

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

BUDGET STANDING COMMITTEE AGENDA
SPECIAL MEETING

Monday, December 8, 2025 – 4:30 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the Budget Standing Committee at the same meeting.

Any written materials relating to an item on this agenda submitted to the Budget Standing Committee after distribution of the agenda packet are available for public inspection online at www.cityoflosalamitos.org.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

ROLL CALL

Mayor Shelley Hasselbrink
Mayor Pro Tem Tanya Doby

2. ORAL COMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Budget Standard Committee. Remarks are to be limited to not more than five minutes per speaker.

3. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Committee Member requests separate action on a specific item.

A. Minutes of the Special Meeting of November 3, 2025 (Finance)

Approve the minutes of the Budget Standing Committee Special Meeting of November 3, 2025.

4. DISCUSSION ITEM

A. Impacts of SB 707: Brown Act Modernization (Administration)

Senate Bill 707 (SB 707), signed into law in October 2025 and effective July 1, 2026, represents a substantial modernization of the Ralph M. Brown Act. The legislation introduces new requirements aimed at enhancing public access, transparency, and accessibility in local government meetings. As a result, the City will be required to implement several operational and procedural changes to ensure full compliance with the updated law.

Recommendation: Review, discuss, and provide input to Staff

B. Consideration of a Ballot Measure Regarding the Transit Occupancy Tax (TOT) (Finance)

Consideration of adding a ballot measure regarding the Transit Occupancy Tax (TOT) to the November 3, 2026, General Municipal Election.

Recommendation: Review, discuss, and provide input to Staff.

C. Purchase Policy Approval Authority and Cal Card Purchases (Finance)

Purchase Policy Approval Authority and Cal Card Purchases.

Recommendation: Review, discuss, and provide input to Staff.

D. Annual Comprehensive Financial Report for June 30, 2025 (Finance)

The fiscal year 2024-25 draft audit reports are presented for the Budget Standing Committee's review and consideration.

Recommendation: Review, discuss, and recommend forwarding to the City Council for receipt and filing.

E. Credit Cards for Council Member Travel (Finance)

Consider issuing credit cards for Council members to use for travel-related expenses.

Recommendation: Review, discuss, and provide input to Staff.

5. CLOSED SESSION

A. Conference with Labor Negotiator

City Negotiator: Chet Simmons, City Manager

Employee Organization: Executive Management, Non-Represented Employees

Authority: Government Code Section 54957.6

B. Conference With Labor Negotiator

City Negotiator: Chet Simmons, City Manager

Employee Organization: Teamsters Local 911

Authority: Government Code Section 54957.6

C. Conference With Labor Negotiator

City Negotiator: Chet Simmons, City Manager

Employee Organization: Police Officers Association

Authority: Government Code Section 54957.6

D. Public Employee Performance Evaluation

Title: City Manager

Authority: Government Code Section 54957

6. ITEMS FROM STAFF AND THE COMMITTEE

At this time, Committee Members and Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

7. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.

Craig Koehler, Finance Director

Dated: December 4, 2025.