as AGENCY has awarded to Contractor's Business Name, as CONTRACTOR, a contract for the above-stated project;
AND WHEREAS, CONTRACTOR is required to furnish a bond in connection with the contract, to secure the payment of claims of laborers, mechanics, material persons, and other persons as provided by law;
NOW THEREFORE, we, the undersigned CONTRACTOR and SURETY, are held and firmly bound unto AGENCY in the sum of **[DESCRIBE VERBALLY; 100% OF TOTAL CONTRACT AMOUNT—TO BE INSERTED BY CONTRACTOR]**Dollars ($XXX,XXX.XX) which is one hundred percent (100%) of the total contract amount for the above-stated project, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.
THE CONDITIONS OF THIS OBLIGATION IS SUCH that if CONTRACTOR, its heirs, executors, administrators, successors, assigns or subcontractors, shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor withheld, and to pay over to the Employment Development Department from the wages of employees of the CONTRACTOR and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to such work and labor, that the surety or sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, SURETY will pay reasonable attorneys' fees to the plaintiffs and AGENCY in an amount to be fixed by the court.
This bond shall inure to the benefit to any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.
The SURETY hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or the specifications accompanying it shall in any manner affect SURETY's obligations on this bond. The SURETY hereby waives notice of any such change, extension, alteration or addition and hereby waives the requirements of Section 2845 of the Civil Code as a condition precedent to any remedies AGENCY may have.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this day of _____, 20__.

Contractor* Contractor's Signer's Name, Title
Contractor's Business Name
Mailing Street Address
City, State, Zip Code
Telephone #

Surety* _____
_____
_____
_____

*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for the respective authorized representatives. Power of Attorney must be attached.

Subscribed and sworn to this___ day of _____, 20__.

NOTARY PUBLIC.....
.....(SEAL)

(E X E C U T E I N D U P L I C A T E)

FAITHFUL PERFORMANCE BOND

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

KNOW ALL PERSONS BY THESE PRESENTS That Contractor's Business Name, hereinafter referred to as "CONTRACTOR" as PRINCIPAL, and , a corporation duly organized and doing business under and by virtue of the laws of the State of California and duly licensed for the purpose of making, guaranteeing, or becoming sole surety upon bonds or undertakings as Surety, are held and firmly bound unto the CITY OF LOS ALAMITOS, CALIFORNIA, hereinafter referred to as the "AGENCY" in the sum of **[DESCRIBE VERBALLY; 100% OF TOTAL CONTRACT AMOUNT—TO BE INSERTED BY CONTRACTOR]**Dollars ($XXX,XXX.XX); which is one hundred percent (100%) of the total contract amount for the above stated project; lawful money of the United States of America for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators, assigns and successors, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that whereas CONTRACTOR has been awarded and is about to enter into a Contract with AGENCY to perform all work required pursuant to the contract documents for the project entitled: OAK STREET IMPROVEMENTS PROJECT, SPECIFICATION NO. CIP 24/25-03 CONTRACT which Contract is by this reference incorporated herein, and is required by AGENCY to give this Bond in connection with the execution of the Contract;

NOW, THEREFORE, if CONTRACTOR and his or her Subcontractors shall well and truly do and perform all the covenants and obligations of the Contract on his or her part to be done and performed at the times and in the manner specified herein including compliance with all Contract specifications and quality requirements, then this obligation shall be null and void, otherwise it shall be and remain in full force and effect;

PROVIDED, that any alterations in the work to be done, or in the material to be furnished, which may be made pursuant to the terms of the Contract, shall not in any way release CONTRACTOR or the Surety thereunder, nor shall any extensions of time granted under the provisions of the Contract release either CONTRACTOR or said Surety, and notice of such alterations of extensions of the Contract is hereby waived by said Surety.

In the event suit is brought upon this Bond by AGENCY and judgment is recovered, said Surety shall pay all costs incurred by AGENCY in such suit, including a reasonable attorney's fee to be fixed by the Court.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this_____day of , 20__

Contractor* Name, Title of Signer

SURETY*…….

Contractor's Business Name

……

Mailing Street Address

……

City, State, Zip Code

……

Telephone #

……

*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for their respective authorized representatives. Power of Attorney must be attached.

Subscribed and sworn to this___ day of _____ , 20__

NOTARY PUBLIC..... (SEAL)

(E X E C U T E I N D U P L I C A T E)

MAINTENANCE BOND

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

KNOW ALL PERSONS BY THESE PRESENTS THAT WHEREAS, the City of Los Alamitos, as AGENCY has awarded to Contractor's Business Name, as CONTRACTOR, a contract for the above-stated project.

AND WHEREAS, CONTRACTOR is required to furnish a bond in connection with the contract guaranteeing maintenance thereof;

NOW, THEREFORE, we, the undersigned CONTRACTOR and SURETY, are held firmly bound unto AGENCY in the sum of **DESCRIBE VERBALLY; 50% OF TOTAL CONTRACT AMOUNT—TO BE INSERTED BY CONTRACTOR]**Dollars ($XXX,XXX.XX), which is fifty percent (50%) of the total contract amount for the above-stated project to be paid to AGENCY, its successors and assigns, for which payment well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that if CONTRACTOR shall remedy without cost to AGENCY any defects which may develop during a period of one (1) year from the date of recordation of the Notice of Completion of the work performed under the contract, provided such defects are caused by defective or inferior materials or work, then this obligation shall be void; otherwise it shall be and remain in full force and effect. In case suit is brought upon this bond, SURETY will pay reasonable attorneys' fees to the AGENCY in an amount to be fixed by the court.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this____ day of

....., 20__.

Contractor* Contractor's Signer's Name, Title
Contractor's Business Name
Mailing Street Address
City, State, Zip Code
Telephone #

SURETY* _____
_____
_____
_____

*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for their respective authorized representatives. Powers of Attorney must be attached.

Subscribed and sworn to this ..... day of....., 20__.

NOTARY PUBLIC.....
.....(SEAL)

(EXECUTE IN DUPLICATE)

WORKERS' COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: _____ _____ Contractor's Business Name .
(Contractor)

By:
(Signature)

(Title)

Attest:
By:
(Signature)

(Title)

Note: See Section 5 Legal Relations and Responsibilities, Subsection 5-4 of the Standard Specifications for insurance carrier rating requirements.

ENDORSEMENTS TO INSURANCE POLICY

Name of Insurance Company:

Policy Number:

Effective Date:
The following endorsements are hereby incorporated by reference into the attached Certificate of Insurance as though fully set forth thereon:

1. The naming of an additional insured as herein provided shall not affect any recovery to which such additional insured would be entitled under this policy if not named as such additional insured, and
2. The additional insured named herein shall not be held liable for any premium or expense of any nature on this policy or any extensions thereof, and
3. The additional insured named herein shall not by reason of being so named be considered a member of any mutual insurance company for any purpose whatsoever, and
4. The provisions of the policy will not be changed, suspended, canceled or otherwise terminated as to the interest of the additional insured named herein without first giving such additional insured twenty (20) days' written notice.
5. Any other insurance held by the additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance, which is referred to by this certificate.
6. **The company provided insurance for this certificate is a company licensed to do business in the State of California with a Best's rating of A+ VIII or greater.**

It is agreed that the City of Los Alamitos, its officers and employees, are included as Additional Insureds under the contracts of insurance for which the Certificate of Insurance is given.

_____

Authorized Insurance Agent

Date: _____

STATEMENT REGARDING INSURANCE COVERAGE

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

The undersigned representative of Bidder hereby certifies that he/she has reviewed the insurance coverage requirements specified in **5.4 LIABILITY INSURANCE** of Section E, Standard Specifications. Should Bidder be awarded the contract for the work, the undersigned further certifies that Bidder can meet all of these specification requirements for insurance including insurance coverage of his/her subcontractors.

NAME OF BIDDER: .....

MAILING ADDRESS: .....

.....

.....

AUTHORIZED SIGNATURE: .....

TITLE: .....

DATE: .....

STATEMENT REGARDING CONTRACTOR'S LICENSING LAWS

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

[Business & Professions Code § 7028.15]
[Public Contract Code § 20103.5]

I, the undersigned, certify that I am aware of the following provisions of California law and that I, or the entity on whose behalf this certification is given, hold a currently valid California contractor's license as set forth below:

Business & Professions Code § 7028.15:

a) **It is a misdemeanor for any person to submit a bid to a public agency to engage in the business or act in the capacity of a contractor within this state without having a license therefor,** except in any of the following cases:

(1)The person is particularly exempted from this chapter.

(2)The bid is submitted on a state project governed by Section 10164 of the Public Contract Code or on any local agency project governed by Section 20104 [now § 20103.5] of the Public Contract Code.

b) If a person has been previously convicted of the offense described in this section, the court shall impose a fine of 20 percent of the price of the contract under which the unlicensed person performed contracting work, or four thousand five hundred dollars ($4,500), whichever is greater, or imprisonment in the county jail for not less than 10 days nor more than six months, or both.

In the event the person performing the contracting work has agreed to furnish materials and labor on an hourly basis, "the price of the contract" for the purposes of this subdivision means the aggregate sum of the cost of materials and labor furnished and the cost of completing the work to be performed.

c) This section shall not apply to a joint venture license, as required by Section 7029.1. However, at the time of making a bid as a joint venture, each person submitting the bid shall be subject to this section with respect to his/her individual licenser.

d) This section shall not affect the right or ability of a licensed architect, land surveyor, or registered professional engineer to form joint ventures with licensed contractors to render services within the scope of their respective practices.

e) Unless one of the foregoing exceptions applies, a bid submitted to a public agency by a contractor who is not licensed in accordance with this chapter shall be considered nonresponsive and shall be rejected by the public agency. Unless one of the foregoing exceptions applies, a local public agency shall, before awarding a contract or issuing a purchase order, verify that the contractor was properly licensed when the contractor submitted the bid. Notwithstanding any other provision of law, unless one of the foregoing exceptions applies, the registrar may issue a citation to any public officer or employee of a public entity who knowingly awards a contract or issues a purchase order to a contractor who is not licensed pursuant to this chapter. The amount of civil penalties, appeal, and finality of such citations shall be subject to Sections 7028.7 to 7028.13, inclusive. **Any contract awarded to, or any purchase order issued to, as contractor who is not licensed pursuant to this chapter is void.**

f) Any compliance or noncompliance with subdivision (e) of this section, as added by Chapter 863 of the Statutes of 1989, shall not invalidate any contract or bid awarded by a public agency during which time that subdivision was in effect.

g) A public employee or officer shall not be subject to a citation pursuant to this section if the public employee, officer, or employing agency made an inquiry to the board for the purposes of verifying the license status of any person or contractor and the board failed to respond to the inquiry within three business days. For purposes of this section, a telephone response by the board shall be deemed sufficient.

Public Contract Code § 20103.5:

In all contracts subject to this part where federal funds are involved, no bid submitted shall be invalidated by the failure of the bidder to be licensed in accordance with the laws of this state. However, at the time the contract is awarded, the contractor shall be properly licensed in accordance with the laws of this state. The first payment for work or material under any contract shall not be made unless and until the Registrar of Contractors verifies to the agency that the records of the Contractors' State License Board indicate that the contractor was properly licensed at the time the contract was awarded. Any bidder or contractor not so licensed shall be subject to all legal penalties imposed by law, including, but not limited to, any appropriate disciplinary action by the Contractors' State License Board. The agency shall include a statement to that effect in the standard form of pre-qualification questionnaire and financial statement. **Failure of the bidder to obtain proper and adequate licensing for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the bidder.**

Contractors License Number: _____

License Expiration Date: _____

Authorized Signature: _____

Date: _____

SECTION E

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

STANDARD SPECIFICATION

STANDARD SPECIFICATIONS

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

0-1 STANDARD SPECIFICATIONS

Except as hereinafter amended, the provisions of the 2024 Edition of the "Green Book," Standard Specifications for Public Works Construction ("SSPWC"), with the latest Supplements, prepared and promulgated by the Southern California Chapters of the American Public Works Association and the Associated General Contractors of America, and these modifications thereto are adopted as the "Standard Specifications" for the Agency. These Standard Specifications will be numbered as Sections 0 through 800 per the SSPWC.

0-2 NUMBERING OF SECTIONS

The numbering of sections and subsections in these amendments and modifications are compatible with the numbering of sections in the SSPWC.

0-3 AMENDMENTS AND MODIFICATIONS

The following sections of the SSPWC are amended as provided herein. In the event of any inconsistencies between the amendments outlined herein and the SSPWC, these amendments shall control.

1-2 TERMS AND DEFINITIONS

Add the following:

Agent—Shall include persons and companies, other than the Contractor, retained by the City to perform design and construction services in relation to the Work.

Acceptance—The Agency's formal written acceptance of a project that has been completed in all respects in accordance with the plans and specifications and any modifications thereof.

City—The City of Los Alamitos, California, as the Agency and Owner.

City Council—City Council of the City of Los Alamitos, California.

Construction Manager—Persons and/or company retained by the City to perform construction management services.

Design Engineer—Persons and/or company retained by the City to perform engineering design services.

Due Notice—A written notification, provided in due time, of a proposed action, where the contract requires such notification within a specified time (usually 48 hours or two working days) prior to the commencement of the contemplated action.

Engineer—The City Engineer of the City of Los Alamitos, or his/her authorized representative.

Geotechnical Engineer—Person licensed to practice Soils Engineering or Geotechnical Engineering pursuant to the laws of the State of California and retained by the Agency during construction.

Prompt—The briefest interval of time required for a considered reply, including time required for approval by a governing body.

Standard Plans—"Standard Plans for Public Works Construction" - Latest edition of the Southern California Chapter of the American Public Works Association.

State Standard Specifications ("SSS")—Standard Specifications prepared by the State of California, Business and Transportation Agency, Department of Transportation.

State Standard Plans ("SSP")—Standard Plans prepared by State of California, Business and Transportation Agency, Department of Transportation.

Working Days—Any days, except: (1) Saturdays, Sundays, legal holidays on which Los Alamitos City Hall is closed for business; (2) days when work is suspended by the Engineer for reasons unrelated to the performance of the contractor, and provided in Subsections 6-3 and 6-3.1; and (3) days determined to be non-working in accordance with Section 6-3 "Time of Completion".

1-3.3 INSTITUTIONS

Add the following:

AGCA	Associated General Contractors of America
ASME	American Society of Mechanical Engineers
CRSI	Concrete Reinforcing Steel Institute
CSI	Construction Specifications Institute
NFPA	National Fire Protection Association
SSS	State of California Standard Specifications, latest edition, Department of Transportation
SSP	State of California Standard Plans, latest edition, Department of Transportation.
SSPWC	Standard Specifications for Public Works Construction, as specified in Subsection 0-1

1-6 BIDDING AND SUBMISSION OF THE BID

1-6.2 SUBCONTRACTOR LISTING

Replace the third paragraph with the following:

Subcontracting of more than one-half of one percent of the work for which no Subcontractor was designated in the original Bid will be allowed only in cases of public emergency or necessity and only after the Engineer makes a written finding of circumstances constituting public emergency or necessity.

Delete the fourth paragraph and replace with the following:

The Contractor must obtain written consent of the City Council to substitute a Subcontractor designated in the original Bid, to permit any subcontract to be assigned or transferred, or to otherwise allow a subcontract to be performed by anyone other than the originally designated Subcontractor.

Delete the fifth paragraph and replace with the following:

A violation of any of the above provisions will be considered a violation of the Contract, and the City may cancel the Contract and collect appropriate damages or assess the Contractor a penalty of not more than ten (10) percent of the subcontract involved.

Add the following:

If subcontracted work is not being performed in a satisfactory manner, the City will notify the Contractor of the need to take corrective action and the Engineer may report the facts to the City Council. Upon order by City Council and the Contractor's receipt of written instructions from the Engineer, the Subcontractor shall immediately be removed from the Work and may not again be employed on the Work.

1-7 AWARD AND EXECUTION OF THE CONTRACT

1-7.1 GENERAL

Add the following:

The City reserves the right to reject any or all proposals.

The Contract will be awarded, if at all, to the lowest responsible and responsive Bidder determined as provided on the Proposal Form, whose proposal complies with all the requirements prescribed. Such award, if made, will be made within the number of days stated in the proposal form. Refusal or failure to deliver the executed contract, bonds, or insurance in the form provided in the Contract and approved by the Agency's attorney within the time provided herein shall be cause, at the Agency's option, for the annulment of the award and forfeiture of the bid security. In such event, the Agency may successively award the Contract to the next lowest responsible and responsive Bidder until a properly executed Contract, bonds, and insurance is obtained, or it may at any time reject all remaining bids and proceed as provided by law. The refusal or failure of a successive lowest responsible and responsive Bidder to execute the Contract may, at the Agency's option, result in an annulment of the award to that Bidder and the forfeiture of that Bidder's bid security. The periods of time specified above within which the award of the Contract may be made shall be subject to extension for such further period as may be agreed upon in writing between the Agency and the concerned Bidder.

The Agency reserves the right to waive any irregularities.

Within ten (10) calendar days after the date of the Notice of Award, the Contractor shall execute and return the following contract documents to the Agency:

Contract Agreement (in duplicate)
Faithful Performance Bond (in duplicate)
Maintenance Bond (in duplicate)
Payment Bond (in duplicate)
Public Liability and Property Damage Insurance Certificate (two original)
Additionally Insured Endorsement
Workers' Compensation Insurance Certificate (two original)

A corporation to which an award is made may be required, before the Contract agreement is executed by the Agency, to furnish evidence of its corporate existence, of its right to enter into contracts in the State of California, and that the officers signing the contract and bonds for the corporation have the authority to do so.

1-7.2 CONTRACT BONDS

Add the following:

The PAYMENT BOND shall remain in force until thirty-five (35) days after the date of recordation of the Notice of Completion. The FAITHFUL PERFORMANCE BOND shall remain in force until the date of recordation of the Notice of Completion. The MAINTENANCE BOND shall remain in force until one (1) year after the date of recordation of the Notice of Completion.

All bonds must be accompanied by a Power of Attorney

SECTION 2 – SCOPE OF THE WORK

2-1 WORK TO BE DONE

Add the following:

Any plan or method of work suggested by the Agency or the Engineer to the Contractor but not specified or required, if adopted or followed by the Contractor in whole or in part, shall be used at the risk and responsibility of the Contractor; and the Agency and the Engineer shall assume no responsibility therefore and in no way be held liable for any defects in the work which may result from or be caused by use of such plan or method of work.

The work includes, but is not necessarily limited to, the following items as shown on the plans and specified in these Special Provisions:

The City of Los Alamitos proposes to cold mill and overlay pavement with asphalt rubber hot mix (ARHM) and remove and construct sidewalk, curb, gutter, curb ramps, curb drains, and full depth asphalt concrete pavement. Additional items of work include installing detectable warning surface, signing, and striping and adjusting manhole frames and utility valves to grade. Existing private facilities will be protected in place within the limits of the project unless otherwise shown.

2-2 PERMITS

Replace first paragraph with the following:

Prior to the start of any work, the Contractor shall apply for and receive any applicable City, County, State, and Federal permits.

2-3 RIGHT-OF-WAY

Add the following:

When the Contractor arranges for additional work areas and facilities temporarily required by him/her, he/she shall provide the Agency with proof that the additional work areas and/or facilities have been left in a condition satisfactory to the owner(s) of said work areas and/or facilities prior to acceptance of the work.

2-4 COOPERATION AND COLLATERAL WORK

Add the following:

Contractor shall coordinate his/her work so as to minimize disruption to ongoing or scheduled private development projects in the project area.

2-7 CHANGES INITIATED BY THE AGENCY

2-7.1 GENERAL

Add the following:
All final locations determined in the field, and any deviations from the Plans and Specification, shall be marked in red on the documents to show the as-built conditions. Contractor shall maintain a complete and accurate record of all changes of construction from that shown in these plans and specifications for the purpose of providing a basis for construction record drawings. No changes shall be made without prior written approval of the Engineer. Upon completion of the Project, Contractor shall deliver this record of all construction changes to the Engineer along with a letter which declares that other than these noted changes "the Project was constructed in conformance with the Contract Documents". Final payment will not be made until this requirement is met.

As the figured dimensions shown on the drawings and in the specifications of the Contract may not in every case agree with scaled dimensions, the figured dimensions shall be followed in preference to the scaled dimensions, and drawings to a large scale shall be followed in preference to the drawings to a small scale. Should it appear that the work to be performed, or any related matter, are not sufficiently detailed or explained in the Contract documents, the Contractor shall apply to the Engineer for such further explanations as necessary, and shall conform to such further explanations provided by the Engineer as part of the Contract to the extent that it is consistent with the terms of the Contract.

Caution: The engineer preparing these plans will not be responsible or liable for unauthorized changes to or uses of these plans. All changes to the plans must be approved in writing by the Engineer.

SECTION 3 – CONTROL OF THE WORK

3-3 SUBCONTRACTORS

Replace the first paragraph with the following:

All persons engaged in the Work, including Subcontractors and their employees, will be considered employees of the Contractor. The Contractor will be held responsible for their work. The Agency will deal directly and solely with the Contractor and make all payments to the Contractor.

3-5 INSPECTION

Add the following:

The Agency shall inspect for compliance with requirements for 8-hour days and 40-hour weeks on normal working days. The Contractor shall reimburse the Agency, at rates established by the Agency, for any additional inspection, including inspection on legal holidays.

3-10 SURVEYING

3-10.1 GENERAL

Add the following:

The Contractor shall perform and shall be responsible for the accuracy of surveying adequate for construction. The Contractor shall preserve construction survey stakes and marks for the duration of their usefulness. If any construction survey stakes are lost or disturbed and need to be replaced, such replacement shall be at the expense of the Contractor.

The Contractor shall dig all holes necessary for line and grade stakes.

Stakes shall be set and stationed by the Contractor for curbs, headers, sewers, storm drains, structures, and rough grade. A corresponding cut or fill to finished grade (or flowline) shall be indicated on a grade sheet.

Subsection 3-10.2 Line and Grade is amended by adding thereto the following:

The line and grades for construction shall be parallel to and offset from the position of the work. From the established lines and grades, the Contractor shall extend the necessary lines and grades for construction of the work and shall be responsible for the correctness of same.

Section 3-10 is amended by adding thereto the following new Subsection 3-10.3 Survey Service.

3-10.3 Survey Service.

For this improvement work, the Contractor shall furnish all labor, equipment, and (Private Engineer) services, and be responsible for all surveying, staking, and layout necessary for the improvements. In the event of a substantial discrepancy between information shown on the Plans and actual field conditions, the Contractor shall cease any affected work and notify the City Engineer. The City Engineer shall provide direction and authority to proceed. Surveying by Private Engineers on the Work shall conform to the quality and practice required by the City Engineer.

Survey monuments shall be furnished, installed and in compliance to Section 309 Monuments, as modified in these special provisions.

The Contractor shall follow the guidelines below.

All work is to be performed by a person or under the supervision of a person authorized to practice Land Surveying.

PRIOR TO CONSTRUCTION

1. The public survey records are to be researched for the location of all possible survey monuments within the scope of the project and copies shall be furnished to the survey crew.

2. The contractor shall submit a list of all known monuments within the project limits to the engineer.
3. The survey crew shall diligently search for all survey monuments of record on the within the project limits. It is suggested the search would include the use of a metal detector when recorded monuments cannot be found. When the detector indicates the possibility of a buried survey monument, then digging below the surface to uncover the monument within 2" of the road surface is recommended.
4. The survey crew shall tie off any found survey monuments, which may be disturbed or covered during construction, to stable surface points.
5. The authorized surveyor shall properly complete a Corner Record or Record of Survey for the monuments noted in item 4, above. Prior to the start of any construction work, the original or a print of the Corner Record or Record of Survey shall be submitted to the County Surveyor for review, signature and filing.

AFTER CONSTRUCTION AND PRIOR TO RECORDING NOTICE OF COMPLETION

1. All covered or disturbed monuments and surface monuments are reset in the new road surface, or a new monument is set in the new road surface above the buried one.
2. All existing monument boxes will be adjusted to grade or replaced, as appropriate.
3. A monument box or other protective structure should be placed around key monuments (section corners, quarter section corners)
4. The authorized surveyor shall property complete a Corner Record or Record of Survey for all set monuments and existing monuments with a change in character, including tag number and submit it to the County Surveyor for review, signature and filing.

LIST OF KNOWN MONUMENTS

- Intersection of Oak St and Florista St
- Intersection of Oak St and Sausalito St
- West side of Oak St 280' south of Catalina Ave
- West side of Oak St between 10692 Oak St and 10684 Oak St

The existence and location of monuments in the above list was obtained by a search of available records. Approval of these plans and specifications by the city does not constitute a representation as to the accuracy or the completeness of the list. The contractor shall re-establish or protect all monuments, centerline ties, corner ties, and any other survey markers within the project limits, regardless of their appearance on this list. No additional compensation shall be made for monuments, centerline ties, corner ties, and any other survey markers being re-established or protected that were not included in this list.

Section 3-10 is amended by adding thereto the following new Subsection 3-10.5 Payment

Measurement and Payment for **Re-establish monuments, centerline ties, corner ties, and any other survey markers** shall be at each (EA) unit price and shall include, but not be limited to, surveying service, re-establishing monuments, centerline ties, corner ties, and any other survey markers, all labor, materials, equipment, and incidentals required to complete, and no additional compensation will be made therefor. Replacement of monuments, centerline ties, corner ties, and any other survey monuments includes the filing of any required documentation with the County.

Construction survey necessary to complete construction are to be included with the bid item requiring the construction survey and no additional compensation shall be made therefor.

Add the following:

The Contractor shall be responsible for all survey and layout of work.

The line and grades for construction will be parallel to and offset from the position of the work. From the established lines and grades, the Contractor shall extend the necessary lines and grades for construction of the work and shall be responsible for the correctness of same.

3-12 WORK SITE MAINTENANCE

3-12.1 General

Add the following Subsection:

3-12.1.1 WORK AREA APPEARANCE

The Contractor shall maintain a neat appearance to the Work.

All unsuitable construction materials and rubbish and debris shall be regularly removed from the job site, be transported to a suitable location, and be disposed of in a proper and legal manner.

In any area visible to the public, the following shall apply:

1. Broken concrete and debris developed during clearing and grubbing shall be disposed of weekly.
2. The Contractor shall furnish trash bins for all debris from structure construction. All debris shall be placed in trash bins daily.
3. Forms or false work that are to be re-used shall be neatly stacked concurrent with their removal.
4. Forms and false work that are not to be re-used shall be disposed of with their removal.
5. Wash down from concrete trucks shall be at one location. Concrete from wash down procedures shall be removed from the site weekly.

3-12.3 NOISE CONTROL

Add the following:

A noise level limit of 85 dba at a distance of fifty (50) feet shall apply to all construction equipment on or related to the job, whether owned by the Contractor or not. The use of excessively loud warning signals shall be avoided except in those cases where required for the protection of personnel.

The Contractor shall arrange and maintain a secure storage site for all equipment and materials. All equipment and unused materials shall be returned to this site at the end of each work day.

3-12.6 WATER POLLUTION CONTROL

3-12.6.1 General

Add the following:

This item shall consist of preparation, implementation and compliance with a storm water pollution prevention plan (SWPPP) for the project, if applicable.

3-12.6.2 BEST MANAGEMENT PRACTICES (BMPs)

Add the following:

All storm water pollution prevention measures shall be in accordance with the submitted SWPPP. In the event circumstances during the course of construction require changes to the original SWPPP, a revised plan shall be promptly submitted to the Agency's representative in each instance. No responsibility shall accrue to the Agency as a result of the plan or as a result of knowledge of the plan. All work installed by the Contractor in connection with the SWPPP but not specified to become a permanent part of the project shall be removed and the site restored in so far as practical to its original condition prior to completion of construction or when directed by the Agency's representative.

3-12.6.5 PAYMENT

Add the following:

Unless otherwise indicated in the Special Provision, measurement and payment for Storm Water Pollution Prevention Measures, as described herein, shall be included in the bid item Site Maintenance. Such payment shall be considered full compensation for all labor, materials, tools, and equipment for completion, and implementation and compliance with the SWPPP.

3-13 COMPLETION, ACCEPTANCE, AND WARRANTY

3-13.3 WARRANTY

Add the following:

The Contractor shall warrant and guarantee the entire Work and all parts thereof, including that performed and constructed by subcontractors, and others employed directly or indirectly on the Work, against faulty or defective materials, equipment or workmanship for the maximum period provided by law. In addition thereto, for a period of one (1) year commencing on the date of acceptance of the Work, the Contractor shall, upon the receipt of notice in writing from the Agency, promptly make all repairs arising out of defective materials, workmanship or equipment and bear the cost thereof. The Agency is hereby authorized to make such repairs and the Contractor and Surety shall bear the cost thereof if, ten (10) days after the giving of such notice to the Contractor, the Contractor has failed to make or undertake with due diligence the repairs; provided, however, that, in the case of an emergency where, in the opinion of the Agency, delay could cause serious loss or damage, repairs may be made without notice being sent to the Contractor or Surety, and all expense in connection therewith shall be charged to the Contractor and Surety.

For the purpose of this article "Acceptance of the Work" shall mean the acceptance of the Work by the Agency in accordance with Subsection 3-13.2 but not for the purpose of extinguishing any covenant or agreement or agreement on the part of the Contractor to be performed or fulfilled under this Contract, which has not in fact been performed or fulfilled at the time of such acceptance all of such covenants and agreements, shall continue to be binding on the Contractor until they have been fulfilled.
The effective date of Acceptance of the Work and commencement of the Guarantee shall be the date of acceptance of the Notice of Completion by the City Council.

Add the following subsection to Subsection 3-13:

3-13.3.4 General Guaranty

The Contractor shall remedy any defects in the Work and pay for any damage to other work resulting therefrom, which shall appear within a period of one year from the date of final acceptance of the Work

unless a longer period is specified. The Agency will give notice of observed defects with reasonable promptness.

SECTION 4 – CONTROL OF MATERIALS

4-1 GENERAL

Add the following:

The Contractor and all subcontractors, suppliers, and vendors, shall guarantee that the entire Work will meet all requirements of this Contract as to the quality of materials, equipment, and workmanship. The Contractor, at no cost to the Agency, shall make any repairs or replacements made necessary by defects in materials, equipment, or workmanship that become evident within one year after the date of recordation of the Notice of Completion. Within this one year period, the Contractor shall also restore to full compliance with the requirements of this Contract any portion of the Work which is found not to meet those requirements. The Contractor shall defend, indemnify, and hold the Agency, its officers, agents, and employees harmless from claims of any kind due to injuries or damages arising, directly or indirectly, from said defects or noncompliance.

The Contractor shall make all repairs, replacements, and restorations within thirty-five (35) days after the date of the Engineers' written notice.

If, in the opinion of the Engineer, the defective work is not of sufficient magnitude or importance to make the work dangerous or undesirable, or if, in the opinion of the Engineer, the removal of such work is impractical or will create conditions which are dangerous or undesirable, the Agency shall have the right and authority to retain such work instead of requiring it to be removed and reconstructed, but will make such deductions thereof in the payments due or to become due to the Contractor as the Agency may deem just and reasonable.

4-4 TESTING

Replace the third and fourth sentences of the first paragraph with the following:

Except as elsewhere specified, the Agency will bear the cost of testing material and/or workmanship which meet or exceed the requirements indicated in the Standard Specifications and the Special Provisions. The Contractor shall bear the cost of all other tests, including the retesting of material or workmanship that fails to pass the first test.

4-6 TRADE NAMES

Replace the third sentence of the second paragraph with the following:

Approval of equipment and materials offered as equivalents to those specified must be obtained prior to the opening of bids as set forth in the Instructions to Bidders.

Add the following:

Along with information supplied by the Contractor regarding equivalency of the proposed item, the Contractor shall clearly identify all deviations from the specified item. Deviations discovered by the Engineer after acceptance of an "or equal" item which were not identified by the Contractor with his/her submittal shall be cause for rejection of the "or equal" item. Contractor shall be due no additional compensation in time or money for acceptance or rejection of a proposed "or equal" item and subsequent replacement with the item specified. Contractor shall pay cost to Agency for items requiring more than

two submittals and analysis of any shop drawing which requires more than a general review of an "or equal" item.

SECTION 5 – LEGAL RELATIONS AND RESPONSIBILITIES

5-3 LABOR

5-3.1 General

Add the following:

The Contractor shall ensure unlimited access to the job site for all Equal Opportunity Compliance officers.

Every Contractor and Subcontractor shall keep an accurate record showing the name, occupation, and the actual per diem wages paid to each worker employed by him/her in connection with the public work. The record shall be kept open at all reasonable hours to the inspection of the body awarding the Contract and to the Division of Labor Law Enforcement.

Add the following Subsection:

5-3.4.1 OVERTIME AND SHIFT WORK

The Contractor may establish overtime and shift work as a regular procedure only with the written permission of the Engineer. Such permission may be revoked at any time. No work other than overtime and shift work established as a regular procedure shall be done between the hours of 4:00 p.m. and 9:00 a.m., nor on Saturdays, Sundays or legal holidays, except such work as is necessary for the proper care and protection of the work already performed or except in case of an emergency.

All costs for overtime inspection, except those occurring as a result of overtime and shift work established as a regular procedure, shall be paid by the Contractor. Overtime inspection shall include inspection required during holidays observed by the AGC and Trade Unions, Saturdays, Sundays, and any weekday between the hours of 4:00 p.m. and 9:00 a.m.. Such costs will include but will not necessarily be limited to engineering, inspection, general supervision and other overhead expenses that are directly chargeable to the overtime work. The Agency shall deduct all such charges from payments due the Contractor.

5-4.2 GENERAL LIABILITY INSURANCE

Replace Subsection 5-4.2 with the following:

5-4.2.1 GENERAL. CONTRACTOR and AGENCY agree that Agency, its employees, agents and officials should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys fees, litigation costs, defense costs, court costs or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the fullest protection possible under the law to the Agency. CONTRACTOR acknowledges that AGENCY would not have entered into this Agreement in the absence of the commitment of CONTRACTOR to indemnify and protect AGENCY as set forth here.

5-4.2.2 To the full extent permitted by law, CONTRACTOR shall defend, indemnify and hold harmless AGENCY, its employees, agents and officials, from any liability, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged, or threatened, actual attorneys fees incurred by AGENCY, court costs, interest, defense costs including expert witness fees and any other costs or expenses of any kind whatsoever

without restriction or limitation incurred in relation to, as a consequence of, arising out of or in any way attributable actually, allegedly or impliedly, in whole or in part to the performance of this Agreement. All obligations under this provision are to be paid by CONTRACTOR as they are incurred by the AGENCY.

5-4.2.3 Without affecting the rights of AGENCY under any provision of this agreement or this section, CONTRACTOR shall not be required to indemnify and hold harmless AGENCY as set forth above for liability attributable to the sole fault of AGENCY, provided such sole fault is determined by agreement between the parties or the findings of a court of competent jurisdiction.

This exception will apply only in instances where the AGENCY is shown to have been solely at fault and not in instances where CONTRACTOR is solely or partially at fault or in instances where AGENCY's fault accounts for only a percentage of the liability involved. In those instances, the obligation of CONTRACTOR will be all-inclusive and AGENCY will be indemnified for all liability incurred, even though a percentage of the liability is attributable to the conduct of the AGENCY.

5-4.2.4 CONTRACTOR acknowledges that its obligation pursuant to this section extends to liability attributable to AGENCY, if that liability is less than the sole fault of AGENCY. CONTRACTOR has no obligation under this Agreement for liability proven in a court of competent jurisdiction or by written agreement between the parties to be the sole fault of AGENCY.

5-4.2.5 The obligations of CONTRACTOR under this or any other provision of this Agreement will not be limited by the provisions of any workers compensation act or similar act. CONTRACTOR expressly waives its statutory immunity under such statutes or laws as to AGENCY, its employees, agents and officials.

5-4.2.6 CONTRACTOR agrees to obtain executed indemnity agreements with provisions identical to those as set forth here in this section from each and every subcontractor, sub-tier contractor or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance or subject matter of this Agreement. In the event CONTRACTOR fails to obtain such indemnity obligations from others as required here, CONTRACTOR agrees to be fully responsible according to the terms of this section.

5-4.2.7 Failure of AGENCY to monitor compliance with these requirements imposes no additional obligations on AGENCY and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend AGENCY as set forth herein is binding on the successors, assigns or heirs of CONTRACTOR and shall survive the termination of this Agreement or this section.

5-4.2.8 CONTRACTOR agrees to provide insurance in accordance with the requirements as set forth here. If CONTRACTOR uses existing coverage to comply with these requirements and that coverage does not meet the requirements set forth herein, CONTRACTOR agrees to amend, supplement or endorse the existing coverage to do so. The following coverages will be provided by CONTRACTOR and maintained on behalf of AGENCY and in accordance with the requirements set forth herein.

5-4.2.9 Commercial General Liability/Umbrella Insurance. Primary insurance shall be provided on ISO-CGL form No. CG 00 01 11 85 or 88. Total limits shall be not less than two million dollars ($2,000,000.00) per occurrence for all coverages and two million dollars ($2,000,000.00) general aggregate. AGENCY and its officers, agents and employees shall be named as additional insureds using ISO additional insureds endorsement form CG 20 10 11 85 (in no event will AGENCY accept an endorsement form with an edition date later than 1990). Coverage shall apply on a primary non-contributing basis in relation to any other insurance or self-insurance, primary or excess, available to AGENCY or any employee or agent of AGENCY. Coverage shall not be limited to the vicarious liability or supervisory role of any additional insured. Umbrella Liability Insurance (over primary) shall apply to bodily injury/property damage, personal injury/advertising injury, at a minimum, and shall include a "drop down" provision providing primary coverage above a maximum of $25,000.00 self-insured

retention for liability not covered by primary policies but covered by the umbrella policy. Coverage shall be following form to any underlying coverage. Coverage shall be provided on a "pay on behalf" basis, with defense costs payable in addition to policy limits. There shall be no cross-liability exclusion. Policies shall have concurrent starting and ending dates.

Each policy of insurance shall contain a clause prohibiting cancellation, modification or lapse without thirty (30) days prior written notice having been given to the City. All insurance policies shall be subject to approval by the City Attorney and certificates evidencing such policies shall be provided to the City concurrently with the filing of all required bonds.

5.4.2.10 Business Auto/Umbrella Liability Insurance. Primary coverage shall be written on ISO Business Auto Coverage form CA 00 01 06 92 including symbol 1 (Any Auto). Limits shall be no less than two million dollars ($2,000,000.00) per accident. Starting and ending dates shall be concurrent. If CONTRACTOR owns no autos, a non-owned auto endorsement to the General Liability policy drafted above is acceptable.

5-4.3 WORKERS' COMPENSATION INSURANCE

Replace Subsection 5-4.3 with the following:

5-4.3.1 Workers' Compensation/Employers' Liability shall be written on a policy form providing workers' compensation statutory benefits as required by law. Employers' liability limits shall be no less than one million dollars per accident or disease. Employers' liability coverage shall be scheduled under any umbrella policy described above. Unless otherwise agreed, this policy shall be endorsed to waive any right of subrogation as respects the AGENCY, its officers, agents or employees.

5-4.3.2 CONTRACTOR and AGENCY further agree as follows:

5-4.3.2.1 This Section supersedes all other sections and provisions of this Agreement to the extent that any other section or provision conflicts with or impairs the provisions of this Section.

5-4.3.2.2 Nothing contained in this Section is to be construed as affecting or altering the legal status of the parties to this Agreement. The insurance requirements set forth in this Section are intended to be separate and distinct from any other provision in this Agreement and shall be interpreted as such.

5-4.3.2.3 All insurance coverage and limits provided pursuant to this Agreement shall apply to the full extent of the policies involved, available, or applicable. Nothing contained in this Agreement or any other agreement relating to the AGENCY or its operations limits the application of each insurance coverage.

5-4.3.2.4 Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only and is not intended by any party to be all-inclusive, or to the exclusion of other coverage, or a waiver of any type.

5-4.3.2.5 For purposes of insurance coverage only, this Agreement shall be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards performance of this Agreement.

5-4.3.2.6 All general or auto liability insurance coverage provided pursuant to this Agreement, or any other agreements pertaining to the performance of this Agreement, shall not prohibit CONTRACTOR, and CONTRACTOR's agents, officers or employees from waiving the right of subrogation prior to a loss. Contractor hereby waives all rights of subrogation against AGENCY.

5-4.3.2.7 Unless otherwise approved by AGENCY, CONTRACTOR's insurance shall be written by insurers authorized to do business in the State of California and with a minimum "Best's" Insurance Guide rating of "A+VIII." Self-insurance will not be considered to comply with these insurance specifications.

5-4.3.2.8 In the event any policy of insurance required by this Agreement does not comply with these requirements or is canceled and not replaced, AGENCY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by AGENCY will be promptly reimbursed by CONTRACTOR. Upon CONTRACTOR's failure to make such reimbursement within 30 days of written demand, AGENCY may deduct that sum from any monies due CONTRACTOR hereunder or otherwise.

5-4.3.2.9 CONTRACTOR agrees to provide evidence of the insurance required herein, satisfactory to AGENCY, consisting of certificate(s) of insurance evidencing all of the coverages required and an additional insured endorsement to CONTRACTOR's general liability and umbrella liability policy (if any) using ISO form CG 20 10 11 85. Certificate(s) are to reflect that the insurer will provide 30 days' notice of any cancellation of coverage. CONTRACTOR agrees to require its insurer to modify such certificates to delete any exculpatory wording stating that failure of insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions. CONTRACTOR agrees to provide complete copies of policies to AGENCY upon request.

5-4.3.2.10 CONTRACTOR shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof shall be furnished within 72 hours of the expiration of the coverages.

5-4.3.2.11 Any actual or alleged failure on the part of AGENCY or any other additional insured under these requirements to obtain proof of insurance required under this Agreement in no way waives any right or remedy of AGENCY or any additional insured, in this or any other regard.

5-4.3.2.12 CONTRACTOR agrees to require all subcontractors or other parties hired for this project to provide general liability insurance naming as additional insureds all parties to this Agreement. CONTRACTOR agrees to obtain certificates evidencing such coverage and make reasonable efforts to ensure that such coverage is provided as required here. CONTRACTOR agrees to require that no contract used by any subcontractor, or contracts CONTRACTOR enters into on behalf of AGENCY, will reserve the right to charge back to AGENCY the cost of insurance required by this Agreement. CONTRACTOR agrees that upon request, all agreements with subcontractors or others with whom CONTRACTOR contracts on behalf of AGENCY will be submitted to AGENCY for review. Failure of AGENCY to request copies of such agreement will not impose any liability on AGENCY, its officers, agents, or employees.

5-4.3.2.13 If CONTRACTOR is a Limited Liability Company, general liability coverage must be amended so that the Limited Liability Company and its Managers, Affiliates, employees, agents and other persons necessary or incidental to its operations are insureds.

5-4.3.2.14 CONTRACTOR agrees to provide immediate notice to AGENCY of any claim or loss against CONTRACTOR that includes AGENCY as a defendant. AGENCY assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims.

5-7 SAFETY

Add the following:

At the pre-construction meeting, the Contractor shall submit his/her complete construction schedule to the Engineer for approval. The Contractor shall submit requests for changes in the schedule to the Engineer for approval at least forty eight (48) hours prior to the scheduled Work.

SECTION 6 – PROSECUTION AND PROGRESS OF THE WORK

6-1 CONSTRUCTION SCHEDULE AND COMMENCEMENT OF THE WORK

Add the following:

Prior to issuing the Notice to Proceed, the Engineer will schedule and conduct a pre-construction meeting with the Contractor to review the proposed construction schedule and delivery dates, arrange utility coordination, discuss construction methods, and clarify inspection procedures.

6-2 PROSECUTION OF THE WORK

Replace the last sentence of first paragraph with the following:

Should the Contractor fail to take the necessary steps to fully accomplish said purposes, after orders of the Engineer to do so, the Agency may suspend the work in whole or in part, until the Contractor takes said steps at no cost to the Agency.

Add the following:

The Contractor shall submit monthly progress reports to the Engineer by the tenth day of each month. The report shall include an updated construction schedule. Any deviations from the original schedule shall be explained. Progress payments will be withheld pending receipt of any outstanding reports.

The Contractor shall provide the following:

(1) The Contractor must place concrete within 3 working days after the removal of existing concrete. Asphalt Concrete pavement replacement at driveways shall be installed within 3 calendar days of pouring concrete.

(2) AC pavement replacement shall be installed the same day as removals are performed.

(3) The Contractor shall clean up all rubble/debris piles daily.

(4) The Contractor shall not commence any cold milling operation more than 3 calendar days ahead of paving.

(5) Cat track striping shall be performed within 24 hours of paving on all streets. Permanent striping shall be performed within 72 hours of cat tracking

(6) Manhole frames and covers to be raised shall be raised and patched with ARHM within 3 calendar days of final day of ARHM overlay paving.

FAILURE OF THE CONTRACTOR TO COMPLY WITH THE AFOREMENTIONED WORK SCHEDULING REQUIREMENTS, (1)-(7), DUE TO CONDITIONS UNDER HIS CONTROL WILL RESULT IN DAMAGES BEING SUSTAINED BY THE AGENCY. SUCH DAMAGES ARE, AND WILL CONTINUE TO BE, IMPRACTICAL AND EXTREMELY DIFFICULT TO DETERMINE. FOR EACH DAY THE CONTRACTOR FAILS TO CONFORM TO THESE REQUIREMENTS, THE

CONTRACTOR SHALL PAY TO THE AGENCY, OR HAVE WITHHELD MONIES DUE TO HIM THE SUM OF ONE THOUSAND THREE HUNDRED DOLLARS ($1,300.00), AS LIQUIDATED DAMAGES FOR EACH CALENDAR DAY.

6-3 TIME OF COMPLETION

Add the following subsection:

6-3.3 WORKING DAY

The Contractor's activities shall be confined to the hours between 9:00 a.m. and 4:00 p.m. Monday through Friday. In addition, the Contractor shall not perform any Work on Saturday, Sunday, or on Agency-designated holidays. Agency-designated holidays are listed in **TABLE 1 – AGENCY-DESIGNATED HOLIDAYS** below. Deviation from these hours will be permitted upon approval of the Engineer, except in emergencies involving immediate hazard to persons or property.

Deviations from these hours will not be permitted without the prior consent of the Engineer, except in emergencies involving immediate hazard to persons or property. In the event of either a requested or emergency deviation, inspection service fees will be charged against the Contractor. Service fees will be calculated at overtime rates including benefits, overhead, and travel time; and will be deducted from the amounts due the Contractor.

Failure of the Contractor to adhere to working day requirements will result in damages being sustained by the City. Such damages are, and will continue to be, impracticable and extremely difficult to determine. For each OCCURRENCE of a working day or hours violation, as provided herein, the Contractor shall pay to the Agency, or have withheld from monies due to it, the sum of $1,000.00.

TABLE 1 – AGENCY-DESIGNATED HOLIDAYS

New Year's Day
Martin Luther King, Jr. Day
President's Day
Memorial Day
Independence Day
Juneteenth Day
Labor Day
Veteran's Day
Thanksgiving Day
Day after Thanksgiving
Christmas Eve
Christmas Day

EXECUTION OF THE CONTRACT SHALL CONSTITUTE AGREEMENT BY THE AGENCY AND CONTRACTOR THAT $1,000 PER VIOLATION IS THE MINIMUM VALUE OF THE COST AND ACTUAL DAMAGED CAUSED BY FAILURE OF THE CONTRACTOR TO LIMIT PERFORMANCE OF THE WORK BETWEEN THE ALLOTTED TIMES, THAT SUCH SUM SHALL NOT BE CONSTRUED AS A PENALTY, AND THAT SUCH SUM MAY BE DEDUCTED FROM PAYMENTS DUE THE CONTRACTOR IF SUCH DELAY OCCURS.

6-4 DELAYS AND EXTENSION OF TIME

6-4.1 GENERAL

Add the following Subsections:

6-4.1.1 Notice of Delays

Whenever the Contractor foresees any delay in the prosecution of the work, and in any event immediately upon the occurrence of any delay which the Contractor regards as unavoidable, he/she shall notify the Engineer in writing of the probability of the occurrence of such delay and its cause so that the Engineer may take immediate steps to prevent, if possible, the occurrence or continuance of the delay, or, if prevention is not possible, may determine whether the delay is to be considered avoidable or unavoidable, how long it continues, and to what extent it will delay the prosecution and completion of the work. It will be concluded that any and all delays which have occurred in the prosecution and completion of the work have been avoidable delays, except such delays as shall have been called to the attention of the Engineer at the time of their occurrence and found by him/her to have been unavoidable. The Contractor shall make no claims for any delay not called to the attention of the Engineer at the time of its occurrence as an unavoidable delay.

6-4.1.2 Avoidable Delays

Avoidable delays in the prosecution or completion of the work shall include all delays which in the opinion of the Engineer would have been avoided by the exercise of care, prudence, foresight, and diligence on the part of the Contractor of his/her subcontractors. The following shall be considered avoidable delays within the meaning of the contract: 1) Delays in the prosecution of parts of the work which may in themselves be unavoidable but do not necessarily prevent or delay the prosecution of other parts of the work or the completion of the whole work within the time herein specified; 2) Reasonable loss of time resulting from the necessity of submitting samples of materials and drawings to the Engineer for approval and from performing tests of materials, measurements, and inspections; 3) Reasonable interference of other contractors employed by the Agency and/or other contractors working in the area which do not necessarily prevent the completion of the whole work within the time agreed upon; 4) Delays resulting from inaccurate or incomplete shop drawing submittals; and 5) Interference of other contractors performing concurrent work.

6-4.1.3 Extension of Time

In case the work is not completed in the time specified, including such extensions of time as may have been granted for unavoidable delays, the Contractor will be assessed damages for delay in accordance with Paragraph 6-9. The Agency, however, shall have the right to grant an extension of time for avoidable delay if it is deemed in his/her best interest to do so. During such extension of time, the Contractor will be charged for engineering and inspection services and other costs as provided in Paragraph 6-4.2.1 but will not be assessed damages pursuant to Paragraph 6-9.

6-4.2 EXTENSIONS OF TIME

Add the following Subsection:

6-4.2.1 Compensation to Agency for Extension of Time

Compensation for extension of time for avoidable delay granted pursuant to Paragraph 6-4.1.3 shall be the actual cost to the Agency for engineering, inspection, general supervision, and overhead expenses which are directly chargeable to the work and which accrue during the period of such extension, except that the cost of final inspection and preparation of the final estimate shall not be included.

6-4.4 WRITTEN NOTICE AND REPORT

Replace Subsection 6-4.4 with the following:

Requests for an extension of time must be delivered to the Agency within ten (10) consecutive calendar days following the date of the occurrence that caused the delay. The request must be submitted in writing and must state the cause of the delay, the date of the occurrence causing the delay, and the amount of additional time requested. This shall be included as part of a revised construction schedule required in Section 6-1. Requests for extensions of time shall be supported by all evidence reasonably available or known to the Contractor, which would support the extension of time requested. Requests for extensions of time, which are not received within the time specified above, shall result in the forfeiture of the Contractor's right to receive any extension of time requested.

If the Contractor is requesting an extension of time because of weather, he/she shall supply daily written reports to the Agency's representative describing such weather, and the work that could not be performed that day because of such weather or conditions resulting therefrom and that he/she otherwise would have performed.

6-9 LIQUIDATED DAMAGES

Replace Subsection 6-9 Liquidated Damages with the following:

6-9 FORFEITURE DUE TO DELAY

The Contractor shall complete all or any designated portion of the Work called for under the Contract within the time set forth in Part C (Proposal) of these Specifications.

In accordance with Government Code 53069.85, and all other applicable law, the Contractor agrees to forfeit and pay the Agency the amount of One Thousand Dollars ($1000.00) per day for each and every day of unauthorized delay beyond the completion date, which shall be deducted from any monies due the Contractor. This payment shall be considered liquidated damages. Contractor agrees that such liquidated damages are reasonable under the circumstances existing at the time of execution of the contract, that such liquidated damages are to compensate Agency for losses that are difficult to measure and that such damages are not a penalty.

Failure of the Contractor to perform any covenant or condition contained in the Contract Documents within the time period specified shall constitute a material breach of this Contract entitling the Agency to terminate the Contract unless the Contractor applies for, and receives, an extension of time in accordance with the procedures set forth in Section 6-4.

Failure of the Agency to insist upon the performance of any covenant or conditions within the time period specified in the Contract Documents shall not constitute a waiver of the Contractor's duty to complete performance within the designated periods unless the Agency has executed a waiver in writing.

The Agency's agreement to waive a specific time provision or to extend the time for performance shall not constitute a waiver of any other time provision contained in the Contract Documents.

Failure of the Contractor to complete performance promptly within the additional time authorized in a waiver or extension of time agreement shall constitute a material breach of this Contract entitling the Agency to terminate this agreement.

The Contractor shall not be deemed in breach of this Contract and no forfeiture due to delay shall be made because of any delays in the completion of the Work due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor provided the Contractor requests an extension of time in accordance with the procedures set forth in Section 6-4. Unforeseeable causes of delay beyond the control of the Contractor shall include acts of God, acts of a public enemy, acts of the government, acts of the Agency, or acts of another contractor in the performance of a contract with the Agency, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and weather, or

delays of subcontractors due to such causes, or delays caused by failure of the owner of a utility to provide for removal or relocation of existing utility facilities. Delays caused by actions or neglect of Contractor or his/her agents, servants, employees, officers, subcontractors, directors, or of any party contracting to perform part of all of the Work or to supply any equipment or materials shall not be excusable delays. Excusable delays (those beyond the Contractor's control) shall not entitle the Contractor to any additional compensation. The sole recourse of the Contractor shall be to seek an extension of time.

Add the following Subsections:

6-10 DISPUTES AND CLAIMS

6-10.1 GENERAL

Any and all decisions made on appeal pursuant to this Subsection 6-10 shall be in writing. Any "decision" purportedly made pursuant to this Subsection 6-10 that is not in writing shall not be binding upon the Agency and should not be relied upon by the Contractor.

Nothing in this subsection shall be considered as relieving the Contractor from his/her duty to file the notice required under Subsection 6-11 or other duties required by the Contract Documents.

6-10.2 ADMINISTRATIVE REVIEW

Request for review made to the Construction Inspector or Project Engineer may be either oral or written. Request for review made to the City Engineer shall be made in writing with supporting evidence attached.

The Contractor shall submit each request for review within twenty-one (21) calendar days of receipt of the decision that he/she is requesting.

Prior to demand for arbitration, the Contractor shall exhaust his/her administrative remedies by attempting to resolve his/her dispute or claim with Agency`s staff in the following sequence:

1. Project Engineer
2. City Engineer

Should the Project Engineer fail to address the Contractor's request for review of a disputed decision within fourteen (14) calendar days after receiving such request, the Contractor may proceed directly to the City Engineer. At the option of the Agency, the person to whom the request for review is directed may elect to take such request to a higher level and the Contractor's request shall be deemed to be properly submitted to such higher level.

The City Engineer shall address disputes or claims within twenty eight (28) calendar days after receiving such request and all necessary supporting data. The City Engineer's decision on the dispute or claim shall be the Agency's final decision.

6-10.3 ARBITRATION

Claims and disputes arising under or related to the performance of the contract shall be resolved in arbitration unless the Agency and the Contractor agree in writing, after the claim or dispute has arisen, to waive arbitration and to have the claim or dispute litigated in court of competent jurisdiction. Arbitration shall be conducted, to the extent feasible, pursuant to Chapter 3 (Sections 301-393, inclusive) of Division 2 of Title 1 of the California Code of Regulations except that references therein to the "State Contract Act" shall be construed to mean "applicable law" and "Public Agency", or "Department" shall be construed to mean "Agency" as defined in Subsection 1.2. The arbitration decision shall be decided under and in accordance with California law, supported by substantial evidence, and in writing, contain the basis for the decision, findings of fact, and conclusions of law.

Arbitration shall be initiated by a Demand for Arbitration. The Contractor shall request a Demand for Arbitration not later than one hundred eighty (180) calendar days after the date of the final written decision of the Agency on the claim or dispute.

All contracts valued at more than $15,000 between the Contractor and his/her Subcontractors and Suppliers shall include a provision that the Subcontractors and Suppliers shall be bound to the Contractor to the same extent that the Contractor is bound to the Agency by all terms and provisions of the Contract, including these arbitration provisions.

6-11 NOTICE OF POTENTIAL CLAIM

The Contractor shall not be entitled to the payment of any additional compensation for any cause, including any act, or failure to act, by the Engineer, or the happening of any event, thing or occurrence, unless the Contractor shall have given the Engineer due notice in writing, of the potential claim as hereinafter specified, provided, however, that compliance with this Subsection 6-11 shall not be a prerequisite as to any claim that is based on differences in measurements or errors of computation as to the Contract quantities.

Additionally, this Subsection 6-11 shall not supersede the specific notice and protest requirements of Subsection 2-9 "Changed Conditions" and Subsection 6-3.2 "Contract Time Accounting" respectively.

A written notice of potential claim shall set forth the reasons the Contractor believes additional compensation will or may be due, the nature of the costs involved, and, insofar as possible, the amount of the potential claim. A notice as above required must have been given to the Engineer prior to the time that the Contractor shall have performed the Work giving rise to the potential claim for additional compensation, if based on an act or failure to act by the Engineer, or in all other cases within fifteen (15) days after the happening of the event, thing or occurrence giving rise to the potential claim.

It is the intention of this Subsection 6-11 that differences between the parties arising under and by the virtue of the Contract be brought to the attention of the Engineer at the earliest possible time in order that such matters may be settled, if possible, or other appropriate action promptly taken. The Contractor hereby agrees that he/she shall have no right to additional compensation for any claim that may be based on any such act, failure to act, event, thing or occurrence for which no written notice of potential claim as herein required was filed.

SECTION 7 – MEASUREMENT AND PAYMENT

7-3 PAYMENT

7-3.2 PARTIAL AND FINAL PAYMENT

Replace the last paragraph of this subsection with the following:

The closure date for period progress payments will be the twenty-fifth day of each month. Authorization to pay is commonly received on the second Wednesday of the following month. The Agency requires four to six weeks to review all progress payments, issue payment checks, present progress payment to Council for approval, and release payment to contractor. However, payments will be withheld pending receipt of any outstanding reports required by the Contract Documents. In addition, the final progress payment will not be released until the Contractor returns the control set of plans and specifications showing the as-built conditions.

The full five (5) percent retention will be deducted from all payments. The final retention will be authorized for payment thirty five (35) days after the date of recordation of the Notice of Completion.

The Contractor may substitute securities for any monies withheld by the Agency to ensure performance under the Contract as provided in Public Contract Code Sections 10263 and 22300.

7-3.3 DELIVERED MATERIALS

Replace Subsection 7-3.3 with the following:

Materials and equipment delivered but not incorporated into the Work will not be included in the estimate for progress payment.

7-3.4 Mobilization

Replace Subsection 7-3.4 with the following:

Mobilization and demobilization shall consist of preparatory work and operations including, but not limited to, those necessary for the movement of personnel, equipment, materials, and incidentals to the project site necessary for work on the project and for all other work and operations which must be performed or costs incurred including bonds, insurance, and financing prior to beginning work on the various contract items on the project site. Mobilization shall also include the time, materials, and labor to move the necessary construction equipment to and from the site, supervisory time on the job by the Contractor's personnel to keep the construction site in a safe condition, and all other related work as required at all times and for all non-working days during the construction period. The Contractor is responsible for securing an adequate storage site for equipment and materials.

Contractor shall provide traffic control per California Temporary Traffic Control Handbook. Contractor must maintain access for visitors to the properties. One driveway must always remain open and accessible.

Payment for **Mobilization** shall be included in the other items of work and shall be considered full compensation and include but not be limited to, obtaining all business licenses and permits, as required for the entire project, from all related agencies, including, but not limited to, utility companies, private and public agencies and the City of Los Alamitos; and complying with the requirements specified in those licenses and permits; coordination, field office facility, implementation of Best Management Practices, and incidentals necessary to perform all related items of work.

SECTION F

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

SPECIAL PROVISIONS

SPECIAL PROVISIONS

Except as hereinafter amended, the provisions of the 2024 Edition of the "Green Book," Standard Specifications for Public Works Construction ("SSPWC"), with the latest Supplements, prepared and promulgated by the Southern California Chapters of the American Public Works Association and the Associated General Contractors of America, and these modifications thereto are adopted as the "Standard Specifications" for the Agency. These Standard Specifications will be numbered as Sections 0 through 800 per the SSPWC.

SPECIAL PROVISIONS
OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

PART 2 - CONSTRUCTION MATERIALS

SECTION 201 - CONCRETE, MORTAR, AND RELATED MATERIALS

201-1 PORTLAND CEMENT CONCRETE

201-1.1 Requirements

201-1.1.1 General.

Add the following:

The same brand, type, and source of cement and aggregate shall be used for all portland cement concrete.

Fly ash shall not be used.

201-1.2 Materials.

201-1.2.4 Chemical Admixtures**.**

Add the following:

1. Retarding Densifier. The material shall be of the hydroxylated carboxylic acid type in liquid form and shall not entrain air or cause foaming. The retarding densifier shall be used in strict compliance with the printed recommendations of the manufacturer. There shall be no reduction in the cement content of the concrete mix because of the addition of the retarding densifier.

The admixture shall be such that its addition to the concrete mix will:

a. Decrease drying shrinkage;
b. Increase compressive strength for all concrete strength for all concrete ages from 3 days to 1 year;
c. Increase flexural strengths, modulus of elasticity and abrasion resistance;
d. Increase the slump and placement workability;
e. Retard the initial set and increase the density; and
f. Shall contain no calcium or tri-ethanolamine.

At the discretion of the Engineer, the Contractor may be required to submit proof that the admixture he proposed to use meets the foregoing requirements. Such proof shall be in the form of comparative tests of plain and admixture containing mixes performed by an acceptable local laboratory with testing based on use of the project materials and in accordance with the requirements of ASTM C 157. An approved admixture conforming to these requirements is plastiment retarding densifier in liquid form.

201-3 EXPANSION JOINT FILLER AND JOINT SEALANTS

201-3.1 General.

Add the following:

Contractor shall submit materials to Engineer for approval.

201-3.4 Type "A" Sealant (Two-Part Polyurethane Sealant).

Replace the first paragraph with the following:

Type A Sealant shall be two component silicone sealant and shall be furnished and placed in accordance with Specifications for "Two Component, Machine Mixed, Type A Sealant" (State Specification 8030-61J-01). Submit two samples to the Engineer for approval.

201-4 CONCRETE CURING MATERIALS

201-4.1 Membrane Curing Compounds

201-4.1.1 General.

Add the following:

Concrete curing compound shall be Type 2.

SECTION 203 - BITUMINOUS MATERIALS

203-6 ASPHALT CONCRETE

203-6.1 General.

Add the following:

Asphalt concrete material used for remove and replace repairs within the roadway shall be Class and Grade B-PG 64-10.

203-11 ASPHALT-RUBBER HOT MIX (ARHM)

Subsection 203-11 ASPHALT RUBBER HOT MIX is amended by adding thereto the following paragraphs:

203-11.2 Materials.

Add the following:

Contractor shall maintain a minimum quality control plans as follows:

a) Perform sieve analysis test Caltrans Test 202 on a sample taken immediately after 300 tons of production and every 500 tons thereafter.

b) Perform binder content test Caltrans Test 382 on a sample taken immediately after 300 tons production and every 1,000 tons thereafter.

Tests shall be performed and completed without interruption directly after samples are procured at the production plant laboratory.

A copy of test results shall be provided to the Engineer immediately upon completion of each test or upon request thereafter if Engineer is not present at time of the test. Adjustments shall be made immediately if test results indicate a need for adjustment.

203-11.2.3 Crumb Rubber Modifier (CRM)**.**

Replace the first paragraph with the following:

The material shall consist of a combination of scrap tire CRM and high natural CRM meeting the requirements of this subsection. Scrap tire CRM shall consist of ground or granulated rubber derived from any combination of automobile tires, truck tires or tire buffing. Whole scrap tire rubber shall be derived from scrap tires generated entirely within the State of California, and the certification of compliance shall so certify.

The high natural rubber shall be a single source material and not a blend of more than one source.

The high natural CRM and CRM rubber components shall not be pre-mixed prior to mixing with paving asphalt.

The percentage of high natural CRM shall be equal to 1000 divided by the percentage of natural rubber in the high natural CRM (using whole number percentages), e.g., 1000/40% equals 25 percent. The remainder of CRM shall be scrap tires.

The maximum value for Natural Rubber Content in Table 203-11.2.3.1(B) is hereby deleted.

Delete the sixth (last) paragraph of Subsection 203-11.2.3.1.

203-11.2.4 Aggregate**.**

Replace this section with the following:

The aggregate for ARHM shall conform to the "quality requirements" for asphalt concrete Type A as specified in Caltrans Standard Specifications.

All aggregate used for ARHM shall be crushed aggregate.

Any change in source of aggregate supply requires 2 weeks advance notice in writing to the Engineer, and submittals and testing in conformance with specifications for a new mix design. No single bin shall receive aggregate from more than one source. Contractor shall provide a copy of aggregate delivery tickets for aggregate delivered for use on the project.

203-11.3 Composition and Grading.

Add the following:

Asphalt-rubber hot-mix shall be type and class ARHM-GG-C.

Optimum binder content shall be based on Caltrans 367 procedure without modification using air voids of 4%. Once full compliance with specifications is established at 4% air voids, the binder content shall thereafter be increased to provide 3.5% voids to conform to the residential traffic in the project, all other factors being within specification.

Variations of percent air voids below the minimum specified will be cause to terminate paving operations until changes to conform to the specified percent air voids are demonstrated and approved by the Engineer.

The gradation ranges shown in Table 203-11.3, including the ¾" sieve range added herein, shall be considered the Contract Compliance Range. The Operating Range for the ½" sieve shall be 94% to 99%. The Operating Range for all other sieves, except the 200 sieve, shall be 2 percentage points inside the Contract Compliance Range. If gradation test results do not meet the Operating Range requirements but meet the Contract Compliance Range, placement of ARHM may be continued for the remainder of the day. However, another day's work shall not be started until tests, or other information, indicate to the satisfaction of the Engineer that the next material to be used in the work will comply with the requirements specified for Operating Range.

203-11.4 Mixing Asphalt and CRM.

Add the following:

The required mixing/reaction time is hereby modified to 75 minutes minimum. The minimum reaction period shall be the time from complete incorporation of materials into the mix to the time that the asphalt-rubber meets all specifications for reacted material. Reaction shall be considered complete only after the second of two viscosity readings taken 15 minutes apart is less than the first. The Engineer's decision shall be final for determination of the minimum reaction period.

All material shall be tested for viscosity and verified as to completer reaction prior to transfer to any storage tank or use of the reaction tank for feet to the hot mix plant. Material reacted lower than specified temperature, but above 185 degrees C (365 F), or transferred to a storage tank prior to completion of reaction as specified, shall be reacted for a total period of 3 hours prior to use. Any such transfer shall be described in the comments column of the Asphalt Rubber Batch Log.

Each batch of binder shall be tested for viscosity after the minimum reaction time has passed and the following information shall be recorded:

-Temperature of stored asphalt cement material at time of loading
-Time at which the reaction tank is fully loaded
-Tons of asphalt rubber added to the tank for the batch
-Total asphalt rubber in the tank after loading
-The beginning time of reaction (Fully loaded and above 375° F)
-Binder temperature at time of sampling
-Temperature of tested material
-Viscosity reading
-Time of viscosity test (All test results must be completed prior to use.)

A copy of the Asphalt Rubber Batch Log shall be provided to the Engineer upon request. A copy of the batch log sheet and all circle charts for the day shall be faxed to the Engineer within 12 hours of ending production of ARHM for the day.

(A log sheet form will be provided at the preconstruction meeting.)

Construction shall be considered unauthorized until Contractor has faxed the log to the Engineer as arranged at the preconstruction meeting and has in his possession a fax confirmation sheet with a time and date conforming to specification. Under any circumstances, Engineer must be contacted for clearance to pave.

203-11.5 Equipment for production of Asphalt-Rubber.

Add the following to Item C) of 203-11.5:

Reaction Tank. The asphalt-rubber material shall be held in a reaction tank separate from the storage tank feeding the ARHM plant, until the reaction is complete. The reaction tank shall have agitation sufficient to increase the viscosity of the mixture to a peak viscosity reading at least 20 percent higher than the viscosity reading of the material measured at a time that the material otherwise meets specifications for reacted material. The time of reaction may be extended as needed to produce this result. It shall be the responsibility of the Contractor to demonstrate to the Engineer through viscosity readings at appropriate times that the equipment conforms to these requirements. If this cannot be demonstrated, the reaction time shall be 3 hours. Once established, the reaction time shall be the minimum time for reaction unless there are changes in materials or equipment, in which case a new reaction time shall be established per specifications. The Engineer's decision shall be final.

The reaction tank shall have a functioning paper circle chart thermometer device, which shall record tank temperatures whenever asphalt rubber is in any stage of production. Seven days before production of asphalt rubber starts, the Contractor shall provide the Engineer approximately double the number of charts estimated to be needed to produce the necessary binder quantity. These charts will be numbered and signed by the Engineer and returned to the Contractor prior to start of production. These signed and numbered charts shall be used throughout production of the asphalt rubber binder. Charts shall be used in the consecutive order as numbered by the Engineer beginning with number one, and shall be returned weekly after use to the Engineer. Charts will be identified with the date they were used by the Contractor at time of installing on the equipment, and shall be identified as to the tank to which they were attached. Production of asphalt rubber shall be terminated if this procedure is not followed and will not be restarted until Contractor demonstrates to the Engineer that it is capable of complying with this requirement.

At the start of each production day, the paper chart shall be replaced with a new signed, dated and numbered sheet, the lead scribe shall be sharpened or ink well filled, and the circle chart shall be calibrated against a sample of material drawn early from the first batch of the day. Any calibration adjustments shall be recorded in the appropriate space provided on the batch log sheet. A spare functional circle chart device shall be at the plant at all times for immediate installation should failure occur on a circle chart device being used. Calibration shall be performed as part of such installation. The lack of a functional circle chart device on the reaction tank shall be cause to terminate production of asphalt rubber binder. A blunt lead scribe or low ink, or a paper chart used on a prior day will be considered to render the device non-functional.

Storage Tank. After a complete reaction is verified by viscosity readings acceptable to the Engineer, the material shall be held in a storage tank that is fully isolated from material that is not fully reacted. This tank shall be the only tank feeding the ARHM

plant. No material shall be transferred to the storage tank feeding the plant until reaction is complete in the reaction tank.

SECTION 211 - MATERIAL TESTS

211-1 COMPACTION TESTS.

211-1.1 Laboratory Maximum Density.

Add the following:

Laboratory maximum density tests shall be performed in accordance with Test Method No. Calif. 216G, Part II. The correction for oversized material as stated in Test Method No. Calif. 216 shall be replaced with Note 2 of ASTM D1557.

211-1.2 Field Density.

Add the following:

Field density tests will be made by the Engineer during the course of construction at the expense of the CITY. If field density tests indicate that any portion of the compacted subgrade has density lower than that specified, the Contractor shall rework that portion until the specified density is obtained. Retest of areas which have failed compaction will be performed by the Engineer at the Contractor's expense.

PART 3 - CONSTRUCTION METHODS

SECTION 300 - EARTHWORK

300-1 CLEARING AND GRUBBING

300-1.1 General.

.1 General.

Add the following:

In addition to the work outlined in Subsection 300-1 of the Standard Specifications, the following items of work are included in other bid items and no additional payment will be made therefore.

(1) Maintain dust control at all times by watering; including developing a water supply and furnishing and placing all water required for work done in the contract, including water used for extra work and water used for irrigation purposes.

(2) Protection of utilities, trees, fences, walls and other facilities within the construction zone, except those specifically directed by the Engineer to be removed or relocated.

(3) Clearing and removal of debris from site of work.

(4) Removal of structures, as directed by Engineer to be removed or abandoned.

(5) Delay in work necessary to accommodate utility relocations by others.

(6) Other items of work as directed in Appendix Part II, Mitigation Monitoring and Reporting Program.

(7) Other items of work as directed in these specifications. 300-1.3 Removal and Disposal of Material.

300-1.2 Root Pruning and Tree Trimming.

Add the following:

Tree branches which hang within 13.5 feet above finished roadway grade or within 9 feet above finished sidewalk or parkway grade shall be removed to the branch collar in accordance with the current pruning standards of the International Society of Arboriculture (ISA). The Contractor shall remove additional tree branches, under the direction of the Engineer, in such a manner that the tree will present a balanced appearance. No paint or tree sealant shall be applied to the resulting scars. All pruning shall be done under the supervision of an ISA Certified Arborist in the Contractor's employ.
ll be done under the supervision of an ISA Certified Arborist in the Contractor's employ.
l be done under the supervision of an ISA Certified Arborist in the Contractor's employ.

All the root pruning required to place or replace walks, or other permanent facilities shall be limited to the minimum amount necessary to set forms.

All roots 2 inches and larger shall be cut with sharp tool such as axe or chainsaw. No roots shall be broken off by trenching or other heavy equipment.

No root shall be removed within five (5) diameters of the tree trunk measured at 4 feet, 9 inches above grade without the express written permission of the City. Any such root removed without the City's written permission may create a hazardous condition for which the Contractor shall be liable.

Should the Contractor create a hazardous condition in the sole judgment of the Engineer the Contractor shall remove the tree and replace it with a specimen of the same species and value at the Contractor's expense.

All significant root pruning (3-inch diameter and larger) shall be performed under the direct supervision of an ISA Certified Arborist in the Contractor's employ.

All trees noted on the drawings for tree pruning shall have crown reduction and crown thinning performed in accordance with standards published by the Western Chapter of the International Society of Arboriculture (ISA). All pruning shall be performed by ISA certified tree workers under direct supervision of an ISA certified arborist. The Contractor shall furnish such credentials to the Engineer prior to commencement of any tree work.

Add the following Subsection 300-1.2.1:

300-1.2.1 Protection of Existing Trees to Remain.

All trees to remain in place within the limits of work shall be protected from damage by workmen, equipment, and operations. Insofar as prosecution of the work allows, following removal of surrounding pavements, etc., the root area beneath the tree drip line shall be protected from damage, including compaction. Protection shall include temporary fencing, barricades, etc. Warning tape will not be considered sufficient.

300-2 UNCLASSIFIED EXCAVATION

300-2.1 General.

Replace the first paragraph with the following:

Unclassified excavation shall consist of all excavation, including roadways, all types of bituminous pavement, and concrete pavement, curb, walk, gutters, cross gutters, driveways, and access ramps. Removals shall be in accordance with Section 401 Removals.

300-2.9 Payment.

Replace the first sentence with the following:

Payment for unclassified excavation performed as part of the work for "remove and construct" bid items, shall be paid for as part of the work for that item, and no additional compensation will be allowed.

300-4 UNCLASSIFIED FILL

300-4.1 General.

Add the following:

The site shall be graded to the limit lines and elevations shown on the drawings with such allowances as may be required for the construction of walks, and other site improvements. Tolerance for rough grading is 1/10th of a foot (30mm), plus or minus, at drainage swales, building pads, and paved areas. At other areas, appearance shall be the governing factor.

Finish grades shall slope to drain without water pockets or irregularities and shall conform to the intent of all plans and sections, after thorough settlement, and compaction of the soil. Finished grades shall meet all existing or established controls of sidewalks, curbs, and walls and shall be of uniform slope and grade between points of fixed elevations or elevation controls from such point to established grades. Tolerance for finish grading is ¼ inch (6mm), plus or minus.

Make-up fill material in landscaped areas shall be Class A topsoil for the upper 12 inches of fill.

300-4.10 Payment.

Replace this subsection with the following:

Full compensation for furnishing all labor, materials, tools and equipment, and doing all the work involved in unclassified fill construction shall be considered as included in the price paid for "construct" bid item and shall include full compensation for the cost of all grading, shaping, compacting or consolidating and extra fill, if required, or other work that is required under this subsection. No additional payment will be made for unclassified fill.

302-4 SLURRY SEAL SURFACING

302-4.1 GENERAL

Replace paragraph 1 with the following:

Slurry Seal shall consist of the mixing, spreading and application of emulsion-aggregate slurry (EAS) conforming to 302-4.3. The combined aggregate gradation of the slurry seal mixture (EAS) shall be as specified in the special provisions.

302-4.3.2.1 Aggregate.

The text of Subsection 302-4.3.2.1 of the Standard Specifications is hereby deleted and replaced with the following:

Aggregate shall be Type II conforming to 200-1.7.

302-4.5.1 General.

Add the following:

The slurry mixer shall be a multiblade or spiral continuous-flow in good working condition capable of accurately delivering a predetermined proportion of aggregate, water, emulsion, additive and asphalt modifier to the mixer and of discharging the thoroughly mixed slurry on a continuous basis. Each mixer shall have a metering device to measure the quantity of water in liters (gallons) used in each load of slurry and a separate metering device or equivalent which meets the approval of the Engineer to measure the quantity of emulsified asphalt used in each load of slurry.

The mixing shall be performed by a continuous-flow mixer. All aggregate particles will be uniformly saturated and coated with asphalt.

The spreader box shall be equipped with flexible material in contact with the pavement and shall be maintained so as to prevent loss of slurry. It shall be adjustable to ensure a uniform controlled spread and be equipped with a mechanical or hydraulic type horizontal shifting device.

302-4.8 Spreading and Application.

Subsection 302-4.8 Spreading and Application is hereby amended thereto by adding the following paragraphs:

The sites for stockpiling and batching materials shall be clean and free from objectionable materials. Arrangements for these sites shall be the responsibility of the Contractor.

Hand squeegees and other hand equipment shall be provided to remove spillage and spread slurry in areas inaccessible to the spreader box.

The Contractor shall have two fully operational mixers for use at the project site at all times. These mixers shall be available for inspection by the Agency at least 48 hours prior to commencing work.

The application of slurry shall not commence until after 7:00 a.m. and the slurry shall be sufficiently cured to be open to traffic by 4:00 p.m. The streets to be sealed shall be closed from the time the application begins until the Engineer determines the mixture has achieved sufficient set to be opened to traffic.

Prior to applying slurry, the surface to be sealed shall be cleaned by the Contractor unless otherwise specified. Immediately ahead of the mixer, the pavement shall be prewetted by a pressure water distribution system equipped with a fog-type spray bar which will completely fog the surface of the pavement. The need for application and the rate of application will be determined by the Engineer.

Evidence of solidification of the asphalt, balling or lumping of the aggregates, or the presence of uncoated aggregate will be cause for rejection of the slurry.

Slurry shall be applied in such a manner that no ridges shall remain.

The Contractor shall prevent slurry from being deposited on other than asphalt concrete surfaces and shall remove slurry from surfaces not designated to be sealed at no cost to the Agency. The method of slurry removal shall be approved by the Engineer.

At the direction of the Engineer, the Contractor shall repair and reseal all areas of the streets which have not been sealed properly or completely, at no cost to the Agency.

Where the completed slurry is not uniform in color, the street shall be treated to eliminate the color variation at the Contractor's expense. The method of treatment shall be approved by the Engineer.

302-4.8.2.2 Aggregate Application Rate.

Add the following:

The work shall consist of mixing asphaltic emulsion, aggregate, additive, and water and spreading the mixture on the pavement where shown on the Plans. Type II slurry shall be applied at the application rate shown in SSPWC Table 302-4.8.2.2

In addition, an Extra Long Ton of slurry is made up pf 2000 pounds (907 kg) of dry aggregate plus emulsified asphalt, accelerator or retardant, and water. Quantities and application rate shall be approved by the Engineer. When the Engineer determined that the application rate does not conform to the requirements, the Contractor shall take immediate corrective action as specified in SSPWC Section 302-4.8.2.2, Corrective Action. When the rate is less than the minimum amount required, the Contractor shall reapply additional slurry seal to the nonconforming area to meet the requirements. When the rates exceed the maximum specified Table 302-4.8.2.2, the material shall be removed and replaced, or be left in place at no additional cost to the Agency, as determined by the engineer.

302-4.11 Payment.

Payment for **Slurry Seal (Type II)** shall be paid at the contract price per **Extra Long Ton (ELT)** and shall include, but not limited to, full compensation for furnishing all labor, materials, tools, equipment and incidentals and for doing all the work involved in the furnishing and placing of the slurry seal including, but not limited to, cleaning the surfaces, applying waterproofing membrane, weed abatement, sealing of cracks, and protecting the slurry seal until it has set, all as shown on the roadways, as specified in these specifications and as directed by the Engineer, complete and in place, and no additional compensation will allowed therefor.

302-5 ASPHALT CONCRETE PAVEMENT

302-5.1 General. The last sentence of Subsection 302-5.1 of the Standard Specifications is hereby deleted and replaced with the following:

Cracks, joints, and holes to be filled shall be cleaned after cold milling.

AC for AC pavement repairs and for PCC pavement repairs shall be placed the same day as removals are performed.

302-5.4 ASPHALT TACK COAT

Asphalt tack coat material shall be Thermoplastic Polymer Modified HPS No Track Tack (No Track Tack) by Paramount Petroleum, or an approved equal.

This item shall consist of full coverage of No Track Tack to be applied as tack coat between all contact surfaces for overlay and patch repairs. The Material is to be applied at 325 to 425 degrees F with a distributor truck at typical application rates of 0.08 to 0.15 gal/square yard. The exact application rate will be determined by surface conditions at time of application.

The Thermoplastic Polymer Modified HPS No Track Tack shall meet the following criteria:

Test	Method	Typical Properties	Specification
Digested whole tire rubber		2	1-3
Softening Point Degree F	D36	165	160 Min
Penetration @ 77 Deg. F 100g, 5 sec, Dmm	D-5	16	10 Min
Brookfield Viscosity @ 275 Deg. F cPs*	D4402	975	3000 Max
Brookfield Viscosity @ 350 Deg. F cPs*	D4402	185	300 Max

SECTION 302 -ROADWAY SURFACING

302-5 ASPHALT CONCRETE PAVEMENT

302-5.1 General.

Add the following:

Cracks, joints, and holes to be filled shall be cleaned after cold milling.

AC for AC pavement repairs and for PCC pavement repairs shall be placed the same day as removals are performed.

Add the following Subsection:

302-5.1.1 Preparation Crack Treatment.

A singular crack shall be considered to be a crack on the perimeter of an otherwise uncracked asphalt pavement area, a pavement block, exceeding 4 feet in minimum dimension. Such pavement area is defined by the cracks forming its perimeter. If asphalt concrete pavement is being constructed directly upon an existing asphalt concrete pavement: 1) Contractor shall spray all weeds in cracks with an approved herbicide, such

as brand Roundup, a minimum of 1 week prior to paving. All weeds shall be resprayed if rain occurs within 48 hours after application; 2) all holes and cracks exceeding 1.5 inches deep by 5 inches wide by 7 inches long in all 3 dimensions shall be cleaned, tacked and filled with temporary 3/8" (cutback) asphalt concrete compacted level with the top of the existing pavement; 3) all cracks and holes with weeds shall be routed clear to a depth of one-inch; 4) All cracks and joints 1/4 inch or greater in width shall be blown clear with high pressure air; and 5) all singular cracks and joints shall be filled with **Crafco Polyflex Type III** or equal. Crack and joint filling shall **utilize a banding type applicator** (Crack banding machine or equivalent) **or a "shoe" attachment on a wand**, capable of spreading a band 2 to 3 inches wide over the crack, while at the same time striking off the crackfiller at a uniform thickness between 3/32 and 5/32-inch. Thickness shall not exceed 5/32-inch, but if so, crackfiller shall be reheated and replaned to the specified thickness by a method approved by the Engineer.

To ensure awareness of the specification by crackfill crew, the foreman on the crackfill work shall fill out the following certificate, have the certificate at the site of the work, and present the certificate to the inspector on request.

CRACKFILL CREW - CERTIFICATE OF PROCEDURES

*****No work shall begin without this certificate on site, signed by the foreman.*****

As the on-site supervisor of the crackfill crew, I hereby certify that I am aware of and will provide for proper labor and equipment for the work as specified: " capable of spreading a band 2 to 3 inches wide over the crack, while at the same time striking off the crackfiller at a uniform thickness between 3/32 and 5/32-inch thick."

I also certify that I have verified that the crackfill material is the same material shown on the Certification of Compliance, or is the precise product identified in the specifications: Crafco Polyflex Type III

Print Name:

Signed Date

All crack preparation shall be performed after cold milling, and cracks in cold milled areas.

Engineer shall be notified in writing 24 to 48 hours prior to performing crack filling.

Contractor shall seal the largest singular cracks in the quantity specified below for each street segment listed herein respectively, within 15 percent above or below that amount. Quantities more than 15 percent above the amounts shown will not be paid without written authorization from the Engineer. Actual lineal footage sealed will be paid at the bid item price, subject to these provisions.

STREET	LIMITS	TOT. CRK LG

STREET	LIMITS	TOT. CRK LG
	TOTAL	

302-5.4 Tack Coat.

Add the following:

This item shall consist of a Bituminous Surface Pavement Tack Coat composed of a blend of elastic Polymer modified asphalts, thermoplastic resins and digested whole tire rubber. The Material is applied at 325 to 425 degrees F with a distributor truck at typical application rates of 0.08 to 0.15 gal/square yard. The exact application rate will be determined by surface conditions at time of application.

Asphalt tack coat material shall be Thermoplastic Polymer Modified HPS No Track Tack (No Track Tack) by Marathon Petroleum, or an approved equal.

This item shall consist of full coverage of No Track Tack to be applied as tack coat between all contact surfaces for patch repairs. The Material is to be applied at 325 to 425 degrees F with a distributor truck at typical application rates of 0.08 to 0.15 gal/square yard. The exact application rate will be determined by surface conditions at time of application.

The Thermoplastic Polymer Modified HPS No Track Tack shall meet the following criteria:

Test	Method	Typical Properties	Specification
Digested whole tire rubber		**2**	**1-3**
Softening Point Degree F	**D36**	**165**	**160 Min**
Penetration @ 77 Deg. F 100g, 5 sec, Dmm	**D-5**	**16**	**10 Min**
Brookfield Viscosity @ 275 Deg. F cPs*	**D4402**	**975**	**3000 Max**
Brookfield Viscosity @ 350 Deg. F cPs*	**D4402**	**185**	**300 Max**

*BKF LV II, spdl #21 @ 20 RPM

The tack coat shall be applied to the existing pavement on the areas to receive the ARHM or AC, or slurry where specified. The Engineer shall approve the exact rate and number of applications. Two heavy coats of SS 1h shall be applied to vertical joints for patching. All contact surfaces with new asphalt shall be painted tack coat immediately before the asphalt concrete is placed.

The tack coat shall be applied as specified in Subsection 302-5.4 of the Standard specifications and these special Provisions. Thermoplastic Polymer Modified No Track Tack shall be applied only when the existing surface is dry and the atmospheric temperature is 50 deg. F and rising. NO material shall be applied when rain is imminent.

The Thermoplastic Polymer Modified No Track Tack shall be heated slowly to 325-425 degrees F. At no time shall the product be heated above 450 degrees F. The product shall be applied through a distributor truck equipped with a heating unit and shall maintain tack coat at or above 325 degrees F. It shall be equipped with a full circulating spreader bar and pumping system capable of applying the Thermoplastic Polymer Modified No Track Tack material within + 0.01 gallons per square yard tolerance of specified application rate and give uniform covering of the surface to be treated. The distributor shall also include a tachometer, pressure gauge, and volume measuring device and thermometer. The application rates shall be 0.20 gallons per square yard for all slurry seal (where specified) or as otherwise directed by the Engineer.

Paving asphalt shall not be applied until the preparation of the existing surface has been completed and thoroughly cleaned, and then only so far in advance of placing the RAP Slurry as permitted by the Engineer. The No Track Tack shall not be left exposed overnight.

Existing concrete curb faces and all concrete not to be overlaid shall be protected against disfigurement from the asphalt tack coat. Residue of the material shall be removed from concrete surfaces to return the concrete to its original condition unless otherwise directed by the Engineer.

Excessive tracking of tack coat onto adjacent pavements will require immediate clean-up. If significant amounts of asphalt tack coat are tracked onto existing adjacent pavements, the contractor shall be required to clean it off to the satisfaction of the City Engineer or provide a slurry seal to restore the pavement at their own expense. This shall apply to the entirety of asphalt haul routes to and from the project sites.

On all vertical joins of AC patching, apply SS-1H tack coat uniformly in two coats of .20 gallons per square yard each with full "break" in between, or .20 gallons per square yard of HPS No Track Tack uniformly in one coat. Tack coat shall not be applied when the temperature of the surface to be tacked is below 40º F in the shade. A tack coat shall be applied at the following:

1. Pavement joins;

2. Areas where new pavement meets existing pavements;

3. Areas where lift sections from pavement placed on different days meet;

4. Trenches;

5. Areas where existing striping has been sandblasted; and

6. Raised valves and manhole covers.

Payment for tack coat shall be included with the item requiring the tack coat, and no additional compensation will be made therefor.

302-5.5 Distribution and Spreading.

Add the following:

Each paving machine used will require a paving foreman for each machine along with a full set of rollers as specified and two rakers and one shoveler laborer at a minimum.

302-5.6 Rolling.

302-5.6.1 General.

Add the following:

Rolling along a joint shall be such that the widest part of the roller is on the hot side of the joint.

Rubber tire rollers shall be used on any leveling course.

Three rollers shall be provided for installation of AC greater than 200 tons per hour, regardless of thickness.

302-5.7 Joints.

Replace the first sentence of the first paragraph with the following:

Join lines between successive runs shall be within 6 inches of lane lines or center of street or a minimum of 14 feet outside of the outer most lane line or center of street, or 5 to 6 feet from a lane line or center of street and within a lane. The joint pattern for all pavement layers shall be submitted in writing to the Engineer for review and approval 2 weeks in advance of the first lift of pavement to be placed. No exceptions to the specified requirements for joints shall be anticipated, and the Engineer's decision shall be final.

302-5.9 Measurement and Payment.

Add the following:

Compensation to provide all of the equipment to the site and operated as specified, including all rollers specified regardless of rolling pattern elected by Contractor, shall be considered included in the bid item price for AC material.

Payment **Remove A.C., A.B., And Subgrade And Construct 6-Inch Full Depth Asphalt Concrete Pavement Over Compacted Base/Native** shall be paid at the contract price per **square foot (SF)** and include full compensation for all labor, materials, tools, equipment and incidentals required to construct full depth AC

pavement. This bid item will include furnishing the material, placement, compaction, saw cutting, excavation, hauling, disposal, prime coat, tack coat, asphaltic emulsion coating on vertical surfaces to abut the new pavement, grading and compaction of subgrade, and all other work required to result in an asphalt pavement meeting the requirements of the specifications.

302-9 ASPHALT-RUBBER HOT MIX (ARHM).

302-9.1 General.

Add the following:

All PCC surfaces, to be crossed by trucks used to haul ARHM, that are within 500 feet of the work limits shall be covered with sand or other durable covering prior to applying tack coat.

Contractor shall have sufficient power brooms on site during all periods of distribution and spreading to provide for cleanup of haul routes and work areas. Power broom shall provide miscellaneous cleanup of ARHM spoils as directed by the Engineer.

Power brooms used ahead of paving operations after acceptance of cold milling shall only sweep areas that are accepted as completed for cold milling. Power brooms shall not be operated more than 80 percent full of sweepings. Power brooms that have swept areas not accepted as completed for cold milling shall not enter onto areas that are accepted as completed for cold milling.

302-9.3 Distribution and Spreading.

Add the following:

The temperature of ARHM shall be high enough upon delivery that pavement temperature after two passes with the breakdown roller exceeds 290 degrees Fahrenheit (143 degrees Celsius).

To avoid picking up loose rock in the overlay area, the tires of all trucks must be lightly oiled with linseed oil or soybean oil or approved equal. Diesel fuel will not be allowed on the project at all for oil down of any equipment.

Raking of ARHM shall be eliminated as much as possible. ARHM material shall not be cast across the mat under any circumstance. Raking shall be just enough to set up edges for uniform joins without casting material. Screed controls shall be the predominant means of controlling material at joins. In areas where paving machines cannot be used due to space constraints, material shall not be thrown by shovels. Material shall be removed directly from the paving machine hopper and shall be placed directly in its final location, to be distributed with minimal raking. Material may be dumped directly from a truck, but further material distribution shall be by shovel directly to its final location with minimal raking. A small rubber tire tractor with a screed type attachment may be used to spread a pile dumped from a truck, but raking shall be minimized after spreading.

The paving machine screed shall not be pulled across an area already paved with ARHM, even adjacent to narrow areas to be paved. Such narrow areas shall have ARHM distributed by methods specified by shovel or rubber tire tractor, unless the adjacent area has hardened enough and will not be significantly marred by passing the screed over it.

Even if hardened adequately, Contractor shall spread rock dust by hand tools to avoid cohesion of the ARHM in the screed to the existing surface of such areas of freshly cured ARHM.

Contractor shall maintain a functioning infrared heat measurement device in close proximity to each paving machine at all times. The infrared device shall be correlated by thermometer to the actual mat temperature prior to use. The correlation difference shall be applied to all readings thereafter. Contractor shall provide a pavement temperature reading, with an infrared heat measurement instrument, when requested by the Engineer. Inaccessibility of a heat measurement shall be cause for termination of paving operations.

Transverse cold joints shall be provided such that longitudinal joints are not left exposed at the end of the workday.

302-9.4 Rolling.

Add the following:

Initial breakdown rolling shall be vibratory. Rolling in vibratory mode shall not be performed after ARHM material temperature falls below 290 degrees F (143 degrees C), due to disturbance of the bonds beginning to set up in the binder at lower temperatures.

An intermediate roller of the same or greater width than the breakdown roller shall be rolling directly behind the breakdown roller at all times, and paving shall cease if intermediate rolling is terminated for any reason. Additional intermediate rollers may be necessary depending on production rates.

Once a rolling pattern is elected by Contractor, the rolling pattern shall remain consistent, unless conditions change and/or a modified rolling pattern is needed to conform to specification.

All finish rolling shall be performed by a separate finish roller.

To ensure optimum quality control, the use of more than one paver will require notification 3 days in advance to the Engineer, and will generally require one foreman, one sweeper, and a full complement of rollers per Subsection 302-5 of the Standard Specifications and this Subsection 302-9.4 for each paving machine.

An extra breakdown roller shall be on site at all times, free of defects.

Add the following Subsections:

302-9.4.1 Density and Smoothness. Density and smoothness shall conform to Subsection 302-5.6.2, except the second and third paragraph of Subsection 302-5.6.2 shall not apply to ARHM.

The compaction after rolling shall be 95 percent of density obtained with the California Kneading Compactor, California Test 304 as modified and measured in conformance to this Subsection 302-9.4.1.

The field density of compacted ARHM shall be determined by:

1) A nuclear asphalt testing device, calibrated in conformance with California Test 375, except as modified in this Subsection 302-9.4.1, in the field designed to measure the density of pavement of the thickness being constructed; or

2) Core with density determined as follows:

a) Saw the ARHM lift of pavement from the top of the core approximately perpendicular to the axis of the core, just above any underlying pavement or as necessary to obtain a clean flat surface at the bottom of the sample.

b) Clean and dry the sample as described in ASTM 1188.

c) Perform California DOT Test 308 Method A step a.

d) Prior to proceeding to steps 308A b., 308A c., 308A d. and 308A e., place the core, top surface down, firmly into a flat pan of hot liquid paraffin approximately 1/4 inches deep. Allow the sample and paraffin to cool to firm solid state and remove the sample from the pan by cutting around the perimeter. Trim the edges of paraffin parallel to the side of the sample cylinder, and weigh the cylinder to obtain:

G = Mass in grams of level sealed paraffin-treated specimen in air.

e) Perform 308A b., 308A c., and 308A d on the sample from D) above.

f) Complete the remainder of Test 308A, except replace the formula in 308A e. with the following:

$$\text{Bulk Specific Gravity} = \frac{A}{(D - E) - (D - G) / F}$$

In case of dispute, 1) shall be used, except Contractor may elect to use 2), but all costs for such procedures shall be borne by the Contractor to provide the full set of coring, tests and documentation in conformance with the Standard Specifications, except all test methods shall be modified as specified in these Special Provisions. Also, Contractor shall notify the Engineer at least 3 days in advance of coring operations, and immediately after core testing is complete Contractor shall deliver cores to the Agency for verification.

Nuclear test procedures, including correlation with core densities, shall be in conformance with California Test 375, except as follows:

If a test section is placed and compacted for that purpose, rolling shall be provided as follows: 1) 2 passes with a vibratory breakdown roller above 290 degrees F; and 2) 4 passes with a static roller above 200 degrees F. Core

locations for correlation with cores shall be selected based on appearance of relatively tight surface texture, and the test strip shall be selected on this basis. If a test location is determined to have a significantly open texture relative to other areas within the test strip, the location shall not be used. This selection criteria are not to be considered significant to the outcome of, but only as a guideline towards obtaining samples that are relatively well compacted to yield results with minimum standard deviation. The locations shall be well clear of grade breaks and joints. One core centered on the gauge will be used instead of two at each location. Use method 2) in this Subsection 302-9.4.1 to determine density of cores. Surface voids shall not be filled with sand.

Contractor will be notified in writing at least 5 days in advance of such correlation testing and will be invited to have a nuclear gauge onsite to correlate a second gauge. If not independently calibrating at that time, Contractor shall bear the full expense of performing correlation for his nuclear gauge under the specified procedures, but shall notify the City 5 days in advance of such correlation testing, such that the City can correlate with the Contractor's gauge, if Contractor disagrees with City's test results.

TABLE 302-9.4.1A
REDUCED COMPENSATION FACTORS

Relative Compaction (Percent)	Reduced Compensation Factor	Relative Compaction (Percent)	Reduced Compensation Factor
95.0	0.000	93.4	0.062
94.9	0.002	93.3	0.068
94.8	0.004	93.2	0.075
94.7	0.006	93.1	0.082
94.6	0.009	93.0	0.090
94.5	0.012	92.9	0.098
94.4	0.015	92.8	0.108
94.3	0.018	92.7	0.118
94.2	0.022	92.6	0.129
94.1	0.026	92.5	0.142
94.0	0.030	92.4	0.157
93.9	0.034	92.3	0.175
93.8	0.039	92.2	0.196
93.7	0.044	92.1	0.225
93.6	0.050	92.0	0.300
93.5	0.056		

302-9.4.2 Compaction Payment Reductions.

Based on laboratory tests on AC pavements revealing a highly significant loss of life span for each 1 percent reduction of compaction, and the well known catastrophic effect of oxidation and stripping of asphalt products due to interconnected voids that develop below 95 percent compaction, and the extreme expense of removing and replacing pavement not compacted to the specified

minimum, a nominal deduction of payment will be applied for under-compacted ARHM pavement. The bidder in submitting a bid fully accepts the provisions in this Subsection 302-9.4.2 and agrees that the nominal payment deduction is acceptable and reasonable for these purposes.

Payment reductions will be applied to ARHM compacted less than 95 percent of maximum density, the specified minimum, and greater than 91.9 percent of the maximum density based on nuclear testing with Part 3 Test Site Selection of California Test 375 modified as follows:

A lot will be one day's production or other lesser area of paving as determined by the Agency to be deficient in terms of compaction, and a pull will be the width between joints or edge of pavement as the lot is placed.

Test site selection will conform to California Test 375 Part 3, except the number of tests shall be the area of the lot in square feet divided by 400 and any test site within .5m of a grade break or pavement joint shall be relocated laterally towards the center of the pull to .5m from such joint or grade break.

The mathematical mean average of percent of maximum density represented by all these tests shall be calculated, except any test results outside of this mean plus two standard deviations based on all tests, shall be rejected. The mean average shall be calculated directly from the remaining values. A compensation reduction in conformance with Table 302-9.4.1A will be applied to the contract unit price for ARHM for material within any lot determined to be below minimum relative compaction, except any lot with tests indicating compaction 91.9 percent or less shall be removed and replaced at Contractor's expense.

302-9.7 Rock Dust Blotter.

Add the following:

Lack of uniformity of application of rock dust shall be cause to terminate paving operations. Rock dust blotter shall not be applied until intermediate rolling is complete, except as approved by the Engineer based on a fine uniform layer of rock dust, or at major intersections and access points.

302-9.9 Payment.

Replace the first sentence of the first paragraph with the following:

Payment for **Construct ARHM Overlay Thickness per plan (GG-C PG 64-16)** shall be paid at the contract price per **ton (TN)** and shall include, but not limited to, full compensation for furnishing all labor, materials, tools, equipment, transportation, crack sealing, tack coat, rock dust blotter, and other incidentals for doing all work, complete, and in place, involved in constructing ARHM overlay as indicated in the contract documents and no additional compensation will be allowed therefor.

SECTION 303 - CONCRETE AND MASONRY CONSTRUCTION

303-5 CONCRETE CURBS, WALKS, GUTTERS, CROSS GUTTERS, ALLEY INTERSECTIONS, ACCESS RAMPS, AND DRIVEWAYS

303-5.1 Requirements.

303-5.1.1 General.

Replace the second paragraph with the following:

Concrete areas behind sidewalks, driveways and right-of-way shall be considered as walks. The Contractor shall protect all new concrete installations from damage by others (subcontractors or the general public such as, blemishes, water stains, stress cracks, graffiti markings, etc.). The removal and replacement of damaged concrete work shall be performed and no additional cost to the Agency (City). Concrete sidewalk shall be a minimum 4" thick over native soil compacted to a minimum of 95 % relative compaction.

Actual limit of concrete removal shall extend to nearest score mark or joint, if nearest score mark or joint is within 30" limit of removal. Residual from any saw-cutting shall be removed by vacuum. The downstream drain inlet shall be protected. In no case shall the residual be allowed to enter the storm drain system.

Sawcutting shall be accomplished by the use of a power driven saw. The depth of the cut shall be deep enough to provide a clean, straight break without loosening, cracking, or damaging adjoining asphalt or concrete. A clean sawcut edge shall be maintained until new concrete sidewalk is constructed. The exact location of sidewalk removal shall be approved by the City Engineer in the field. Generally, sawcuts shall be on existing joints or score mark.

All necessary sawcutting of existing concrete sidewalks shall be to the lines as required by the City Engineer. Sawcutting shall be included in the unit price and no further compensation shall be made.

It is Contractor's responsibility to protect all existing adjacent features such as landscaping, irrigation system, property's fence/wall/gates, curb and gutter, pull boxes, utility boxes, and etc. in place per Section 400. All damages to these items shall be fixed to the satisfaction of City Engineer without any additional compensation.

Concrete sidewalk shall be constructed to the line, grades and designs shown on the plans or as ordered by the City Engineer. Existing surfaces to be joined shall be sawcut on a neat, straight line at the join location. The Contractor shall remove and replace any new concrete work with graffiti markings and blemishes at no additional cost to the City.

Unless otherwise specified, soil in subgrade for curb and gutter shall be compacted to a relative compaction of ninety-five (95) percent in the top six (6) inches of subgrade.

Detectable warning surface (truncated domes) for existing curb ramps to be protected in place shall be Surface Applied System per Armor Tile Part No. ADA-S-3648W or approved equal, unless otherwise noted. Color shall be yellow.

Detectable warning surface (truncated domes) for proposed curb ramps shall be Cast-in-Place System per Armor Tile Part No. ADA-C-3648W or approved equal, unless otherwise noted. Color shall be yellow.

Payment of Surface Applied detectable warning surface shall be included in the unit price bid for Install Surface Applied Truncated Domes per SPPWC Std Plan 111-5.

Payment of Cast-in-Place detectable warning surface shall be included in the unit price bid for removal and construction of new curb ramps per SPPWC Std Plan 111-5.

303-5.1.2 Drainage Outlets Through Curb.

Replace the second paragraph with the following:

Prior to removal of concrete curb and gutter, Contractor shall identify all curb drains that will be disturbed by the removal and construction of curb and gutter and shall provide locations and quantity of curb drains to the City inspector. Approximate locations of impacted curb drains are shown on the plans but do not represent locations of all impacted curb drains. Contractor is responsible to replace all impacted curb drains, whether shown or not shown on plans. Any curb and gutter that is poured without prior approval from the City inspector may be subject to removal and replacement at the Contractor's expense and no additional compensation will be allowed.

303-5.9 Measurement and Payment.

Add the following:

Payment for **Remove Existing and Construct 4-Inch Thick PCC Sidewalk per SPPWC STD Plan 113-2** shall be paid at the contract price per **square foot (SF)** and shall include full compensation and include but not limited to furnishing all labor, materials, tools, equipment, saw cutting, expansion joint and filler, hauling, disposing, restoring landscape and irrigation, and incidentals for the removal of existing surface and construction of 4-inch thick PCC sidewalk per SPPWC STD Plan No. 113-2 and no additional compensation will be made therefor.

Payment for **Remove Existing and Construct 4-Inch Thick PCC Residential Driveway per SPPWC STD Plan 110-2, Match Existing Type and Width** shall be paid at the contract price per **square foot (SF)** and shall include full compensation and include but not limited to furnishing all labor, materials, tools, equipment, saw cutting, slot paving, hauling, disposing, restoring landscape and irrigation, and incidentals for the removal of existing surface and construction of 4-inch thick PCC residential driveway per SPPWC STD Plan No. 110-2 and no additional compensation will be made therefor.

Payment for **Remove Existing and Construct 6-Inch Thick PCC Commercial Driveway per SPPWC STD Plan 110-2, Match Existing Type and Width**

shall be paid at the contract price per **square foot (SF)** and shall include full compensation and include but not limited to furnishing all labor, materials, tools, equipment, saw cutting, slot paving, removal and construction of curbs, gutter, retaining curbs, curb ramps, cast-in-place truncated domes, sidewalk, hauling, disposing, restoring landscape and irrigation, and incidentals for the removal of existing surface and construction of 6-inch thick PCC commercial driveway per SPPWC STD Plan No. 110-2 and no additional compensation will be made therefor.

Payment for **Remove Existing and Construct Curb and Gutter per SPPWC STD Plan 120-3, Type A2-8** shall be paid at the contract price per **linear foot (LF)** and shall include full compensation and include but not limited to furnishing all labor, materials, tools, equipment, saw cutting, slot paving, hauling, disposing, restoring landscape and irrigation, and incidentals, for the removal of existing curb and gutter and construction of curb and gutter per SPPWC STD Plan 120-3 and no additional compensation will be made therefor.

Payment for **Remove Existing and Construct Curb and Gutter per SPPWC STD Plan 120-3, Type A2-6** shall be paid at the contract price per **linear foot (LF)** and shall include full compensation and include but not limited to furnishing all labor, materials, tools, equipment, saw cutting, slot paving, hauling, disposing, restoring landscape and irrigation, and incidentals, for the removal of existing curb and gutter and construction of curb and gutter per SPPWC STD Plan 120-3 and no additional compensation will be made therefor.

Payment for **Remove Existing and Construct Curb Ramp per SPPWC STD Plan 111-5 (Case and Type per Plan)** shall be paid at the contract price per **each (EA)** and shall include full compensation and include but not limited to furnishing all labor, materials, tools, cast-in-place truncated domes, equipment, saw cutting, slot paving, hauling, disposing, curb, gutter, local depression (if existing), and incidentals for the removal of existing surface and construction of curb ramps per SPPWC STD Plan 111-5 and no additional compensation will be made therefor.

Payment for **Remove and Construct Curb Drain per SPPWC STD Plan 150-4. Match Existing Case, Slope, N And Material. Connect To Existing Drain Behind Curb Face And/Or Back Of Walk** shall be paid at the contract price per **each (EA)** and shall include full compensation and include but not limited to furnishing all labor, materials, tools, equipment, sidewalk replacement, saw cutting, hauling, disposing, and incidentals for the removal of existing curb drain and construction of curb drain in-kind per SPPWC STD Plan 150-4 and no additional compensation will be made therefor.

Payment for **Install Expansion Joint Filler In Existing Sidewalk Joint** shall be paid at the contract price per **linear foot (LF)** and shall include full compensation but not limited to furnishing all labor, materials, tools, equipment, hauling, disposing, cleaning, tilling, spraying herbicide, applying expansion joint filler, disposal, compaction, subgrade and incidentals for the installation of expansion joint filler complete in place and no additional compensation will be made therefor.

SECTION 309 – MONUMENTS

309-1 DESCRIPTION

Add the following:

This work shall consist of furnishing and re-establishing Portland cement concrete right-of-way monuments, centerline ties, corner ties, and cast-in-place survey monuments at the locations shown on the Plans, in the Special Provisions, as disturbed in the field, or as directed by the Engineer.

Monuments that are known to be impacted are shown on the plans and in these specifications. Contractor is responsible to restore all impacted monuments, regardless of inclusion on the plans and in these specifications.

309-2 MATERIALS

The second paragraph of Subsection 309-2, Materials, is hereby deleted.

Add the following:

Marker plates for survey monuments will be furnished by the Contractor's Registered Land Surveyor.

309-4 – PAYMENT

The text of Subsection 309-4 of the Standard Specifications is hereby deleted and replaced with the following:

Payment for surveying service and replacement of monuments, centerline ties, corner ties, and any other survey monuments has been specified in Section 3-10.5.

PART 4 – EXISTING IMPROVEMENTS

400 PROTECTION AND RESTORATION

400-1 GENERAL

Replace the second paragraph with the following:

The Contractor shall relocate, repair, replace or reestablish all existing improvements within the project limits (e.g., curbs, sidewalks, driveways, fences, walls, sprinkler systems, signs, utility installations, pavements, structures, survey monuments, landscaping, etc.) that are damaged or removed as a result of the Contractor's operations or as required by the plans and specifications.

All existing improvements, either within the right-of-way or not, including irrigation lines that are damaged by actions of the Contractor, shall be restored by the Contractor to their original or better condition at the Contractor's expense.

The Contractor shall mark, as approved by the Engineer, all survey monuments, manholes, valves, substructures, or other items that are visible on the surface and will be covered by his operations. This shall be completed prior to the start of that operation and approved by the Engineer.

Existing traffic striping, pavement markings, and curb markings shall also be considered as existing improvements and the Contractor shall repaint or replace, at the Contractor's expense, such striping or markings (except for traffic striping and pavement markings within the limits of the Work) if damaged or if their reflectivity is reduced due to construction operations.

400-2 PERMANENT SURVEY MARKERS

Subsection 400-2 PERMANENT SURVEY MARKERS

Paragraph two (2) is hereby deleted and amended thereto by the following paragraph(s):

The Contractor shall submit to the Engineer a minimum of seven (7) days prior to the start of Work a list of controlling survey monuments which may be disturbed. The Contractor shall bear the expense of replacing any survey monuments that may be disturbed without permission. Payment of preservation and replacement of survey monuments shall be made per Subsections 3-10, Surveying, 309-4 Payment and 400-3 Payment. Replacement shall be done only under the direction of the Engineer by Registered (licensed) Licensed Land Surveyor or a Registered Civil engineer authorized to practice land surveying within the state. The Contractor will hire a licensed Land Surveyor of Engineer to:

a) Set survey points outside the affected work area that reference and locate each controlling survey monument that may be disturbed,

b) File a Corner Record or Record Survey with the County Surveyor after setting the survey points to be used for re-establishment of the disturbed controlling survey monuments, and

c) File a Corner Record or Record Survey with the County Surveyor after re-establishment of the disturbed controlling survey monuments.

400-3 PAYMENT

First paragraph is hereby deleted and amended thereto by the following paragraph:

No separate or additional payment will be made for protection of existing improvements. All costs to the Contractor for protecting, removing, restoring, relocating, repairing, replacing, or reestablishing existing improvements shall be included in the bid. Permanent survey markers will be restored at the Contractor own expense.

Payment for re-establishing of monuments, centerline ties, corner ties, and any other survey markers has been specified in Section 3-10.5.

SECTION 401 – REMOVAL

401-2 ASPHALT CONCRETE PAVEMENT

Add the following:

Bituminous pavement shall be removed to neatly sawed edges. Saw cuts shall be to a minimum depth of 3 inches. Where only the surface of existing bituminous pavement is to be removed, the method of removal shall be approved by the Engineer, and a minimum laying depth of 1 inch of new pavement material shall be provided at the join line. Where bituminous pavement adjoins a trench, the edges adjacent to the trench shall be saw cut to neat straight lines before resurfacing to ensure that all areas to be resurfaced are accessible to the rollers used to compact the subgrade or paving materials.

Bituminous pavement on curb and gutter, sidewalk or drive approaches shall be removed by heating with a torch to soften the pavement without creating smoke. Softening shall be performed until the bituminous material can be easily scraped away down to the underlying PCC surface. The blade used for scraping shall be maintained straight along its edge and clean. Bituminous material shall be scraped in this manner until it is completely removed.

401-3 CONCRETE AND MASONRY IMPROVEMENTS.

401-3.1 Concrete Pavement.

Replace this subsection with the following:

Concrete pavement shall be removed to neatly sawed edges. Saw cuts shall be made to a minimum depth of 3 inches. If a saw cut in concrete pavement falls within 3 feet of a construction joint, cold joint, expansion joint or edge, the concrete shall be removed to the joint or edge. The edges of existing concrete pavement adjacent to trenches, where damaged subsequent to saw cutting of the pavement, shall again be saw cut to neat straight lines for the purpose of removing the damaged pavement areas.

401-3.2 Concrete Curb, Walk, Gutters, Cross Gutters, Curb Ramps, Driveway, and Alley Intersections.

Replace this subsection with the following:

Concrete shall be removed to neatly sawed edges with saw cuts made to a minimum depth of 1½-inches. Concrete sidewalk, or driveway to be removed shall be neatly sawed in straight lines

either parallel to the curb or at right angles to the alignment of the sidewalk. No section to be replaced shall be smaller than 30 inches in either length or width. If the saw cut in sidewalk, access ramp, or driveway would fall within 30 inches of a construction joint, expansion joint, or edge, the concrete shall be removed to the joint or edge, except that where the saw cut would fall within 12 inches of a score mark, the saw cut shall be made in and along the score mark. Curb and gutter shall be sawed to a depth of 1½-inches on a neat line at right angles to the curb face.

402 UTILITIES

Add the following Subsections:

402-1.1.1 MANDATORY NOTIFICATION PRIOR TO EXCAVATION

The Contractor's attention is direct to Section 4215.5 through 4217 of the Government Code of the State of California. This requires that two (2) working days prior to commencing any excavation "Underground Service Alert of Southern California" (USA) shall be notified by phone, toll free 1-800-227-2600, for the assignment of an Inquiry Identification Number.

Construction Contractor shall contact all utility companies (e.g. gas company, electric company, telephone company, cable company, water company, and refuse collectors) at least five (5) working days prior to commencing work and shall verify the location of any known utilities and determine whether or not a representative of each company will be present during excavation:

Additionally, the Contractor shall also notify local entities of his/her schedule fourteen (14) days prior to commencing work, including, local law enforcement agencies, the Post Office, Public Schools, and Bus Companies.

No excavation shall commence unless the Contractor has obtained the USA Inquiry Identification Number.

402-1.1.2 ACCURACY OF UTILITIES INFORMATION

The locations of known existing major utilities, whether above ground or underground, are indicated on the plans. Information and data reflected in the Contract Documents with respect to underground and above ground utilities at or contiguous to the site is based upon information and data furnished to the City and the Engineer by the owners of such utilities, and the City does not assume responsibility for the accuracy or completeness thereof. The Contractor shall take all possible precautions for the protection of unforeseen utility lines to provide for uninterrupted service and to provide such special protection as may be necessary.

The Contractor shall be responsible for determining the location and depth of all underground facilities, including service connections, which may affect or be affected by his/her operations and he/she shall include the cost to pothole all utilities within the limits of work in his/her bid. If an existing utility line, which has been marked by Underground Service Alert or is shown on the plans, is damaged by the Contractor, the Contractor shall repair the line and bear the cost thereof.

Contractor shall be aware that electrical conduits between street and traffic lights may exist beneath pavement and/or sidewalk in areas where such lights are in place and that said conduits are not shown on these plans.

In the event that the Contractor damages any existing utility lines that are not shown, shown incorrectly or the locations of which are not made known to the Contractor prior to excavation, a

telephone call and written report shall be made immediately to the Utility owner, the Engineer, and to the City. If directed by the City, the Contractor shall make repairs under the provisions for changes and extra work contained in **SECTION 3 – CONTROL OF THE WORK** of the SSPWC Standard Specification.

402-2 PROTECTION

Delete the following text from the last sentence of the fourth paragraph of Section 402-2:

"if located in accordance with 402-1".

402-4 RELOCATION

Replace the second sentence of the fourth paragraph with the following:

When not otherwise required by the plans and specifications and when directed by the Engineer, the Contractor shall arrange for the relocation of service connections as necessary between the meter and property line, or between the meter and limits of construction.

402-5 DELAYS DUE TO UTILITY CONFLICTS

Delete the last paragraph of this section.

403 MANHOLE ADJUSTMENT AND RECONSTRUCTION

403-1 GENERAL

Add the following Subsections:

403-1.1 Adjustment of Water Valve Box Frame and Cover.

Water valve box frame and cover within the area to be paved or graded shall be set to finish grade with a concrete collar by the Contractor as required by the Plans and Specifications. In the case of portland cement concrete pavement, water valve box frame and cover shall be set to finish grade by the Contractor before paving.

403-3 MANHOLES IN ASPHALT CONCRETE PAVEMENT

Add the following:

Pavement patch material around all frame and covers shall conform to the finish pavement layer specifications; PG 64-16 ARHM GG-C.

403-5 PAYMENT

Add the following:

Payment for protection of existing surface utilities shall be included in other items of work and no additional payment will be made therefore, unless separate bid item is provided

Payment for **Adjust Orange County Sanitation Sewer Manhole Per Orange**

County Sanitation Standard Drawings S-050A, S-055, And S-055A shall be paid at the contract price per **each (EA)** and shall include full compensation and include but not limited to furnishing all labor, materials, tools, equipment, and incidentals for Adjust Sewer Manhole Frame and Cover to Grade and no additional compensation will be made therefor.

Payment for **Adjust Manhole to Grade** shall be paid at the contract price per **each (EA)** and shall include full compensation and include but not limited to furnishing all labor, materials, tools, equipment, and incidentals for Adjust Manhole Frame and Cover to Grade and no additional compensation will be made therefor.

Payment for **Adjust Water Valve to Grade** shall be paid at the contract price per **each (EA)** and shall include full compensation and include but not limited to furnishing all labor, materials, tools, equipment, and incidentals for Adjust Water Valve to Grade and no additional compensation will be made therefor.

Payment for **Adjust Gas Valve to Grade** shall be paid at the contract price per **each (EA)** and shall include full compensation and include but not limited to furnishing all labor, materials, tools, equipment, and incidentals for Adjust Gas Valve to Grade and no additional compensation will be made therefor.

Payment for **Adjust Water Meter to Grade** shall be paid at the contract price per **each (EA)** and shall include full compensation and include but not limited to furnishing all labor, materials, tools, equipment, and incidentals for Adjust Water Meter to Grade and no additional compensation will be made therefor.

Payment for **Adjust Pull Box to Grade** shall be paid at the contract price per **each (EA)** and shall include full compensation and include but not limited to furnishing all labor, materials, tools, equipment, and incidentals for Adjust Pull Box to Grade and no additional compensation will be made therefor.

SECTION 404 – COLD MILLING

404-2 MILLING MACHINES

Add the following

Milling depth shall be measured 3/8-inch above edge of gutter.

404-2.2 Milling to a Specified Elevation.

Add the following:

b) The straight edge grade along the edge of the cold plane area shall not deviate more than ¼-inch below nor 1/8-inch above the grade specified in the Plans or Specifications.

404-7 WORK SITE MAINTENANCE

Add the following:

Cold milling will not be considered complete until all loosened material is removed from the project site. Paving shall not commence until the day after cold milling is complete.

Cold milled streets shall be approved by the Engineer as completed for cold milling prior

to paving. Sweepers used for cold mill sweeping shall not enter on the streets approved as completed for cold milling.

404-11 PAYMENT

Add the following:

Payment for **Cold Mill 2-Inch Uniform Depth Including Any Asphalt Concrete Above Lip of Gutter** shall be paid at the contract price per **square foot (SF)** and include full compensation for all labor, materials, tools, equipment, and incidentals required to Cold Mill Existing Asphalt Concrete Pavement. This bid item will shall include, but not limited to, full compensation for furnishing all labor, materials, tools, equipment, transportation, hauling, disposal, and other incidentals for doing all work, complete, and in place, involved in cold milling as indicated in the contract documents, and no additional compensation will be allowed therefor.

PART 6 – TEMPORARY TRAFFIC CONTROL

600 ACCESS

600-1 General

Add the following:

The Contractor will be required to maintain at least one lane of traffic in each direction through the project area at all times in a manner satisfactory to the Engineer in the form of an engineered traffic control plan. The engineered traffic control plans must be signed by a California registered civil and/or traffic engineer. The plan is a required submittal for review at the pre-construction meeting.

All traffic control on the project shall be implemented by a sub-contractor who specializes in Traffic Control and is approved by the City Engineer.

All drop-offs on the pavement over 1 inch in height that are perpendicular to the direction of traffic, including driveway approach, and will remain overnight shall be ramped with temporary AC pavement. The cost to construct temporary AC pavement shall be included in price paid for other items of work, and no additional payment thereof.

All open trenches shall be covered with non-skid steel plates or temporary asphalt pavement before and after work hours, unless otherwise directed by the Engineer.

Add the following Subsection:

600-1.1 Parking Restrictions and Posting for Tow Away

No Parking signs, posted by the Contractor, shall be of heavy card stock and not less than 1.75 square feet of surface area on the face. Background color shall be white and letters shall be printed in red water resistant ink except day, date, and time of restriction may be printed in black water resistant ink. The signs shall be printed with the words "Tow Away" and "No Parking" with a character height of not less than 2.75 inches and a stroke width of not less than 0.5 inches. The day, dated, and time of the particular restriction shall be printed or attached below the above mentioned wording in characters of not less than 2.0 inches in height and 0.4 inches in stroke width. The day of the week shall be written out or properly abbreviated with three to four letters; date or dates or restriction shall be listed completely; the beginning and ending times shall be clearly listed on the sign.

Signs shall be mounted such that the wording "No Parking" are at an elevation at least three feet above the adjacent flowline. Signs may be tied with string to trees and power poles, taped to existing sign poles, or mounted to stakes or barricades as provided by the Contractor. The signs shall be placed as needed to control the parking of cars within the construction zone; signs shall be placed at intervals of 75 feet or less along each side of the roadway.

Signs shall be posted and maintained by the Contractor for a period of 72 hours prior to the restrictions becoming effective. The Contractor may only post parking restrictions that are effective for the duration of the Work. Upon completion of the Work, the Contractor shall promptly and completely remove and dispose all signs, stakes, and barricades. The Contractor shall promptly reset or replace all damaged or defective signs.

The Contractor shall be fully responsible for the adequate removal of all parked cars. The Contractor shall coordinate the removal of all vehicles with the Sheriff Department. The Contractor shall notify the Sheriff Communications Center upon posting of the parking restrictions for a particular street. For removal of parked vehicles, the Contractor shall notify the Sheriff Communications Center not less than two hours prior to the needed removal, stating the address nearest the parked vehicle, make, model, color and license number. The City shall not be responsible for any delay or additional costs associated with the removal of parked cars that obstruct the construction operation.

If a vehicle owner successfully contests a towing citation in court, and their citation is dismissed for causes related to the Contractor's failure to perform the requirements of this section, the Contractor shall reimburse the City for the cost of any claims associated with the towing citation.

DEVIATIONS FROM THE REQUIREMENTS OF THIS SUBSECTION WILL BE PERMITTED ONLY ON PRIOR CONSENT OF THE ENGINEER. FAILURE OF THE CONTRACTOR TO ADHERE TO THE REQUIREMENTS OF THIS SUBSECTION, OR FAILURE OF THE CONTRACTOR TO COMPLETE HIS DAILY SCHEDULE ONCE "TEMPORARY NO PARKING" SIGNS HAVE BEEN POSTED, WILL RESULT IN DAMAGES BEING SUSTAINED BY THE CITY. SUCH DAMAGES ARE, AND WILL CONTINUE TO BE, IMPRACTICABLE AND EXTREMELY DIFFICULT TO DETERMINE. FOR EACH OCCURRENCE OF A VIOLATION, AS PROVIDED HEREIN, THE CONTRACTOR SHALL PAY TO THE AGENCY, OR HAVE WITHHELD FROM MONIES DUE TO IT, THE SUM OF $1,000.00.

EXECUTION OF THE CONTRACT SHALL CONSTITUTE AGREEMENT BY THE AGENCY AND CONTRACTOR THAT $1,000.00 PER VIOLATION IS THE MINIMUM VALUE OF THE COST AND ACTUAL DAMAGE CAUSED, THAT SUCH SUM SHALL NOT BE CONSTRUED AS A PENALTY, AND THAT SUCH SUM MAY BE DEDUCTED FROM PAYMENTS DUE THE CONTRACTOR.

600-1.2 STREET CLOSURE, DETOURS, BARRICADES

Add the following:

All traffic control barricades, signs and devices used by the Contractor shall, as a minimum, conform to the "Manual of Traffic Controls for Construction and Maintenance Work Zones," adopted by and in current use by the State of California, Department of Transportation. Channelization devices shall be spaced no greater than fifty (50) feet apart. The Contractor shall take additional precautions as he/she may find necessary under the circumstances.

Should the Contractor fail to provide adequate traffic control or safety barricades, and in the event a responsible individual cannot be located or refuses to perform, the Agency will at its option place needed devices or engage a private firm to place and maintain said barricades, which will be charged to the Contractor directly.

Temporary traffic channelization shall be accomplished with delineators. Temporary striping will not be allowed unless specifically permitted by the Engineer. The Contractor shall prepare any plans that may be required for temporary striping to the satisfaction of the Engineer. In no event will temporary striping be allowed on finished pavement surfaces which are to remain.

Full street closures will not be allowed prior to City Council approval.

601-1.3 Measurement and Payment.

Measurement and Payment for **Implement Traffic Control** shall be **Not to Exceed (NTE) $10,000 Ten thousand Dollars** as listed in the bid schedule and shall be considered full compensation and include but not limited to furnishing all labor, tools, material, equipment, signage, TTC zone devices, channelizing devices, changeable message sign, and incidentals for doing all work involved in preparing traffic control plans and implementing traffic control, and no additional compensation will be allowed therefore.

SECTION G

OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA

SPECIAL PROVISIONS

SIGNING, STRIPING, AND PAVEMENT MARKERS

All equipment, materials, and components for signing and striping, and the installation thereof, shall conform to the 2023 Caltrans Standard Plans, and Standard Specifications, Section 81, "Miscellaneous Traffic Control Devices," Section 82 "Signs and Markers", and Section 84, "Markings", unless otherwise noted in these Special Provisions and on the Plans. These Plans and Specifications are hereinafter referred to as State Standard Plans and State Standard Specifications. Copies of these documents are available from Caltrans, District 12 office at 7150 e 4TH St #100, Santa Ana, California 92705 or from Caltrans, 6002 Folsom Boulevard, Sacramento, California 95819, (916) 445-3520.

All materials required for the completion of work as shown on the Plans shall be provided by the Contractor.

SECTION 81 - MISCELLANEOUS TRAFFIC CONTROL DEVICES

81-3 PAVEMENT MARKERS

81-3.02 Materials.

81-3.02E Epoxy Adhesive. Adhesive for raised pavement markers shall be rapid set type epoxy.

Removal of pavement markers shall be per Section 81-8.03B, "Remove Pavement Markers," of the State Standard Specifications.

81-3.04 Payment. Payment for pavement markers shall be included in the lump-sum price bid for signing and striping, and no additional compensation will be allowed therefor.

SECTION 82 – SIGNS AND MARKERS

82-3 ROADSIDE SIGNS

82-3.03 Construction. Relocated signs shall be installed using existing posts at new locations and shall be set at a minimum 30-inch depth and at a minimum 12-inch square portland cement concrete (PCC). The post depth of the concrete footing shall be sufficient to extend at least 6-inches below the bottom of the posts. ¼-inch expansion paper shall be placed between the sign foundation and sidewalk.

New signs shall be installed using metal posts set at a minimum of 30-inch depth in a minimum 12-inch square PCC, except as specified otherwise, the metal post shall be 2-inch square 14 gauge "Qwik Punch" posts. The steel slip base inserted into the ground shall be 2 ¼ inch 12 gauge. The length of the metal post shall be sufficient to extend from the top of the sign to 30-inches below the top of the concrete footing and provide a 7-foot clearance between the finished grade and the bottom of the sign. The depth of the concrete footings shall be sufficient to extend at least 6-inches below the bottom of the posts. ¼-inch expansion paper shall be placed between the sign foundation and sidewalk.

Where new signs are to be added to existing posts, a 7-foot clearance shall be provided from the lowest sign in assembly. If clearance cannot be attained, the contractor shall replace the signpost to achieve said clearance.

Drill holes for bolts, threaded rods, or expansion anchorage devices drilled in existing concrete by a method that will not shatter the concrete adjacent to the holes.

Repair any spalling or chipping of concrete structures at contractor's expense.

Marker and delineators shall conform to the provision in Section 81, "Miscellaneous Traffic Control Devices."

82-3.04 Payment. Payment for signing shall be included in the lump sum price bid for signing and striping, and no additional compensation will be allowed therefor.

SECTION 84 - MARKINGS

84-2 TRAFFIC STRIPES AND PAVEMENT MARKINGS

84-2.02 Materials.

84-2.02A General. Traffic stripes, pavement markings, crosswalks, and arrow markings shall be thermoplastic. Curb markings shall be paint, two (2) coats. Contractor shall repaint all curb markings within the project limits.

84-2.02C Paint. Curb markings shall be paint. Paint shall be ready-mixed rapid dry type.
Ready-mixed paints shall be suitable for use on either asphalt concrete or Portland cement concrete.

84-2.02E Thermoplastic Traffic Stripes and Pavement Markings shall be thermoplastic including glass beads for striping, crosswalks and pavement markings.

84-2.03 Construction.

84-2.03A General. The Contractor shall furnish the necessary control points for all striping and markings and shall be responsible for the completeness and accuracy thereof to the satisfaction of the Engineer.

The Contractor shall establish all traffic striping between these points by stringline or other method to provide striping that will vary less than ½-inch in 50-feet from the specified alignment.

When no previously applied figures, markings, or traffic striping are available to serve as a guide, suitable layouts shall be spotted in advance of the permanent paint application. Traffic lines may be spotted by using a rope as a guide for marking spots every 5-feet, by using a marking wheel mounted on a vehicle, or by any other means satisfactory to the Engineer.

The Contractor shall mark or otherwise delineate the traffic lanes in the new roadway or portion of roadway, or detour before opening it to traffic.

The Contractor shall provide an experienced technician to supervise the location, alignment, layout, dimensions, and application of the paint.

Spotting shall be completed prior to the removal of any existing stripes. Existing stripes and markings shall be removed prior to painting new stripes and markings, but in no case shall any section of street be left without the proper striping for more than 24 hours, or over weekends or holidays.

The installation of traffic stripes includes placement of raised pavement markers when called for on the plans.

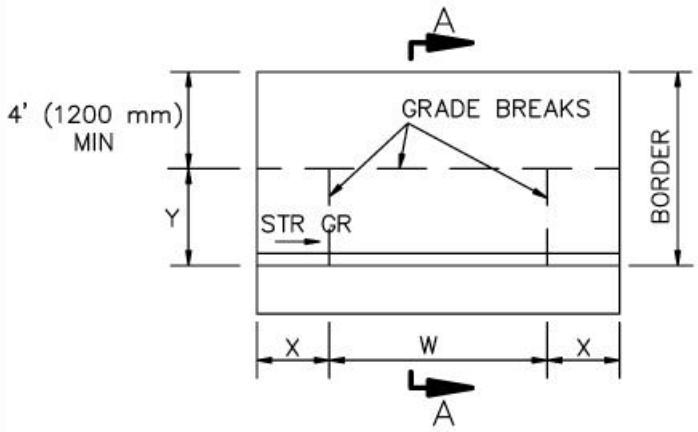
Adhesive for raised pavement markers shall be per Section 81, “Pavement Markers.”

Existing traffic stripes (including raised pavement markers), pavement legends, and markings that do not conform to the plans shall be removed by grinding method per Section 81-8.03B, “Remove Pavement Markers,” and Section 84-9.03B, "Remove Traffic Stripes and Pavement Markings" of the State Standard Specifications.

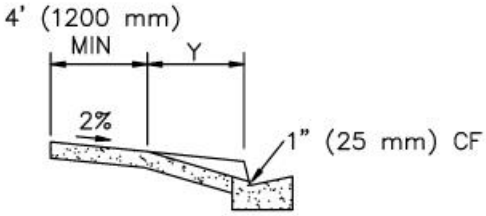
84-2.04 Payment. Payment for striping details, pavement markings, and curb markings shall be included in the lump sum price bid for signing and striping, and no additional compensation will be allowed.

APPENDIX – PART 1

Standard Plans

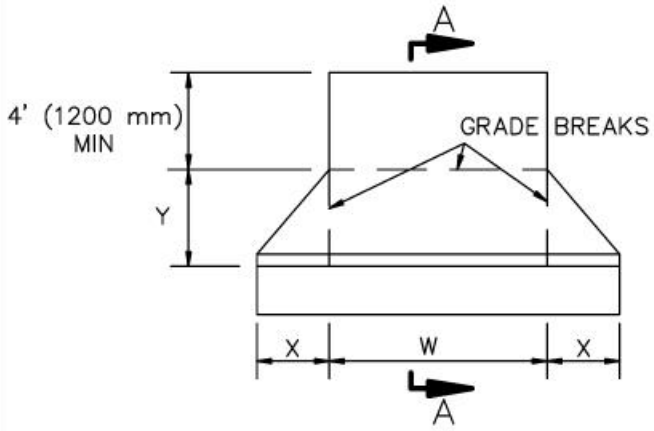


TYPE A



SECTION A–A

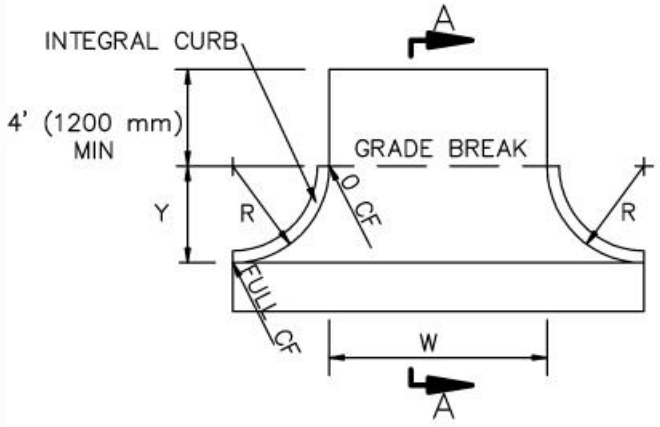
CURB FACE, inches (mm)	X, inches (mm)	Y, inches (mm)
6" (150) or less	3'–0" (900)	4'–0" (1200)
7" (175)	3'–6" (1050)	4'–9" (1425)
8" (200)	4'–0" (1200)	5'–8" (1700)
9" (225)	4'–6" (1350)	6'–6" (1950)
10" (250)	5'–0" (1500)	7'–3" (2175)
11" (275)	5'–6" (1650)	8'–0" (2400)
12" (300) or more	6'–0" (1800)	8'–9" (2625)



TYPE B

NOTES:

1. RESIDENTIAL DRIVEWAYS SHALL BE 4" (100 mm) THICK PCC.
2. COMMERCIAL DRIVEWAYS SHALL BE 6" (150 mm) THICK PCC.
3. WEAKENED PLANE JOINTS SHALL BE INSTALLED AT BOTH SIDES OF A DRIVEWAY AND AT 10' (3.0 m) INTERVALS.
4. CURB FOR TYPE C DRIVEWAY SHALL BE INTEGRAL AND MATCH ADJACENT CONSTRUCTION.
5. REFER TO LOCAL DEVELOPMENT REGULATIONS FOR AMERICANS WITH DISABILITIES ACCESS REQUIREMENTS AND MAXIMUM PERMITTED DRIVEWAY WIDTHS.



TYPE C

STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION

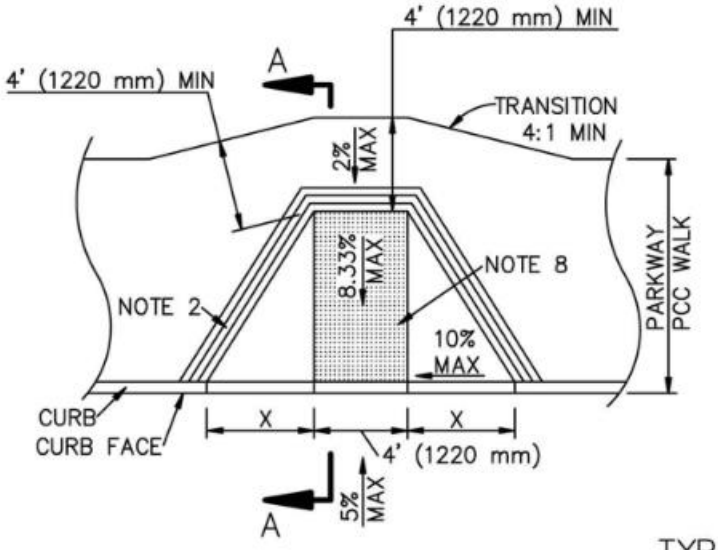
PROMULGATED BY THE PUBLIC WORKS STANDARDS INC. GREENBOOK COMMITTEE 1984 REV. 1996, 2009

DRIVEWAY APPROACHES

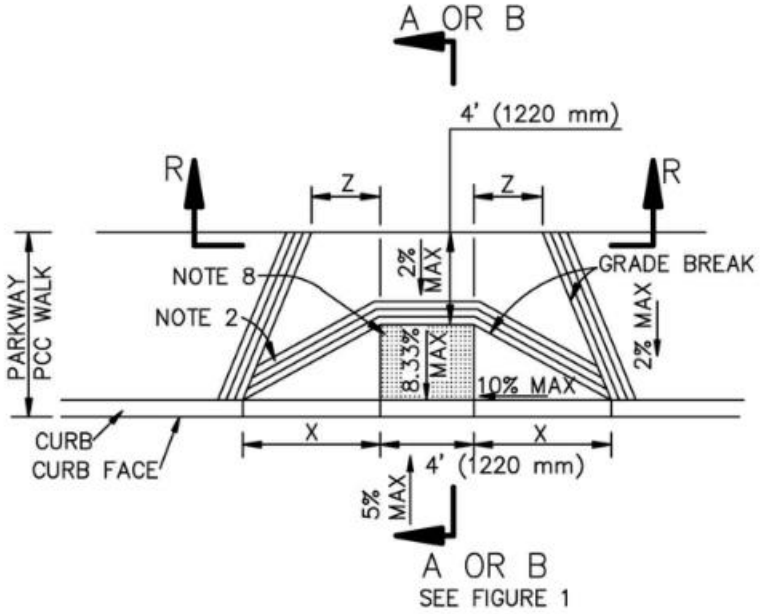
USE WITH STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION

STANDARD PLAN 110–2

SHEET 1 OF 1



TYPE 1

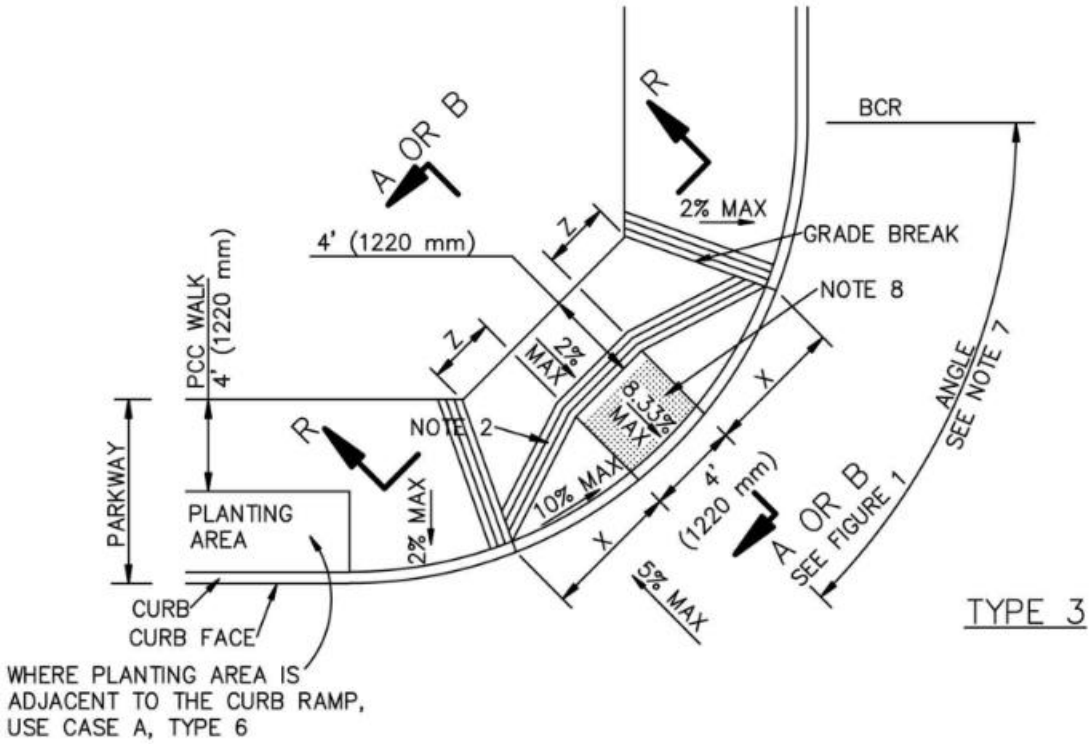


TYPE 2

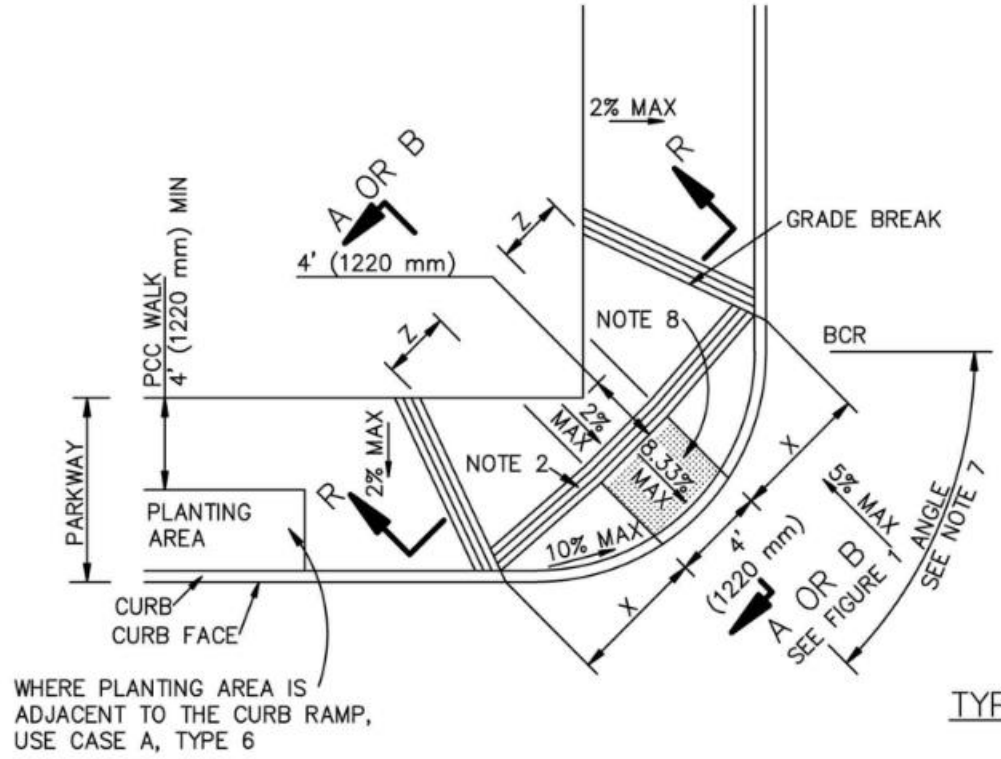
CASE A

PARTS OF THIS STANDARD PLAN SHOW INSTALLATION FOR TYPICAL RETROFIT CONDITIONS, AND ARE NOT FULLY COMPLIANT WITH CALIFORNIA BUILDING CODE REQUIREMENTS FOR NEW DEVELOPMENT.

STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION		
PROMULGATED BY THE PUBLIC WORKS STANDARDS INC. GREENBOOK COMMITTEE 1992 REV. 1996, 2000, 2005, 2009, 2013	**CURB RAMP**	STANDARD PLAN **111–5**
	USE WITH STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION	SHEET 1 OF 10



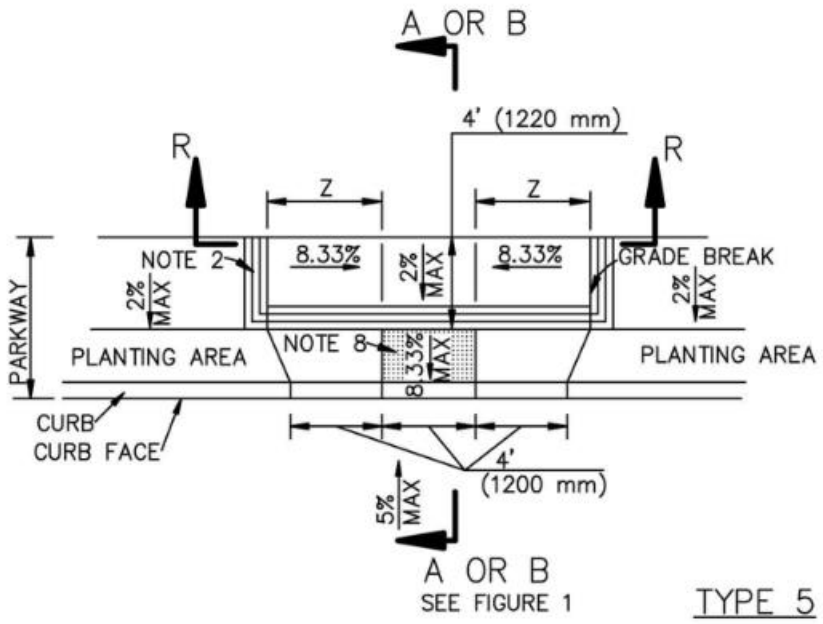
TYPE 3



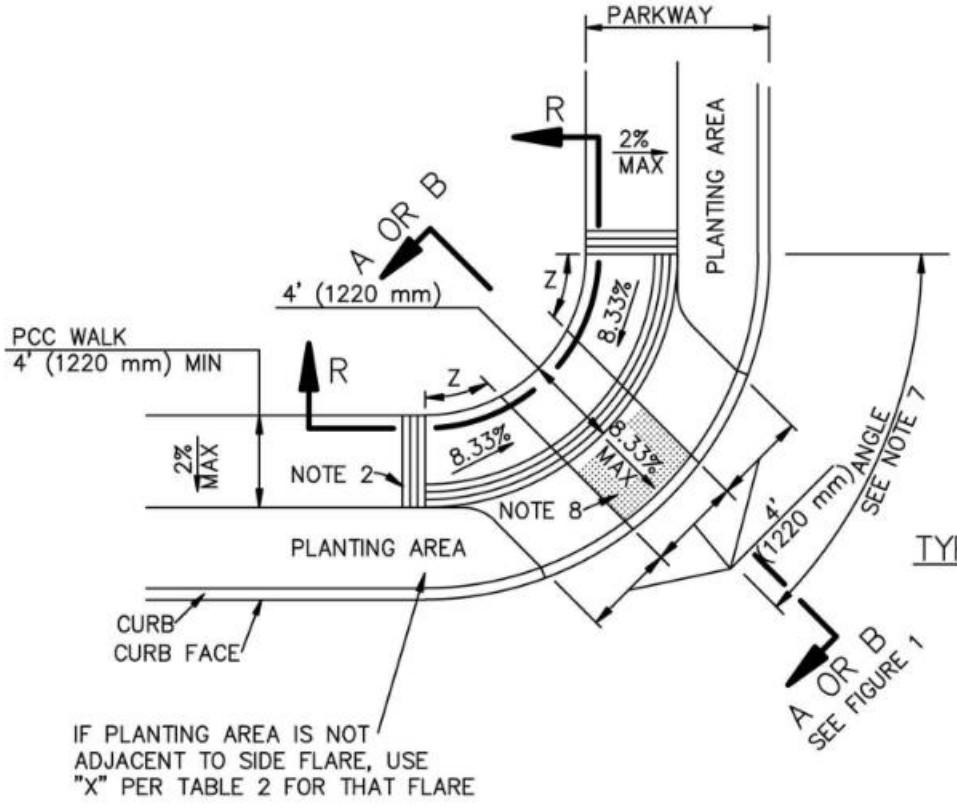
TYPE 4

CASE A

STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION	STANDARD PLAN
CURB RAMP	111–5
	SHEET 2 OF 10



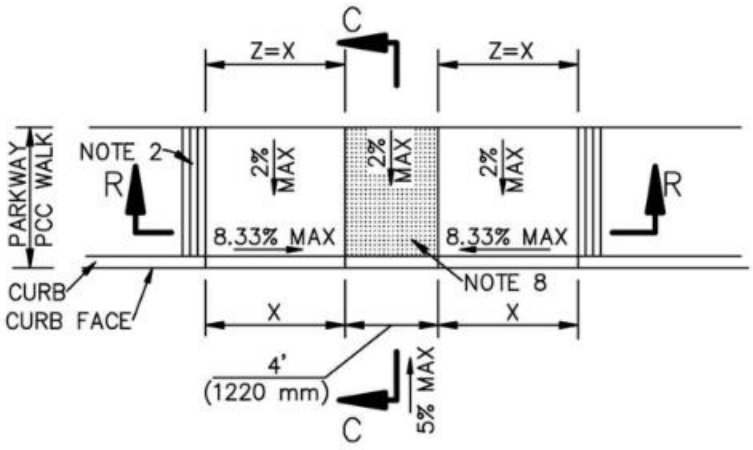
TYPE 5



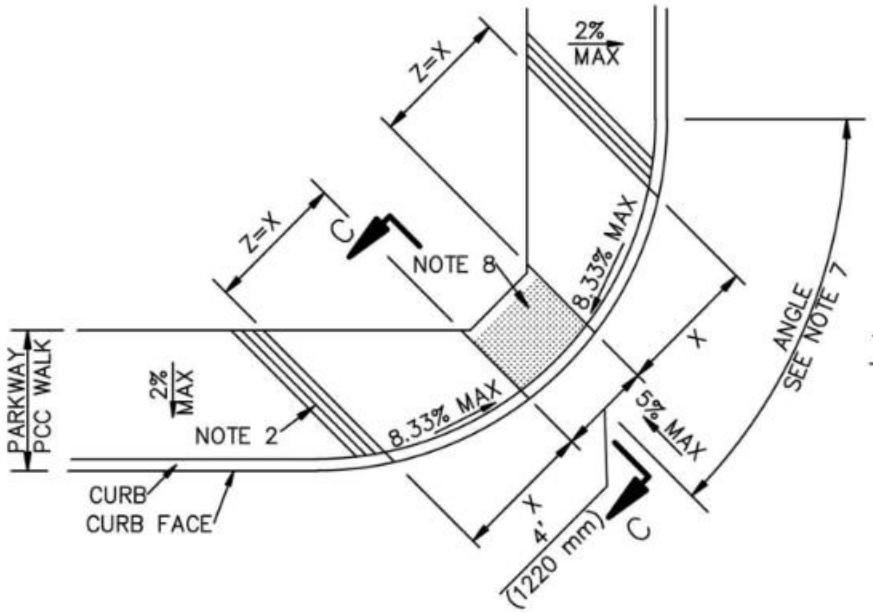
TYPE 6

CASE A

STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION	STANDARD PLAN
CURB RAMP	**111–5**
	SHEET 3 OF 10



TYPE 1

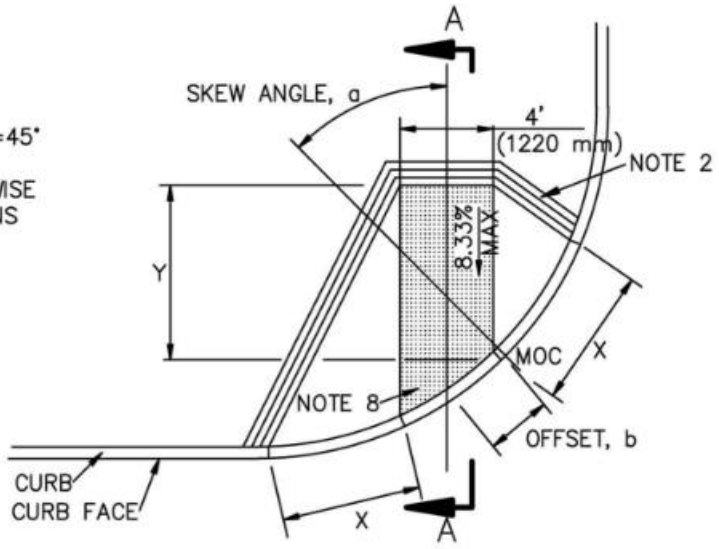


TYPE 2

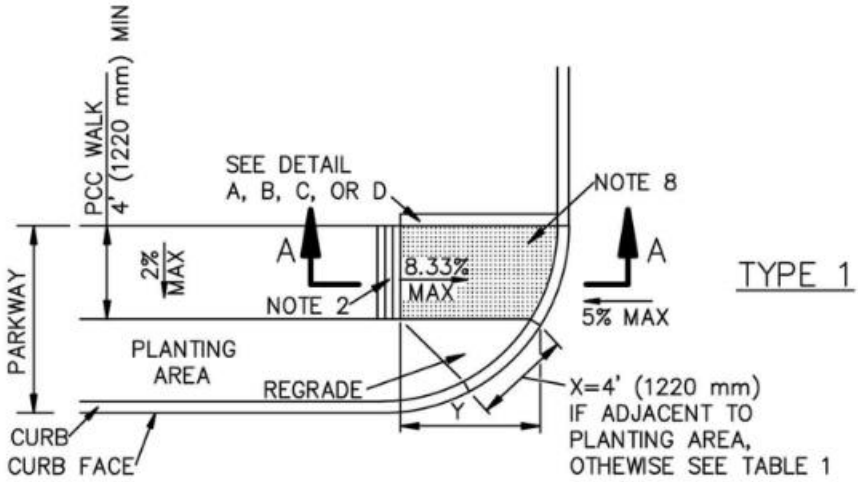
CASE B

STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION	STANDARD PLAN
CURB RAMP	111–5
	SHEET 4 OF 10

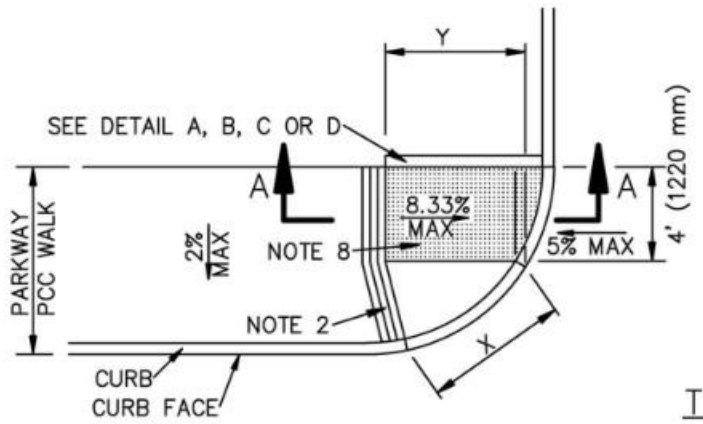
SKEW ANGLE α=45°
OFFSET b=0
UNLESS OTHERWISE
NOTED ON PLANS



CASE C



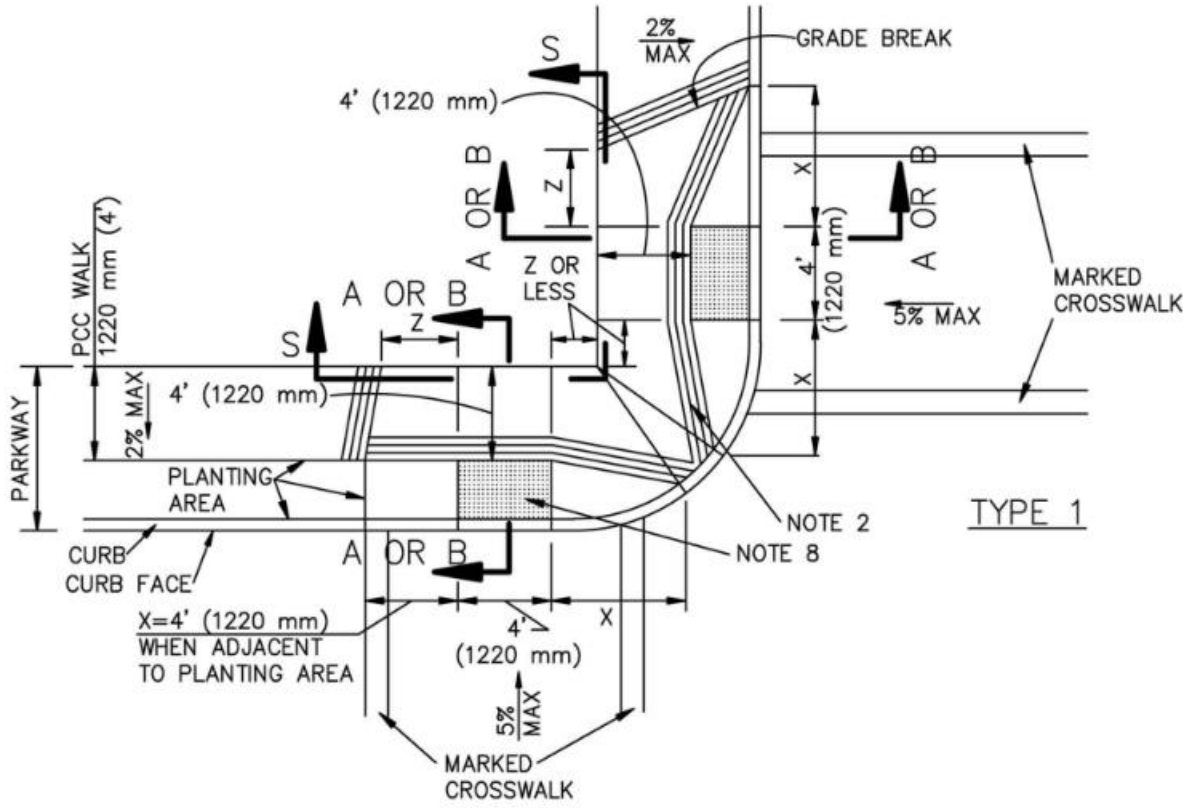
TYPE 1

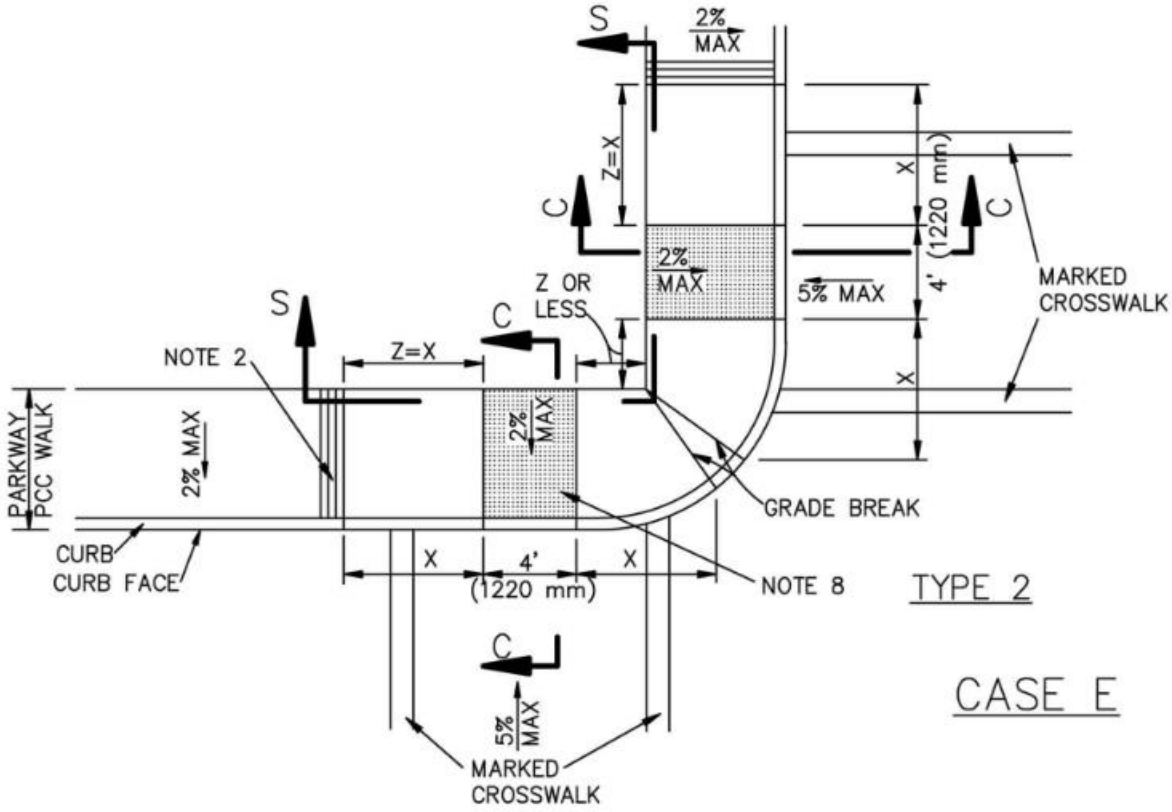


TYPE 2

CASE D

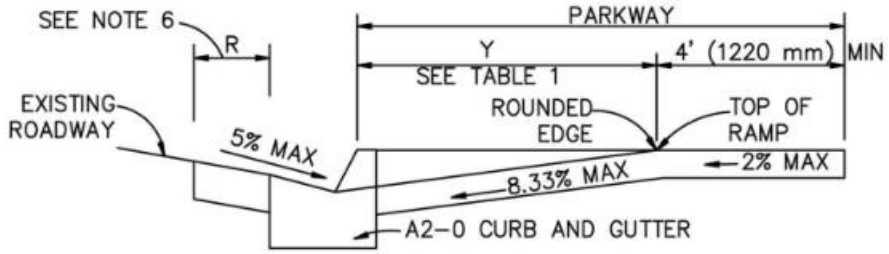
STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION	STANDARD PLAN
CURB RAMP	**111–5**
	SHEET 5 OF 10





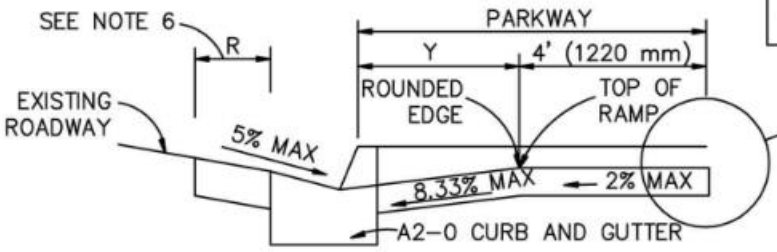
CASE E

STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION	STANDARD PLAN
CURB RAMP	111–5
	SHEET 6 OF 10

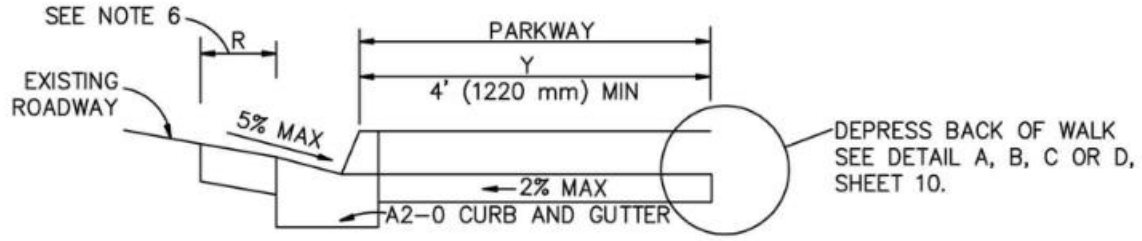


SECTION A–A

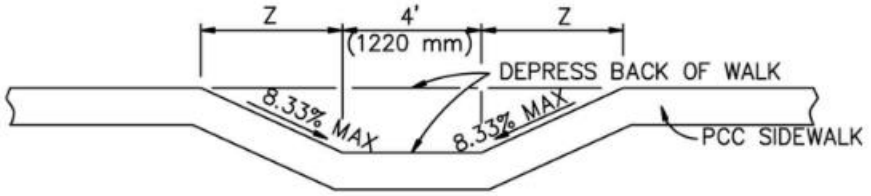
USE FIGURE 1 TO DETERMINE WHICH OF SECTIONS A–A, B–B OR C–C IS APPROPRIATE.



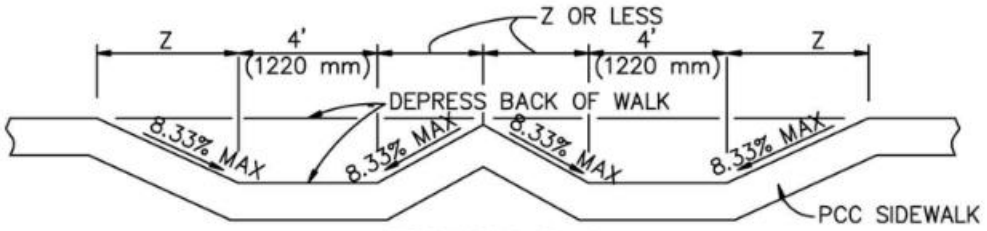
SECTION B–B



SECTION C–C



SECTION R–R



SECTION S–S

STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION	STANDARD PLAN
CURB RAMP	**111–5**
	SHEET 7 OF 10

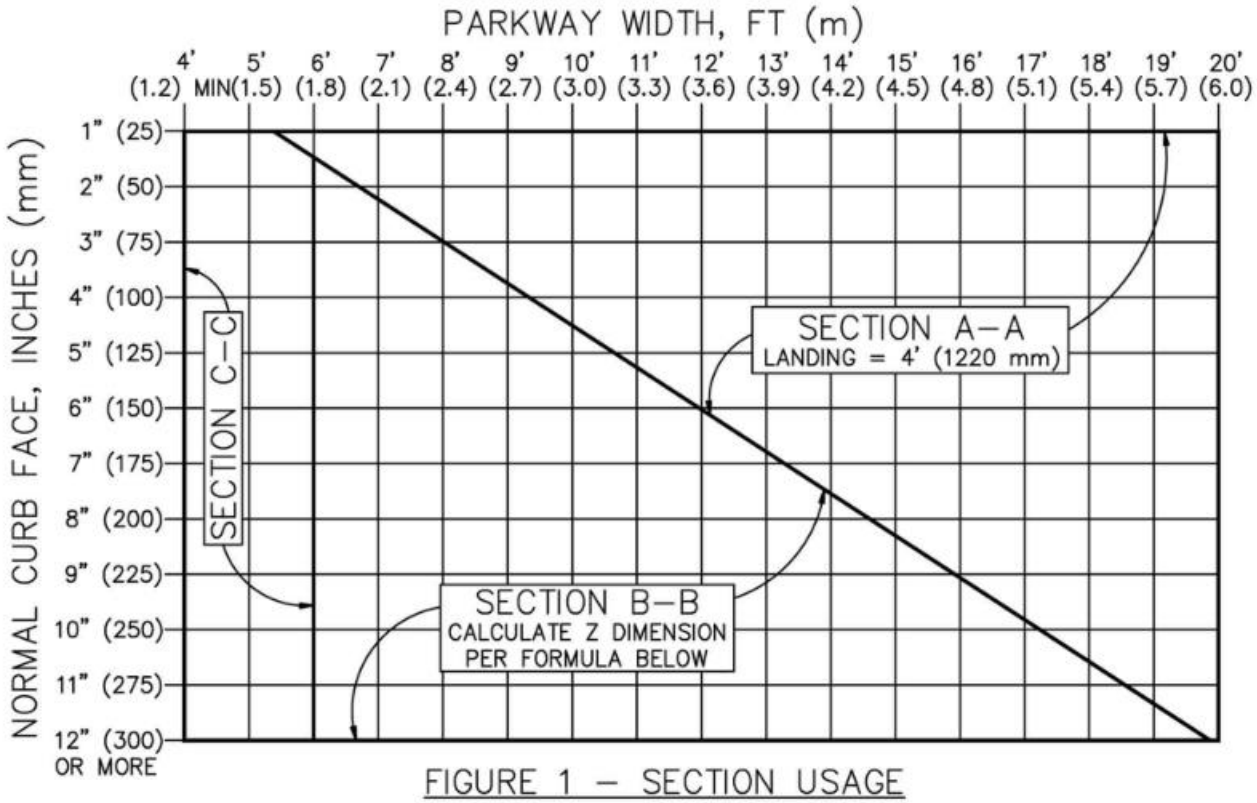


FIGURE 1 – SECTION USAGE

NORMAL CURB FACE, INCHES (mm)	X, FT (mm)	SECTION Y–Y Y, FT (mm)
2" (50)	4.00' (1220) MIN	2.63' (790)
3" (75)	4.00' (1220) MIN	3.95' (1185)
4" (100)	4.00' (1220) MIN	5.26' (1580)
5" (125)	4.17' (1275)	6.58' (1975)
6" (150)	5.00' (1525)	7.90' (2370)
7" (175)	5.83' (1775)	9.21' (2765)
8" (200)	6.67' (2035)	10.53' (3160)
9" (225)	7.50' (2285)	11.84' (3555)
10" (250)	8.33' (2540)	13.16' (3950)
11" (275)	9.17' (2795)	14.47' (4340)
12" (300)	10.00' (3050)	15.79' (4735)

SEE SHEET 9 FOR STREET SLOPE ADJUSTMENT FACTORS, ALL STREETS

TABLE 1 – X AND Y VALUES

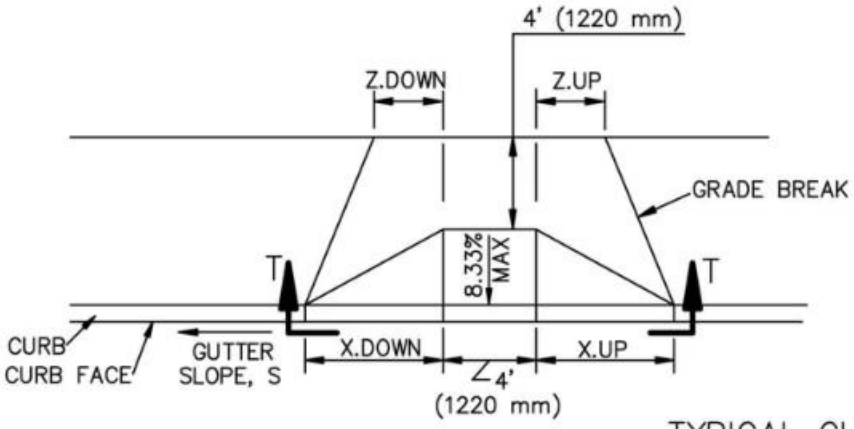
TABLE 1 REFERENCE FORMULAS:
X = CF / 8.333%
Y = CF / (8.333% – 2% WALK CROSS SLOPE)

WHERE FIGURE 1 SHOWS USE OF SECTION B–B, FIGURE Z DIMENSION AS FOLLOWS:

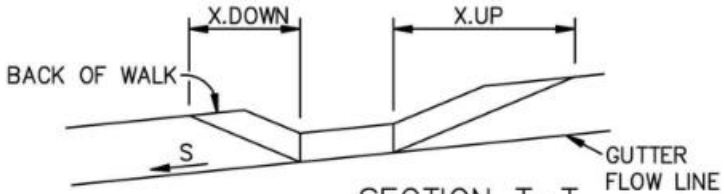
W = PARKWAY WIDTH
L = LANDING WIDTH, 4' (1220 mm) TYP
Z = [(Y+L)–W] x 0.760

IF (Y+L) < W, THEN Z = 0

STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION	STANDARD PLAN 111–5
CURB RAMP	SHEET 8 OF 10



TYPICAL CURB RAMP



SECTION T–T
SLOPED STREET

FOR SLOPED STREETS, MULTIPLY THE DIMENSIONS PARALLEL TO THE STREET, X AND Z, UPSTREAM AND DOWNSTREAM OF THE RAMP, BY THE FACTORS IN THE FOLLOWING TABLE.

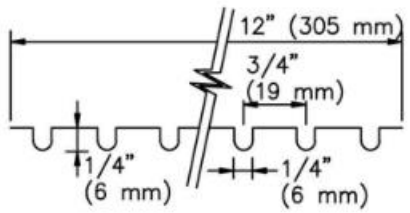
FOR EXAMPLE, X.DOWN = X x K.DOWN

S	K.DOWN	K.UP
0%	1.000	1.000
0.2%	0.977	1.025
0.5%	0.943	1.064
1%	0.893	1.136
2%	0.806	1.316
3%	0.735	1.563
4%	0.676	1.923
5%	0.625	2.500

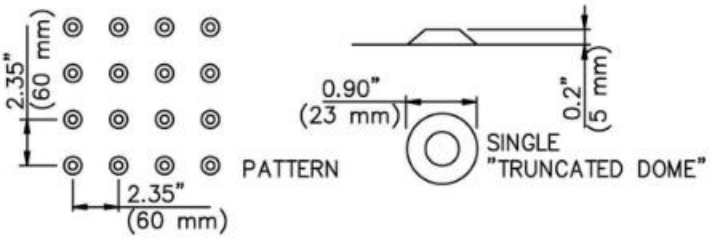
TABLE 2 – SLOPE ADJUSTMENTS

TABLE 2 REFERENCE FORMULAS:
K.DOWN = 8.333% / (8.333% + S)
K.UP = 8.333% / (8.333% – S)

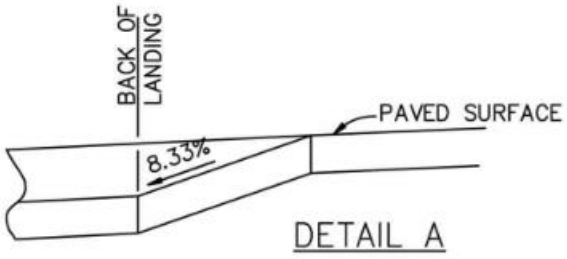
STREET SLOPE ADJUSTMENTS



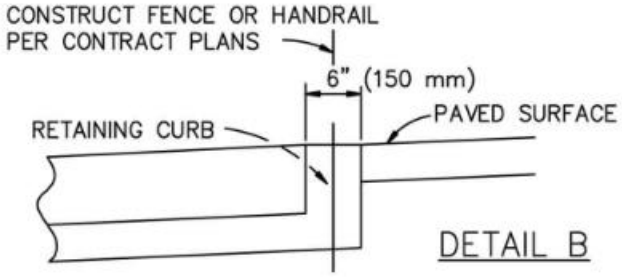
GROOVING DETAIL



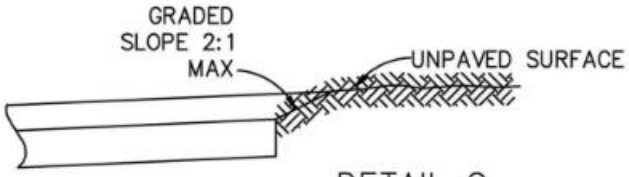
DETECTABLE WARNING DETAIL



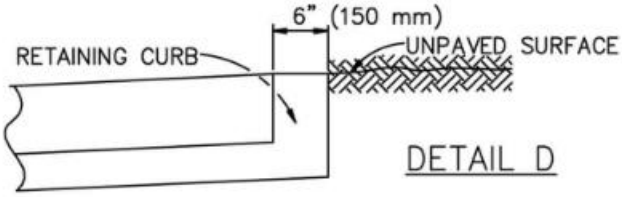
DETAIL A



DETAIL B



DETAIL C



DETAIL D

GENERAL NOTES:

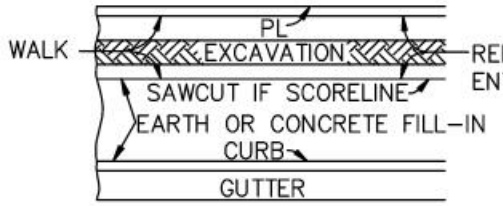
1. CONCRETE SHALL BE CLASS 520-C-2500 (310-C-17) CONFORMING TO SSPWC 201-1.1.2 AND SHALL BE 4" (100 mm) THICK.
2. THE RAMP SHALL HAVE A 12" (305 mm) WIDE BORDER WITH 1/4" (6 mm) GROOVES APPROXIMATELY 3/4" (19 mm) OC. SEE GROOVING DETAIL.
3. THE RAMP SURFACE SHALL HAVE A TRANSVERSE BROOMED SURFACE TEXTURE CONFORMING TO SSPWC 303-1.9.
4. USE DETAIL "A" OR "B" IF EXISTING SURFACE BEHIND LANDING IS PAVED.
5. USE DETAIL "C" OR "D" IF EXISTING SURFACE BEHIND LANDING IS UNPAVED.
6. R = 3' (900 mm) UNLESS OTHERWISE SHOWN ON PLAN. SEE SHEET 7.
7. ANGLE = $\Delta/2$ UNLESS OTHERWISE SHOWN ON PLAN.
8. CONSTRUCT DETECTABLE WARNING SURFACE PER DETAIL THIS SHEET. MATERIALS SHALL BE PER CONTRACT DOCUMENTS.

STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION	STANDARD PLAN
CURB RAMP	111-5
	SHEET 10 OF 10

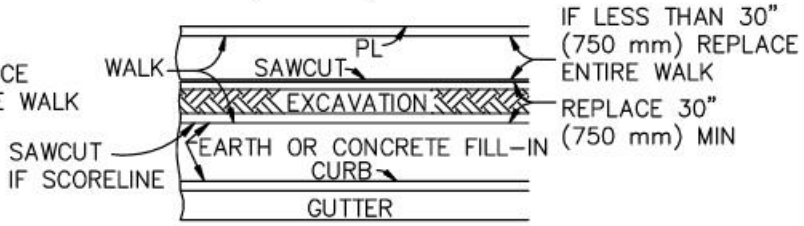
WALK OR FILL–IN REPLACEMENT FOR EXCAVATIONS MADE PARALLEL TO CURB OR PROPERTY LINE

WALK ADJACENT TO PROPERTY LINE

WALK LESS THAN 5' (1500 mm) WIDE

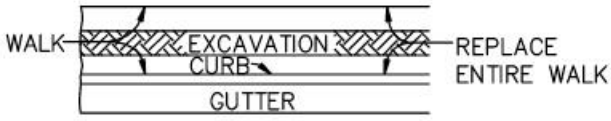


WALK 5' (1500 mm) WIDE OR MORE

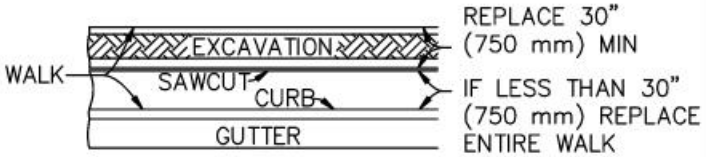


WALK ADJACENT TO CURB

WALK LESS THAN 5' (1500 mm) WIDE

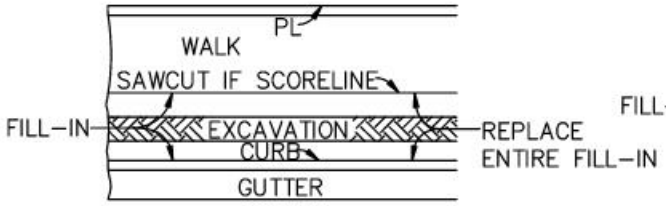


WALK 5' (1500 mm) WIDE OR MORE

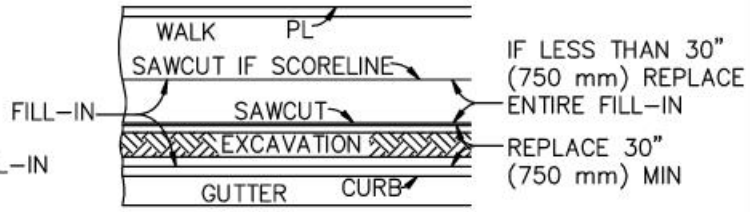


FILL–IN REPLACEMENT

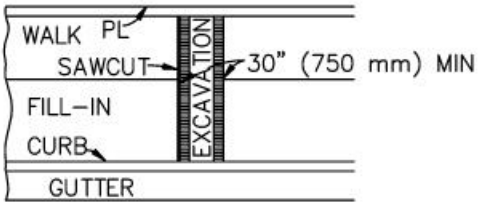
FILL–IN LESS THAN 5' (1500 mm) WIDE



FILL–IN 5' (1500 mm) WIDE OR MORE



WALK OR FILL–IN REPLACEMENT FOR EXCAVATIONS MADE NORMAL TO CURB OR PROPERTY LINE



THESE REQUIREMENTS ALSO APPLY TO ENDS OF PARALLEL EXCAVATIONS.

IF AN EXCAVATION FALLS WITHIN 30" (750 mm) OF AN EXPANSION JOINT, CONSTRUCTION JOINT, WEAKENED PLANE JOINT, OR EDGE, THE CONCRETE SHALL BE REMOVED AND REPLACED TO THE JOINT OR EDGE.

IF AN EXCAVATION FALLS WITHIN 12" (300 mm) OF A SCORELINE, THE CONCRETE SHALL BE REMOVED AND REPLACED TO THE SCORELINE. THE SCORELINE SHALL BE SAWCUT BEFORE CONCRETE REMOVAL.

THE MINIMUM LENGTH OF REPLACEMENT IN BOTH CASES SHALL BE 30" (750 mm).

STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION

PROMULGATED BY THE PUBLIC WORKS STANDARDS INC. GREENBOOK COMMITTEE 1993 REV. 1996, 2009

SIDEWALK & DRIVEWAY REPLACEMENT

USE WITH STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION

STANDARD PLAN **113–2**

SHEET 1 OF 2

NOTES

1. CONCRETE WALK, FILL–IN AND DRIVEWAYS REMOVED IN CONNECTION WITH CONSTRUCTION SHALL BE REPLACED TO NEATLY SAWED EDGES. ALL CUTS SHALL BE PARALLEL TO OR PERPENDICULAR TO THE CURB; ON CURVES, THE CUT SHALL BE RADIAL TO THE CURB.

2. DRIVEWAY APRONS IN WHICH THE "W" DISTANCE IS LESS THAN 11' (3300 mm) SHALL BE REPLACED IN THEIR ENTIRETY IF CUT IN ANY AREA.

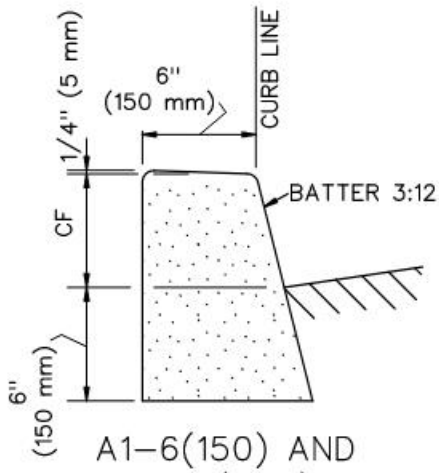
3. DRIVEWAY APRONS IN WHICH THE "W" DISTANCE IS 11' (3300 mm') OR MORE MAY BE CUT WITHIN THE "W" SECTION. THE MINIMUM REPLACEMENT SHALL BE 30" (750 mm) IN LENGTH. THE MINIMUM DISTANCE ALLOWED BETWEEN SUCH CUTS SHALL BE 14' (4200 mm').

4. DRIVEWAY APRONS IN WHICH THE "W" DISTANCE IS 11' (3300 mm) OR MORE MAY BE CUT IN THE "X" OR "R" SECTION. REPLACEMENT SHALL BE THE ENTIRE "X" OR "R" SECTION.

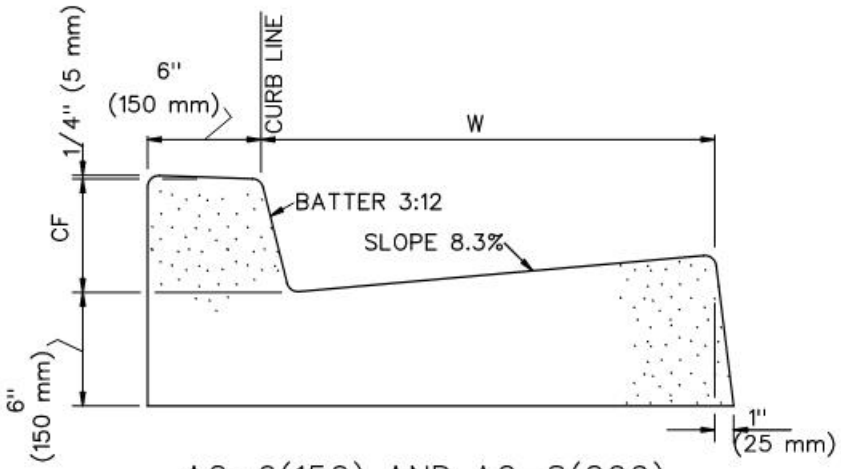
5. DRIVEWAY APRONS SHALL BE REPLACED FROM THE BACK OF THE CURB TO THE FRONT EDGE OF THE WALK, EXCEPT, WHERE WALK IS ADJACENT TO CURB, REPLACEMENT SHALL BE FROM BACK OF CURB TO BACK OF WALK.

6. WALK PORTIONS OF DRIVEWAYS SHALL BE REPLACED AS SHOWN ABOVE FOR EXCAVATIONS MADE PARALLEL OR NORMAL TO CURB.

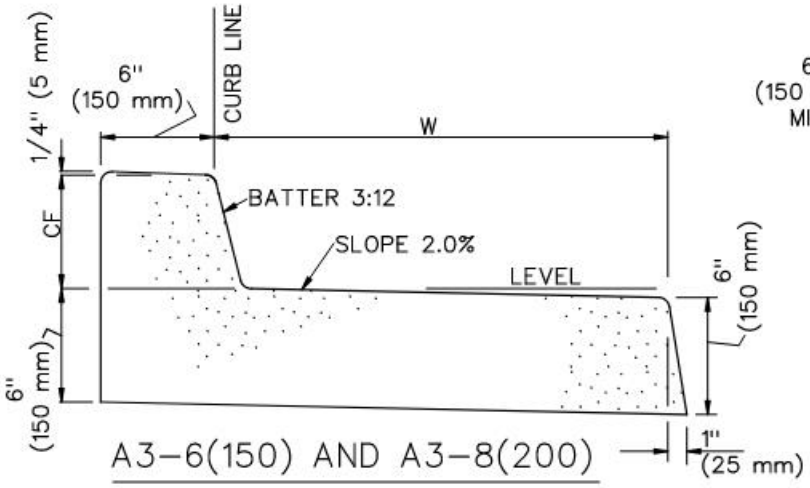
7. REPLACEMENT OF THE "X" OR "R" SECTION SHALL MATCH EXISTING CONSTRUCTION.



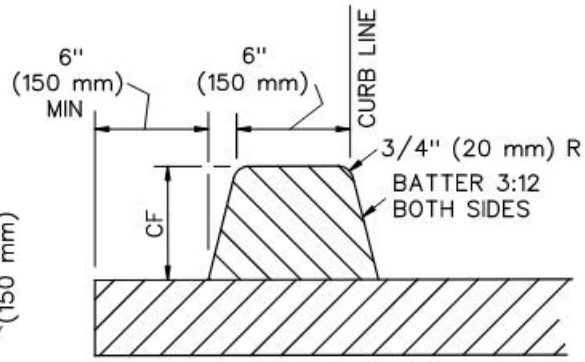
A1–6(150) AND
A1–8(200)



A2–6(150) AND A2–8(200)



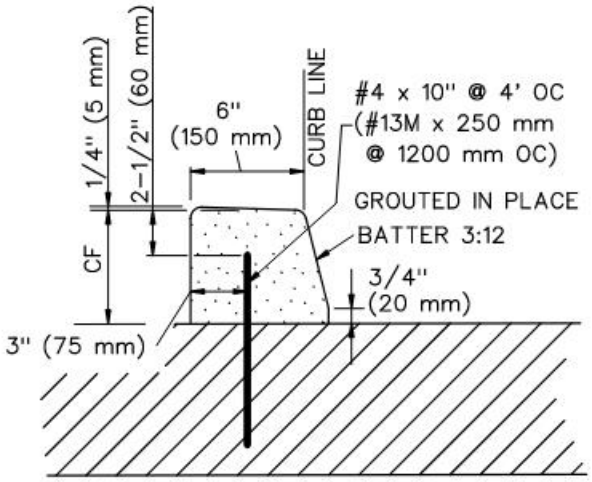
A3–6(150) AND A3–8(200)



D1–6(150) AND
D1–8(200)

NOTES:

1. THE LAST NUMBER IN THE DESIGNATION IS THE CURB FACE (CF) HEIGHT, INCHES (mm). IF SHOWN AS 'VAR' THE CURB FACE VARIES.
2. GUTTER WIDTH, W, IS 24" (600 mm) UNLESS OTHERWISE SPECIFIED.
3. TYPES A1, A2, A3 AND C1 SHALL BE CONSTRUCTED OF CONCRETE.
4. TYPE D1 CURB SHALL BE CONSTRUCTED OF ASPHALT CONCRETE.
5. TYPE C1 CURB SHALL BE ANCHORED WITH STEEL DOWELS AS SHOWN OR WITH AN EPOXY APPROVED BY THE ENGINEER.
6. ALL EXPOSED CORNERS ON CONCRETE CURBS AND GUTTERS SHALL BE ROUNDED WITH A 1/2" (15 mm) RADIUS.



C1–6(150) AND C1–8(200)

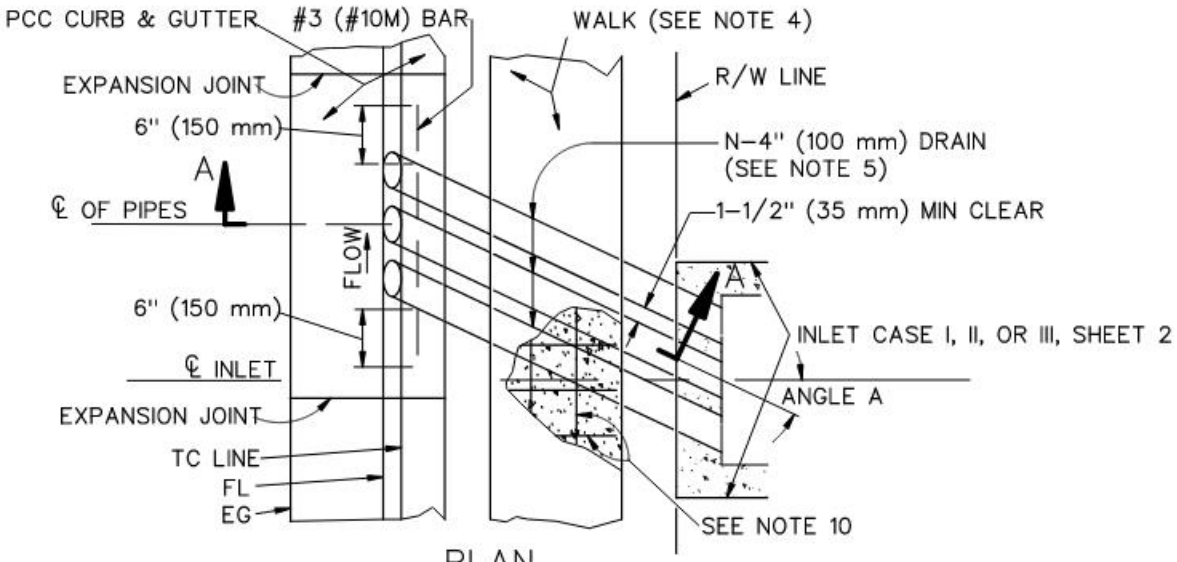
STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION

PROMULGATED BY THE
PUBLIC WORKS STANDARDS INC.
GREENBOOK COMMITTEE
1984
REV. 1986, 2009, 2021

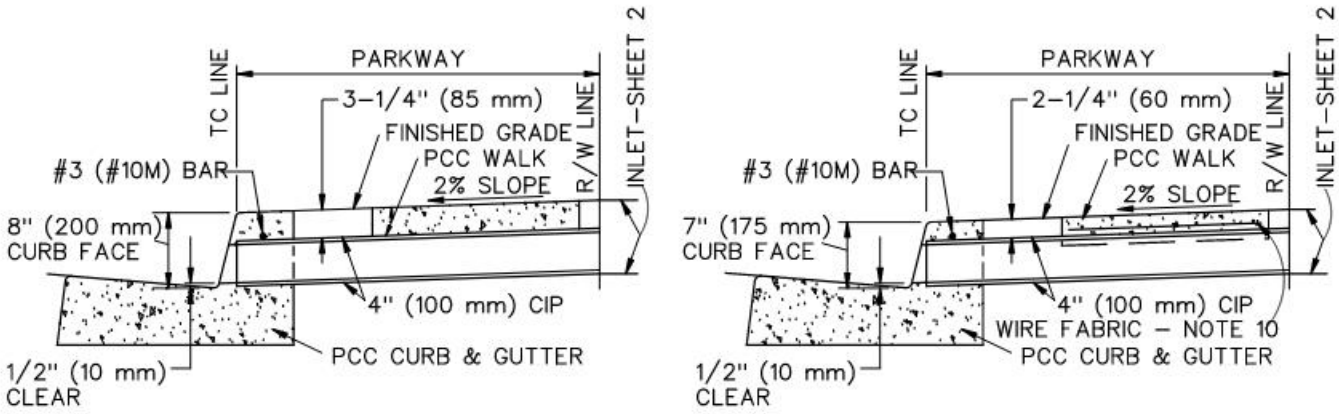
CURB AND GUTTER – BARRIER

USE WITH STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION

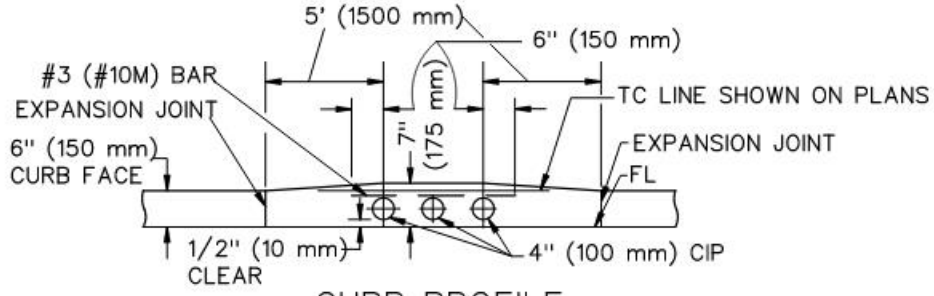
STANDARD PLAN
120–3
SHEET 1 OF 1



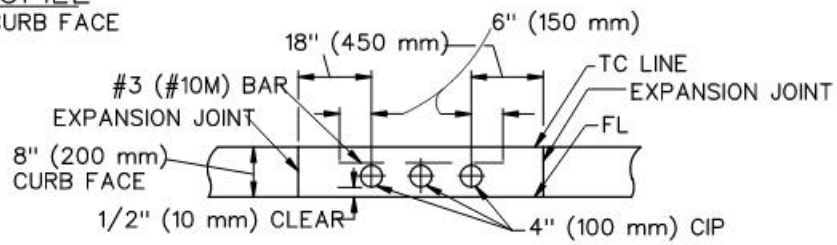
PLAN



SECTION A–A



CURB PROFILE
6" (150 mm) CURB FACE



NOTE: PROFILES APPLY TO ANY NUMBER OF PIPES

CURB PROFILE
8" (200 mm) CURB FACE

STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION

PROMULGATED BY THE
PUBLIC WORKS STANDARDS INC.
GREENBOOK COMMITTEE
1984
REV. 1992, 1996, 2009, 2021

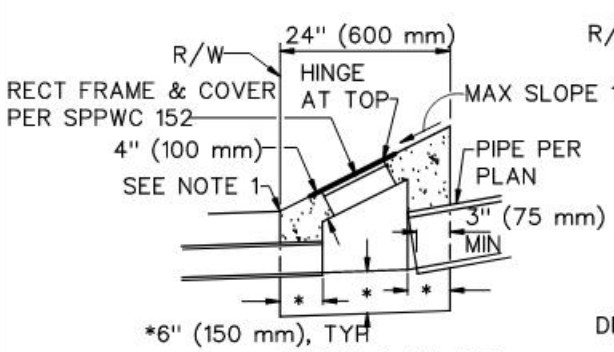
CURB DRAIN

USE WITH STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION

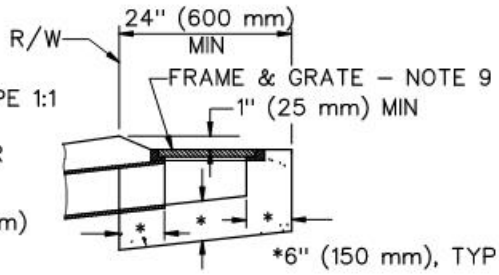
STANDARD PLAN
150–4
SHEET 1 OF 2

NOTES

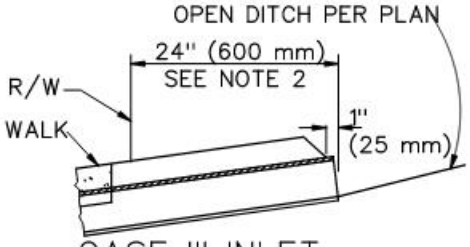
1. IF THE TOE OF SLOPE IS ALLOWED WITHIN THE R/W, CASE I INLET BEGINS AT THE TOE RATHER THAN THE R/W LINE.
2. FOR OPEN DITCH (CASE III INLET), THE 24" (600 mm) EXTENSION BEYOND THE R/W LINE IS NOT REQUIRED WHEN BACK OF WALK IS 24" (600 mm) OR MORE FROM THE R/W LINE; HOWEVER, PIPE SHALL EXTEND TO R/W LINE.
3. TOP OF INLET STRUCTURE (CASE I AND II) SHALL BE FLUSH WITH ADJACENT SURFACE WHERE PRACTICAL.
4. CONSTRUCT PCC WALK WHEN SPECIFIED ON PLAN.
5. "N" EQUALS NUMBER OF PIPES (MAXIMUM OF THREE) AS SPECIFIED ON PLAN.
6. INLET CASE TO BE SPECIFIED ON PLAN.
7. ANGLE A EQUALS 0°, UNLESS OTHERWISE SPECIFIED.
8. TYPE, DIMENSIONS AND ELEVATIONS OF PCC. CURB AND GUTTER PER PLAN.
9. UNLESS OTHERWISE SPECIFIED, FRAME AND GRATE FOR CASE II INLET SHALL BE GALVANIZED CAST IRON. WEIGHT OF FRAME AND GRATE SHALL BE 80 LBS (36 kg).
10. AT LOCATIONS WITH LESS THAN 8" (200 mm) CURB FACE, USE 6x6–W1.4xW1.4 (152x152–MW9.1xMW9.1) GALVANIZED WIRE FABRIC. WIRE FABRIC SHALL EXTEND 8" (200 mm) BEYOND THE EDGE OF CAST IRON PIPES.



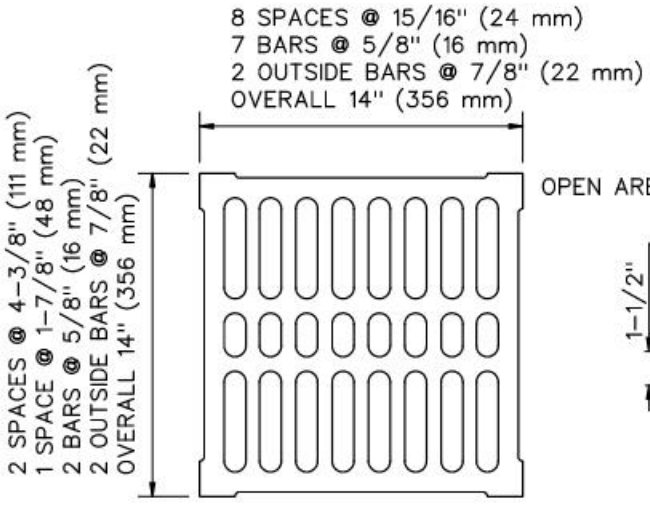
CASE I INLET
TRANSITION STRUCTURE SECTION



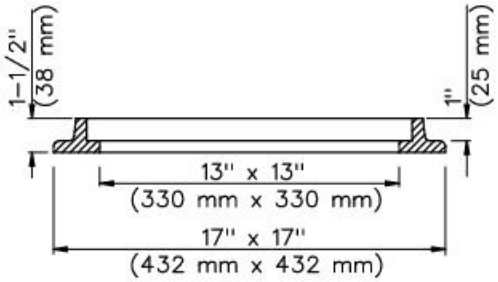
CASE II INLET
DROP INLET CATCH BASIN SECTION



CASE III INLET
GRADED DITCH SECTION



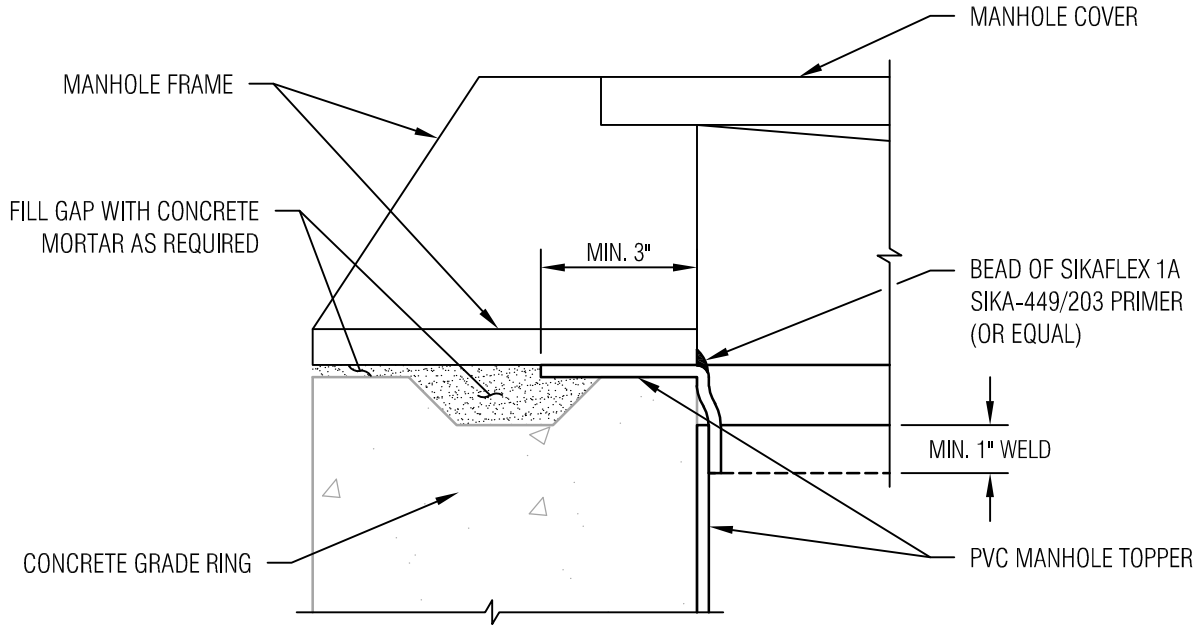
TOP OF GRATE



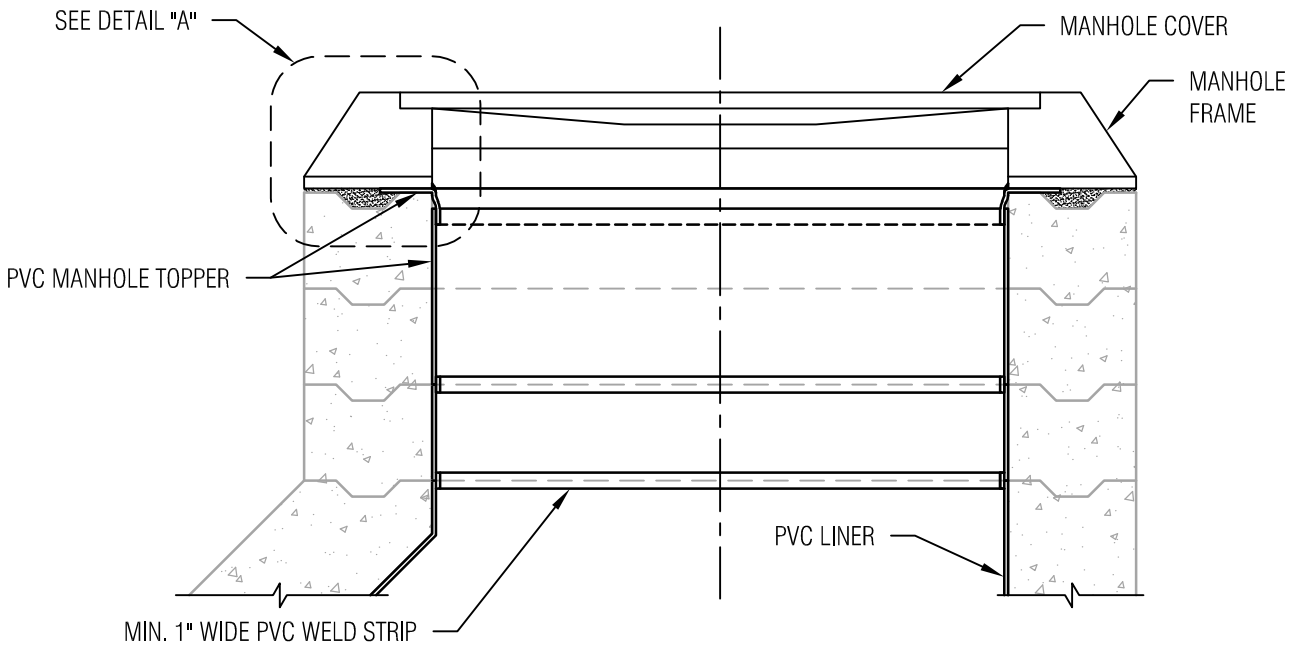
SECTION THRU FRAME

GRATE FOR CASE II INLET

STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION	STANDARD PLAN
CURB DRAIN	150–4
	SHEET 2 OF 2



DETAIL "A"



NEW MANHOLE PVC LINER DETAIL

NOTES:

1. MAKE FINAL ADJUSTMENTS AT THE MORTAR JOINT BETWEEN THE FIRST AND SECOND GRADE RINGS. SET FLUSH WITH PAVEMENT TO ONE-EIGHTH INCH HIGH.
2. ADD OR REMOVE GRADE RINGS, REPAIR PVC OR SPRAYED ON LINER, AND SPARK TEST LINER FOR PINHOLES AND "PROBE TEST" FOR WEAK WELDS AS APPROVED BY THE ENGINEER. ADJUST HEIGHT AT MANHOLE RISER SECTIONS IF THE TOTAL HEIGHT OF GRADE RINGS WOULD EXCEED 24 INCHES.
3. BACKFILL FLUSH WITH SURFACE OR BELOW PAVEMENT SURFACE AS REQUIRED GOVERNING AGENCY WITH 3250 PSI (CLASS B) QUICK SETTING CONCRETE FOR COLLAR. EXPOSED CONCRETE SHALL BE BLACK IN COLOR.
4. FILL AREA ABOVE BELOW-GRADE COLLAR WITH AC WEARING SURFACE TO MATCH ADJACENT AC.
5. WHERE ODOR CONDITIONS EXIST OR WHERE DESIGNATED, SEAL MANHOLE RIM AND HOLES WITH DUCT-SEAL MASTIC. RE-SEAL IF EXISTING MANHOLE COVER WAS SEALED.

NO.	APPROVED	DATE
1	EDAC	02/22/2017

ORANGE COUNTY SANITATION DISTRICT
ORANGE COUNTY, CALIFORNIA

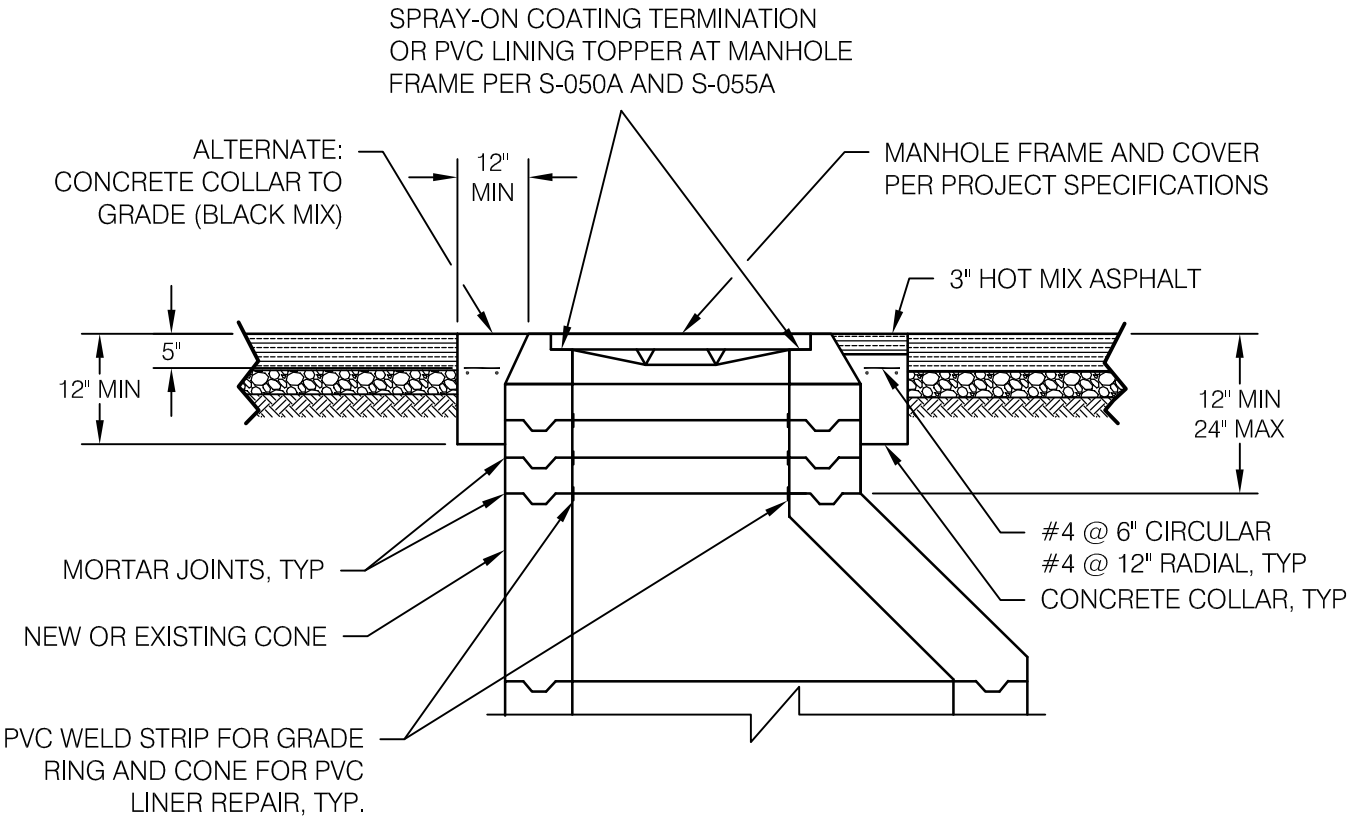
APPROVED BY
Millea, Kathleen Digitally signed by Millea, Kathleen Date: 2022.06.23 14:12:35 -07'00'
DIRECTOR OF ENGINEERING DATE

PVC LINER INSTALLATION EXISTING CONCRETE MANHOLE ADJUST TO GRADE

NO SCALE

STANDARD DWG.
S-050A

DWG: J:_CAD Standards\WIP\WIP_Engineering Standard Drawings\REVISED\S-050A - PVC LINER INSTALLATION EXISTING MANHOLE ADJUST TO GRADE.dwg
DATE: Jun 08, 2022 9:41am



CROSS SECTION

NOTES:

1. NEATLY REMOVE PAVEMENT AND AGGREGATE BASE AS NECESSARY TO MAKE ADJUSTMENT.
2. MAKE FINAL ADJUSTMENTS AT THE MORTAR JOINT BETWEEN THE FIRST AND SECOND GRADE RINGS. SET FLUSH WITH PAVEMENT TO 1/8" HIGH.
3. AT EXISTING MANHOLES, ADD OR REMOVE GRADE RINGS, REPAIR PVC OR SPRAYED LINER, AND SPARK TEST LINER FOR PINHOLES AS APPROVED BY THE ENGINEER. ADJUST HEIGHT AT MANHOLE RISER SECTIONS IF THE TOTAL HEIGHT OF GRADE RINGS WOULD EXCEED 24".
4. BACKFILL FLUSH WITH SURFACE OR BELOW PAVEMENT SURFACE AS REQUIRED BY GOVERNING AGENCY WITH 3250 PSI (CLASS B) QUICK-SETTING CONCRETE TO FORM COLLAR. EXPOSED CONCRETE SHALL BE BLACK IN COLOR.
5. FILL AREA ABOVE BELOW-GRADE COLLAR WITH AC WEARING SURFACE TO MATCH ADJACENT AC.
6. WHERE ODOR CONDITIONS EXIST OR WHERE DESIGNATED, SEAL MANHOLE RIM AND HOLES WITH DUCT-SEAL MASTIC. RE-SEAL IF EXISTING MANHOLE COVER WAS SEALED.

NO.	APPROVED	DATE
2	M. KLEINE	12/04/2023
1	EDAC	02/22/2017

ORANGE COUNTY SANITATION DISTRICT
ORANGE COUNTY, CALIFORNIA

APPROVED BY

Michael Dorman Digitally signed by Michael Dorman Date: 2024.01.04 13:26:24-08'00'

DIRECTOR OF ENGINEERING DATE

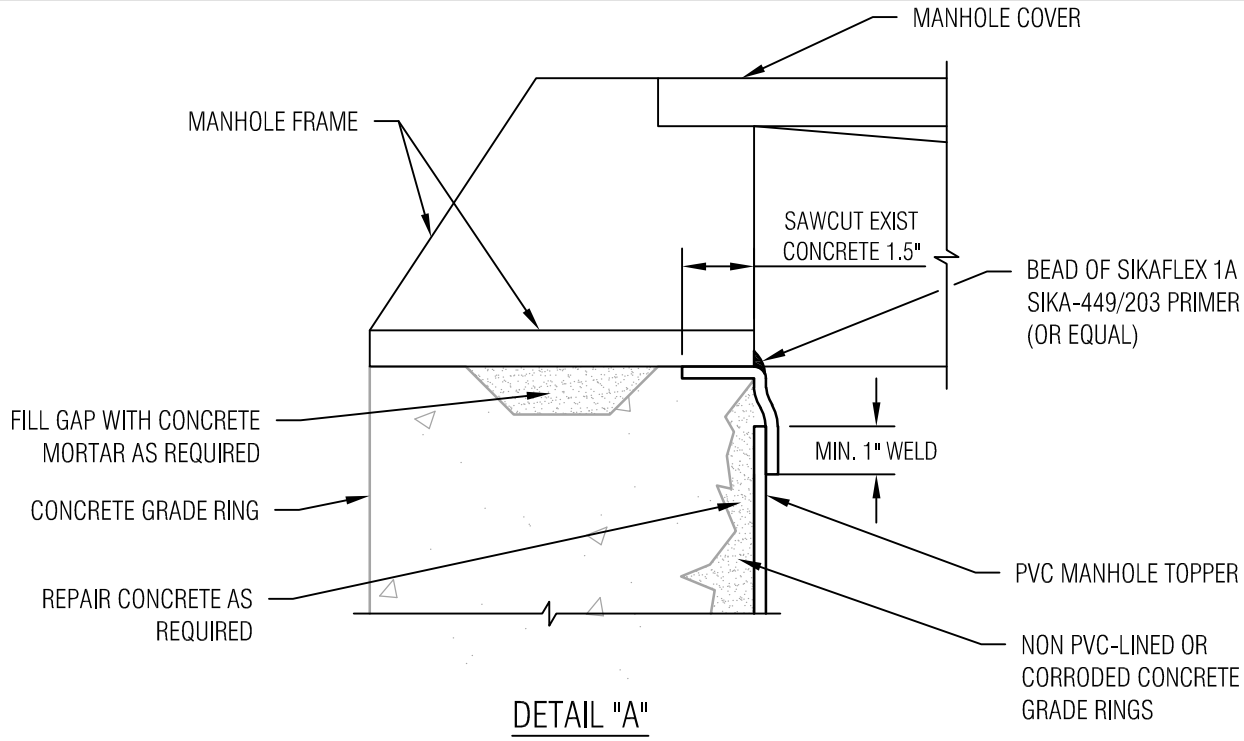
MANHOLE ADJUSTMENT TO GRADE

NO SCALE

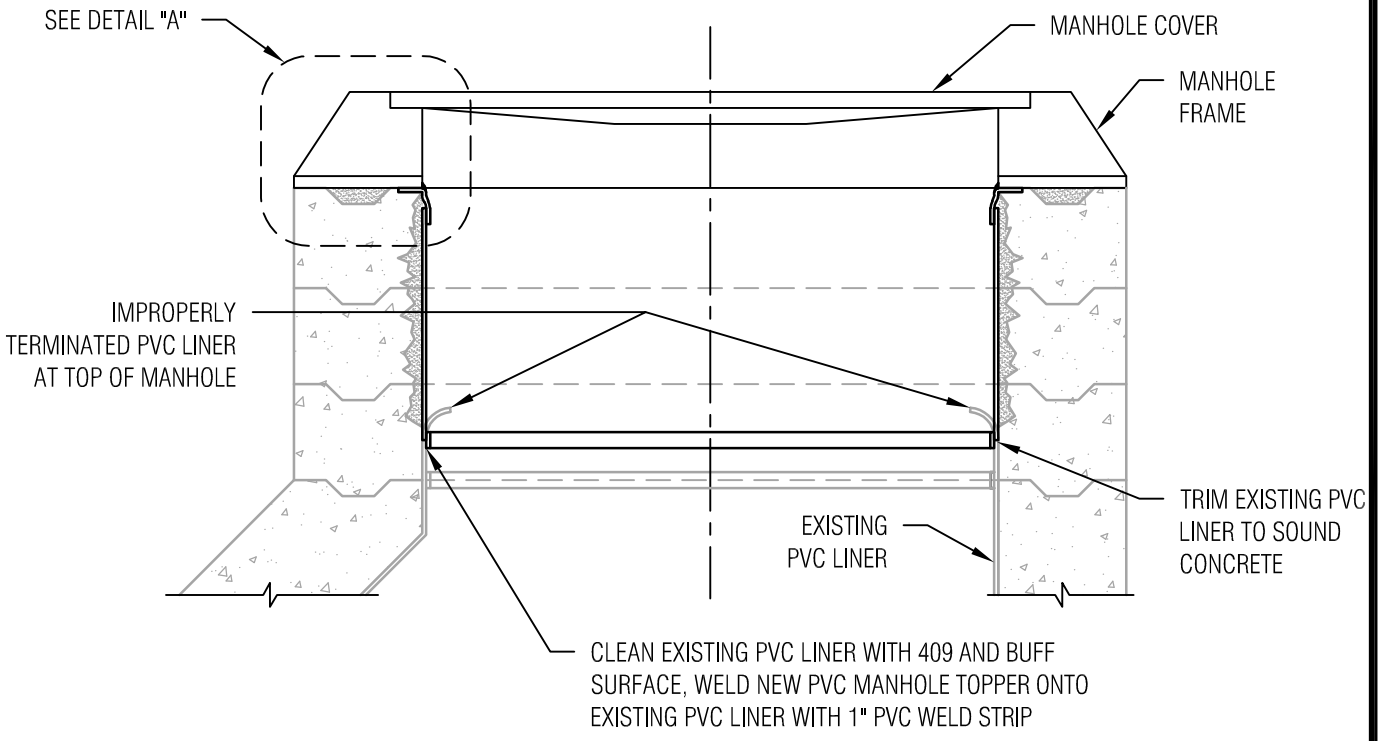
STANDARD DWG.

S-055

DWG: J:_CAD Standards\WIP\WIP_Engineering Standard Drawings\REVISED\S-055 - MANHOLE ADJUSTMENT TO GRADE.dwg
DATE: Dec 18, 2023 12:57pm



DETAIL "A"



EXISTING MANHOLE PVC LINER DETAIL

NOTES:

1. AT EXISTING MANHOLES, ADD OR REMOVE GRADE RINGS, REPAIR PVC OR SPRAYED ON LINER, AND SPARK TEST LINER FOR PINHOLES AND "PROBE TEST" FOR WEAK WELDS AS APPROVED BY THE ENGINEER. ADJUST HEIGHT AT MANHOLE RISER SECTIONS IF THE TOTAL HEIGHT OF GRADE RINGS WOULD EXCEED 24 INCHES.
2. WHERE ODOR CONDITIONS EXIST OR WHERE DESIGNATED, SEAL MANHOLE RIM AND HOLES WITH DUCT-SEAL MASTIC. RE-SEAL IF EXISTING MANHOLE COVER WAS SEALED.

NO.	APPROVED	DATE
1	EDAC	02/22/2017

ORANGE COUNTY SANITATION DISTRICT
ORANGE COUNTY, CALIFORNIA

APPROVED BY

Millea, Kathleen Digitally signed by Millea, Kathleen Date: 2022.06.23 14:13:12 -07'00'

DIRECTOR OF ENGINEERING DATE

PVC LINER REPAIR EXISTING CONCRETE MANHOLE

NO SCALE

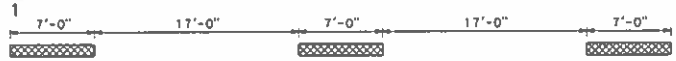
STANDARD DWG.

S-055A

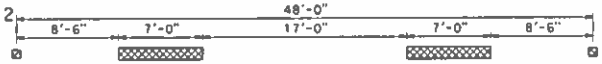
DWG: J:_CAD Standards\WIP\WIP_Engineering Standard Drawings\REVISED\S-055A - PVC LINER REPAIR EXISTING MANHOLE.dwg
DATE: Jun 08, 2022 9:48am

CENTERLINES
(2 LANE HIGHWAYS)

DETAIL 1



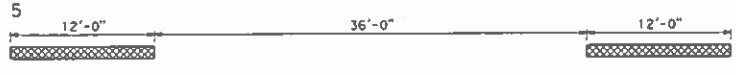
DETAIL 2



~~DETAIL 3~~ DETAIL 3 DELETED

~~DETAIL 4~~ DETAIL 4 DELETED

DETAIL 5

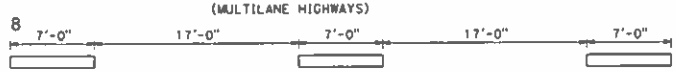


DETAIL 6

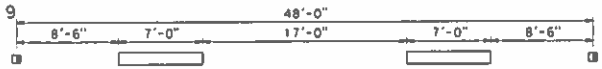
~~DETAIL 7~~ DETAIL 7 DELETED

LANE LINES
(MULTILANE HIGHWAYS)

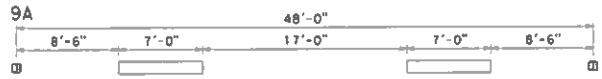
DETAIL 8



DETAIL 9



DETAIL 9A



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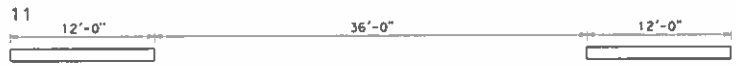
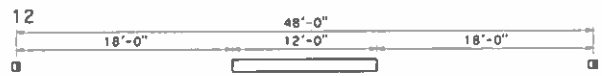
DETAIL 11



DETAIL 12

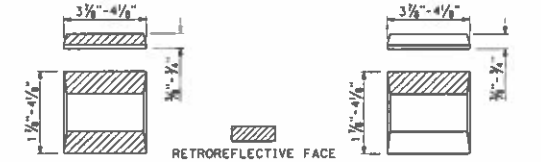


DETAIL 12A

~~DETAIL 13~~ DETAIL 13 DELETED

~~DETAIL 14~~ DETAIL 14 DELETED

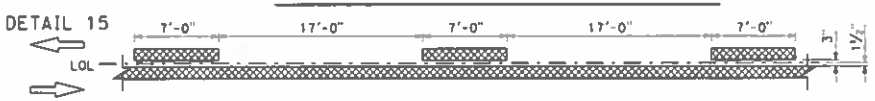
~~DETAIL 14A~~ DETAIL 14A DELETED



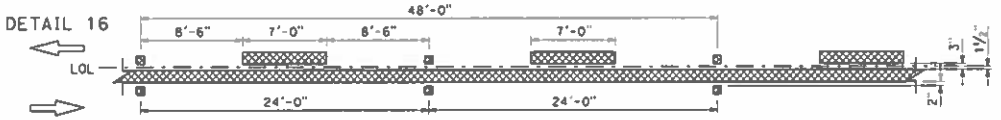
MARKER DETAILS

NO PASSING ZONES - ONE DIRECTION

DETAIL 15

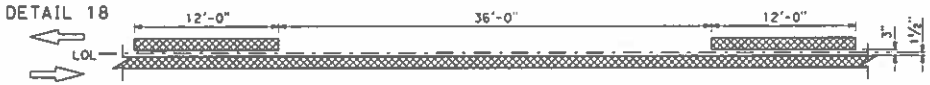


DETAIL 16

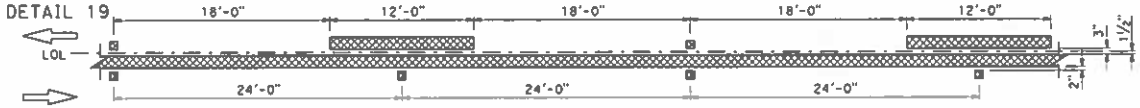


~~DETAIL 17~~ DETAIL 17 DELETED

DETAIL 18



DETAIL 19



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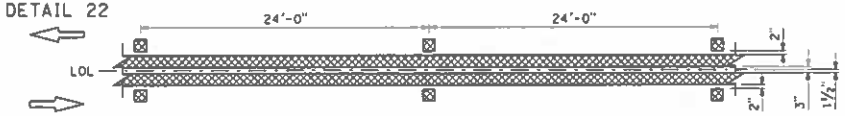
NO PASSING ZONES - TWO DIRECTION

DETAIL 21

DETAIL 22



~~DETAIL 23~~ DETAIL 23 DELETED

LEGEND:

- TYPE C RED-CLEAR RETROREFLECTIVE MARKER
- TYPE D TWO-WAY YELLOW RETROREFLECTIVE MARKER
- TYPE G ONE-WAY CLEAR RETROREFLECTIVE MARKER
- TYPE H ONE-WAY YELLOW RETROREFLECTIVE MARKER
- 6" WHITE LINE
- 6" YELLOW LINE

DIST	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET NO.	TOTAL SHEETS

REGISTERED CIVIL ENGINEER

May 1, 2023
PLANS APPROVAL DATE

THE STATE OF CALIFORNIA OR ITS OFFICERS OR AGENTS SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OR COMPLETENESS OF SCANNED COPIES OF THIS PLAN SHEET.

REGISTERED PROFESSIONAL ENGINEER
Yue Wang
No. C82065
Exp. 3-31-24
CIVIL
STATE OF CALIFORNIA

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

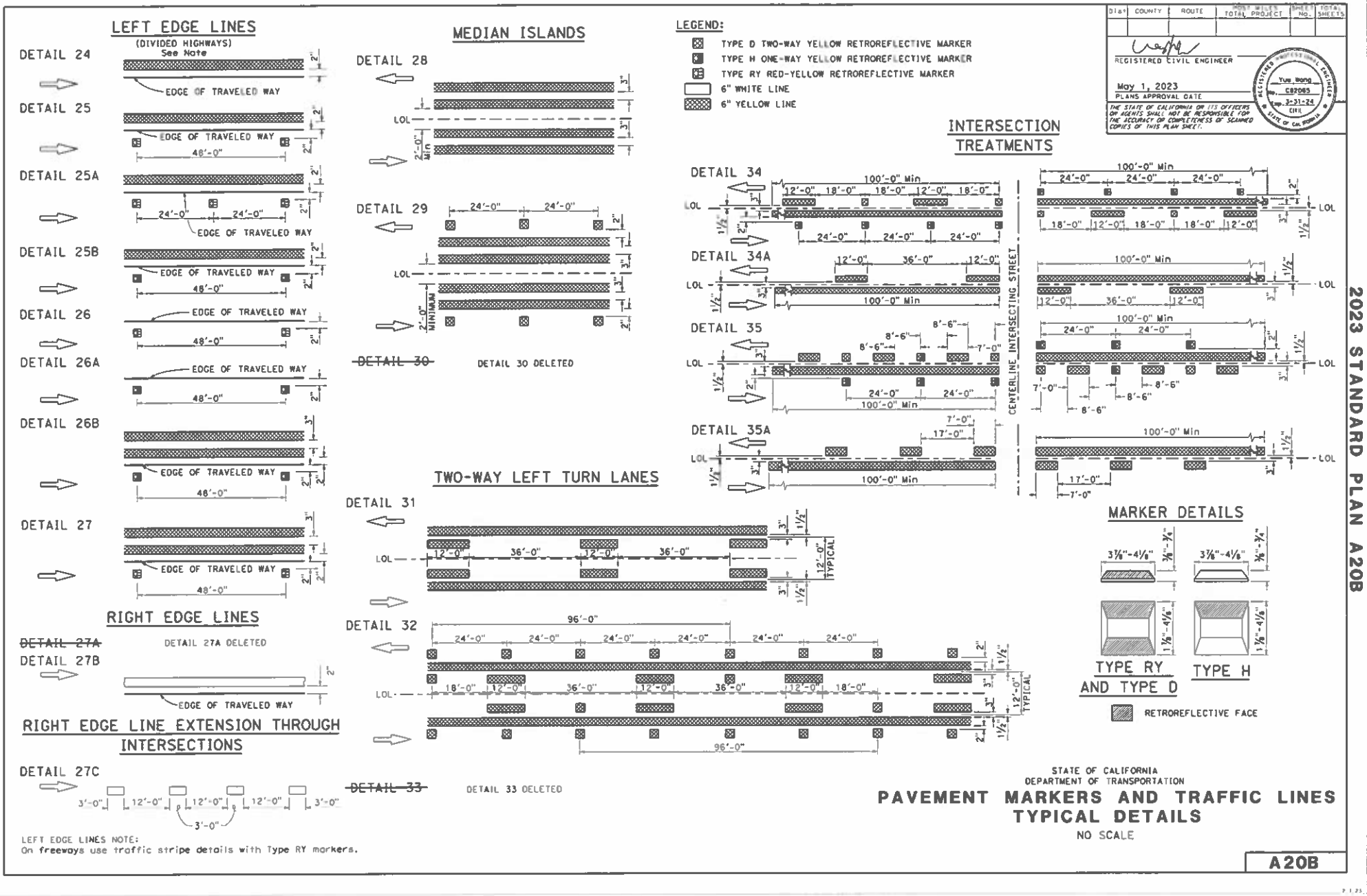
PAVEMENT MARKERS AND TRAFFIC LINES
TYPICAL DETAILS

NO SCALE

A20A

12

Return to Table of Contents



STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

PAVEMENT MARKERS AND TRAFFIC LINES TYPICAL DETAILS

NO SCALE

A20B

2023 STANDARD PLAN A20B

Return to Table of Contents

Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET NO.	TOTAL SHEETS

REGISTERED CIVIL ENGINEER

May 1, 2023
PLANS APPROVAL DATE

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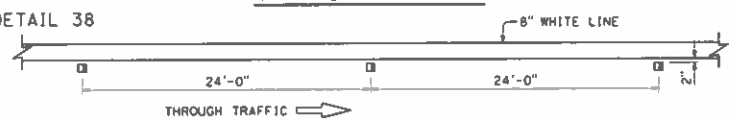
REGISTERED PROFESSIONAL ENGINEER
Yue Wang
No. C82065
Exp. 3-31-24
CIVIL
STATE OF CALIFORNIA

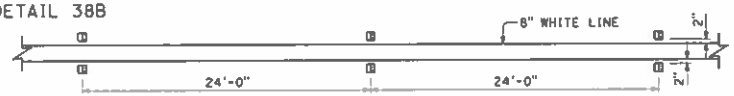
CHANNELIZING LINE

DETAIL 38



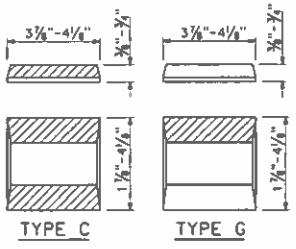
DETAIL 38A

DETAIL 38B



~~DETAIL 38C~~ DETAIL 38C DELETED

DETAIL 38D
EXIT RAMPS ONLY



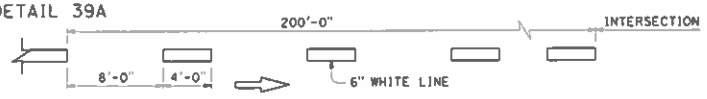
MARKER DETAILS

BIKE LANE LINE

DETAIL 39

INTERSECTION LINE
BIKE LANE

DETAIL 39A



LANE LINE EXTENSIONS THROUGH INTERSECTIONS

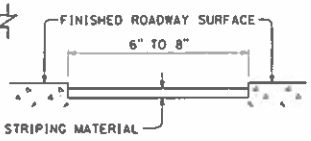
DETAIL 40

~~DETAIL 40A~~ DETAIL 40A DELETED

CENTERLINE EXTENSIONS THROUGH INTERSECTIONS

DETAIL 41

~~DETAIL 41A~~ DETAIL 41A DELETED



DETAIL FOR RECESSED TRAFFIC STRIPE
See Notes A and B

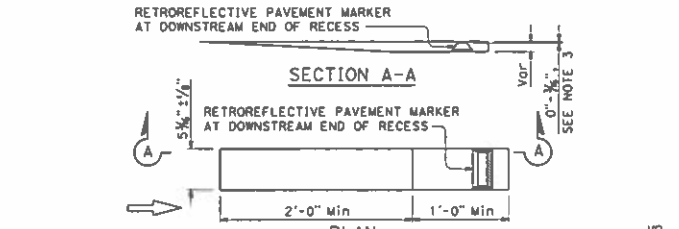
RECESSED NOTES:

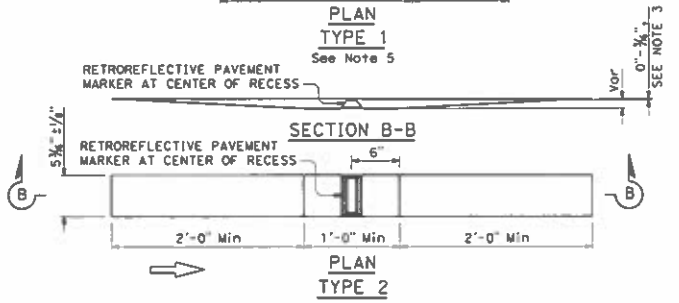
A. See typical traffic line details for pavement marking patterns.

B. See Standard Specifications for recess depth and recess striping material thickness.

LEGEND:

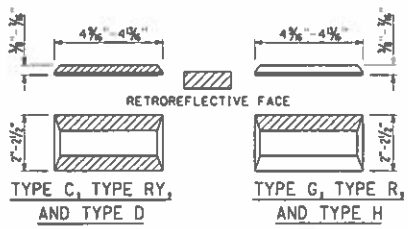
- TYPE C RED-CLEAR RETROREFLECTIVE MARKER
- TYPE G ONE-WAY CLEAR RETROREFLECTIVE MARKER
- 6" YELLOW LINE





RECESS DETAIL FOR RETROREFLECTIVE PAVEMENT MARKER

See Note 4



RETROREFLECTIVE PAVEMENT MARKER FOR RECESSED INSTALLATION
See Notes 1 and 2

RECESSED MARKER NOTES:

1. See typical traffic line details for marker patterns to be used with recessed pavement markers.
2. The retroreflective pavement markers shown for recessed installations are not to be used for non-recessed installations.
3. The top of pavement markers installed in recesses shall be 0" to ⅜" below the pavement surface.
4. Use Type 1 recess for pavement markers with one-way retroreflective face. Use Type 2 recess for pavement markers with two-way retroreflective face.
5. For exit ramps, use Type 1 recess for Type R markers with one-way retroreflective face. Reverse the orientation of the recess and place the marker at the upstream end of the recess.

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

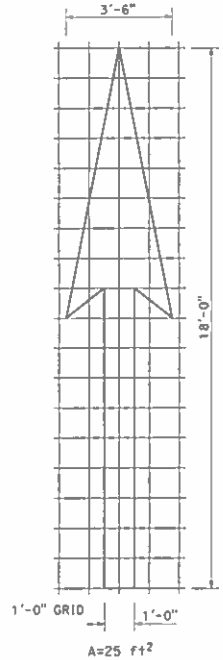
PAVEMENT MARKERS AND TRAFFIC LINES TYPICAL DETAILS

NO SCALE

A20D

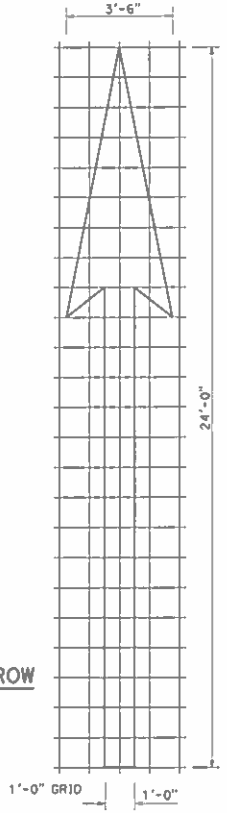
2023 STANDARD PLAN A20D

Return to Table of Contents



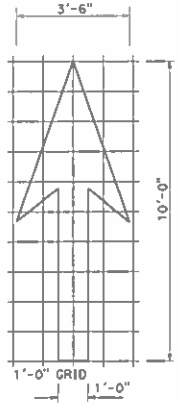
A=25 ft²

TYPE I 18'-0" ARROW



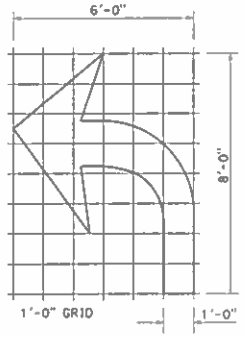
A=31 ft²

TYPE I 24'-0" ARROW



A=14 ft²

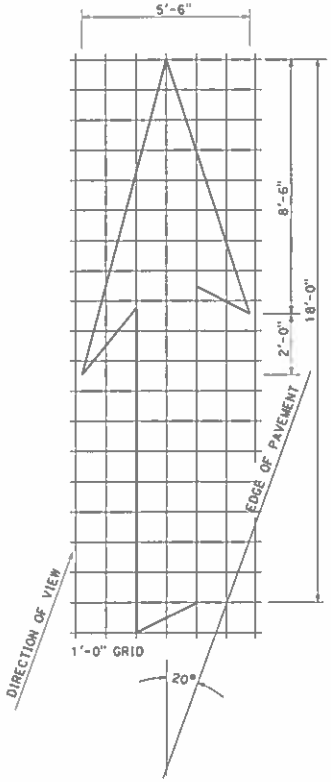
TYPE I 10'-0" ARROW



A=15 ft²

TYPE IV (L) ARROW

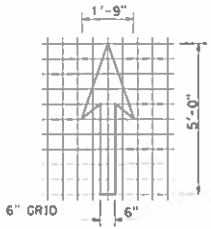
For Type IV (R) arrow, use mirror image.



A=42 ft²

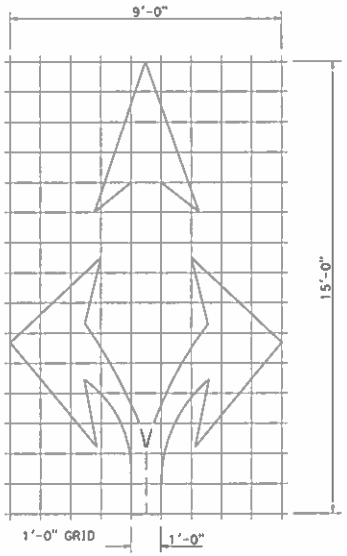
TYPE VI ARROW

Right lane drop arrow.
For left lane, use mirror image.



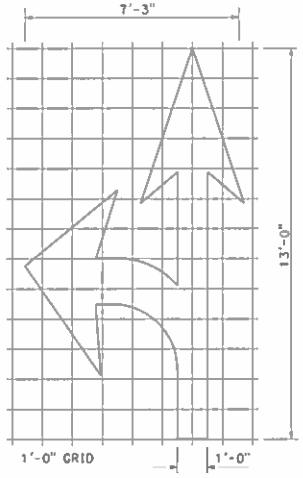
A=3.5 ft²

BIKE LANE ARROW



A=36 ft²

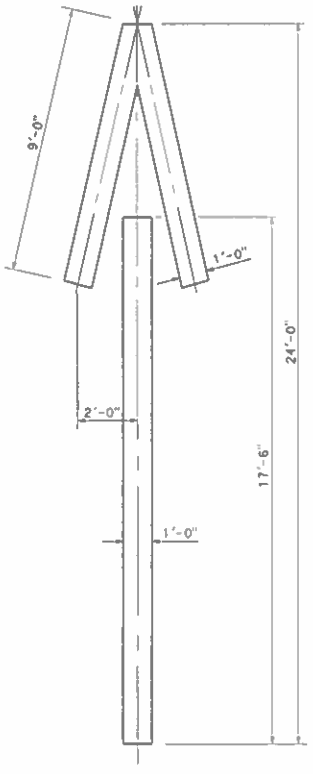
TYPE VIII ARROW



A=27 ft²

TYPE VII (L) ARROW

For Type VII (R) arrow, use mirror image.



A=33 ft²

TYPE V ARROW

NOTE:
Minor variations in dimensions may be accepted by the Engineer.

DIST	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET NO.	TOTAL SHEETS

REGISTERED CIVIL ENGINEER

May 1, 2023
PLANS APPROVAL DATE

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REGISTERED PROFESSIONAL ENGINEER
Yue Wang
No. C82065
EXP. 3-31-24
CIVIL
STATE OF CALIFORNIA

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

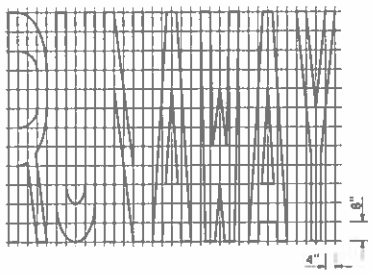
PAVEMENT MARKINGS
ARROWS

NO SCALE

A24A

2023 STANDARD PLAN A24A

Return to Table of Contents



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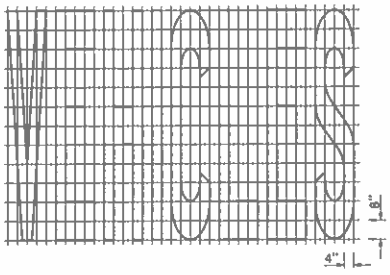
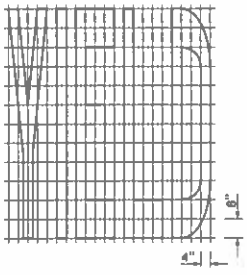


A=42 ft²



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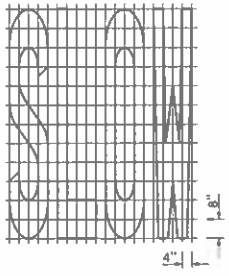

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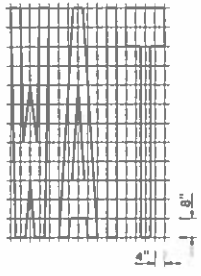

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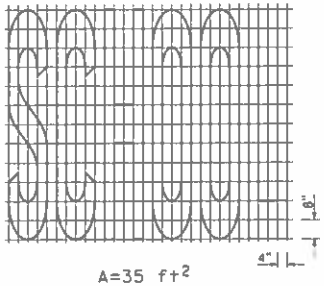

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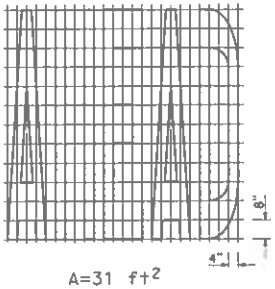

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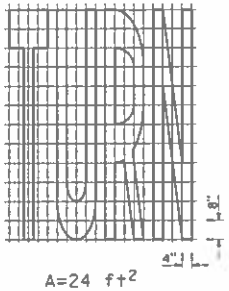

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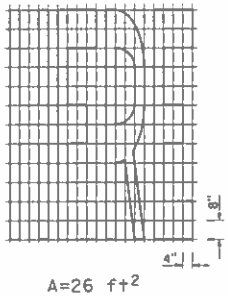

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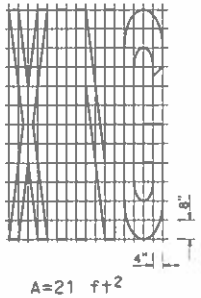

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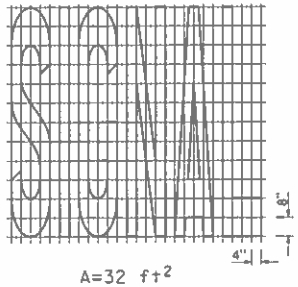

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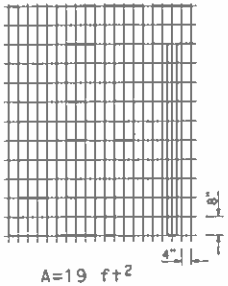

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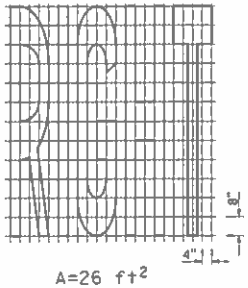

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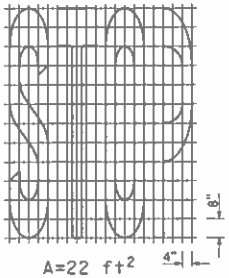

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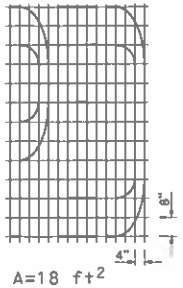

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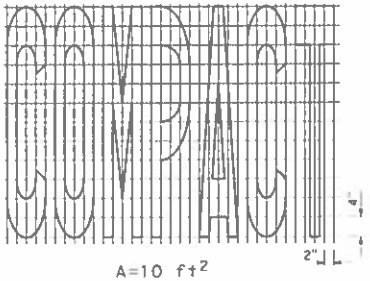

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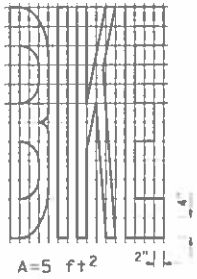
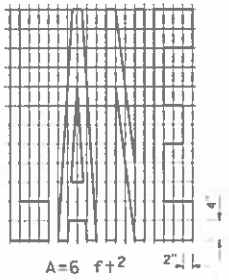


A=5 ft²



A=6 ft²

NOTES:

1. If a message consists of more than one word, it must read "UP", i.e., the first word must be nearest the driver.
2. The space between words must be at least four times the height of the characters for low speed roads, but not more than ten times the height of the characters. The space may be reduced appropriately where there is limited space because of local conditions.
3. Minor variations in dimensions may be accepted by the Engineer.
4. Portions of a letter, number or symbol may be separated by connecting segments not to exceed 2" in width.

WORD MARKINGS

ITEM	ft²	ITEM	ft²	ITEM	ft²	ITEM	ft²
XING	21	YIELD	24	BIKE	5	PED	18
AHEAD	31	SCHOOL	35	SLOW	23	COMPACT	10
WAIT	19	SIGNAL	32	STOP	22	RUNAWAY	43
LANE	6	TURN	24	LEFT	19	VEHICLES	42
RIGHT	26	HERE	26				

Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET NO.	TOTAL SHEETS

REGISTERED CIVIL ENGINEER

May 1, 2023
PLANS APPROVAL DATE

THE STATE OF CALIFORNIA OR ITS OFFICERS OR AGENTS SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OR COMPLETENESS OF SCANNED COPIES OF THIS PLAN SHEET.

Yue Wang
C82065
Exp. 3-31-24
CIVIL
REGISTERED PROFESSIONAL ENGINEER
STATE OF CALIFORNIA

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

PAVEMENT MARKINGS
WORDS

NO SCALE

A24D

Return to Table of Contents

DIST	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET NO.	TOTAL SHEETS

REGISTERED CIVIL ENGINEER

May 1, 2023
PLANS APPROVAL DATE

Yue Wang
C82065
Exp. 3-31-24
CIVIL

REGISTERED PROFESSIONAL ENGINEER
STATE OF CALIFORNIA

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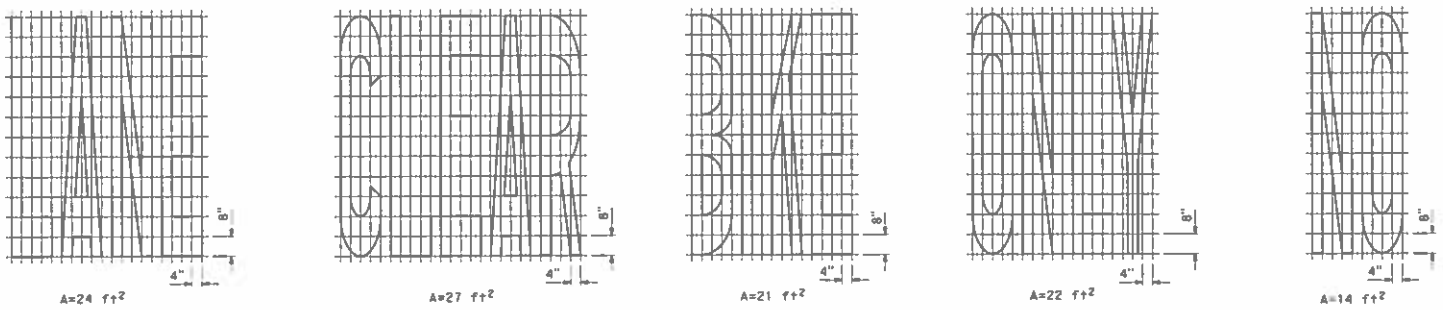

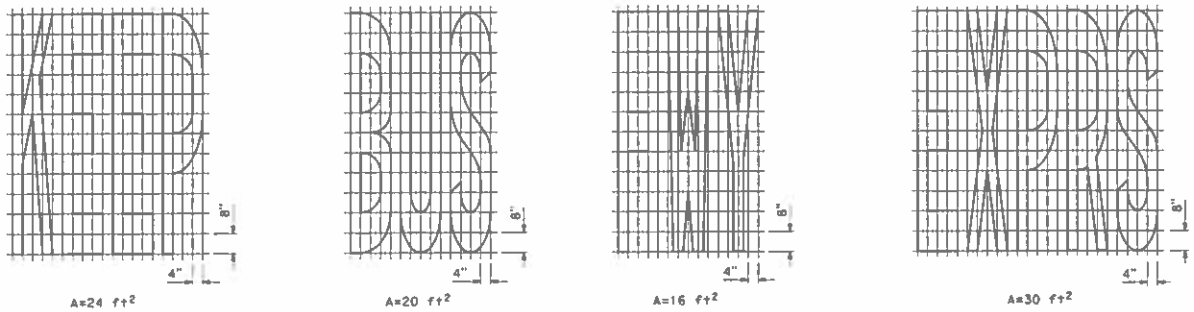

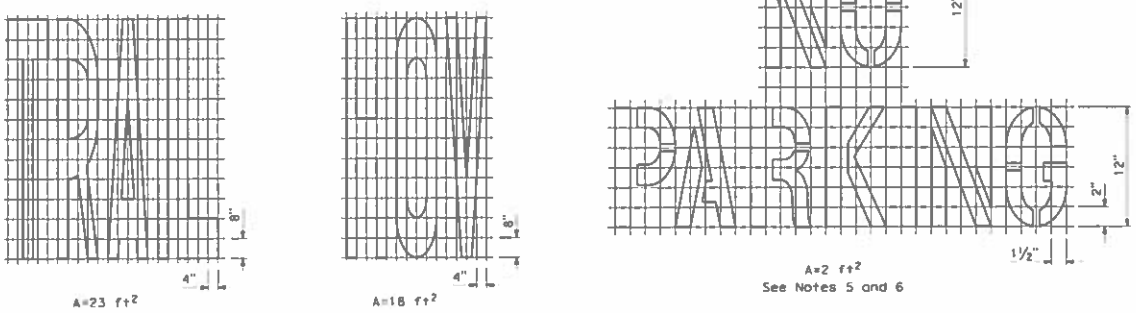

NOTES:

1. If a message consists of more than one word, it must read "UP",i.e., the first word must be nearest the driver.
2. The space between words must be at least four times the height of the characters for low speed roads, but not more than ten times the height of the characters. The space may be reduced appropriately where there is limited space because of local conditions.
3. Minor variations in dimensions may be accepted by the Engineer.
4. Portions of a letter, number, or symbol may be separated by connecting segments not to exceed 2" in width.
5. The words "NO PARKING" pavement marking is to be used for parking facilities. For typical locations of markings, see Standard Plans A90A and A90B.
6. The words "NO PARKING", shall be painted in white letters no less than 1'-0" high on a contrasting background and located so that it is visible to traffic enforcement officials.

WORD MARKINGS			
ITEM	SQFT	ITEM	SQFT
LANE	24	NO	14
CLEAR	27	BIKE	21
KEEP	24	BUS	20
HOV	18	ONLY	22
TRAIL	23	FWY	16
EXPRS	30		

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

PAVEMENT MARKINGS
WORDS

NO SCALE

A24E

Return to Table of Contents

Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET NO.	TOTAL SHEETS

REGISTERED CIVIL ENGINEER

May 1, 2023
PLANS APPROVAL DATE

Yue Wang
No. C82065
Exp. 3-31-24
CIVIL
REGISTERED PROFESSIONAL ENGINEER
STATE OF CALIFORNIA

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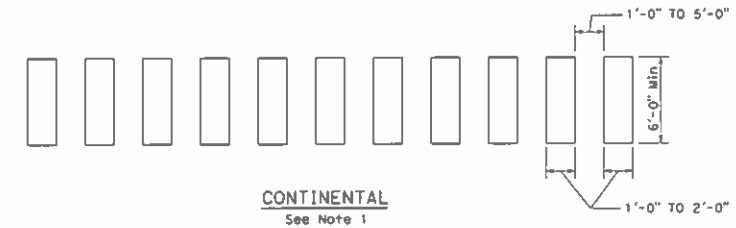
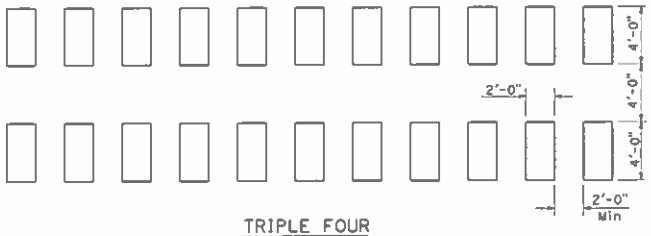
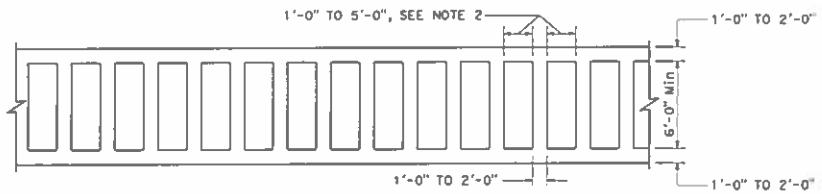


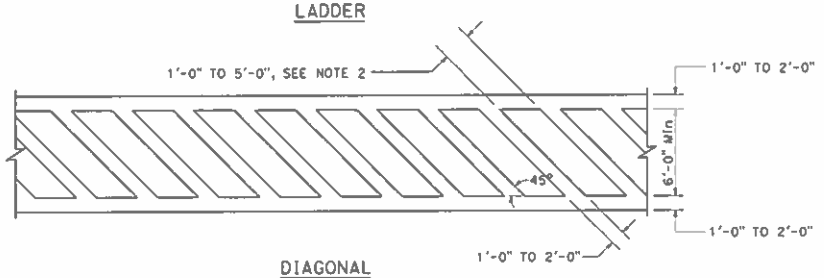
CONTINENTAL
See Note 1



TRIPLE FOUR
See Note 1



LADDER



DIAGONAL

HIGHER VISIBILITY CROSSWALKS

NOTES:

1. Spaces between markings must be placed in wheel tracks of each lane.
2. Spacings not to exceed 2.5 x width of longitudinal line.
3. All crosswalk markings must be white except those near schools must be yellow.

BASIC

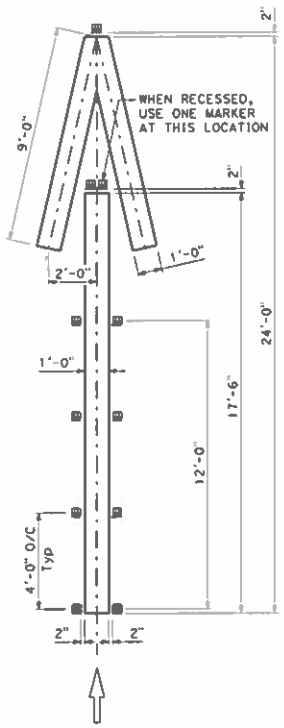
STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

PAVEMENT MARKINGS
CROSSWALKS

NO SCALE

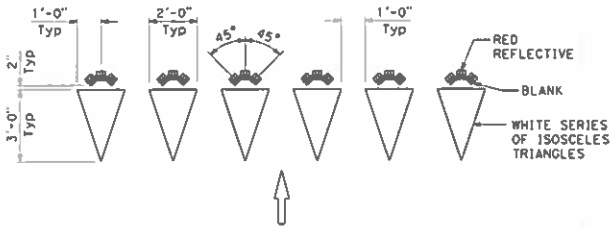
A24F

Return to Table of Contents



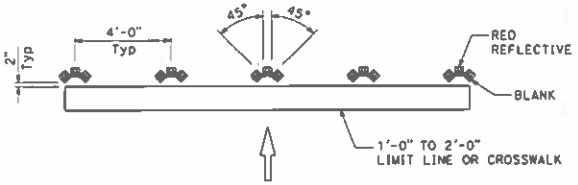
A=33 ft²

TYPE V ARROW AT EXIT RAMP



YIELD LINE AT EXIT RAMP

(Markers are not recessed)



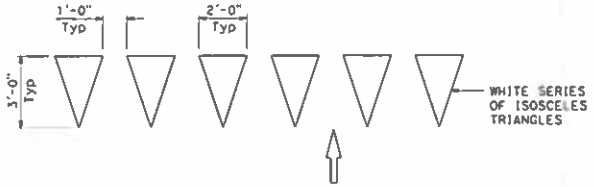
LIMIT LINE (STOP LINE) AT EXIT RAMP

(Markers are not recessed)

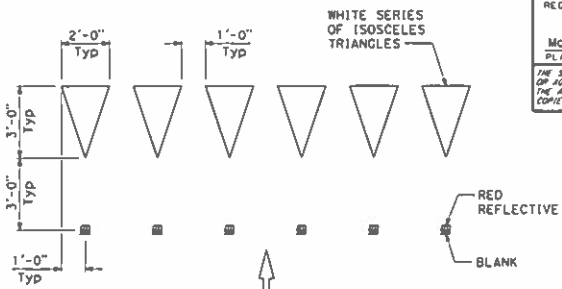
NOTE:

1. If there is crosswalk at the end of the exit ramp, place Type R markers in front of the first line for wrong way vehicle that travels up the ramp with the red reflective side facing the intersection.

LIMIT LINE (STOP LINE)

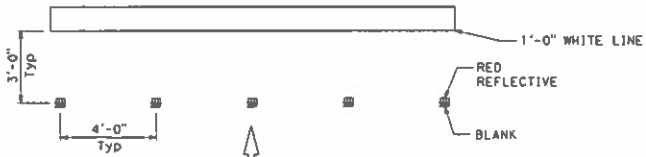


YIELD LINE



YIELD LINE AT EXIT RAMP

(Markers are recessed)

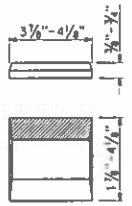


LIMIT LINE (STOP LINE) AT EXIT RAMP

(Markers are recessed)

LEGEND:

TYPE R ONE-WAY RED RETROREFLECTIVE MARKER



TYPE R

MARKER DETAILS

RETROREFLECTIVE FACE ON BACKSIDE

Dist	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET No.	TOTAL SHEETS

REGISTERED CIVIL ENGINEER

May 1, 2023

PLANS APPROVAL DATE

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REGISTERED PROFESSIONAL ENGINEER — Yue Wang — No. C82065 — Exp. 3-31-24 — CIVIL — STATE OF CALIFORNIA

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

PAVEMENT MARKINGS YIELD LINES, LIMIT LINES AND WRONG WAY DETAILS

NO SCALE

A24G

2023 STANDARD PLAN A24G

25

Return to Table of Contents

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 10I**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Emeline Noda, Director of Recreation & Community Services**

Subject: **Short-Term Revocable License with Joint Forces Training Base for Sunburst Field**

SUMMARY

This item recommends approval of a Short-Term Revocable License with the Los Alamitos Joint Forces Training Base (JFTB) to lease the land, also known as Sunburst Field, located at 11212 America Drive, Los Alamitos, CA 90720 for the use of expanded recreational programs, events, and additional green space.

RECOMMENDATION

1. Authorize the Mayor to execute the Short-Term Revocable License for Sunburst Field located 11212 America Drive, Los Alamitos, CA 90720 from the Joint Forces Training Base; and,

2. As part of the agreement, improvements to fields and facilities located on the property, through in-kind services (IKS), will be determined on an annual basis.

BACKGROUND

Sunburst Field, located at 11212 America Drive, has been an integral part of the community for over 62 years. The facility is located and owned by the Joint Forces Training Base (JFTB) and mainly operates as a recreational facility. Due to recent changes in regulations, the current lease with a local youth sports organization is unable to continue in its current capacity. The City of Los Alamitos was presented with an opportunity to expand green space through a one-year lease at Sunburst Field.

DISCUSSION

Staff is recommending the establishment of an agreement with JFTB (Attachment 1) to lease the facility in exchange for in-kind services (IKS). This arrangement would provide the City with short-term (one-year) access to the property to conduct youth sports, City events, and expand other recreational programs, camps, or classes, while also providing green space for public use. The approach is expected to strengthen relationships between the City, the military base, and the local community, while preserving important recreational opportunities for the community of Los Alamitos.

FISCAL IMPACT

The Development Services Department will oversee all maintenance activities for Sunburst Field to ensure the facility is maintained in standard conditions, promoting safety and overall aesthetics. The cost of the lease will be offset through a combination of ongoing in-kind services (IKS) and Capital Improvement Projects (CIP), as well as additional IKS provided on the Base. These contributions and projects will be submitted for review and approval on an annual basis by both the Base Commander and City Council, ensuring alignment with the City's recreational and operational goals. The staffing costs to oversee general maintenance are budgeted in the approved Fiscal Year 2025/2026 Development Services Budget. Contracted maintenance items, such as landscaping and parking lot sweeping, will require City Council approval for any additional appropriations beyond the existing budget.

The staffing costs to conduct operations and oversee the facility are budgeted in the Recreation and Community Services Department's approved fiscal year 2025/2026 budget.

Attachment:
1. Short-Term Revocable License with Joint Forces Training Base
2. Enclsoure 1 - Areas of Use Map
3. Enclosure 2 - Joint Forces Training Base FY25 Cost Reimbursement

SHORT-TERM REVOCABLE LICENSE
BETWEEN
THE JOINT FORCES TRAINING BASE (JFTB)
AND
CITY OF LOS ALAMITOS (CITY)
FOR
HOSTING LOS ALAMITOS CITY PARKS AND RECREATION PROGRAMS ON JFTB

License Number: W77804-26274-002

This is a Short-Term Revocable License between JFTB and CITY. JFTB is hereinafter referred to as the “Licensor”. The CITY is hereinafter referred to as the “Licensee”. When referred to collectively, JFTB and the CITY are referred to as the "Parties".

1. AUTHORITIES:

a. AR 405-80, Management of Title and Granting Use of Real Property, 24 April 2024

b. AR 5-9, Installations Agreements, 17 April 2018

c. DODI 4165.70, Real Property Management, 6 April 2005, Incorporating Change 1, August 31, 2018

d. DOD Joint Ethics Regulation (JER), 15 May 2024

e. DOD FMR 7000.14R Volume 11A, DOD Financial Management Regulation, 1 July 2020

f. DODI 1000.15, Procedures and Support for Non-Federal Entities Authorized to Operate on DOD Installations, 24 October 2008

g. DODD 1000.26E, Support for Non-Federal Entities Authorized to Operate on DOD Installations, 2 February 2007, Incorporating Change 2, 30 November 2022

h. AR 360-1, The Army Public Affairs Program, 8 October 2020

i. DODI 5410.19-V2, Community Outreach Activities: OSD Outreach Programs, Speaking Engagements, and Support to Non-DoD Organizations, 29 September 2021, Change 2 Effective 07 August 2025

2. PRIMARY AUTHORITY: In accordance with AR 405-80 (Authority 2a above), for Army National Guard (ARNG) Installations, the United States Property and Fiscal Officer (USPFO) is authorized to execute short-term (totaling not more than one year) revocable Short-Term Revocable Licenses (STRLs) to state or local governments, youth, civic, community, or non-profit organizations for the regular, occasional, or non-recurring use of available land, facilities or space.

STRLs are intended for short-term use. The maximum term of an STRL is one (1) year. A one (1) year STRL is *not renewable and cannot be extended*.

3. PURPOSE: The purpose of this License is to set-forth forth the terms of the licensed use granted to Licensee for use of JFTB Athletic Fields primarily to conduct youth sports, including baseball and softball seasonal leagues and tournaments, and for additional community use, to include community events, programs, camps, or classes, on a full-cost reimbursable basis.

4. SCOPE: This is a short-term revocable License affecting that portion of JFTB described and designated below for the purposes described and subject to the conditions hereinafter enumerated for a maximum period of 1 year, from 1 November 2025 – 31 October 2026. This License does not constitute a grant of any ownership, leasehold, easement, or other property interest, or estate in the property. *Under no circumstances will the use authorized by this License begin at an earlier time or extend beyond the time set forth in this License.*

a. Description of Licensed Property: The Licensee may utilize the following areas of JFTB located at 11206 Lexington Dr., Los Alamitos, CA 90720: Athletic Field, including restrooms and enclosed structures, and an adjacent parking lot (Reference Enclosure 1: Areas of Use).

b. **SCHEDULE OF USE:** Unless otherwise stated in this License, the Areas of Use identified in Enclosure 1, are available to Licensee for the uses described herein during the entirety of the License term (1 November 2025 – 31 October 2026).

5. REIMBURSEMENT COSTS ("LICENSE FEES"): In accordance with AR 5-9 (Authority 2b above), since Licensee is a non-Federal Entity, its use of JFTB is charged on a full-cost reimbursable basis. The reimbursement costs for JFTB are calculated as set forth in Enclosure 2: Cost Reimbursements. The reimbursement costs identified in Enclosure 2 are hard costs, which do not require any further calculation.

a. All costs related to Licensee's use of JFTB will be invoiced by CMD Accounts Receivable, and must be paid to CMD Accounts Receivable, Attn. Box 21, 10601 Bear Hollow Drive, Rancho Cordova, CA 95670-6350, *within 30 days of receipt of invoice*, unless otherwise instructed.

b. *Should any additional costs be incurred*, Licensor will identify said costs, inform Licensee of the details of the costs, and will coordinate with CMD Accounts Receivable regarding invoicing Licensee for these additional costs in an expeditious manner.

c. Unless otherwise stated in this License, Licensee will not be required to pay fees for security services for use of JFTB that is incidental to other users (during duty hours). Additionally, the JTFB Commander has determined that the presence of security officers who patrol JTFB around the clock is sufficient to meet security needs during times of use that do not overlap with duty hours.

6. IN-KIND SERVICES:

a. If Licensee seeks to pay license fees through In-Kind Services (IKS), and the JFTB Commander determines the proposed IKS will benefit the JFTB installation and the CMD overall, Licensor will submit an IKS Request for Approval Memorandum to the USPFO for approval of the IKS. The IKS must be approved 30 days prior to the start of the event. If the IKS are not approved, Licensee is required to pay CMD Accounts Receivable in the amount of $99,643.76 (see Enclosure 2) for the designated period.

b. Should the cost/value of the IKS be less than the estimated $99,643.76, Licensee must pay CMD Accounts Receivable any remaining balance due. Any costs exceeding the $99,643.76 estimate is the sole responsibility of Licensee and will not be accepted by CMD Accounts Receivable to reimburse expenses for this event or as a credit towards any future events or endeavors.

c. Licensee will coordinate IKS with JFTB Commander and DPW to ensure proper scheduling, coordination, and quality control.

d. The IKS will be completed within 90 days of the approval date.

7. POINTS OF CONTACT AND CORRESPONDENCE FOR THE LICENSEE AND LICENSOR:

a. Notices and Requests for Approvals or Consent. Any notices or requests for approvals or consent required or permitted hereunder must be made in writing and may be (a) personally delivered; (b) mailed by depositing such notice in the United States mail, first class postage prepaid; or (c) sent by reputable overnight delivery service; addressed as follows or to such other place as each Party hereto may designate by subsequent written notice to the other Party:

(1) For the Licensee (CITY):

The CITY of Los Alamitos
Attention: Mrs. Emiline Noda

Director of Recreation & Community Services and Intergovernmental Affairs,
10911 Oak Street
Los Alamitos, CA 90720
Telephone Number: (562) 430-1073
Email Address: enoda@thecityoflosalamitos.org

(2) For the Licensor (JFTB):

JFTB
Garrison Commander,
Joint Forces Training Base,
LTC Jubilee Satele
4522 Saratoga Ave., Bldg. 15
Los Alamitos, CA 90720
Telephone Number: 562-795-1088
Email Address: jubilee.r.satele.mil@army.mil

Alternate POC:
1SG Kent, Sean
JFTB Operations NCOIC
4522 Saratoga Ave., Bldg. 15
Los Alamitos, CA 90720
Telephone Number: 562-795-2091
Email Address: sean.l.kent3.mil@army.mil

Support Agreements Manager
Mr. Devin Sorensen
4522 Saratoga Ave., Bldg. 15
Los Alamitos, CA 90720
Telephone Number: 562-795-2691
Email Address: devin.l.sorensen.mil@army.mil

JFTB Environmental POC:
Mr. Tom Tandoc
4522 Saratoga Ave., Bldg. 15,
Los Alamitos, CA 90720
Telephone Number: 562-795-2114
Email Address: thomas.a.tandoc.nfg@army.mil

(3) For the CMD:

California Military Department
J8, Accounts Receivable, Box 21

10601 Bear Hollow Drive
Rancho Cordova, CA 95670-6350
Telephone Number: (916) 854-3695
Email Address: keri.takedavenegas@cmd.ca.gov

8. RESPONSIBILITIES OF THE PARTIES:

a. **Licensor will:**

(1) Coordinate with CMD Accounts Receivable to ensure Licensee is invoiced for reimbursement costs identified in Enclosure 2, as well as additional costs (if any) incurred during Licensee's use of JFTB, in an expeditious manner.

(2) Refer to guidance in Enclosure 7: Additional Terms & Conditions, for proposed Licensee use of Areas of Use that falls outside standard/regular baseball and softball seasonal league use.

b. **Licensee will:** Abide by the general terms and conditions, and all other requirements as set forth in this License, including the following requirements:

(1) Reimburse CMD Accounts Receivable within 30 days of receipt of an invoice for all identified costs associated with its use of JFTB, including additional costs that may arise (e.g., deployment of Licensor first responder assets, including but not limited to JFTB Fire Department or JFTB Security Forces (SECFOR), in response to an incident associated with Licensee's use of JFTB).

(2) Provide Certificate of Liability Insurance in accordance with Paragraph 9f of this License.

(3) Obtain, as necessary and at its sole cost and expense, all government permits, inspections, and authorizations of whatever nature required by any governmental agency(s) having jurisdiction over Licensee's use of JFTB.

(4) *Not bring or permit to be brought onto JFTB, or any part of it, including but not limited to the Areas of Use, any amusement style ride or Inflatable Attractions, including but not limited to any "Bouncy Houses."* Further, Licensee (including any persons associated with Licensee use of JFTB) shall not bring or permit to be brought onto JFTB any booths, games, or attractions, which is/are of a carnival or fair-like nature.

(4) Surrender JFTB in the same (or better) condition as received (ordinary wear and tear excepted), free from hazards and clear of all debris, upon the expiration, revocation, or termination, of this License.

(5) Reference Enclosure 7 for <u>additional terms and conditions</u> regarding proposed use of JFTB Athletic Fields that falls outside of standard/regular baseball and softball seasonal league use.

c. **Both Parties agree to the Use of Licensed Property:**

(1) The portions of JFTB to be used are set forth in Enclosure 1**:** Areas of Use and are subject to change at the discretion of the JFTB Commander or his/her designated representative.

(2) **"AS-IS"**. The Property is licensed on an "AS–IS" basis and Licensor has no obligation for maintenance, repair, improvement, or alteration of the Property either before or during the term of this License.

(3) Licensor expressly disclaims any warranty or representation regarding the condition, safety, security, or suitability of the Areas of Support or any other portion of JFTB for Licensee's intended use of the Areas of Support.

(4) Each Party shall be responsible for all costs of its personnel, including pay and benefits, workers compensation, support, and travel. Each party shall be responsible for supervision and management of its personnel.

9. TERMS AND CONDITIONS:

a. **Compliance.** Licensee shall not make *any* permanent or temporary alterations or changes to the Areas of Use Areas or any other part of JFTB without the prior written consent of the JFTB Commander or his/her designated representative. The Licensee's use of JFTB will be at all times subject and subordinate to Licensor's use and the Licensee will ensure its activities do not interfere with JFTB operations, the performance of official duties, or detract from military readiness. Under no circumstances will Licensee (or any persons associated with Licensee) utilize areas outside of the prescribed Areas of Use (Enclosure 1).

b. **Security.**

(1) The Licensee will go through any security measures in place upon entry and will be responsible for notifying security of any security issues that arise during the licensing period. JFTB Fire Department are First Responders to all accidents and incidents involving JFTB; for all emergencies call 911. Report all accidents/incidents to JFTB Security Office at 562-795-2100.

(2) All persons associated with Licensee must have a valid driver's license and proof of insurance; or appropriate Government-issued identification prior to entering onto JFTB. All persons entering JFTB shall render appropriate proof of identification upon request by JFTB SECFOR. All such persons will comply with the speed limits at JFTB and other security regulations.

c. **Laws and Ordinances.** In the exercise of any privilege granted by this License, Licensee will comply with all applicable federal, state, and local laws, and the rules, orders, regulations and requirements of all applicable governmental entities, departments and bureaus, including any environmental requirements.

d. **Sanitary Conditions and Maintenance.** The Licensee will at all times keep the Areas of Use in a sanitary condition satisfactory to Licensor. The Licensee will be responsible for maintaining the Areas of Use in a clean and orderly fashion and will arrange for all refuse generated by its use to be removed from the premises and properly disposed of at the Licensee's sole expense.

e. **Damage.** No property, real or personal, for which Licensor has responsibility will be destroyed, displaced or damaged by Licensee in the exercise of the privilege granted by this License without the prior written consent of the JFTB Commander and the express agreement of the Licensee to promptly replace, return, repair, and restore any such property to a condition satisfactory to Licensor. If any property is damaged as a result of Licensee's use of the Property, the Licensee will be solely responsible, at its own expense, for repairing any such damage or replacing such property to the satisfaction of JFTB. If the property cannot be repaired or replaced to JFTB's satisfaction, the Licensee will be liable for all damages caused by Licensee.

f. **Insurance. Unless Self-Insured.** Licensee covenants at its own expense to maintain and keep in force throughout the entirety of the License term(s), an insurance policy that names Licensor as an additional insured. The address of JFTB and the dates of the licensed use must be included in the certificate. Further, the insurance policy will specify that the insured shall have no right of subrogation against Licensor for payments of any premiums or deductibles due thereunder, and that the insurance shall be assumed by, be for the account of, and be at the insured's sole risk. The insurance shall afford protection to the limit of not less than $2,000,000 single limit liability coverage. No policy shall be amended or canceled without thirty (30) days prior written notice to Licensor, and each policy shall be provided.

g. **Release and Waiver of Liability**. In consideration for permission to enter upon and utilize JFTB, Licensee releases the United States, the United States Army, the National Guard, the California Army National Guard, the California Military Department, JFTB, and their respective officers, employees, agents, representatives, from any liabilities, claims, court actions, or causes of action for personal injury, death, property damage or other loss (including economic loss) of any kind whatsoever, which may result from any persons associated with Licensee being allowed entry onto JFTB under this License or the use of any facilities thereon.

h. **Hold Harmless**. Licensee shall indemnify, protect, defend, and hold harmless the United States, the Department of Defense, the United States Army, the National Guard, the California Army National Guard, the California Military Department, JFTB, and their respective officers, employees, agents and representatives from any and all claims, loss or damage of any nature whatsoever, including costs, judgments, attorney's fees, expenses or liabilities arising out of, involving, or dealing with Licensee's use of JFTB. If the United States, the Department of Defense, the United States Army, the National Guard, the California Army National Guard, the California Military Department, or JFTB incur any claims, loss, or damages as a result of any persons associated with Licensee's entry onto the facility under this License, Licensee agrees to reimburse and pay any such amounts.

i. **Licensee's Property.** Licensee will yield up the Areas of Use in a condition that is in at least as good or better as when Licensee use commenced, with the exception of reasonable wear and tear. Any property of the Licensee installed or located on JFTB must be removed promptly upon expiration, termination, or abandonment of this License. Any property of the Licensee not removed within that time may be removed, stored or disposed of by Licensor at the sole expense of the Licensee. Licensee agrees to reimburse Licensor for all such costs and expenses.

j. **Expense and Reimbursement.** Any cost, expense or liability in connection with or in any manner incident to the granting, exercise, enjoyment, or relinquishment of this License will be assumed and discharged by the Licensee, including, but not limited to, attorney fees and costs incurred by the Parties in enforcing their rights under this License.

10. RULES OF CONDUCT ON THE PROPERTY:

a. **No Disturbances.** The Licensee, and all persons associated with Licensee who are on JFTB pursuant to this License will refrain from the following: disorderly conduct; conduct which creates loud or unusual noise; conduct which obstructs the usual use of entrances, foyers, corridors, offices, elevators, stairways, and parking lots; or conduct which tends to impede or disturb Licensor's staff in the performance of their duties.

b. **No Gambling.** The Licensee, and all persons associated with Licensee who are on JFTB pursuant to this License will refrain from conducting or participating in games for money or other personal property, the operating of gambling devices, the conduct of a lottery or pool, or the selling or purchasing of lottery tickets at, on or in the Property.

c. **No Fundraising**. The Licensee, and all persons associated with Licensee who are on JFTB pursuant to this License, will refrain from any fundraising activities in the Areas of Use or anywhere else on JFTB.

d. **Drug & Alcoholic Beverage-Free Environment.** The Licensee will not permit any person under the influence of an alcoholic beverage or any drug that has been defined as a

"controlled substance" to enter upon the Property. The possession, sale, or use of any "controlled substance" or the sale or use of any alcoholic beverage is prohibited.

(1) **Alcohol Consumption.** Fiddler's Green is the only establishment on JFTB authorized to sell, for Alcohol Consumption. Fiddler's Green is the only establishment on JFTB authorized to sell, for consumption, open container alcohol; and the Base Exchange is the only establishment on JFTB authorized to sell closed container alcohol. There will be no consumption of alcohol on JFTB other than at the Fiddler's Green or areas on JFTB operated by Fiddler's Green personnel. Consumption of alcohol outside of Fiddler's Green or areas on JFTB operated by Fiddler's Green personnel constitutes a violation of this License, which may result in legal and/or disciplinary action against those violating the License. Licensee will ensure that all persons associated with Licensee who are on JFTB pursuant to this License are aware of this policy. Licensee shall promptly remove all beverages containing alcohol from the Areas of Use or any portion of JFTB if placed there by anyone affiliated with Licensee.

11. GENERAL PROVISIONS:

a. **Transferability and No Assignment:** Neither this License nor any rights hereunder will be transferred or assigned by the Licensee, nor will the Licensee permit the use of any portion of JFTB by others without Licensor's written consent having first been obtained; such consent is at Licensor's sole discretion.

b. **License Temporary in Nature:** The Licensee agrees that the rights herein are of a temporary, non-exclusive, non-possessory nature. Licensee further agrees that it will neither have, nor claim to have, any interest in JFTB other than as specifically provided herein.

c. **Future Requirements**. The Licensee will promptly comply with any further conditions and requirements as Licensor may hereinafter prescribe.

d. **Attempted Variations**. There will be no variation or departure from the terms of this License without the prior written consent of the JFTB Commander or higher authority by applicable regulation.

e. **Disputes**. Any disputes relating to this License will, subject to applicable law, Executive Order, Directive, or Instruction, be resolved by consultation between the Parties.

(1) **Governing Law**: The terms of this License, and any disputes arising out of or related to this License, or the Parties' relationship created hereby, shall be governed and interpreted in accordance with federal law, without regard to applicable conflict of law principles.

(2) **Choice of Forum**: Should the Parties fail to resolve a dispute by consultation between the parties, and should such disputes require resolution through the courts, any dispute arising out of or related to this License, or any other aspect of the Parties' relationship shall be

heard only in the federal courts if federal subject matter jurisdiction exists, or, if not, only in the state courts of the State of California, in each case to the exclusion of all other courts and fora.

f. **Revocation**. This License will be revocable by the Licensor at any time if the Licensee's use of JFTB is inconsistent with the purpose and objectives of the installation use of a military facility.

g. **Modification:** This License may only be modified by the written agreement of the Parties, duly signed by their authorized representatives.

(1) **Health and Safety**. The terms of this License may be subject to modification, as may be necessary and appropriate, in response to health and safety concerns and maintaining compliance with national, state, and local mandates.

h. **Termination:**

(1) This License shall be automatically terminated if JFTB is dissolved.

(2) Licensor reserves the right to terminate this License and/or reclaim and reoccupy premises upon verbal notice when necessitated by a National or State emergency, government shutdown, fiscal restrictions imposed by any office or department of the State or Federal Government that require a full or partial shutdown of operations at JFTB, military mobilization, mission and/or operational needs. Where feasible, Licensor agrees to arrange for re-delivery of the premises to Licensee upon conclusion of the emergency, government shutdown, mobilization, mission and/or operational requirement.

(3) This License may be terminated by either party by giving at least 24 hours written notice to the other Party. This License may also be terminated at any time upon the mutual written consent of the Parties.

i. **Termination due to breach**. If Licensee is in breach of any of its obligations under any License period and fails to cure such breach within two (2) hours of receipt of verbal notice from Licensor specifying the nature of the breach (or commence to cure and diligently pursue such cure to completion if such cure takes over two (2) hours), Licensor may terminate this License. In the event of termination due to a breach by Licensee of any provision herein, upon the expiration of the applicable notice period, Licensor may take possession of the Premises and remove all persons and things. If Licensee fails to vacate the Premises within the required time-period, Licensor may seek all other remedies available by law or in equity including, but not limited to, a suit for damages or an action for specific performance or injunction. All remedies shall be cumulative and nonexclusive.

j. **Severability:** Neither party intends to obligate the other party to enter into any agreement or take any action that would constitute a violation of any law, regulation or contract applicable to the other party. If any provision of this agreement is for any reason found to be

ineffective, unenforceable or illegal by any court having jurisdiction, that condition shall not affect the validity or enforceability of any of the remaining portions of this agreement; provided, further, that the parties shall negotiate in good faith to replace any ineffective, unenforceable or illegal provisions as soon as is practical. In the event of a conflict between any provisions of this agreement, both parties agree to resolve all conflicts at the lowest level possible.

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12. AVAILABILITY DETERMINATION: Availability for this short-term, revocable license has been documented by memorandum in accordance with AR 405-80, Sections 3-2b and 3-3(4)(c).

13. CERTIFICATION OF AUTHORITY TO EXECUTE THIS LICENSE:

a. It is hereby certified that the individual(s) signing below on have the authority to execute this License on behalf of the Party for which he or she signs and may legally bind the Party to the terms and conditions of this License and any attachments hereto.

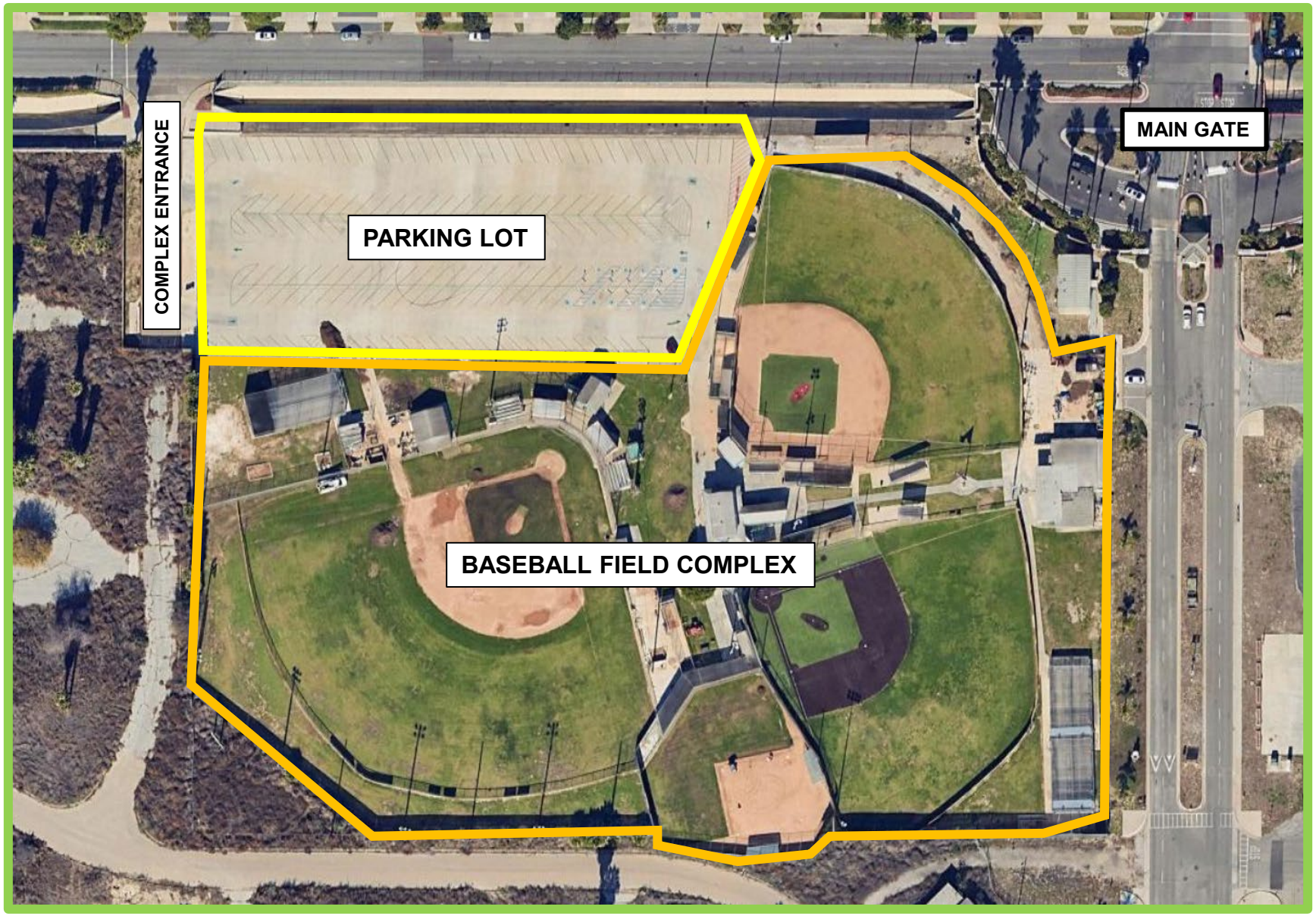
ACCEPTED AND AGREED TO:

LICENSEE (CITY):	**LICENSOR (JFTB):**
	SATELE.JUBILEE.RICHARD.1179250523 Digitally signed by SATELE.JUBILEE.RICHARD.1179250523 Date: 2025.11.05 15:12:32 -08'00'
CHET SIMMONS City Manager City of Los Alamitos	JUBILEE SATELE LTC, EN, CAARNG JFTB Installation Commander
	BETTYSINGLETON.CHARMAINE.E.1018592270 Digitally signed by BETTYSINGLETON.CHARMAINE.E.1018592270 Date: 2025.11.06 16:09:38 -08'00'
WINDMERA QUINTANAR City Clerk City of Los Alamitos	CHARMAINE E. BETTY-SINGLETON GS-13, Title 5 Attorney Advisor to TAG
	CARTWRIGHT.JONATHAN.JAMES.1187690265 Digitally signed by CARTWRIGHT.JONATHAN.JAMES.1187690265 Date: 2025.11.06 20:29:37 -08'00'
	JONATHAN J. CARTWRIGHT COL, USAF USPFO for California

HOSTING LOS ALAMITOS CITY PARKS AND RECREATION PROGRAMS ON JFTB
License Number: W77804-26274-002

6 Encls
1. Areas of Use
2. Cost Reimbursements
3. Insurance
4. Determination of Availability
5. Environmental Determination
6. Environmental REC
7. General Terms and Conditions for Additional Use

ENCLOSURE 1: AREAS OF USE



JOINT FORCES TRAINING BASE, LOS ALAMITOS

FY25 COST REIMBURSEMENT WORKSHEET

UNIT	COMPO/BRANCH/AGENCY		TRAINING DATES
City of Los Alamitos	NFE		1 OCT 2025 - 30 SEP 2026

BLDG. #	FACILITY	#/RMS	#/DAYS	COST/DAY	TOTAL COST
CLASS/CONFERENCE ROOM					
BLDG. 6	THEATER			$ 671.73	$ -
BLDG. 6	CLASSROOM 111			$ 23.93	$ -
BLDG. 6	CLASSROOM 114			$ 27.13	$ -
BLDG. 6	CLASSROOM 115			$ 32.97	$ -
BLDG. 6	CLASSROOM 116			$ 36.59	$ -
BLDG. 6	CLASSROOM 202			$ 39.91	$ -
BLDG. 6	CLASSROOM 207			$ 38.47	$ -
BLDG. 6	CLASSROOM 209			$ 17.17	$ -
BLDG. 6	CLASSROOM 210			$ 24.97	$ -
BLDG. 6	CLASSROOM 213			$ 23.75	$ -
BLDG. 6	CLASSROOM 214			$ 46.52	$ -
BLDG. 6	CHAPEL			$ 63.37	$ -
BLDG. 282	TOC OPS BLDG.			$ 53.28	$ -
BDLG. 15	BASE HQ CONFERENCE ROOM			$ 14.73	$ -
BDLG. 15	BASE HQ CLASSROOM			$ 85.79	$ -
BDLG. 15	BASE HQ RMAC ROOM			$ 41.23	$ -
BLDG. 44	BLDG. 44 GYM			$ 25.05	$ -
BLDG. 44	BLDG. 44 OFFICE			$ 11.31	$ -
BLDG. 44	BLDG. 44 OFFICE			$ 7.66	$ -
BLDG. 44	BLDG. 44 OFFICE			$ 5.22	$ -
BLDG. 44	BLDG. 44 OFFICE			$ 3.11	$ -
BLDG. 44	BLDG. 44 OFFICE			$ 3.11	$ -
BLDG. 44	BLDG. 44 OFFICE			$ 2.12	$ -
BLDG. 44	BLDG. 44 OFFICE			$ 1.08	$ -
BLDG. 44	BLDG. 44 OFFICE			$ 1.08	$ -
BILLETING					
BDLG. 15	MALE OPEN BAY BILLETING			$ 78.26	$ -
BDLG. 15	FEMALE OPEN BAY BILLETING			$ 77.42	$ -
BLDG. 55	4-MAN BILLETING ROOM			$ 6.90	$ -
BLDG. 55	6-MAN BILLETING ROOM			$ 9.57	$ -
BLDG. 55	8-MAN BILLETING ROOM			$ 14.02	$ -
PHYSICAL FITNESS					
BLDG. 57	GYMNASIUM			$ 207.75	$ -
BLDG. 57	MALE LOCKER ROOM			$ 31.57	$ -
BLDG. 57	FEMALE LOCKER ROOM			$ 18.40	$ -
BASEBALL FIELD	BASEBALL COMPLEX		365	$ 139.57	$ 50,941.81
SOLDIER FIELD	ACFT FIELD			$ 28.63	$ -
SOLDIER FIELD	PT 2.5 MILE RUN/WALK TRACK			$ 10.25	$ -
BRIEFING/MWR ACTIVITIES					
BLDG. 244	VET CENTER CONF RM			$ 65.68	$ -
BLDG. 244	VET CENTER PICNIC AREA			$ 4.29	$ -
BLDG. 244	VET CENTER MALE LATRINE			$ 9.54	$ -

BLDG. 244	VET CENTER FEMALE LATRINE			$ 9.54	$ -
PARKING					
PARKING LOT	LOT A			$ 89.91	$ -
PARKING LOT	LOT B			$ 11.66	$ -
PARKING LOT	LOT D			$ 19.45	$ -
PARKING LOT	LOT E7 (STAGING ONLY)			$ 20.62	$ -
PARKING LOT	LOT E8		365	$ 133.43	$ 48,701.95
PARKING LOT	LOT F			$ 32.71	$ -
PARKING LOT	LOT G			$ 49.16	$ -
PARKING LOT	LOT H			$ 21.90	$ -
PARKING LOT	LOT J			$ 40.43	$ -
PARKING LOT	LOT K			$ 57.16	$ -
PARKING LOT	LOT S (STAGING ONLY)			$ 23.07	$ -
PARKING	PARKING SPOT			$ 1.12	$ -
TRAINING AREAS					
TRAINING AREA	KNOX			$ 0.62	$ -
TRAINING AREA	BRADLEY			$ 0.62	$ -
TRAINING AREA	PATTON			$ 0.62	$ -
TRAINING AREA	McAULIFFE			$ 0.62	$ -
TRAINING AREA	SHERIDAN			$ 0.62	$ -
TRAINING AREA	OLD NAVY HOUSING			$ 1,302.60	$ -
ARMY AIRFIELD					
FLT OPS BLDG	BLDG. 42			$ 128.67	$ -
FLT OPS BLDG	BLDG. 43			$ 135.25	$ -
FLT OPS BLDG	BLDG. 913			$ 245.80	$ -
FLT OPS BLDG	BLDG. 98			$ 238.57	$ -
AAF LAND	AAF LAND, PAVED			$ 20.82	$ -
AAF RUNWAY	22L			$ 2,993.48	$ -
AAF RUNWAY	22R			$ 1,445.56	$ -
AAF RAMP	WEST RAMP			$ 186.27	$ -
AAF RAMP	CENTER RAMP			$ 274.32	$ -
AAF RAMP	EAST RAMP			$ 103.99	$ -

ALL COST CALCULATIONS ARE DONE PER UFC 3-701-01 BY FACILITY AND ALSO INCLUDE UTILITIES..

	$ 99,643.76

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 10J**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Ron Noda, Assistant City Manager/Development Services Director**

Subject: **Amendment No. 1 - Landscape Maintenance Services Agreement with EMTS, Inc.**

SUMMARY

This item recommends approal of Amendment No. 1 to the Landscape Maintenance Services Agreement with EMTS, Inc. for the additional landscape maintenance of Sunburst Field Facility.

RECOMMENDATION

1. Authorize the Mayor to execute Amendment No. 1 to the Landscape Maintenance Services Agreement with EMTS, Inc. to include landscape maintenance services for the Sunburst Field Facility for an additional cost of $2,037 per month; and,

2. Authorize the City Manager to approve any additional as-needed services not to exceed 10% of the total contract amount of $426,248.19; and,

3. Appropriate $17,925.60 (8 months of services with a 10% contingency) from the General Fund to the Development Services Budget - Street Division for the FY 25/26 monthly landscape maintenance services for the Sunburst Field Facility.

BACKGROUND

On December 16, 2024, the City Council awarded a contract to EMTS, Inc. (EMTS) for landscape maintenance services following a Request for Proposal process. The contract award was for a total cost of $344,722.19 for a partial year of service during Fiscal Year (FY) 24/25, and a full year of service for FY 25/26 and FY 26/27. The City Council also approved a 10 percent contingency for any additional as-needed services.

The City is considering taking over operations at the Sunburst Field Facility, located at 11212 America Drive in Los Alamitos. Such a move will require additional landscape maintenance responsibilities. The amendment to the City's existing agreement with EMTS will provide landscape maintenance services to the facility.

DISCUSSION

In the event that the City assumes maintenance responsibility for Sunburst Field, regular landscape maintenance is necessary to maintain the facility's aesthetic and ensure safe use. Our current contracted vendor, EMTS, is willing to provide weekly landscape maintenance

services at a monthly cost of $2,037. Assuming a start date in November, staff has estimated a total contract increase of $42,777 for the remaining duration of the contract. The change in price exceeds the original 10 percent contingency ($34,472) authorized by the City Council. The additional EMTS services will change the current maximum compensation of the contract from $344,722.19 to $387,499.19.

In addition to an increase in the contract amount, staff is requesting a revised 10% contingency ($38,749) corresponding to the new contract total. To expedite the delivery of any as-needed services in the future, staff requests that the City Manager be authorized to amend the contract as needed, including the price and scope of work, up to the contingency amount of $38,749.92. With the new contingency dollar amount, the total contract amount will be $426,248.19.

Staff is requesting a General Fund budget appropriation of $17,925.60 to cover the expanded scope of work plus contingencies, for the Fiscal Year 25/26.

FISCAL IMPACT

The fiscal impact of adding weekly landscape maintenance services to the City's existing agreement with EMTS for the Sunburst Field facility is $2,037 per month or $42,777 for the remaining duration of the contract to June 2027. Including the 10% contingency, this would bring the total contract amount to $426,248.19. The additional $17,925.60 funding will be appropriated to the Development Services Budget - Street Division - Account 10.542.5260.

Attachment:
1. Proposal - EMTS Amendment
2. Amendment No. 1 - EMTS

Contractor's License #911565
EMTS, Inc.
DIR Registration #: 1000008208

BID PROPOSAL WO#

To: City of Los Alamitos **Date: 09/19/2025**

Sunburst Field

ORIGINAL NTP ISSUED: 2/1/2025

Month	Monthly (Original)	Sunburst (Proposed)
Feb. 25	$10,916.53	
Mar. 25	$10,916.53	
Apr. 25	$10,916.53	
May 25	$10,916.53	
June 25	$10,916.53	
July 25	$11,462.36	
Aug. 25	$11,462.36	
Sept. 25	$11,462.36	
Oct. 25	$11,462.36	$2,037.00

Nov. 25	$11,462.36	$2,037.00
Dec. 25	$11,462.36	$2,037.00
Jan. 26	$11,462.36	$2,037.00
Feb. 26	$11,462.36	$2,037.00
Mar. 26	$11,462.36	$2,037.00
Apr. 26	$11,462.36	$2,037.00
May 26	$11,462.36	$2,037.00
June 26	$11,462.36	$2,037.00
July 26	$11,806.23	$2,037.00
Aug. 26	$11,806.23	$2,037.00
Sept. 26	$11,806.23	$2,037.00
Oct. 26	$11,806.23	$2,037.00
Nov. 26	$11,806.23	$2,037.00

Dec. 26	$11,806.23	$2,037.00
Jan. 27	$11,806.23	$2,037.00
Feb. 27	$11,806.23	$2,037.00
Mar. 27	$11,806.23	$2,037.00
Apr. 27	$11,806.23	$2,037.00
May 27	$11,806.23	$2,037.00
June 27	$11,806.23	$2,037.00
Total Price:	**$333,805.73**	**$42,777.00**

NOTE: This proposal may be withdrawn by EMTS, and conditions are subject to change, if not accepted within thirty (30) days.

PROPOSAL:

EMTS will provide the weekly maintenance of Sunburst Field located at 11212 America Drive, Los Alamitos, CA at a cost of $2,037 per month. Maintenance will follow the maintenance standard under the current contract. The Maximum Contract Amount for the additional services will be changed from not-to-exceed $344,722.19 to $387,499.19

Date: 09/19/2025 **EMTS, Inc.**

Name / Title: Luis Villarruel – Divisional Operations Manager

AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT
EMTS, INC. DBA ELITE MAINTENANCE & TREE SERVICES

This Amendment No. 1 to Professional Services Agreement ("Amendment") is made and entered into on this 13th day of October, 2025, by and between the City of Los Alamitos, a California charter city and municipal corporation ("City") and EMTS, INC. DBA ELITE MAINTENANCE & TREE SERVICES, a corporation ("Firm").

RECITALS

A. City and Firm entered into that certain Professional Services Agreement to provide landscape maintenance services for City parkways, medians, landscape areas, and parks on January 20, 2025 ("Agreement"), which is incorporated herein by this reference.

B. City and Firm desire to amend the Agreement to include additional services, subject to the terms and provisions of this Amendment.

NOW, THEREFORE, City and Firm mutually agree as follows:

1. Section 1.1 Scope of Services and Standard of Performance of the Agreement is hereby amended and restated to read as follows:

> "**1.1 Scope of Services and Standard of Performance.** Firm shall provide those services set forth in the Parks & Landscape Services Proposal, dated November 20, 2024, attached hereto as Exhibit "A", Parks & Landscape Services Proposal, dated August 26, 2025, attached hereto as Exhibit "A1" (collectively, the "Scope of Services" and/or "Project Services"). Firm shall provide the Project Services in compliance with all terms and conditions of this Agreement. Firm warrants that all Project Services shall be performed in a skillful, competent, professional and satisfactory manner in accordance with all standards prevalent in the same profession in the State of California. Firm represents and warrants that it is skilled in the professional discipline necessary to perform the Project Services. Firm represents and warrants that it and all employees, subconsultants and subcontractors to this Agreement shall have sufficient skill and experience to perform the Project Services. All Project Services shall be completed to the reasonable satisfaction of City."

2. Proposal for Sunburst Field Landscape Services, dated September 19, 2025, included as Attachment 1 to this Amendment, is hereby appended and made a part of the Agreement as Exhibit "A1" (Scope of Services) to the Agreement.

3. Section 2.1 Maximum Contract Amount of the Agreement is hereby amended and restated to read as follows:

> "**2.1 Maximum Contract Amount.** Firm shall be compensated for the Project Services performed, including authorized reimbursements, if any, in accordance with the professional charges set forth in the Scope of Services in an amount not to exceed Three Hundred Eighty-Seven Thousand Four Hundred Ninety-Nine and Nineteen Cents ($387,499.19). The maximum amount of the City's payment obligation under this Agreement is the amount specified in this section."

4. Except as expressly modified above, all terms and conditions of the Agreement shall remain unchanged and in full force and effect.

5. The persons executing this Amendment on behalf of the parties hereto warrant that they are duly authorized to execute this Amendment on behalf of said parties and that by so executing the parties are formally bound to the provisions of this Amendment.

IN WITNESS WHEREOF, the Parties have executed and entered into this Amendment as of the date first written above.

"City"

City of Los Alamitos

By:_____
Chet Simmons
City Manager

APPROVED AS TO FORM.

Woodruff & Smart, APC

By:_____
Michael S. Daudt
City Attorney

ATTEST:

By:_____
Windmera Quintanar, MMC
City Clerk

"Firm"

EMTS, INC. DBA ELITE MAINTENANCE & TREE SERVICES

By:_____
Darin Sherlock
Secretary
darins@eliteteamoffices.com

By:_____
Derik Jakusz
President
derikj@eliteteamoffices.com

Attachment 1

Proposal for Sunburst Field Landscape Services, dated September 19, 2025

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 10K**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Ron Noda, Assistant City Manager/Development Services Director**

Subject: **Amendment No. 2 – Street Sweeping Services Agreement with Sweeping Corp of America**

SUMMARY

This item recommends approving Amendment No. 2 to the Professional Services Agreement (PSA) with Sweeping Corp of America (SCA) to add the weekly sweeping of Sunburst Field Facility.

RECOMMENDATION

1. Authorize the Mayor to execute Amendment No. 2 to the Professional Services Agreement with Sweeping Corp of America to sweep the parking lot at the Sunburst Field Facility for an additional cost of $302.42 per month; and,

2. Authorize the City Manager to approve any additional as-needed services not to exceed 10 percent of the total contract amount of $128,916.74; and,

3. Appropriate $14,916.74 from the General Fund to the Development Services Department Budget—Street Division, for the extra sweeping services for the Sunburst Field Facility.

BACKGROUND

On January 1, 2022, the City entered into an agreement for street sweeping services with Clean Street, LLC. On December 13, 2022, the City Council approved Amendment No. 1, assigning the agreement to Sweeping Corp of America (SCA). The contract is a multi-year agreement with a monthly cost of $9,464 and an annual total cost of $113,568.

The City is considering taking over operations at Sunburst Field Sports Park, located at 11212 America Drive in Los Alamitos. Such a move would require additional maintenance responsibilities, including sweeping of the Sunburst Field parking lot.

DISCUSSION

Street sweeping is a vital service that contributes to Los Alamitos' cleanliness, aesthetics, and environmental health. Routine street sweeping removes debris, litter, sediment, and standing water from the public right-of-way, thereby preventing pollutants from entering the storm drain system and local waterways. In addition to aesthetic and environmental benefits, consistent street sweeping is a key requirement for meeting the City's Performance Evaluation Assistance (PEA) measures. Compliance with the mandated PEA standards ensures the City remains in

good standing with regional water quality regulations and displays a continued commitment to protecting natural resources.

The City anticipates absorbing the facility's use and maintenance of Sunburst Field. This will require regular sweeping of the parking lot to maintain cleanliness, enhance safety, and comply with stormwater management requirements. SCA is willing to provide weekly sweeping services at a cost of $302.42 per month. The additional parking lot sweeping services will result in an increase to the current monthly compensation from $9,464.00 to $9,766.42 and a change to the scope of work. The additional services will change the current maximum compensation for the duration of the contract from $113,568 to $117,197.04.

In addition to an increase in the contract amount, staff is requesting a revised 10% contingency ($11,719.70) corresponding to the new contract total. To expedite the delivery of any as-needed services in the future, staff requests that the City Manager be authorized to amend the contract to include an additional $11,719.70 for price and scope of work.

The total annual amended amount, including contingencies, will be $128,916.74. An appropriation of $14,916.74 is being requested to cover the extra scope of work plus contingencies for the duration of the agreement with SCA. The City Manager is requested to authorize the amendment to the contract with SCA regarding the price and scope of work for services related to street sweeping.

FISCAL IMPACT

The fiscal impact of adding sweeping services to the City's existing agreement with SCA for the Sunburst Field Facility is $302.42 per month or $3,629.04 for the duration of the contract. Including the 10% contingency, the total contract amount would be $128,916.74. It is requested that a total of $14,916.74 be appropriated for the additional cost and contingency to the Development Services Department Budget—Street Division, account #10.542.5260.

Attachment:
1. Proposal - Sweeping Corp of America
2. Amendment No. 2 - Sweeping Corp of America

SWEEPING CORP OF AMERICA

4141 Rockside Road, Suite 100,
Cleveland, OH 44131

August 25, 2025

City of Los Alamitos
3191 Katella Ave
Los Alamitos, CA 90720

Subject: Proposal for Parking Lot Sweeping Services

Dear Los Alamitos Team,

On behalf of the team at SCA of CA, LLC ('SCA'), we are pleased to submit this proposal to provide professional parking lot sweeping services for the City of Los Alamitos. Our goal is to enhance the cleanliness, safety, and appearance of city-owned parking facilities, while supporting environmental compliance and community satisfaction.

Name: Sunburst Field
Frequency: Weekly
Standard Parking Lot Rate: $69.79 per sweep
Scope of work: Removal of litter, leaves, and debris to the entire parking lot

SCA is committed to keeping Los Alamitos' facilities clean, safe, and environmentally compliant. We look forward to the opportunity to partner with the city to provide reliable parking lot sweeping services.

Sincerely,

Alejandra Farias
Sr. Operations Manager
SCA of CA, LLC
+1 (562) 861-4606
afarias@sweepingcorp.com

AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT
City of Los Alamitos and Sweeping Corp of America

This Amendment No. 2 to Professional Services Agreement ("Second Amendment") is made and entered into on this 13th day of October, 2025, by and between the City of Los Alamitos, a California charter city and municipal corporation ("City") and Sweeping Corp of America (SCA), a Tennessee Corporation ("Contractor").

RECITALS

A. City and Clean Street LLC entered into that certain Professional Services Agreement to provide Street Sweeping Services on January 1, 2022 ("Original Agreement"), which is incorporated herein by this reference.

B. On December 13, 2022, City approved the assignment of the Original Agreement from Clean Street LLC as Assignor to Contractor pursuant to that certain Consent to Assignment and Amendment No. 1 to Professional Services Agreement ("First Amendment), which is incorporated herein by this reference.

C. The Original Agreement, as modified by the First Amendment is hereinafter referred to as the "Agreement."

D. City and Contractor desire to amend the Agreement to include additional services, subject to the terms and provisions of this Second Amendment.

NOW, THEREFORE, City and Contractor mutually agree as follows:

1. Section 1.1 Scope of Services and Standard of Performance of the Agreement is hereby amended and restated to read as follows:

> "**1.1 Scope of Services and Standard of Performance.** Contractor shall provide those services set forth in the RFP 2021-08 Street Sweeping Services Proposal, dated September 20, 2021, attached hereto as Exhibit "A", and the Proposal for Parking Lot Sweeping Services, dated August 25, 2025, attached hereto as Exhibit "A1" (collectively, the "Scope of Services" and/or "Project Services"). Contractor shall provide the Project Services in compliance with all terms and conditions of this Agreement. Contractor warrants that all Project Services shall be performed in a skillful, competent, professional and satisfactory manner in accordance with all standards prevalent in the same profession in the State of California. Contractor represents and warrants that it is skilled in the professional discipline necessary to perform the Project Services. Contractor represents and warrants that it and all employees, subconsultants and subcontractors to this Agreement shall have sufficient skill and experience to perform the Project Services. All Project Services shall be completed to the reasonable satisfaction of City."

2. Proposal for Parking Lot Sweeping Services, dated August 25, 2025, included as Attachment 1 to this Second Amendment, is hereby appended and made a part of the Agreement as Exhibit "A1" (Scope of Services) to the Agreement.

3. Section 2.1 Maximum Contract Amount of the Agreement is hereby amended and restated to read as follows:

> "**2.1 Maximum Contract Amount.** Contractor shall be compensated for the Project Services performed, including authorized reimbursements, if any, in accordance with the professional charges set forth in the Scope of Services in an amount not to exceed Nine Thousand, Seven Hundred Sixty-Six Dollars and Forty-Two Cents ($9,766.42) monthly. The maximum amount of the City's payment obligation under this Agreement is the amount specified in this section."

4. Except as expressly modified above, all terms and conditions of the Agreement shall remain unchanged and in full force and effect.

5. The persons executing this Second Amendment on behalf of the parties hereto warrant that they are duly authorized to execute this Second Amendment on behalf of said parties and that by so executing the parties are formally bound to the provisions of this Second Amendment.

[*Signatures on Following Page*]

IN WITNESS WHEREOF, the Parties have executed and entered into this Second Amendment as of the date first written above.

"City"

City of Los Alamitos

By:_____
Chet Simmons
City Manager

APPROVED AS TO FORM.

Woodruff & Smart, APC

By:_____
Michael S. Daudt
City Attorney

ATTEST:

By:_____
Windmera Quintanar, MMC
City Clerk

"Contractor"

SWEEPING CORP OF AMERICA (SCA)

By:_____
Brad Becker
Regional Vice President
bbecker@sweepingcorp.com

By:_____
Jose Brito
District Manager
jbrito@sweepingcorp.com

Attachment 1

Proposal for Parking Lot Sweeping Services, dated August 25, 2025

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 10L**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Ron Noda, Assistant City Manager/Development Services Director**
Chris Kelley, City Engineer

Subject: **Notice of Completion (NOC) for Katella Avenue Striping Project (CIP 24/25-07)**

SUMMARY

The Katella Avenue Striping Project was a part of the FY 24/25 Capital Improvement Program and was awarded to WGJ Enterprises Inc., dba PCI in April 2025 and has been successfully completed.

RECOMMENDATION

1. Accept construction as complete by WGJ Enterprises Inc. for the Katella Avenue Striping Project (CIP 24/25-07); and,

2. Authorize the City Clerk to record the Notice of Completion with the County Recorder's Office; and,

3. Authorize Staff to release the 5% construction retention to the contractor, in the amount of $5,149.10, thirty-five (35) days after County recording of the Notice of Completion.

BACKGROUND

The Katella Avenue Striping Project was a part of the FY 24/25 Capital Improvement Program. The striping and pavement markings on Katella Avenue had become faded and needed to be repainted. The east/west boulevard has six lanes (three lanes in each direction), and is a divided main thoroughfare that accommodates over 30,000 vehicles daily. The Project was located east of Epson Way to the eastern boundary of Los Alamitos/Cypress cities.

Plans and specifications were approved by City Council in February 2025, with the construction bids publicly opened on March 20, 2025, and the City received four bids.

DISCUSSION

City Council awarded the Katella Avenue Striping Project to WGJ Enterprises Inc. dba PCI in the amount of $98,373, as the lowest responsive bidder. The project work came in under budget at $96,482, with a change order of $6,500 for thermoplastic striping and pavement markings. Work on this project is now complete and has been deemed acceptable by the City Engineer.

Project costs are as follows:

Construction Costs	$96,482.00
Construction Contingency	$6,500.00
Design, Plans & Specifications	$9,444.50
Construction Mgmt & Inspection	$18,638.00
Labor Compliance	$726.00
Total Project Cost	$131,790.50

It is recommended to accept the work and authorize the processing of the Notice of Completion (NOC) and release of the construction retention ($5,149.10) as prescribed by the Public Contracts Code.

FISCAL IMPACT

The Katella Avenue Striping Project was budgeted at $161,700 in the Development Services Department Account No. 10-542-5295. The total project's cost of $131,790.50 came in under budget.

Attachment: 1. Notice of Completion (NOC) for Katella Avenue Striping Project (CIP 24/25-07)

RECORDING REQUESTED BY
AND MAIL TO:

City Clerk
City of Los Alamitos
3191 Katella Avenue
Los Alamitos, CA 90720

No Consideration SPACE ABOVE THIS LINE FOR RECORDER

NOTICE OF COMPLETION

NO RECORDING FEE PURSUANT TO
GOVERNMENT CODE SECTION 27383

for

Katella Avenue Striping Improvements Project (CIP 24/25-07)

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned are owners or corporate officers of the interest or estates stated below in property hereinafter described.

2. The full name of the owner is: City of Los Alamitos, 3191 Katella Avenue, Los Alamitos, CA 90720

3. The work consisted of :

Restripe lane lines and pavement markings on Katella Avenue, from east of the 605Freeway Northbound on-ramp to the eastern Los Alamitos/Cypress boundary.

4. The work was completed on _____

5. The contractor was: WGJ Entperises, Inc. dba PCI

Dated _____ _____
Chris Kelley, City Engineer, City of Los Alamitos

VERIFICATION BY CORPORATION OWNER

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Ron Noda, Assistant City Manager of Los Alamitos, a Municipal Corporation, and that he executed the foregoing Notice of the aforesaid interest or estates in the property therein described; and verify on behalf of the City of Los Alamitos; that the contents thereof, and the the facts therein stated are true.

_____
Ron Noda, Assistant City Manager

Dated: _____

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 10M**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Ron Noda, Assistant City Manager/Development Services Director**
Chris Kelley, City Engineer

Subject: **Resolution No. 2025-36 - Orange County Transportation Authority (OCTA) 2027 Federal Transportation Improvement Program (FTIP)**

SUMMARY

Orange County Transportation Authority (OCTA) is requesting the adoption of Resolution No. 2025-36 to affirm the City's commitment to the projects submitted in the 2027 Federal Transportation Improvement Program (FTIP).

RECOMMENDATION

Adopt Resolution No. 2025-36, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CERTIFYING THAT THE CITY HAS THE RESOURCES TO FUND THE PROJECTS IN THE FY 2026/27 – 2031/32 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM AND AFFIRMING ITS COMMITMENT TO IMPLEMENT ALL PROJECTS IN THE PROGRAM."

BACKGROUND

The Federal Transportation Improvement Program (FTIP) is the primary means of implementing the Regional Transportation Plan and includes regionally significant projects funded with state and federal funds. The base FTIP is updated every two years and the 2027 FTIPs cover Fiscal Years 2026-27 through 2021-32. Projects include highway improvements, transit, rail and bus facilities, high occupancy vehicle lanes, signal synchronization, intersection improvements, freeway ramps, etc. The OCTA FTIP database, includes all projects that are deemed regionally significant, regardless of the funding source and allow local agencies access to view and amend their projects.

DISCUSSION

The City of Los Alamitos is located within the metropolitan planning boundaries of the Southern California Association of Governments and the Los Alamitos City Council has authorized project submittals to OCTA's FTIP.

The City of Los Alamitos is the lead agency for projects and will comply with applicable local, state, and federal provisions including but not limited to the Federal Transportation Improvement Program, California Environmental Quality Act, National Environmental Policy Act, Americans with Disabilities Act, and Buy America. The City of Los Alamitos agrees to construct Transportation Control Measures projects in a timely manner and has included two

federal projects: Pine Street Improvement Project (CiP 24/25-05) and Bloomfield Avenue Improvement Project (CIP 24/25-06). Both projects are included in the City's Seven Year Capital Improvement Program (CIP) that is used for fiscal forecasting and future programming.

FISCAL IMPACT

No fiscal impact at this time. The Pine Street Improvement Project budget is estimated at $7,000,000 and the Bloomfield Avenue Improvement Project budget is estimated at $7,500,000. CIP projects are analyzed as part of the annual City budget process to ensure OCTA projects are addressed.

Attachment: 1. Resolution No. 2025-36 - OCTA 2027 Federal Transportation Improvement Program

RESOLUTION NO. 2025-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CERTIFYING THAT THE CITY HAS THE RESOURCES TO FUND THE PROJECTS IN THE FY 2026/27 – 2031/32 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM AND AFFIRMING ITS COMMITMENT TO IMPLEMENT ALL PROJECTS IN THE PROGRAM

WHEREAS, the City of Los Alamitos ("City") is located within the metropolitan planning boundaries of the Southern California Association of Governments; and,

WHEREAS, the City Council has authorized projects for submittal to the Federal Transportation Improvement Program (FTIP); and,

WHEREAS, the City is the lead agency for projects and will comply with applicable local, state, and federal provisions including but not limited to the Federal Transportation Improvement Program, California Environmental Quality Act, National Environmental Policy Act, Americans with Disabilities Act, and Build America Buy America; and,

WHEREAS, the City agrees to construct Transportation Control Measures projects as noted in the amendments in a timely manner or to assist with finding a substitute project.

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Los Alamitos, California, does hereby affirm the City's commitment to the projects submitted in the 2027 Federal Transportation Improvement Program.

PASSED, APPROVED, AND ADOPTED this 17th day of November 2025.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 17th day of November, 2025, by the following vote, to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 10N**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Ron Noda, Assistant City Manager/Development Services Director**
Stephanie Reis, Management Analyst

Subject: **Resolution No. 2025-37 - Technology Replacement, Upgrade, & Sanitization Policy**

SUMMARY

This item provides the City Council with a policy to guide the efficient replacement, retention, management, upgrades, and sanitization of the City's technology equipment.

RECOMMENDATION

Adopt Resolution No. 2025-37, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE CITY OF LOS ALAMITOS TECHNOLOGY REPLACEMENT, UPGRADE, AND SANITIZATION POLICY."

BACKGROUND

The City of Los Alamitos relies heavily on technological systems and equipment to support daily operations, communication, and the delivery of public services. Over time, hardware and software components become outdated, less secure, and incompatible with evolving systems and industry standards. To maintain operational efficiency and ensure information security, it is essential that the City establishes a clear policy governing the replacement, upgrade, and sanitization of technology assets.

The Technology Replacement, Upgrade, and Sanitization Policy provides a structured approach for managing the lifecycle of City-owned technology equipment. This includes establishing replacement timelines, ensuring that upgrades align with current and future operational needs, and implementing standardized procedures for the secure sanitization and disposal of outdated or surplus technology. By adopting this policy, the City can enhance cybersecurity, improve service reliability, and reduce the risks associated with outdated or improperly handled equipment.

DISCUSSION

The proposed policy formalizes the City’s commitment to managing technology resources responsibly and efficiently. It outlines the criteria and process for evaluating when equipment should be replaced or upgraded based on age, performance, supportability, and cost-effectiveness. In addition, it establishes clear procedures for data sanitization and disposal to

ensure compliance with best practices in information security and environmental sustainability.

Implementing this policy will help the City maintain a modern and secure technology environment that supports staff productivity and the delivery of high-quality public services. It also provides greater consistency and accountability in the management of City assets by defining staff responsibilities, replacement schedules, and documentation requirements. Ultimately, the policy ensures that the City's technology infrastructure remains reliable, secure, and capable of meeting the growing digital needs of the organization and the community.

FISCAL IMPACT

There is no fiscal impact for adoption of this policy. The policy supports efficient budgeting and cost savings by guiding timely replacement, management, and sanitization of the City's technology equipment.

Attachment:
1. Resolution No. 2025-37 - Technology Replacement, Upgrade, and Sanitization Policy
2. Exhibit A - Technology Replacement, Upgrade, and Sanitization Policy

RESOLUTION NO. 2025-37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE CITY OF LOS ALAMITOS TECHNOLOGY, UPGRADE, AND SANITIZATION POLICY

WHEREAS, the City of Los Alamitos relies on technology systems and equipment to conduct day-to-day operations, maintain communication, and deliver services efficiently to the community; and,

WHEREAS, over time, technology hardware and software become outdated, less secure, and incompatible with modern systems and evolving cybersecurity standards; and,

WHEREAS, the City recognizes the importance of maintaining a secure, reliable, and up-to-date technology infrastructure to protect City data and ensure uninterrupted service delivery; and,

WHEREAS, the Technology Replacement, Upgrade, and Sanitization Policy establishes guidelines for the lifecycle management of City-owned technology, including regular replacement, upgrading of systems, and secure sanitization and disposal of outdated or surplus equipment; and,

WHEREAS, adoption of this policy supports best practices in asset management, cybersecurity, and fiscal responsibility by ensuring consistent procedures for technology maintenance and disposal.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council finds that the above recitals are true and correct.

SECTION 2. The City Council hereby adopts the Technology Replacement, Upgrade, and Sanitization Policy, attached hereto as Exhibit A, to guide the acquisition, retention, reassignment, and sanitization of technology equipment.

SECTION 3. The Development Services Department shall implement this policy with oversight by the City Manager or their designee.

SECTION 4. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 17th day of November 2025.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 17th day of November, 2025, by the following vote, to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

City of Los Alamitos Technology Replacement, Upgrade, and Sanitization Policy

1. PURPOSE

Adequate mobile phones, computers, network hardware, and software are essential to staff communication, productivity, and efficient management of the City. With rapid advances in technology, it is critical that the City maintain a systematic plan for upgrading and replacing equipment to ensure access to reliable and secure services.

This document establishes the City of Los Alamitos' policy for replacing City-owned technology equipment at the end of its life cycle and upgrading city-wide software as needed. It also outlines the process for media sanitization, which involves securely removing, erasing, or destroying data from storage media—including those embedded in imaging devices (such as printers, copiers, and multifunction devices)—to ensure that information cannot be reconstructed or retrieved by unauthorized individuals.

2. SCOPE

This Policy applies to all City-owned or City-leased:

- Workstations, laptop computers, and desktop peripherals (printers, scanners, copiers, projectors, monitors, and interactive whiteboards)
- Network hardware (servers, switches, routers, bridges, access points, and related components)
- Cable plant and physical infrastructure
- Mobile phones (hardware and accessories), desktop phones, and two-way radios (excluding Police Department radios)
- Tablets and city-wide licensed software (e.g., Microsoft Windows, Microsoft Office Suite, Adobe, and other site-licensed desktop applications)

All equipment subject to this policy must undergo approved sanitization or destruction before being reused, surplus, donated, recycled, or disposed of.

3. ROLES AND RESPONSIBILITIES

Department Heads - Each department head is responsible for identifying any exceptions (earlier or delayed replacements/upgrades) necessary to ensure an employee can effectively perform his/her job duties.

City Manager or their designee – This person is responsible for reviewing and approving requested exceptions and divisional budgets. This person is also responsible for budgeting for replacements and upgrades.

Information Technology (IT) Department—This group is responsible for generating and monitoring inventories, executing equipment replacements, and upgrading institution-

wide software according to the replacement cycle. It also makes suggestions to the City Manager or their designee on equipment and software standards, upgrades, and replacements based on industry trends, software development cycles, costs, and risks to system stability.

4. POLICY STATEMENT

The City will maintain modern mobile phones, computers, network hardware, and software to support its daily operation and service to the City of Los Alamitos activities.

To accomplish this, technology hardware will be budgeted for replacement through the IT budget and replaced and upgraded according to the schedule contained in Attachment 1.

If the IT Department determines a hardware item to be irreparable or if the cost to repair exceeds the current market value of the item, the item may be replaced earlier than indicated in the table above, with all replacement costs covered by the City's IT budget.

If a Department elects to replace an item earlier than the identified replacement cycle, both the City Manager or his/her designee and the IT Department must approve the request, and the electing Department will assume all costs for replacing the item.

If an employee damages IT hardware due to negligence, the repair or replacement of the items will be assumed by the Department to which the employee is assigned.

A. Software Upgrades

Related to software, all City systems must run the current or most recent prior (current -1) version of manufacturer-released software packages. If a city-owned system is found to be running an older version (current -2 or older) of any institution-wide software package (Microsoft Operating System, Microsoft Office Suite, Adobe, or other site-licensed desktop application), it must be upgraded promptly to maintain compatibility and security.

B. Replacement Requirements

All replacements must adhere to established standards per equipment type. Departments must surrender a like-for-like device (mobile phone, computer, peripheral, etc.) for each device replaced. Departments may not repurpose devices to expand inventories without authorization. All enhancements to or changes from the standard that result in a cost higher than that of the standard will be charged to the requested Department's budget.

If a Department keeps or maintains any special-purpose software or peripherals, they must remain compatible with the new equipment and all institution-wide software packages. Otherwise, the Department is required to purchase the software or peripheral upgrade with approval from both the City Manager or their designee and the IT Department.

C. Media Sanitization

i. General Requirements

All digital and non-digital media must be sanitized or destroyed prior to disposal, reuse, or transfer outside City control. The sanitization process removes information in a manner that ensures it cannot be retrieved or reconstructed by unauthorized individuals. Acceptable methods include:

- Overwriting digital media, a minimum of three times;
- Degaussing digital media prior to disposal or reuse; or
- Physically destroying inoperable media (e.g., cutting, shredding, crushing).

Physical media (e.g., paper records, microfilm) shall be securely disposed of when no longer needed for operational, investigative, or security purposes, whichever is later. Destruction shall be completed by **crosscut shredding or incineration**.

Sanitization mechanisms must be applied at a level of strength and integrity appropriate to the security classification or sensitivity of the information contained in the media.

This control applies to all **digital and non-digital system media** that are subject to disposal, transfer, or reuse, whether removable or non-removable. Examples include, but are not limited to:

- Digital media in scanners, copiers, printers, mobile devices, laptops, desktops, network components, and servers.
- Non-digital media such as paper records, reports, and microfilm.

ii. Printers, Copiers, and Multi-Function Devices (MFDs)

To prevent unauthorized disclosure of stored data, all imaging devices must be sanitized or destroyed before being reassigned, surplus, returned, or disposed of.

Applicability: Covers all City-owned, leased, and vendor-managed devices containing onboard or removable storage (HDD, SSD, flash/eMMC, SD/CF, NVRAM, or fax memory).

iii. Standards Referenced

- California SAM §§ 3520.10 & 5365.3
- California Department of Technology MFD Guidance
- NIST SP 800-88 Rev. 1 (Media Sanitization)
- FBI/DOJ CJIS MP-6 (for Police Department devices)

iv. Sanitization Steps (IT)

- Identify all storage components (HDD/SSD, flash, NVRAM, fax memory, USB cache).
- Delete user mailboxes, address books, fax memory, credentials, and logs.
- Perform vendor-supported secure erase or cryptographic purge.

- Remove and retain removable media for destruction.
- Verify no recoverable data remains; conduct sample recovery test.
- Complete Media Sanitization Certificate (Attachment 2) and affix "SANITIZED" label.

v. Media Sanitization Certificate (MSC) must include:

- Asset Tag, Device Type, Make/Model, Serial Numbers
- Storage components (type, capacity, serials) and sanitization method (CLEAR/PURGE/DESTROY)
- Tool/command used, firmware version
- Technician signature/date and witness (if destroyed)
- Final disposition (redeploy/surplus/recycle/return)
- Vendor certificate number (if applicable)

Lease Returns & Vendor Service Requirements:
Contracts must ensure the City either retains all removed storage or receives a vendor-signed certificate of sanitization listing serial numbers, method, and date.

vi. Prohibited Actions

- No device containing uncleared internal storage may be donated, recycled, auctioned, returned, or shipped.
- Departments shall not factory-reset or ship devices directly; all must route through IT for sanitization and release.

vii. Authorized Approvals

- IT Manager (or Designee): Approves sanitization method and MSC; authorizes release.
- Department Director (or Designee): Initiates surplus or transfer; ensures routing through IT.
- Finance Manager (or Designee): Verifies MSC inclusion in surplus packet before release.
- Police Department LASO: Concurs for devices handling Criminal Justice Information.

viii. Exceptions

Any deviation (e.g., failed media that cannot be sanitized) requires written approval from the IT Manager and the implementation of compensating controls (such as physical destruction). Sanitization records must be retained for at least three (3) years or longer per the City's retention schedule.

Attachment 1 – IT Replacement Schedule

CATEGORY	DESCRIPTION	REPLACEMENT TIMEFRAME
High-performance Servers	This category encompasses all high-performance and high-use servers. These servers perform mission-critical activities and/or provide access to critical services on a daily basis.	Fiscal year immediately after the 4th year of use
Laptop Computers	This category encompasses all laptop systems and includes all associated docking stations and monitors as a single unit.	Fiscal year immediately after the 4th year of use
Workstation Computers	This category encompasses all desktop computer systems and includes the CPU and monitor as a single combined unit.	Fiscal year immediately after the 5th year of use
Tablets	This category encompasses all tablets and includes all associated cables, chargers, and accessories (keyboards, cases).	Fiscal year immediately after the 4th year of use
General Use Servers	This category encompasses all servers not classified as "high-performance." These servers provide mission-essential services and perform activities supporting the institution's academic, service, and business goals.	Fiscal year immediately after the 5th year of use
Network Hardware	Network hardware includes repeaters, routers, switches, bridges, access points and other communication devices.	Fiscal year immediately after the 5th year of use
Desktop Peripherals	Desktop peripherals include printers, scanners, projectors, and interactive whiteboards.	Fiscal year immediately after the 8th year of use
Mobile Phones	Mobile Phones include phones, chargers, and protective cases.	Fiscal year immediately after the 3rd year of use
Desktop Phones	Devices for use in an office.	By Condition
Wireless 2-way Radios (exclude Police)	Devices including mics, earpieces/headphones, and batteries.	By Condition

Attachment 2 – Media Sanitization Certificate (MSC)

CERTIFICATE OF SANITIZATION		
PERSON PERFORMING SANITIZATION		
Name:	Title:	
Organization:	Location:	Phone:
MEDIA INFORMATION		
Make/ Vendor:	Model Number:	
Serial Number:		
Media Property Number:		
Media Type:	Source *(ie user name or PC property number)*:	
Classification:	Data Backed Up: ☐ Yes ☐ No ☐ Unknown	
Backup Location:		
SANITIZATION DETAILS		
Method Type: ☐ Clear ☐ Purge ☐ Damage ☐ Destruct		
Method Used: ☐ Degauss ☐ Overwrite ☐ Block Erase ☐ Crypto Erase ☐ Other:		
Method Details:		
Tool Used *(include version):*		
Verification Method: ☐ Full ☐ Quick Sampling ☐ Other:		
Post Sanitization Classification:		
Notes:		
MEDIA DESTINATION		
☐ Internal Reuse ☐ External Reuse ☐ Recycling Facility ☐ Manufacturer ☐ Other *(specify in details area)*		
Details:		
SIGNATURE		
I attest that the information provided on this statement is accurate to the best of my knowledge.		
Signature:		Date:
VALIDATION		
Name:	Title:	
Organization:	Location:	Phone:
Signature:		Date:

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 11A**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Michael Daudt, City Attorney**

Subject: **Consideration of a Formal Censure of Council Member Hibard**

SUMMARY

Consideration of the adoption of a formal censure Resolution of Council Member Hibard.

RECOMMENDATION

Adopt Resolution No. 2025-38, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING CENSURE OF COUNCIL MEMBER EMILY HIBARD."

BACKGROUND

The City Council met in Closed Session on October 6, 2025, to receive an independent investigation report by Karen Kramer, Esquire, concerning allegations of misconduct against Council Member Hibard. After discussing the investigation report, the Council voted 4-0 (Mayor Hasselbrink, Mayor Pro Tem Doby, Council Member Loe, and Council Member Nefulda) to bring a formal censure resolution of Council Member Hibard to the Regular meeting of November 17, 2025.

DISCUSSION

For Council's consideration this evening is adoption of Resolution No. 2025-38

FISCAL IMPACT

None.

Attachment: 1. Resolution No. 2025-38 - Censure of Council Member Emily Hibard

RESOLUTION NO. 2025-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING CENSURE OF COUNCIL MEMBER EMILY HIBARD

WHEREAS, the City of Los Alamitos has adopted by City Council Resolution a City Council Handbook to provide guidance, procedures, and best practices to assist Council Members to carry out their duties and responsibilities effectively; and

WHEREAS, the Handbook contains standards to determine when the City Council may censure a City Council Member, which are the Code of Conduct, the Governance Protocols, and the Code of Ethics; and

WHEREAS, the Code of Conduct provides in pertinent and summary part that Council Members:

- "Be respectful, especially when there is disagreement;"
- "Be honest and truthful;"
- "Treat each other and everyone with courtesy and refrain from behavior that is contrary to this Policy or derogatory comments.
    - Refrain from inciting such behavior or derogatory comments;"
- "Model good leadership by being professional, demonstrating effective leadership for our community, and adhering to this Policy;"
- "Be accountable and responsible for their actions and words, even when it is uncomfortable to do so. This includes apologizing when a Council Member's behavior falls short of the Policy's aspirational standards;"
- "Endeavor to resolve interpersonal issues between Council Members outside of a City Council meeting and not permit interpersonal issues to impact the governance team;"
- "Act in a manner that reflects the belief that Council Members, City Staff, and others who serve the City are on the same team in service to our community, even though we have different roles;"
- "Fact-check information with colleagues, the City Manager, the City Attorney and City Staff prior to making statements;"
- "Exercise self-control and avoid threats and personal attacks against anyone including Council Members, City Staff, Vendors, or the public;"

- "Focus on the issue at hand and avoid personalizing debates."

- "Avoid engaging in disorderly or boisterous conduct that disturbs, disrupts, or otherwise impedes the orderly conduct of the meeting;" and

WHEREAS, the Governance Protocols provides in pertinent and summary part that Council Members:

- "Consider the short-, medium-, and long-term effects of decisions;"

- "Speak directly to the City Manager in a timely manner about concerns about City operations, City staff analyses, or City staff performance;" and

WHEREAS, the Code of Ethics, which Council Members are required to sign and affirms that they have read and agree to the Code upon entering office, provides in pertinent and summary part that Council Members:

- "E3. Conduct of Council Members: The professional and personal conduct of Council Members must be above reproach and should avoid even the appearance of impropriety. Council Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character of other members of City Council, City Staff, or members of the public;"

- "E12. Positive workplace environment: Council Members are responsible for and shall support a positive and constructive workplace environment for City employees and for citizens and businesses dealing with the City. Council Members shall recognize their special role in dealings with City employees and not provide direction to City staff in violation of the City Charter;" and

WHEREAS, the City retained outside investigator Karen Kramer to conduct an independent investigation into allegations against Council Member Emily Hibard, and the investigation is complete; and

WHEREAS, Ms. Kramer's investigation report is privileged and confidential under the attorney-client and attorney-work product privileges; and

WHEREAS, in a limited scope, the City Council has waived in part the attorney-client privilege and work-product privileges only regarding the following findings from Ms. Kramer's investigation report; and

WHEREAS, the Investigator found the allegations against Hibard are sustained, specifically, on multiple occasions, Hibard made unfounded accusations against members of the City's staff during City Council meetings, which resulted in these employees being publicly accused of misconduct and/or incompetence; and Hibard made unfounded accusations against the staff, alleging conflicts of interest; and

WHEREAS, the Investigator found Council and the employee witnesses credible, including their perception that Hibard's actions demonstrated disrespectful and unprofessional conduct; the Investigator found it indisputable that Hibard read at least one anonymous letter during the open session of a City Council meeting accusing City staff members and others of misconduct, and found it more likely than not that these accusations were either false or not supported, and that the reading of this letter in public without allowing an opportunity to investigate the legitimacy undermined the confidential nature of personnel matters; and

WHEREAS, the Investigator found it indisputable that Hibard publicly criticized City staff's performance by questioning their competency and accusing individuals of making mistakes, and that Hibard continued to do so even after she had been notified that said mistakes were not made by the staff; the Investigator also found it indisputable that this conduct had created a toxic work environment for members of the staff, and that members of the public continued to repeat Hibard's accusations during subsequent City Council meetings; and

WHEREAS, the Investigator found it indisputable that Hibard publicly accused a member of staff of having conflicts of interest during a City Council meeting; the Investigator found it more likely than not that Hibard did so to embarrass staff or to discredit and erode the public's trust in the staff; the Investigator found it more likely than not that Hibard actions further amplified a toxic work environment for staff; and

WHEREAS, the Investigator sustained all allegations that Hibard created a toxic work environment for several City employees by publicly accusing them of misconduct and/or incompetence.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. That the recitals set forth are true and correct and are incorporated herein as if set forth in full.

SECTION 2. That the City Council defines censure as a method of official City Council reprimand to a Council Member who has willfully and deliberately acted against specifically outlined items in the Code of Conduct, the Governance Protocols, or the Code of Ethics.

SECTION 3. That the City Council has taken into account all of the evidence presented to it, including the report produced by Karen Kramer.

SECTION 4. That Council Member Hibard's actions of publicly falsely accusing City staff of misconduct, publicly and intentionally incorrectly criticizing members of the City's management team and publicly accusing staff of improper behavior with the intention to embarrass and reputationally damage, violated City and City Council policy, and more specifically the Code of Conduct, the Governance Protocols, and the Code of Ethics. Such conduct is disrespectful to the City Council, and contrary to the best

personnel practices, and is counterproductive to efficient City Council operations.

SECTION 5. That Council Member Hibard acted individually, outside her legislative capacity and the direction of the majority voice of the City Council at a duly agenidized meeting, all while not utilizing the appropriate City structure of working through the City Manager related to operations.

SECTION 6. The City Council hereby disapproves, condemns, and dissociates itself from the actions of Council Member Emily Hibard in contributing to a toxic workplace environment, unilaterally acting outside of her legislative role, and violating several City and City Council policies.

SECTION 7. The City Clerk shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 17th day of November 2025.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, MMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, MMC, City Clerk, of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a special meeting of the City Council held on the 17th day of November, 2025, by the following vote, to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

_____
Windmera Quintanar, MMC, City Clerk

City of Los Alamitos
CITY COUNCIL AGENDA REPORT

MEETING DATE: November 17, 2025 **ITEM NUMBER: 12A**

To: **Mayor Shelley Hasselbrink & Members of the City Council**

Presented By: **Michael Daudt, City Attorney**

Subject: **Ordinance No. 2025-13 - State Mandated Update to Accessory Dwelling Unit (ADU) Regulations (ZOA 25-04)**

SUMMARY

Consideration of a ordinance to amend and restate Section 17.28.020 of the Los Alamitos Municipal Code concerning the regulation of Accessory Dwelling Units (ZOA 25-04).

RECOMMENDATION

1. Open the Public Hearing; and,

2. Consider Ordinance No. 2025-13; and, if appropriate,

3. Introduce for first reading, read by title only, and waive further reading of Ordinance No. 2025-13; and,

4. City Attorney Daudt read the title of Ordinance No. 2025-13, entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING SECTION 17.28.020 OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF ACCESSORY DWELLING UNITS (ZOA 25-04)."

BACKGROUND

An accessory dwelling unit (“ADU”) is an attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. An ADU includes permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as a single-family dwelling or multifamily dwelling. A junior accessory dwelling unit ("JADU") is a small residential dwelling unit contained entirely within a single-family residence. A JADU may include separate sanitation facilities, or may share sanitation facilities with the existing single-family residence.

Section 17.28.020 of the Los Alamitos Municipal Code (“LAMC”) includes provisions regulating the development of ADUs and JADUs in the City. Section 17.28.020 was last updated in 2023 to be consistent with then-current State legislation regulating ADUs. Since that time the California Department of Housing and Community Development (“HCD”) has issued updated guidance regarding the implementation of the State ADU Law (California Government Code § 66310), and the California State Legislature has enacted further revisions to State ADU Law including Senate Bill 477 and Senate Bill 1211 (effective January 1, 2025). Furthermore, on August 12, 2025, City Staff received an inquiry from the HCD inquiring about the City’s plan to

update its ADU ordinance.

To address guidance from the HCD and the most recent revisions to State ADU Law, Staff prepared the proposed Ordinance (ZOA 25-04) included as Exhibit A.

DISCUSSION

The proposed 2025 update to the City's ADU/JADU regulations makes minor changes to LAMC Section 17.28.020 (Accessory Dwelling Units and Junior Accessory Dwelling Units). To comply with SB 477, Statutory Numbering was changed from references to Government Code sections 65852.2, 65852.22(h)(1), 65852.26, and 65852.2(e)(1) to section 66313, 66313(d), 66341, and 66323. Table 1 provides a summary of the 2025 regulations and illustrates the other proposed changes in redline format.

An important component of the existing and proposed regulations is the differentiation between four types of ADUs, defined as follows.

- Attached ADU: an ADU that consists of new living space that is physically attached to a primary dwelling structure.
- Detached ADU: an ADU that consists of new living space that is physically separated from, but located on the same lot as, a primary dwelling structure.
- Converted ADU: an ADU that consists of a re-purposed living space within an existing primary dwelling or accessory structure, including conversion of bedrooms, attached or detached garages, storage areas, or similar uses.
- Junior ADU: a unit that is no more than 500 square feet in size and contained entirely within a single-family residence or its attached garage; it may include separate sanitation facilities or may share sanitation facilities with the existing structure (as defined by Government Code section 66313(d)).

Government Code Section 66323 creates four categories of ADUs and JADUs that must be approved ministerially and are not subject to most other design and development standards such as lot coverage, setbacks, and parking. ADUs in this category are referred to as State exempt ADUs or "66323 Units". While the City's ADU regulations have always included broad language to address State exempt units, the proposed Ordinance includes more specificity with respect to State exempt ADUs in Sections 17.28.020(B) and (H)(6).

Table 1: Comparison of Existing and Proposed ADU Regulations

	Existing (Adopted 2023)	Proposed
Government Code References	65852.2, 65852.22(h)(1), 65852.26, and 65852.2(e)(1)	66313, 66313(d), 66341, and 66323
Definitions	N/A	"State exempt ADUs" means the four categories of ADUs or JADUs that are created pursuant to Government Code § 66323 including: (1) one converted ADU and one JADU per single-family lot as described in Government Code § 66323(a)(l); (2) one detached ADU per single-

		family lot as described in Government Code § 66323(a)(2); (3) one or more converted ADUs on multifamily lots as described in Government Code § 66323(a)(3); and (4) one or more detached ADUs on multifamily lots as described in Government Code § 66323(a)(4). State exempt ADUs shall be approved ministerially and are not subject to certain development standards as required by state law and as specified in Subsection (H)(6) below.
ADU Requirements	An ADU shall be either: (a) Attached to, or located within, the proposed or existing primary dwelling, including attached garages, storage areas or similar uses, or an accessory structure; or (b) Detached from the proposed or existing primary dwelling and located on the same lot as the proposed or existing primary dwelling.	An ADU shall be either: (a) Attached to, or located within, the proposed or existing primary dwelling, including attached garages, storage areas or similar uses, or an accessory structure; or (b) Detached from the proposed or existing primary dwelling and located on the same lot as the proposed or existing primary dwelling, including detached garages.
Number of Units Per Lot	Number of Units Per Lot. (a) For lots with a proposed or existing single-family dwelling, no more than one attached, converted or detached ADU and one JADU shall be permitted on the lot. In cases where both a detached ADU and JADU are developed or proposed on a lot, the total floor area of the detached ADU must be 800 square feet or less. (b) For lots with an existing multifamily dwelling: ii. At least one attached ADU, and up to 25 percent of the number of the existing units may be constructed within portions of the existing multifamily dwelling structure that are not used as livable space (e.g., storage rooms, boiler rooms, passageways, attics, basements, or garages) provided all applicable building code standards are met. ii. Not more than two detached ADUs shall be permitted on the lot	Number of Units Per Lot. (a) For lots with a proposed or existing single-family dwelling: i. ~~no more than o~~One attached~~,~~ or converted ~~or detached~~ ADU, and one JADU shall be permitted on the lot; and~~. In cases where both a detached ADU and JADU are developed or proposed on a lot, the total floor area of the detached ADU must be 800 square feet or less.~~ ii. One detached, new construction ADU, that does not exceed four-foot side and rear setbacks. (b) For lots with an existing multifamily dwelling: i. At least one ~~attached~~ ADU, and up to 25 percent of the number of the existing units may be constructed within portions of the existing multifamily dwelling structure that are not used as livable space (e.g., storage rooms, boiler rooms, passageways, attics, basements, or garages) provided all applicable building code standards are met~~.~~; and ii. Not more than ~~two~~ eight detached ADUs shall be permitted on the lot provided the number of detached ADUs shall not exceed the number of existing units on the lot. (c) For lots with a proposed multifamily dwelling:

		i. Not more than two detached ADUs shall be permitted.
Unit Size and Height	i. Attached ADUs. The total floor area of an attached ADU shall not exceed (i) 850 square feet for a studio or one-bedroom unit and 1,000 square feet for a unit with two or more bedrooms, or (ii) fifty (50) percent of the floor area of the primary dwelling, whichever is less. However, in no case shall this limitation be imposed to require an ADU with a total floor area of less than 800 square feet.	i. Attached ADUs. The total floor area of an attached ADU shall not exceed (i) 850 square feet for a studio or one-bedroom unit and 1,000 square feet for a unit with two or more bedrooms, or (ii) fifty (50) percent of the existing floor area of the primary dwelling, whichever is less. However, in no case shall this limitation be imposed to require an ADU with a total floor area of less than 800 square feet.
Off-street Parking	(b) When a garage, carport, or covered parking structure is demolished in conjunction with the construction of an ADU or converted to an ADU, those off-street parking spaces are not required to be replaced. (c) Off-street parking is not required in the following instances: i. The ADU is located within one-half mile walking distance of public transit, including transit stations and bus stations; ii. The ADU is located within an architecturally and historically significant historic district; iii. The ADU is part of the proposed or existing primary residence or accessory structure (i.e., a converted ADU); iv When on-street parking permits are required but not offered to the occupant of the ADU; and/or v. When there is a car share vehicle station located within one block of the ADU.	(b) When a garage, carport, ~~or~~ covered parking structure, or uncovered parking space is demolished in conjunction with the construction of an ADU or converted to an ADU, those off-street parking spaces are not required to be replaced. (c) Off-street parking is not required in the following instances: i. The ADU is located within one-half mile walking distance of public transit, including transit stations and bus stations; ii. The ADU is located within an architecturally and historically significant historic district; iii. The ADU is part of the proposed or existing primary residence or accessory structure (i.e., a converted ADU); iv. When on-street parking permits are required but not offered to the occupant of the ADU; ~~and/or~~ v. When there is a car share vehicle station located within one block of the ADU~~.~~ and/or vi. When a permit application for an ADU is submitted with a permit application to create a new single-family dwelling or a new multi-family dwelling on the same lot, provided that the ADU or the parcel satisfies any other criteria listed in this Section.
JADU Parking Requirements	6. Parking. No additional off-street parking is required for a JADU beyond that required at the time the existing primary dwelling was constructed. However, when an existing attached garage is converted to a JADU, any required off-street parking spaces for the primary dwelling that are eliminated as a result of the conversion shall be replaced. These replacement parking spaces may be located in	6. Parking. No additional off-street parking is required for a JADU beyond that required at the time the existing primary dwelling was constructed. ~~However, when an existing attached garage is converted to a JADU, any required off-street parking spaces for the primary dwelling that are eliminated as a result of the conversion shall be replaced. These replacement parking spaces may be located in any configuration on the same lot, including, but not limited to, as covered spaces, uncovered spaces, or tandem spaces.~~

	any configuration on the same lot, including, but not limited to, as covered spaces, uncovered spaces, or tandem spaces.	
JADU Deed Restriction	9. Deed Restriction. Prior to the issuance of a building permit for a JADU, the owner shall record a deed restriction against the title of the property in the County Recorder's office with a copy filed with the Director. The deed restriction shall run with the land and shall bind all future owners, heirs, successors, or assigns. The form of the deed restriction shall be provided by the City and shall provide that: (a) The property shall include no more than one JADU. (b) The JADU may not be sold, mortgaged, transferred separately from the primary residence; this deed restriction may be enforced against future purchasers. (c) The owner of the property shall occupy either the primary residence or the JADU as his or her domicile. In the event owner occupancy of the property ceases, the JADU shall not be used as a separate dwelling unit, and shall not be separately rented or leased for any purpose. (d) The JADU may be rented, but may not be rented on a short-term basis of less than 30 consecutive days. (e) A restriction on the size and attributes of the junior accessory dwelling unit that conforms with this Section. The deed restriction may not be modified or terminated without the prior written consent of the Director.	9. Deed Restriction. Prior to the issuance of a building permit for a JADU, the owner shall record a deed restriction against the title of the property in the County Recorder's office with a copy filed with the Director. The deed restriction shall run with the land and shall bind all future owners, heirs, successors, or assigns. The form of the deed restriction shall be provided by the City and shall provide that: (a) The property shall include no more than one JADU. (b) The JADU may not be sold, mortgaged, transferred separately from the primary residence; this deed restriction may be enforced against future purchasers. (c) The owner of the property shall occupy either the primary residence or the JADU as his or her domicile. In the event owner occupancy of the property ceases, the JADU shall not be used as a separate dwelling unit, and shall not be separately rented or leased for any purpose. ~~(d) The JADU may be rented, but may not be rented on a short-term basis of less than 30 consecutive days.~~ ~~(e)~~ (d) A restriction on the size and attributes of the junior accessory dwelling unit that conforms with this Section. The deed restriction may not be modified or terminated without the prior written consent of the Director.
Other Requirements	2. No Short-Term Rental Permitted. An ADU or JADU that is rented shall be rented for a term that is longer than thirty (30) days. Short-term rental (i.e., 30 days or less) of an ADU or a JADU is prohibited.	2. No Short-Term Rental Permitted. An ADU ~~or JADU~~ that is rented shall be rented for a term that is longer than thirty (30) days. Short-term rental (i.e., 30 days or less) of an ADU ~~or a JADU~~ is prohibited.
Permit Application	6. Conformity with State Law. The City shall not apply any requirement or	6. State Exempt ADUs and Conformity with State Law. The City shall not apply any requirement or

and Review Procedures	development standard provided for in this Section to an ADU or a JADU to the extent prohibited by any provision of State law, including, but not limited to, subdivision (e)(1) of Government Code section 65852.2.	development standard provided for in this Section to an ADU or a JADU to the extent prohibited by any provision of State law, including, but not limited to, ~~subdivision (e)(1) of~~ Government Code section 6632365852.2. State exempt ADUs shall be approved ministerially and are not subject to the standards set forth in Government Code §§ 66314-66322. For example, and without limitation, state exempt ADUs do not have to comply with Subsection (E)(4)(a)(ii) size limits for new construction multifamily detached ADUs, Subsection (E)(6)(a) front setback requirements, Subsection (E)(6)(b) side and rear setback requirements for single-family converted ADUs and JADUs, or Subsection (E)(7) off-street parking requirements.

The proposed Ordinance mirrors the 2024 State ADU Law, in many cases using the exact language found in the Government Code. To briefly summarize the changes that are required, the Ordinance:

- Updates Government Code references;
- Permits and entitles a homeowner, who meets specific requirements, to create one attached or converted ADU and one JADU, and one detached ADU on a single family lot;
- Allows for the development of up to eight detached ADUs on lots with an existing multifamily dwelling;
- Permits no more than two detached ADUs to be developed on lots with a proposed multi-family dwelling;
- Ensures that at least an 800 square foot ADU can be constructed that complies with four-foot side and rear setbacks;
- Clarifies no-parking requirements for ADUs with new single-family and new multifamily dwellings on the same lot;
- Clarifies that replacement of off-street parking is not required when an uncovered parking space is demolished in connection with the construction of an ADU;
- Removes the restriction for short-term rentals of JADUs; and,
- Clarifies that there is no requirement for off-street parking when attached garages are converted to a JADU.

At its September 25, 2025 meeting, the Planning Commission conducted a public hearing to consider the proposed Ordinance and adopted a resolution recommending City Council adoption. The Planning Commission resolution is included as Exhibit B.

FISCAL IMPACT

None.

Attachment:
1. Ordinance No. 2025-13 - Accessory Dwelling Unit
2. Planning Commission Resolution No. 25-05 - 2025 ADU Ordinance Update

Exhibit A

ORDINANCE NO. 2025-13

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING SECTION 17.28.020 OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF ACCESSORY DWELLING UNITS (ZOA 25-04)

WHEREAS, an accessory dwelling unit or "ADU" is an attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. An accessory dwelling unit includes permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as a single-family dwelling or multifamily dwelling; and,

WHEREAS, a "junior accessory dwelling unit" or "JADU" is a small residential dwelling unit contained entirely within a single-family residence. A Junior accessory dwelling unit may include separate sanitation facilities, or may share sanitation facilities with the existing single-family residence; and,

WHEREAS, in 2016, the State Legislature adopted two bills pertaining to accessory dwelling units, Assembly Bill 2299 and Senate Bill 1069, which modified Government Code Section 65852.2; the State Legislature further modified Government Code Section 65852.2 with the adoption of Assembly Bill 494 and Senate Bill 229 in 2017, and again in 2020 with the adoption of Senate Bill 13, Assembly Bill 68, Assembly Bill 881 and Assembly Bill 3182 (Collectively, the "State ADU Law"); and,

WHEREAS, on June 15, 2020, the City Council of the City of Los Alamitos adopted Ordinance No. 2020-04 amending and restating Sections 17.08.020 and 17.28.020 of the Los Alamitos Municipal Code to update and clarify the City's regulations related to ADUs in accordance with the State ADU Law; and,

WHEREAS, in July 2022, the California Department of Housing and Community Development (HCD) issued an updated Accessory Dwelling Unit Handbook, providing guidance on implementation of the State ADU Law; and,

WHEREAS, during its 2021-2022 Regular Session, the State Legislature approved two bills modifying the State ADU Law, Senate Bill 897 and Assembly Bill 221 (Collectively, the "2022 Revisions to the State ADU Law"); and,

WHEREAS, the 2022 Revisions to the State ADU Law necessitated the amendment and restatement of Section 17.28.020 (Accessory Dwelling Units and Junior

Accessory Dwelling Units) of Title 17 (Zoning Regulations) of the Los Alamitos Municipal Code; and,

WHEREAS, on March 20, 2023, the City Council of the City of Los Alamitos adopted ZOA 23-01, to amend the Los Alamitos Municipal Code to update and clarify regulations related to the construction of ADUs and JADUs in accordance with the 2022 Revisions to the State ADU Law, which were intended to further streamline local regulations for the construction of new ADUs and JADUs; and,

WHEREAS, on March 25, 2024, the Chaptering of Senate Bill (SB) 477 (Chapter 7, Statutes of 2024) reorganized and renumbered sections of the Government Code relevant to State ADU and JADU requiring revisions to the code sections referenced in Ordinance CA 23-001; and,

WHEREAS, on September 19, 2024, the Chaptering of Senate Bill (SB) 1211 (Chapter 296, Statutes of 2024), revised sections of the Government Code relevant to State ADU and JADU law relating to the number of detached ADUs permitted on multi-family lots, the replacement of uncovered off-street parking spaces, and the imposition of design/development standards on ADUs; and,

WHEREAS, the City of Los Alamitos initiated ZOA 25-04 to amend the Los Alamitos Municipal Code to update and clarify regulations relating to ADU's and JADU's in compliance with State law; and,

WHEREAS, the Planning Commission opened a duly noticed Public Hearing concerning this proposed code amendment on September 24, 2025, and recommended City Council approval of this Ordinance; and,

WHEREAS, the City Council opened a duly noticed Public Hearing concerning the proposed code amendment on November 17, 2025; and,

WHEREAS, the City Council considered all applicable Staff reports and all public testimony and evidence presented at the Public Hearing.

THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by reference.

SECTION 2. Pursuant to Section 17.58.060 of the Los Alamitos Municipal Code, the following findings are made in support of this code amendment:

a) *This Ordinance ensures and maintains internal consistency with the actions, goals, objectives, and policies of the General Plan, and would not create any inconsistencies with the Zoning Code.*

ZOA 25-04 is consistent with the goals, policies, programs and land uses of applicable elements of the General Plan because the proposed Ordinance clarifies and updates the regulations for Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) in accordance with the requirements of Government Code Section 66310 *et seq*., which the Legislature adopted with the intent to streamline local regulations for the construction of new Accessory Dwelling Units. The State has long held that Accessory Dwelling Units are an important source of affordable housing in California. The City's adopted General Plan Housing Element contains policies which support development of Accessory Dwelling Units, and the City's Regional Housing Needs Allocation (RHNA) is supported by the addition of Accessory Dwelling Units to the City's housing stock.

b) *This Ordinance will not be detrimental to the public convenience, health, interest, safety, or welfare of the City.*

ZOA 25-04 will promote public convenience, health, interest, safety and general welfare and serve the goals and purposes of Title 17 by clarifying and streamlining the regulations applicable to development of new Accessory Dwelling Units. The proposed Accessory Dwelling Unit regulations require compliance with all applicable building and safety codes to ensure all life safety requirements are met.

c) *This Ordinance has been reviewed in compliance with the provisions of the California Environmental Quality Act (CEQA) and the City's environmental review procedures.*

The City Council of the City of Los Alamitos determines that this Ordinance is exempt from CEQA per Public Resources Code Section 21080.17 and CEQA Guidelines Section 152(h), which state the adoption of an ordinance regarding second dwelling units (accessory dwelling units) to implement the provisions of Government Code Section 65852.2 are exempt from CEQA; this Ordinance is further exempt from CEQA pursuant to CEQA Guidelines Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) because it has no potential for resulting in a physical change to the environment, directly or indirectly.

SECTION 3. Section 17.28.020 of Article 4 (Regulations for Specific Land Uses and Activities) of Title 17 (Zoning) of the Los Alamitos Municipal Code is hereby amended and restated in its entirety to read as follows:

17.28.020 Accessory Dwelling Units and Junior Accessory Dwelling Units

A. Purpose. The purpose of this Section is to provide for and regulate the creation of accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs) in a manner consistent with California Government Code sections 65852.2 and 65852.22.

B. Definitions. The following terms used in this Section shall have the meanings indicated below:

"Accessory dwelling unit", "accessory structure", "efficiency unit", "living area", "nonconforming zoning condition", "passageway", "proposed dwelling", "public transit", and "tandem parking" all have the same meaning as that stated in Government Code section 65852.2 as that section may be amended time to time. The terms "accessory dwelling unit" and "ADU" shall have the same meaning.

"Attached ADU" means an ADU, other than a converted ADU, that is physically attached to a primary dwelling.

"Converted ADU" means an ADU that is constructed within all or a portion of the permitted existing interior space of an accessory structure or within a portion of the permitted existing interior space of a dwelling structure, including bedrooms, attached garages, storage areas, or similar uses. A converted ADU also includes an ADU that is constructed in the same location and to the same dimensions as a permitted existing structure or portion of a permitted existing structure.

"Detached ADU" means an ADU, other than a converted ADU, that is physically separated from, but located on the same lot as, a primary dwelling.

"Director" means the Development Services Director or their designee.

"Junior accessory dwelling unit" has the same meaning as that stated in Government Code section 65852.22(h)(1) as that section may be amended time to time. The terms "junior accessory dwelling unit" and "JADU" shall have the same meaning.

"State exempt ADUs" means the four categories of ADUs or JADUs that are created pursuant to Government Code § 66323 including:

(1) one converted ADU and one JADU per single-family lot as described in Government Code § 66323(a)(l); (2) one detached ADU per single-family lot as described in Government Code § 66323(a)(2); (3) one or more converted ADUs on multifamily lots as described in Government Code § 66323(a)(3); and (4) one or more detached ADUs on multifamily lots as described in Government Code § 66323(a)(4).

State exempt ADUs shall be approved ministerially and are not subject to certain development standards as required by state law and as specified in Subsection (H)(6) below.

C. Conforming ADUs. An ADU that conforms to this Section shall:

1. Be deemed an accessory use or an accessory building and shall not be considered to exceed the allowable density for the lot upon which it is located;

2. Be deemed a residential use that is consistent with the existing General Plan and zoning designation for the lot upon which it is located; and

3. Not be considered in the application of any local ordinance, policy, or program to limit residential growth.

D. Locations Permitted.

1. *Permitted ADU Locations*. ADUs conforming to the provisions of this Section may be located on any lot in the City zoned to allow single-family or multifamily residential uses and that includes a proposed or existing legally developed single-family or multifamily dwelling.

2. *Permitted JADU Locations*. JADUs conforming to the provisions of this Section may be located within a proposed or existing legally developed single-family dwelling on any lot in the City that is zoned to allow single-family residential uses.

E. ADU Requirements.

1. *Legal Lot/Residence*. An ADU shall only be allowed on a lot that contains a proposed or legally developed existing single-family or multifamily residence.

2. An ADU shall be either:

   (a) Attached to, or located within, the proposed or existing primary dwelling, including attached garages, storage areas or similar uses, or an accessory structure; or

   (b) Detached from the proposed or existing primary dwelling and located on the same lot as the proposed or existing primary dwelling, including detached garages.

3. Number of Units Per Lot.

   (a) For lots with a proposed or existing single-family dwelling:

      i. One attached or converted ADU, and one JADU shall be permitted on the lot; and

      ii. One detached, new construction ADU, that does not exceed four-foot side and rear setbacks.

(b) For lots with an existing multifamily dwelling:

i. At least one ADU, and up to 25 percent of the number of the existing units may be constructed within portions of the existing multifamily dwelling structure that are not used as livable space (e.g., storage rooms, boiler rooms, passageways, attics, basements, or garages) provided all applicable building code standards are met; and

ii. Not more than eight detached ADUs shall be permitted on the lot provided the number of detached ADUs shall not exceed the number of existing units on the lot.

(c) For lots with a proposed multifamily dwelling:

i. Not more than two detached ADUs shall be permitted

4. *Unit Size and Height*.

(a) Maximum Size.

i. Attached ADUs. The total floor area of an attached ADU shall not exceed (i) 850 square feet for a studio or one-bedroom unit and 1,000 square feet for a unit with two or more bedrooms, or (ii) fifty (50) percent of the existing floor area of the primary dwelling, whichever is less. However, in no case shall this limitation be imposed to require an ADU with a total floor area of less than 800 square feet.

ii. Detached ADUs. The total floor area of a detached ADU shall not exceed 850 square feet for a studio or one-bedroom unit and 1,000 square feet for a unit with two or more bedrooms.

iii. Converted ADUs. The maximum size limitations set forth in this Subsection do not apply to converted ADUs that do not increase the existing floor area of a structure. In addition, a converted ADU created within an existing accessory structure may include an expansion of not more than 150 square feet beyond the same physical dimensions as the existing accessory structure to extent necessary to accommodate ingress and egress.

(b) Minimum Size. The total floor area of an attached or detached ADU shall be at least 150 square feet.

(c) Height

i. Except as provided below, the height of a detached ADU on a lot with an existing or proposed single-family or multifamily dwelling unit shall not exceed 16 feet.

ii. The height of a detached ADU located on a lot with an existing or proposed single-family or multifamily dwelling unit that is within one-half of one mile walking distance of a major transit stop or a high-quality transit corridor, as those terms are defined in Section 21155 of the Public Resources Code, shall not exceed 18 feet. However, an additional two feet of height, for a maximum of 20 feet, is allowed when necessary to align the roof pitch on the ADU to the roof pitch of the primary dwelling.

iii. The height of a detached ADU on a lot with an existing or proposed multifamily, multistory dwelling shall not exceed 18 feet.

iv. The height of an attached ADU shall not exceed the height limitation of the zoning district applicable to the primary dwelling or 25 feet, whichever is lower. In no event shall any such ADU exceed two stories.

5. *Applicability of Development Standards*. Except as otherwise provided in this Section, all ADUs must conform to the development standards set forth in this Title 17 for the zoning district in which they are located. Notwithstanding the foregoing, when the application of a development standard related to floor area ratio, lot coverage, open-space, front setbacks, or minimum lot size would prohibit the construction of an attached or detached ADU of at least 800 square feet with four-foot side and rear yard setbacks, such standard(s) shall be waived to the extent necessary to allow construction of such an ADU.

6. *Setbacks and Spacing*.

(a) Front Yard Setbacks. New attached and detached ADUs are subject to the same minimum front yard setback requirements applicable to other structures on the lot on which the ADU is located.

(b) Side and Rear Yard Setbacks. Minimum setbacks of no less than four (4) feet from the side and rear lot lines are required for new attached and detached ADUs.

(c) Converted ADUs. No setbacks are required for converted ADUs, provided the side and rear yard setbacks of the existing converted structure are sufficient for fire and safety, as determined by the City's building official.

7. *Off-street Parking*.

(a) One off-street parking space must be provided for an attached or detached ADU. The required parking space may be permitted in setback areas, or through tandem parking on a driveway, unless specific findings are made by the Director that parking in setback areas or tandem parking is not feasible based upon specific site or regional topographical or fire and life safety concerns.

(b) When a garage, carport, covered parking structure, or uncovered parking space is demolished in conjunction with the construction of an ADU or converted to an ADU, those off-street parking spaces are not required to be replaced.

(c) Off-street parking is not required in the following instances:

i. The ADU is located within one-half mile walking distance of public transit, including transit stations and bus stations;

ii. The ADU is located within an architecturally and historically significant historic district;

iii. The ADU is part of the proposed or existing primary residence or accessory structure (i.e., a converted ADU);

iv. When on-street parking permits are required but not offered to the occupant of the ADU;

v. When there is a car share vehicle station located within one block of the ADU; and/or

vi. When a permit application for an ADU is submitted with a permit application to create a new single-family dwelling or a new multi-family dwelling on the same lot, provided that the ADU or the parcel satisfies any other criteria listed in this Section.

8. *Exterior Access*. An attached or converted ADU must have independent exterior access from the proposed or existing primary dwelling.

9. *Passageway*. No passageway shall be required in conjunction with the construction of an ADU.

F. JADU Requirements.

1. *Footprint*. A JADU may only be constructed within the walls of a proposed or existing single-family residence, including an attached garage.

2. *Size*. A JADU shall not be less than 220 square feet and shall not exceed 500 square feet in size.

3. *Separate Entrance*. A JADU located within a proposed or existing single-family residence must include a separate entrance from the main entrance of the residence.

4. *Kitchen Requirements*. A JADU must include an efficiency kitchen, including a cooking facility with appliances, and a food preparation counter and storage cabinets that are of reasonable size in relation to the size of the JADU.

5. *Bathroom Facilities.* A JADU may include separate sanitation facilities or may share sanitation facilities with the proposed or existing single-family residence in which it is located. If a JADU does not include separate sanitation facilities, the JADU must include an interior entrance to the primary dwelling's main living area.

6. *Parking*. No additional off-street parking is required for a JADU beyond that required at the time the existing primary dwelling was constructed.

7. *Fire Protection*. For purposes of any fire or life protection ordinance or regulation, a JADU shall not be considered a separate new dwelling unit.

8. *Utility Service*. For purposes of providing service for water, sewer, or power, including a connection fee, a JADU shall not be considered a separate or new dwelling unit.

9. *Deed Restriction*. Prior to the issuance of a building permit for a JADU, the owner shall record a deed restriction against the title of the property in the County Recorder's office with a copy filed with the Director. The deed restriction shall run with the land and shall bind all future owners, heirs, successors, or assigns. The form of the deed restriction shall be provided by the City and shall provide that:

   (a) The property shall include no more than one JADU.

   (b) The JADU may not be sold, mortgaged, transferred separately from the primary residence; this deed restriction may be enforced against future purchasers.

   (c) The owner of the property shall occupy either the primary residence or the JADU as his or her domicile. In the event owner occupancy of the property ceases, the JADU shall not be used as a separate dwelling unit, and shall not be separately rented or leased for any purpose.

(d) A restriction on the size and attributes of the junior accessory dwelling unit that conforms with this Section.

The deed restriction may not be modified or terminated without the prior written consent of the Director.

G. Other Requirements.

1. *No Separate Conveyance*. Except as otherwise provided in Government Code section 66341 or by other applicable law, an ADU or JADU may be rented separate from the primary residence, but may not be sold or otherwise conveyed separate from the primary residence, and a lot shall not be subdivided in any manner which would authorize such separate sale or ownership.

2. *No Short-Term Rental Permitted*. An ADU that is rented shall be rented for a term that is longer than thirty (30) days. Short-term rental (i.e., 30 days or less) of an ADU is prohibited.

3. *Owner Occupancy Requirements*.

(a) ADUs. Owner occupancy of either the primary dwelling or ADU is not required.

(b) JADUs. The property owner of the lot upon which a JADU is located must occupy either the JADU or the primary residence as his or her domicile.

H. Permit Application and Review Procedures.

1. *Building Permit Required*. A building permit is required prior to construction of an ADU or JADU. Except as otherwise provided in this Section or by State law, all building, fire, and related code requirements applicable to habitable dwellings apply to ADUs and JADUs. However, fire sprinklers shall not be required if they are not required for the primary dwelling.

2. *Application*. Prior to the issuance of a building permit for an ADU or JADU, the applicant shall submit an application on a form prepared by the City, along with all information and materials proscribed by such form. No application shall be accepted unless it is completed as prescribed and is accompanied by payment for all applicable fees.

3. *Review*. The Director shall consider and approve or deny a complete application for an ADU or JADU ministerially without discretionary review or public hearing within the time prescribed by law. Review is limited to whether the proposed ADU or JADU complies with the requirements of this Section. If an applicant requests a delay, the time period for the City to review of an application shall be tolled for the period of the requested delay. If the application to create an ADU or a JADU

unit is submitted with an application to create a new single-family dwelling on the lot, the Director may delay acting on the application for the ADU or the JADU until the City acts on the application to create the new single-family dwelling, but the application to create the ADU or JADU will still be considered ministerially without discretionary review or a hearing.

4. *Zoning Conformity*. The City shall not require, as a condition of approval of a permit application for the creation of an ADU or JADU, the correction of nonconforming zoning conditions.

5. *Demolition Permits*. A demolition permit for a detached garage that is to be replaced with an ADU shall be reviewed with the application for the ADU and issued at the same time.

6. *State Exempt ADUs and Conformity with State Law*. The City shall not apply any requirement or development standard provided for in this Section to an ADU or a JADU to the extent prohibited by any provision of State law, including, but not limited to Government Code section 66323. State exempt ADUs shall be approved ministerially and are not subject to the standards set forth in Government Code §§ 66314-66322. For example, and without limitation, state exempt ADUs do not have to comply with Subsection (E)(4)(a)(ii) size limits for new construction multifamily detached ADUs, Subsection (E)(6)(a) front setback requirements, Subsection (E)(6)(b) side and rear setback requirements for single-family converted ADUs and JADUs, or Subsection (E)(7) off-street parking requirements.

I. Utilities

1. ADUs. Unless otherwise mandated by applicable law or the utility provider or determined by the City's Public Works Director to be necessary, an ADU may be served by the same water, sewer, and other utility connections serving the primary dwelling on the property, and the installation of a new or separate utility connection directly between an ADU and a utility is not required. However, separate utility connections and meters for ADUs may be installed at the property owner's option, when permitted by the utility provider, and subject to the payment of all applicable fees.

2. JADUs. A JADU shall be served by the same water, sewer, and other utility connections serving the primary single-family dwelling in which it is located, and no separate utility meters shall be permitted for a JADU.

J. Fees.

1. No impact fee is required for an ADU measuring less than 750 square feet. Any impact fees charged for an ADU of 750 square feet of more shall be charged proportionately in relation to the square footage of the primary dwelling.

2. Construction of an ADU is subject to any applicable fee adopted under the California Government Code, Title 7, Division 1, Chapter 5 (commencing with § 66000) and Chapter 7 (commencing with § 66012).

3. For purposes of this Subsection, "impact fee" does not include any planning application fee, plan check fee, or building permit fee.

SECTION 4. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 5. The City Clerk shall certify as to the adoption of this Ordinance and shall cause a summary thereof to be published within fifteen (15) days of the adoption and shall post a Certified copy of this Ordinance, including the vote for and against the same, in the Office of the City Clerk, in accordance with Government Code Section 36933.

PASSED, APPROVED, AND ADOPTED this __th day of _____, 2025.

_____
Shelley Hasselbrink, Mayor

ATTEST:

_____
Windmera Quintanar, CMC, City Clerk

APPROVED AS TO FORM:

_____
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LOS ALAMITOS)

I, Windmera Quintanar, CMC, City Clerk of the City of Los Alamitos, do hereby certify that the foregoing Ordinance No. ____ was duly introduced and placed upon its

first reading at a regular meeting of the City Council on the __st day of _____, 2025 and that thereafter, said Ordinance was duly adopted and passed at a regular meeting of the City Council on the __th day of _____, 2025, by the following roll-call vote, to wit:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

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RESOLUTION NO. 2025-05

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LOS ALAMITOS, CALIFORNIA, RECOMMENDING THE CITY COUNCIL ADOPT ORDINANCE NO. 2025-05 AMENDING AND RESTATING SECTION 17.28.020 OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF ACCESSORY DWELLING UNITS (ZOA 25-04)

WHEREAS, an accessory dwelling unit or "ADU" is an attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. An accessory dwelling unit includes permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as a single-family dwelling or multifamily dwelling; and,

WHEREAS, a "junior accessory dwelling unit" or "JADU" is a small residential dwelling unit contained entirely within a single-family residence. A Junior accessory dwelling unit may include separate sanitation facilities, or may share sanitation facilities with the existing single-family residence; and,

WHEREAS, in 2016, the State Legislature adopted two bills pertaining to accessory dwelling units, Assembly Bill 2299 and Senate Bill 1069, which modified Government Code Section 65852.2; the State Legislature further modified Government Code Section 65852.2 with the adoption of Assembly Bill 494 and Senate Bill 229 in 2017, and again in 2020 with the adoption of Senate Bill 13, Assembly Bill 68, Assembly Bill 881 and Assembly Bill 3182 (Collectively, the "State ADU Law"); and,

WHEREAS, on April 22, 2020, the Planning Commission of the City of Los Alamitos approved Resolution No. 2020-02 recommending the City Council adopt an ordinance amending and restating Sections 17.08.020 and 17.28.020 of the Los Alamitos Municipal Code to update and clarify the City's regulations related to ADUs in accordance with the State ADU Law; and,

WHEREAS, on June 15, 2020, the City Council of the City of Los Alamitos adopted Ordinance No. 2020-04 amending and restating Sections 17.08.020 and 17.28.020 of the Los Alamitos Municipal Code to update and clarify the City's regulations related to ADUs in accordance with the State ADU Law; and,

WHEREAS, in July 2022, the California Department of Housing and Community Development (HCD) issued an updated Accessory Dwelling Unit Handbook, providing guidance on implementation of the State ADU Law; and,

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WHEREAS, during its 2021-2022 Regular Session, the State Legislature approved two bills modifying the State ADU Law, Senate Bill 897 and Assembly Bill 221 (Collectively, the "2022 Revisions to the State ADU Law"); and,

WHEREAS, the 2022 Revisions to the State ADU Law necessitated the amendment and restatement of Section 17.28.020 (Accessory Dwelling Units and Junior Accessory Dwelling Units) of Title 17 (Zoning Regulations) of the Los Alamitos Municipal Code; and,

WHEREAS, on January, 25 2023, the Planning Commission of the City of Los Alamitos approved Resolution No. 2023-02 recommending the City Council adopt an ordinance amending and restating Sections 17.08.020 and 17.28.020 of the Los Alamitos Municipal Code to update and clarify the City's regulations related to ADUs in accordance with the State ADU Law; and,

WHEREAS, on March 20, 2023, the City Council of the City of Los Alamitos adopted ZOA 23-01, to amend the Los Alamitos Municipal Code to update and clarify regulations related to the construction of ADUs and JADUs in accordance with the 2022 Revisions to the State ADU Law, which were intended to further streamline local regulations for the construction of new ADUs and JADUs; and,

WHEREAS, on March 25, 2024, the Chaptering of Senate Bill (SB) 477 (Chapter 7, Statutes of 2024) reorganized and renumbered sections of the Government Code relevant to State ADU and JADU requiring revisions to the code sections referenced in Ordinance CA 23-001; and,

WHEREAS, on September 19, 2024, the Chaptering of Senate Bill (SB) 1211 (Chapter 296, Statutes of 2024), revised sections of the Government Code relevant to State ADU and JADU law relating to the number of detached ADUs permitted on multi-family lots, the replacement of uncovered off-street parking spaces, and the imposition of design/development standards on ADUs; and,

WHEREAS, the City of Los Alamitos initiated ZOA 25-04 to amend the Los Alamitos Municipal Code to update and clarify regulations relating to ADU's and JADU's in compliance with State law; and,

WHEREAS, on September 24, 2025, the Planning Commission opened a duly noticed Public Hearing concerning proposed amendments to Section 17.28.020 of the Los Alamitos Municipal Code; and,

WHEREAS, the Planning Commission considered all applicable Staff reports, public testimony and evidence presented at the Public Hearing.

NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF LOS ALAMITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The Planning Commission finds that the above recitals are true and correct.

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SECTION 2. The Planning Commission hereby recommends that the City Council adopt Ordinance No. 2025-__ amending and restating Section 17.28.020 of the Los Alamitos Municipal Code concerning the regulation of Accessory Dwelling Units, attached hereto as Exhibit "A".

SECTION 3. The Secretary of the Planning Commission shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 24th day of September 2025.

Signed by:
FA8DA4CD4E21487...
Mary Anne Cuilty, Chair

ATTEST:

DocuSigned by:
D407E2EEA21540F...
Gabriela Martinez, Department Secretary

APPROVED AS TO FORM:

Signed by:
350A1F4BDEFA45B...
Michael S. Daudt, City Attorney

STATE OF CALIFORNIA)

COUNTY OF ORANGE) ss
CITY OF LOS ALAMITOS)

I, Gabriela Martinez, Department Secretary of the City of Los Alamitos, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the Planning Commission held on the 24th day of September 2025, by the following vote, to wit:

AYES: COMMISSIONERS: Cuilty, Heichman, Griego, Hastie
NOES: COMMISSIONERS:
ABSENT: COMMISSIONERS: Legere
ABSTAIN: COMMISSIONERS:

DocuSigned by:
D407E2EEA21540F...
Gabriela Martinez, Department Secretary

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