

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

SPECIAL MEETING

November 3, 2025

1. CALL TO ORDER

The City Council met in Special Session at 5:30 p.m., Monday, November 3, 2025, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Hasselbrink presiding.

2. ROLL CALL

Present: Council Members: Hibard, Loe, Nefulda
Mayor Pro Tem Doby, Mayor Hasselbrink

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Barbara Biscocho, Finance Manager
Michael Claborn, Chief of Police
Michael S. Daudt, City Attorney
Kain Gallaguer, Police Captain
Craig Koehler, Finance Director
Matthew Lightener, Management Analyst
Emeline Noda, Recreation and Community Services Director
Ron Noda, Development Services Director
Windmera Quintanar, MMC, City Clerk/Dir. of Communications

3. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak about any item described on the agenda prior to the Council's consideration of that item. Pursuant to the Brown Act Section 54954.3 (b), remarks are limited to items described in the notice for the meeting. Remarks are to be limited to not more than three minutes per speaker.

Mayor Hasselbrink opened Oral Communications. As there was no one present wishing to speak, Mayor Hasselbrink closed Oral Communications.

4. SPECIAL ORDERS OF THE DAY

A. Resolution No. 2025-32 – Agreement with the KYA Group for the Community Center 2 Project (CIP 24/25-12) (Development Services)

The remodel of the Los Alamitos Community Center 2 facility will transform the original 1970s building into a multipurpose space for recreation programs and classes, City Council Chambers, and the Emergency Operations Center (EOC). The scope of work addresses current community

needs, enhances accessibility, and improves functionality for multipurpose use. The City Council may, by resolution, determine that the project work can be completed more economically on the open market and authorize the work to be performed by the KYA Group under the California Multiple Award Schedule (CMAS), in accordance with Section 1206 (Contracts on Public Works) of the Los Alamitos City Charter. Through this process, the City is able to design and build the renovation of Community Center 2 for a total price of \$4,634,971.16. This total amount includes supplies, construction, construction management, construction inspection, labor compliance, and contingency.

Assistant City Manager Noda summarized the Staff report.

City Council and Staff discussed the following: estimated completion by summer 2026, partnership with KYA allows for a quicker construction timeline, estimated \$4.6 million includes 25% contingency, Community Center 2 will have a significant technological upgrade with the Emergency Operations Center than the aesthetic upgrade of Community Center 1, and, \$350,000 grant funding from Congresswoman Steele will offset full cost.

Motion/Second: Doby/Nefulda

Unanimously Carried: The City Council:

1. Reviewed and approved the proposed Community Center 2 design concept and scope of work; and,
2. Approved Resolution No. 2025-32, entitled, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KYA SERVICES, LLC AND EXECUTE ALL DOCUMENTS NECESSARY TO IMPLEMENT THE REMODEL OF THE LOS ALAMITOS COMMUNITY CENTER 2 FACILITY PROJECT"; and,
3. Authorized the City Manager to execute a construction agreement, in a form approved by the City Attorney, with the KYA Group for the design and build of Community Center 2 in the amount of \$3,422,976.93; and,
4. Authorized the City Manager or designee to approve project-related costs, including labor compliance, construction management, construction inspection services, and a 25% contingency, provided the total cost of the project does not exceed the total approved budget of \$4,634,971.16.

B. Master Services and Purchasing Agreement between Axon Enterprise, Inc. for Police Department Body-Worn Cameras (Police)

This item seeks authorization to purchase body-worn cameras (BWCs) and related software from Axon Enterprise, Inc. Pursuant to Section 2.60.110 of the Los Alamitos Municipal Code (LAMC), the City's purchasing ordinance permits the use of cooperative purchasing agreements through Sourcewell. Utilizing this process, the City may procure BWCs directly from the manufacturer at a discounted rate of \$68,920.46 annually over five years, for a total contract amount of \$344,602.46. To provide flexibility for any unforeseen costs, a 10% contingency (\$34,460.25) is recommended, bringing the total allocated purchase amount to \$379,062.71.

City Manager Simmons and Police Chief Claborn introduced the item. Police Captain Gallagher summarized the Staff report.

City Council and Staff discussed the following:

- Timeline for implementation is dependent on policy development and training
- Aligns with Measure Y's promise for increased public safety
- Five year lease includes equipment upgrade at 2.5 years and at term the option to renew the lease
- 10% contingency is to cover an unforeseen technological upgrades needed
- Lease includes insurance on the devices
- How recording is activated
- Camera specifications

Motion/Second: Doby/Hibard

Unanimously Carried: The City Council:

1. Authorized the Mayor to execute a five-year Master Services and Purchasing Agreement with Axon Enterprise, Inc. for the purchase of body-worn cameras in the amount of \$344,602.46, using Quote Q-742868-45922AS under Sourcewell Contract No. 101223-AXN; and,
2. Authorized the City Manager to approve a 10% contingency amount of \$6,892.04 annually or \$34,460.25 over the five-year term of agreement.

5. ADJOURNMENT

The City Council adjourned at 5:56 p.m.

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Shelley Hasselbrink, Mayor

Attest:

Signed by:



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Windmera Quintanar, MMC, City Clerk