

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

ADJOURNED REGULAR MEETING

October 13, 2025

1. CALL TO ORDER

The City Council met in Adjourned Regular Session at 6:00 p.m., Monday, October 13, 2025, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Hasselbrink presiding.

2. ROLL CALL

Present: Council Members: Loe, Nefulda
Mayor Pro Tem Doby, Mayor Hasselbrink

Absent: Council Members: Hibard

Present: Staff: Chet Simmons, City Manager
Kyle Cain, Admin. Captain, Orange County Fire Authority
Michael Claborn, Chief of Police
Michael S. Daudt, City Attorney
Craig Koehler, Finance Director
Matthew Lightener, Management Analyst
Emeline Noda, Recreation and Community Services Director
Ron Noda, Assistant City Manager/Development Svcs. Dir.
Windmera Quintanar, MMC, City Clerk/Dir. of Communications

3. PLEDGE OF ALLEGIANCE

Mayor Hasselbrink led the Pledge of Allegiance.

4. INVOCATION

Mayor Pro Tem Doby gave the Invocation.

5. PRESENTATIONS

A. Oath of Office for Los Alamitos Police Officer Grant Gibson

Chief Claborn introduced and performed the Oath of Office for Officer Gibson.

B. Presentation of a Proclamation to Captain Cain, Orange County Fire Authority, in Recognition of Fire Prevention Week

Mayor Hasselbrink presented the award, and Captain Cain spoke briefly.

C. Presentation of a Certificate to Melissa Jahangiri, owner of Stretch Spa, in Recognition of Being Featured in the Mayor's Business Spotlight

Mayor Hasselbrink presented the certificate.

D. Presentation by Andy and Aiden Regarding Upcoming Communities Come Together Event

Ms. Jahangiri gave a PowerPoint presentation and spoke regarding the upcoming Communities Come Together event.

E. Presentation by Brian Brannon, Public Information Officer at Orange County Mosquito and Vector Control District, to the City in Recognition of Most Supportive Small City Award

Mr. Brannon presented the award to Mayor Pro Tem Doby

F. Presentation of a Proclamation to the Los Alamitos Neighborhood Preservation Staff in Recognition of Neighborhood Preservation Appreciation Month

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Hasselbrink opened Oral Communications. As there was no one present wishing to speak, Mayor Hasselbrink closed Oral Communications.

7. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

Mayor Hasselbrink spoke regarding attendance at the Orange County Fire Authority Board of Directors meeting, St. Hedwig's Autumfest, Rotary Wine and Dine, American Legion Mural Unveiling, Women's Elevate Conference, League of California Cities Annual Conference, and the Taste for Los Al. She spoke regarding the upcoming Trunk-or-Treat and Holiday Decorating Contest events.

8. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide direction to Staff to place an item on a future agenda.

City Manager stated there was nothing additional to add.

9. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from September 1, 2025, to September 30, 2025.

Motion/Second: Doby/Nefulda

Unanimously Carried: The City Council ratified the Warrants from September 1, 2025, to September 30, 2025, for \$1,846,796.02.

Roll Call

Mayor Hasselbrink	Aye
Mayor Pro Tem Doby	Aye
Council Member Hibard	Absent
Council Member Loe	Aye
Council Member Nefulda	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Motion/Second: Nefulda/Doby

Unanimously Carried: The City Council approved the following Consent Calendar items:

A. Approval of Minutes (Administration)

Approved the City Council Regular Minutes of September 15, 2025.

B. Consideration of Opposition to Proposition 50: Legislative Congressional Amendment Regarding Congressional Redistricting (Administration)

Consider adoption of a resolution setting forth the City Council's official position in opposition to Proposition 50.

The City Council adopted Resolution No. 2025-32, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING AN OFFICIAL POSITION OF OPPOSITION TO PROPOSITION 50 ON THE NOVEMBER 2025 BALLOT".

C. Budget to Actual Comparison for Quarter 1 of Fiscal Year 2025-26 (Finance)

Budget to Actual Comparison for Quarter 1 of Fiscal Year 2025-26.

The City Council received and filed the Budget to Actual Comparison of Quarter 1 for Fiscal Year 2025- 26.

D. Amendment No. 12 - Bus Shelter License and Maintenance Agreement with Clear Channel Outdoor, LLC (Development Services)

The item seeks approval of Amendment No. 12 with Clear Channel Outdoor, LLC, (Clear Channel) to extend bus shelter license and maintenance services beyond the current agreement's expiration on December 31, 2025, to June 30, 2026.

The City Council authorized the Mayor to execute Amendment No. 12 of the Professional Services Agreement with Clear Channel Outdoor, LLC, with no fiscal impact and a term expiring on June 30, 2026.

E. Notice of Completion (NOC) – FY 2022/2023 Street Improvements Project on Various Streets (CIP No. 23/24-03) by Hardy & Harper, Inc. (Development Services)

This item recommends that the City Council accept the completion of the FY 2022– 2023 Street Improvements Project on Various Streets (CIP No. 23/24-03). The project scope included roadway improvements on multiple streets throughout the City, including asphalt grind and overlay, slurry sealing of residential streets, replacement of damaged curbs, gutters, and lifted sidewalks, installation of ADA- compliant curb ramps, and updated pavement striping.

The City Council:

1. Accepted the City Engineer's Notice of Completion (NOC) for the Street Improvements on Various Streets FY 2022-2023 Project (CIP No. 23/24-03) as completed by contractor Hardy and Harper, Inc.; and,
2. Authorized the City Clerk to record the Notice of Completion with the Orange County Recorder's Office; and,
3. Authorized Staff to release the construction retention of \$76,170.36, up to thirty-five (35) days after recording of the Notice of Completion.

11. PUBLIC HEARING

A. Zoning Code Update and Unattended Donation Box Regulations (Development Services)

Consideration of (1) Ordinance No. 2025-11, an amendment to Title 17 (Zoning) of the Los Alamitos Municipal Code concerning the regulation of thrift stores and donation boxes, front yard landscaping requirements, screening of mechanical equipment, and to correct clerical errors and omissions and to maintain internal consistency, and (2) Ordinance No. 2025-12, concerning the regulation of unattended donation boxes.

Assistant City Manager Noda summarized the Staff report.

City Council and Staff discussed the feasibility of notifying the property owners of the City's process, imposing traffic and parking restrictions, and State-mandated regulations.

Mayor Hasselbrink opened the Public Hearing for comments. There being no one present wishing to speak, Mayor Hasselbrink closed the Public Hearing for comments.

Motion/Second: Doby/Nefulda
Unanimously Carried: The City Council:

1. Opened the Public Hearing; and,
2. Introduced for first reading, read by title only, and waive further reading of Ordinance No. 2025-11 and Ordinance No. 2025-12; and,
3. City Attorney Daudt read the title of Ordinance No. 2025-11, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING VARIOUS PROVISIONS OF TITLE 17 (ZONING) OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF THRIFT STORES AND DONATION BOXES, FRONT YARD LANDSCAPING REQUIREMENTS, SCREENING OF MECHANICAL EQUIPMENT, AND TO CORRECT CLERICAL ERRORS AND OMISSIONS TO MAINTAIN INTERNAL CONSISTENCY (ZOA 25-03) (CITY INITIATED)"; and,
4. City Attorney Daudt read the title of Ordinance No. 2025-12, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADDING CHAPTER 5.54 TO TITLE 5 (BUSINESS LICENSES AND REGULATIONS) OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF UNATTENDED DONATION BOXES."

12. ORDINANCE

A. 2025 Building Standards Code and Fire Code Adoption (Development Services)

At its regular meeting of September 15, 2025, the City Council adopted Ordinance 2025-07 and Ordinance 2025-08. The first Ordinance 2025-07 is with regard to adopting the 2025 California Building Code and our local amendments to that code. The second Ordinance 2025-08 is with regard to the 2025 California Fire Code and local amendments as provided by the

Orange County Fire Authority (OCFA).

After adoption by Council, the Building & Safety Division is required to file these ordinance documents with the California Building Standards Commission (CBSC), where they will review them for acceptance. During their review, the CBSC identified a few minor errors and informed the Building & Safety Division that certain items must be corrected prior to final acceptance.

Assistant City Manager Noda summarized the staff report.

Motion/Second: Doby/Nefulda

Unanimously Carried: The City Council:

1. Introduced for first reading, read by title only, waived further reading of Ordinance Nos. 2025-09 and 2025-10, and set for adoption; and,
2. City Attorney Daudt read the title of Ordinance No. 2025-09, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 15.04 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADOPTING THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24) CONSISTING OF: THE 2025 CALIFORNIA ADMINISTRATIVE CODE; THE 2025 CALIFORNIA BUILDING CODE, INCLUDING APPENDIX J; THE 2025 CALIFORNIA RESIDENTIAL CODE, INCLUDING APPENDICES BF AND CI; THE 2025 CALIFORNIA ELECTRICAL CODE; THE 2025 CALIFORNIA MECHANICAL CODE; THE 2025 CALIFORNIA PLUMBING CODE; THE 2025 CALIFORNIA ENERGY CODE; THE 2025 CALIFORNIA HISTORICAL BUILDING CODE; THE 2025 CALIFORNIA EXISTING BUILDING CODE; THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE; THE 2025 WILDLAND-URBAN INTERFACE CODE AND THE 2025 CALIFORNIA REFERENCED STANDARDS CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS; AND ADOPTING THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE AND THE 2024 INTERNATIONAL SWIMMING POOL AND SPA CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS."; and,
3. City Attorney Daudt read the title of Ordinance No. 2025-10, entitled , "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 15.08 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADOPTING THE 2025 EDITION OF THE CALIFORNIA FIRE CODE

(CALIFORNIA CODE OF REGULATIONS, TITLE 24, PART 9), INCLUDING APPENDICES B, BB, C, AND CC, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS."

13. DISCUSSION ITEM

A. Capital Improvement Project Updates (Development Services)

Capital Improvement Projects (CIP) are essential to maintaining and enhancing Los Alamitos' infrastructure. These projects improve the places where we live, work, and play—ranging from safer streets to American with Disabilities Act (ADA) compliant playgrounds and modernized public facilities. By prioritizing CIP projects, the City demonstrates its commitment to progress and quality of life. This report provides an update on Fiscal Year 2025–26 CIP projects and presents additional projects for City Council consideration.

Assistant City Manager Noda summarized the staff report.

City Council and Staff discussed the pole in the middle of the sidewalk on Los Alamitos Blvd. coming back at mid-year once coordination with Seal Beach was complete, CIPs are aimed to reduce liability, traffic order to add a crosswalk on South of Cherry, and, timing of traffic signals near the medical center.

City Council stated a preference for concurrently working on Bradbury/Rossmoor Way Traffic Signal Relocation and Los Alamitos Blvd. Sidewalk Repair, with Citywide Safety Light Replacement project being secondary, and working with the stakeholders for each project sooner rather than later.

The City Council:

1. Received and filed the presentation; and,
2. Discuss the additional projects recommended by the Traffic Commission; and,
3. Provide direction to staff.

14. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Mayor Hasselbrink requested that the meeting be adjourned in honor of Melinda Friedlove.

Council Member Loe and Nefulda stated nothing to report.

Mayor Pro Tem Doby spoke regarding attendance at the Orange County Mosquito and Vector Control District Board meeting, Orange County Council of Governments Board meeting, American Legion Mural Unveiling, Women's Elevate Conference, Pathways to Independence event, State of the District, Graduation Ceremony for Officer Gibson, League of California Cities – Orange County Division Swearing in Ceremony, and Fire Station 2 Open House.

15. ADJOURNMENT

The City Council adjourned in memory of Melinda Friedlove at 7:37 p.m.

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Shelley Hasselbrink, Mayor

Attest:

Signed by:

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Windmera Quintanar, MMC, City Clerk