

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
REGULAR MEETING

Tuesday, January 20, 2026 – 6:00 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC \$54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the City Clerk's office, 3191 Katella Ave., Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (562) 431-3538, ext. 220. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the City Clerk's Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "COUNCIL PUBLIC COMMENT". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting. You may also view the meeting live on local cable channel 3.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, at least 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Doby
Mayor Pro Tem Nefulda
Council Member Hasselbrink
Council Member Hibard
Council Member Loe

3. PLEDGE OF ALLEGIANCE

Mayor Doby will lead the Pledge of Allegiance.

4. INVOCATION

Mayor Pro Tem Nefulda will give the Invocation.

5. PRESENTATIONS

- A. Presentation to Marilyn Bates for her Generous Donation Towards the new Electric Vehicle Transportation Program**
- B. Recognition of Taboon Mediterranean Express for Being Featured as the January 2026 Mayor's Business Spotlight**
- C. Presentation of Certificate to Matthew Lightner, Management Analyst, in Recognition of Being Named the Los Alamitos Employee of the Quarter**
- D. Presentation by Executive Director Howard Kummerman Regarding the Cypress College Americana Awards**

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

7. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

8. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide direction to Staff to place an item on a future agenda.

9. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from December 1, 2025 to December 31, 2025.

Recommendation: Ratify the Warrants from December 1, 2025, to December 31, 2025 for \$2,411,219.02.

ROLL CALL

Mayor Doby
Mayor Pro Tem Nefulda
Council Member Hasselbrink
Council Member Hibard
Council Member Loe

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

A. Approval of Minutes (Administration)

Approve the City Council Regular minutes of November 16, 2025 and December 15, 2025.

B. 2026 Budget Calendar (Finance)

This report seeks to establish the 2026 Budget Calendar.

Recommendation: Approve the budget calendar for 2026.

C. Request for Proposals for Comprehensive Banking Services (RFP 2026-01) (Finance)

The City of Los Alamitos is requesting proposals from qualified public depositories (a state or national bank located in California, as defined by Section 53635.2 of the California Government Code) to provide comprehensive banking services.

Recommendation: Approve the issuance of the Request for Proposals for Comprehensive Banking Services (RFP 2026-01).

D. Agreement with Los Alamitos Youth Baseball (Recreation)

This item recommends approval of an agreement with Los Alamitos Youth Baseball (LAYB) to coordinate recreational sports programs and events at Sunburst Field located at 4370 Farquhar, Los Alamitos, CA 90720, for expanded recreational programs and events.

Recommendation: Authorize the City Manager to sign a one-year contractual agreement, in a form approved by the City Attorney, with Los Alamitos Youth Baseball (LAYB) for coordination services and management of recreational sports programs and events at Sunburst Field from January 1, 2026, to December 31, 2026.

E. Joint Use Agreement with the Los Alamitos Unified School District (Recreation)

This item recommends approval of an amended and restated Joint Use Agreement with Los Alamitos Unified School District (LAUSD) for the site containing Oak Middle School Gym and the City Community Center Building.

Recommendation: Authorize the Mayor to sign the Amended and Restated Joint Use Agreement with Los Alamitos Unified School District for the ongoing use of the District Gym, and the rights and obligations related to the City Community Center and Site (Oak Middle School).

F. Award of Bid to Hardy and Harper, Inc. for the Oak Street Improvement Project (CIP 24/25-03) (Development Services)

This item recommends award of a bid to begin the street improvements on Oak Street, CIP 24/25-03. The City of Los Alamitos proposes to grind and overlay asphalt streets and repair damaged concrete as part of the City's ongoing pavement management program.

Recommendation:

1. Award a construction contract for the Oak Street Improvement Project (CIP 24/25-03), in the amount of \$364,332.00 to Hardy and Harper, Inc.; and,
2. Authorize the Mayor to execute the contract with Hardy and Harper, Inc. for the Oak Street Improvement Project; and,
3. Authorize the City Manager to approve construction change orders as needed in an amount not to exceed the contingency reserve of 15% (\$54,649.80).

G. Notice of Completion (NOC) for Soroptimist Park Improvement Project (CIP 24/25-08) (Development Services)

This item recommends that the City Council accept the Soroptimist Park Improvement Project (CIP 24/25-08) as complete.

Recommendation:

1. Accept the completion of construction by Western State Builders, Inc. for the Soroptimist Park Improvement Project (CIP 24/25-08); and,
2. Authorize the City Clerk to record the Notice of Completion with the Orange County Recorder's Office; and,
3. Authorize Staff to release the 5% retention to the contractor, to Western State Builders, Inc., in the amount of \$9,544.00, up to thirty-five (35) days after recording of the Notice of Completion.

H. Notice of Completion (NOC) for Community Center Acoustic Sound Panel Installation Project (Development Services)

This item recommends that the City Council accept the completion of the Community Center Acoustic Sound Panel Installation Project. The project included the procurement and installation of acoustic wall panels in Activity Rooms 1, 2, and 3 of Community Center 1 to improve sound quality, reduce reverberation, and enhance overall usability of the space.

Recommendation:

1. Accept the Notice of Completion for the Community Center Acoustic Sound Panel Installation Project as completed by the KYA Group; and,
2. Authorize the City Clerk to record the Notice of Completion with the Orange County Recorder's Office; and,
3. Authorize staff to release the retention to the contractor, KYA Group, in the amount of \$3,320.09, up to thirty-five (35) days after recording of the Notice of Completion.

11. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

12. ADJOURNMENT

The City Council will adjourn to Monday, February 9, 2026.

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.



Windmera Quintanar, MMC, City Clerk
Dated: January 15, 2026

CITY OF LOS ALAMITOS
A/P Warrants
January 20, 2026

To Ratify

Pages:

1-19	\$ 1,372,287.43	Warrants	12/01/2025-12/31/2025
20	\$ 8,681.54	Medical Retirees	12/01/2025
21	\$ 449,032.77	Earnings & Employer Taxes	12/05/2025
22	\$ 81,346.51	Employer Benefits	12/05/2025
23	\$ 418,835.75	Earnings & Employer Taxes	12/19/2025
24	\$ 81,035.02	Employer Benefits	12/19/2025
Grand Total		\$ 2,411,219.02	

The attached Warrant Register containing checks and electronic funds transfers for the period from December 01, 2025, to December 31, 2025, is being presented for ratification by the City Council. The expenditures noted within this Warrant Register conform to the budget approved by the City Council. The Director of Finance certifies to the accuracy of the attached register and to the availability of monies for payment thereof.

Statement:

I hereby certify that the claims or demands covered by the forgoing listed warrants have been audited as to accuracy and availability of funds for payment thereof.

Certified by Craig Koehler, Finance Director/City Treasurer

Craig Koehler
this 5th day of January, 2026

WARRANTS 12/2025

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADMINSURE	WORKERS COMP CLAIM 10/25	SELF INSURANCE TRU INSURANCE		<u>548.07</u>
			TOTAL:	548.07
ADRIAN ROSALES	CLAIM SETTLEMENT 08/25	SELF INSURANCE TRU INSURANCE		<u>1,912.42</u>
			TOTAL:	1,912.42
AGILE OCCUPATIONAL MEDICINE PC	PRE-EMPLOYMENT PHYSICAL	GENERAL FUND	NON-DEPARTMENTAL	55.00
	PRE-EMPLOYMENT PHYSICAL	GENERAL FUND	NON-DEPARTMENTAL	250.00
	PRE-EMPLOYMENT PHYSICAL	GENERAL FUND	NON-DEPARTMENTAL	<u>1,265.00</u>
			TOTAL:	1,570.00
ALL AMERICAN SIGN COMPANY	PARK MAINT SIGNAGE	GENERAL FUND	PARK MAINTENANCE	<u>565.37</u>
			TOTAL:	565.37
ALL CITY MANAGEMENT SERVICES	CROSS GUARDS 08/03-08/16	GENERAL FUND	TRAFFIC	2,238.13
	CROSS GUARDS 10/12-10/25	GENERAL FUND	TRAFFIC	7,614.93
	CROSS GUARDS 10/26-11/08	GENERAL FUND	TRAFFIC	7,609.01
	CROSS GUARDS 11/16-11/29	GENERAL FUND	TRAFFIC	<u>6,844.28</u>
			TOTAL:	24,306.35
ANIMAL PEST MANAGEMENT SERVICES	GOPHER CTRL AT PARKS 11/25	GENERAL FUND	PARK MAINTENANCE	<u>490.00</u>
			TOTAL:	490.00
ANNETTE A MCNEIL	QIGONG CLASS 10/30-12/03	GENERAL FUND	SPECIAL CLASSES	<u>120.25</u>
			TOTAL:	120.25
ARROYO BACKGROUND INVESTIGATIO	PRE-EMPLOYMENT BACKGROUND	GENERAL FUND	NON-DEPARTMENTAL	<u>3,000.00</u>
			TOTAL:	3,000.00
BARBARA BANNERMAN	YOGA 09/23-12/09/25	GENERAL FUND	SPECIAL CLASSES	399.75
	YOGA 09/27-12/13/25	GENERAL FUND	SPECIAL CLASSES	<u>198.25</u>
			TOTAL:	598.00
BASE HILL INC	JANITORIAL SVCS 11/25	GENERAL FUND	BUILDING MAINTENANCE	<u>5,809.99</u>
			TOTAL:	5,809.99
BASK	PD FURNITURE	GENERAL FUND	BUILDING MAINTENANCE	<u>2,530.92</u>
			TOTAL:	2,530.92
BEAR ELECTRICAL SOLUTIONS LLC	TRAFFIC SIGNAL SVCS 09/25	GENERAL FUND	STREET MAINTENANCE	1,470.00
	EMERG TRAFFIC SIGNAL SVCS	GENERAL FUND	STREET MAINTENANCE	12,265.00
	EMERG TRAFFIC SIGNAL SVCS	GENERAL FUND	STREET MAINTENANCE	2,710.00
	TRAFFIC SIGNAL SVCS 10/25	GENERAL FUND	STREET MAINTENANCE	<u>1,470.00</u>
			TOTAL:	17,915.00
BORDIN SEMMER, LLP	THOMAS PERRAULT V CITY #10	SELF INSURANCE TRU INSURANCE		<u>6,733.70</u>
			TOTAL:	6,733.70
CALIFORNIA FORENSIC PHLEBOTOMY, INC.	BLOOD DRAWS 10/25	GENERAL FUND	PATROL	535.98
	BLOOD DRAWS 11/25	GENERAL FUND	PATROL	<u>535.98</u>
			TOTAL:	1,071.96
CALIRICA LLC	CONSULTING SVCS 11/25	GENERAL FUND	ADMINISTRATION	<u>3,000.00</u>
			TOTAL:	3,000.00
CALPERS	25/26 PERS UAL PYMT 6	GENERAL FUND	ADMINISTRATION	18,665.66

WARRANTS 12/2025

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	25/26 PERS UAL PYMT 6	GENERAL FUND	FINANCE	6,489.73
	25/26 PERS UAL PYMT 6	GENERAL FUND	PATROL	22,181.68
	25/26 PERS UAL PYMT 6	GENERAL FUND	INVESTIGATION	85,780.64
	25/26 PERS UAL PYMT 6	GENERAL FUND	RECORDS	12,813.34
	25/26 PERS UAL PYMT 6	GENERAL FUND	YOUTH SERVICES	2,640.43
	25/26 PERS UAL PYMT 6	GENERAL FUND	TRAFFIC	3,656.54
	25/26 PERS UAL PYMT 6	GENERAL FUND	K-9 UNIT	3,319.34
	25/26 PERS UAL PYMT 6	GENERAL FUND	COMMUNITY DEVEL ADMIN	3,656.70
	25/26 PERS UAL PYMT 6	GENERAL FUND	COMMUNITY DEVEL ADMIN	15,093.38
	25/26 PERS UAL PYMT 6	GENERAL FUND	PLANNING	2,608.56
	25/26 PERS UAL PYMT 6	GENERAL FUND	NEIGHBORHOOD PRESERVAT	1,896.73
	25/26 PERS UAL PYMT 6	GENERAL FUND	STREET MAINTENANCE	7,156.86
	25/26 PERS UAL PYMT 6	GENERAL FUND	ECONOMIC DEVELOPMENT	363.42
	25/26 PERS UAL PYMT 6	GENERAL FUND	RECREATION ADMINISTRAT	<u>21,116.15</u>
			TOTAL:	207,439.16
CARRI FOX	LINE DANCE DROP IN 11/12/25	GENERAL FUND	SPECIAL CLASSES	37.80
	LINE DANCE DROP IN 11/19/25	GENERAL FUND	SPECIAL CLASSES	33.60
	LINE DANCE DROP IN 12/03/25	GENERAL FUND	SPECIAL CLASSES	<u>25.20</u>
			TOTAL:	96.60
CDW GOVERNMENT, INC.	CITY DESKTOP ORDER	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	5,013.14
	CITY DOCKING STATIONS	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	<u>7,865.80</u>
			TOTAL:	12,878.94
CHARLES ABBOTT ASSOCIATES, INC.	WQMP REVIEW SVCS 07/25	GENERAL FUND	NON-DEPARTMENTAL	116.25
	LAMPSON WQMP SVCS 10/25	GENERAL FUND	NON-DEPARTMENTAL	465.00
	BLDG & SAFETY SVCS 10/25	GENERAL FUND	BUILDING INSPECTION	34,767.81
	NPDES SVCS 07/25	GENERAL FUND	NPDES	5,166.25
	NPDES SVCS 09/25	GENERAL FUND	NPDES	4,218.75
	NPDES SVCS 10/25	GENERAL FUND	NPDES	<u>6,283.75</u>
			TOTAL:	51,017.81
CHARTER COMMUNICATIONS	FIBER INTERNET 11/25	GENERAL FUND	NON-DEPARTMENTAL	1,734.00
	FIBER INTERNET 12/25	GENERAL FUND	NON-DEPARTMENTAL	1,734.00
	CITY PHONE LINES 11/25	GENERAL FUND	NON-DEPARTMENTAL	474.68
	CITY PHONE LINES 12/25	GENERAL FUND	NON-DEPARTMENTAL	<u>475.44</u>
			TOTAL:	4,418.12
CIVICPLUS, LLC	CIVICPLUS RENEWAL FY25/26	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	<u>10,161.39</u>
			TOTAL:	10,161.39
CLINICAL COUNSELING WITH TSELANE	SOUND BATH 11/19/25	GENERAL FUND	SPECIAL CLASSES	<u>54.60</u>
			TOTAL:	54.60
COLE PRO MEDIA CORP	MEDIA CONSULT SVCS 11/25	GENERAL FUND	ADMINISTRATION	3,000.00
	MEDIA CONSULT SVCS 12/25	GENERAL FUND	ADMINISTRATION	<u>3,000.00</u>
			TOTAL:	6,000.00
COSTAR REALTY INFORMATION, INC.	REAL ESTATE DATA 10/25	GENERAL FUND	ADMINISTRATION	871.48
	REAL ESTATE DATA 11/25	GENERAL FUND	ADMINISTRATION	871.48
	REAL ESTATE DATA 12/25	GENERAL FUND	ADMINISTRATION	<u>871.48</u>
			TOTAL:	2,614.44
COUNTY OF ORANGE TREASURER-TAX	NPDES COST SHARE FY25/26	GENERAL FUND	NPDES	<u>20,758.29</u>
			TOTAL:	20,758.29

WARRANTS 12/2025

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
DANIEL C GACAD	KARATE/SELF DEF 10/21-12/09/25	GENERAL FUND	SPECIAL CLASSES	<u>139.10</u>
			TOTAL:	139.10
DANIELS TIRE SERVICE	PD-13 TIRE SVCS 11/17/25	GARAGE FUND	GARAGE	309.22
	PW-4 TIRE SVCS 11/26/25	GARAGE FUND	GARAGE	1,017.14
	PD 48-6 TIRE SVCS 11/24/25	GARAGE FUND	GARAGE	897.59
	PW-4 TIRE SVCS 11/17/25	GARAGE FUND	GARAGE	<u>461.63</u>
			TOTAL:	2,685.58
DARSHINI AITHAL	WATERCOLOR 10/20-11/10	GENERAL FUND	SPECIAL CLASSES	367.25
	WATERCOLOR 10/18-11/08	GENERAL FUND	SPECIAL CLASSES	<u>55.90</u>
			TOTAL:	423.15
DASH MEDICAL GLOVES, INC.	PW SAFETY SUPPLIES 07/25	GENERAL FUND	PATROL	<u>826.60</u>
			TOTAL:	826.60
DATA TICKET, INC.	CITATION PROCESSING 10/25	GENERAL FUND	TRAFFIC	906.51
	CITATION PROCESSING 10/25	GENERAL FUND	NEIGHBORHOOD PRESERVAT	<u>50.00</u>
			TOTAL:	956.51
DEBTBOOK	25/26 BANK ANALYSIS TOOL	GENERAL FUND	FINANCE	<u>7,500.00</u>
			TOTAL:	7,500.00
DEPARTMENT OF INDUSTRIAL RELATIONS	FY25/26 ASSESSMENT	SELF INSURANCE TRU	INSURANCE	<u>1,356.54</u>
			TOTAL:	1,356.54
DIANA C. PEREZ	LEARN & GROW 10/22-11/19	GENERAL FUND	SPECIAL CLASSES	429.00
	SHAPING UP ABC'S 10/22-11/09	GENERAL FUND	SPECIAL CLASSES	240.50
	HOLLY JOLLY 12/03-12/17	GENERAL FUND	SPECIAL CLASSES	<u>283.40</u>
			TOTAL:	952.90
DOCUSIGN INC	ESIGNATURE PRO SOFTWARE	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	<u>3,335.00</u>
			TOTAL:	3,335.00
DOGGIE WALK BAGS, INC.	DOGGIE WASTE BAGS 11/25	GENERAL FUND	PARK MAINTENANCE	<u>1,073.11</u>
			TOTAL:	1,073.11
ECOFERT, INC.	FERTIGATION SVCS 11/25	GENERAL FUND	PARK MAINTENANCE	<u>1,000.00</u>
			TOTAL:	1,000.00
ELITE MAINTENANCE & TREE SERVICE	LANDSCAPE SVCS 11/25	GENERAL FUND	STREET MAINTENANCE	<u>11,462.35</u>
			TOTAL:	11,462.35
ELITE SPECIAL EVENT, INC.	WW FINAL DEPOSIT 12/06	GENERAL FUND	NON-DEPARTMENTAL	<u>6,375.00</u>
			TOTAL:	6,375.00
ENTERPRISE FM TRUST	MONTHLY LEASE CHARGES 11/25	GARAGE FUND	GARAGE	22,297.86
	MONTHLY LEASE CHARGES 12/25	GARAGE FUND	GARAGE	<u>22,262.11</u>
			TOTAL:	44,559.97
ERIN CHOI	CHARM BRACELET MAKING 11/13	GENERAL FUND	SPECIAL CLASSES	<u>113.75</u>
			TOTAL:	113.75
EWING	IRRIGATION STREET SUPPLIES	GENERAL FUND	PARK MAINTENANCE	407.24
	IRRIGATION STREET SUPPLIES	GENERAL FUND	PARK MAINTENANCE	231.74
	IRRIGATION STREET SUPPLIES	GENERAL FUND	PARK MAINTENANCE	211.75

WARRANTS 12/2025

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	IRRIGATION STREET SUPPLIES	GENERAL FUND	PARK MAINTENANCE	<u>1,508.17</u>
			TOTAL:	2,358.90
EWLES MATERIALS	CONCRETE DUMP FEES 10/25	GENERAL FUND	STREET MAINTENANCE	<u>600.00</u>
			TOTAL:	600.00
FOCUS SIGNS & GRAPHICS	PW VEHICLE DECALS	GARAGE FUND	GARAGE	<u>835.33</u>
			TOTAL:	835.33
FORENSIC NURSE SPECIALISTS, INC.	SART EXAM 11/03/25	GENERAL FUND	PATROL	<u>1,700.00</u>
			TOTAL:	1,700.00
FRONTIER COMMUNICATIONS	JAIL ALARM 11/25	GENERAL FUND	PATROL	384.74
	JAIL ALARM 12/25	GENERAL FUND	PATROL	<u>384.74</u>
			TOTAL:	769.48
FT3 TACTICAL	RANGE RENTAL 11/14-11/19/25	GENERAL FUND	PATROL	<u>875.00</u>
			TOTAL:	875.00
GALLS LLC	PD UNIFORMS	GENERAL FUND	PATROL	495.56
	PD UNIFORMS	GENERAL FUND	PATROL	998.22
	PD UNIFORMS	GENERAL FUND	PATROL	152.48
	PD UNIFORMS	GENERAL FUND	PATROL	211.83
	PD UNIFORMS	GENERAL FUND	PATROL	65.18
	PD UNIFORMS	GENERAL FUND	PATROL	93.07
	PD UNIFORMS	GENERAL FUND	PATROL	775.00
	PD UNIFORMS	GENERAL FUND	PATROL	110.49
	PD UNIFORMS	GENERAL FUND	PATROL	17.90
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	188.25
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	99.09
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	188.25
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	46.15
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	325.98
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	16.54
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	24.29
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	215.48
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	110.50
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	16.54
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	84.81
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	209.93
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	110.49
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	94.12
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	86.16
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	99.09
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	94.48
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	109.35
	POLICE AIDE UNIFORMS	GENERAL FUND	RECORDS	74.87
	POLICE AIDE UNIFORMS	GENERAL FUND	TRAFFIC	190.04
	POLICE AIDE UNIFORMS	GENERAL FUND	TRAFFIC	232.03
	POLICE AIDE UNIFORMS	GENERAL FUND	TRAFFIC	104.96
	POLICE AIDE UNIFORMS	GENERAL FUND	TRAFFIC	116.01
	POLICE AIDE UNIFORMS	GENERAL FUND	TRAFFIC	209.93
	PD UNIFORMS	GENERAL FUND	EMERGENCY PREPAREDNESS	59.22
	PD UNIFORMS	GENERAL FUND	EMERGENCY PREPAREDNESS	49.12
	PD UNIFORMS	GENERAL FUND	EMERGENCY PREPAREDNESS	<u>7.93</u>
			TOTAL:	6,083.34

WARRANTS 12/2025

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GANAHL LUMBER COMPANY	STREET MAINT SUPPLIES 10/25	GENERAL FUND	STREET MAINTENANCE	152.87
	STREET MAINT SUPPLIES 10/25	GENERAL FUND	STREET MAINTENANCE	10.91
	PW SUPPLIES 11/14/25	GENERAL FUND	STREET MAINTENANCE	49.77
	PAINT SUPPLIES 11/24/25	GENERAL FUND	STREET MAINTENANCE	149.28
	PAINT SUPPLIES 09/11/25	GENERAL FUND	PARK MAINTENANCE	619.15
	PAINT SUPPLIES 10/25	GENERAL FUND	PARK MAINTENANCE	119.01
	PAINT SUPPLIES 10/25	GENERAL FUND	PARK MAINTENANCE	81.84
	PARK MAINT SUPPLIES 11/25	GENERAL FUND	PARK MAINTENANCE	357.36
	PARK MAINT SUPPLIES 11/25	GENERAL FUND	PARK MAINTENANCE	39.61
	CONCRETE SUPPLIES 11/22/25	GENERAL FUND	PARK MAINTENANCE	49.54
	PAINT SUPPLIES 11/25	GENERAL FUND	PARK MAINTENANCE	57.80
	PAINT SUPPLIES 10/25	GENERAL FUND	BUILDING MAINTENANCE	2,364.98
	BLDG MAINT SUPPLIES 10/25	GENERAL FUND	BUILDING MAINTENANCE	101.03
	BLDG MAINT SUPPLIES 10/25	GENERAL FUND	BUILDING MAINTENANCE	188.98
	PW SUPPLIES 11/24/25	GENERAL FUND	BUILDING MAINTENANCE	<u>63.19</u>
	TOTAL:			4,405.32
GARAGE PILATES	REFORMER PILATES 09/08-12/08	GENERAL FUND	SPECIAL CLASSES	1,500.00
	REFORMER PILATES 09/04-12/11	GENERAL FUND	SPECIAL CLASSES	<u>1,199.20</u>
	TOTAL:			2,699.20
GENERAL CODE, LLC	ECODE 360 ANNUAL MAINT FY25	GENERAL FUND	ADMINISTRATION	<u>1,345.00</u>
	TOTAL:			1,345.00
GEORGE HILLS COMPANY, INC.	LIABILITY SVC FEE 12/25	SELF INSURANCE TRU	INSURANCE	<u>1,531.25</u>
	TOTAL:			1,531.25
GILSANZ MURRAY STEFICEK LLP ENGINEERS	CC2 DESIGN SVCS 11/25	GENERAL FUND	CAPITAL PROJECTS	<u>2,875.00</u>
	TOTAL:			2,875.00
GM FINANCIAL	CM VEHICLE PYMT 21	GARAGE FUND	GARAGE	1,858.68
	CM VEHICLE PYMT 22	GARAGE FUND	GARAGE	<u>1,858.68</u>
	TOTAL:			3,717.36
GMT	CH NETWORK CABLES INSTALL	GENERAL FUND	BUILDING MAINTENANCE	<u>1,485.00</u>
	TOTAL:			1,485.00
GOLDEN STATE WATER COMPANY	WATER BILL 12/25	GENERAL FUND	STREET MAINTENANCE	6,317.97
	WATER BILL 12/25	GENERAL FUND	PARK MAINTENANCE	<u>6,561.54</u>
	TOTAL:			12,879.51
GREAT AMERICA FINANCIAL SERVICES	PRINTER LEASE PYMT 12/25	GENERAL FUND	NON-DEPARTMENTAL	<u>2,267.28</u>
	TOTAL:			2,267.28
HARDY & HARPER	CIP 23/24-03 RET RELEASE	GENERAL FUND	NON-DEPARTMENTAL	<u>76,170.36</u>
	TOTAL:			76,170.36
HI-WAY SAFETY, INC.	STREET SIGNS 10/25	GENERAL FUND	STREET MAINTENANCE	<u>337.15</u>
	TOTAL:			337.15
HOMECOURT EDGE BASKETBALL LLC	HCE DROP IN 10/30/25	GENERAL FUND	SPECIAL CLASSES	80.00
	HCE DROP IN 11/04/25	GENERAL FUND	SPECIAL CLASSES	16.00
	HCE DROP IN 11/05/25	GENERAL FUND	SPECIAL CLASSES	48.00
	HCE DROP IN 11/06/25	GENERAL FUND	SPECIAL CLASSES	112.00
	HCE DROP IN 11/09/25	GENERAL FUND	SPECIAL CLASSES	16.00
	HCE DROP IN 11/16/25	GENERAL FUND	SPECIAL CLASSES	32.00

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	HCE DROP IN 11/13/25	GENERAL FUND	SPECIAL CLASSES	96.00
	HCE DROP IN 11/18/25	GENERAL FUND	SPECIAL CLASSES	32.00
	HCE DROP IN 11/23/25	GENERAL FUND	SPECIAL CLASSES	32.00
	HCE DROP IN 12/02/25	GENERAL FUND	SPECIAL CLASSES	16.00
	HCE DROP IN 11/02-12/07	GENERAL FUND	SPECIAL CLASSES	80.00
	HCE DROP IN 11/02-12/11	GENERAL FUND	SPECIAL CLASSES	176.80
	HCE DROP IN 11/04-12/11	GENERAL FUND	SPECIAL CLASSES	228.00
	HCE DROP IN 11/04-12/11	GENERAL FUND	SPECIAL CLASSES	<u>1,768.00</u>
			TOTAL:	2,732.80
IDR ENVIRONMENTAL SERVICES INC.	WASTE DISPOSAL SVCS 07/25	GENERAL FUND	STREET MAINTENANCE	2,192.00
	WASTE DISPOSAL SVCS 07/25	GENERAL FUND	BUILDING MAINTENANCE	<u>2,192.00</u>
			TOTAL:	4,384.00
IEEE	WAREHOUSE LEASE 12/25 (I)	GENERAL FUND	NON-DEPARTMENTAL	147.62
	WAREHOUSE LEASE 12/25 (P)	GENERAL FUND	NON-DEPARTMENTAL	11,852.38
	WAREHOUSE LEASE 01/26 (I)	GENERAL FUND	NON-DEPARTMENTAL	98.23
	WAREHOUSE LEASE 01/26 (P)	GENERAL FUND	NON-DEPARTMENTAL	<u>11,901.77</u>
			TOTAL:	24,000.00
INTERCARE HOLDING INSURANCE SERVICES	ADMIN FLAT FEE 12/25	SELF INSURANCE TRU	INSURANCE	<u>1,241.79</u>
			TOTAL:	1,241.79
JE SNYDER ELECTRIC, INC.	CC FIRE ALARM INSTALL RET	GENERAL FUND	NON-DEPARTMENTAL	1,700.00-
	CC FIRE ALARM INSTALL	BUILDING IMPROVEME	CAPITAL PROJECTS	34,000.00
	CC FIRE ALARM INSTALL	BUILDING IMPROVEME	CAPITAL PROJECTS	<u>20,140.00</u>
			TOTAL:	52,440.00
JOINT FORCES TRAINING BASE	JFTB POOL RENTAL 03/25	GENERAL FUND	AQUATICS	5,000.00
	JFTB POOL RENTAL 08/25	GENERAL FUND	AQUATICS	5,000.00
	JFTB POOL RENTAL 10/25	GENERAL FUND	AQUATICS	5,000.00
	POOL RENTAL 11/25	GENERAL FUND	AQUATICS	<u>5,000.00</u>
			TOTAL:	20,000.00
KATELLA DELICATESSEN-RESTAURANT BAKERY	PINE STREATS GRANT REIMBUR	GENERAL FUND	ECONOMIC DEVELOPMENT	<u>2,739.88</u>
			TOTAL:	2,739.88
KEVIN & VICKY GARRETT TENNIS, INC.	ADULT TENNIS 01/05-12/10	GENERAL FUND	SPECIAL CLASSES	549.25
	YOUTH TENNIS 11/08-12/13	GENERAL FUND	SPECIAL CLASSES	490.10
	YOUTH TENNIS 11/08-12/13	GENERAL FUND	SPECIAL CLASSES	710.45
	ADULT TENNIS 10/20-11/17	GENERAL FUND	SPECIAL CLASSES	108.55
	YOUTH TENNIS 10/25-11/22	GENERAL FUND	SPECIAL CLASSES	55.90
	YOUTH TENNIS 10/22-11/19	GENERAL FUND	SPECIAL CLASSES	167.70
	YOUTH TENNIS 10/21-11/18	GENERAL FUND	SPECIAL CLASSES	52.65
	YOUTH TENNIS 10/25-11/22	GENERAL FUND	SPECIAL CLASSES	105.30
	YOUTH TENNIS 12/04-12/18	GENERAL FUND	SPECIAL CLASSES	59.80
	YOUTH TENNIS 12/03-12/17	GENERAL FUND	SPECIAL CLASSES	66.30
	YOUTH TENNIS 12/04-12/18	GENERAL FUND	SPECIAL CLASSES	59.80
	YOUTH TENNIS 12/06-12/20	GENERAL FUND	SPECIAL CLASSES	<u>89.70</u>
			TOTAL:	2,515.50
KIDZ TALENT ACADEMY	KIDDIE GYM & TUMBLING 11/25	GENERAL FUND	SPECIAL CLASSES	<u>340.60</u>
			TOTAL:	340.60
KINETIC PERSONNEL GROUP	AP SPECIALIST SVCS 11/25	GENERAL FUND	FINANCE	1,354.50
	AP SPECIALIST SVCS 11/25	GENERAL FUND	FINANCE	688.00

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VENDOR NAME		DESCRIPTION	FUND	DEPARTMENT	AMOUNT
		AP SPECIALIST SVCS 12/25	GENERAL FUND	FINANCE	1,032.00
		AP SPECIALIST SVCS 12/25	GENERAL FUND	FINANCE	<u>1,032.00</u>
				TOTAL:	4,106.50
KRAMER WORKPLACE INVESTIGATIONS		LEGAL INVESTIGATION 05/25	GENERAL FUND	CITY ATTORNEY	<u>9,928.00</u>
				TOTAL:	9,928.00
KRONOS SASHR INC		PAYROLL SVC FEE 11/25	GENERAL FUND	FINANCE	<u>3,716.45</u>
				TOTAL:	3,716.45
KYA SERVICES LLC		CC 1 SOUND PANEL RET	GENERAL FUND	NON-DEPARTMENTAL	3,320.09-
		CC 1 SOUND PANEL INSTALL	GENERAL FUND	BUILDING MAINTENANCE	<u>66,401.62</u>
				TOTAL:	63,081.53
LA HERRADURA MOBIL DETAIL		PD CAR WASHES 11/10/25	GARAGE FUND	GARAGE	695.00
		PW CAR WASHES 11/10/25	GARAGE FUND	GARAGE	45.00
		REC CAR WASHES 11/10/25	GARAGE FUND	GARAGE	45.00
		PD CAR WASHES 11/24/25	GARAGE FUND	GARAGE	785.00
		PD CAR WASHES 12/01/25	GARAGE FUND	GARAGE	540.00
		PW CAR WASHES 12/01/25	GARAGE FUND	GARAGE	225.00
		REC CAR WASHES 12/01/25	GARAGE FUND	GARAGE	90.00
		PD CAR WASHES 12/08/25	GARAGE FUND	GARAGE	<u>610.00</u>
				TOTAL:	3,035.00
LANDSCAPE STRUCTURES INC		CIP 24/25-08 PARK EQUIP	GENERAL FUND	CAPITAL PROJECTS	<u>86,218.05</u>
				TOTAL:	86,218.05
LEXIPOL, LLC		FY25/26 LAW ENFORCEMENT MA	GENERAL FUND	POLICE ADMINISTRATION	<u>708.07</u>
				TOTAL:	708.07
LIEBERT CASSIDY WHITMORE		INVESTIGATION SVCS 10/25	GENERAL FUND	CITY ATTORNEY	3,522.50
		GENERAL SVCS 10/25	GENERAL FUND	CITY ATTORNEY	285.00
		GENERAL SVCS 10/25	GENERAL FUND	CITY ATTORNEY	47.50
		GENERAL SVCS 10/25	GENERAL FUND	CITY ATTORNEY	<u>237.50</u>
				TOTAL:	4,092.50
LOS ALAMITOS LOCK SERVICE		LAUREL PARK LOCK REPAIR	GENERAL FUND	PARK MAINTENANCE	567.08
		CH2 REKEY PROJECT 11/25	GENERAL FUND	BUILDING MAINTENANCE	<u>696.49</u>
				TOTAL:	1,263.57
LOS ALTOS TROPHY		MAYOR GAVEL PLATE	GENERAL FUND	ADMINISTRATION	<u>16.16</u>
				TOTAL:	16.16
MAC'S LIFT GATE, INC		PW-14 LIFT GATE INSTALL	GARAGE FUND	GARAGE	<u>4,621.93</u>
				TOTAL:	4,621.93
MCKENZIE RICKS		SUGAR COOKIE DECORATING	GENERAL FUND	SPECIAL CLASSES	<u>668.20</u>
				TOTAL:	668.20
MISC. VENDOR	JOSHUA BEDWELL	JOSHUA BEDWELL: REFUND	GENERAL FUND	NON-DEPARTMENTAL	16.25
	HOLLY JONES	HOLLY JONES: REFUND	GENERAL FUND	NON-DEPARTMENTAL	17.50
	GISELA VEGA	GISELA VEGA: REFUND	GENERAL FUND	NON-DEPARTMENTAL	88.00
	BETHANY EDEN	BETHANY EDEN: REFUND	GENERAL FUND	NON-DEPARTMENTAL	17.50
	JOEL ESPINOZA	JOEL ESPINOZA: SW REIMBURS	GENERAL FUND	INVESTIGATION	257.78
	B ROMAN	B ROMAN: TRAVEL REIMBURSE	GENERAL FUND	RECORDS	65.94
	B ROMAN	B ROMAN: TRNG REIMBURSE	GENERAL FUND	RECORDS	23.31

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
N SAIZ	N SAIZ: TRNG REIMBURSE	GENERAL FUND	EMERGENCY PREPAREDNESS	46.13
N SAIZ	N SAIZ: TRNG REIMBURSE	GENERAL FUND	EMERGENCY PREPAREDNESS	36.33
N SAIZ	N SAIZ: TRAVEL REIMBURSE	GENERAL FUND	K-9 UNIT	<u>36.33</u>
			TOTAL:	605.07
MOLLY H. KNOX	FITNESS WITH MOLLY 11/25	GENERAL FUND	NON-DEPARTMENTAL	<u>440.00</u>
			TOTAL:	440.00
MV CHENG ASSOCIATES, INC.	HR CONSULTANT 11/25	GENERAL FUND	ADMINISTRATION	<u>3,900.00</u>
			TOTAL:	3,900.00
NEWPORT EXTERMINATING	CC 1 PEST CONTROL 07/25	GENERAL FUND	BUILDING MAINTENANCE	195.00
	CH PEST CONTROL 10/25	GENERAL FUND	BUILDING MAINTENANCE	195.00
	CH PEST CONTROL 11/25	GENERAL FUND	BUILDING MAINTENANCE	270.00
	CC PEST CONTROL 11/25	GENERAL FUND	BUILDING MAINTENANCE	<u>75.00</u>
			TOTAL:	735.00
NORM'S AUTOMOTIVE CENTER, INC.	PD 48-2 VEHICLE SVCS 09/25	GARAGE FUND	GARAGE	739.83
	PW-8 VEHICLE SVCS 09/25	GARAGE FUND	GARAGE	1,023.17
	PD 48-K4 VEHICLE SVCS 10/25	GARAGE FUND	GARAGE	69.47
	PD 48-S2 VEHICLE SVCS 11/25	GARAGE FUND	GARAGE	113.95
	PD 48-6 VEHICLE SVCS 11/25	GARAGE FUND	GARAGE	521.67
	PD 48-8 VEHICLE SVCS 11/25	GARAGE FUND	GARAGE	52.40
	PD 48-7 TIRE SVCS 12/01/25	GARAGE FUND	GARAGE	745.03
	PD 48-S2 VEHICLE SVCS 12/25	GARAGE FUND	GARAGE	<u>387.51</u>
			TOTAL:	3,653.03
OC CHIEFS OF POLICE & SHERIFFS ASSOCIA	OCCPSA HOLIDAY LUNCHEON	GENERAL FUND	POLICE ADMINISTRATION	<u>65.00</u>
			TOTAL:	65.00
ONE SPORTS ACADEMY LLC	YOUTH BASKETBALL COACH TRN	GENERAL FUND	SPORTS	<u>150.00</u>
			TOTAL:	150.00
PAPER RECYCLING SPECIALISTS	SHREDDING SVCS 11/25	GENERAL FUND	NON-DEPARTMENTAL	<u>117.00</u>
			TOTAL:	117.00
PENINSULA SEPTIC SERVICE, INC.	PUMP SEPTIC TANK 10/25	GENERAL FUND	PARK MAINTENANCE	600.00
	PUMP SEPTIC TANK 10/25	GENERAL FUND	PARK MAINTENANCE	<u>600.00</u>
			TOTAL:	1,200.00
POWERTRIP RENTALS, LLC	WW EQUIP RENTAL	GENERAL FUND	NON-DEPARTMENTAL	<u>5,936.46</u>
			TOTAL:	5,936.46
PRINTMASTERS	2026 PD CALENDAR & FORMS	GENERAL FUND	POLICE ADMINISTRATION	<u>595.41</u>
			TOTAL:	595.41
PTS COMMUNICATIONS	PAYPHONE SVCS 12/25	GENERAL FUND	NON-DEPARTMENTAL	<u>43.00</u>
			TOTAL:	43.00
PUBLIC AGENCY RETIREMENT SERVICES AND	PAYMENT 24 PARS TRUST	GENERAL FUND	NON-DEPARTMENTAL	<u>50,000.00</u>
			TOTAL:	50,000.00
PUBLIC RISK INNOVATION SOLUTIONS AND M	EXCESS WORKER'S COMP FY 24/25	SELF INSURANCE TRU	INSURANCE	<u>8,084.00</u>
			TOTAL:	8,084.00
PVP COMMUNICATIONS	PD MOTORCYCLE SPEAKERMIC	GARAGE FUND	GARAGE	31.68

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	31.68
QUADIENT FINANCE USA, INC	POSTAGE REFILL 10/25	GENERAL FUND	NON-DEPARTMENTAL	980.56
			TOTAL:	980.56
QUADIENT LEASING USA, INC	POSTAGE LEASE 12/25-03/26	GENERAL FUND	NON-DEPARTMENTAL	574.41
			TOTAL:	574.41
RCA INVESTMENTS INC	PD MOTORCYCLE SVCS 11/25	GARAGE FUND	GARAGE	2,304.74
			TOTAL:	2,304.74
REDFLEX TRAFFIC SYSTEMS, INC.	RED LIGHT CAMERAS 10/25	GENERAL FUND	TRAFFIC	31,042.50
	RED LIGHT CAMERAS 11/25	GENERAL FUND	TRAFFIC	31,036.91
			TOTAL:	62,079.41
RK SPORTS LLC	FLAG FOOTBALL 10/19-11/23	GENERAL FUND	SPECIAL CLASSES	170.30
	SOCCER/TBALL 10/18-11/15	GENERAL FUND	SPECIAL CLASSES	348.73
	SOCCER/TBALL 10/18-11/15	GENERAL FUND	SPECIAL CLASSES	486.85
			TOTAL:	1,005.88
ROBERTSON'S	CONCRETE SUPPLIES 10/25	GENERAL FUND	STREET MAINTENANCE	1,332.34
	CH I CONCRETE SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	1,071.27
			TOTAL:	2,403.61
SCA OF CA LLC	STREET SWEEPING SVC 11/25	GENERAL FUND	STREET MAINTENANCE	9,463.99
			TOTAL:	9,463.99
SDI PRESENCE LLC	SENTINELONE CTRL 06/25	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	
	IT CLOUD LICENSE SVCS 06/25	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	491.66
	ADD'L IT SUPPORT SVCS 06/25	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	1,664.75
				6,039.00
	SENTINELONE CTRL 07/25	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	487.63
	CLOUD LICENSE SVCS 07/25	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	1,844.75
	ADD'L IT SUPPORT SVCS 07/25	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	6,883.95
			TOTAL:	17,411.74
SECURE - A - DOOR	SLIDE GATE INSTALL	GENERAL FUND	BUILDING MAINTENANCE	17,456.30
	WAREHOUSE GATE REPAIR	GENERAL FUND	BUILDING MAINTENANCE	1,093.65
			TOTAL:	18,549.95
SENTENO CONSTRUTION AND DESIGN	IT ROOM ELECTRICAL INSTAL	GENERAL FUND	BUILDING MAINTENANCE	2,750.00
	PW GARAGE BREAKROOM 11/25	GENERAL FUND	BUILDING MAINTENANCE	7,500.00
	PW GARAGE BREAKROOM 11/25	GENERAL FUND	BUILDING MAINTENANCE	10,013.00
	PW GARAGE BREAKROOM 12/25	GENERAL FUND	BUILDING MAINTENANCE	4,100.00
			TOTAL:	24,363.00
SHINING LIGHT SOCIAL MEDIA	SOCIAL MEDIA SVCS 11/25	GENERAL FUND	ECONOMIC DEVELOPMENT	1,540.00
			TOTAL:	1,540.00
SIR SPEEDY PRINTING, SIGNS, MARKETING	EV TRANSPORTATION SIGNAGE	GENERAL FUND	NON-DEPARTMENTAL	436.85
	LOS AL LINK BANNERS	GENERAL FUND	NON-DEPARTMENTAL	321.40
	EV TRANSPORTATION SIGNAGE	GENERAL FUND	NON-DEPARTMENTAL	117.50
	LOS AL LOOP 12/25	GENERAL FUND	ADMINISTRATION	3,857.94
	HAPPY HOLIDAYS BANNER	GENERAL FUND	COMMUNITY DEVEL ADMIN	299.24
	DAY CAMP SIGNAGE	GENERAL FUND	DAY CAMP	222.87
	SUNBURST FIELD SIGNAGE	GENERAL FUND	SPORTS	124.20
	RACE ON THE BASE CANOPY	GENERAL FUND	SPECIAL EVENTS	1,355.17

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	RACE ON THE BACE BANNERS	GENERAL FUND	SPECIAL EVENTS	321.40
	WW SIGNAGE	GENERAL FUND	SPECIAL EVENTS	<u>82.20</u>
			TOTAL:	7,138.77
SITEONE LANDSCAPE SUPPLY	PARK MAINT SUPPLIES 11/25	GENERAL FUND	STREET MAINTENANCE	38.88
	LANDSCAPE MAINT SUPPLIES 1	GENERAL FUND	STREET MAINTENANCE	842.54
	PARK MAINT SUPPLIES 12/25	GENERAL FUND	STREET MAINTENANCE	377.20
	PARK MAINT SUPPLIES 12/25	GENERAL FUND	STREET MAINTENANCE	549.72
	LANDSCAPE MAINT SUPPLIES 1	GENERAL FUND	PARK MAINTENANCE	61.49
	PARK MAINT SUPPLIES 11/25	GENERAL FUND	PARK MAINTENANCE	163.31
	PARK MAINT SUPPLIES 12/25	GENERAL FUND	PARK MAINTENANCE	182.28
	PARK MAINT SUPPLIES 12/25	GENERAL FUND	PARK MAINTENANCE	233.53
	LANDSCAPE MAINT SUPPLIES 1	GENERAL FUND	BUILDING MAINTENANCE	<u>889.93</u>
			TOTAL:	3,338.88
SOCA ARTS	HIP HOP BALLET 10/23-12/11	GENERAL FUND	SPECIAL CLASSES	231.40
	TOT BALLET 10/23-12/11	GENERAL FUND	SPECIAL CLASSES	395.20
	HIP HOP 10/23-12/11	GENERAL FUND	SPECIAL CLASSES	<u>446.55</u>
			TOTAL:	1,073.15
SOUTHERN CAL ASSOC. OF GOVERNMENTS	MEMBERSHIP DUES FY25-26	GENERAL FUND	ADMINISTRATION	<u>1,869.00</u>
			TOTAL:	1,869.00
SOUTHERN CALIFORNIA EDISON	SOCAL EDISON 10/25-11/25	GENERAL FUND	STREET MAINTENANCE	384.08
	SO CAL EDISON 11/25-12/25	GENERAL FUND	STREET MAINTENANCE	20,046.53
	SOCAL EDISON 10/25-11/25	GENERAL FUND	PARK MAINTENANCE	50.66
	SO CAL EDISON 11/25-12/25	GENERAL FUND	PARK MAINTENANCE	481.29
	SO CAL EDISON 11/25-12/25	GENERAL FUND	PARK MAINTENANCE	631.11
	SO CAL EDISON 11/25-12/25	GENERAL FUND	BUILDING MAINTENANCE	303.52
	SO CAL EDISON 11/25-12/25	GENERAL FUND	BUILDING MAINTENANCE	4,829.80
	SO CAL EDISON 11/25-12/25	GENERAL FUND	BUILDING MAINTENANCE	6,215.06
	BLOOMFIELD ELECTRICAL EXT	GENERAL FUND	CAPITAL PROJECTS	<u>3,488.76</u>
			TOTAL:	36,430.81
SOUTHERN CALIFORNIA GAS	SO CAL GAS 11/2025	GENERAL FUND	BUILDING MAINTENANCE	<u>254.41</u>
			TOTAL:	254.41
ST. OF CALIFORNIA DEPT. OF JUSTICE	EMPLOYEE FINGERPRINT 10/25	GENERAL FUND	NON-DEPARTMENTAL	<u>192.00</u>
			TOTAL:	192.00
STANDARD INSURANCE COMPANY	12/25 BASIC RETIREE SELF A	GENERAL FUND	NON-DEPARTMENTAL	21.14
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	CITY COUNCIL	55.38
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	ADMINISTRATION	154.00
	12/25 LTD SELF ADMIN	GENERAL FUND	ADMINISTRATION	112.84
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	FINANCE	100.75
	12/25 LTD SELF ADMIN	GENERAL FUND	FINANCE	80.60
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	POLICE ADMINISTRATION	168.27
	12/25 LTD SELF ADMIN	GENERAL FUND	POLICE ADMINISTRATION	80.60
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	PATROL	255.60
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	INVESTIGATION	31.95
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	RECORDS	31.95
	12/25 LTD SELF ADMIN	GENERAL FUND	RECORDS	48.36
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	YOUTH SERVICES	15.98
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	COMMUNITY DEVEL ADMIN	136.74
	12/25 LTD SELF ADMIN	GENERAL FUND	COMMUNITY DEVEL ADMIN	128.96
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	COMMUNITY DEVEL ADMIN	99.54

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	PLANNING	10.65
	12/25 LTD SELF ADMIN	GENERAL FUND	PLANNING	16.12
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	NEIGHBORHOOD PRESERVAT	21.30
	12/25 LTD SELF ADMIN	GENERAL FUND	NEIGHBORHOOD PRESERVAT	32.24
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	STREET MAINTENANCE	106.50
	12/25 LTD SELF ADMIN	GENERAL FUND	STREET MAINTENANCE	161.20
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	BUILDING MAINTENANCE	10.65
	12/25 LTD SELF ADMIN	GENERAL FUND	BUILDING MAINTENANCE	16.12
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	RECREATION ADMINISTRAT	196.17
	12/25 LTD SELF ADMIN	GENERAL FUND	RECREATION ADMINISTRAT	193.44
	12/25 BASIC & AD&D SELF AD	GENERAL FUND	RECREATION ADMINISTRAT	99.54
	12/25 EAP PREM SELF ADMIN	GENERAL FUND	NON-DEPARTMENTAL	60.75
			TOTAL:	2,447.34
STATEWIDE TRAFFIC SAFETY & SIGNS, INC.	STREET MAINT SUPPLIES 11/25	GENERAL FUND	STREET MAINTENANCE	943.19
			TOTAL:	943.19
SUBZERO MECHANICAL	CC 1 AC REPAIR	GENERAL FUND	BUILDING MAINTENANCE	1,277.25
			TOTAL:	1,277.25
SUSAN SAXE-CLIFFORD, PH.D.	PSYCHOLOGICAL EVAL 11/25	GENERAL FUND	NON-DEPARTMENTAL	450.00
			TOTAL:	450.00
SUZANNE ROADY-ROSS	T'AI CHI CHIH 10/20-11/17	GENERAL FUND	SPECIAL CLASSES	403.00
			TOTAL:	403.00
THE RINKS LAKEWOOD ICE	LEARN TO SKATE 11/13-12/18	GENERAL FUND	SPECIAL CLASSES	84.80
	LEARN TO SKATE 11/13-12/18	GENERAL FUND	SPECIAL CLASSES	84.80
	LEARN TO SKATE 11/13-12/18	GENERAL FUND	SPECIAL CLASSES	84.80
	LEARN TO SKATE 11/12-12/17	GENERAL FUND	SPECIAL CLASSES	84.80
			TOTAL:	339.20
THE WALKING MAN INC	DOOR HANGER DISTRIBUTION	GENERAL FUND	COMMUNITY DEVEL ADMIN	1,675.00
			TOTAL:	1,675.00
THOMSON REUTERS - WEST	DETECTIVE SOFTWARE 10/25	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	394.19
	DETECTIVE SOFTWARE 11/25	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	394.19
			TOTAL:	788.38
TOWNSEND PUBLIC AFFAIRS, INC.	CONSULTING SVCS 12/25	GENERAL FUND	ADMINISTRATION	4,000.00
	GRANT WRITING SVCS 12/25	GENERAL FUND	ADMINISTRATION	2,000.00
			TOTAL:	6,000.00
TRACY MILLER CONSULTING, INC.	CONSULTING SVCS 12/25	GENERAL FUND	ADMINISTRATION	5,500.00
			TOTAL:	5,500.00
TRIEPEI, SMITH & ASSOCIATES, INC	VIDEO PRODUCTION 11/25	GENERAL FUND	NON-DEPARTMENTAL	605.87
			TOTAL:	605.87
TRUTH BE TOLD POLYGRAPGH, LLC	POLYGRAPHS PRE EMPLOYMENT	GENERAL FUND	NON-DEPARTMENTAL	750.00
			TOTAL:	750.00
TURBO DATA SYSTEMS, INC.	PKG PERMIT SOFTWARE 10/25	GENERAL FUND	NEIGHBORHOOD PRESERVAT	1,391.92
	PKG PERMIT SOFTWARE 11/25	GENERAL FUND	NEIGHBORHOOD PRESERVAT	1,226.96
			TOTAL:	2,618.88

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
U.S. BANK	WW SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	530.37
	WW SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	103.78
	WW SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	36.04
	TOT SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	30.00
	REFUND: CONTEST PRIZE	GENERAL FUND	NON-DEPARTMENTAL	83.02-
	WW SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	42.31
	ADAPTIVE REC SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	53.98
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	71.57
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	2.49
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	38.17
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	49.52
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	39.32
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	49.12
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	27.29
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	24.56
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	12.77
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	337.00
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	5.38
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	152.04
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	16.83
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	126.03
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	61.39
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	48.03
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	62.26
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	7.98
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	27.64
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	121.21
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	25.18
	WW SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	229.35
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	34.00
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	202.00
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	2.49
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	49.69
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	14.98
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	919.47
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	51.66
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	30.48
	TOT SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	55.39
	DINE & DOUGH PRGM	GENERAL FUND	NON-DEPARTMENTAL	6.41
	WW SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	44.07
	WW SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	82.46
	TOT SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	171.93
	TOT SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	15.98
	TOT SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	196.75
	TOT SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	1.38
	PALS OF LOS AL SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	185.00
	ADAPTIVE REC SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	137.48
	ADAPTIVE REC SUPPLIES	GENERAL FUND	NON-DEPARTMENTAL	4.49
	DOBY LOCC MTG	GENERAL FUND	CITY COUNCIL	121.99
	DOBY LOCC MTG	GENERAL FUND	CITY COUNCIL	276.97
	NEFULDA ADC CONF	GENERAL FUND	CITY COUNCIL	636.58
	NEFULDA CAL CITIES CONF	GENERAL FUND	CITY COUNCIL	229.99
	NEFULDA CAL CITIES CONF	GENERAL FUND	CITY COUNCIL	42.99
	OCREGISTER.COM SUB	GENERAL FUND	ADMINISTRATION	48.00
	GRANFLOR CMC CERT	GENERAL FUND	ADMINISTRATION	75.00
	GRANFLOR CMC RENEWAL	GENERAL FUND	ADMINISTRATION	135.00

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	COUNCIL OCREGISTER.COM	GENERAL FUND	ADMINISTRATION	26.00
	GODADDY WEBSITE SUB	GENERAL FUND	ADMINISTRATION	131.88
	QUINTANAR LOCC MTG	GENERAL FUND	ADMINISTRATION	80.54
	DOMAIN NAME RENEWAL	GENERAL FUND	ADMINISTRATION	44.38
	INTERVIEW PANEL 11/06	GENERAL FUND	ADMINISTRATION	128.72
	LIGHTNER MMASC CONF	GENERAL FUND	ADMINISTRATION	338.51
	LIGHTNER ICMA DINNER	GENERAL FUND	ADMINISTRATION	60.00
	LIGHTNER MMASC CONF	GENERAL FUND	ADMINISTRATION	107.40
	LIGHTNER MMASC CONF	GENERAL FUND	ADMINISTRATION	399.13
	HOLIDAY POTLUCK 2025	GENERAL FUND	ADMINISTRATION	75.52
	HOLIDAY POTLUCK 2025	GENERAL FUND	ADMINISTRATION	97.52
	REFUND: HOLIDAY POTLUCK 20	GENERAL FUND	ADMINISTRATION	29.49-
	REFUND: HOLIDAY POTLUCK 20	GENERAL FUND	ADMINISTRATION	23.48-
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	38.48
	HOLIDAY POTLUCK 2025	GENERAL FUND	ADMINISTRATION	206.25
	HOLIDAY POTLUCK 2025	GENERAL FUND	ADMINISTRATION	515.00
	REFUND: OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	1.05-
	PUB NOTICE ORD 2025-09 & 1	GENERAL FUND	ADMINISTRATION	168.75
	PUB NOTICE ORD 2025-09 & 1	GENERAL FUND	ADMINISTRATION	104.00
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	19.75-
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	17.90
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	67.44
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	26.20
	COUNCIL MTG DINNER 11/03	GENERAL FUND	ADMINISTRATION	78.00
	TABLECLOTH DRY CLEAN	GENERAL FUND	ADMINISTRATION	70.00
	OFFICE SUPPLIES	GENERAL FUND	ADMINISTRATION	7.64
	COUNCIL MTG DINNER 11/17	GENERAL FUND	ADMINISTRATION	149.61
	SIMMONS CAL CITIES CONF	GENERAL FUND	ADMINISTRATION	229.99
	SIMMONS CAL CITIES CONF	GENERAL FUND	ADMINISTRATION	42.99
	MOMENTUM PLUS SUB	GENERAL FUND	FINANCE	4.95
	GELA SUPPLIES	GENERAL FUND	FINANCE	383.58
	BISCOCHO CSMFO CONF	GENERAL FUND	FINANCE	55.00
	BISCOCHO CSMFO CONF	GENERAL FUND	FINANCE	155.00
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	106.33
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	29.38
	GODADDY WEBSITE SUB	GENERAL FUND	FINANCE	299.99
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	53.15
	AUTHORIZE.NET SUB	GENERAL FUND	FINANCE	10.00
	KOEHLER CSMFO CONF	GENERAL FUND	FINANCE	55.00
	WSJ MONTHLY SUB	GENERAL FUND	FINANCE	8.25
	APPLE ICLOUD SUB	GENERAL FUND	FINANCE	0.99
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	195.57
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	40.83
	KOEHLER CSMFO CONF	GENERAL FUND	FINANCE	155.00
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	13.58
	GELA TABLECLOTH	GENERAL FUND	FINANCE	207.04
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	34.94
	OFFICE SUPPLIES	GENERAL FUND	FINANCE	13.48
	SOUTH & V WILSON TRAINING	GENERAL FUND	POLICE ADMINISTRATION	1,143.30
	GALLAUGHER CL GRADUATION	GENERAL FUND	POLICE ADMINISTRATION	15.60
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	82.88
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	56.68
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	39.30
	AMAZON PRIME SUB	GENERAL FUND	POLICE ADMINISTRATION	16.38
	ACOSTA TRAINING	GENERAL FUND	POLICE ADMINISTRATION	104.40
	KITCHEN SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	27.04

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	19.89
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	64.54
	ONSTAR SUB	GENERAL FUND	POLICE ADMINISTRATION	15.00
	CLABORN CL GRADUATION	GENERAL FUND	POLICE ADMINISTRATION	15.60
	ONSTAR SUB	GENERAL FUND	POLICE ADMINISTRATION	11.99
	PELTON SUB	GENERAL FUND	POLICE ADMINISTRATION	49.99
	ONSTAR SUB	GENERAL FUND	POLICE ADMINISTRATION	15.00
	TABLECLOTH DRY CLEAN	GENERAL FUND	POLICE ADMINISTRATION	12.00
	TABLECLOTH DRY CLEAN	GENERAL FUND	POLICE ADMINISTRATION	45.00
	KITCHEN SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	8.22
	KITCHEN SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	693.09
	WILSON TRAINING	GENERAL FUND	POLICE ADMINISTRATION	15.60
	WILSON TRAINING	GENERAL FUND	POLICE ADMINISTRATION	31.94
	WILSON TRAINING	GENERAL FUND	POLICE ADMINISTRATION	15.60
	WILSON TRAINING	GENERAL FUND	POLICE ADMINISTRATION	11.63
	WILSON TRAINING	GENERAL FUND	POLICE ADMINISTRATION	15.47
	PD BUSINESS CARDS	GENERAL FUND	POLICE ADMINISTRATION	184.63
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	17.46
	POWER BI	GENERAL FUND	POLICE ADMINISTRATION	78.30
	KITCHEN SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	8.22
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	713.22
	OFFICE SUPPLIES	GENERAL FUND	POLICE ADMINISTRATION	28.68
	AQUATICS SUPPLIES	GENERAL FUND	PATROL	61.11
	AQUATICS SUPPLIES	GENERAL FUND	PATROL	120.98
	PD CAR WASHES 10/27/25	GENERAL FUND	PATROL	416.00
	RODRIGUEZ BUSINESS CARDS	GENERAL FUND	PATROL	92.32
	OFFICE SUPPLIES	GENERAL FUND	PATROL	95.86
	PATROL SUPPLIES	GENERAL FUND	PATROL	55.59
	DELGADO BUSINESS CARDS	GENERAL FUND	PATROL	92.32
	KIM BUSINESS CARDS	GENERAL FUND	PATROL	92.32
	OFFICE SUPPLIES	GENERAL FUND	PATROL	39.24
	PD UNIFORMS	GENERAL FUND	PATROL	191.85
	PD SUPPLIES	GENERAL FUND	PATROL	612.09
	PD SUPPLIES	GENERAL FUND	PATROL	309.79
	OFFICE SUPPLIES	GENERAL FUND	INVESTIGATION	272.02
	OFFICE SUPPLIES	GENERAL FUND	RECORDS	91.76
	SAIZ TRAINING	GENERAL FUND	COMMUNITY OUTREACH	4.00
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY OUTREACH	19.37
	PD PROMO SUPPLIES	GENERAL FUND	COMMUNITY OUTREACH	90.95
	SAIZ & V WILSON TRAINING	GENERAL FUND	COMMUNITY OUTREACH	28.02
	SAIZ TRAINING	GENERAL FUND	COMMUNITY OUTREACH	15.60
	SAIZ TRAINING	GENERAL FUND	COMMUNITY OUTREACH	15.12
	WW SUPPLIES	GENERAL FUND	COMMUNITY OUTREACH	185.47
	WW SUPPLIES	GENERAL FUND	COMMUNITY OUTREACH	22.92
	SAIZ TRAINING	GENERAL FUND	COMMUNITY OUTREACH	35.18
	SAIZ TRAINING	GENERAL FUND	COMMUNITY OUTREACH	26.33
	SAIZ CATO CONF	GENERAL FUND	K-9 UNIT	643.75
	NAVARRO K9 TRAINING	GENERAL FUND	K-9 UNIT	621.00
	NAVARRO K9 TRAINING	GENERAL FUND	K-9 UNIT	488.52
	K9 SUPPLIES	GENERAL FUND	K-9 UNIT	96.98
	APPLE ICLOUD SUB	GENERAL FUND	COMMUNITY DEVEL ADMIN	2.99
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	226.14
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	13.25
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	32.72
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	52.35
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	255.86

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	119.61
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	45.18
	R NODA ADC CONF	GENERAL FUND	COMMUNITY DEVEL ADMIN	636.58
	YOUTUBE SUB	GENERAL FUND	COMMUNITY DEVEL ADMIN	82.99
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	859.11
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	289.74
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	163.83
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	669.84
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	4.39
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	3,995.00
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	16.38
	REFUND: OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	16.38-
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	54.90
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	24.73
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	605.48
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	442.49
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	795.00
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	25.00
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	25.00
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	25.00
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	357.52
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	347.36
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	358.84
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	1,060.22
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	179.92
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	526.04
	MARTINEZ PDAOC LUNCHEON	GENERAL FUND	COMMUNITY DEVEL ADMIN	120.00
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	16.30
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	32.04
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	38.82
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	212.55
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	43.68
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	34.92
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	40.59
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	87.40
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	87.40
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	812.07
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	163.83
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	601.08
	OFFICE SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	641.31
	R NODA CAL CITIES CONF	GENERAL FUND	COMMUNITY DEVEL ADMIN	229.99
	R NODA CAL CITIES CONF	GENERAL FUND	COMMUNITY DEVEL ADMIN	42.99
	R NODA CAL CITIES CONF	GENERAL FUND	COMMUNITY DEVEL ADMIN	40.00
	K9 SUPPLEMENTS	GENERAL FUND	COMMUNITY DEVEL ADMIN	88.17
	K9 DURANGO TINT REMOVAL	GENERAL FUND	COMMUNITY DEVEL ADMIN	41.40
	K9 FOOD	GENERAL FUND	COMMUNITY DEVEL ADMIN	106.01
	K9 DURANGO TINT	GENERAL FUND	COMMUNITY DEVEL ADMIN	318.82
	K9 SUPPLIES	GENERAL FUND	COMMUNITY DEVEL ADMIN	195.11
	K9 FOOD	GENERAL FUND	COMMUNITY DEVEL ADMIN	106.01
	K9 VACCINES	GENERAL FUND	COMMUNITY DEVEL ADMIN	332.47
	K9 SUPPLEMENTS	GENERAL FUND	COMMUNITY DEVEL ADMIN	25.85
	MAGANA CACEO TRAINING	GENERAL FUND	NEIGHBORHOOD PRESERVAT	550.00
	MAGANA CACEO TRAINING	GENERAL FUND	NEIGHBORHOOD PRESERVAT	100.00
	GRAFFITI REMOVAL SUPPLIES	GENERAL FUND	STREET MAINTENANCE	103.32
	PW SUPPLIES	GENERAL FUND	STREET MAINTENANCE	215.33
	LIGHTING SUPPLIES	GENERAL FUND	STREET MAINTENANCE	689.60

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VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	PW SUPPLIES	GENERAL FUND	STREET MAINTENANCE	60.02
	PW SUPPLIES	GENERAL FUND	STREET MAINTENANCE	101.59
	LIGHTING SUPPLIES	GENERAL FUND	STREET MAINTENANCE	689.60
	SANDBAG FUNNEL	GENERAL FUND	STREET MAINTENANCE	268.73
	TREE REMOVAL EQUIPMENT	GENERAL FUND	STREET MAINTENANCE	225.66
	SAND BAGS	GENERAL FUND	STREET MAINTENANCE	539.44
	PW SUPPLIES	GENERAL FUND	STREET MAINTENANCE	269.38
	PW SUPPLIES	GENERAL FUND	PARK MAINTENANCE	153.37
	PW SUPPLIES	GENERAL FUND	PARK MAINTENANCE	1,050.72
	LANDSCAPE MAINT SUPPLIES	GENERAL FUND	PARK MAINTENANCE	92.58
	LANDSCAPE MAINT SUPPLIES	GENERAL FUND	PARK MAINTENANCE	46.29
	DOG PARK SIGNAGE	GENERAL FUND	PARK MAINTENANCE	2,253.45
	OFFICE SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	41.50
	AMERICAN FLAG	GENERAL FUND	BUILDING MAINTENANCE	172.04
	FLAG SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	29.00
	LIGHTING SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	601.25
	BLDG MAINT SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	258.96
	PW SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	76.48
	DAY CAMP SUPPLIES	GENERAL FUND	BUILDING MAINTENANCE	16.38
	DRINKING WATER 11/25	GENERAL FUND	BUILDING MAINTENANCE	228.89
	DRINKING WATER 11/25	GENERAL FUND	BUILDING MAINTENANCE	188.99
	NITES ON PINE SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	311.18
	GELA SUPPLIES	GENERAL FUND	ECONOMIC DEVELOPMENT	1,326.22
	AUDIBLE SUB	GENERAL FUND	RECREATION ADMINISTRAT	14.95
	REC SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	7.09
	REC SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	43.70
	HOMEBASE PLUS SUB	GENERAL FUND	RECREATION ADMINISTRAT	672.00
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	41.91
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	39.29
	CPRS MEMBERSHIP FEES	GENERAL FUND	RECREATION ADMINISTRAT	450.00
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	115.29
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	395.31
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	88.35
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	29.19
	DIRECT TV EOC	GENERAL FUND	RECREATION ADMINISTRAT	109.99
	SPOTIFY SUB	GENERAL FUND	RECREATION ADMINISTRAT	19.99
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	37.11
	REFUND: OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	25.65-
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	26.15
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	301.77
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	76.30
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	96.80
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	15.24
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	19.88
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	121.68
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	63.94
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	47.21
	STAFF CPR CERT	GENERAL FUND	RECREATION ADMINISTRAT	37.00
	STAFF CPR CERT	GENERAL FUND	RECREATION ADMINISTRAT	37.00
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	10.90
	STAFF CPR CERT	GENERAL FUND	RECREATION ADMINISTRAT	37.00
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	103.76
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	87.47
	REFUND: HOLIDAY POTLUCK 20	GENERAL FUND	RECREATION ADMINISTRAT	64.66-
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	12.23
	OFFICE SUPPLIES	GENERAL FUND	RECREATION ADMINISTRAT	22.66

WARRANTS 12/2025

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	STAFF CPR CERT	GENERAL FUND	RECREATION ADMINISTRAT	37.00
	E NODA CAL CITIES CONF	GENERAL FUND	RECREATION ADMINISTRAT	229.99
	E NODA CAL CITIES CONF	GENERAL FUND	RECREATION ADMINISTRAT	42.99
	E NODA CAL CITIES CONF	GENERAL FUND	RECREATION ADMINISTRAT	14.35
	E NODA CAL CITIES CONF	GENERAL FUND	RECREATION ADMINISTRAT	17.63
	APPLE ICLOUD SUB	GENERAL FUND	RECREATION ADMINISTRAT	9.99
	E NODA CAL CITIES CONF	GENERAL FUND	RECREATION ADMINISTRAT	25.00
	E NODA CAL CITIES CONF	GENERAL FUND	RECREATION ADMINISTRAT	40.00
	CONSTANT CONTACT SUB	GENERAL FUND	RECREATION ADMINISTRAT	422.75
	AQUATICS SUPPLIES	GENERAL FUND	AQUATICS	284.05
	MOBILE REC SUPPLIES	GENERAL FUND	PLAYGROUNDS	196.50
	BASKETBALL SUPPLIES	GENERAL FUND	SPORTS	81.00
	CROSS COUNTRY SUPPLIES	GENERAL FUND	SPORTS	164.10
	VOLLEYBALL SUPPLIES	GENERAL FUND	SPORTS	43.38
	CROSS COUNTRY SUPPLIES	GENERAL FUND	SPORTS	14.52
	VOLLEYBALL SUPPLIES	GENERAL FUND	SPORTS	27.00
	VOLLEYBALL SUPPLIES	GENERAL FUND	SPORTS	12.18
	TRACK SUPPLIES	GENERAL FUND	SPORTS	14.19
	VOLLEYBALL SUPPLIES	GENERAL FUND	SPORTS	10.37
	CROSS COUNTRY SUPPLIES	GENERAL FUND	SPORTS	139.80
	VOLLEYBALL SUPPLIES	GENERAL FUND	SPORTS	45.69
	PICKLEBALL SUPPLIES	GENERAL FUND	SPORTS	42.64
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	48.03
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	13.70
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	7.64
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	16.82
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	43.69
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	40.70
	PRESCHOOL SUPPLIES	GENERAL FUND	SPECIAL CLASSES	9.82
	CC MAT SERVICE 10/25/25	GENERAL FUND	SPECIAL CLASSES	111.79
	CC MAT SERVICE 11/08/25	GENERAL FUND	SPECIAL CLASSES	111.79
	CC MAT SERVICE 11/22/25	GENERAL FUND	SPECIAL CLASSES	111.79
	WW SUPPLIES	GENERAL FUND	SPECIAL EVENTS	39.32
	PICKLEBALL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	43.68
	PICKLEBALL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	120.00
	GIFTCARD	GENERAL FUND	SPECIAL EVENTS	88.32
	REC SUPPLIES	GENERAL FUND	SPECIAL EVENTS	40.92
	GIFTCARD	GENERAL FUND	SPECIAL EVENTS	20.46
	HALLOWEEN DECOR CONTEST	GENERAL FUND	SPECIAL EVENTS	640.00
	REC SUPPLIES	GENERAL FUND	SPECIAL EVENTS	144.48
	HOLIDAY DECOR CONTEST	GENERAL FUND	SPECIAL EVENTS	81.52
	DONATION DRIVE SUPPLIES	GENERAL FUND	SPECIAL EVENTS	52.41
	DONATION DRIVE SUPPLIES	GENERAL FUND	SPECIAL EVENTS	43.65
	DONATION DRIVE SUPPLIES	GENERAL FUND	SPECIAL EVENTS	25.12
	SERVE LOS AL SUPPLIES	GENERAL FUND	SPECIAL EVENTS	1,250.00
	SOROPTIMIST MONUMENT	GENERAL FUND	CAPITAL PROJECTS	1,060.22
	EV CHARGING	AIR QUALITY FUND	GARAGE	20.05
	EV CHARGING	AIR QUALITY FUND	GARAGE	20.11
	EV CHARGING	AIR QUALITY FUND	GARAGE	41.64
	EV CHARGING	AIR QUALITY FUND	GARAGE	46.19
	EV CHARGING	AIR QUALITY FUND	GARAGE	42.93
	EV CHARGING	AIR QUALITY FUND	GARAGE	22.56
	PW VEHICLE SVCS 11/10/25	GARAGE FUND	GARAGE	410.00
	PW VEHICLE SVCS 11/10/25	GARAGE FUND	GARAGE	410.00
	EMERGENCY IT EQUIPMENT	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	7,219.42
	IT SUPPLIES	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	956.80

WARRANTS 12/2025

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	65,131.87
ULINE, INC.	STREET MAINT SUPPLIES 11/25	GENERAL FUND	STREET MAINTENANCE	252.61
	DOG PARK BENCHES 10/25	GENERAL FUND	PARK MAINTENANCE	2,746.65
	LANDSCAPE MAINT SUPPLIES 11/25	GENERAL FUND	PARK MAINTENANCE	1,262.90
	JANITORIAL SUPPLIES 11/25	GENERAL FUND	BUILDING MAINTENANCE	<u>2,356.12</u>
			TOTAL:	6,618.28
UNDERGROUND SERVICE ALERT OF SO CAL	DIG ALERT 11/25	GENERAL FUND	STREET MAINTENANCE	<u>30.00</u>
			TOTAL:	30.00
UNITED HOME REMODELING INC.	CC RESTROOM MAINT 11/25	GENERAL FUND	BUILDING MAINTENANCE	8,500.00
	PD RESTROOM MAINT 11/25	GENERAL FUND	BUILDING MAINTENANCE	<u>8,800.00</u>
			TOTAL:	17,300.00
UNITED RENTALS NORTH AMERICA INC.	FORKLFIT RENTAL 11/25	GENERAL FUND	PARK MAINTENANCE	<u>1,160.12</u>
			TOTAL:	1,160.12
UNITED STATES POSTMASTER	SPRING 2026 BROCHURE POSTA	GENERAL FUND	RECREATION ADMINISTRAT	<u>2,467.12</u>
			TOTAL:	2,467.12
VERIZON	VEHICLE GPS SVCS 12/25	GENERAL FUND	COMMUNITY DEVEL ADMIN	<u>537.55</u>
			TOTAL:	537.55
VERIZON WIRELESS	CITY CELLPHONES 10/11-11/1	GENERAL FUND	NON-DEPARTMENTAL	<u>2,987.13</u>
			TOTAL:	2,987.13
VESTIS GROUP INC	UNIFORMS RENTAL 11/10/25	GENERAL FUND	STREET MAINTENANCE	115.48
	UNIFORMS RENTAL 11/17/25	GENERAL FUND	STREET MAINTENANCE	115.48
	UNIFORMS RENTAL 11/24/25	GENERAL FUND	STREET MAINTENANCE	115.48
	UNIFORMS RENTAL 12/01/25	GENERAL FUND	STREET MAINTENANCE	115.48
	UNIFORMS RENTAL 12/08/25	GENERAL FUND	STREET MAINTENANCE	<u>115.48</u>
			TOTAL:	577.40
VISUAL EDGE IT, INC.	PD DESKTOP PRINTERS	TECHNOLOGY REPLACE	ADMINISTRATIVE SERVICE	<u>1,434.00</u>
			TOTAL:	1,434.00
VOYAGER FLEET SYSTEMS, INC.	FLEET FUEL 11/25	GARAGE FUND	GARAGE	11,837.05
	TAX ADJUSTMENT 11/25	GARAGE FUND	GARAGE	<u>421.11</u>
			TOTAL:	11,415.94
WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES 11/25	GENERAL FUND	BUILDING MAINTENANCE	<u>1,072.46</u>
			TOTAL:	1,072.46
WEST COAST ARBORISTS, INC.	TREE MAINT SVCS 12/25	GENERAL FUND	PARK MAINTENANCE	1,980.00
	GRID TREE TRIM 10/25	MEASURE M	CAPITAL PROJECTS	176.00
	GRID TREE TRIM 10/25	MEASURE M	CAPITAL PROJECTS	<u>1,408.00</u>
			TOTAL:	3,564.00
WESTERN STATE BUILDERS, INC	CIP 24/25-08 RETENTION #3	GENERAL FUND	NON-DEPARTMENTAL	473.97-
	CIP 24/25-08 PAY APP #3	GENERAL FUND	CAPITAL PROJECTS	<u>9,479.26</u>
			TOTAL:	9,005.29
WEX HEALTH, INC.	FSA MONTHLY 11/25	GENERAL FUND	NON-DEPARTMENTAL	<u>58.50</u>
			TOTAL:	58.50

WARRANTS 12/2025

VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WILLDAN ENGINEERING	CIP 24/25-05 PINE ST 08/25	GENERAL FUND	CAPITAL PROJECTS	<u>20,130.00</u>
			TOTAL:	20,130.00
WIRELESS TELEMATICS	LAUREL FIELD LIGHT FEES	GENERAL FUND	SPORTS	<u>1,584.00</u>
			TOTAL:	1,584.00
WOODRUFF & SMART, APC	GENERAL SVCS 10/25	GENERAL FUND	CITY ATTORNEY	28,009.80
	LITIGATION SVCS 10/25	GENERAL FUND	CITY ATTORNEY	197.60
	PROSECUTION SVCS 10/25	GENERAL FUND	CITY ATTORNEY	4,326.05
	GENERAL SVCS 11/25	GENERAL FUND	CITY ATTORNEY	18,260.10
	LITIGATION SVCS 11/25	GENERAL FUND	CITY ATTORNEY	49.40
	PROSECUTION SVCS 11/25	GENERAL FUND	CITY ATTORNEY	<u>2,886.80</u>
			TOTAL:	53,729.75

===== FUND TOTALS =====

10	GENERAL FUND	1,163,095.95
23	AIR QUALITY FUND	193.48
25	BUILDING IMPROVEMENT	54,140.00
26	MEASURE M	1,584.00
50	GARAGE FUND	77,680.56
53	TECHNOLOGY REPLACEMENT	54,185.67
54	SELF INSURANCE TRUST	21,407.77

GRAND TOTAL:	1,372,287.43
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Retirees Medical Reimbursement

Date: December 1, 2025

Number of Transactions: 12

Total Batch: \$8,681.54

Payroll Recap & Funding

Bi-Weekly Regular 12/05/2025

Payroll Overview

Payroll	Bi-Weekly Regular 12/05/2025
Pay Date	12/05/2025
# Employees	145
# Paid Employees	145
# Regular	145
# Pay Periods	1
Base Compensation Changes	6
New Hires	2

Employee Payments

	#	EE's	\$ Amount
Checks Paid By POD7 UK	3	3	89.94 ^D
Direct Deposits Debited	152	141	310,058.16 ^D
Total			310,148.10
(D) POD7 UKG Payroll Services Admin Debit			-310,148.10
Your Remaining Bank Account Liability			0.00
Vouchers Printed	3		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	95-2133135	90	52,086.61 ^D
Additional Medi/EE	95-2133135	6	673.69 ^D
MEDI/ER	95-2133135	145	6,292.94 ^D
MEDI/EE	95-2133135	145	6,292.94 ^D
SIT:CA/EE	932-0185-3	85	20,373.12 ^D
Total			85,719.30
(D) POD7 UKG Payroll Services Admin Debit			-85,719.30
Your Remaining Tax Liability			0.00

Vendor Liabilities

	EE's	\$ Amount
Colorado Family Support	1	230.76 ^D
Total		230.76
(D) POD7 UKG Payroll Services Admin Debit		-230.76
Your Remaining Vendor Liability		0.00

Total

Total	396,098.16
POD7 UKG Payroll Services Admin Debit	-396,098.16
Total of Your Responsibility	0.00

Recap

POD7 UKG Payroll S	Date	Bank Account #	\$ Amount
Vendor Payment SPA	12/04/2025	xxxxxxxx8587	230.76
Tax Payment	12/04/2025	xxxxxxxx8587	85,719.30
Empl. Checks SPA	12/04/2025	xxxxxxxx8587	89.94
Empl. Dir. Dep. SPA	12/04/2025	xxxxxxxx8587	310,058.16
Total Debits			396,098.16

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Recap - Continued

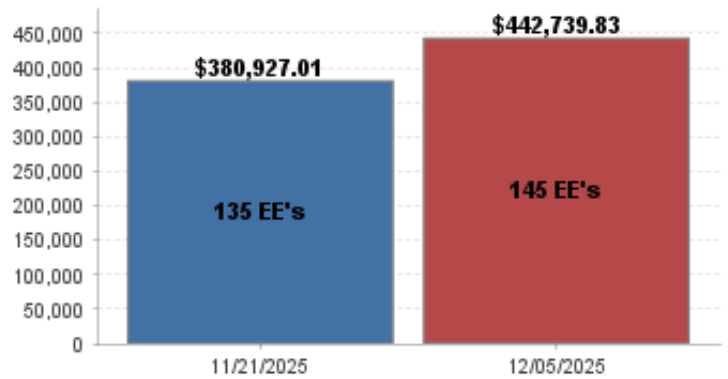
Cash Requirements: xxxxxxxx8587

	\$ Amount
Vendor Payment SPA	230.76
Tax Payment	85,719.30
Empl. Checks SPA	89.94
Empl. Dir. Dep. SPA	310,058.16
Total	396,098.16

General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	442,739.83	
ER Deduction	81,346.51	
ER Tax (Offset)	6,292.94	
Check		89.94
ER Tax		6,292.94
Deduction		53,165.37
Tax		79,426.36
ER Deduction (Offset)		81,346.51
Direct Deposit		310,058.16
	530,379.28	530,379.28

Comparison To Last Pay Period - Gross Wages



BENEFITS & WITHHOLDINGS

City of Los Alamitos

Pay Period 11/16-11/29/2025

Check Date:12/05/2025

<u>Source</u>	<u>Deduction</u>	<u>Vendor</u>	<u>Total Amount</u>	<u>Total Amount (ER)</u>	<u>Total Fund</u>
Employee	AFLAC PostTax	Aflac	\$ 65.48	\$ -	\$ 65.48
Employee	AFLAC PreTax	Aflac	\$ 81.57	\$ -	\$ 81.57
Employee	CalPers Deferred Comp	Calpers Def Comp	\$ 2,735.59	\$ -	\$ 2,735.59
Employee	CalPers Deferred Comp Loan	Calpers Def Comp	\$ 158.30	\$ -	\$ 158.30
Employee	CalPers Deferred Comp Roth	Calpers Def Comp	\$ 593.28	\$ -	\$ 593.28
Employee / Employer	CalPers MISC EE 8%	Calpers Retirement	\$ 5,463.29	\$ 10,988.07	\$ 16,451.36
Employee	CalPers Retirement	Calpers Retirement	\$ 481.97	\$ -	\$ 481.97
Employee / Employer	CalPers Retirement MISC EE&ER	Calpers Retirement	\$ 9,206.52	\$ 9,455.98	\$ 18,662.50
Employee	CalPers Safety EE	Calpers Retirement	\$ 1,492.17	\$ -	\$ 1,492.17
Employee	CalPers Safety EE B4	Calpers Retirement	\$ 2,624.29	\$ -	\$ 2,624.29
Employee / Employer	CalPers Safety EE&ER	Calpers Retirement	\$ 10,879.12	\$ 11,069.01	\$ 21,948.13
Employer	CalPers Safety ER	Calpers Retirement	\$ -	\$ 12,523.19	\$ 12,523.19
Employee	CalPers Survivors Benefit	Calpers Retirement	\$ 67.89	\$ -	\$ 67.89
Employee	Child Support 1	Deducted	\$ 230.76	\$ -	\$ 230.76
Employer	Dental Pre-Tax	Delta Dental	\$ -	\$ 1,634.97	\$ 1,634.97
Employee	Employee Voluntary Life	Life	\$ 300.43	\$ -	\$ 300.43
Employee	FSA Dependent Care	FSA	\$ 192.31	\$ -	\$ 192.31
Employee	FSA Medical Expense	FSA	\$ 1,236.14	\$ -	\$ 1,236.14
Employee	ICMA Deferred Comp EE	ICMA	\$ 2,200.22	\$ -	\$ 2,200.22
Employer	ICMA Deferred Comp ER	ICMA	\$ -	\$ 958.00	\$ 958.00
Employee	ICMA Loan Repay	ICMA	\$ 1,216.42	\$ -	\$ 1,216.42
Employee	ICMA Roth	ICMA	\$ 116.70	\$ -	\$ 116.70
Employee	Long Term Disability	LT Disability	\$ 99.54	\$ -	\$ 99.54
Employee / Employer	Medical Pre-Tax	Medical	\$ 7,424.24	\$ 32,875.86	\$ 40,300.10
Employee	Nationwide Retirement FT	Nationwide	\$ 2,987.58	\$ -	\$ 2,987.58
Employee / Employer	Nationwide Retirement PT	Nationwide	\$ 1,472.79	\$ 1,472.81	\$ 2,945.60
Employee	Police Officer Dues	Dues	\$ 1,442.77	\$ -	\$ 1,442.77
Employee	Teamsters Local 911	Dues	\$ 396.00	\$ -	\$ 396.00
Employer	Vision Pre-Tax	Vision	\$ -	\$ 368.62	\$ 368.62
			\$53,165.37	\$81,346.51	\$134,511.88

Payroll Recap & Funding

Bi-Weekly Regular 12/19/2025

Payroll Overview

Payroll	Bi-Weekly Regular 12/19/2025
Pay Date	12/19/2025
# Employees	149
# Paid Employees	149
# Regular	149
# Pay Periods	1
Base Compensation Changes	2

Employee Payments

	#	EE's	\$ Amount
Checks Paid By POD7 UK	4	4	2,351.78 ^D
Direct Deposits Debited	156	144	291,135.60 ^D
Total			293,487.38
(D) POD7 UKG Payroll Services Admin Debit			-293,487.38
Your Remaining Bank Account Liability			0.00
Vouchers Printed	4		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	95-2133135	100	43,535.66 ^D
Additional Medi/EE	95-2133135	7	558.90 ^D
MEDI/ER	95-2133135	149	5,868.20 ^D
MEDI/EE	95-2133135	149	5,868.20 ^D
SIT:CA/EE	932-0185-3	95	16,578.43 ^D
Total			72,409.39
(D) POD7 UKG Payroll Services Admin Debit			-72,409.39
Your Remaining Tax Liability			0.00

Vendor Liabilities

	EE's	\$ Amount
Colorado Family Support	1	230.76 ^D
Total		230.76
(D) POD7 UKG Payroll Services Admin Debit		-230.76
Your Remaining Vendor Liability		0.00

Total

Total	366,127.53
POD7 UKG Payroll Services Admin Debit	-366,127.53
Total of Your Responsibility	0.00

Recap

POD7 UKG Payroll S	Date	Bank Account #	\$ Amount
Vendor Payment SPA	12/18/2025	xxxxxxxx8587	230.76
Tax Payment	12/18/2025	xxxxxxxx8587	72,409.39
Empl. Checks SPA	12/18/2025	xxxxxxxx8587	2,351.78
Empl. Dir. Dep. SPA	12/18/2025	xxxxxxxx8587	291,135.60
Total Debits			366,127.53

--More--

Recap - Continued

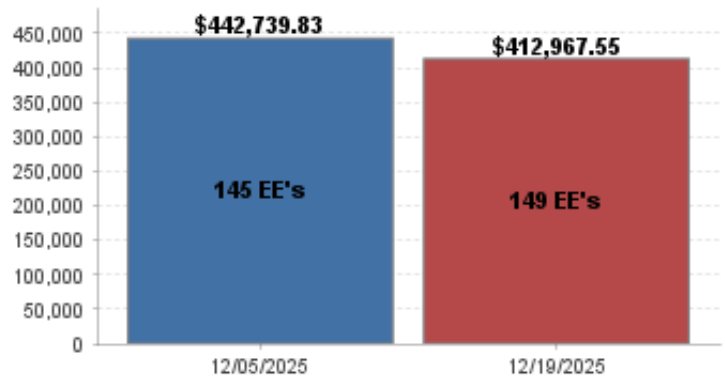
Cash Requirements: xxxxxxxx8587

	\$ Amount
Vendor Payment SPA	230.76
Tax Payment	72,409.39
Empl. Checks SPA	2,351.78
Empl. Dir. Dep. SPA	291,135.60
Total	366,127.53

General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	412,967.55	
ER Deduction	81,035.02	
ER Tax (Offset)	5,868.20	
Check		2,351.78
ER Tax		5,868.20
Deduction		52,938.98
Tax		66,541.19
ER Deduction (Offset)		81,035.02
Direct Deposit		291,135.60
	499,870.77	499,870.77

Comparison To Last Pay Period - Gross Wages



BENEFITS & WITHHOLDINGS

City of Los Alamitos

Pay Period 11/30-12/13/2025

Check Date: 12/19/2025

<u>Source</u>	<u>Deduction</u>	<u>Vendor</u>	<u>Total Amount</u>	<u>Total Amount (ER)</u>	<u>Total Fund</u>
Employee	AFLAC PostTax	Aflac	\$ 65.48	\$ -	\$ 65.48
Employee	AFLAC PreTax	Aflac	\$ 81.57	\$ -	\$ 81.57
Employee	CalPers Deferred Comp	Calpers Def Comp	\$ 2,728.36	\$ -	\$ 2,728.36
Employee	CalPers Deferred Comp Loan	Calpers Def Comp	\$ 158.30	\$ -	\$ 158.30
Employee	CalPers Deferred Comp Roth	Calpers Def Comp	\$ 593.28	\$ -	\$ 593.28
Employee / Employer	CalPers MISC EE 8%	Calpers Retirement	\$ 5,463.29	\$ 10,988.07	\$ 16,451.36
Employee	CalPers Retirement	Calpers Retirement	\$ 481.97	\$ -	\$ 481.97
Employee / Employer	CalPers Retirement MISC EE&ER	Calpers Retirement	\$ 8,933.11	\$ 9,175.17	\$ 18,108.28
Employee	CalPers Safety EE	Calpers Retirement	\$ 1,492.17	\$ -	\$ 1,492.17
Employee	CalPers Safety EE B4	Calpers Retirement	\$ 2,619.79	\$ -	\$ 2,619.79
Employee / Employer	CalPers Safety EE&ER	Calpers Retirement	\$ 10,797.53	\$ 10,985.96	\$ 21,783.49
Employer	CalPers Safety ER	Calpers Retirement	\$ -	\$ 12,509.51	\$ 12,509.51
Employee	CalPers Survivors Benefit	Calpers Retirement	\$ 66.96	\$ -	\$ 66.96
Employee	Child Support 1	Deducted	\$ 230.76	\$ -	\$ 230.76
Employer	Dental Pre-Tax	Delta Dental	\$ -	\$ 1,610.22	\$ 1,610.22
Employee	Employee Voluntary Life	Life	\$ 300.43	\$ -	\$ 300.43
Employee	FSA Dependent Care	FSA	\$ 192.31	\$ -	\$ 192.31
Employee	FSA Medical Expense	FSA	\$ 1,235.96	\$ -	\$ 1,235.96
Employee	ICMA Deferred Comp EE	ICMA	\$ 2,278.52	\$ -	\$ 2,278.52
Employer	ICMA Deferred Comp ER	ICMA	\$ -	\$ 958.00	\$ 958.00
Employee	ICMA Loan Repay	ICMA	\$ 1,216.42	\$ -	\$ 1,216.42
Employee	ICMA Roth	ICMA	\$ 108.52	\$ -	\$ 108.52
Employee	Long Term Disability	LT Disability	\$ 99.54	\$ -	\$ 99.54
Employee / Employer	Medical Pre-Tax	Medical	\$ 6,947.18	\$ 32,401.59	\$ 39,348.77
Employee	Nationwide Retirement FT	Nationwide	\$ 2,987.58	\$ -	\$ 2,987.58
Employee / Employer	Nationwide Retirement PT	Nationwide	\$ 2,043.18	\$ 2,043.20	\$ 4,086.38
Employee	Police Officer Dues	Dues	\$ 1,442.77	\$ -	\$ 1,442.77
Employee	Teamsters Local 911	Dues	\$ 374.00	\$ -	\$ 374.00
Employer	Vision Pre-Tax	Vision	\$ -	\$ 363.30	\$ 363.30

\$52,938.98

\$81,035.02

\$133,974.00

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

REGULAR MEETING

November 17, 2025

1. CALL TO ORDER

The City Council met in Regular Session at 6:00 p.m., Monday, November 17, 2025, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Hasselbrink presiding.

2. ROLL CALL

Present: Council Members: Loe, Nefulda
Mayor Pro Tem Doby, Mayor Hasselbrink

Absent: Council Members: Hibard

Present: Staff: Chet Simmons, City Manager
Barbara Biscocho, Finance Manager
Kyle Cain, Admin. Captain, Orange County Fire Authority
Michael Claborn, Chief of Police
Michael S. Daudt, City Attorney
Craig Koehler, Finance Director
Matthew Lightener, Management Analyst
Emeline Noda, Rec. & Com. Svcs./Inter.Gov. Affairs Director
Ron Noda, Assistant City Manager/Dev. Services Director
Windmera Quintanar, MMC, City Clerk/Dir. of Comms.
Chelsi Wilson, Administrative Services Manager

3. PLEDGE OF ALLEGIANCE

Council Member Hibard led the Pledge of Allegiance.

4. INVOCATION

Council Member Loe gave the Invocation.

5. PRESENTATIONS

A. Presentation of a Commendation to Bonnie Smith in Celebration of Her 100th Birthday

Ms. Smith was unable to attend.

Mayor Hasselbrink presented the following awards.

B. Recognition of Miguel De La Torre for 25 Years of Dedicated Service to the City of Los Alamitos

C. Presentation of a Proclamation to Pacific Organic Pops (POP) in Recognition of Small Business Saturday

Police Chief Claborn presented the following awards.

D. Presentation of the 2024 Mothers Against Drunk Driving (MADD) Award to Detective Joel Espinoza

E. Presentation of the 2024 Auto Theft Advisory Committee (ATAC) Award to Corporal Daniel Kim

F. Presentation of a Proclamation to Senior Records Specialist Gina Tavasci and Records Specialist Belinda Roman for Records Personnel Appreciation Day

G. Presentation and Introduction of the Los Alamitos Recreation Bucks
Assistant City Manager Noda gave a presentation and answered questions from the City Council.

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

Mayor Hasselbrink opened Oral Communications. There being no requests to speak, Mayor Hasselbrink Closed Oral Communications.

7. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

Mayor Hasselbrink spoke regarding the upcoming Winter Wonderland, Holiday Decorating Contest, and Good Evening, Los Al! She spoke regarding attendance at the Cal Cities Board meeting, Trunk-or-Treat event, Orange County Fire Authority Budget and Finance Committee meeting, the City Selection Committee meeting and appointment to the Rivers and Mountains Conservancy.

8. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide direction to Staff to place an item on a future agenda.

City Manager Simmons thanks Orange County Fire Authority for being a partner with the City.

9. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from October 1, 2025, to October 31, 2025.

Motion/Second: Doby/Hasselbrink

Carried (4-0) : The City Council ratified the Warrants from October 1, 2025, to October 31, 2025, for \$3,271,037.53.

Roll Call

Mayor Hasselbrink	Aye
Mayor Pro Tem Doby	Aye
Council Member Hibard	Absent
Council Member Loe	Aye
Council Member Nefulda	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Motion/Second: Doby/Nefulda

Unanimously Carried: The City Council approved the following Consent Calendar Items:

A. Approval of Minutes (Administration)

Approved the City Council Special minutes of October 6, 2025, Adjourned Regular minutes of October 13, 2025, and Special minutes of November 3, 2025.

B. Resolution No. 2025-33 – Investment Policy Update (Finance)

This report provides the Council with an update on the City's Investment Policy for allowable investments per the California Government Code.

The City Council adopted Resolution No. 2025-33, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE STATEMENT OF INVESTMENT POLICY DATED NOVEMBER 2025."

C. Resolution No. 2025-34 – Adopting the June 30, 2025 Measure M2 Expenditure Report (Finance)

The Orange County Transportation Authority requires each agency that receives Measure M2 funds to adopt an annual Expenditure Report to account for the use of Measure M2 funds.

The City Council adopted Resolution No. 2025-34, entitled "A RESOLUTION OF THE CITY COUNCIL OF LOS ALAMITOS, CALIFORNIA, CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR THE CITY OF LOS ALAMITOS FOR THE FISCAL YEAR ENDING JUNE 30, 2025."

D. Resolution No. 2025-35 – Minimum Hourly Wage Increase Effective January 1, 2026 (Finance)

Mandatory Minimum Wage Increase in 2026 and two new part-time positions with descriptions.

The City Council adopted Resolution No. 2025-35, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING THE HOURLY RATE SCHEDULE EFFECTIVE JANUARY 1, 2026, REPEALING EXHIBIT B FROM RESOLUTION NO. 2025-25., AND ADOPTING JOB DESCRIPTIONS AND SALARY SCHEDULES FOR PART-TIME MEDIA ASSISTANT AND SENIOR POLICE AIDE."

E. Treasurer's Quarterly Investment Report – September 2025 (Finance)

The item for City Council consideration is the receipt of the Treasurer's Quarterly Investment Report.

The City Council received and filed the Treasurer's Quarterly Investment Report – September 2025.

F. Adopt the 2025 California Building Code and Fire Code (Development Services)

At its regular meeting of September 15, 2025, the City Council adopted Ordinance 2025-07 and Ordinance 2025-08. The first Ordinance 2025-07 is with regard to adopting the 2025 California Building Code and our local amendments to that code. The second Ordinance 2025-08 is with regard to the 2025 California Fire Code and local amendments as provided by the Orange County Fire Authority (OCFA).

After adoption by Council, the Building & Safety Division is required to file these ordinance documents with the California Building Standards Commission (CBSC), where they will review them for acceptance. During their review, the CBSC identified a few minor changes needed to ensure final acceptance. At its regular meeting on October 13, 2025, the City Council introduced the first reading of Ordinance Number 2025-09 and 2025-10. The Ordinances address the items to be corrected as required by CBSC.

The City Council:

1. Adopted Ordinance No. 2025-09, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 15.04 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADOPTING THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24) CONSISTING OF: THE 2025 CALIFORNIA ADMINISTRATIVE CODE; THE 2025 CALIFORNIA BUILDING CODE, INCLUDING APPENDIX J; THE 2025 CALIFORNIA RESIDENTIAL CODE, INCLUDING APPENDICES BF AND CI; THE 2025 CALIFORNIA ELECTRICAL CODE; THE 2025 CALIFORNIA MECHANICAL CODE; THE 2025 CALIFORNIA PLUMBING CODE; THE 2025 CALIFORNIA ENERGY CODE; THE 2025 CALIFORNIA HISTORICAL BUILDING CODE; THE 2025 CALIFORNIA EXISTING BUILDING CODE; THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE; THE 2025 WILDLAND-URBAN INTERFACE CODE AND THE 2025 CALIFORNIA REFERENCED STANDARDS CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS; AND ADOPTING THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE AND THE 2024 INTERNATIONAL SWIMMING POOL AND SPA CODE, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS."; and,
2. Adopted Ordinance No. 2025-10, entitled , "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING CHAPTER 15.08 OF TITLE 15 OF THE LOS ALAMITOS MUNICIPAL CODE AND ADOPTING THE 2025 EDITION OF THE CALIFORNIA FIRE CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24, PART 9), INCLUDING APPENDICES B, BB, C, AND CC, TOGETHER WITH CERTAIN AMENDMENTS, ADDITIONS, AND DELETIONS."

G. Adopt Donation Box Zoning Code Changes (Development Services)

At a public hearing on October 13, 2025, the City Council introduced the first reading of Ordinance Numbers 2025-11 and 2025-12. The Council item considered (1) Ordinance No. 2025-11, an amendment to Title 17 (Zoning) of the Los Alamitos Municipal Code concerning the regulation of thrift stores and donation boxes, front yard landscaping requirements, screening of mechanical equipment, and corrections of clerical errors and omissions to maintain internal consistency, and (2) Ordinance No. 2025-12, concerning the regulation of unattended donation boxes.

The City Council:

1. Adopted Ordinance No. 2025-11, entitled, "AN ORDINANCE OF

THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING VARIOUS PROVISIONS OF TITLE 17 (ZONING) OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF THRIFT STORES AND DONATION BOXES, FRONT YARD LANDSCAPING REQUIREMENTS, SCREENING OF MECHANICAL EQUIPMENT, AND TO CORRECT CLERICAL ERRORS AND OMISSIONS TO MAINTAIN INTERNAL CONSISTENCY (ZOA 25-03) (CITY INITIATED)."; and,

2. Adopted Ordinance No. 2025-12, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADDING CHAPTER 5.54 TO TITLE 5 (BUSINESS LICENSES AND REGULATIONS) OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF UNATTENDED DONATION BOXES."

H. Approval of Plans and Specifications for Oak Street Improvement Project (CIP 24/25-03) (Development Services)

This item recommends City Council approval of the Oak Street Improvement Project (CIP 24/25-03) plans and specifications and authorization to facilitate the solicitation of bids. The Project will include a grind and overlay of Oak Street from Katella Avenue to Sausalito Street.

The City Council:

1. Approved the plans and specifications for the Oak Street Improvement Project (CIP 24/25-03); and,
2. Authorized Staff to advertise and solicit bid proposals.

I. Short-Term Revocable License with Joint Forces Training Base for Sunburst Field (Recreation)

This item recommends approval of a Short-Term Revocable License with the Los Alamitos Joint Forces Training Base (JFTB) to lease the land, also known as Sunburst Field, located at 11212 America Drive, Los Alamitos, CA 90720 for the use of expanded recreational programs, events, and additional green space.

The City Council:

1. Authorized the Mayor to execute the Short-Term Revocable License for Sunburst Field located 11212 America Drive, Los Alamitos, CA 90720 from the Joint Forces Training Base; and,
2. As part of the agreement, improvements to fields and facilities

located on the property, through in-kind services (IKS), will be determined on an annual basis.

J. Amendment No. 1 – Landscape Maintenance Services Agreement with EMTS, Inc. (Development Services)

This item recommends approval of Amendment No. 1 to the Landscape Maintenance Services Agreement with EMTS, Inc. for the additional landscape maintenance of Sunburst Field Facility.

The City Council:

1. Authorized the Mayor to execute Amendment No. 1 to the Landscape Maintenance Services Agreement with EMTS, Inc. to include landscape maintenance services for the Sunburst Field Facility for an additional cost of \$2,037 per month; and,
2. Authorized the City Manager to approve any additional as-needed services not to exceed 10% of the total contract amount of \$426,248.19; and,
3. Appropriated \$17,925.60 (8 months of services with a 10% contingency) from the General Fund to the Development Services Budget - Street Division for the FY 25/26 monthly landscape maintenance services for the Sunburst Field Facility.

K. Amendment No. 2 – Street Sweeping Services Agreement with Sweeping Corp of America (Development Services)

This item recommends approving Amendment No. 2 to the Professional Services Agreement (PSA) with Sweeping Corp of America (SCA) to add the weekly sweeping of Sunburst Field Facility.

The City Council:

1. Authorized the Mayor to execute Amendment No. 2 to the Professional Services Agreement with Sweeping Corp of America to sweep the parking lot at the Sunburst Field Facility for an additional cost of \$302.42 per month; and,
2. Authorized the City Manager to approve any additional as-needed services not to exceed 10 percent of the total contract amount of \$128,916.74; and,
3. Appropriated \$14,916.74 from the General Fund to the Development Services Department Budget—Street Division, for the extra sweeping services for the Sunburst Field Facility.

L. Notice of Completion (NOC) for Katella Avenue Striping Project (CIP 24/25-07) (Development Services)

The Katella Avenue Striping Project was a part of the FY 24/25 Capital Improvement Program and was awarded to WGJ Enterprises Inc., dba PCI in April 2025 and has been successfully completed.

The City Council:

1. Accepted construction as complete by WGJ Enterprises Inc. for the Katella Avenue Striping Project (CIP 24/25-07); and,
2. Authorized the City Clerk to record the Notice of Completion with the County Recorder's Office; and,
3. Authorized Staff to release the 5% construction retention to the contractor, in the amount of \$5,149.10, thirty-five (35) days after County recording of the Notice of Completion.

M. Resolution No. 2025-36 – Orange County Transportation Authority (OCTA) 2027 Federal Transportation Improvement Program (FTIP) (Development Services)

Orange County Transportation Authority (OCTA) is requesting the adoption of Resolution No. 2025-36 to affirm the City's commitment to the projects submitted in the 2027 Federal Transportation Improvement Program (FTIP).

The City Council adopted Resolution No. 2025-36, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, CERTIFYING THAT THE CITY HAS THE RESOURCES TO FUND THE PROJECTS IN THE FY 2026/27 – 2031/32 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM AND AFFIRMING ITS COMMITMENT TO IMPLEMENT ALL PROJECTS IN THE PROGRAM."

N. Resolution No. 2025-37 – Technology Replacement, Upgrade, & Sanitization Policy (Development Services)

This item provides the City Council with a policy to guide the efficient replacement, retention, management, upgrades, and sanitization of the City's technology equipment.

The City Council adopted Resolution No. 2025-37, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, ADOPTING THE CITY OF LOS ALAMITOS TECHNOLOGY REPLACEMENT, UPGRADE, AND SANITIZATION POLICY."

11. DISCUSSION ITEM

A. **Consideration of a Formal Censure of Council Member Hibard (Administration)**

Consideration of the adoption of a formal censure Resolution of Council Member Hibard.

City Attorney Daudt advised that the report was prepared by outside special counsel, and Ms. Shellene Bennet would present the report. Shellene Bennet, Managing Partner at Libert, Cassidy, and Whitmore, presented the limited portion of the report for which the Council waived the Attorney-Client privilege.

Motion/Second: Doby/Nefulda

Unanimously Carried (Hibard absent): The City Council adopted Resolution No. 2025-38, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING CENSURE OF COUNCIL MEMBER EMILY HIBARD."

12. PUBLIC HEARING

A. **Ordinance No. 2025-13 – State Mandated Update to Accessory Dwelling Unit (ADU) Regulations (ZOA 25-04) (Development Services)**

Consideration of an ordinance to amend and restate Section 17.28.020 of the Los Alamitos Municipal Code concerning the regulation of Accessory Dwelling Units (ZOA 25-04).

Assistant City Manager Noda summarized the Staff report.

Mayor Hasselbrink received confirmation that ADUs are not required to provide additional parking.

Mayor Hasselbrink opened the Public Hearing for public comment. There being no requests to speak, Mayor Hasselbrink closed the Public Hearing for public comment.

City Attorney Daudt stated that an update to the Los Alamitos Municipal Code was necessary and noted that aligning it with State regulations would be beneficial, as it provides applicants with a single, concise source for process information.

Motion/Second: Nefulda/Hasselbrink

Carried 3-0 (Mayor Pro Tem Doby abstained): The City Council:

1. Opened the Public Hearing; and,
2. Considered Ordinance No. 2025-13; and, if appropriate,
3. Introduced for first reading, read by title only, and waive further reading of Ordinance No. 2025-13; and,
4. City Attorney Daudt read the title of Ordinance No. 2025-13, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING SECTION 17.28.020 OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF ACCESSORY DWELLING UNITS (ZOA 25-04)."

13. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Nefulda spoke regarding attendance at the Association of Defense Communities Conference in Monterey, CA, and the Orange County Sanitation District Board meeting.

Council Member Loe spoke regarding attendance at Trunk-or-Treat and expressed appreciation to City Staff members Tom Oliver, Senior Planner, and Police Officer Mirzadeh.

Mayor Pro Tem Doby stated she had abstained from 12A, as the item would pass regardless, and expressed concern about matters not aligned with the City. She reported attending the Association of California Cities-Orange County Executive Committee meeting, Orange County Mosquito and Vector Control Board meeting, Orange County Sanitation District Board meeting, Orange County Council of Governments Board meeting, Library Board Advisory meeting, Trunk-or-Treat event, and Southern California Association of Governments Board meeting.

14. ADJOURNMENT

The City Council adjourned at 6:50 p.m.

Attest:

Shelley Hasselbrink, Mayor

Windmera Quintanar, MMC, City Clerk

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

REGULAR MEETING

December 15, 2025

1. CALL TO ORDER

The City Council met in Regular Session at 6:00 p.m., Monday, December 15, 2025, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Hasselbrink presiding.

2. ROLL CALL

Present: Council Members: Hibard, Loe, Nefulda
Mayor Pro Tem Doby, Mayor Hasselbrink

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Barbara Biscocho, Finance Manager
Michael Claborn, Chief of Police
Craig Covey, Division Chief of Orange County Fire Authority
Michael S. Daudt, City Attorney
Craig Koehler, Finance Director
Matthew Lightener, Management Analyst
Emeline Noda, Rec. & Com. Svcs./Inter.Gov. Affairs Director
Ron Noda, Assistant City Manager/Dev. Services Director
Windmera Quintanar, MMC, City Clerk/Dir. of Comms.
Chelsi Wilson, Administrative Services Manager

3. PLEDGE OF ALLEGIANCE

Council Member Loe led the Pledge of Allegiance.

4. INVOCATION

Council Member Nefulda gave the Invocation.

5. PRESENTATIONS

A. Presentations to Mayor Shelley Hasselbrink from Outside Agencies for Service as Mayor in 2025

Mayor Pro Tem Doby invited the following representatives forward who spoke briefly regarding Mayor Hasselbrink's service: Zechariah Jauregui from Senator Strickland's office, Assemblyman Tri Ta, Major Tuonagn Vu from the Joint Forces Training Base, President Marlys Davidson from the Los Alamitos Unified School District, and President Richie Barnes of the Los Alamitos Chamber of Commerce.

B. Legislative Update Provided by Orange County Supervisor Janet Nguyen

Supervisor Nguyen was not present.

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

A business owner spoke regarding her business license and requested that the Council waive the assessed penalty fees

Maggie Marchese spoke in favor of Mayor Hasselbrink's service.

7. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

Mayor Hasselbrink reported on the filming of The Los Al Local Stage, the return of Race on the Base, attendance at Bonnie Smith's 100th birthday celebration, the Association of California Cities–Orange County Business Meeting, the appointment of Orange County Fire Authority Chief Brian Fennesy as Director of the newly created United States Wildland Fire Service, participation in the League of California Cities New Law Webinar, Coffee with a Cop, Winter Wonderland, the Cal Cities webinar on SB 707, Good Evening, Los Al where the Los Al Link was unveiled, the Orange County Regional Holiday Mixer, Sunburst Youth Academy Graduation, and the creation of the League of California Cities Small City category

8. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide direction to Staff to place an item on a future agenda.

City Manager Simmons stated there was nothing additional to report.

9. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from November 1, 2025, to November 30, 2025.

Motion/Second: Doby/Nefulda

Unanimously Carried: The City Council ratified the Warrants from November 1, 2025, to November 30, 2025, for \$2,230,182.05.

ROLL CALL

Mayor Hasselbrink	Aye
Mayor Pro Tem Doby	Aye
Council Member Hibard	Aye
Council Member Loe	Aye
Council Member Nefulda	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Motion/Second: Doby/Nefulda

Unanimously Carried: The City Council carried the following Consent Calendar items:

A. Annual Comprehensive Financial Report for June 30, 2025 (Finance)

The fiscal year 2024-25 audit reports are presented for the Council's receipt and consideration.

The City Council received and filed the fiscal year 2024-25 audit reports.

B. Ordinance No. 2025-13 - State Mandated Update to Accessory Dwelling Unit (ADU) Regulations (ZOA 25-04)

Consideration of a Planning Commission resolution recommending that the City Council adopt Ordinance No. 2025-13 to amend and restate Section 17.28.020 of the Los Alamitos Municipal Code concerning the regulation of Accessory Dwelling Units (ZOA 25-04). The City Council introduced Ordinance No. 2025-13, at its Regular Meeting on November 17, 2025.

The City Council adopted Ordinance No. 2025-13, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING SECTION 17.28.020 OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF ACCESSORY DWELLING UNITS (ZOA 25-04)."

C. Resolution No. 2025-39 - Beverage Container Recycling City/County Payment Program FY 2025-26 (Development Services)

This item requests Council approval of a resolution authorizing the City's participation in the Fiscal Year (FY) 2025–2026 CalRecycle Beverage Container Recycling City/County Payment Program, which supports statewide efforts to achieve and maintain high recycling rates.

The City Council:

1. Adopted Resolution No. 2025-39, entitled, "A RESOLUTION OF

THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING THE CITY'S PARTICIPATION IN CALRECYCLE'S BEVERAGE CONTAINER RECYCLING CITY/COUNTY PROGRAM TO SUPPORT THE ACHIEVEMENT AND MAINTENANCE OF HIGH RECYCLING RATES"; and,

2. Authorized the City Manager to execute all Beverage Container Recycling Program documents concerning beverage container recycling program funds distribution for FY 2025-26.

D. Resolution No. 2025-42- Workers Compensation for Volunteers (Administration)

This report outlines and seeks consideration to approve Resolution No. 2025-42 to clarify volunteers as employees for the purpose of workers' compensation coverage.

The City Council adopted Resolution No. 2025-42, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DECLARING ALL VOLUNTEERS TO BE EMPLOYEES FOR THE PURPOSE OF WORKERS' COMPENSATION AND INSURANCE LAW".

11. SPECIAL ORDERS OF THE DAY

A. Comments by Outgoing Mayor Shelley Hasselbrink

Mayor Hasselbrink spoke regarding the City's accomplishments in 2025.

B. Presentation to Mayor Shelley Hasselbrink from the City for her Tenure as Mayor

Mayor Pro Tem Doby spoke briefly on Mayor Hasselbrink's service and presented her with a gavel plaque from the City.

C. City Council Reorganization (Administration)

This report provides relevant information for the City Council's annual reorganization, by the election of Mayor and Mayor Pro Tem. The City's Charter requires roll call votes be taken for the election of these two Officers.

Mayor Hasselbrink turned the meeting over to City Clerk Quintanar.

City Clerk Quintanar summarized the procedures and opened the floor for nominations for the Office of Mayor.

Mayor Hasselbrink nominated Mayor Pro Tem Doby for the Office of Mayor.

There being no further nominations, City Clerk Quintanar closed the floor for nominations for the office of Mayor.

City Clerk Quintanar called for a roll call vote for Tanya Doby for the Office of Mayor.

Roll Call

Council Member Doby	Aye
Council Member Hasselbrink	Aye
Council Member Hibard	Aye
Council Member Loe	Aye
Council Member Nefulda	Aye

City Clerk Quintanar congratulated Mayor Doby and turned the meeting over to her.

Mayor Doby called for the election of Mayor Pro Tem.

City Clerk Quintanar opened the floor for the nominations for the Office of Mayor Pro Tem.

Mayor Doby nominated Council Member Nefulda.

There being no further nominations, City Clerk Quintanar closed the floor for nominations for the office of Mayo Pro Tem.

City Clerk Quintanar called for a roll call vote for Jordan Nefulda for the Office of Mayor Pro Tem.

Roll Call

Mayor Doby	Aye
Council Member Hasselbrink	Aye
Council Member Hibard	Aye
Council Member Loe	Aye
Council Member Nefulda	Aye

D. City Council Member Appointments/Reappointments as Representatives to other Agencies and City Committees for 2026 (Administration)

This report provides relevant information for the City Council’s annual appointments/reappointments of Council Members as representatives to other Agencies.

Mayor Doby read aloud her suggested appointments.

Motion/Second: Hasselbrink/Nefulda
Unanimously Carried: The City Council:

1. Nominated and voted for the following Representatives to Other Agencies; and,

Association of California Cities – Orange County (ACC-OC)
Delegate: Doby
Alternate: Nefulda

City Selection Meeting
Delegate: Doby
Alternate: Nefulda

League of California Cities – State Division
Delegate: Doby
Alternate: Nefulda

Los Alamitos Community Foundation
Delegate: Hasselbrink
Alternate: Loe

Orange County Fire Authority
Delegate: Hasselbrink

Orange County Library Advisory Board
Delegate: Loe

Orange County Mosquito and Vector Control District
Delegate: Doby (2 year-term)

Orange County Sanitation District – Board of Directors
Delegate: Nefulda
Alternate: Doby

West Cities Communications Center – JPA Board
Delegate: Nefulda
Alternate: Loe

2. Nominated and voted for appointment to the following City's Standing Committees; and,

Budget Standing Committee

Delegate: Doby

Delegate: Hasselbrink

Intergovernmental Affairs Representative

Delegate: Doby

Joint Forces Training Base Liaison

Delegate: Doby

Delegate: Hasselbrink

3. Adopted Resolution No. 2025-50, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DESIGNATING AND APPOINTING ITS REPRESENTATIVE TO THE ORANGE COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS"; and,
4. Authorized the City Clerk to complete California Form 806, Agency Report of: Public Official Appointments and post on the City's website.

12. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Loe spoke regarding attendance at Winter Wonderland, Good Evening Los Al, Coffee with Cop, Assembly Member Tri Ta's Open House, tour of the Ironworkers training facility in La Palma, and the Orange County Fire Authority Graduation.

Council Member Hibard spoke regarding attendance at the Ribbon Cutting for the Dog Park and stated she'd be walking her district to speak with her neighbors.

Mayor Pro Tem Nefulda spoke regarding attendance at Winter Wonderland, West Cities Communications Board meeting, and Orange County Sanitation Board meeting.

Mayor Doby spoke regarding attendance at the Association of California Cities – Orange County Board meeting where she was elected as President for 2026, Orange County Council of Board meeting, Orange County Vector and Mosquito Control Board meeting, Coffee with Cop and Holiday Drive, Southern California Association of Governments

City Council Regular Minutes

December 15, 2025

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Joint Policy Committee meeting, Joint Forces Training Base Tree lighting, Winter Wonderland, Good Evening Los Al, and Sunburst Youth Academy Graduation. She thanked staff for their dedication and requested recognition for employees working behind the scenes.

13. ADJOURNMENT

The City Council adjourned at 6:53 p.m.

Tanya Doby, Mayor

Attest:

Windmera Quintanar, MMC, City Clerk

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: January 20, 2026

ITEM NUMBER: 10B

To: Mayor Tanya Doby & Members of the City Council

Presented By: Craig Koehler, Director of Finance

Subject: 2026 Budget Calendar

SUMMARY

This report seeks to establish the 2026 Budget Calendar.

RECOMMENDATION

Approve the budget calendar for 2026.

BACKGROUND

Following the City's Charter Section 1202 and 1203, the proposed budget shall be prepared and submitted to City Council "at least thirty-five (35) days before the beginning of each fiscal year." After reviewing the budget and making revisions as it may deem advisable, "the City Council shall hold a public hearing on the proposed budget, at which interested persons desiring to be heard shall be given such opportunity."

DISCUSSION

To provide ample time for review, analysis, and revision of the fiscal year 2026-27 and 2027-28 proposed budgets, staff is recommending the following meetings with the Budget Standing Committee (BSC) and City Council:

March

3/2/26

BSC – Mid-year review FY25-26, Additional Appropriations

3/16/26

City Council Meeting – Mid-year review FY25-26, Additional

Appropriations

April

4/6/26

Meet with Commissions during the month

BSC – Review #1 Draft FY26-27, FY27-28, Cost Recovery (Fees)

COLA

4/13/26

BSC – Review #2 Draft FY26-27, FY27-28

4/20/26

City Council Meeting – Present Draft FY26-27, FY27-28, Cost Recovery

(Fees) COLA

May

5/4/26

BSC – Review #3 Draft FY26-27, FY27-28 (if needed)

5/18/26

City Council Meeting – Budget/Cost Recovery Adoption (Public Hearing)

FISCAL IMPACT

None.

Attachment: None

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: January 20, 2026

ITEM NUMBER: 10C

To: Mayor Tanya Doby & Members of the City Council

Presented By: Barbara Biscocho, Finance Manager

Subject: Request for Proposals for Comprehensive Banking Services (RFP 2026-01)

SUMMARY

The City of Los Alamitos is requesting proposals from qualified public depositories (a state or national bank located in California, as defined by Section 53635.2 of the California Government Code) to provide comprehensive banking services.

RECOMMENDATION

Approve the issuance of the Request for Proposals for Comprehensive Banking Services (RFP 2026-01).

BACKGROUND

The City has not performed a detailed analysis of available banking services for over 18 years. It is the intent of this Request for Proposals (RFP) process to upgrade the banking services and relationships, while maximizing efficiency and costs to benefit the City. The Budget Standing Committee reviewed the RFP at a Special Meeting held on January 12, 2026.

DISCUSSION

The City would like to evaluate banking options to confirm that it is receiving the highest level of service and care in support of our role to serve the community. The primary purpose of issuing an RFP is to ensure that current and prospective banks can provide superior quality, competitive Earnings Credit Rate value, and opportunities to minimize banking fees and overall costs. Additionally, the City is exploring expanded Automated Clearing House (ACH) capabilities and transitioning away from paper checks to improve operational efficiency and strengthen fraud mitigation. The RFP process will also allow the City to benchmark performance by comparing other financial institutions against incumbent banking services and to assess whether modern tools and technologies could better support the City's evolving needs.

FISCAL IMPACT

None.

Attachment: 1. Request for Proposals for Comprehensive Banking
 2. Exhibit A - Bank Pricing Proposal
 3. Exhibit B - Professional Services Agreement

CITY OF LOS ALAMITOS

REQUEST FOR PROPOSALS - 2026-01

COMPREHENSIVE BANKING

SERVICES



PROPOSALS DUE
MARCH 26, 2026 – 5:00 p.m.

Craig Koehler
Finance Director,
City Treasurer

Barbara Biscocho
Finance Manager

City of Los Alamitos
3191 Katella Ave
Los Alamitos, CA 90720

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City of Los Alamitos



Request for Proposals (RFP) 2026-01 Banking Services FY2026

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**CITY OF LOS ALAMITOS
REQUEST FOR PROPOSALS
COMPREHENSIVE BANKING
SERVICES**

I. INTRODUCTION

A. GENERAL INFORMATION

The City of Los Alamitos is requesting proposals from qualified public depositories (a state or national bank located in California, as defined by Section 53635.2 of the California Government Code) to provide comprehensive banking services. The bank must be a member of the Federal Reserve System. The bank must be a Federal or State of California chartered bank and in good standing among comparable banks.

The City intends to select a bank ("bank") to provide the services listed below.

1. General Banking Services

The RFP does not cover corporate trust services related to debt issued by, on behalf of, the City. Such services would be included in separate Fiscal Agent Agreements associated with such debt.

There is no expressed or implied obligation for the City of Los Alamitos to reimburse responding firms for any expenses incurred in preparing proposals in response to this request.

To be considered, three(3) copies or an email of a proposal must be received by Barbara Biscocho, Finance Manager, at 3191 Katella Ave, Los Alamitos, CA 90720, on or before **5:00 P.M. on MARCH 26, 2026**. **NO LATE PROPOSALS WILL BE ACCEPTED.**

During the evaluation process, the City of Los Alamitos reserves the right, where it may serve the City's best interest, to request additional information or clarification from proposers or to allow corrections of errors or omissions. At the discretion of the City of Los Alamitos, firms submitting proposals may be requested to make oral presentations as part of the evaluation process.

The City reserves the right to retain all proposals submitted and to use any idea(s) in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this RFP and the resulting Professional Services Agreement. **If there are any exceptions to or deviations from the terms of the Professional Services Agreement (Exhibit B), they must be specifically noted in the proposal submitted.** Where a responding firm proposes alternatives to the City's contractual requirements, these should be thoroughly explained. While exceptions will be considered, the City reserves the right to determine that an offer is non-responsive based upon any exceptions taken. The City reserves the right to deny any material exceptions to the contract. If no contractual exceptions are noted, the firm will be deemed to have accepted the form of the contract requirements set forth in Exhibit B.

The City anticipates that the selection of a firm will be completed by May 14th, 2026, with a contract to be authorized by the Los Alamitos City Council at its meeting on June 15th, 2026. The City reserves the right to reject any or all proposals, to waive any non-material irregularities or information in any proposal, and to accept or reject any items or combination of items.

II. DESCRIPTION OF THE CITY OF LOS ALAMITOS

A. BACKGROUND INFORMATION

The City of Los Alamitos is located in the northwest portion of Orange County, approximately 30 miles from downtown Los Angeles and 10 miles from Anaheim. It serves an area of 4.3 square miles with a population of approximately 12,000. The City's fiscal year begins on July 1 and ends on June 30.

The City of Los Alamitos was incorporated on March 1, 1960, as a Charter City which operates under the Council/Manager form of government. The City government is divided into seven departments: City Council, Administration (comprising the City Manager, City Clerk, and Human Resources), Finance, Police, Development Services, and Recreation and Community Services. The City provides many services, including police protection, construction and maintenance of streets and other infrastructure, public improvements, planning and zoning.

recreational activities and cultural events, and general administrative and support services. The City contracts for fire protection services.

III. RFP REQUIREMENT AND MINIMUM QUALIFICATION

A. MINIMUM QUALIFICATIONS

The Request for Proposal (RFP) solicits proposals from qualified, experienced, financially sound, and responsible firms to provide the City with comprehensive banking services.

To be considered for selection, proposing banks must have at least the following qualifications:

- Be a banking institution as defined by Section 53635.2 of the California Government Code.
- Be in compliance with Section 53649 and 53630 et seq of the California Government Code.
- Be a member of the Federal Deposit Insurance Corporation. If your institution is not insured by the FDIC, please disclose your association and how you are insured.
- Be a qualified State of California depository for public funds (including being an approved LAIF depository) and meet all California government codes.
- Be a full-service bank in good standing among other comparable banks and have a service location within 10 miles of the City of Los Alamitos.
- Be capable of providing the services sought by the City, including a wide range of electronic payment and deposit services.
- Agree to assign experienced and dedicated staff committed and capable of servicing the City's account.
- Be sufficiently capitalized to accommodate the City's cash/investment management needs.
- Depository services online, such as stop-payment, positive pay services, and lockbox services, online image retrieval, branch deposits, ACH debit/credit services, are among the services that must be included with online access.
- The ability to interface with a governmental City ERP system, Tyler INCODE 9 or 10, among other governmental ERP systems.

B. PUBLIC FUNDS COLLATERALIZED REQUIREMENTS

The successful financial institution shall comply with all applicable provisions of the California Government Code, including Sections 53630 et seq., 53635.2, and 53649, regarding the safeguarding of public funds.

All City deposits in excess of applicable Federal Deposit Insurance Corporation (FDIC) insurance limits shall be collateralized at no less than one hundred ten percent (110%) of the City's total ledger and/or collected balances, as required by law or City policy, whichever is more stringent.

Collateral pledged to secure the City's deposits shall meet the following requirements:

- i. Collateral shall be held by an independent third-party custodial institution that is not affiliated with the depository bank.
- ii. The City of Los Alamitos shall be named as the legal beneficiary of the pledged collateral.
- iii. Collateral shall be valued daily at market value, and substitutions shall be made promptly to ensure continuous compliance with collateralization requirements.
- iv. The financial institution shall be responsible for all costs associated with collateralization, safekeeping, valuation, and reporting.
- v. Acceptable collateral shall be limited to those instruments authorized under California Government Code Section 53651 and related statutes.
- vi. The bank shall provide the City with monthly collateral reports, and additional reports upon request, detailing the type, par value, market value, and CUSIP of all pledged securities.
- vii. Failure to maintain required collateralization levels at any time shall constitute a material breach of the banking services agreement.

C. PROPOSAL CALENDAR

The following is a list of key dates up to and including the date proposals are to be submitted:

<u>Date</u>	<u>Activity</u>
January 20, 2026:	Request for Proposal issued
March 26, 2026:	Due date for proposals (due by 5:00 p.m.)
May 14th, 2026:	Successful banking firm notified
June 15th, 2026:	Contract awarded by City Council

D. PROPOSAL FORMAT

To achieve a uniform review process and obtain the maximum degree of comparability, it is required that the proposals be organized in the manner specified below.

- Introductory Section: Title Page – show the RFP subject, the name of the proposer institution, business entity type, local address, telephone number, name, title, and email address of contact person, and date of submission.
 - Letter of Transmittal (limit to two pages) – Briefly state the proposer’s understanding of the services required and affirm that the submitting entity meets the minimum qualifications and offers each of the required services as listed in Section III (A) of this proposal.
 - Provide name(s) of the person(s) authorized to make representations for the proposer, title(s), street and email addresses and telephone number(s).

The proposal should be prepared simply and economically, providing a straightforward, concise description of the proposer's capabilities to satisfy the requirements of the RFP. While additional data may be presented, the area detailed below must be included. They represent the criteria against which the proposal will be evaluated.

All banks are encouraged to respond creatively and innovatively to this RFP. Discuss any creative pricing or payment options the bank can provide. Describe alternative approaches to the requested services, where possible, or additional services offered or recommended that may not be specifically required but benefit the City.

E. QUALIFICATION EXPERIENCE

To qualify, the entity must have extensive experience in providing banking to local governments. To demonstrate this experience, the proposal must:

- Provide a general overview, including governmental client service philosophy and a brief history of your organization, including parent and/or subsidiary companies, and the number of employees.
- Describe the bank’s experience in providing services to the public sector. Include a description of exclusive resources dedicated to the public sector, the number of governmental clients in California, types of services offered, and the bank’s knowledge of and adherence to the California Government Code.
- Please disclose and explain any significant negative events the bank has had in the last five years, including criminal charges, civil litigation, or administrative actions involving allegations of securities or banking law violations by the bank or its employees. Please comment on the resolution and/or status of the actions, as well as any necessary remedial actions.
- Provide the address of the branch location(s) no farther than a 10-mile radius of the City of Los Alamitos, which will service the account.

- Disclose if your organization has a government service division and the number of years this division has been in operation.
- Complete the following table with current credit ratings by Standard & Poor's Rating Services and Moody's Investor Services. If the proposer is not rated by these rating organizations, provide other evidence of the institution's financial strength.

Bank

	Standard & Poor's Rating	Moody's Investor Services
Short-term Unsecured Senior Debt		
Long-term Unsecured Senior Debt		

Bank Holding Company

	Standard & Poor's Rating	Moody's Investor Services
Short-term Unsecured Senior Debt		
Long-term Unsecured Senior Debt		

- Discuss the firm's current capital structure, adequacy, and coverage. Provide the following statistics for the last reporting period:
 1. Total Risk Based Capital Ratio: _____
 2. Tier 1 Risk Based Capital Ratio: _____
 3. Tier 1 Leverage Capital Ratio: _____
- Include a website link or an electronic copy of the last two audited annual financial statements
- Include a website link or an electronic copy of the last four quarters of FDIC call reports.
- Provide at least three local governmental references that are of similar size (i.e., scope of service utilization) as the City. Please provide:
 1. Contact name and title
 2. Name and address of the government
 3. Phone number and e-mail address
 4. Services provided
 5. Number of years as a customer

F. RELATIONSHIP MANAGEMENT

1. Provide the name, title, address, phone number, and email address of the primary contact person(s) assigned to this account.
2. Describe your firm's policy on changing the primary contact person to an account.
3. Name the individual who will work with the City on a day-to-day basis.
 - a. Information should include:
 - i. Biographical information

- ii. Experience working with other governmental entities
 - iii. Proposed role concerning the City's account
 - iv. Number of years of experience in this field
 - v. Number of years with your bank
 - vi. Describe the level of local decision-making authority these individuals have to handle emergency needs of the City as they arise.
4. Will a specific customer service representative/Government Services Division be assigned to handle day-to-day transactions for the City? a. Describe the responsibilities of the customer service personnel, including the chain of command for problem resolutions.
- a. Is local customer service support available at the bank's local branches?
 - b. What are the hours of operation of each customer service unit involved in supporting the proposed services?
 - c. If the City discovers any error, how would you propose to resolve it (i.e., who should the City contact?)

G. GENERAL BANKING SERVICES

The City plans to utilize six bank accounts: General Checking, Municipal Investment Checking, Citations, Workers Comp – CIPA, Workers Comp -CSAC, and an Investment Custodial Account.

Services required include:

- ACH Debit and credit services
- ACH debit block
- Branch deposits for cash
- Check scanning services for a desktop check scanner and a remote check deposit
- Depository services such as online stop payment
- Positive pay service
- Electronic Fund Transfers – ACH and wires
- Electronic banking, including balance reporting, check inquiry, ACH transmission, wires, and stop payments.
- Purchasing Card Program
- Credit Card terminal services
- Online Image retrieval
- 2FA authentication for ACH/Wire transmittal and approval or authenticator application
- Secure online banking payments collected
- Integration with third-party ERP governmental systems such as TYLER INCODE version 9 or 10.
- Mobile phone accessibility and user capabilities

1. Deposit Services

- a. Please provide a listing of bank branches within the City limits.
- b. What is the ledger cutoff time for deposits?
- c. How are deposits credited? Are all items immediately verified? If provisional credit is given, when does verification take place? How will the City be informed if the bank corrects a deposit?

2. Returned Item Processing

- a. Can items returned for insufficient or uncollectible funds be automatically re-deposited? If so, how many times?
- b. Does the bank offer any options that may increase the collection of NSF checks?
- c. Can the bank provide online access to electronic images (back and front) of returned items? How soon can these images be accessed?
- d. Can the bank provide a summary report of returned items identifying the payer's name, depositing location, deposit date, and the type of item returned?

3. Availability of Deposits

- a. Provide a copy of the bank's availability schedule, including branch deposits.

- b. Is the schedule offered to the City the best one for any customer? If not, quantify the difference and explain how the City may obtain the bank's best availability schedule.
- c. How does the bank determine and calculate the availability of deposited items?
- d. Do the availability policies differ from the Federal Reserve Bank availability schedule?
- e. Does the bank give immediate availability for on-us items?
- f. Does the bank calculate the availability by item or formula?
- g. Is the availability assignment made as soon as checks are released for collection, or is the assignment made at specific times during the day?
- h. List your cutoff times for giving same-day value on EFTs (e.g., wire, ACH/bulk) received. How soon after the bank gets incoming funds (e.g., wire, ACH/bulk) or notification of incoming funds does the City receive credits in its account?

4. Positive Pay

- a. Does the bank offer Positive Pay and Payee Positive Pay?
- b. Please provide sample reports or a website link.
- c. Please provide the transmission method and time windows.
- d. Describe the process and deadline for transmitting AP and payroll check issuance information from the City to the bank.
- e. How frequently can transmission files be uploaded to the bank to issue additional checks and recently voided items? Is there a daily limit on the number of files?
- f. Does the bank offer the ability to enter one-time check disbursements issued during the day manually? Please describe.
- g. What controls are in place to protect against lost files and duplications of transmissions? If duplicates are sent, is there a penalty or potential issue?
- h. How and when will the City be notified of exception items? When must the City inform the bank whether an exception should be accepted or rejected? Does the bank offer a "do not pay" default for exception items?
- i. Will stale-dated checks be reported as exception items?
- j. How many days would a check be considered stale-dated?
- k. Is Positive Pay required for all demand deposit accounts, even those without check-writing functionality? Can account(s) be designated as "post no checks" to prevent potential fraud? Is there a cost to make this account designation?
- l. Is Teller Positive Pay available? How frequently is check issuance information updated and made available to tellers?
- m. Are there any other fraud protection services that the bank provides or recommends?

5. Automated Clearing House (ACH) Processing

The City utilizes ACH debits and credits as part of its electronic service. It includes direct deposits for payroll disbursements and collections for utility billing accounts. It is also considering utilizing the ACH function more extensively to pay future invoices and bills as part of our collective process of transitioning to paperless check issuance.

- a. Is the bank both a sending and receiving bank of the National Automated Clearing House Association (NACHA)?
- b. How can the City submit ACH files or initiate ACH via bank software?
- c. What are the transmission cut-off times for one-day and two-day ACH files?
- d. Describe the procedures used to confirm accurate and secure receipt of the transmission.
- e. What would happen to an ACH file if the City exceeds its daily exposure limit?
- f. How are returned and rejected ACH transactions handled? What information does the bank provide to assist in identifying returned and rejected ACH transmissions? When is this information available?
- g. Is your bank planning to opt in and participate in processing same-day ACH debits?
- h. Describe the bank's procedures for handling debits to the City's accounts that the City did not authorize. How soon does the bank notify the City of receiving an unauthorized ACH debit?

- i. If the bank provides ACH debit blocking, what level of filtering can be applied?
- j. Does the bank offer ACH Positive Pay (the ability to make pay/no-pay decisions on unidentified ACH transactions)?
- k. Does the City have any experience with a third-party to handle Vendor Payments via ACH?

6. Reconciliation Services

- a. Does your bank offer Account Reconciliation Program (ARP) services? Please discuss options (full, partial, deposit, and serial sort) for reconciliation services, including:
 - i. File transmission deadlines
 - ii. File layout requirements
 - iii. Imaging capabilities (e.g., paper, electronic)
 - iv. System requirements for the interface.
 - v. Provide sample reports for all options.
- b. Are the systems integrated for checks, ACH, and wire transfers? If so, describe. If not, explain any plans for integration.
- c. Describe how reconciliation data is transmitted to the City to an eligible ERP system.

7. File Transfer

- a. How are file transfers initiated? In what formats is the information available for retrieval?
- b. Do the means to connect to the bank's systems vary by transaction type?
- c. Does your system provide electronic confirmation of receipt for file transmissions?
- d. Is there an existing interface with the City's financial system, Tyler Incode 9 or 10, or would a custom interface need to be developed? Will there be a charge for the interface?
- e. How is connectivity initiated? What protocols are used to facilitate the interface?
- f. Describe the bank's process to verify that all records have been received and processed.
- g. What controls are in place to protect against lost files and duplicate transmissions? How will the City be notified of a duplicate file?

8. Overnight Investment/Investment Sweep

The City is considering an automated service that accommodates zero balances in the accounts daily and a sweep or other vehicle for investing excess funds.

- a. Describe your policy and processes.
- b. What short-term investment vehicle(s) does the bank propose to use for the overnight investment or sweep of the City's demand deposit accounts?
- c. Does a reserve requirement apply to these proposed options?
- d. Will the bank assess FDIC, FICO, or other charges to the City? If so, what is the annual fee for a \$1 million balance? How is this charge computed? Is it assessed on a ledger or collected balances?
- e. Provide investment return history for the previous three years for each option proposed. Show the yield for each.
- f. Describe your policy for crediting interest earned to demand accounts.
- g. What time of day is the sweep deadline? Is it an end-of-day or next-day sweep?
- h. What kinds of fees are charged to sweep funds into the proposed investment vehicle(s)? How is the fee calculated?
- i. If the bank proposes a money market mutual fund, provide a copy of the current prospectus and identify the class of shares, including the ticker symbol or CUSIP.
- j. What collateral, if any, is provided to protect balances on the investment sweep?

9. Earnings Credit Rates (ECR)

- a. What are the options for compensating your bank, i.e., direct fees, compensating balances, or a combination of both? Is the price the same for either option? If not, what is the difference? If on a fee basis, can excess balances be used to offset activity charges partially? Will earnings credit on collected balances over those required to pay expenses incurred in any month be carried forward to offset future bank charges? Provide the bank's ECR for the compensating balance method of payment.

- b. How is your bank's earnings credit determined, adjusted, and applied? Please include in the explanation the impact of the bank's reserve requirement and the formula for converting service charges to balance requirements.
- c. Provide monthly rate history for the last two years.
- d. What is the bank's current earnings credit rate? Are you willing to lock in a "floor" earnings credit rate? If so, for how long?
- e. Are you willing to link the earnings credit rate to a market index? If so, which index and what spread would you suggest?
- f. Using the ECR for December 2025, please calculate the compensating balances (after float and reserves) needed to offset one dollar of the bank services. (\$1 in services = \$ _____ in compensating balances.)
- g. What time frame does your bank use when reviewing balances for deficiency or excess (e.g., rolling 12-month average, calendar quarter, calendar year, etc.)?

10. Merchant Services / secured E-Payments

The City accepts debit cards, Visa, MasterCard, Discover, and American Express, and is also considering e-wallet payments (such as Apple Pay/Google Pay) for various fees and permits. Currently, we are utilizing third-party merchant services and would like to reevaluate our current relationship to include our banking services as the provider. The City has issued approximately 38 Bank credit cards to staff members, with each card having a maximum.

The banking institution shall supply the appropriate supplies and equipment for online verifications. Please describe:

- a. The financial institution's process.
- b. The Point-of-Sale processing capabilities.
- c. Software provided. Is support and training available?
- d. What authorization methods do you support, and which do you recommend?
- e. Please quote a discount rate and all other applicable charges for the credit card processing described above. Please include rates for both swiped and non-swiped transactions.
- f. Clearing time lag between deposit and posting.
- g. What is the allowable percentage of downtime and notification of downtime periods?
- h. Guarantees against "downtime" with services.
- i. What are the fees associated with debit and credit card transactions?
- j. How is the applicable interchange fee determined for each transaction? What does the financial institution recommend for minimizing interchange fees?
- k. What is the reporting methodology and the availability of reports?
- l. How are adjustments and chargebacks handled? Are chargebacks and other debit adjustments netted from daily proceeds or debited separately? Is the discount fee refunded when a chargeback or refund occurs? What is the rebuttal process?
- m. What security features are available, including account number encryption and a purging policy?
- n. The bank's efforts to ensure Payment Card Industry (PCI) data security standard compliance and liability.
- o. What type of point-of-sale terminals are required? What is the cost or lease options per terminal?
- p. Provide information on rewards or incentive programs associated with a business credit card.

11. Disaster recovery

- a. Describe the bank's formal and tested disaster recovery plan.
- b. How quickly will backup facilities be activated?
- c. Describe the bank's operating capabilities to assist the City in the event of a disaster or declared emergency.

12. Dispute resolution process

- a. Describe your process for:
 - Positive Pay

- Paper checks
 - Payments and Deposits
 - Lockbox
 - Others
- b. Are there any established turnaround times for research and adjustment items? If yes, please specify.

H. CONTROL

- a. Specify whether the online capabilities are accessible 24/7. If not, list the hours of availability for each service.
- b. Regarding Data Security and Anti-Fraud Procedures, describe your institution's overall security system to safeguard the City's funds, prevent fraudulent transactions, and identify and alert the City of irregular/abnormal transactions and transaction patterns. The institution shall partner in the City's internal control framework for banking/cash handling-related functions. Please identify technologies you have in place that will assist the City in improving its internal control effectiveness.
- c. Describe the electronic or manual system that provides the proposed services and backup and recovery capabilities. Who would the City contact to initiate day-to-day banking transactions if online capabilities and functionality are temporarily unavailable?
- d. Include a copy of the Service Organization Control (SOC) reports conducted under the Statements on Standards for Attestation Engagements No. 18 (SSAE 18) regarding controls.
- e. Describe the bank's security procedures for its information reporting system for access and information protection.
- f. Is system administration performed by the bank or the customer? What functions does the security administrator perform?
- g. Is an audit trail report available, showing all activity, by whom, and when for each system?
- h. Describe the types of insurance and bonding carried.
- i. Include a copy of the bank's most recent reports issued per the Statement on Standards for Attestation Engagements (SSAE 16) for any processes or systems relevant to the services under this RFP.
- j. If not already covered in the SSAE 16 report, describe the disaster recovery plans for each proposed service for short- and long-term disaster and power failure recovery.
- k. Describe any additional security measures available to the City to minimize the risk of unauthorized transactions in its accounts.

I. SERVICE LEVEL AGREEMENT (SLAS)

The City of Los Alamitos requires the selected financial institution to meet defined service performance standards to ensure timely, accurate, and secure delivery of banking services. Proposers shall acknowledge and agree to the following minimum Service Level Agreements (SLAs) and describe their ability to meet or exceed them.

Failure to meet the SLAs may result in service credits, fee reductions, or other remedies as outlined below.

1. Availability and System Performance

- Online banking systems shall be available no less than 99.5% of the time, excluding scheduled maintenance.
- Scheduled maintenance shall be communicated to the City at least five (5) business days in advance and performed outside normal City business hours whenever possible.
- Emergency or unplanned outages shall be reported to the City within 30 minutes of detection, with regular status updates until resolution.

2. Transaction Processing and Cutoff Times

- ACH and wire transactions submitted by published cutoff times shall be processed same day, without exception.

- Incoming wires and ACH credits shall be posted and made available to the City within one (1) business hour of receipt.
- Errors resulting in delayed posting or missed cutoff times attributable to the bank shall be corrected same business day, with written explanation provided to the City.

3. Fraud Detection and Resolution

- The bank shall notify the City within one (1) business hour of detecting any suspected or confirmed fraudulent activity involving City accounts.
- Fraud investigations shall be initiated immediately upon notification, with provisional credit issued within five (5) business days, where applicable.
- Final resolution of fraud-related claims shall occur within ten (10) business days, unless extended by mutual agreement.

4. Research, Adjustments, and Disputes

- Standard research requests (e.g., check copies, ACH trace requests, deposit discrepancies) shall be completed within three (3) business days.
- Complex research items shall be resolved within ten (10) business days, with interim status updates provided weekly.
- All adjustments resulting from bank error shall be processed promptly and without charge to the City.

5. Service Credits and Remedies

If the bank fails to meet the SLAs outlined above, the City may, at its discretion:

- Receive service credits or fee reductions equal to the fees associated with the impacted service(s);
- Require corrective action plans;
- Consider repeated SLA failures as a material breach of the banking services agreement.
- Service credits shall be applied automatically and shall not require the City to submit a formal request.
- The City reserves the right to review SLA performance during periodic relationship reviews and contract renewals.

J. IMPLEMENTATION/CONVERSION

- a. Please provide a detailed implementation and conversion plan that identifies all tasks, estimated timeframes for the tasks, milestones, roles, and responsibilities for the City and Bank's personnel. A list of the minimum anticipated deliverables, such as, but not limited to:
 - i. Configure bank account structure
 - ii. Implement electronic banking and reporting
 - iii. Configure and test file transmissions and electronic communication channels
 - iv. Establish security and encryption protocol
 - v. Implement ACH debit blocks, where appropriate
 - vi. Implement other banking services as determined
- b. If a conversion team is used, how will the City's account be transitioned to the ongoing client service team?
- c. Indicate your plan for initial and ongoing education and training for City employees using your systems.

K. NEW SERVICES AND IDEAS

- a. Please explain how the bank plans to keep its product line competitive. Describe the approach the bank is taking in developing new services, what new services and features the bank plans to offer, and the estimated time frame.
- b. Describe any services, technological enhancements, or otherwise, that the City should consider for improving operational or cash management processes.

- c. Please provide any additional information your bank believes is pertinent but not explicitly requested elsewhere in the RFP.

L. CONTRACT/REPORTS TO INCLUDE IN THE PROPOSAL

- a. A sample of the proposed contract for your bank's services and all other documents that need to be signed/entered into related to the provision of the services requested in this RFP, including any documents referenced or incorporated into the contracts/agreements.
- b. Proposed custodial agreement for the collateral pledged to secure the City's account under the FIRREA requirement.
- c. Please send a sample report or a website link to the monthly bank statement, credit card processing statement, standard online reports, real-time query screens, and any other reports that we could expect to receive.
- d. Is your bank willing/able to develop customized reports? If so, please provide specific pricing information.

M. LEGAL AND FIRM ISSUES

Please disclose and explain any significant adverse events in the bank's recent history, including criminal charges, civil litigation, or administrative actions involving allegations of securities or banking law violations by the bank or its employees during the past five years. Please comment on the resolution and status of the actions.

N. PRICING AND INCENTIVES

Please provide an attached pricing form for all services described in your bank's proposal using the Association of Finance Professionals (AFP) Service Codes, if possible. A list of services currently used with volume levels is provided on Attachment A. All fields must be completed; any blank or zero amounts in a field will mean no cost to the City. Fees related to all services described in the proposal must be listed, even if the service is not shown on the schedule. Also, include any one-time or set-up charges, research fees, minimum fees, and all other fees that will be charged. Include any incentives or price breaks offered based on volume, timeliness of payment, rebates, or other measures.

- vii. Are you willing to offer any transition or retention incentives?
- viii. Are there any additional price breaks or incentives?

IV. EVALUATION PROCEDURES AND AWARD CRITERIA

The proposals received will be evaluated to identify the financial institutions deemed fully qualified and best suited to the City's needs, per the factors listed below (not in priority order):

- a. Bank and branch locations
- b. Scope of services offered, including degree of automation
- c. Relevant experience managing similar services with governmental agencies
- d. Professional experience and qualifications of the individuals assigned to the account
- e. Responsiveness to proposal format and inclusion of all required exhibits/reports
- f. Local decision-making authority to handle emergency needs
- g. Financial strength and capitalization of the banking institution
- h. Adequacy of financial controls and security protection against loss
- i. Value of any new product or service suggestions, or other new ideas and enhancements
- j. Quality and scope of the conversion plan
- k. Ability to provide services as outlined in the Scope of Services and quality of the proposal
- l. Quality of references
- m. Best rate of interest paid historically on accounts (including evaluation of indexed rates)
- n. Best earnings credit rate (ECR)

- o. Proposed cost
- p. The level of connection and ties to the Los Alamitos community
- q. Understanding the needs and operational requirements of the City

An in-house evaluation team will lead the selection process. The City will establish a shortlist of prospective proposers based on this preliminary evaluation. The final selection will be based on oral interviews and reference checks.

V. CONFIDENTIAL INFORMATION

All responses to this RFP become the property of the City and will be kept confidential until such time as recommendation for award of a contract has been announced. Thereafter, proposals are subject to public inspection and disclosure under the California Public Records Act. If a respondent believes that any portion of its proposal is exempt from public disclosure, such portion may be marked "confidential." The City will use reasonable means to ensure that such confidential information is safeguarded but will not be held liable for inadvertent disclosure of such materials, data and information. Proposals marked "confidential" in their entirety will not be honored and the City will not deny public disclosure of all or any portion of proposals so marked. By submitting information with portions marked "confidential", the respondent represents it has a good faith belief that such material is exempt from disclosure under the California Public Records Act and agrees to reimburse the City for, and to indemnify, defend and hold harmless the City, its officials, officers, fiduciaries, employees and agents from and against: (a) any and all claims, damages, losses, liabilities, suits, judgments, fines, penalties, costs and expenses including, without limitation, attorneys' fees, expenses and court costs of any nature whatsoever arising from or relating to the City's non-disclosure of any such designated portions of a proposal if disclosure is deemed required by law or court order. Additionally, the City may request that the respondent directly defend any action for disclosure of any information marked confidential.

VI. ADDITIONAL INFORMATION AND CONTACT

The submission of a proposal shall be prima facie evidence that the proposer has full knowledge of the scope, nature, quantity, and quality of work to be performed.

The City reserves the right, in its sole discretion, to reject any and all proposals and to accept the proposal it considers most favorable to the City's interests. The City may also waive minor procedural irregularities.

The contracting firm shall make itself available to management to answer questions related to proposed services. The successful proposer will be required to sign the standard City Professional Services Agreement, including meeting the City's minimum insurance requirements, which are included in Attachment B.

Once proposals have been submitted, no unsolicited contact from proposing firms and/or discussions concerning these proposals shall be made prior to the evaluation of all proposals.

The selected firm must possess a City of Los Alamitos business license while conducting any work under the awarded contract.

Proposers shall clearly mark any confidential information; however, the City does not guarantee confidentiality.

For further questions and additional information, please contact:

Barb Biscocho
 Finance Manager
 City of Los Alamitos
 3191 Katella Ave
 Los Alamitos, CA 90720
 Phone: 562-431-3538 x212
bbiscocho@Cityoflosalamitos.org

Please note that the City of Los Alamitos office hours are 7:30 a.m. to 5:30 p.m., Monday through Thursday.

REQUESTS FOR CLARIFICATION - If any error, omission, ambiguity or conflict is discovered in the RFP or attachments, clarification can be requested via email to the Finance Manager no later than March 20th, 2026. Requests for clarification received after this date will be disregarded.

Bank Pricing Proposal
Submitted to the City of Los Alamitos

Depository Services		Monthly Volume - Sample	Proposed Unit Price	Proposed Monthly Service Charges	Notes
	Account Maintenance Fee	4		-	
	Deposit Coverage				
	First	250		-	
	Next	902		-	
	Total	1152		-	
	Image Paper DDA Statement	1		-	
	Check Filter Montly Maint	1		-	
Disbursement Services					
	Regular Checking Acct Check Debit	582		-	
Miscellaneous Services					
	Security Token	4		-	
	Account Analysis - Paper Statement	1		-	
	E-Statement Download CSV/Excel	3		-	
	E-Analysis Stmt (Cost Per Access)	5		-	
	Balance Administrative Fee	3339		-	
	Return Items Charged Back	10		-	
Account Reconciliation					
	Positive Pay Only Maint	3		-	
	Positive Pay Only - per item	189		-	
	Issue Maint Confirm - per file	3		-	
	Tranmission input	3		-	
	Positive Pay Excetions	12		-	
	Positive Payee Monthly Maint	1		-	
	Positive Pay-Payee Per Item	173		-	
Previous Day per item Detail	Cday Det & Sum Mo Maint	5		-	
	Current Day per item Det	237		-	
	Previous Day Det & Sum Mo Maint			-	
	First	1		-	
	Next	4		-	
Disbursement Imaging					
	Index Retrievals	1950		-	
	Deposited Images-Retrieved	1		-	
	Check Volume-Inquiry Only	27		-	
	Inquiry Images Retrieved	11		-	
Remote Deposit Capture					
	Remote Dep-Deposit	16		-	
	Remote Dep-Check Items	147		-	
	Account Maintenance Per Account	1		-	

Bank Pricing Proposal
Submitted to the City of Los Alamitos

Depository Services			Monthly Volume - Sample	Proposed Unit Price	Proposed Monthly Service Charges	Notes
		Per workstation	1		-	
Automated Clearing House						
		ACH Debit Received	136		-	
		ACH Credit Received	2		-	
		ACH Fraud Control Maintenance	2		-	
		ACH Origination	5		-	
		Prefunding Maintenance	3		-	
		Online ACH Items	672		-	
		Online ACH Reports	3		-	
		Online ACH Maintenance	3		-	
		ACH PPD Credit Pre-Notes	22		-	
Electronic Data Interchange						
		EDI/EFT Credits Rcvd	10		-	
Domestic Wire Transfer						
		Wire Maint Fee	1		-	
		Incoming Fed				
		Domestic Wires Credits	2		-	
		Outgoing Fed				
		Domestic Wires Debits	1		-	
Internal Wire Transfers						
		Internal Wire DR Online EDI Prefund	1		-	
Online Banking						
		Balance Reporting				
		Online User Fee	14		-	
		Previous Day DR/CR Items	1279		-	
		Same Day DR/CR Items	1270		-	
		Balance Reporting Maint	1		-	
		Accounts Reported	7		-	
		Online Accounts-Same Day	7		-	
		Balance Reporting Archive	1		-	
		Easy Tax Account Maint. Fee	1		-	
		CSV Download	6		-	

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is made and entered into, to be effective this XX day of _____ xxxx (“Effective Date”), by and between the CITY OF LOS ALAMITOS, a California charter city and municipal corporation, (“City”) and _____, (“Bank”). City and Bank are sometimes hereinafter individually referred to as “Party” and are hereinafter collectively referred to as the “Parties.”

RECITALS

A. City has determined that it requires the services of a qualified public depository to provide comprehensive banking services (“Project”).

B. In response to City’s Request for Proposals, Bank has submitted to City a written proposal, dated xxxxxx, to provide comprehensive banking services for the Project.

C. Bank represents and maintains that it is uniquely qualified by virtue of its experience, training, education, reputation, and expertise to provide the necessary services to the City and has agreed to provide such services as set forth herein.

D. City desires to engage Bank to provide such services subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the promises and mutual obligations, covenants, and conditions contained herein, and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

AGREEMENT

1. SERVICES OF BANK

1.1 Scope of Services and Standard of Performance. In compliance with all terms and conditions of this Agreement, Bank shall provide those services set forth in Bank’s Proposal/Scope of Work, dated [REDACTED], 2026, and as set forth in City’s Request for Proposals, which are both attached hereto as Exhibit “A” and Exhibit “B”, respectively (“Scope of Services” and/or “Project Services”). Bank warrants that all Project Services shall be performed in a skillful, competent, professional and satisfactory manner in accordance with all standards prevalent in the same profession in the State of California. Bank represents and warrants that it is skilled in the professional discipline necessary to perform the Project Services. Bank represents and warrants that it and all employees, subconsultants and subcontractors providing any services pursuant to this Agreement shall have sufficient skill and experience to perform the Project Services. All Project Services shall be completed to the reasonable satisfaction of the City.

1.2 Contract Documents; Resolution of Inconsistencies. The Agreement between the Parties shall consist of the following: (1) this Agreement; (2) the Bank’s, original

Proposal/Scope of Work dated _____ submitted to City (“Bank’s Proposal”), and (3) City’s Request for Proposals, which shall all three be referred to collectively hereinafter as the “Contract Documents.” The Bank’s Proposal is attached hereto as Exhibit “A” and the City’s Request for Proposals is attached hereto as Exhibit “B” and are both hereby incorporated by reference and made a part of this Agreement. All provisions of the Contract Documents shall be binding on the Parties. Should any conflict or inconsistency exist in the Contract Documents, the conflict or inconsistency shall be resolved by applying the provisions in the highest priority document, which shall be determined in the following order of priority: (1st) the terms and conditions of this Agreement; (2nd) terms, conditions, provisions and project requirements set forth in the City’s Request for Proposals (Exhibit “B”); and (3rd) the provisions of the Bank’s Proposal (Exhibit “A”).

1.3 Compliance with Law. All Project Services shall be provided in accordance with all laws, ordinances, resolutions, statutes, rules, and regulations of City and any federal, state or local governmental agency of competent jurisdiction. Bank shall be liable for all violations of such laws, ordinances, resolutions, statutes, rules and regulations in connection with performance of the Project Services. If Bank performs any Project Services in violation of such laws, ordinances, resolutions, statutes, rules or regulations, Bank shall be solely responsible for all penalties and costs arising therefrom. Bank shall defend, indemnify, and hold City, its officials, officers, employees, agents and volunteers, free and harmless from and against any claim or liability arising out of any failure or alleged failure to comply with such laws, ordinances, resolutions, statutes, rules or regulations.

1.4 Licenses and Permits. Prior to performing any Project Services, Bank shall obtain all licenses, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession and perform the Project Services. Bank represents and warrants to City that Bank shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement and any extension, any license, permit, qualification, or approval that is legally required for Bank to perform the Project Services. Bank shall have the sole obligation to pay for any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Bank's performance of the Project Services, and shall defend, indemnify, and hold the City, its officials, officers, employees, agents and volunteers, free and harmless from and against any claim or liability arising out of any failure or alleged failure to obtain such license, permits, qualifications, and approvals of whatever nature that are legally required to practice its profession and perform the Project Services.

1.5 Familiarity with Work. By executing this Agreement, Bank warrants that Bank (a) has thoroughly investigated and considered the Project Services to be performed, (b) has carefully considered how the Project Services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the Project Services under this Agreement.

1.6 Care in Performance of Project Services. Bank shall adopt reasonable methods during the term of the Agreement to prevent losses or damage to materials, papers or other components of the Project Services, and shall be responsible for all such damages, to persons or

property, until acceptance of the Project Services by the City, except such losses or damages as may be caused by City's own negligence.

1.6 Non-Exclusive Agreement. Bank acknowledges that City may enter into agreements with other Banks, contractors, consultants, or vendors for services similar to the services that are the subject of this Agreement. Bank further acknowledges that City may have its own employees perform services similar to the services that are the subject of this Agreement.

2. COMPENSATION

2.1 Maximum Contract Amount. Bank shall be compensated for the Project Services performed, including authorized reimbursements, if any, in accordance with the professional charges set forth in the Scope of Services in an amount not to exceed XXXXXXXXXX dollars _____ Dollars (\$XXX). The maximum amount of City's payment obligation under this Agreement is the amount specified in this section.

2.2 Method of Payment. In any month in which Bank wishes to receive payment, Bank shall no later than first working day of such month, submit to the City, in a form approved by the City Manager or his designee, an invoice for services rendered prior to the date of the invoice. Such requests shall be based upon the amount and value of the services performed by Bank and accompanied by such reporting data including an itemized breakdown of all costs incurred and tasks performed during the period covered by the invoice, as may be required by the City. Within thirty (30) calendar days of receipt of invoice, City shall pay all undisputed amounts included on the invoice.

2.3 Changes in Scope. In the event any change or changes in the Scope of Services is requested by the City, the Parties shall execute a written amendment to this Agreement, signed by an individual authorized to formally bind the Party for which he/she is signing, setting forth with particularity all terms of such amendment, including, but not limited to, any additional professional fees. An amendment may be entered into: (a) to provide for revisions or modifications to documents or other work product when documents or other work product or work is required by the enactment or revision of law subsequent to the preparation of any documents, other work product, or work; and/or, (b) to provide for additional services not included in this Agreement or not customarily furnished in accordance with generally accepted practice in Bank's profession.

2.4 Appropriations. This Agreement is subject to and contingent upon funds being appropriated therefore by the Los Alamitos City Council for each fiscal year covered by the term of this Agreement. If such appropriations are not made, this Agreement shall automatically terminate without penalty to the City.

3. SCHEDULE OF PERFORMANCE

3.1 Time of Essence. Time is of the essence in the performance of this Agreement. The time for completion of the Project Services to be performed by Bank is an essential condition of this Agreement.

3.2 Schedule of Performance. Bank shall prosecute regularly and diligently the Project Services according to the periods specified in the Scope of Services. When requested by Bank, extensions of the time period(s) specified in the Scope of Services may be approved in writing by the Contract Officer; however, the City shall not be obligated to grant any such extension.

3.3 Force Majeure. The time for performance of the Project Services may be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Bank (financial inability excepted), including, but not limited to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, and/or acts of any governmental agency, including the City, if Bank, within ten (10) calendar days of the commencement of such delay, notifies the City Manager in writing of the causes of the delay. The City Manager shall ascertain the facts and the extent of delay, and extend the time for performing the Services for the period of the enforced delay when and if in the judgment of the City Manager such delay is justified. The City Manager's determination shall be final and conclusive upon the Parties to this Agreement. In no event shall Bank be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Bank's sole remedy being extension of the Agreement pursuant to this section.

3.4 Term. Unless earlier terminated as provided elsewhere in this Agreement, this Agreement shall commence upon the Effective Date and shall continue in full force and effect for a period of _____, ending on _____, unless extended by mutual written agreement of the Parties.

4. COORDINATION OF PROJECT SERVICES

4.1 Bank's Representative. The following principal of Bank is hereby designated as being the principal and representative of Bank authorized to act on its behalf with respect to the Project Services and to make all decisions in connection therewith: _____. It is expressly understood that the experience, knowledge, education, capability, expertise, and reputation of the foregoing principal is a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principal shall be responsible during the term of this Agreement for directing all activities of Bank and devoting sufficient time to personally supervise the Project Services performed hereunder. The foregoing principal may not be changed by Bank without prior written approval of the Contract Officer.

4.2 City's Contract Officer. The City's Contract Officer shall be such person as may be designated by the City Manager, and is subject to change by the City Manager. It shall be the Bank's responsibility to ensure that the Contract Officer is kept fully informed of the progress of the performance of the Project Services, and the Bank shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.3 Prohibition Against Subcontracting or Assignments. The experience, knowledge, capability, expertise, and reputation of Bank, its principals and employees, were a substantial inducement for City to enter into this Agreement. Therefore, Bank shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, voluntarily or by operation of law, without the prior written consent of City. Bank shall not contract with any other entity to perform the Project Services without prior written consent of City. If Bank is permitted by City to subcontract any part of this Agreement, Bank shall be responsible to City for the acts and omissions of its subcontractor(s) in the same manner as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationships between any subcontractor and City. All persons engaged in the performance of Project Services will be considered employees of Bank. City will deal directly with and will make all payments to Bank. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated, or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written consent of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Bank, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release Bank or any surety of Bank from any liability hereunder without the express written consent of City.

4.4 Independent Contractor.

4.4.1 The legal relationship between the Parties is that of an independent contractor; nothing herein shall be deemed to make Bank a City employee. During the performance of this Agreement, Bank and its officers, employees, and agents shall act in an independent capacity and shall not act as City officers or employees. Bank will determine the means, methods and details of performing the Project Services subject to the requirements of this Agreement. The personnel performing the Project Services on behalf of Bank shall at all times be under Bank's exclusive direction and control. Neither City nor any of its officials, officers, employees, agents or volunteers shall have control over the conduct of Bank or any of its officers, employees, or agents, except as set forth in this Agreement. Bank, its officers, employees or agents, shall not maintain a permanent office or fixed business location at City's offices. City shall have no voice in the selection, discharge, supervision, or control of Bank's officers, employees, or agents or in fixing their number, compensation, or hours of service. Bank shall pay all wages, salaries, and other amounts due its employees in connection with the performance of Project Services and shall be responsible for all reports and obligations respecting them, including but not limited to social security income tax withholding, unemployment compensation, workers' compensation, and other similar matters. City shall not in any way or for any purpose be deemed to be a partner of Bank in its business or otherwise a joint venturer or a member of any joint enterprise with Bank.

4.4.2 Bank shall not incur or have the power to incur any debt, obligation, or liability against City, or bind City in any manner.

4.4.3 No City benefits shall be available to Bank, its officers, employees, representatives, agents, subconsultants or subcontractors in connection with the performance of

any Project Services. Except for professional fees paid to Bank as provided for in this Agreement, City shall not pay salaries, wages, or other compensation to Bank for the performance of any Project Services. City shall not be liable for compensation or indemnification to Bank, its officers, employees, representatives, agents, subconsultants or subcontractors, for injury or sickness arising out of the performance of any Project Services. If for any reason any court or governmental agency determines that the City has financial obligations, other than pursuant to Section 2 herein, of any nature relating to salary, taxes, or benefits of Bank's officers, employees, representatives, agents, or subconsultants or subcontractors, Bank shall defend, indemnify, and hold harmless City from and against all such financial obligations.

4.5 PERS Eligibility Indemnification.

4.5.1 In the event that Bank or any officer, employee, representative, agent, subconsultant or subcontractor of Bank providing any Project Services claims or is determined by a court of competent jurisdiction or the California Public Employee Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Bank shall indemnify, defend, and hold harmless City against (1) all such claims and determinations, (2) for the payment of any employee and/or employer contributions for PERS benefits on behalf of Bank or its officers, employees, representatives, agents, subconsultants or subcontractors, and (3) the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of the City.

4.5.2 Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Bank and any of its officers, employees, representatives, agents, subconsultants or subcontractors providing any Project Services shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

5. INSURANCE

5.1 Compliance with Insurance Requirements. Bank shall obtain, maintain, and keep in full force and effect during the term of this Agreement, at its sole cost and expense, and in a form and content satisfactory to City, all insurance required under this section. Bank shall not commence any Project Services unless and until it has provided evidence satisfactory to City that it has secured all insurance required under this section. If Bank's existing insurance policies do not meet the insurance requirements set forth herein, Bank agrees to amend, supplement or endorse the policies to do so.

5.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement, and without limiting the indemnity provisions set forth in this Agreement, Bank shall obtain and maintain in full force and effect during the term of this Agreement, including any extension thereof, the following policies of insurance:

5.2.1 Professional Liability/Errors and Omissions Insurance ("PLI"). Bank shall obtain and maintain a policy of Professional Liability or Errors and Omissions Insurance appropriate to Bank's profession with per-claim and aggregate limits of no less than Two Million Dollars (\$2,000,000.00). Covered professional services shall specifically include all Project Services to be performed under the Agreement and the policy shall be endorsed to delete any exclusions that may exclude coverage for claims within the minimum PLI limits set forth herein for the Project Services to be performed under this Agreement.

5.2.1.1 The PLI policy shall be endorsed to delete any Contractual Liability Exclusion. The PLI shall include contractual liability coverage applicable to this Agreement. The policy must "pay on behalf of" the insured, and include a provision establishing the insurer's duty to defend the insured.

5.2.1.2 If the PLI policy is written on a "claims-made" basis, the policy shall be continued in full force and effect at all times during the term of this Agreement, and for a period of three (3) years from the date of the completion of all Project Services provided hereunder (the "PLI Coverage Period"). If any PLI policy is replaced, cancelled, non-renewed, discontinued, or otherwise terminated, or if the limits of a PLI policy are reduced or the available coverage depleted below the required minimum coverage amounts for any reason during the PLI Coverage Period, Bank shall immediately obtain replacement PLI coverage meeting the requirements of this Section 5.2.1. Such replacement coverage shall satisfy all requirements herein, and shall include coverage for the prior acts or omissions of Bank during the time period during which any Project Services were performed. The coverage shall be evidenced by either a new policy evidencing no gap in coverage, or by obtaining separate extended "tail" coverage with the present or new carrier or other insurance arrangements providing for complete coverage, either of which shall be subject to the written approval by the City.

5.2.1.3 If the PLI policy is written on an "occurrence" basis, the policy shall be continued in full force and effect during the term of this Agreement, or until completion of the Project Services provided for in this Agreement, whichever is later. In the event of termination of the PLI policy during this period, new coverage shall immediately be obtained, and written evidence of the policy shall be immediately provided to the City, to ensure PLI coverage during the entire course of performing the Project services.

5.2.1.4 Bank shall not perform any Project Services at any time during which required types or amounts of PLI insurance are not in effect, and the City shall have no obligation to pay Bank for Project Services performed while required PLI insurance is not in effect.

5.2.2 Commercial General Liability Insurance. Bank shall obtain and maintain, in full force and effect throughout the term of this Agreement, a policy of Commercial General Liability Insurance (CGL). Coverage shall be at least as broad as ISO Form CG 00 01 written on a per occurrence basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits of no less than One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in the general aggregate. The policy shall not contain any endorsements or provisions limiting coverage for (1) contractual

liability, (2) cross liability exclusion for claims or suits by one insured against another, or (3) contain any other exclusion contrary to the Agreement.

5.2.3 Automobile Liability Insurance. Bank shall obtain and maintain, in full force and effect throughout the term of this Agreement, a policy of Automobile Liability Insurance. Coverage shall be at least as broad as ISO Form CA 00 01 written on a per occurrence basis, covering Code 1 (any auto), or if the Bank has no owned autos, Code 8 (hired) and Code 9 (non-owned), with limits of no less than One Million Dollars (\$1,000,000.00) for each occurrence covering bodily injury and property damage.

5.2.4 Workers' Compensation Insurance. Bank shall obtain and maintain, in full force and effect throughout the term of this Agreement, a policy of Workers' Compensation Insurance in at least the minimum statutory amounts, and in compliance with all other statutory requirements, as required by the State of California. Bank agrees to waive and obtain endorsements from its workers' compensation insurer waiving all subrogation rights under its workers' compensation insurance policy against the City, its officials, officers, employees, agents and volunteers, and to require each of its subconsultants and subcontractors, if any, to do likewise under their workers' compensation insurance policies. Bank shall also obtain and maintain, in full force and effect throughout the term of this Agreement, a policy of Employer's Liability Insurance written on a per occurrence basis with limits of at least One Million Dollars (\$1,000,000.00) per accident for bodily injury or disease. Notwithstanding the foregoing, Bank shall not be required to procure either Worker's Compensation Insurance or Employer's Liability Insurance if Bank provides written verification to the City that Bank does not have any employees.

5.2.5 Crime/Employee Dishonesty Policy. Bank shall obtain and maintain, in full force and effect throughout the term of this Agreement, a policy of Crime/Employee Dishonesty Insurance with per-claim and aggregate limits of no less than Two Million Dollars (\$2,000,000.00).

5.2.6 Cyber Liability Policy. Bank shall obtain and maintain, in full force and effect throughout the term of this Agreement, a policy of Cyber Liability Insurance with per-claim and aggregate limits of no less than Five Million Dollars (\$5,000,000.00).

5.3 Acceptability of Insurers. Insurance required by this section shall be issued by a licensed company authorized to transact business in the state by the Department of Insurance for the State of California with a current rating of A-:VII or better (if an admitted carrier), or a current rating of A:X or better (if offered by a non-admitted insurer listed on the State of California List of Approved Surplus Lines Insurers (LASLI)), by the latest edition of A.M. Best's Key Rating Guide, except that the City will accept workers' compensation insurance from the State Compensation Fund. In the event the City determines that the work or Project Services to be performed under this Agreement creates an increased or decreased risk of loss to the City, the Bank agrees that the minimum limits of the insurance policies may be changed accordingly upon receipt of written notice from the City. Bank shall immediately substitute any insurer whose A.M. Best rating drops below the levels specified herein.

5.4 Specific Insurance Provisions and Endorsements. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for written approval. Required insurance policies shall contain the following provisions, or Bank shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

5.4.1 CGL and Auto Liability Endorsements. The policy or policies of insurance required by this section for CGL and Automobile Liability Insurance shall be endorsed as follows:

5.4.1.1 Additional Insured. The City, its officials, officers, employees, agents and volunteers, shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement; and

5.4.1.1.1 Additional Insured Endorsements. Additional insured endorsements shall not (1) be restricted to “ongoing operations”, (2) exclude “contractual liability”, (3) restrict coverage to “sole” liability of Bank, or (4) contain any other exclusions contrary to the Agreement; and, the coverage shall contain no special limitations on the scope of protection afforded to additional insureds.

5.4.1.2 Primary and Non-Contributing Insurance. Each CGL and Automobile Liability Insurance policy shall be endorsed to be primary, and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees, agents or volunteers, shall not contribute with this primary insurance.

5.4.1.3 Waiver of Subrogation. Each CGL and Automobile Liability Insurance policy shall contain or be endorsed to waive subrogation against the City, its officials, officers, employees, agents and volunteers, or shall specifically allow Bank or others providing insurance evidence in compliance with the requirements set forth in this section to waive their right to recovery prior to a loss. Bank hereby agrees to waive its own right of recovery against the City, its officials, officers, employees, agents and volunteers, and Bank hereby agrees to require similar written express waivers and insurance clauses from each of its subconsultants or subcontractors.

5.4.2 Notice of Cancellation. Each policy of any type shall be endorsed to provide that coverage shall not be suspended, voided, cancelled, or modified, or reduced in coverage or in limits, except after thirty (30) calendar days prior written notice has been provided to the City. Notwithstanding the foregoing, if coverage is to be suspended, voided, or cancelled because of Bank’s failure to pay the insurance premium, the notice provided by the insurer to City shall be by not less than ten (10) calendar days prior written notice. (A statement that notice will be provided "in accordance with the policy terms" or words to that effect is inadequate to meet the requirements of this section.)

5.5 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the City in advance. The decision whether to approve or withhold approval of a deductible or self-insured retention shall be made by the City in the City's sole and absolute discretion.

5.6 Evidence of Coverage. Concurrently with the execution of the Agreement, Bank shall deliver certificates of insurance together with original endorsements affecting each of the insurance policies required by this section. Bank shall promptly furnish, at City's request, copies of actual policies including all declaration pages, endorsements, exclusions and any other policy documents City may require to verify coverage.

5.6.1 Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for written approval.

5.6.2 Authorized Signatures. The certificates of insurance and original endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf.

5.6.3 Renewal/Replacement Policies. At least fifteen (15) calendar days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Bank shall, within ten (10) calendar days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies meeting all requirements of this Agreement.

5.7 Requirements Not Limiting. Requirement of specific coverage or minimum limits contained in this section are not intended as a limitation on coverage, limits, or other requirements, or a waiver of any coverage normally provided by any insurance. Nothing in this section shall be construed as limiting in any way the indemnification provision contained in this Agreement, or the extent to which Bank may be held responsible for payments of damages to persons or property.

5.8 Enforcement of Agreement (Non-Estoppel). Bank acknowledges and agrees that actual or alleged failure on the part of the City to inform Bank of any non-compliance with any of the insurance requirements set forth in this section imposes no additional obligation on the City nor does it waive any rights hereunder.

5.9 Insurance for Subconsultants. Bank shall either: (1) include all subconsultants or subcontractors engaged in the performance of Project Services on behalf of Bank as additional named insureds under the Bank's insurance policies; or (2) Bank shall be responsible for causing its subconsultants or subcontractors to procure and maintain the appropriate insurance in compliance with the terms of the insurance requirements set forth in this section, including adding the City, its officials, officers, employees, agents and volunteers, as additional insureds to their respective policies. Bank shall not allow any subconsultant or subcontractor to commence any work or services relating to this Agreement unless and until it has provided evidence satisfactory to City that the subconsultant or subcontractor has secured all insurance required under this section.

5.10 Other Insurance Requirements. The following terms and conditions shall apply to the insurance policies required of Bank and its subconsultants and subcontractors, if any, pursuant to this Agreement:

5.10.1 Bank shall provide immediate written notice to City if (1) any of the insurance policies required herein are terminated, cancelled or suspended, (2) the limits of any of the insurance coverages required herein are reduced, or (3) the deductible or self-insured retention is increased.

5.10.2 All insurance coverage and limits provided by Bank and available or applicable to this Agreement are intended to apply to each insured, including additional insureds, against whom a claim is made or suit is brought to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the City or its operations shall limit the application of such insurance coverage.

5.10.3 None of the insurance coverages required herein will be in compliance with the requirements of this section if they include any limiting endorsement which substantially impairs the coverages set forth herein (e.g., elimination of contractual liability or reduction of discovery period), unless the endorsement has first been submitted to the City and approved in writing.

5.10.4 Certificates of insurance will not be accepted in lieu of required endorsements, and submittal of certificates without required endorsements may delay commencement of the Project. It is Bank's obligation to ensure timely compliance with all insurance submittal requirements as provided herein.

5.10.5 Bank agrees to ensure that subconsultants and subcontractors, if any, and any other parties involved with the Project who are brought onto or involved in the Project by Bank, provide the same minimum insurance coverage required of Bank. Bank agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Bank agrees that upon request, all agreements with subcontractors and others engaged in the provision of Project Services will be submitted to the City for review.

5.10.6 Bank agrees to provide immediate written notice to City of any claim, demand or loss against Bank arising out of the work or Project Services performed under this Agreement and for any other claim, demand or loss which may reduce the insurance available to pay claims, demands or losses arising out of this Agreement.

6. INDEMNIFICATION

To the fullest extent permitted by law, Bank shall defend (at Bank's sole cost and expense with legal counsel reasonably acceptable to City), indemnify and hold the City, its officials, officers, employees, agents and volunteers, free and harmless from any and all claims, demands, orders, causes of action, costs, expenses, liabilities, losses, penalties, judgments, arbitration awards, settlements, damages or injuries of any kind, in law or in equity, including but not limited

to property or persons, including wrongful death, (collectively “Claims”) in any manner arising out of, pertaining to, related to, or incident to any alleged acts, errors or omissions, or willful misconduct of Bank, its officers, directors, employees, subconsultants, subcontractors, agents or invitees in connection with performance under this Agreement, or in any manner arising out of, pertaining to, related to, or incident to an alleged breach of this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys’ fees and other related costs and expenses.

Notwithstanding the foregoing, and only to the extent that the Project Services performed by Bank are subject to California Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Bank.

Under no circumstances shall the insurance requirements and limits set forth in this Agreement be construed to limit Bank’s indemnification obligation or other liability hereunder. Notwithstanding the foregoing, such obligation to defend, hold harmless and indemnify the City, its officials, officers, employees, agents and volunteers, shall not apply to the extent that such Claims are caused by the sole negligence or willful misconduct of that indemnified party.

7. REPORTS AND RECORDS

7.1 Records. Bank shall keep complete, accurate, and detailed accounts of all time, costs, expenses, and expenditures pertaining in any way to this Agreement. Bank shall keep such books and records as shall be necessary to properly perform the Project Services required by this Agreement and to enable the Contract Officer to evaluate the performance of such Project Services. The Contract Officer shall have full and free access to such books and records at all reasonable times, including the right to inspect, copy, audit, and make records and transcripts from such records.

7.2 Reports. Bank shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the Project Services as the Contract Officer shall require.

7.3 Ownership of Documents. All drawings, specifications, reports, records, documents, memoranda, correspondence, computations, and other materials prepared by Bank, its employees, subconsultants, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be promptly delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Bank shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of the documents and materials hereunder. Bank may retain copies of such documents for its own use. Bank shall have an unrestricted right to use the concepts embodied therein. Bank shall ensure that all of its subconsultants and subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Bank fails to secure such assignment, Bank shall indemnify City for all damages resulting therefrom.

7.4 Release of Documents. Except to the extent otherwise required by law, no drawing, specification, report, record, document, or other material prepared by Bank, its

employees, subconsultants, subcontractors and agents in the performance of Project Services shall not be released publicly without the prior written approval of the Contract Officer.

8. ENFORCEMENT OF AGREEMENT

8.1 California Law and Venue. This Agreement shall be construed and interpreted both as to validity and as to performance of the Parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim, or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in such County, and Bank covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

8.2 Waiver. No delay or omission in the exercise of any right or remedy of a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. No consent or approval of City shall be deemed to waiver or render unnecessary City's consent to or approval of any subsequent act of Bank. Any waiver by either Party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.3 Rights and Remedies Cumulative. Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the Parties are cumulative and the exercise by either Party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other Party.

8.4 Legal Action. In addition to any other rights or remedies, either Party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

8.5 Termination Prior to Expiration of Term. City reserves the right to terminate this Agreement, at any time, with or without cause, upon thirty (30) calendar days written notice to Bank, except that where the continuation of services would constitute a danger to health, safety or general welfare, the period of notice shall be such shorter time as may be appropriate. Upon receipt of the notice of termination, Bank shall immediately cease all Project Services, except as may be specifically approved by the Contract Officer. Bank shall be entitled to compensation for all Project Services rendered prior to receipt of the notice of termination and for any Project Services authorized by the Contract Officer thereafter.

8.6 Termination for Default of Bank.

8.6.1 Bank's failure to comply with any provision of this Agreement shall constitute a default.

8.6.2 If the Contract Officer determines that Bank is in default in the performance of any of the terms or conditions of this Agreement, he/she shall notify Bank in writing of such

default. If such default is capable of being cured, Bank shall have ten (10) calendar days, or such longer period as City may designate, to cure the default by rendering satisfactory performance. In the event Bank fails to cure its default within such period of time, or if such default is not capable of being cured, City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice of any remedy to which City may be entitled at law, in equity, or under this Agreement. Bank shall be liable for any and all reasonable costs incurred by City as a result of such default. Compliance with the provisions of this section shall not constitute a waiver of any City right to take legal action in the event that the dispute is not cured, provided that nothing herein shall limit City's right to terminate this Agreement without cause pursuant to Section 8.5.

8.6.3 If termination is due to the failure of Bank to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 8.6.2, take over the Project Services and prosecute the same to completion by contract or otherwise, and Bank shall be liable to the extent that the total direct and indirect costs for completion of the Project Services required hereunder exceeds the Maximum Contract Amount, and City may withhold any payments to Bank for the purpose of set-off toward the cost of completion of the Project Services. The withholding or failure to withhold payments to Bank shall not limit Bank's liability for completion of the Project Services as provided herein.

8.7 Attorneys' Fees. In the event any dispute between the Parties with respect to this Agreement results in litigation or any non-judicial proceeding, the prevailing Party shall be entitled, in addition to such other relief as may be granted, to recover from the non-prevailing Party all reasonable costs and expenses, including but not limited to reasonable attorneys' fees, expert witness fees, court costs and all fees, costs, and expenses incurred in any appeal or in collection of any judgment entered in such proceeding. To the extent authorized by law, in the event of a dismissal by the plaintiff or petitioner of the litigation or non-judicial proceeding within thirty (30) calendar days of the date set for trial or hearing, the other Party shall be deemed to be the prevailing Party in such litigation or proceeding. For purposes of this section, "Reasonable attorney fees" shall be calculated by multiplying the actual number of hours reasonably expended by the attorney(s) handling the dispute on behalf of the prevailing Party by the hourly rate actually paid by the prevailing Party, but in no case shall the hourly rate exceed Two Hundred and Fifty Dollars (\$250.00) per hour.

9. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

9.1 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Bank, or any successor-in-interest, in the event of any default or breach by the City or for any amount which may become due to the Bank or to its successor, or for breach of any obligation of the terms of this Agreement.

9.2 Covenant Against Discrimination. Bank covenants that, by and for itself, its heirs, executors, assigns, subcontractors, subconsultants and all persons claiming under or through them, that there shall be no discrimination or segregation in the performance of or in connection with this Agreement regarding any person or group of persons on account of race, disability, medical condition, color, creed, religion, sex, sexual orientation, marital status, age, national

origin, or ancestry. Bank shall take affirmative action to insure that applicants and employees are treated without regard to their race, disability, medical condition, color, creed, religion, sex, sexual orientation, marital status, national origin, or ancestry.

10. MISCELLANEOUS PROVISIONS

10.1 Confidentiality. Information obtained by Bank in the performance of this Agreement shall be treated as strictly confidential and shall not be used by Bank for any purpose other than the performance of this Agreement without the written consent of the Contract Officer.

10.2 Patent and Copyright Infringement.

10.2.1 To the fullest extent permitted by law, and in lieu of any other warranty by City or Bank against patent or copyright infringement, statutory or otherwise, it is agreed that Bank shall defend at its expense any claim or suit against City on account of any allegation that any item furnished under this Agreement, or the normal use or sale thereof arising out of the performance of this Agreement, infringes upon any presently existing U.S. letters patent or copyright and Bank shall pay all costs and damages finally awarded in any such suit or claim, provided that Bank is promptly notified in writing of the suit or claim and given authority, information and assistance at Bank's expense for the defense of same, and provided such suit or claim arises out of, pertains to, or is related to the alleged negligence, recklessness or willful misconduct of Bank. However, Bank will not indemnify City if the suit or claim results from City's alteration of a deliverable where such alteration created the infringement upon any presently existing U.S. letters patent or copyright.

10.2.2 Bank shall have sole control of the defense of any such claim or suit and all negotiations for settlement thereof, Bank shall not be obligated to indemnify City under any settlement made without Bank's consent or in the event City fails to cooperate in the defense of any suit or claim, provided, however, that such defense shall be at Bank's expense. If the use or sale of such item is enjoined as a result of the suit or claim, Bank, at no expense to City, shall obtain for City the right to use and sell the item, or shall substitute an equivalent item acceptable to City and extend this patent and copyright indemnity thereto.

10.3 Notices. Any notice, demand, request, consent, approval, or communication either Party desires or is required to give to the other Party or any other person shall be in writing and either served personally during normal hours of operation of the Party receiving the notice, or sent by pre-paid, first-class mail to the address set forth below. Either Party may change its address by notifying the other Party of the change of address in writing. Notice shall be deemed communicated on the day personally served, or two (2) business days from the date of mailing if mailed as provided in this section. Additionally, notices by email will be considered legal notice if such communications include the following text in the Subject field: FORMAL LEGAL NOTICE – _____.

To City:

City's Contract Officer, title
City of Los Alamitos
3191 Katella Ave.
Los Alamitos, CA 90720
_____@cityoflosalamitos.org

With copy to:

Michael S. Daudt, City Attorney
Woodruff & Smart
555 Anton Blvd., Suite 1200
Costa Mesa, CA 92626
mdaudt@woodruff.law

To Bank:

Name of Bank
Street
City, State, Zip Code
Email

10.4 Entire Agreement; Amendments in Writing. This Agreement constitutes the entire agreement between the Parties and is intended as an integrated agreement, superseding all prior negotiations, arrangements, agreements, representations, and understandings, if any, made by or among the Parties with respect to the subject matter hereof. No amendments or other modifications of this Agreement shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

10.5 Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement, which shall be interpreted to carry out the intent of the Parties hereunder.

10.6 Successors in Interest. This Agreement shall be binding upon and inure to the benefit of the Parties' successors and assignees.

10.7 Third Party Beneficiary. Except as expressly provided herein, nothing contained in this Agreement is intended to confer, nor shall this Agreement be construed as conferring, any rights, including, without limitation, any rights as a third-party beneficiary or otherwise, upon any entity or person not a party hereto.

10.8 Recitals. The above-stated Recitals are hereby incorporated into the Agreement as though fully set forth herein and each Party acknowledges and agrees that such Party is bound, for purposes of this Agreement, by the same.

10.9 Prevailing Wages. Bank is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section

16000, et seq., (“Prevailing Wage Laws”). Bank agrees to fully comply with all applicable federal and state labor laws (including, without limitation, if applicable, the Prevailing Wage Laws). It is agreed by the Parties that, in connection with the work or Project Services provided pursuant to this Agreement, Bank shall bear all risks of payment or non-payment of prevailing wages under California law, and Bank hereby agrees to defend, indemnify, and hold the City, its officials, officers, employees, agents and volunteers, free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. The foregoing indemnity shall survive termination of this Agreement.

10.0 Corporate Authority. Each of the undersigned represents and warrants that (i) the Party for which he/she is executing this Agreement is duly authorized and existing, (ii) he/she is duly authorized to execute and deliver this Agreement on behalf of the Party for which he/she is signing, (iii) by so executing this Agreement, the Party for which he/she is signing is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other agreement to which the Party for which he/she is signing is bound.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties have executed and entered into this Agreement as of the date first written above.

“City”

City of Los Alamitos

By: _____

Tanya Doby
Mayor

APPROVED AS TO FORM.

Woodruff & Smart

ATTEST:

By: _____

Michael S. Daudt
City Attorney

By: _____

Windmera Quintanar, MMC
City Clerk

“Bank”

Name of Bank

By: _____

Name
Title

By: _____

Name
Title

EXHIBIT “A”

BANK’S PROPOSAL/ SCOPE OF SERVICES

DATED: _____, 2026

EXHIBIT “B”

**CITY’S REQUEST FOR PROPOSALS
DATED: _____, 2026**

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: January 20, 2026

ITEM NUMBER: 10D

To: Mayor Tanya Doby & Members of the City Council

Presented By: Emeline Noda, Director of Recreation & Community Services

Subject: Agreement with Los Alamitos Youth Baseball

SUMMARY

This item recommends approval of an agreement with Los Alamitos Youth Baseball (LAYB) to coordinate recreational sports programs and events at Sunburst Field located at 4370 Farquhar, Los Alamitos, CA 90720, for expanded recreational programs and events.

RECOMMENDATION

Authorize the City Manager to sign a one-year contractual agreement, in a form approved by the City Attorney, with Los Alamitos Youth Baseball (LAYB) for coordination services and management of recreational sports programs and events at Sunburst Field from January 1, 2026, to December 31, 2026.

BACKGROUND

The Los Alamitos Youth Baseball (LAYB), a 501(c)(3) nonprofit organization, has offered youth baseball programs to Los Alamitos residents and surrounding communities for more than 62 years. Sunburst Field, a five-diamond baseball facility located on the Joint Forces Training Base (JFTB) at 4370 Farquhar Boulevard, is owned by the JFTB and has historically been operated under an agreement with LAYB.

Due to recent revisions to military regulations, LAYB can no longer meet the financial and logistical requirements necessary to maintain the facility. As a result, JFTB and LAYB approached the City of Los Alamitos to assume responsibility for the maintenance and operation of Sunburst Field. In November 2025, the City Council approved an agreement with JFTB, allowing the City to assume these responsibilities. LAYB will continue to run the youth baseball league.

DISCUSSION

Staff recommends establishing an agreement with LAYB to facilitate, oversee, conduct, and manage youth recreation baseball league play at Sunburst Field during the Spring and Fall seasons, on dates and times mutually agreed upon by LAYB and the City. Any additional activities—including clinics, tournaments, or special events—must be submitted in writing by the LAYB Board President at least four (4) weeks in advance and must receive prior written approval from the City. LAYB shall not permit, authorize, or otherwise allow any individual,

group, or entity to use the Facility for any purpose outside the scope of the Agreement.

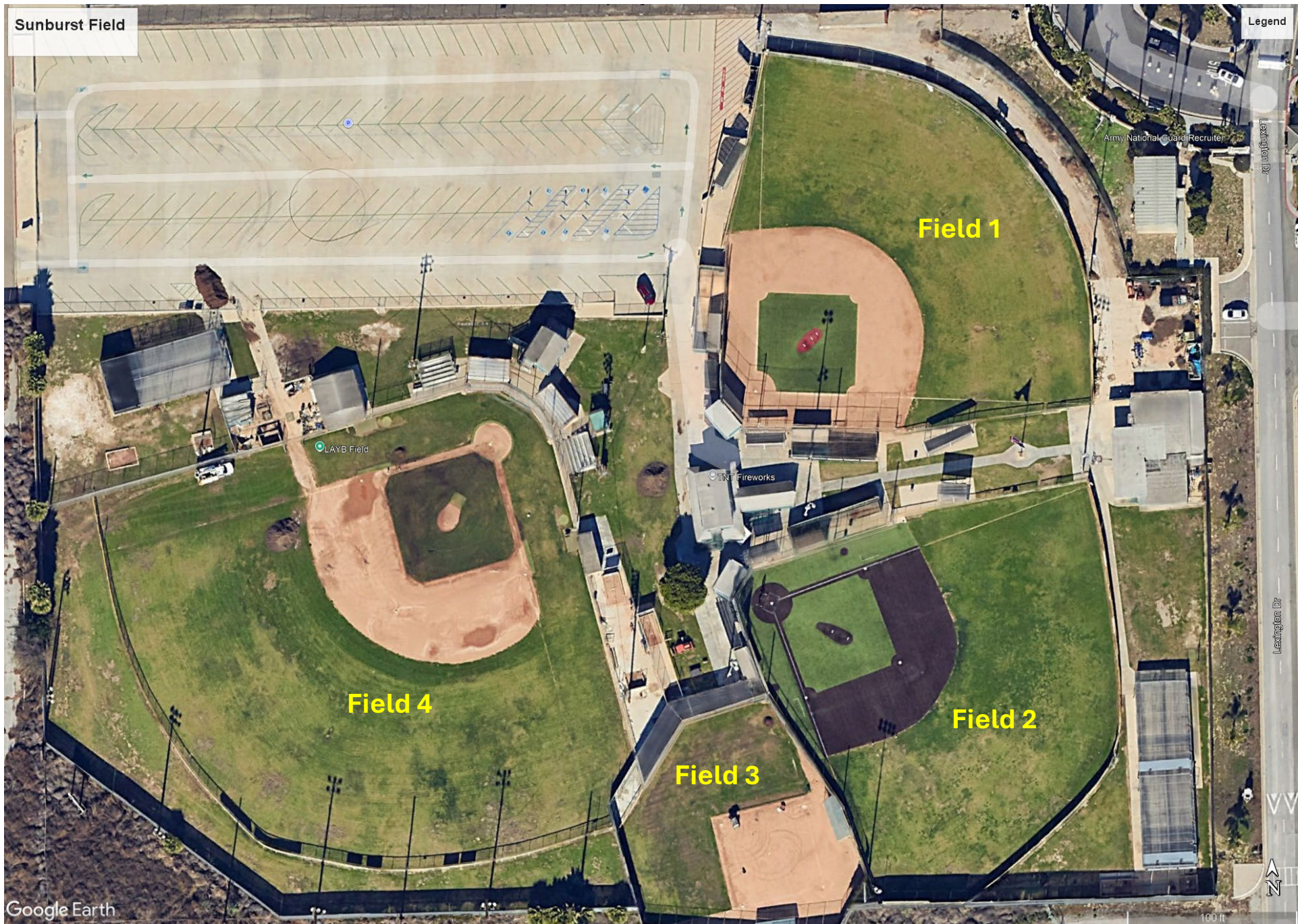
The Sunburst Facility will be staffed and supervised by City personnel at all times when LAYB is present. In exchange, the City will maintain the Facility, except in instances of damage caused or contributed to by LAYB or its guests or invitees that exceed normal wear and tear. In such cases, LAYB will reimburse the City for all costs necessary to restore the Facility to its pre-use condition. Additionally, LAYB must obtain and maintain all required insurance for the duration of the Agreement. All LAYB representatives shall undergo and pass a criminal background check and complete fingerprinting through the Los Alamitos Police Department, with results kept on file with the Department of Justice.

FISCAL IMPACT

The City of Los Alamitos shall be entitled to receive 50 percent of all gross revenue (Fall and Spring registration and merchandise sales) generated by LAYB.

Expenses, including staffing the Facility to supervise league operations, ongoing supplies for the snack shack, and equipment related to operating the Facility are budgeted in the Recreation and Community Services Department Sports Division. Expenses for Facility maintenance including staffing, equipment, utilities, and supplies are budgeted in the Development Services Department.

- Attachment:
1. Exhibit A- LAYB Map
 2. Exhibit B- Athletic Facility Rules and Regulations
 3. Exhibit C- Sunburst Field Code of Conduct 1-5-26
 4. LAYB - City Agreement 01.14.2026





Athletic Facility Rules and Regulations

All permits will be issued for specific areas and for specific hours. It shall be the responsibility of the organization to see that unauthorized portions of the facility are not disturbed and that the premises are vacated as scheduled.

The City shall determine what use will require that an employee be on duty at all times. The City employee shall supervise the user(s) of the facility and shall report any harmful use to their supervisors.

Group or organization's copy of the facility permit must be available during use and presented to any City representative upon request. It is the responsibility of the person in charge of the group or organization identified on the permit to enforce the rules and regulations regarding the conduct of the group or organization while on the permitted athletic facilities.

These rules include but are not limited to:

- All user groups are responsible for practicing on their allocated athletic facility as stated by their permit(s).
 - Use will begin no earlier than 7:30 a.m.
 - Use will end no later than dusk on unlighted fields.
 - Use on lighted fields at Laurel Park will end no later than 10:00 p.m.
 - Special approval from the City must be granted if athletic facility use exceeds the times listed.
1. Use begins and ends at the times stated on the permit including set-up and clean-up. User of the athletic facility are not allowed onto the premises prior to the start time on the permit and are required to have the athletic facilities clean, free of trash and equipment, and be off the athletic facilities at the ending time indicated on the permit. Additional fees will be invoiced if staff are brought in to clean trash and/or remove equipment.
 2. Groups are required to vacate the fields safely and quietly, especially during evening hours.
 3. Any user group that has been allocated space and does not intend to use it regularly shall notify the City so athletic facilities may be reallocated. If athletic facilities are not used in a proper manner or are not being used as requested, permit(s) may be rescinded and reallocated to other groups according to priority.
 4. Parking is allowed in designated paved areas only.
 5. Vendors and vendors that sell food or other items are not allowed without City approval. If allowed, all vendors must submit certificate of insurance and specific



endorsement naming both the City as additionally insured. Food vendors must also be approved by the Orange County Health Department and follow Orange County Health Department guidelines. Vendors must possess a valid City of Los Alamitos Business License.

6. Alcoholic beverages are **NOT** allowed on any athletic facility, schools, parking lot, or adjacent areas.
7. Amplified sound is not allowed on any field without City approval. The use of artificial noisemakers, horns, rattles, bells, and whistles by spectators are not allowed.
8. Property boundary walls and fences are not to be used as backstops at any time.
9. Portable goals, backstops, and/or markers are allowed but must be removed daily.
10. Balls and any other equipment thrown, batted, kicked, or otherwise land on private property must not be retrieved without the property owner's permission.
11. Smoking is prohibited at all sites.
12. Vehicles are prohibited on the athletic facilities.
13. Barbeques are prohibited at all sites.
14. Animals are prohibited at all sites.
15. Field lining/Marking: Burning lines is absolutely prohibited. Any group burning lines or vandalizing the facilities will be responsible for the full cost of rehabilitation of the damaged area(s). Lining of fields with chalk or paint is not permitted without written permission on a yearly basis granted by the City.

Non-adherence to any of these rules or any City Ordinance may result in additional fees and/or result in the cancellation of current and/or prohibition of future use.

C.I.P. PER HEAD FEE

Invoiced to all field users regardless of category or sport with four (4) uses or more within a season(fall, winter, spring, summer). This fee is based on the highest amount of players you have on the field at one time.

- Charging formula: # of players x activity weight factor (based off sport) x activity weight factor fee(based off sport).
- For example, if you are playing the sport of baseball / softball with 12 players. The fee will be: 12 players x 1.25 activity weight factor x \$12.50/head= \$187.50.

This is only charged once per season not per practice. ACTIVITY WEIGHT FACTOR AND FACTOR FEE DIFFER WITH EACH SPORT. C.I.P FUND INVOICE WILL BE SENT VIA MAIL AND EMAIL TO THE ACCOUNT HOLDER THE WEEK AFTER A C.I.P SEASON ENDS.



VIOLATION - FIELD USE WITHOUT A PERMIT

A violation is any size group or organization using a field without the proper permit for that athletic facility.

- Date, time, field location, and team name and/or coach's name will be documented. If a coach is unwilling to supply team and/or coach information, a picture will be taken.
- Any group or organization failing to abide by the rules and regulations will result in the following:
 - The user group or organization will receive a written warning for the first violation.
 - Note: Warning is for the entire group or organization and not for each team or site.
 - For the second violation, field use will be stopped immediately with no refund provided for the day.
 - A third violation will result in the permit being cancelled with no refund provided.
- Fees will be invoiced to the user group directly, not to the coaches.
- User groups will not be issued any new permits until all penalty fees are paid.
- Excessive violations may result in loss of field allocation consideration for future permits. Excessive violations are considered more than three (3) violations in an annual (1 year) period.

ATHLETIC FACILITY MAINTENANCE

Closures :

Athletic facilities may be closed at the discretion of the City. Annual rest and renovation of the fields will be a priority. Athletic facilities may be closed for any of the following:

- The City engages in maintenance work involving any of the athletic facilities.
- When the health and safety of participants are threatened due to impending conditions, including but not limited to heavy rains, smog alerts, pesticide spraying, and natural disasters.

An annual calendar for regular field maintenance will be developed each year for rest and renovation. Additional maintenance may be required as needed.



CANCELLATIONS AND REFUNDS

To receive a refund, facility cancellation must be submitted in writing a minimum 14 days prior to the cancelled date(s). User groups will be provided a full refund for any dates missed due to inclement weather.

- Once payment has been processed NO REFUNDS are granted unless the cancellation is requested a minimum TWO WEEKS in advance from the desired cancellation date. A \$10 refund fee will be applied.
- User groups will be provided a full refund for any dates cancelled due to inclement weather.

Sunburst Field Code of Conduct

Sunburst Field is a 7.8-acre sports complex located in the City of Los Alamitos and home to four dedicated baseball fields. Our mission is to promote, develop, and support recreational baseball within the community while upholding the highest standards of integrity and sportsmanship. This Code of Conduct is designed to ensure that all players, coaches, families, and visitors contribute to a positive, respectful, and safe environment where the spirit of the game can thrive.

Facility Rules

1. Only user groups with facility permits are allowed access to facility.
2. No foul language. Spitting, smoking, vaping, loitering, littering or aggressive behavior is allowed at the facility.
3. No pets are allowed at facility
4. The use of Tobacco in any form is prohibited
5. Alcoholic beverages of any kind are prohibited
6. Sunflower seeds are not allowed
7. Bicycles, rollerblades, skates, scooters and skateboards are not allowed
8. Please help keep the facility clean by using trash cans.
9. Please clean up the tables after team snacks by using trash cans
10. No handball against any structure
11. Please observe the No Parking and Designated Parking signs in parking lot
12. The curbs on both sides of America Dr are designed "No Parking" zone.
13. No foul language. Spitting, smoking, vaping, loitering, littering or aggressive behavior is allowed at the facility.
14. Children under the age of 18 must have adult supervision
15. Positive support for our players, coaches, empires and staff are always expected.

Harassment/Discrimination Policy

Sunburst Field and the City of Los Alamitos is committed to providing an inclusive, respectful, and supportive environment for all individuals participating in or attending league activities. Every player, coach, volunteer, parent, spectator and staff has the right to be treated with dignity and respect. Harassment, discrimination, or any behavior that undermines these principles has no place within or around Sunburst Field.

Sunburst Field and the City of Los Alamitos strictly prohibit discrimination or harassment of any kind, including but not limited to behavior based on race, color, national origin, sex, gender identity, sexual orientation, religion, disability, age, or any other protected characteristic. All members of our community share the responsibility to foster an environment that ensures fairness, safety, and an even playing field for everyone involved in our beloved game.

If you witness or experience conduct that is inconsistent with this policy, you are encouraged to report your concerns. Please email us at enoda@cityoflosalamitos.org so the matter can be addressed promptly and appropriately. All reports will be handled with sensitivity and care.

Together, we can maintain a culture of respect, sportsmanship, and inclusivity that reflects the values of Sunburst Field and the City of Los Alamitos.

YOUTH BASEBALL OPERATING AGREEMENT

This Youth Baseball Operating Agreement ("Agreement") is made and entered into as of this January 20, 2026 ("Effective Date") by and between the City of Los Alamitos, a California municipal corporation and charter city ("City"), and Los Alamitos Youth Baseball, a nonprofit 501(c)3 nonprofit corporation ("LAYB") City and LAYB are sometimes referred to herein individually as a "Party" and collectively as the "Parties."

RECITALS

A. Pursuant to that certain Memorandum of Agreement between the Joint Forces Training Base and City of Los Alamitos (Agreement No. W77804-25182-006), which is incorporated herein by reference, the City has the right to use of the 7.89-acre Sunburst Field facility is located at 4370 Farquhar, Los Alamitos, CA 90720 (the "Facility"), and more specifically depicted on the map, attached hereto as Exhibit "A".

B. City wishes to provide the community with a professional operator to use the Facility to operate a recreation youth baseball league open to the public ("Project").

C. Operator represents that it has the necessary skills and experience to satisfactorily operate the Facility in accordance with the purpose outlined above, and in accordance with this Agreement.

AGREEMENT

NOW, THEREFORE, for valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. TERM

The term of this Agreement shall commence on the Effective Date, and shall terminate on January 19, 2027, unless terminated earlier as provided herein.

2. COORDINATION

LAYB shall facilitate, oversee, conduct and manage recreation youth baseball league play at the Facility during Spring and Fall Season at dates and times mutually agreed to by the Parties, and subject to availability. The City Manager or designee and the LAYB Board President shall meet biannually in June and December to schedule dates and times for league play and events, which shall be memorialized by a written schedule signed by both Parties ("League Schedule"). All additional tournaments (post season, all-star) fundraisers, training clinics, and operational activities must be requested to the City a minimum of four (4) weeks and must receive prior-written approval by the City and dates must be requested by the Board President only. The City reserves the right to modify the League Schedule, including the cancellation of scheduled league play or events, and any approved tournaments, fundraisers, or operational activities at any time for any reason.

The Facility shall only be used for programs authorized by the City under this Agreement. No unauthorized use of the Facility is allowed. LAYB shall not permit, grant permission to, or otherwise authorize any person, group, organization, or entity to use the Facility in any manner or for any other purpose. LAYB shall direct any inquiries from the public as to the availability of the Facility for public use to the City.

3. COMPENSATION

3.1 Revenue Share. The City of Los Alamitos shall be entitled to receive fifty percent (50%) of all gross revenue generated by LAYB from player registrations for both Spring and Fall seasons and merchandise sales.

3.2 Payment Schedule. Revenue share payments shall be made twice per year, within 30 days of June 1 and within 30 days of December 1, based on all revenue received and accounted for during the preceding six-month period. Each payment shall include a detailed statement itemizing all revenue from player registration (registration report for specific time period, including a roster demonstrating a Los Alamitos-based organization with 70%+ residency).

3.3 Accounting and Records. LAYB agrees to maintain accurate and complete financial records of all revenue related to LAYB and to provide detailed statements to the City with each payment, showing all sources of revenue and corresponding calculations.

3.4 Audit Rights. The City shall have the right, upon reasonable notice to inspect and audit LAYB's relevant financial records monthly to verify the accuracy of revenue share payments.

3.5 Additional Revenue. Tournaments, clinics, traveling teams, etc. shall be an additional facility rental fee requested at least 30 days in advance upon facility availability.

4. DUTIES OF CITY

4.1 Facility Maintenance. City shall maintain the Facility, except for any detrimental damage caused or contributed by LAYB or any guest or invitee of LAYB, that is not determined to be normal wear and tear. LAYB shall reimburse City for all costs and expenses required to restore the Facility to the same condition prior to when damage occurred.

4.1.1 City shall provide all equipment, materials, and personnel to maintain and mow the infields, outfields, and common areas, including dragging infield dirt, chalk lining, and watering in preparation for game days, prior to 8:00 a.m. for weekend games and by 4:00 p.m. prior to weekday games.

4.1.2 City shall provide all equipment, materials, and personnel to operate, maintain, and clean all enclosed structures including restrooms, buildings, and snack shack, with operational hours in season of 8:00 a.m. to 8:00 p.m. Saturday and Sunday and specified game times Monday through Friday from 4:45 p.m. to 9:00 p.m. Furthermore, City shall be solely responsible for sourcing and providing all items for sale in the snack shack.

4.1.3 City shall be responsible for all utilities at the facility including but not limited to electricity, natural gas, water, and garbage.

4.2 Publicity. City shall have the sole discretion to decide what information it will publicize about the league, tournaments, and LAYB. All marketing materials created by LAYB must be preapproved by the City.

5. DUTIES OF LAYB

5.1 League Operations. LAYB shall coordinate all league details including but not limited to: schedule and management of games and practices, player evaluation days, team drafts, selection of all-star teams by division (age) coach's clinics/trainings/communication/rule enforcement, practices, and special events, parent/coaches communication, LAYB website management, LAYB social media pages, management of fan gear clothing and hats, selection and ordering of team uniforms, selections and distribution of awards, coordination of details of opening day, playoffs and award ceremonies. In the event of league cancellation, LAYB shall be responsible for informing all registered participants in a timely manner.

5.2 League Expenses. Except for those costs borne by the City in carrying out its obligations under Section 4 above, LAYB will be solely responsible for all expenses related to the league. Expenses include but are not limited to: uniforms, equipment, umpire fees, insurance, fingerprinting fees, and LAYB fan gear. At the conclusion of each season (Fall and Spring), the gross revenue and expense statements will be verified by LAYB and provided to the City.

5.3 Qualification of LAYB Representatives. LAYB hereby certifies that it, or any subcontractor, volunteer, officer, official, agent, representative, and/or employee (collectively "Representative" or "Representatives") who will be coordinating any league or assisting in coordinating any league activities are qualified to do so and qualified to perform the services above and in the leagues submitted to City. LAYB is responsible for all league curriculum development. LAYB is responsible for training, supervising, evaluating, scheduling, and any other requirements by law for all Representatives. LAYB warrants that it will continuously furnish the necessary personnel to provide the program or leagues as contemplated by this Agreement.

5.4 Use of Representatives LAYB shall provide the City with the name(s), email address(es) and phone number(s) of all Representatives who will be providing any services pursuant to this Agreement.

5.5 Subcontracting. LAYB shall not subcontract or assign any portion of the rights, obligations or duties required under this Agreement, without first obtaining prior written approval from City, which approval may be withheld for any reason at the sole discretion of the City. Subcontracts, if any, shall contain a provision whereby the subcontractor acknowledges receipt of a copy of this Agreement, and agrees to be subject to all provisions hereof.

5.6 Supplies/Equipment. LAYB shall be responsible for providing all supplies, equipment, personnel, and materials desired for the league at LAYB's sole expense as expressed in section 5.2 League Expenses. LAYB shall also be responsible for repairing and maintaining all equipment/supplies and ensuring that it is in good working condition. The City will not be responsible for any damage, repairs, misplaced, or stolen supplies or equipment. The City will provide storage space at Sunburst Field for equipment, supplies, and merchandise. If additional storage structures are required, LAYB will be financially responsible to provide said structures.

5.7 League Size. LAYB shall determine the minimum and maximum number of participants required for each division within the League.

5.8 Other LAYB Requirements. LAYB shall:

5.8.1 Cooperate fully with all reasonable requests from City staff;

5.8.2 Maintain the highest degree of participant safety possible;

5.8.3 Immediately report to the City staff, damages to the facility or grounds that could cause potential injury to a participant, and/or other needed maintenance repairs;

5.8.4 Clear all participants from the designated area at the end of league time;

5.8.5 Know facility rules and regulations and provide pertinent information to participants;

5.8.6 Abide by all City policies and procedures; in Exhibit "B"

5.8.7 Uphold approved Code of Conduct attached hereto as Exhibit "C", for all volunteers, parents, participants, spectators, and guests, enforceable by City site staff and/or if needed the Los Alamitos Police Department; and

5.8.8 Provide City with league roster including names, address, phone number and emergency contact information for emergency purposes. Calls for emergency response must be communicated to City site staff.

6. NOTICES

6.1 Delivery. Unless otherwise indicated, all notices, demands, requests or approvals, including change of address notices, to be given under the terms of this Agreement, shall be given in writing, and shall conclusively be deemed served when either (1) delivered personally, (2) on the third business day after the deposit thereof in the United States mail, postage prepaid, first-league mail, addressed as hereinafter provided, or (3) sent by email to the email address set forth below; provided, however, that notices given by email shall not be effective unless (ii) the receiving Party delivers a written confirmation of receipt for such notice by email. Any notice given by email shall be deemed received on the next business day if such notice is received after 5:00 p.m. (recipient's time) or on a non-business day.

6.2 City Contact. All notices, demands, requests or approvals from LAYB to City shall be addressed to City at:

Los Alamitos Recreation and Community Services Department
Attn: Emeline Noda, Director
10911 Oak St.
Los Alamitos, CA 90720
Email: enoda@cityoflosalamitos.org

6.3 LAYB Contact. LAYB shall notify City in writing of any name, address, telephone number, email, website or payment changes within forty-eight (48) hours of such change.

7. INDEPENDENT CONTRACTOR

The Parties intend and agree that at all times during the performance of services under this Agreement, LAYB and LAYB's agents, employees and Representatives shall act as an Independent Contractor and shall not be considered an agent or employee of City. As such, LAYB shall have the sole legal responsibility to remit all federal and state income and Social Security taxes and to provide for its own workers compensation and that of his/her employees, volunteers, or Representatives. LAYB also agrees to provide liability insurance as required by City and described more fully below in Section 8.0. City shall not be liable for any payment or compensation in any form to LAYB or its Representatives, volunteers or employees, other than as specifically provided herein. City reserves the right to employ other independent contractors and organizations who conduct the same or similar sport league services.

8. INSURANCE

8.1 **Insurance.** LAYB shall obtain, maintain, and keep in full force and effect during the term of this Agreement, at its sole cost and expense, and in a form and content satisfactory to City, all insurance required under this section. LAYB shall not commence any league activities unless and until it has provided evidence satisfactory to City that it has secured all insurance required under this section. If LAYB's existing insurance policies do not meet the insurance requirements set forth herein, LAYB agrees to amend, supplement or endorse the policies to do so.

8.2 **Types of Insurance Required.** As a condition precedent to the effectiveness of this Agreement, and without limiting the indemnity provisions set forth in this Agreement, LAYB shall obtain and maintain in full force and effect during the term of this Agreement, including any extension thereof, the following policies of insurance:

8.2.1 **Commercial General Liability Insurance.** LAYB shall obtain and maintain, in full force and effect throughout the term of this Agreement, a policy of Commercial General Liability Insurance (CGL). Coverage shall be at least as broad as ISO Form CG 00 01 written on a per occurrence basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits of no less than Two Million Dollars (\$2,000,000.00) per occurrence and Five Million Dollars (\$5,000,000.00) in the general aggregate. The policy shall not contain any endorsements or provisions limiting coverage for (1) contractual liability, (2) cross liability exclusion for claims or suits by one insured against another, or (3) contain any other exclusion contrary to the Agreement.

8.2.3 **Workers' Compensation Insurance.** LAYB shall obtain and maintain, in full force and effect throughout the term of this Agreement, a policy of Workers' Compensation Insurance in at least the minimum statutory amounts, and in compliance with all other statutory requirements, as required by the State of California. LAYB agrees to waive and obtain endorsements from its workers' compensation insurer waiving all subrogation rights under its workers' compensation insurance policy against the City, its officials, officers, employees, agents and volunteers, and to require each of its subconsultants and subcontractors, if any, to do likewise under their workers' compensation insurance policies. LAYB shall also obtain and maintain, in full force and effect throughout the term of this Agreement, a policy of Employer's Liability Insurance written on a per occurrence basis with limits of at least Two Million Dollars (\$2,000,000.00) per accident for bodily injury or disease. Notwithstanding the foregoing, LAYB shall not be required to procure either Worker's Compensation Insurance or Employer's Liability Insurance if LAYB provides written verification to the City that LAYB does not have any employees, representatives, or volunteers.

8.3 **Acceptability of Insurers.** Insurance required by this section shall be issued by a licensed company authorized to transact business in the state by the Department of Insurance for the State of California with a current rating of A-VII or better (if an admitted carrier), or a current rating of A:X or better (if offered by a non-admitted insurer listed on the State of California List of Approved Surplus Lines Insurers (LASLI)), by the latest edition of A.M. Best's Key Rating Guide, except that the City will accept

workers' compensation insurance from the State Compensation Fund. In the event the City determines that the work or Project services to be performed under this Agreement creates an increased or decreased risk of loss to the City, the LAYB agrees that the minimum limits of the insurance policies may be changed accordingly upon receipt of written notice from the City. LAYB shall immediately substitute any insurer whose A.M. Best rating drops below the levels specified herein.

8.4 **Specific Insurance Provisions and Endorsements.** Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for written approval. Required insurance policies shall contain the following provisions, or LAYB shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

8.4.1 **Notice of Cancellation.** Each policy of any type shall be endorsed to provide that coverage shall not be suspended, voided, cancelled, or modified, or reduced in coverage or in limits, except after one hundred and twenty (120) calendar days prior written notice has been provided to the City. Notwithstanding the foregoing, if coverage is to be suspended, voided, or cancelled because of Consultant's failure to pay the insurance premium, the notice provided by the insurer to City shall be by not less than ten (10) calendar days prior written notice. (A statement that notice will be provided "in accordance with the policy terms" or words to that effect is inadequate to meet the requirements of this section.)

8.5 **Deductibles and Self-Insured Retentions.** Any deductible or self-insured retention must be approved in writing by the City in advance. The decision whether to approve or withhold approval of a deductible or self-insured retention shall be made by the City in the City's sole and absolute discretion.

8.6 **Evidence of Coverage.** Concurrently with the execution of the Agreement, LAYB shall deliver certificates of insurance together with original endorsements affecting each of the insurance policies required by this section. LAYB shall promptly furnish, at City's request, copies of actual policies including all declaration pages, endorsements, exclusions and any other policy documents City may require to verify coverage.

8.6.1 Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for written approval.

8.6.2 **Authorized Signatures.** The certificates of insurance and original endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf.

8.6.3 **Renewal/Replacement Policies.** At least fifteen (15) calendar days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such

coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, LAYB shall, within ten (10) calendar days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies meeting all requirements of this Agreement. In the event the required insurance is not provided within ten (10) calendar days, all use of the Facility will be suspended until received.

8.7 **Requirements Not Limiting.** Requirement of specific coverage or minimum limits contained in this section are not intended as a limitation on coverage, limits, or other requirements, or a waiver of any coverage normally provided by any insurance. Nothing in this section shall be construed as limiting in any way the indemnification provision contained in this Agreement, or the extent to which LAYB may be held responsible for payments of damages to persons or property.

8.8 **Enforcement of Agreement (Non-Estoppel).** LAYB acknowledges and agrees that actual or alleged failure on the part of the City to inform LAYB of any non-compliance with any of the insurance requirements set forth in this section imposes no additional obligation on the City nor does it waive any rights hereunder.

8.9 **Other Insurance Requirements.** The following terms and conditions shall apply to the insurance policies required of LAYB and its subconsultants and subcontractors, if any, pursuant to this Agreement:

8.9.1 LAYB shall provide immediate written notice to City if (1) any of the insurance policies required herein are terminated, cancelled or suspended, (2) the limits of any of the insurance coverages required herein are reduced, or (3) the deductible or self-insured retention is increased.

8.9.2 All insurance coverage and limits provided by LAYB and available or applicable to this Agreement are intended to apply to each insured, including additional insureds, against whom a claim is made or suit is brought to the full extent of the policies. Nothing contained in this Agreement or any other agreement relating to the City or its operations shall limit the application of such insurance coverage.

8.9.3 None of the insurance coverages required herein will be in compliance with the requirements of this section if they include any limiting endorsement which substantially impairs the coverages set forth herein (e.g., elimination of contractual liability or reduction of discovery period), unless the endorsement has first been submitted to the City and approved in writing.

8.9.4 Certificates of insurance will not be accepted in lieu of required endorsements, and submittal of certificates without required endorsements may delay commencement of the Project. It is LAYB's obligation to ensure timely compliance with all insurance submittal requirements as provided herein.

8.9.5 LAYB agrees to ensure that subconsultants and subcontractors, if any, and any other parties involved with the Project who are brought onto or involved, provide the same minimum insurance coverage required of LAYB. LAYB agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. LAYB agrees that upon request, all agreements with subcontractors and others engaged in the provision of Project services will be submitted to the City for review.

8.9.6 LAYB agrees to provide immediate written notice to City of any claim, demand or loss against LAYB arising out of the work or Services performed under this Agreement and for any other claim, demand or loss which may reduce the insurance available to pay claims, demands or losses arising out of this Agreement.

8.9.7 LAYB agrees to add the City of Los Alamitos, its officials, officers, employees, agents and volunteers, to participation waiver for all participants, staff, and volunteers.

9. FINGERPRINTS AND CRIMINAL BACKGROUND CHECK

9.1 Fingerprints. LAYB certifies that all Representatives of LAYB (coaches, board members, and team volunteers) shall submit to and pass a criminal background investigation and provide a complete set of fingerprints at the Los Alamitos Police Department to remain on file with the Department of Justice. LAYB shall not permit any current or future Representative if this requirement has not been met.

At any time during the term of this Agreement, if any Representative is arrested for, or convicted of, a felony crime, LAYB must report this to the City within one (1) business day of receiving such information. LAYB must immediately remove said Representative from any league activities.

10. CONFIDENTIALITY; OWNERSHIP OF DOCUMENTS

All league rosters, participant addresses and contact information, and any other such information or documents compiled by City and provided to LAYB, shall remain the property of City. LAYB shall not release such information to others without prior written authorization by City. LAYB shall not use such information for any other purpose than that authorized by City. All league rosters, league participant addresses and contact information, shall be used by LAYB solely for administration of league and the performance of City business. LAYB shall take reasonable steps consistent with the law to prevent distribution of such information. LAYB's obligations under this Section shall survive the termination of this Agreement.

11. USE OF NAMES AND LOGOS; ADVERTISING, PRESS RELEASES AND PUBLICITY

LAYB and LAYB's Representatives shall not include City's name, seal, logos or insignia, in any publicity pertaining to LAYB's services or league in any magazine, trade paper, newspaper, radio or television production, Internet, social media site, or other printed or electronic medium without the prior written consent of City and any participants depicted or named therein.

12. INDEMNIFICATION

12.1 General. To the fullest extent permitted by law, LAYB shall defend (at LAYB's sole cost and expense with legal counsel reasonably acceptable to City), indemnify and hold the City, its officials, officers, employees, agents and volunteers, free and harmless from any and all claims, demands, orders, causes of action, costs, expenses, liabilities, losses, penalties, judgments, arbitration awards, settlements, damages or injuries of any kind, in law or in equity, including but not limited to property or persons, including wrongful death, (collectively "Claims") in any manner arising out of, pertaining to, related to, or incident to any alleged acts, errors or omissions, or willful misconduct of LAYB, its officers, directors, employees, subconsultants, subcontractors, agents or invitees in connection with performance under this Agreement, or in any manner arising out of, pertaining to, related to, or incident to an alleged breach of this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys' fees and other related costs and expenses.

Under no circumstances shall the insurance requirements and limits set forth in this Agreement be construed to limit LAYB's indemnification obligation or other liability hereunder. Notwithstanding the foregoing, such obligation to defend, hold harmless and indemnify the City, its officials, officers, employees, agents and volunteers, shall not apply to the extent that such Claims are caused by the sole negligence or willful misconduct of that indemnified party.

LAYB's indemnification obligation shall survive termination of this Agreement.

12.2 Public Employee Retirement System. In the event that LAYB or any Representative of LAYB providing any services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employee Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, LAYB shall indemnify, defend, and hold harmless City against (1) all such claims and determinations, (2) for the payment of any employee and/or employer contributions for PERS benefits on behalf of LAYB or its officers, employees, representatives, agents, subcontractors or subcontractors, and (3) the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of the City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, LAYB and any of its Representatives providing any services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and

entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

12.3 Intellectual Property. LAYB shall defend, indemnify, and hold harmless the Indemnified Parties from any claim of infringement or other proceedings brought against City for any intentional or unintentional violation by LAYB of the legally protected rights of any third parties, with respect to works performed, logos displayed, or written or digital materials provided by LAYB and used during the performance of this Agreement. Such legally protected rights of third parties include but are not limited to trade secrets, moral rights, proprietary acts, U.S. patents, trademarks, service marks and copyrights vested or issued as of the effective date of this Agreement. If LAYB will be providing a public performance of musical compositions or arrangements that are subject to a license held by a third party, it is the responsibility of LAYB to obtain the appropriate license to perform the material prior to the public performance.

13. TERM AND TERMINATION

13.1 Term. Unless earlier terminated in accordance with Section 13.2, this Agreement shall commence upon the Effective Date and shall continue in full force and effect for one (1) year, ending on January 19, 2027.

13.2 Termination

13.2.1 City reserves the right to terminate this Agreement, at any time, with or without cause, upon sixty (60) calendar days written notice to LAYB, except that where the continuation of services would constitute a danger to health, safety or general welfare, the period of notice shall be such shorter time as may be appropriate.

13.2.1 This Agreement shall automatically terminate upon the expiration or earlier termination of the Short-Term Revocable License between the Joint Forces Training Base and City of Los Alamitos (License No. W77804-26274-002)

14. STANDARD PROVISIONS

14.1 Compliance with all Laws. LAYB shall, at its own cost and expense, comply with all statutes, ordinances, regulations and requirements of all governmental entities, including federal, state, county or municipal, whether now in force or hereinafter enacted.

14.2 Waiver. A waiver by City of any term, covenant, or condition in the Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant or condition.

14.3 Integrated Contract. This Agreement represents the full and complete understanding of every kind or nature whatsoever between the Parties hereto, and all

preliminary negotiations and Agreements of whatsoever kind or nature are merged herein. No verbal contract or implied covenant shall be held to vary the provisions herein.

14.4 Conflicts or Inconsistencies. In the event there are any conflicts or inconsistencies between this Agreement and the Exhibits attached hereto, the terms of this Agreement shall govern.

14.5 Amendments. This Agreement may be modified or amended only by a written document executed by both LAYB and City and approved as to form by the City Attorney.

15.6 Controlling Law and Venue. The laws of the State of California shall govern this Agreement and all matters relating to it and any action brought relating to this Agreement shall be adjudicated in a court of competent jurisdiction in the County of Orange, State of California.

15.7 Equal Opportunity Employment. LAYB represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment on the basis of race, religion, creed, color, national origin, ancestry, age, physical disability, mental disability, medical condition, including the medical condition of Acquired Immune Deficiency Syndrome (AIDS) or any condition related thereto, marital status, sex, sexual orientation or any other impermissible basis under the law, except as otherwise permitted by law.

15.8 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of the Agreement or any other rule of construction which might otherwise apply.

15.9 Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

15.10 Attorneys' Fees. In the event of any dispute or legal action arising under this Agreement, the prevailing party shall be entitled to attorneys' fees.

15.11 Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one (1) and the same instrument.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Los Alamitos

By: _____
Chet Simmons, City Manager

Date: _____

Attest:
By: _____
Windmera Quintanar, MMC, City Clerk

Date: _____

Approved as to form:

By: _____
Michael S. Daudt, City Attorney

Date: _____

“Contractor”

By: _____
Sean Mitchell, LAYB President
(2026 Season), Contractor

Date: _____

By: _____

Date: _____

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: January 20, 2026

ITEM NUMBER: 10E

To: Mayor Tanya Doby & Members of the City Council

Presented By: Emeline Noda, Director of Recreation & Community Services

Subject: Joint Use Agreement with the Los Alamitos Unified School District

SUMMARY

This item recommends approval of an amended and restated Joint Use Agreement with Los Alamitos Unified School District (LAUSD) for the site containing Oak Middle School Gym and the City Community Center Building.

RECOMMENDATION

1. Approve, and authorize the Mayor to sign, an Amended and Restated Joint Use Agreement with LAUSD for the ongoing use of the District Gym, and the rights and obligations related to the City Community Center and Site (Oak Middle School).

BACKGROUND

On February 28, 1974, the City and the District entered into an agreement regarding the "Oak Gym," which was later amended on July 30, 1982. On November 19, 2014, the Parties also entered into the "Master Joint-Use Agreement for Use of Shared Sites," as amended and now expired (the "Master Agreement"). This Master Agreement created a framework outlining how the Parties would share the use of their separately owned properties to support the community's educational and recreational needs. It also allowed for the creation of separate "Individual Joint Use Agreements" for specific properties.

At the time, the Parties intentionally chose not to develop an Individual Joint Use Agreement for the District Gym, the City Community Center, or the shared Site where both facilities are located. Instead, they agreed that the terms for sharing and using these facilities would continue to be governed by the original Joint Use Agreement.

With this new agreement, the Los Alamitos Unified School District and the City of Los Alamitos will move forward together under a renewed 20-year partnership, continuing their longstanding collaboration in support of the community.

DISCUSSION

Here are some key highlights of the agreement.

Oak Middle School Gym

The District shall have use and control of the District Gym and all associated furnishings, fixtures, and equipment (FF&E) on school days from 7:00 a.m. to 5:30 p.m., and during other scheduled times as outlined in Section 3 of the agreement. The City shall have use and control of the facility at all other times, including days that school is not in session, such as holidays, for community recreational purposes. The District shall be responsible for all maintenance and repairs to the District Gym and its Furniture, Fixtures, and Equipment (FF&E), except as noted in Sections 6 and 7. The District is the sole owner of the District Gym and its FF&E. The District, as owner of the District Gym, shall establish and perform routine maintenance and upkeep necessary to keep the facility operational ("Routine Maintenance Costs"). If any Routine Maintenance Costs or repairs are required solely due to the acts or omissions of the City or the City's Invitees, the District shall provide written notice to the City identifying the costs attributable to the City. For any repairs or capital improvements, the District shall provide notice to the City, including any dates when access to the Gym may be restricted. Upon completion of such repairs, the City shall reimburse the District within ninety (90) days of receiving an invoice.

B. City Community Center

The City shall have exclusive use and occupancy of the City Community Center, including all FF&E, and shall be responsible for all maintenance and repairs at its sole cost. The City is the sole owner of the City Community Center and its FF&E.

C. Oak Fields and McAuliffe Fields Lighting

The Parties acknowledge that the lighting systems and associated electrical metering serving the Site Fields (McAuliffe Field & Oak Field), collectively the "Field Lighting," are currently owned by the City. In consideration of this Agreement, ownership of the Field Lighting shall be transferred from the City to the District. The Parties will work collaboratively to complete all required documentation, including any electrical metering adjustments, within one hundred twenty (120) days of the Effective Date. Each Party shall bear its own administrative and legal costs. However, the City shall be responsible for any costs associated with establishing separate electrical metering. After the transfer is complete, the District shall assume all costs for the use, maintenance, and upkeep of the Field Lighting.

D. Lot Line Adjustment

The District Gym and City Community Center properties are adjacent to City-owned property containing Community Center Building 2. The area in the red is School District-owned property that is used by the City. The Parties shall work together in good faith to determine the final location of the property line between these parcels and to complete all required planning, engineering, and application documentation for the lot line adjustment within one hundred eighty (180) days of the Effective Date. Each Party shall bear its own administrative and legal costs, with the City responsible for any costs related to planning, engineering, or processing. Upon completion of the lot line adjustment, the City shall assume all costs associated with the use, maintenance, and upkeep of Community Center Building 2.



The District Gym and the City Community Center have long been funded, constructed, and shared, and in order to redefine the Parties' rights and obligations thereunder, staff recommends Parties now wish to update the Original Joint Use Agreement by replacing it with an amended and restated twenty (20) year Joint Use Agreement. In addition, the Parties shall work together in good faith to draft, execute, and approve all documents necessary and required to complete a proposed lot line adjustment, including but not limited to any planning, engineering, or lot line application process documentation, within one hundred eighty (180) days of the contract effective date. After such a lot of line adjustment transfer has occurred, all costs associated with the use, maintenance, and upkeep of the City's Community Center Building 2 property shall be borne by the City.

FISCAL IMPACT

The proposed twenty (20)-year Joint Use Agreement updates and clarifies the Parties' responsibilities for maintenance, repairs, and capital improvements. The District will continue to cover routine maintenance and repair costs for the District Gym, except for costs incurred solely by the City or its invitees, which the City will reimburse. The City will continue to cover all costs related to the City Community Center and Community Center Building 2, including maintenance, repairs, and associated lot line adjustments. Each party shall bear their own administrative costs and legal fees associated with such transfer. However, the City shall be responsible for any costs associated with any such planning, engineering, or lot line application process documentation. The Field Lighting transfer will shift ongoing maintenance and utility costs from the City to the District. Overall, the agreement formalizes cost responsibilities without creating new, unbudgeted expenses for either party.

Community Center

**AMENDED AND RESTATED JOINT USE AGREEMENT
(OAK MIDDLE SCHOOL GYMNASIUM AND COMMUNITY CENTER BUILDING)**

THIS AMENDED AND RESTATED JOINT USE AGREEMENT (OAK MIDDLE SCHOOL GYMNASIUM AND COMMUNITY CENTER BUILDING) (“Joint Use Agreement”) is entered on this [REDACTED] day of [REDACTED], 2025 (the “Effective Date”) by and between the LOS ALAMITOS UNIFIED SCHOOL DISTRICT, a California public school district duly organized and existing under Chapter 1 of Division 3 of Title 2 of the Education Code of the State of California (“District”), and the CITY OF LOS ALAMITOS, a California charter city and municipal corporation (“City”) (collectively, the District and the City shall be referred to herein as the “Parties” and individually as a “Party”).

RECITALS

A. WHEREAS, on February 28, 1974, the City and the District (as the successor in interest to the Anaheim Union High School District) entered into an “Agreement” related to the “Oak Gym,” which was further amended on or about July 30, 1982, and which Agreement described the Parties’ (and Orange County’s) respective funding allocations for the project, and the terms upon which the Parties would construct a Community Recreational and Social Center (comprised of both a gymnasium (“District Gym”) and a social and recreational building (“City Community Center”)) on the District’s Oak Middle School site (“Site”), and which further described the Parties’ rights and obligations related to access, use, maintenance, and ownership of such facilities, etc. (“Original Joint Use Agreement”);

B. WHEREAS, on November 19, 2014, the Parties also entered in the “Master Joint-Use Agreement for Use of Shared Sites,” as amended and has since expired (the “Master Agreement”), in which the Parties established a framework setting forth the basic terms by which the Parties would agree to share with each other the use of their separately owned properties for the common general educational and recreational objectives of the community, and which allowed the Parties to establish separate agreements for the specific “individual” terms related to such individual properties (“Individual Joint Use Agreements”);

C. WHEREAS, the Master Agreement stated the Parties would agree to enter into an Individual Joint Use Agreement for the Site as further defined therein;

D. WHEREAS, the Parties purposely did not enter an Individual Joint Use Agreement for the District Gym, the City Community Center, or Site upon which both are located pursuant to the Master Agreement, but instead opted to leave the terms by which the Parties shared the District Gym, used the City Community Center, and shared the Site to the express terms of the Original Joint Use Agreement (and therefore, the Master Agreement and Individual Joint Use Agreements are referenced here by way of background only); and

E. WHEREAS, given the fact that the District Gym and the City Community Center have long been funded, constructed, and shared (with respect to the District Gym), and in order to redefine the Parties’ rights and obligations thereunder, the Parties now wish to update the Original Joint Use Agreement by replacing it with this amended and restated Joint Use Agreement.

AGREEMENT

NOW THEREFORE, in consideration of the foregoing recitals, the Parties hereto agree as follows:

1. Prior Agreements. The Parties hereby agree that that the Master Agreement which was never associated with nor controlling in any manner with respect to the Parties' use of the District Gym, the City Community Center, and the Site shall remain expired and of no remaining effect, and the Original Joint Use shall be replaced by this Joint Use Agreement pursuant to the terms set forth herein.

The Parties further agree that the District Gym and the City Community Center have long been funded, constructed, and shared (with respect to the District Gym). Therefore, the following Sections of the Original Agreement have been rendered moot in their entirety:

Section I ("Description of Project");
Section II ("Project Financing; Design Approval");
Section III ("Fiscal Manager and Accountability for Funds");
Section IV ("Contracts – Competitive Bidding – Field Act");
Section V ("Revenue Sharing Funds");
Section VI ("Construction Board");
Section X ("Surplus Funds"); and
Section XIII ("Completion").

Finally, the Parties agree that the ongoing use of the District Gym and the rights and obligations related to the City Community Center and Site (Oak Middle School) shall be dictated by this Joint Use Agreement and amend, restate and replace, in their entirety, the following Sections of the Original Agreement:

Section VII ("Use of Project Facilities");
Section VII (another Section VII under the Original Joint Use Agreement: ("Access"));
Section IX ("Term");
Section XI ("Equipment Furnishings and Fixtures");
Section XII ("Ownership of Property"); and
Section XIV ("Liability, Hold Harmless").

2. Controlling Agreement. Nothing in this Joint Use Agreement shall be construed as reinstituting the terms of the expired Master Agreement for any property or the Site, nor the Original Joint Use Agreement for the Site which shall be rendered null and void for all purposes upon the Effective Date. The terms of this Joint Use Agreement shall, as of the Effective Date, solely dictate the terms and conditions by which the City may use the District Gym and the rights and obligations associated with the City Community Center and the Site (Oak Middle School).

3. Use, Access, and Maintenance & Repair; FF&E; Ownership.

A. District Gym. The District shall have the use and control of the District Gym, including all furnishings, fixtures and equipment ("FF&E") of the District Gym, on the days school is in session from 7:00a.m. to 5:30p.m. for normal gymnasium use, and on

all such other scheduled dates and times as set forth in Section 5, below. The City shall have the use and control of the District Gym and its FF&E at all other times for its community recreational purposes. The District shall be responsible to maintain and repair the District Gym and FF&E, at the District's cost, except for as provided below in Sections 6 and 7, below. The Parties agree that the District shall be owner of the District Gym and its FF&E, in all its entirety.

B. City Community Center. City shall have the exclusive right to use and occupy the City Community Center, including the FF&E of the City Community Center. The City shall be responsible to maintain and repair the City Community Center and FF&E, at the City's cost. The Parties agree that the City shall be owner of the City Community Center and its FF&E, in all its entirety.

4. Term. This Joint Use Agreement shall remain in effect for a period of twenty (20) years from the Effective Date unless the Parties mutually agree, in their respective sole discretions, to enter into a written amendment changing the term.

5. Schedule Meetings. The Parties shall meet on an annual basis in the month of July, prior to each School Year throughout the term of this Joint Use Agreement in order to establish the schedule by which the District shall have additional scheduled exclusive access to the District Gym. The District shall initiate these "annual meetings" by providing the City with a written list of the days during which the District desires such additional scheduled use, along with a brief description of the District's planned use during such scheduled times. The District shall endeavor to limit such additional use, but will decide such scheduling in its sole discretion. The City may also request specific dates for proposed City use of the District Gym for its own scheduling and planning purposes. The District will use reasonable efforts to accommodate such City scheduling requests; however, the District does not guarantee that the City will receive access for any specific dates or for any certain number of dates per calendar year. Instead, the Parties shall work together in good faith to accommodate the City's needs (historically when school is not in session, school breaks, weekends, and evenings after 4:30 p.m.) while recognizing that the District has exclusive authority to determine the dates and uses of the District Gym. After each annual meeting, the District will provide a written list of the dates and times during which the District will have additional scheduled use of the District Gym, and those specific dates and times the City shall have exclusive access to use the District Gym. Finally, while the District may further refine the scheduling of the District Gym throughout any given year, the District will not rescind any specifically scheduled use provided in the applicable year's written list.

6. District Gym Maintenance and Upkeep Costs. The District, as the owner of the District Gym, shall establish the routine maintenance and upkeep services and costs necessary (collectively, the "Routine Maintenance Costs") to ensure the District Gym remains operational for its intended purpose. In the event the District determines that any Routine Maintenance Costs, or portion thereof were solely caused by the acts or omissions of the City and/or the City's Invitees (as defined below), the City shall be responsible for one hundred percent (100%) of any such Routine Maintenance Costs, or portion thereof. In such event, the District shall send a written invoice to the City, describing the Routine Maintenance Costs, or portion thereof, which is attributable to such City or City's Invitees' acts or omissions. The City shall reimburse the District within ninety (90) days of receipt of any such invoice for such Routine Maintenance Costs, or

portion therefore, attributable to such City or City's Invitees' acts or omissions. Should the City fail to issue the payments required by this Section, the District, at its sole discretion, may suspend the City's access to the District Gym until payment is received.

7. **Repair Costs.** In the event the District is required to initiate any repairs to the District Gym for any reason, or any capital improvements, the District shall provide written notice of the needed repair or capital improvements and, if necessary, inform the City of the dates during which the District Gym will have restricted or no access as a result of the needed repairs or capital improvements. The District shall be responsible for all such routine repairs; however, in the event such repairs to the District Gym are required due solely to the acts or omissions of the City and/or the City Invitees, the District shall provide written notice of the needed repair attributable to such City or City's Invitees' acts or omissions, and upon completion of any such repairs, and the City shall reimburse the District for all repair costs incurred within ninety (90) days of the District sending an invoice to the City. Furthermore, the District and City shall each be responsible for all necessary capital improvement work costs associated with the District Gym, and upon completion of any such capital improvements, and the City shall reimburse the District for 50% of all capital improvements work costs incurred within ninety (90) days of the District sending an invoice to the City. Should the City fail to issue any of the payments required by this Section, the District, at its sole discretion, may suspend the City's access to the District Gym until such payment(s) is/are received.

8. **City Use Responsibilities.** Notwithstanding the Routine Maintenance Costs set forth above, the City shall be responsible for ensuring all City Invitees take care to remove all trash from the District Gym after each use and return the District Gym to substantially the same condition as it was prior to each City use, including but not limited to, returning any FF&E within the District Gym to its original location. The City shall also inspect the District Gym after every use, and alert the District in writing should it identify any condition which requires repair or could create a hazardous condition.

9. **Utilities.** The District shall issue all payments necessary to ensure the District Gym maintains utilities, including electricity, telephone access, water, gas, and trash services, through the term of this Joint Use Agreement. Upon the District's payment of any such utility costs, the District shall send a written invoice to the City, describing the utility costs provided and the total cost. The City shall reimburse the District within ninety (90) days of receipt of any such invoice for that percentage of any such utility costs which corresponds to the total percentage of City's actual use of the District Gym in the immediately prior year. Should the City fail to issue the payment required by this Section, the District, at its sole discretion, may suspend the City's access to the District Gym until payment is received. Notwithstanding the forgoing, the utility costs associated with using the Field Lighting described in Section 10, below, shall be borne by the District in its entirety.

10. **Site Fields (Oak Middle School) and McAuliffe Fields Lighting.** The Parties hereby represent and confirm that the current lighting systems and separate metering used to provide lighting to both the Site Fields (as described in Exhibit A-1 attached hereto and incorporated herein by this reference) and to the District's McAuliffe Middle School fields (as described in Exhibit A-2 attached hereto and incorporated herein by this reference, and which fields are located at 4112 W Cerritos Ave, Los Alamitos, CA 90720), all collectively hereby

referred to as the “Field Lighting,” is currently owned and operated by the City. In exchange for the considerations provided by the Parties hereunder, the Parties also agree to transfer ownership of the Field Lighting from the City to the District. The Parties shall work together in good faith to draft, execute and approve all documents which are necessary and required to transfer ownership of the Field Lighting (and separate electrical metering as necessary) to the District within one hundred twenty (120) days of the Effective Date. Each Party shall bear their own administrative costs and legal fees associated with such transfer; however, the City shall be responsible for any costs associated with any improvements, fees, or processing costs necessary to ensure separate electrical metering occurs, as necessary. After such Field Lighting transfer has occurred, all costs associated with the use, maintenance and upkeep of the Field Lighting shall be borne by the District.

11. Lot Line Adjustment. The Parties hereby acknowledge that the District Gym property and City Community Center property on the Site is located next to real property owned by the City which is the location of the City’s Community Center Building 2, all more specifically described in Exhibit B (attached hereto and incorporated herein by reference). The Parties shall work together in good faith to establish the specific location of where to locate the property line separating the applicable District Site property from the City’s Community Center Building 2 property. The Parties shall then work together in good faith to draft, execute and approve all documents necessary and required to complete said proposed lot line adjustment, including but not limited to, any planning, engineering, or lot line application process documentation, within one hundred eighty (180) days of the Effective Date, and each party shall bear their own administrative costs and legal fees associated with such transfer; however, the City shall be responsible for any costs associated with any such planning, engineering, or lot line application process documentation. After such lot line adjustment transfer has occurred, all costs associated with the use, maintenance and upkeep of the City’s Community Center Building 2 property shall be borne by the City.

12. Indemnification.

A. District Gym. Each Party shall not be answerable or accountable in any manner for any loss or expense by reason of any damage or injury to person or property, or both, arising out of the acts of the indemnifying Party, its agents, officers, employees, guests or invitees, or resulting from the other Party’s activities at the District Gym during its scheduled and actual use of the District Gym. Each party shall indemnify and defend the other, its respective directors, officers, agents, employees, and invitees against and will hold and save them and each of them harmless from any and all actions, claims, liens, damages to persons or property, penalties, obligations or liabilities that may be asserted or claimed by any person, firm, association, entity, corporation, political subdivision, or other organization arising out of or in connection with the indemnifying Party’s activities at the District Gym, whether or not there is concurrent negligence on the part of indemnified Party, its agents, employees or officers, but excluding such actions, claims, damages to persons or property, penalties, obligations or liabilities arising from the sole negligence or willful misconduct of indemnified Party. In connection therewith:

(1) Actions Filed. Each Party shall defend any action or actions filed against the other in connection with any of said claims, liens, damages, penalties,

obligations or liabilities, and will pay all costs and expenses, including attorneys' fees incurred in connection therewith.

(2) Judgments Rendered. Each Party shall promptly pay any judgment rendered against it or the indemnified Party covering such claims, liens, damages, penalties, obligations and liabilities arising out of or in connection with such use of and operations at the District Gym referred to herein and agrees to save and hold the other Party harmless therefrom.

(3) Costs and Expenses; Attorneys' Fees. In the event District is made a party to any action or proceeding filed or prosecuted against City for such damages or other claims arising out of the use of and operations at the District Gym, including the activities of any person or entity using or entering the District Gym at the request or permission of the City (the City Invitees), the City agrees to pay District any and all costs and expenses incurred by the District in such action or proceeding together with reasonable attorneys' and expert witness fees. In the event City is made a party to any action or proceeding filed or prosecuted against District for such damages or other claims arising out of the use of and operations of the District Gym, District agrees to pay City any and all costs and expenses incurred by them in such action or proceeding together with reasonable attorneys' and expert witness fees.

B. City Community Center. The District shall not be answerable or accountable in any manner for any loss or expense by reason of any damage or injury to person or property, or both, arising out of the acts of the District, its respective directors, officers, agents, and employees or resulting from use of the City Community Center. The City shall indemnify and defend the District, its respective directors, officers, agents, and employees against and will hold and save them and each of them harmless from any and all actions, claims, liens, damages to persons or property, penalties, obligations or liabilities that may be asserted or claimed by any person, firm, association, entity, corporation, political subdivision, or other organization arising out of or in connection with the use of the City Community Center, whether or not there is concurrent negligence on the part of the District, its agents, employees or officers, but excluding such actions, claims, damages to persons or property, penalties, obligations or liabilities arising from the sole negligence or willful misconduct of the District, its agents, employees or officers. In connection therewith:

(1) Actions Filed. The City shall defend any action or actions filed against the other in connection with any of said claims, liens, damages, penalties, obligations or liabilities, and will pay all costs and expenses, including attorneys' fees incurred in connection therewith.

(2) Judgments Rendered. The City shall promptly pay any judgment rendered against it or the District, its agents, employees or officers covering such claims, liens, damages, penalties, obligations and liabilities arising out of or in connection with such use of and operations at the District Gym referred to herein and agrees to save and hold the District, its agents, employees or officers harmless therefrom.

(3) Costs and Expenses; Attorneys' Fees. In the event District is made a party to any action or proceeding filed or prosecuted against City for such damages or other claims arising out of the use of and operations at the District Gym, including the activities of any person or entity using or entering the District Gym at the request or permission of the City or the City Invitees, the City agrees to pay District any and all costs and expenses incurred by the District in such action or proceeding together with reasonable attorneys' and expert witness fees.

The provisions of this Section 12 shall survive the termination or expiration of this Agreement.

13. INSURANCE.

A. General Insurance Requirements: Without limiting the indemnification set forth above, and during the term of this Joint Use Agreement, the Parties shall provide and maintain, and shall require their subcontractors to maintain, the insurance programs set forth in this Section 13. Each Party's insurance shall be primary to and not contributing with any other insurance or self-insurance programs maintained by the other Parties, and shall be provided and maintained at the Party's own expense.

B. Insurance Coverage Requirements: Each Party shall maintain the following programs of insurance coverage:

(1) General Liability insurance with limits of not less than a \$10 million per occurrence and \$25 million general aggregate, naming the other Party as an additional insured.

(2) Automobile Liability insurance with a limit of liability of not less than \$2 million for each accident. Such insurance shall include coverage for all "owned," "hired," and "non-owned" vehicles, or coverage for "any auto."

(3) Workers Compensation and Employer's Liability Workers Compensation and Employers' Liability insurance providing workers compensation benefits, as required by the State of California, and for which each of the Parties' contractor and/or subcontractors shall be responsible. This insurance shall include Employers' Liability coverage with limits of not less than \$2 million for each accident.

C. Evidence of Insurance: Each Party shall provide a letter or certificate of insurance, or self-insurance, satisfactory to the other Party prior to commencing services under this Joint Use Agreement. Such evidence shall identify the required coverages, and provide that the other Party receives written notice by mail at least thirty (30) days in advance of cancellation for all required coverages.

D. Insurer Financial Ratings and Self-Insurance: If commercial insurance is used, it shall be provided by an insurance company with an A.M. Best rating of not less than A:VII, or as otherwise mutually agreed to by the Parties. In lieu of commercial insurance, each Party shall retain the right to self-insure all or any portion of its insurance obligations herein.

E. Notification of Incidents, Claims or Suits: The Parties mutually agree to notify one another of any accident or incident relating to services performed under this Joint Use Agreement, which involves injury or property damage which may result in the filing of a claim or lawsuit against any of the Parties, and, of any actual third party claim or lawsuit arising from or related to services under this Agreement.

14. Compliance with Law. The Parties shall comply with all laws, ordinances, rules, and regulations applicable to the District Gym and the City Community Center, enacted or promulgated by any public or governmental authority or agency (including without limitation the Parties), having jurisdiction over the Parties.

15. Default. If either Party fails to perform any term, covenant or condition of this Joint Use Agreement, or otherwise breaches this Joint Use Agreement, and such failure or breach continues for more than thirty (30) days after written notice is received by the defaulting Party (or if the breach or default is of such character as to reasonably require more than thirty (30) days to cure, and the defaulting Party fails, within thirty (30) days after it receives written notice of such breach or default from the non-defaulting Party, to commence the cure of such default or thereafter fails to pursue with reasonable diligence the curing of such default to completion), then the non-defaulting Party may, at its option and without any further demand or notice, terminate this Joint Use Agreement.

16. Legal Interpretation of Instrument. The Parties expressly understand and agree that this Joint Use Agreement constitutes a non-exclusive right to the City for the use of the District Gym. This Joint Use Agreement is not intended by the Parties, nor shall it be legally construed, to convey a leasehold, easement, or other interest in real property. This Joint Use Agreement shall be governed by the laws of the State of California.

17. Notices. Any notice, request, information or other document to be given hereunder to any of the Parties by any other Parties shall be in writing and shall be deemed given and served upon delivery, if delivered personally, or three (3) days after mailing by United States mail as follows or immediately upon electronic mail as follows:

If to DISTRICT: Los Alamitos Unified School District
Attn: Elvia Schnur, Assistant Superintendent of Business Services
10293 Bloomfield Street
Los Alamitos, CA 90720

Telephone: (562) 799-4700, ext. 80449
E-mail: ESchnur@losal.org

If to CITY: City of Los Alamitos
Attn: Chet Simmons, City Manager
3191 Katella Avenue
Los Alamitos, CA 90720_

Telephone: (562) 431-3538, ext. 201
E-mail: csimmons@cityoflosalamitos.org

Any Party may change the address or persons to which notices are to be sent to it by giving the written notice that such change of address or persons to the other Parties in the manner provided for giving notice. The Parties will provide each other after-hours emergency contact phone numbers of appropriate supervisory staff which shall be periodically updated.

18. Employees/Independent Contractors. For purposes of this Joint Use Agreement, all persons employed by City in using the District Gym shall be deemed employees of City and no City employee shall be considered as an employee of the District under the jurisdiction of District, nor shall such City employees have any District pension, civil service, or other status while an employee of the City. City shall have no authority to contract on behalf of District and specifically, the City shall not have the authority to sublet or otherwise allow other entities or individuals the right to use or occupy the District Gym unless the District grants prior written approval.

19. Attorneys' Fees; Litigation. In the event any action or suit is brought by a Party against another Party by reason of the breach of any of the covenants or agreements set forth in this Joint Use Agreement or any other dispute between the Parties concerning this Joint Use Agreement, each Party shall be responsible for its own attorney's fees and costs.

20. Assignment/Subletting. The Parties shall not assign or sublicense this Joint Use Agreement or any right or privilege the Parties might have under this Joint Use Agreement without the prior written consent of the other Party, which consent maybe withheld and/or conditioned at the sole discretion of the Party receiving the request.

21. Signs. City shall not have the right to place, construct or maintain any sign, advertisement, awning, banner, or other external decorations on the improvements that are a part of the District Gym or on the Site without District's prior written consent, in District's sole discretion.

22. Time of the Essence. Time is of the essence with respect to each of the terms, covenants, and conditions of this Joint Use Agreement.

23. Severability. If any provision in this Joint Use Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

24. Entire Agreement, Waivers and Amendments. This Joint Use Agreement incorporates all of the terms and conditions mentioned herein, or incidental hereto, and supersedes all negotiations and previous agreements between the Parties with respect to all or part of the subject matter thereof. All waivers of the provisions of this Joint Use Agreement must be in writing and signed by the appropriate authorities of the Party to be charged. Any amendment or modification to this Joint Use Agreement must be in writing and executed by both the City and the District.

25. Authority. The person(s) executing this Joint Use Agreement on behalf of the Parties hereto warrant that (i) such Party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Joint Use Agreement on behalf of said Party, (iii) by so executing this Joint Use Agreement, such Party is formally bound to the provisions of this Joint Use Agreement, and (iv) the entering into this Joint Use Agreement does not violate any provision of any other agreement to which said Party is bound.

26. Execution in Counterpart. This Agreement may be executed in several counterparts, and all so executed shall constitute one agreement binding on all Parties hereto, notwithstanding that all Parties are not signatories to the original or the same counterpart.

27. Effect of Recitals. The Recitals above are deemed true and correct, are hereby incorporated into this Joint Use Agreement and Section as though fully set forth herein, and City and District acknowledge and agree that they are each bound by the same.

28. Exhibits. Exhibits “A-1,” “A-2,” and “B” attached to this Joint Use Agreement are incorporated herein by this reference and made a part hereof.

29. Conflicts of Interest. No director, officer, official, representative, agent or employee of either Party shall have any financial interest, direct or indirect, in this Joint Use Agreement.

30. Nondiscrimination. There shall be no discrimination by City or District against any person on account of race, color, religion, sex, marital status, national origin, or ancestry in the performance of their respective obligations under this Joint Use Agreement.

31. Rights and Remedies are Cumulative. Except as may be otherwise expressly stated in this Joint Use Agreement, the rights and remedies of the Parties are cumulative, and the exercise by any Party of one or more of its right or remedies shall not preclude the exercise by it, at the same time or at different times, of any other rights or remedies for the same default or any other default by another Party.

32. Cooperation. District and City acknowledge that it may be necessary to execute documents other than those specifically referred to herein in order to accomplish the objectives and requirements that are set out in this Joint Use Agreement. Both District and City hereby agree to cooperate with each other by executing such other documents or taking such other actions as may be reasonably necessary to complete this transaction in accordance with the intent of the Parties as evidenced in this Joint Use Agreement and attached Exhibits hereto.

33. Joint Venture. It is not intended by this Joint Use Agreement to, and nothing contained in this Joint Use Agreement shall, create any partnership, joint venture or other agreement between District and City. No term or provision of this Joint Use Agreement is intended to be, or shall be, for the benefit of any person, firm, organization or corporation not a party hereto, and no such other person, firm organization or corporation shall have any right or cause of action hereunder.

34. Nonliability of Officials. No officer, elected or appointed officials, member, employee, agent, or representative of the Parties shall be personally liable for any amounts due hereunder, and no judgment or execution thereon entered in any action hereon, shall be personally enforced against any such officer, official, member, employee, agent, or representative.

35. Third Party Beneficiaries. Nothing in this Joint Use Agreement shall be construed to confer any rights upon any party not signatory to this Joint Use Agreement.

[** Signatures on Following Page **]

IN WITNESS WHEREOF, the Parties hereto have entered into this Joint Use Agreement as of the Effective Date.

LOS ALAMITOS UNIFIED SCHOOL DISTRICT,
a California public school district

By: _____
Elvia Schnur, Assistant Superintendent of Business Services

APPROVED AS TO FORM:

Atkinson, Andelson, Loya, Ruud & Romo

By: _____
Andreas C. Chialtas, Esq.

CITY OF LOS ALAMITOS

By: _____
Chet Simmons, City Manager

APPROVED AS TO FORM:

By: _____
Michael Daudt, City Attorney

Exhibit “A-1”

DISTRICT’S SITE FIELDS DESCRIPTION

Exhibit “A-2”

DISTRICT’S McAULIFFE MIDDLE SCHOOL FIELDS DESCRIPTION

Exhibit B”

DEPICTION OF DISTRICT SITE AND ADJACENT CITY PROPERTY
PARCEL LINE AND PROPOSED LOT LINE ADJUSTMENT LOCATION

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: January 20, 2026

ITEM NUMBER: 10F

To: Mayor Tanya Doby & Members of the City Council

**Presented By: Ron Noda, Assistant City Manager/Development Services Director
Chris Kelley, City Engineer**

Subject: Award of Bid to Hardy and Harper, Inc. for the Oak Street Improvement Project (CIP 24/25-03)

SUMMARY

This item recommends award of a bid to begin the street improvements on Oak Street, CIP 24/25-03. The City of Los Alamitos proposes to grind and overlay asphalt streets and repair damaged concrete as part of the City's ongoing pavement management program.

RECOMMENDATION

1. Award a construction contract for the Oak Street Improvement Project (CIP 24/25-03), in the amount of \$364,332.00 to Hardy and Harper, Inc.; and,
2. Authorize the Mayor to execute the contract with Hardy and Harper, Inc. for the Oak Street Improvement Project; and,
3. Authorize the City Manager to approve construction change orders as needed in an amount not to exceed the contingency reserve of 15% (\$54,649.80).

BACKGROUND

The Oak Street Improvement Project will include a grind and overlay of asphalt pavement, and replace damaged curb, gutter and lifted sidewalk to correct drainage. American Disability Act (ADA) curb ramps will be modified to current code requirements as necessary for accessibility purposes. The project limits are Oak Street from Katella Avenue to Sausalito Street.

The City Council approved the Project plans and specifications on November 17, 2025 and authorized staff to advertise and solicit bid proposals for construction.

DISCUSSION

Bid notices announcing the solicitation of bids for this project were posted in publications, consisting of the F.W. Dodge publication and online via Bidnet. The City received a total of eleven (11) bids for the project. Bids were opened on Thursday, December 11, 2025 at 11:00 a.m. Bids ranged from a low of \$364,332.00 to a high of \$518,525.00, with an average bid of \$437,510.45. The following bids were received:

- | | | |
|---|----------------------|--------------|
| 1 | Hardy & Harper, Inc. | \$364,332.00 |
|---|----------------------|--------------|

2	Copp Contracting, Inc.	\$380,432.70
3	Onyx Paving Co., Inc.	\$383,000.00
4	All American Asphalt	\$412,986.00
5	Sequel Contractors, Inc.	\$435,645.00
6	Paveco Construction, Inc.	\$438,262.50
7	R.J. Noble Company	\$449,135.20
8	Paveco Construction, Inc.	\$454,512.50
9	Cali State Paving, Inc.	\$485,550.00
10	E&M Constructors, Inc.	\$490,234.00
11	9277 Archibald Ave	\$518,525.00

Staff recommends the construction award to Hardy & Harper, Inc. who submitted the lowest responsible bid of \$364,332.00. This bid was 28.2% lower than the engineer's estimate of \$507,970.00. Staff is also recommending a construction contingency at 15% of construction (\$54,650).

The following represents an estimated timeline for the completion of the Project:

01/20/2026 - Award of Contract (City Council Meeting)

02/25/2026 - Start of construction

04/30/2026 - End of construction

FISCAL IMPACT

Funding for this Project was included in the FY 24/25 Capital Improvement Program (CIP) adopted budget. Total Project budget is \$651,627 with funding from Gas Tax (\$341,217) and SB-1 funds (\$310,410). Funding was carried over to FY 25/26.

The following is a breakdown of the estimated Project costs:

Design:	\$ 35,495
Construction:	\$364,332
Contingency:	\$ 54,650
CM/Inspection/Labor Compliance:	\$ 62,000
Total	\$516,477

- Attachment:
1. Oak Street Improvement Project - Agreement with Hardy & Harper, Inc.
 2. Oak Street Improvement Project - Bid Analysis
 3. Oak Street Improvement Plan

ARTICLES OF AGREEMENT

OAK STREET IMPROVEMENTS PROJECT SPECIFICATION NO. CIP 24/25-03 IN THE CITY OF LOS ALAMITOS, CALIFORNIA

THIS OAK STREET IMPROVEMENTS PROJECT, SPECIFICATION NO. CIP 24/25-03 AGREEMENT (“AGREEMENT”) is made and entered into for the above-stated project this 20th day of January, 2026, BY AND BETWEEN the City of Los Alamitos, a municipal corporation, hereafter designated as “AGENCY”, and CONTRACTOR’S HARDY & HARPER, INC., a California corporation, hereafter designated as “CONTRACTOR.”

WITNESSETH that AGENCY and CONTRACTOR have mutually agreed as follows:

ARTICLE I: Contract Documents

The contract documents for the OAK STREET IMPROVEMENTS PROJECT, SPECIFICATION NO. CIP 24/25-03 shall consist of the Notice Inviting Electronic Bids, Instructions To Bidders, Bid Proposal, Bid Schedule, Standard Specifications, Special Provisions, and all referenced specifications, details, standard drawings, and appendices; together with two signed copies of the AGREEMENT, two signed copies of required bonds; one copy of the insurance certificates, permits, notices, and affidavits; and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner (collectively referred to herein as the “Contract Documents”). All of the provisions of the Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II: Scope of Work

For and in consideration of the payments and agreements to be made and performed by AGENCY, CONTRACTOR agrees to furnish all materials and equipment and perform all work required for the above-stated project, and to fulfill all other obligations as set forth in the aforesaid contract documents.

AGENCY hereby employs CONTRACTOR to provide the materials, do the work, and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices provided herein, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in this AGREEMENT.

In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to this AGREEMENT, CONTRACTOR offers and agrees to assign to the AGENCY all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (Section 16700, et seq.) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body tenders final payment to CONTRACTOR, without further acknowledgment by the parties.

ARTICLE III: Compensation

A. CONTRACTOR agrees to receive and accept the prices set forth in the Bid Proposal and Bid Schedule as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. In no event shall the total compensation and costs payable to CONTRACTOR under this Agreement exceed the sum of Three Hundred Sixty Four Thousand Three Hundred Thirty Two Dollars (\$364,332.00) unless specifically approved in advance and in writing by AGENCY

Such compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid Contract Documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

B. This AGREEMENT is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to Contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with that Article. This AGREEMENT hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

C. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with AGENCY, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to CONTRACTOR upon Agency's confirmation of CONTRACTOR'S satisfactory completion of this AGREEMENT. At any time during the term of this AGREEMENT CONTRACTOR may, at its own expense, substitute securities for funds otherwise withheld as retention (or the retained percentage) in accordance with Public Contract Code § 22300.

ARTICLE IV: Labor Code

AGENCY and CONTRACTOR acknowledge that this AGREEMENT is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and public agencies and agree to be bound by all the provisions thereof as though set forth fully herein. Full compensation for conforming to the requirements of the Labor Code and with other Federal, State and local laws related to labor, and rules, regulations and ordinances which apply to any work performed pursuant to this AGREEMENT is included in the price for all contract items of work involved.

This AGREEMENT is further subject to prevailing wage law, including, but not limited to, the following:

A. The CONTRACTOR shall pay the prevailing wage rates for all work performed under the AGREEMENT. When any craft or classification is omitted from the general prevailing wage determinations, the CONTRACTOR shall pay the wage rate of the craft or classification most closely related to the omitted classification. The CONTRACTOR shall

forfeit as a penalty to AGENCY \$200.00 or any greater penalty provided in the Labor Code for each Calendar Day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the AGREEMENT in violation of the provisions of the Labor Code whether such worker is employed in the execution of the work by CONTRACTOR or by any Subcontractor under CONTRACTOR. In addition, CONTRACTOR shall pay each worker the difference between such prevailing wage rates and the amount paid to each worker for each Calendar Day, or portion thereof, for which each worker was paid less than the prevailing wage rate.

B. CONTRACTOR shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by all of its subcontractors.

C. Pursuant to Labor Code § 1776, CONTRACTOR and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection with this AGREEMENT. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.

D. This AGREEMENT is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:

CONTRACTOR shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by CONTRACTOR's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. CONTRACTOR shall forfeit as a penalty to AGENCY \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by CONTRACTOR or by any Subcontractor of CONTRACTOR, for each Calendar Day during which such worker is required or permitted to the work more than eight hours in one Calendar Day or more than 40 hours in any one calendar week in violation of the Labor Code.

E. This AGREEMENT is subject to Public Contract Code Section 6109: CONTRACTOR shall be prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Sections 1777.1 or 1777.7 of the Labor Code.

ARTICLE V: Work Site Conditions

A. In compliance with and pursuant to Government Code Section 4215, AGENCY shall assume the responsibility, as between the parties to this AGREEMENT, for the timely removal, relocation, or protection of existing main- or trunk-line utility facilities located on the site of any construction project that is a subject of this AGREEMENT, if such utilities are not identified by AGENCY in the plans and specifications made a part of the invitation for bids. The Contract Documents shall include provisions to compensate CONTRACTOR for the costs of locating, repairing damage not due to the failure of CONTRACTOR to exercise reasonable care, and removing or relocating such utility facilities not indicated in the plans and specifications with reasonable accuracy, and for equipment on the project necessarily idled during such work. CONTRACTOR shall not be assessed liquidated damages for delay in completion of the project, when such delay was caused by the failure of AGENCY or the owner of a utility to provide for removal or relocation of such utility facilities.

B. To the extent that the work requires trenches in excess of five feet (5') and is estimated to cost more than \$25,000, prior to any excavation, CONTRACTOR must provide the AGENCY, or a registered civil or structural engineer employed by the AGENCY to whom authority has been delegated to accept such plans, a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If such plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer. Nothing in this section shall be deemed to allow the use of a shoring, sloping, or protective system less effective than that required by the Construction Safety Orders.

C. This AGREEMENT is further subject to Public Contract Code Section 7104 with regard to any trenches deeper than four feet (4') involved in the proposed work as follows:

CONTRACTOR shall promptly, and before the following conditions are disturbed, notify AGENCY, in writing, of any:

- (1) Material that CONTRACTOR believes may be hazardous waste, as defined in Section 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with existing law.
- (2) Subsurface or latent physical conditions at the site differing from those indicated by all available information provided prior to the deadline for submission of bids.
- (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

AGENCY shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in CONTRACTOR's cost of, or the time required for, performance of any part of the work, AGENCY shall issue a change order under the procedures described in this AGREEMENT.

In the event that a dispute arises between AGENCY and CONTRACTOR whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in CONTRACTOR's cost of, or time required for, performance of any part of the work,

CONTRACTOR shall not be excused from any scheduled completion date provided in the AGREEMENT, but shall proceed with all work to be performed under the AGREEMENT. CONTRACTOR shall retain any and all rights provided either by contract or by law which pertain to the resolution of disputes and protests between the contracting parties.

ARTICLE VI: Insurance

A. With respect to performance of work under this AGREEMENT, CONTRACTOR shall maintain, and shall require all of its subcontractors to maintain, insurance as required by Section E “Standard Specifications” of the Contract Documents.

B. This AGREEMENT is further subject to Workers’ Compensation obligations, including, but not limited to, California Labor Code Sections 1860 and 1861 as follows:

CONTRACTOR shall take out and maintain, during the life of this contract, Worker’s Compensation Insurance for all of CONTRACTOR’s employees employed at the site of improvement; and, if any work is sublet, CONTRACTOR shall require the subcontractor similarly to provide Worker’s Compensation Insurance for all of the latter’s employees, unless such employees are covered by the protection afforded by CONTRACTOR. CONTRACTOR and any of CONTRACTOR’s subcontractors shall be required to provide AGENCY with a written statement acknowledging its obligation to secure payment of Worker’s Compensation Insurance as required by Labor Code § 1861; to wit: ‘I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers’ compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.’ If any class of employees engaged in work under this AGREEMENT at the site of the Project is not protected under any Worker’s Compensation law, CONTRACTOR shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. CONTRACTOR shall indemnify and hold harmless AGENCY for any damage resulting from failure of either CONTRACTOR or any subcontractor to take out or maintain such insurance.

ARTICLE VII: Indemnification

To the fullest extent permitted by law, CONTRACTOR shall, at its sole cost and expense, fully defend, indemnify and hold harmless AGENCY, its authorized representatives and their respective subsidiaries, affiliates, members, directors, officers, employees and agents (collectively, the “Indemnitees”) from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, and expenses, including but not limited to any fees of accountants, attorneys or other professionals (collectively “Liabilities”), arising out of, in connection with, resulting from or related to, any act, omission, fault or negligence of CONTRACTOR, CONTRACTOR’s Representative, or any of its officers, agents, employees, Subcontractors or Suppliers, or any person or organization directly or indirectly employed by any of them (Collectively, the “Indemnitors”), in connection with or relating to or claimed to be in connection with or relating to the work performed under this AGREEMENT.

If CONTRACTOR is a joint venture or partnership, each venturer or partner shall be jointly and severally liable for any and all of the duties and obligations of CONTRACTOR that are assumed under or arise out of this AGREEMENT. Each of such venturers or partners waives notice of the breach or non-performance of any undertaking or obligation of CONTRACTOR

contained in, resulting from or assumed under this AGREEMENT, and the failure to give any such notice shall not affect or impair such venturer's or partner's joint and several liability hereunder.

ARTICLE VIII: Binding Effect

AGENCY and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto and to its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents. This AGREEMENT is not assignable nor the performance of either party's duties delegable without the prior written consent of the other party. Any attempted or purported assignment or delegation of any of the rights of obligations of either party without the prior written consent of the other shall be void and of no force and effect.

ARTICLE IX: Dispute Resolution

A. In the event of a dispute arising out of the terms of this AGREEMENT, including any action brought to declare the rights granted herein or to enforce any of the terms of this AGREEMENT, the party prevailing in such dispute shall be entitled to all reasonable costs and litigation expenses actually incurred, including fees of attorneys and expert witnesses. Any court action arising out of this AGREEMENT shall be filed in the Orange County Superior Court. Any alternative dispute resolution proceeding arising out of this AGREEMENT shall be heard in the City of Los Angeles or the City of Los Alamitos, California.

B. AGENCY shall have full authority to compromise or otherwise settle any claim relating to this AGREEMENT or any part hereof at any time. AGENCY shall provide timely notification to CONTRACTOR of the receipt of any third-party claim relating to this AGREEMENT. AGENCY shall be entitled to recover its reasonable costs incurred in providing the notification required by this section.

C. This AGREEMENT is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by Contractor, for the response to such claims by the Agency, for a mandatory meet and confer conference upon the request of Contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the parties' failure to resolve the dispute through mediation. This AGREEMENT hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

ARTICLE X: Independent Contractor

CONTRACTOR is and shall at all times remain as to AGENCY, a wholly independent contractor. Neither AGENCY nor any of its agents shall have control of the conduct of CONTRACTOR or any of CONTRACTOR's employees, except as herein set forth. CONTRACTOR shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of AGENCY.

ARTICLE XI: Taxes

CONTRACTOR is responsible for paying all retail, sales and use, transportation, export, import, special or other taxes and duties applicable to, and assessable against any work, materials, equipment, services, processes and operations incidental to or involved in this AGREEMENT. The CONTRACTOR is responsible for ascertaining and arranging to pay such taxes and duties. The prices established in this AGREEMENT shall include compensation for any taxes the CONTRACTOR is required to pay by laws and regulations in effect as of the execution of this AGREEMENT.

ARTICLE XII: Notices

All notices and communications shall be sent in writing to the parties at the following addresses:

AGENCY: Ron Noda

CONTRACTOR: Michael Amundson

CITY OF LOS ALAMITOS

HARDY & HARPER, INC.

3191 Katella Avenue

32 Rancho Circle

Los Alamitos, CA 90720

Lake Forest, CA 92630

ARTICLE XIII: Entire Agreement

This AGREEMENT supersedes any and all other agreements, either oral or written, between the parties and contains all of the covenants and agreements between the parties pertaining to the work of improvements described herein. Each party to this AGREEMENT acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that any other agreement, statement or promise not contained in this AGREEMENT shall not be valid or binding. Any modification of this AGREEMENT will be effective only if signed by the party to be charged.

The benefits and obligations of this AGREEMENT shall inure to and be binding upon the representatives, agents, partners, heirs, successors and assigns of the parties hereto. This AGREEMENT shall be construed pursuant to the laws of the State of California.

ARTICLE XIV: Authority to Contract

The signatories hereto represent that they are authorized to sign on behalf of the respective parties they represent and are competent to do so, and each of the parties hereto hereby irrevocably waives any and all rights to challenge signatures on these bases.

ARTICLE XV: General Provisions

A. All reports, documents or other written material ("written products" herein) developed by CONTRACTOR in the performance of this Agreement shall be and remain the property of AGENCY without restriction or limitation upon its use or dissemination by AGENCY. CONTRACTOR may take and retain copies of such written products as desired,

but no such written products shall be the subject of a copyright application by CONTRACTOR.

B. In the performance of this Agreement, CONTRACTOR shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.

C. The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph at the head of which it appears, the section or paragraph hereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

D. The waiver by AGENCY or CONTRACTOR of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by AGENCY or CONTRACTOR unless in writing.

E. Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies.

IN WITNESS WHEREOF the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this AGREEMENT to be executed in duplicate by setting hereunto their names, titles, hands, and seals this 20th day of January, 2026.

CONTRACTOR:

HARDY & HARPER, INC.

Michael Amundson, Vice President
Contractor's License No. 215952

Subscribed and sworn to this _____ day of _____, 20__.

NOTARY PUBLIC _____ (SEAL)

AGENCY: _____
Tanya Doby, Mayor Date
City of Los Alamitos

ATTESTED: _____
Windmera Quintanar, MMC, City Clerk Date
City of Los Alamitos

APPROVED AS
TO FORM: _____
Michael S. Daudt, City Attorney Date
City of Los Alamitos

(EXECUTE IN DUPLICATE)

PAYMENT BOND

**OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03**

IN THE CITY OF LOS ALAMITOS, CALIFORNIA

WHEREAS, the City of Los Alamitos, as AGENCY has awarded to Contractor's Business Name, as CONTRACTOR, a contract for the above-stated project;

AND WHEREAS, CONTRACTOR is required to furnish a bond in connection with the contract, to secure the payment of claims of laborers, mechanics, material persons, and other persons as provided by law;

NOW THEREFORE, we, the undersigned CONTRACTOR and SURETY, are held and firmly bound unto AGENCY in the sum of Three Hundred Sixty Four Thousand Three Hundred Thirty Two Dollars (\$364,332.00) which is one hundred percent (100%) of the total contract amount for the above-stated project, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION IS SUCH that if CONTRACTOR, its heirs, executors, administrators, successors, assigns or subcontractors, shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor withheld, and to pay over to the Employment Development Department from the wages of employees of the CONTRACTOR and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to such work and labor, that the surety or sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, SURETY will pay reasonable attorneys' fees to the plaintiffs and AGENCY in an amount to be fixed by the court.

This bond shall inure to the benefit to any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

The SURETY hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or the specifications accompanying it shall in any manner affect SURETY's obligations on this bond. The SURETY hereby waives notice of any such change, extension, alteration or addition and hereby waives the requirements of Section 2845 of the Civil Code as a condition precedent to any remedies AGENCY may have.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this day of _____, 202 6.

Contractor*

Michael Amundson, Vice President
Hardy & Harper, Inc.
32 Rancho Circle
Lake Forest, CA 92630
714-444-1851

Surety*

*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for the respective authorized representatives. Power of Attorney must be attached.

Subscribed and sworn to this ____ day of _____, 202 6 .

NOTARY PUBLIC.....

.....(SEAL)

(EXECUTE IN DUPLICATE)

FAITHFUL PERFORMANCE BOND

**OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA**

KNOW ALL PERSONS BY THESE PRESENTS That Contractor's Business Name, hereinafter referred to as "CONTRACTOR" as PRINCIPAL, and , a corporation duly organized and doing business under and by virtue of the laws of the State of California and duly licensed for the purpose of making, guaranteeing, or becoming sole surety upon bonds or undertakings as Surety, are held and firmly bound unto the CITY OF LOS ALAMITOS, CALIFORNIA, hereinafter referred to as the "AGENCY" in the sum of **Three Hundred Sixty Four Thousand Three Hundred Thirty Two** Dollars (\$364,332.00); which is one hundred percent (100%) of the total contract amount for the above stated project; lawful money of the United States of America for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators, assigns and successors, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that whereas CONTRACTOR has been awarded and is about to enter into a Contract with AGENCY to perform all work required pursuant to the contract documents for the project entitled: OAK STREET IMPROVEMENTS PROJECT, SPECIFICATION NO. CIP 24/25-03 CONTRACT which Contract is by this reference incorporated herein, and is required by AGENCY to give this Bond in connection with the execution of the Contract;

NOW, THEREFORE, if CONTRACTOR and his or her Subcontractors shall well and truly do and perform all the covenants and obligations of the Contract on his or her part to be done and performed at the times and in the manner specified herein including compliance with all Contract specifications and quality requirements, then this obligation shall be null and void, otherwise it shall be and remain in full force and effect;

PROVIDED, that any alterations in the work to be done, or in the material to be furnished, which may be made pursuant to the terms of the Contract, shall not in any way release CONTRACTOR or the Surety thereunder, nor shall any extensions of time granted under the provisions of the Contract release either CONTRACTOR or said Surety, and notice of such alterations of extensions of the Contract is hereby waived by said Surety.

In the event suit is brought upon this Bond by AGENCY and judgment is recovered, said Surety shall pay all costs incurred by AGENCY in such suit, including a reasonable attorney's fee to be fixed by the Court.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this ____ day of _____, 202 6 .

Contractor* Michael Amundson, Vice President

SURETY*

Hardy & Harper, Inc.

.....

32 Rancho Circle

.....

Lake Forest, CA 92630

.....

714-444-1851

.....

*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for their respective authorized representatives. Power of Attorney must be attached.

Subscribed and sworn to this ____ day of _____, 2026

NOTARY PUBLIC.....(SEAL)

(EXECUTE IN DUPLICATE)

MAINTENANCE BOND

**OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA**

KNOW ALL PERSONS BY THESE PRESENTS THAT WHEREAS, the City of Los Alamitos, as AGENCY has awarded to Contractor's Business Name, as CONTRACTOR, a contract for the above-stated project.

AND WHEREAS, CONTRACTOR is required to furnish a bond in connection with the contract guaranteeing maintenance thereof;

NOW, THEREFORE, we, the undersigned CONTRACTOR and SURETY, are held firmly bound unto AGENCY in the sum of One Hundred Eighty Two Thousand One Hundred Sixty Six Dollars (\$182,166), which is fifty percent (50%) of the total contract amount for the above-stated project to be paid to AGENCY, its successors and assigns, for which payment well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that if CONTRACTOR shall remedy without cost to AGENCY any defects which may develop during a period of one (1) year from the date of recordation of the Notice of Completion of the work performed under the contract, provided such defects are caused by defective or inferior materials or work, then this obligation shall be void; otherwise it shall be and remain in full force and effect. In case suit is brought upon this bond, SURETY will pay reasonable attorneys' fees to the AGENCY in an amount to be fixed by the court.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this ____ day of

....., 202 6.

Contractor* Michael Amundson, Vice President
Hardy & Harper, Inc.
32 Rancho Circle
Lake Forest, CA
714-444-1851

SURETY*

*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for their respective authorized representatives. Powers of Attorney must be attached.

Subscribed and sworn to this day of, 202 6 .

NOTARY PUBLIC.....

.....(SEAL)

(EXECUTE IN DUPLICATE)

WORKERS' COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: _____ Contractor's Business Name .
(Contractor)

By: _____
(Signature)
(Title)

Attest:
By: _____
(Signature)

(Title)

Note: See Section 5 Legal Relations and Responsibilities, Subsection 5-4 of the Standard Specifications for insurance carrier rating requirements.

ENDORSEMENTS TO INSURANCE POLICY

Name of Insurance Company:

Policy Number:

Effective Date:

The following endorsements are hereby incorporated by reference into the attached Certificate of Insurance as though fully set forth thereon:

1. The naming of an additional insured as herein provided shall not affect any recovery to which such additional insured would be entitled under this policy if not named as such additional insured, and
2. The additional insured named herein shall not be held liable for any premium or expense of any nature on this policy or any extensions thereof, and
3. The additional insured named herein shall not by reason of being so named be considered a member of any mutual insurance company for any purpose whatsoever, and
4. The provisions of the policy will not be changed, suspended, canceled or otherwise terminated as to the interest of the additional insured named herein without first giving such additional insured twenty (20) days' written notice.
5. Any other insurance held by the additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance, which is referred to by this certificate.
6. **The company provided insurance for this certificate is a company licensed to do business in the State of California with a Best's rating of A+ VIII or greater.**

It is agreed that the City of Los Alamitos, its officers and employees, are included as Additional Insureds under the contracts of insurance for which the Certificate of Insurance is given.

Authorized Insurance Agent

Date: _____

STATEMENT REGARDING INSURANCE COVERAGE

**OAK STREET IMPROVEMENTS PROJECT
SPECIFICATION NO. CIP 24/25-03
IN THE CITY OF LOS ALAMITOS, CALIFORNIA**

The undersigned representative of Bidder hereby certifies that he/she has reviewed the insurance coverage requirements specified in **5.4 LIABILITY INSURANCE** of Section E, Standard Specifications. Should Bidder be awarded the contract for the work, the undersigned further certifies that Bidder can meet all of these specification requirements for insurance including insurance coverage of his/her subcontractors.

NAME OF BIDDER:

MAILING ADDRESS:

.....

.....

AUTHORIZED SIGNATURE:

TITLE:

DATE:

STATEMENT REGARDING CONTRACTOR'S LICENSING LAWS

OAK STREET IMPROVEMENTS PROJECT SPECIFICATION NO. CIP 24/25-03 IN THE CITY OF LOS ALAMITOS, CALIFORNIA

[Business & Professions Code § 7028.15]

[Public Contract Code § 20103.5]

I, the undersigned, certify that I am aware of the following provisions of California law and that I, or the entity on whose behalf this certification is given, hold a currently valid California contractor's license as set forth below:

Business & Professions Code § 7028.15:

- a) **It is a misdemeanor for any person to submit a bid to a public agency to engage in the business or act in the capacity of a contractor within this state without having a license therefor,** except in any of the following cases:
 - (1) The person is particularly exempted from this chapter.
 - (2) The bid is submitted on a state project governed by Section 10164 of the Public Contract Code or on any local agency project governed by Section 20104 [now § 20103.5] of the Public Contract Code.
- b) If a person has been previously convicted of the offense described in this section, the court shall impose a fine of 20 percent of the price of the contract under which the unlicensed person performed contracting work, or four thousand five hundred dollars (\$4,500), whichever is greater, or imprisonment in the county jail for not less than 10 days nor more than six months, or both.

In the event the person performing the contracting work has agreed to furnish materials and labor on an hourly basis, "the price of the contract" for the purposes of this subdivision means the aggregate sum of the cost of materials and labor furnished and the cost of completing the work to be performed.
- c) This section shall not apply to a joint venture license, as required by Section 7029.1. However, at the time of making a bid as a joint venture, each person submitting the bid shall be subject to this section with respect to his/her individual licenser.
- d) This section shall not affect the right or ability of a licensed architect, land surveyor, or registered professional engineer to form joint ventures with licensed contractors to render services within the scope of their respective practices.
- e) Unless one of the foregoing exceptions applies, a bid submitted to a public agency by a contractor who is not licensed in accordance with this chapter shall be considered nonresponsive and shall be rejected by the public agency. Unless one of the foregoing exceptions applies, a local public agency shall, before awarding a contract or issuing a purchase order, verify that the contractor was properly licensed when the contractor submitted the bid. Notwithstanding any other provision of law, unless one of the foregoing exceptions applies, the registrar may issue a citation to any public officer or employee of a public entity who knowingly awards a contract or issues a purchase order to a contractor who is not licensed pursuant to this chapter. The amount of civil penalties, appeal, and finality of such citations shall be subject to Sections 7028.7 to 7028.13, inclusive. **Any contract awarded to, or any purchase order issued to, as contractor who is not licensed pursuant to this chapter is void.**
- f) Any compliance or noncompliance with subdivision (e) of this section, as added by Chapter 863 of the Statutes of 1989, shall not invalidate any contract or bid awarded by a public agency during which time that subdivision was in effect.

- g) A public employee or officer shall not be subject to a citation pursuant to this section if the public employee, officer, or employing agency made an inquiry to the board for the purposes of verifying the license status of any person or contractor and the board failed to respond to the inquiry within three business days. For purposes of this section, a telephone response by the board shall be deemed sufficient.

Public Contract Code § 20103.5:

In all contracts subject to this part where federal funds are involved, no bid submitted shall be invalidated by the failure of the bidder to be licensed in accordance with the laws of this state. However, at the time the contract is awarded, the contractor shall be properly licensed in accordance with the laws of this state. The first payment for work or material under any contract shall not be made unless and until the Registrar of Contractors verifies to the agency that the records of the Contractors' State License Board indicate that the contractor was properly licensed at the time the contract was awarded. Any bidder or contractor not so licensed shall be subject to all legal penalties imposed by law, including, but not limited to, any appropriate disciplinary action by the Contractors' State License Board. The agency shall include a statement to that effect in the standard form of pre-qualification questionnaire and financial statement. **Failure of the bidder to obtain proper and adequate licensing for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the bidder.**

Contractors License Number: _____

License Expiration Date: _____

Authorized Signature: _____

Date: _____

CITY OF LOS ALAMITOS
BID ANALYSIS FOR
OAK STREET IMPROVEMENT PROJECT

BID SUMMARY

ITEM	DESCRIPTION	QTY.	UNIT	Engineer's Estimate		HARDY & HARPER, INC.		COPP CONTRACTING, INC.		ONYX PAVING CO., INC.		ALL AMERICAN ASPHALT		SEQUEL CONTRACTORS, INC.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Cold Mill 2-Inch Uniform Depth Including Any Asphalt Concrete Above Lip of Gutter	84,800	SF	\$0.60	\$50,880.00	\$0.26	\$22,048.00	\$0.46	\$39,008.00	\$0.44	\$37,312.00	\$0.46	\$39,008.00	\$0.55	\$46,640.00
2	Construct 2-Inch Thick Asphalt Rubber Hot Mix (ARHM GG-C 64-16) Overlay	1,030	TN	\$180.00	\$185,400.00	\$137.00	\$141,110.00	\$139.96	\$144,158.80	\$137.00	\$141,110.00	\$173.00	\$178,190.00	\$152.00	\$156,560.00
3	Remove A.C., A.B., and Subgrade and Construct 6-Inch Full Depth Asphalt Concrete Pavement Over Compacted Base/Native	2,030	SF	\$15.00	\$30,450.00	\$6.70	\$13,601.00	\$11.33	\$22,999.90	\$11.00	\$22,330.00	\$8.40	\$17,052.00	\$15.50	\$31,465.00
4	Remove Existing and Construct 4-Inch Thick PCC Sidewalk Per SPPWC Std Plan 113-2	1,080	SF	\$30.00	\$32,400.00	\$26.00	\$28,080.00	\$22.00	\$23,760.00	\$14.00	\$15,120.00	\$16.00	\$17,280.00	\$15.00	\$16,200.00
5	Remove Existing and Construct 4-Inch Thick PCC Residential Driveway Approach Per SPPWC Std Plan 110-2, Match Existing Type and Width	100	SF	\$35.00	\$3,500.00	\$17.00	\$1,700.00	\$23.50	\$2,350.00	\$28.00	\$2,800.00	\$30.00	\$3,000.00	\$50.00	\$5,000.00
6	Remove Existing and Construct 6-Inch Thick PCC Commercial Driveway Approach Per SPPWC Std Plan 110-2, Match Existing Type and Width	800	SF	\$38.00	\$30,400.00	\$22.00	\$17,600.00	\$29.00	\$23,200.00	\$26.00	\$20,800.00	\$25.00	\$20,000.00	\$50.00	\$40,000.00
7	Remove Existing and Construct Curb and Gutter Per SPPWC Std Plan 120-3, Type A2-8. Match Existing Gutter Width	60	LF	\$120.00	\$7,200.00	\$93.00	\$5,580.00	\$85.00	\$5,100.00	\$90.00	\$5,400.00	\$115.00	\$6,900.00	\$160.00	\$9,600.00
8	Remove Existing and Construct Curb and Gutter Per SPPWC Std Plan 120-3, Type A2-6. Match Existing Gutter Width	140	LF	\$120.00	\$16,800.00	\$81.00	\$11,340.00	\$85.00	\$11,900.00	\$70.00	\$9,800.00	\$110.00	\$15,400.00	\$160.00	\$22,400.00
9	Remove Existing and Construct Curb Ramp Per SPPWC Std Plan 111-5, Case and Type Per Plan	3	EA	\$9,000.00	\$27,000.00	\$5,190.00	\$15,570.00	\$9,260.00	\$27,780.00	\$6,500.00	\$19,500.00	\$8,500.00	\$25,500.00	\$9,000.00	\$27,000.00
10	Remove and Construct Portion Of Curb Drain Per SPPWC Std Plan 150-3. Match Existing Case, Slope, N, and Material. Connect To Existing Drain Behind Curb Face and/Or Back Of Walk.	1	EA	\$3,200.00	\$3,200.00	\$560.00	\$560.00	\$750.00	\$750.00	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00
11	Install Expansion Joint Filler in Existing Sidewalk Joint	58	LF	\$80.00	\$4,640.00	\$21.00	\$1,218.00	\$22.00	\$1,276.00	\$21.00	\$1,218.00	\$132.00	\$7,656.00	\$35.00	\$2,030.00
12	Adjust Orange County Sanitation Sewer Manhole Per Orange County Sanitation Standard Drawings S-050A, S-055, and S-055A	4	EA	\$1,500.00	\$6,000.00	\$2,600.00	\$10,400.00	\$3,600.00	\$14,400.00	\$4,000.00	\$16,000.00	\$1,400.00	\$5,600.00	\$3,500.00	\$14,000.00
13	Re-Establish Monuments, Centerline Ties, Corner Ties, or Any Other Survey Markers	4	EA	\$1,200.00	\$4,800.00	\$770.00	\$3,080.00	\$3,200.00	\$12,800.00	\$800.00	\$3,200.00	\$750.00	\$3,000.00	\$1,500.00	\$6,000.00
14	Adjust Water Valve To Grade	14	EA	\$600.00	\$8,400.00	\$720.00	\$10,080.00	\$200.00	\$2,800.00	\$300.00	\$4,200.00	\$1,100.00	\$15,400.00	\$250.00	\$3,500.00
15	Adjust Gas Valve To Grade	1	EA	\$600.00	\$600.00	\$720.00	\$720.00	\$200.00	\$200.00	\$300.00	\$300.00	\$1,100.00	\$1,100.00	\$250.00	\$250.00
16	Adjust Water Meter To Grade	1	EA	\$800.00	\$800.00	\$510.00	\$510.00	\$400.00	\$400.00	\$300.00	\$300.00	\$1,100.00	\$1,100.00	\$750.00	\$750.00
17	Adjust Manhole To Grade	5	EA	\$2,500.00	\$12,500.00	\$720.00	\$3,600.00	\$1,350.00	\$6,750.00	\$1,500.00	\$7,500.00	\$1,400.00	\$7,000.00	\$2,000.00	\$10,000.00
18	Adjust Traffic Pull Box To Grade	1	EA	\$1,000.00	\$1,000.00	\$1,035.00	\$1,035.00	\$800.00	\$800.00	\$1,500.00	\$1,500.00	\$1,100.00	\$1,100.00	\$750.00	\$750.00
19	Install Signing and Striping														
19	Complete Per Plans	1	LS	\$67,000.00	\$67,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$26,000.00	\$26,000.00	\$31,200.00	\$31,200.00	\$27,500.00	\$27,500.00
20	Implement Traffic Control	1	LS	\$10,000.00	\$10,000.00	\$46,500.00	\$46,500.00	\$10,000.00	\$10,000.00	\$40,610.00	\$40,610.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
21	Site Maintenance - NTE \$5,000	1	NTE	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTALS					\$507,970.00		\$364,332.00		\$380,432.70		\$383,000.00		\$412,986.00		\$435,645.00

BA25-26 (113599)

CITY OF LOS ALAMITOS
BID ANALYSIS FOR
OAK STREET IMPROVEMENT PROJECT

BID SUMMARY

ITEM	DESCRIPTION	QTY.	UNIT	PAVECO CONSTRUCTION, INC.		R.J. NOBLE COMPANY		PAVECO CONSTRUCTION, INC.		CALI STATE PAVING, INC.		E&M CONSTRUCTORS, INC.		9277 ARCHIBALD AVE	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Cold Mill 2-Inch Uniform DepthIncluding Any Asph	84,800	SF	\$0.75	\$63,600.00	\$0.55	\$46,640.00	\$0.75	\$63,600.00	\$0.90	\$76,320.00	\$1.10	\$93,280.00	\$1.00	\$84,800.00
2	Construct 2-Inch Thick AsphaltRubber Hot Mix (A	1,030	TN	\$182.00	\$187,460.00	\$161.25	\$166,087.50	\$182.00	\$187,460.00	\$145.00	\$149,350.00	\$175.00	\$180,250.00	\$195.00	\$200,850.00
3	Remove A.C., A.B., and Subgradeand Construct	2,030	SF	\$17.75	\$36,032.50	\$15.75	\$31,972.50	\$17.75	\$36,032.50	\$17.00	\$34,510.00	\$22.00	\$44,660.00	\$24.00	\$48,720.00
4	Remove Existing and Construct 4-Inch Thick PC	1,080	SF	\$15.50	\$16,740.00	\$17.75	\$19,170.00	\$15.50	\$16,740.00	\$16.00	\$17,280.00	\$27.00	\$29,160.00	\$13.00	\$14,040.00
5	Remove Existing and Construct 4-Inch Thick PC	100	SF	\$16.50	\$1,650.00	\$21.00	\$2,100.00	\$16.50	\$1,650.00	\$65.00	\$6,500.00	\$50.00	\$5,000.00	\$33.00	\$3,300.00
6	Remove Existing and Construct 6-Inch Thick PC	800	SF	\$19.50	\$15,600.00	\$30.10	\$24,080.00	\$19.50	\$15,600.00	\$37.00	\$29,600.00	\$10.00	\$8,000.00	\$26.00	\$20,800.00
7	Remove Existing and Construct Curband Gutter f	60	LF	\$82.50	\$4,950.00	\$134.10	\$8,046.00	\$82.50	\$4,950.00	\$200.00	\$12,000.00	\$300.00	\$18,000.00	\$99.00	\$5,940.00
8	Remove Existing and Construct Curband Gutter f	140	LF	\$82.50	\$11,550.00	\$134.10	\$18,774.00	\$82.50	\$11,550.00	\$160.00	\$22,400.00	\$150.00	\$21,000.00	\$91.50	\$12,810.00
9	Remove Existing and Construct CurbRamp Per S	3	EA	\$9,500.00	\$28,500.00	\$9,300.00	\$27,900.00	\$9,500.00	\$28,500.00	\$8,000.00	\$24,000.00	\$8,000.00	\$24,000.00	\$6,155.00	\$18,465.00
10	Remove and Construct Portion OfCurb Drain Per	1	EA	\$2,500.00	\$2,500.00	\$2,200.00	\$2,200.00	\$2,500.00	\$2,500.00	\$6,000.00	\$6,000.00	\$3,000.00	\$3,000.00	\$611.00	\$611.00
11	Install Expansion Joint Filler inExisting Sidewalk	58	LF	\$10.00	\$580.00	\$94.40	\$5,475.20	\$10.00	\$580.00	\$55.00	\$3,190.00	\$26.00	\$1,508.00	\$19.50	\$1,131.00
12	Adjust Orange County SanitationSewer Manhole	4	EA	\$1,500.00	\$6,000.00	\$5,000.00	\$20,000.00	\$1,500.00	\$6,000.00	\$2,600.00	\$10,400.00	\$1,500.00	\$6,000.00	\$1,915.00	\$7,660.00
13	Re-Establish Monuments, CenterlineTies, Corner	4	EA	\$862.50	\$3,450.00	\$787.50	\$3,150.00	\$862.50	\$3,450.00	\$2,000.00	\$8,000.00	\$600.00	\$2,400.00	\$2,704.00	\$10,816.00
14	Adjust Water Valve To Grade	14	EA	\$450.00	\$6,300.00	\$1,300.00	\$18,200.00	\$450.00	\$6,300.00	\$1,000.00	\$14,000.00	\$141.00	\$1,974.00	\$688.00	\$9,632.00
15	Adjust Gas Valve To Grade	1	EA	\$450.00	\$450.00	\$315.00	\$315.00	\$450.00	\$450.00	\$2,500.00	\$2,500.00	\$1,200.00	\$1,200.00	\$688.00	\$688.00
16	Adjust Water Meter To Grade	1	EA	\$650.00	\$650.00	\$525.00	\$525.00	\$650.00	\$650.00	\$2,500.00	\$2,500.00	\$1,200.00	\$1,200.00	\$688.00	\$688.00
17	Adjust Manhole To Grade	5	EA	\$1,500.00	\$7,500.00	\$1,400.00	\$7,000.00	\$1,500.00	\$7,500.00	\$2,000.00	\$10,000.00	\$1,500.00	\$7,500.00	\$1,768.00	\$8,840.00
18	Adjust Traffic Pull Box To Grade	1	EA	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$1,200.00	\$1,200.00	\$522.00	\$522.00
19	Install Signing and StripingComplete Per Plans	1	LS	\$28,750.00	\$28,750.00	\$32,000.00	\$32,000.00	\$45,000.00	\$45,000.00	\$30,000.00	\$30,000.00	\$26,676.00	\$26,676.00	\$53,212.00	\$53,212.00
20	Implement Traffic Control	1	LS	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00	\$9,226.00	\$9,226.00	\$10,000.00	\$10,000.00
21	Site Maintenance - NTE \$5,000	1	NTE	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTALS					\$438,262.50		\$449,135.20		\$454,512.50		\$485,550.00		\$490,234.00		\$518,525.00

UTILITY CONTACTS:

CENCO REFINING CO.
ORANGE COUNTY SANITATION DIST.
ROSSMOOR/LOS ALAMITOS SEWER DIST.
SOUTHERN CALIFORNIA EDISON CO.
SOUTHERN CALIFORNIA GAS CO.
GOLDEN STATE WATER COMPANY
TIME-WARNER COMMUNICATION
UNDERGROUND SERVICE ALERT
VERIZON

(562) 944-6111
(714) 593-7164
(562) 431-2223
(562) 981-8205
(714) 634-3133
(714) 503-6991
(714) 895-6886
(800) 422-4133
(704) 375-6719

ABBREVIATIONS

AB	AGGREGATE BASE	NIC	NOT IN CONTRACT
AC	ASPHALT CONCRETE	NTS	NOT TO SCALE
ANG	ANGLE	NW	NORTHWEST
AP	ANGLE POINT	O.C.	ON CENTER, OWNERS CONDUIT
ARHM	ASPHALT RUBBER HOT MIX	OCFCD	ORANGE COUNTY FLOOD CONTROL DISTRICT
ASPH	ASPHALT	OG	ORIGINAL GROUND
BEG	BEGIN	PB	PULL BOX
BOC	BACK OF CURB	PCC	PORTLAND CEMENT CONCRETE/ POINT OF COMPOUND CURVATURE
BW	BACK OF WALK	P/L	PROPERTY LINE
CAB	CRUSHED AGGREGATE BASE	PP	POWER POLE
CB	CATCH BASIN	PROP	PROPOSED
C/L	CENTER LINE	PVI	POINT OF VERTICAL INFLECTION
C&G	CURB & GUTTER	R/W	RIGHT OF WAY
CLR	CLEAR	S	SANITARY SEWER
CONST	CONSTRUCT	SCE	SOUTHERN CALIFORNIA EDISON
D/W	DRIVEWAY	SE	SOUTHEAST
EG	EDGE OF GUTTER	SF	SQUARE FOOT
EL	ELEVATION	SD	STORM DRAIN
EP	EDGE OF PAVEMENT	SL	STREET LIGHT
EX\EXIST	EXISTING	SMH	SEWER MANHOLE
FF	FINISHED FLOOR	STA	STATION
FL	FLOW LINE	STD	STANDARD
FO	FIBER OPTIC CABLE	SPPWC	STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION
FS	FINISHED SURFACE	SW	SIDEWALK
GTE	GENERAL TELEPHONE & ELECTRONICS CORPORATION	TBD	TO BE DETERMINED
H	HEIGHT	TC	TOP OF CURB
HMA	HOT MIX ASPHALT	TF	TOP OF FOOTING
HP	HINGE POINT	TLP	TOP OF LEVELING PAD
INV	INVERT	TRANS	TRANSITION
JPCP	JOINTED PLAIN CONCRETE PAVEMENT	TW	TOP OF WALL
L	LENGTH	TYP	TYPICAL
LF	LINEAR FOOT	UGU	UNDERGROUND UTILITIES
MAX	MAXIMUM	VAR	VARIES
MB	MAIL BOX	VLT	VAULT
MIN	MINIMUM	W	WIDTH, WATER
MH	MANHOLE	WV	WATER VALVE
MSE	MECHANICALLY STABILIZED EARTH		

AGENCIES TO BE NOTIFIED:

1. CITY ENGINEER
3191 KATELLA AVENUE
LOS ALAMITOS, CA 90720-5600 (562)
431-3538 EXT. 100

2. LOS ALAMITOS POLICE DEPARTMENT
3201 KATELLA AVENUE
LOS ALAMITOS, CA 90720
(562) 431-2255

3. ORANGE COUNTY FIRE DEPARTMENT
3642 GREEN STREET
LOS ALAMITOS, CA 90720
(562) 431-6026

4. LOS ALAMITOS POST OFFICE
10650 REAGAN STREET
LOS ALAMITOS, CA 90720
(562) 431-6547

5. ROSSMOOR/LOS ALAMITOS
AREA SEWER DISTRICT
3243 KATELLA AVENUE

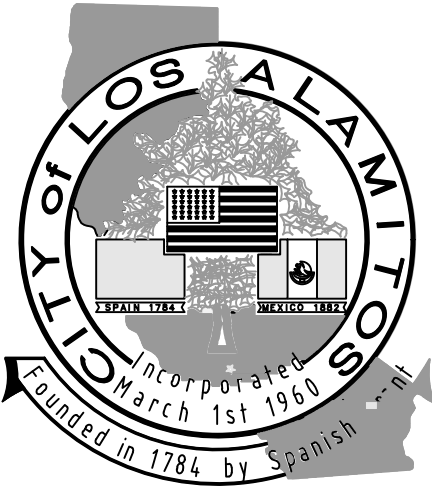
6. LOS ALAMITOS, CA 90720-0542
(562) 431-2223
LOS ALAMITOS UNIFIED SCHOOL DISTRICT
7. OCTA-BUS STOPS
550 SOUTH MAIN STREET
ORANGE, CA 92668
(714) 560-5912

8. CITY OF CYPRESS
5275 ORANGE AVENUE
CYPRESS, CA 90630
(714) 229-6700

9. CITY OF LONG BEACH
333 WEST OCEAN BOULEVARD
LONG BEACH CA 90802
(562) 570-6383

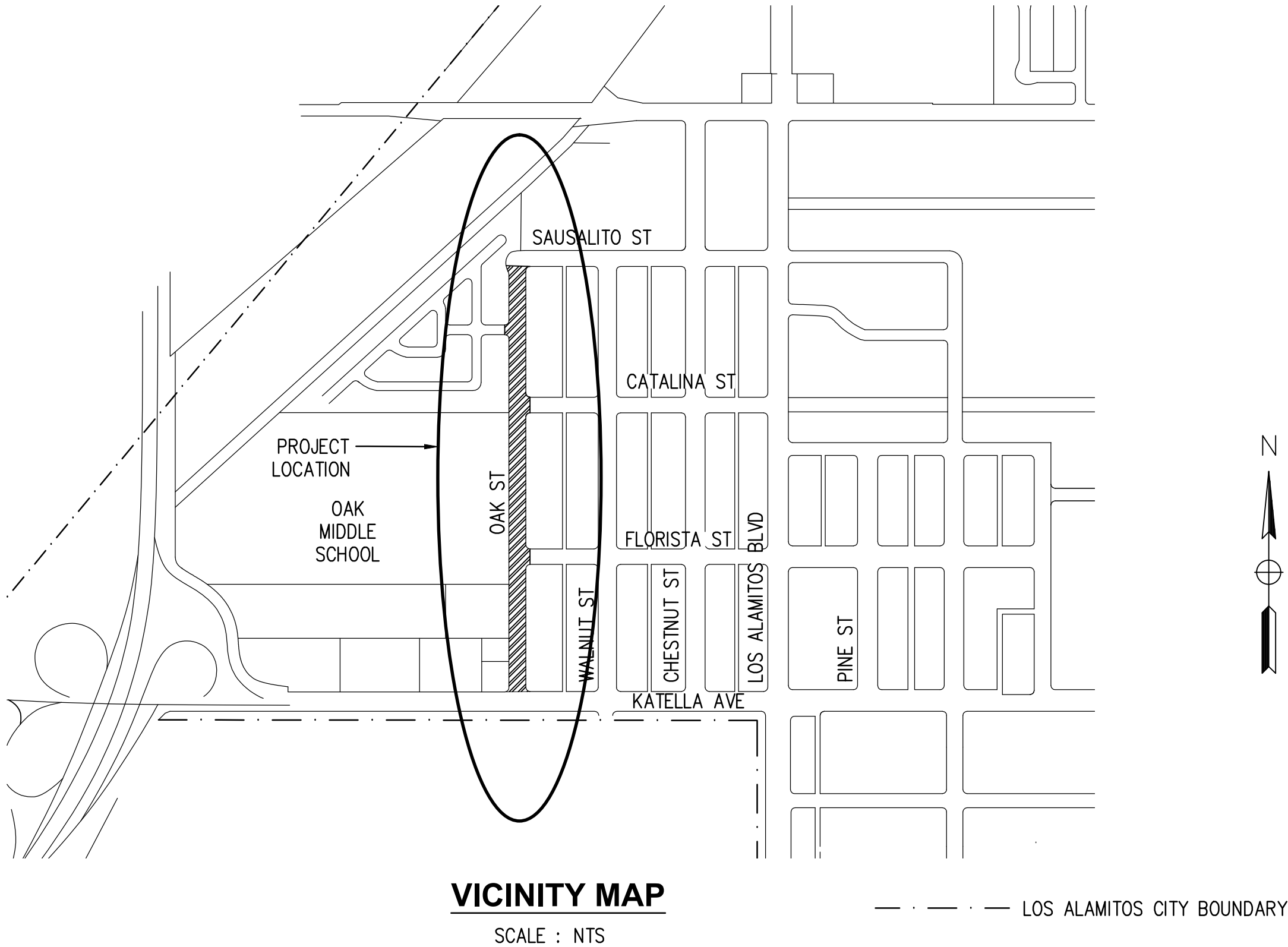
10. ROSSMOOR COMMUNITY SERVICES
DISTRICT(RCSD)
3001 BLUME DRIVE, ROSSMOOR, CA 90720
(562) 431-0525

11. ORANGE COUNTY SANITATION DISTRICT
18480 DANDILIER CIRCLE, FOUNTAIN VALLEY,
CA 92708
714-593-7164



CITY OF LOS ALAMITOS
DEVELOPMENT SERVICES DEPARTMENT

OAK ST
STREET IMPROVEMENT PROJECT
CIP NO. 24/25-03



VICINITY MAP

SCALE : NTS

SHEET INDEX

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	DETAIL SHEET
3	TYPICAL SECTIONS
4	OAK ST STREET IMPROVEMENT PLAN
5	SIGNING & STRIPING PLAN

GENERAL NOTES:

- ALL WORK SHALL CONFORM TO THE REQUIREMENTS OF THE CITY OF LOS ALAMITOS, STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION, 2021 EDITION, ORANGE COUNTY PF&RD STANDARD PLANS, LATEST EDITION, AS SPECIFIED, AND SPPWC STANDARD PLANS, LATEST EDITION, AS SPECIFIED.
- THE CONSTRUCTION AREA SHALL BE PROPERLY POSTED AND LIGHTED IN CONFORMANCE WITH THE STATE OF CALIFORNIA MANUAL OF TRAFFIC CONTROLS FOR CONSTRUCTION AND WORK ZONES, LATEST EDITION.
- CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS AND SHALL NOTIFY THE CITY ENGINEER, (562) 431-3538, AT LEAST 24 HOURS PRIOR TO ANY REQUIRED INSPECTIONS.
- CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING SAFETY OF ALL PERSONS AND PROPERTY, THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS AND THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE CITY AND THE ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING FOR LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE CITY OR THE ENGINEER.
- THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITY PIPES OR STRUCTURES SHOWN ON THESE PLANS WERE OBTAINED BY A SEARCH OF THE AVAILABLE RECORDS. TO THE BEST OF OUR KNOWLEDGE THERE ARE NO EXISTING UTILITY LINES EXCEPT AS SHOWN ON THIS PLAN. THE CONTRACTOR IS REQUIRED TO TAKE DUE PRECAUTIONARY MEASURES TO PROTECT THE UTILITY LINES SHOWN AND ANY OTHER LINES NOT OF RECORD OR NOT SHOWN ON THIS PLAN.
- THE CONTRACTOR SHALL MAKE A PHYSICAL INSPECTION OF THE PROJECT SITE AND REPORT ALL VARIATIONS, INCONSISTENCIES, OR CHANGED CONDITIONS TO THE ENGINEER PRIOR TO ANY CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY ASSUMPTIONS, REMEDIAL ACTIONS, OR ADAPTATIONS MADE IN THE FIELD WITHOUT THE WRITTEN APPROVAL OF THE ENGINEER.
- REPAIR OR REPLACE ALL DAMAGES OR ALTERATIONS TO EXISTING PUBLIC IMPROVEMENTS TO THE SATISFACTION OF THE CITY ENGINEER AT NO COST TO THE CITY.
- ALL DIMENSIONS SHALL BE VERIFIED BY PLANS OR FIELD INSPECTION. AT NO TIME SHALL ANY DIMENSIONS BE SCALED FROM PLANS. CONTRACTOR SHALL NOTIFY THE ENGINEER OF ALL VARIATIONS IN DIMENSIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION.
- ALL JOINTS AND JOIN LOCATIONS AND UNDERGROUND UTILITY LOCATIONS SHALL BE FIELD VERIFIED.
- AT ALL TIMES, CURB FACE DIMENSIONS AND GUTTER AND SWALE GRADES SHALL BE MAINTAINED, UNLESS OTHERWISE NOTED.
- CONTRACTOR SHALL NOTIFY ALL AFFECTED UTILITY COMPANIES AND AFFECTED AGENCIES AT LEAST 72 HOURS PRIOR TO COMMENCEMENT OF CONSTRUCTION.
- ALL ASPHALT PAVEMENT IMPROVEMENTS INDICATED TO BE REMOVED SHALL BE SAWCUT AT THE LINE OF REMOVAL.
- ADJUSTMENT OF ORANGE COUNTY SANITATION MANHOLE REQUIRES COORDINATION WITH ORANGE COUNTY SANITATION DISTRICT, CONTACT ADRIAN SIEW AT 714-593-7164 AT LEAST 72 HOURS PRIOR TO ADJUSTMENT WORK.

SIGNING AND STRIPING GENERAL NOTES:

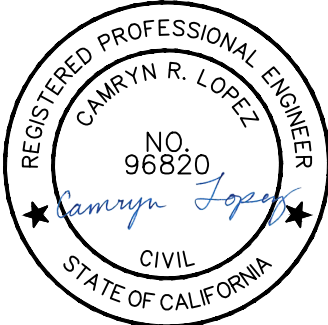
- SIGNING, STRIPING, AND THE INSTALLATION THEREOF SHALL CONFORM TO THE 2023 CALTRANS STANDARD PLANS AND SPECIFICATIONS, THE 2014 CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CALIFORNIA MUTCD), REV. 9, THIS PLAN AND THE SPECIAL PROVISIONS.
- REMOVAL OF ALL STRIPING AND MARKINGS SHALL BE BY GRINDING METHOD AND INCLUDES REMOVAL OF RAISED PAVEMENT MARKERS.
- ALL LANE STRIPING AT INTERSECTION APPROACHES WITHOUT CROSSWALK OR LIMIT LINES SHALL END 10 FEET FROM THE EXTENSION OF THE INTERSECTION CURB LINES.
- ALL STRIPING DETAILS AND PAVEMENT LEGENDS SHALL BE THERMOPLASTIC, UNLESS OTHERWISE NOTED.
- CONTRACTOR SHALL REPAINT ALL EXISTING CURB MARKINGS THROUGHOUT PROJECT LIMITS. CURB MARKINGS SHALL BE PAINT, 2 COATS. APPROXIMATELY 850 LINEAR FEET OF CURB MARKINGS TO BE REPAINTED.
- NEW SIGNS SHALL BE HIGH INTENSITY SHEETING WITH ANTI-GRAFFITI FILM.
- ALL SIGNS ARE EXISTING, UNLESS OTHERWISE NOTED.
- INSTALL TWO-WAY BLUE REFLECTIVE MARKERS AT EVERY FIRE HYDRANT.



REVISIONS

REFERENCES

NUMBER	DATE	INITIALS	APP' D



DRAWN BY	RM, MC	10/28/2025
CHECKED BY	CL	10/28/2025
DESIGNED BY	RM	10/28/2025
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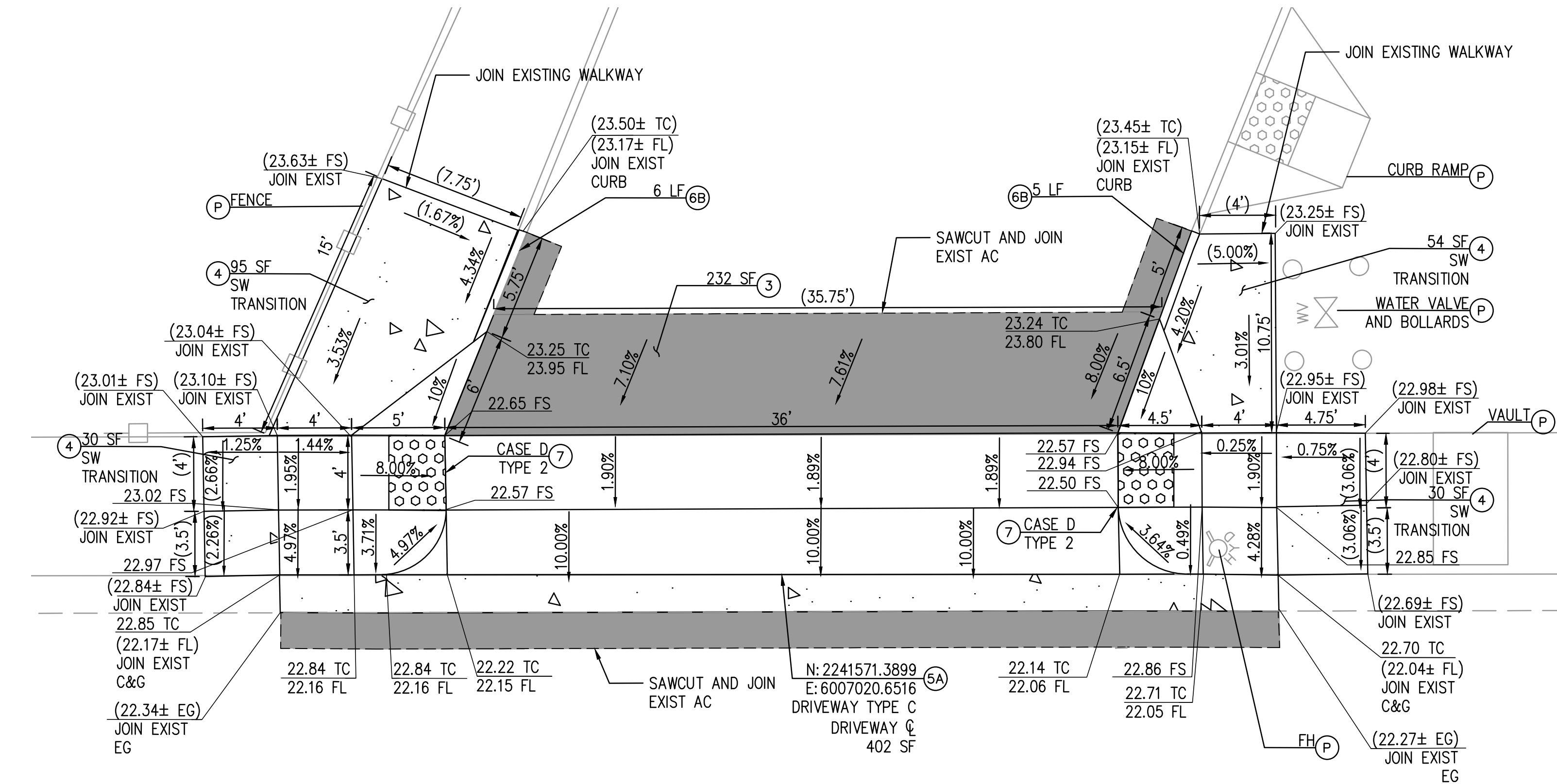
CITY OF LOS ALAMITOS

OAK ST IMPROVEMENT PROJECT

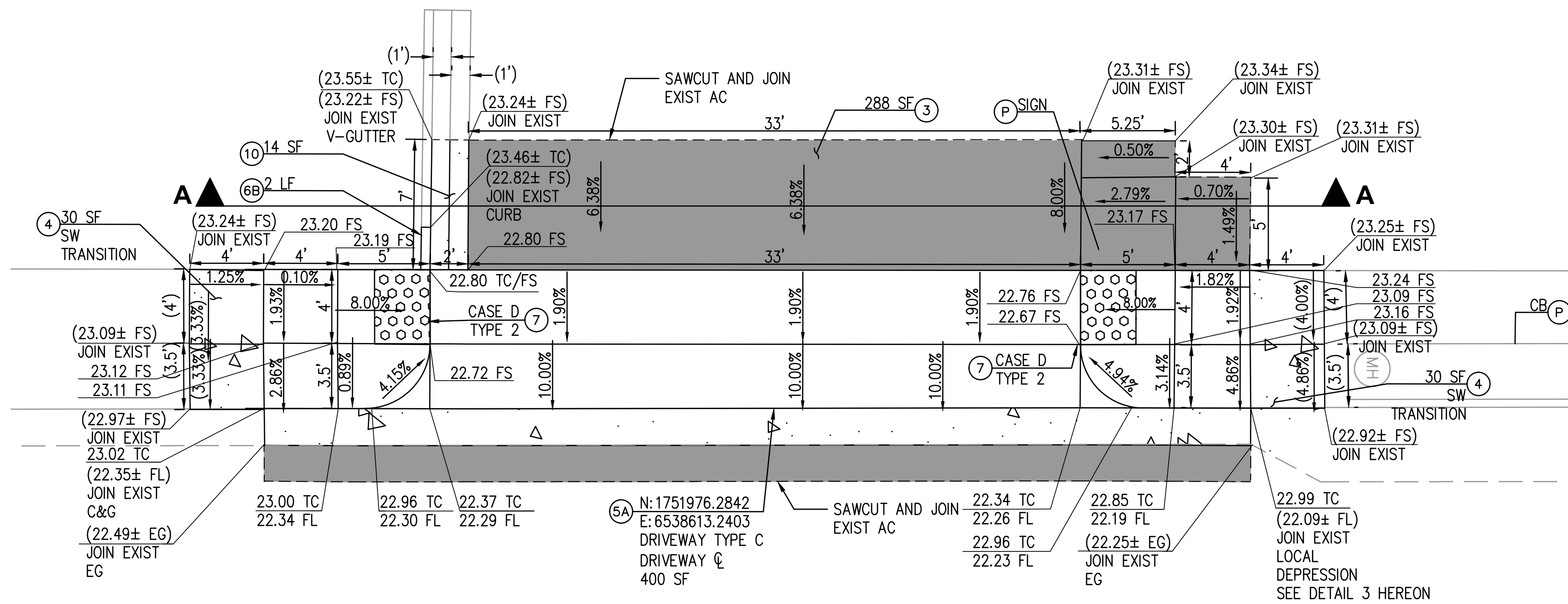
TITLE SHEET

SHEET 1 OF 5

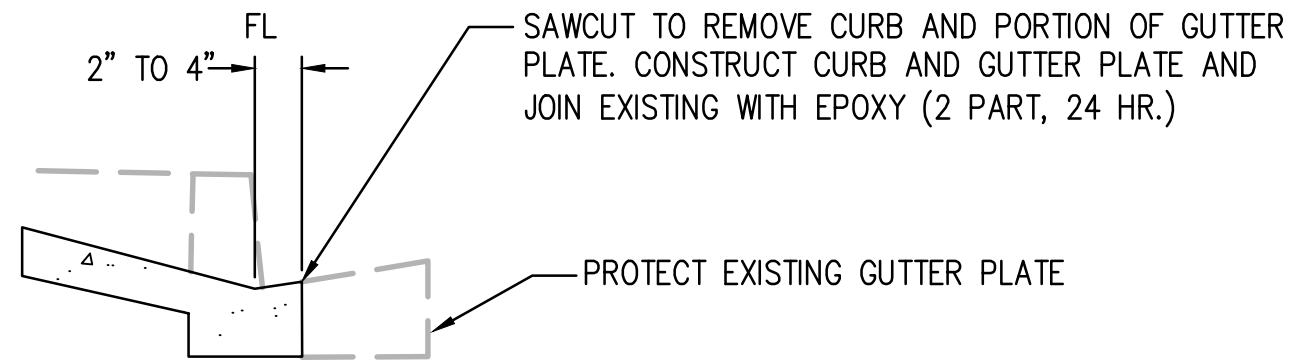
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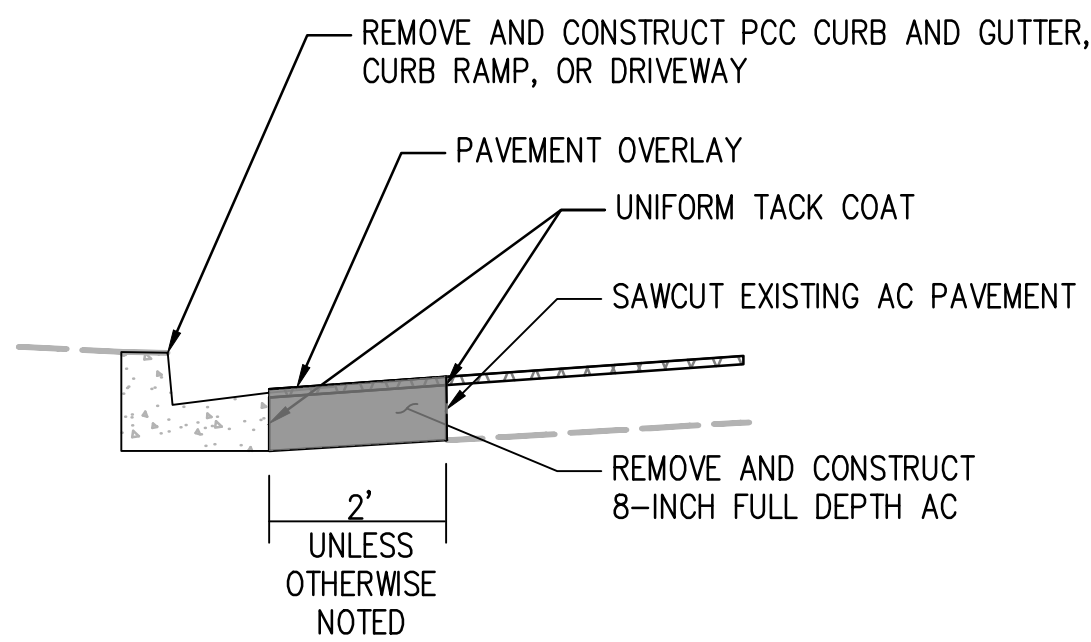
DETAIL "1"
SOUTH DRIVEWAY AT OAK MIDDLE SCHOOL
SCALE: 1" = 5'



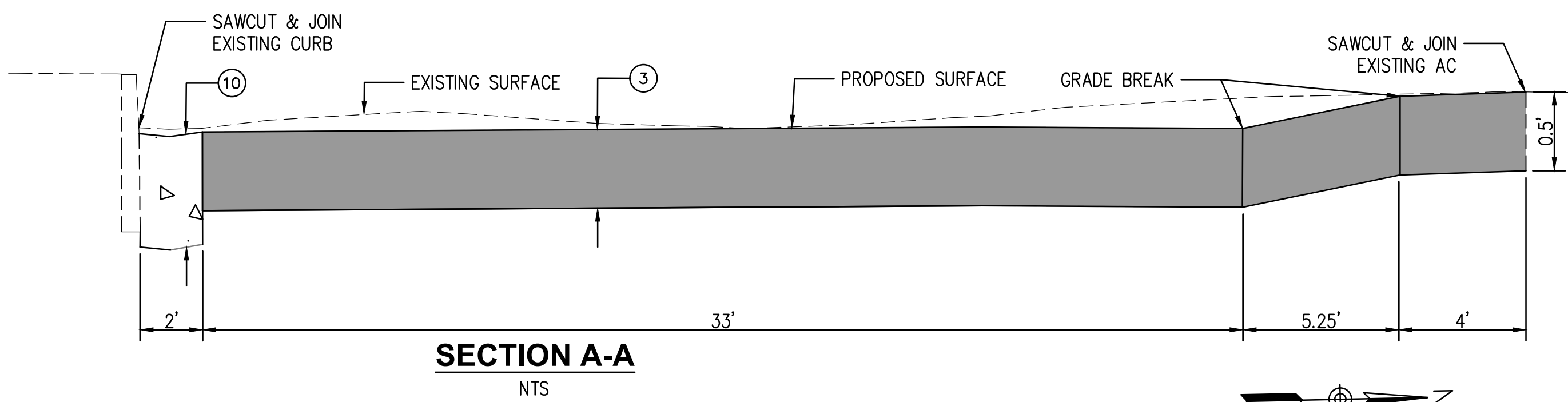
DETAIL "2"
NORTH DRIVEWAY AT OAK MIDDLE SCHOOL
SCALE: 1" = 5'



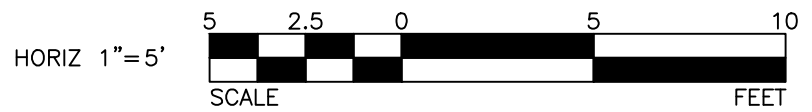
DETAIL "3"
SAWCUT AT LOCAL DEPRESSION
NTS



DETAIL "4"
SLOT PAVEMENT
NTS



SECTION A-A
NTS



CONSTRUCTION NOTES:

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 - CONSTRUCT 2-INCH THICK ARHM OVERLAY
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- A) ADJUST TO GRADE (ITEM AS NOTED)
- P) PROTECT IN PLACE

LEGEND

- | | | |
|-------------|--|--|
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| ④ ⑤ ⑥A ⑥B ⑩ | | PCC IMPROVEMENTS |

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CITY OF LOS ALAMITOS

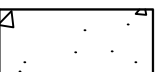
OAK ST IMPROVEMENT PROJECT

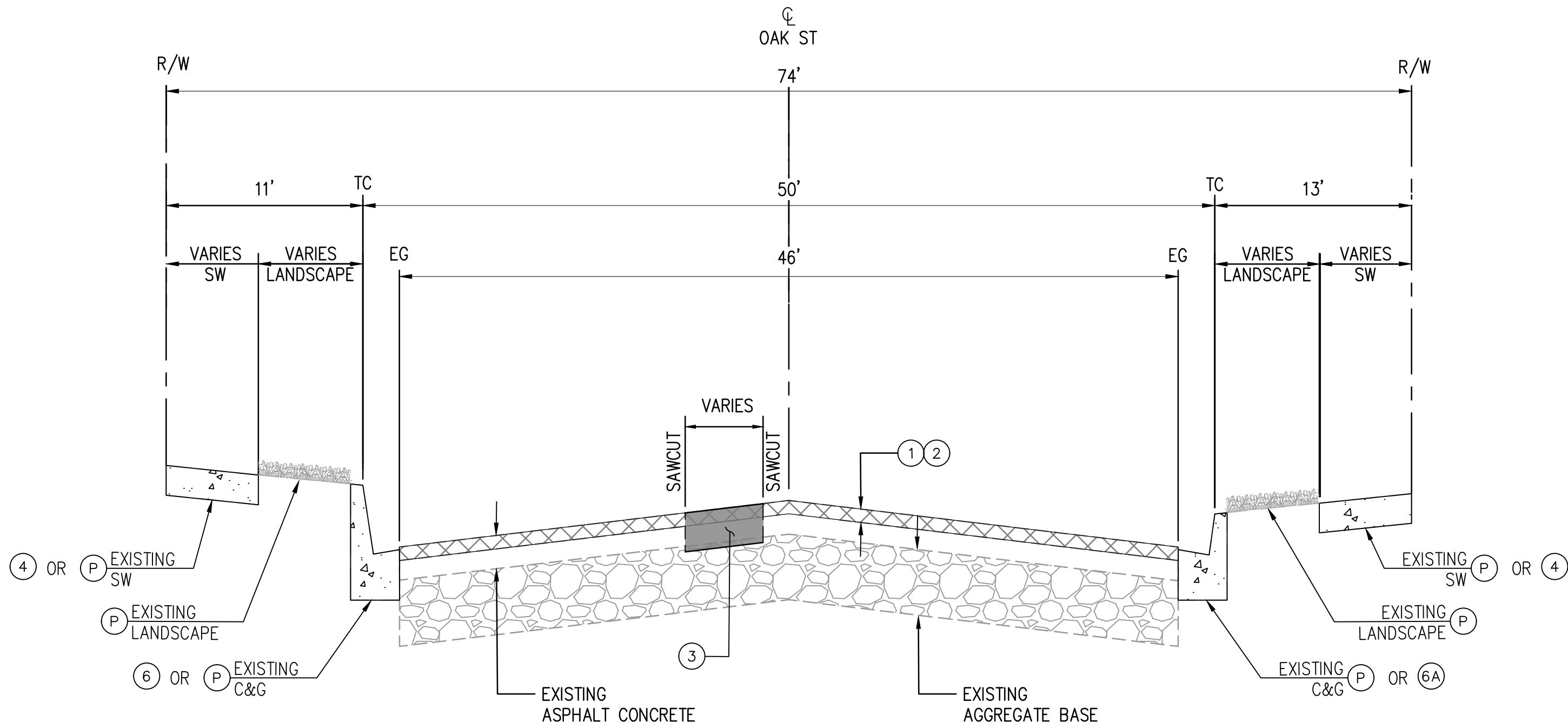
DETAIL SHEET

CONSTRUCTION NOTES:

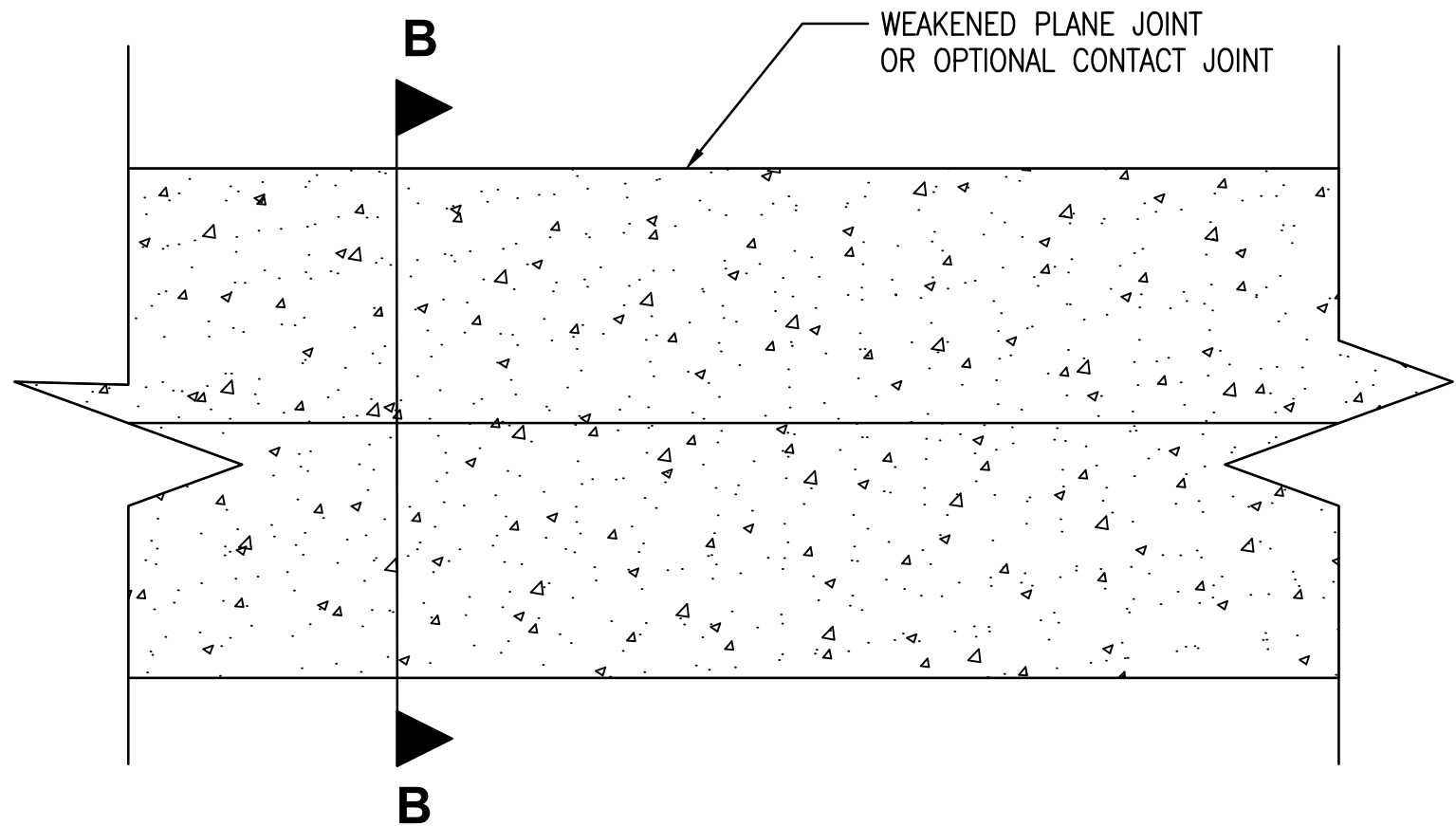
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LEGEND

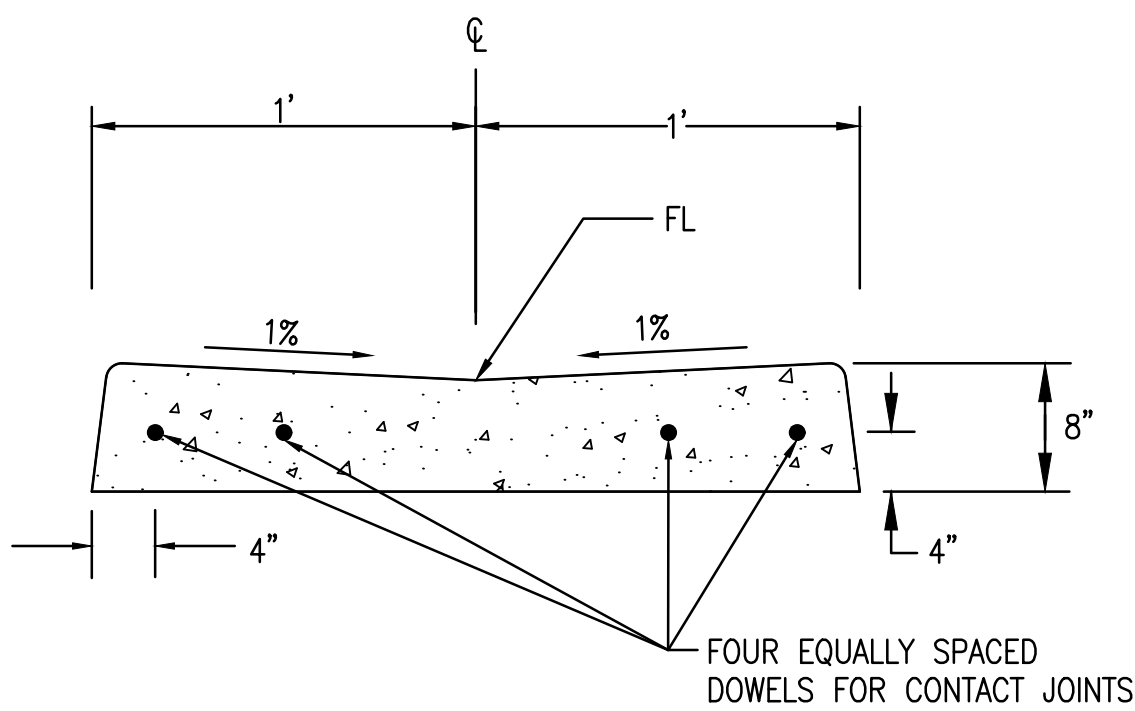
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- ④ ⑤ ⑥A  PCC IMPROVEMENTS
- ⑥ ⑥A ⑩



TYPICAL SECTION
OAK ST
NTS



DETAIL "5"
V-GUTTER
NTS



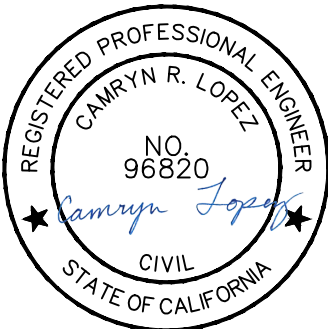
SECTION B-B
NTS



REVISIONS			
NUMBER	DATE	INITIALS	

REFERENCES

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DATE

CITY OF LOS ALAMITOS

OAK ST IMPROVEMENT PROJECT

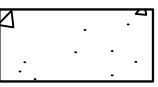
TYPICAL SECTIONS

SHEET 3 OF 5

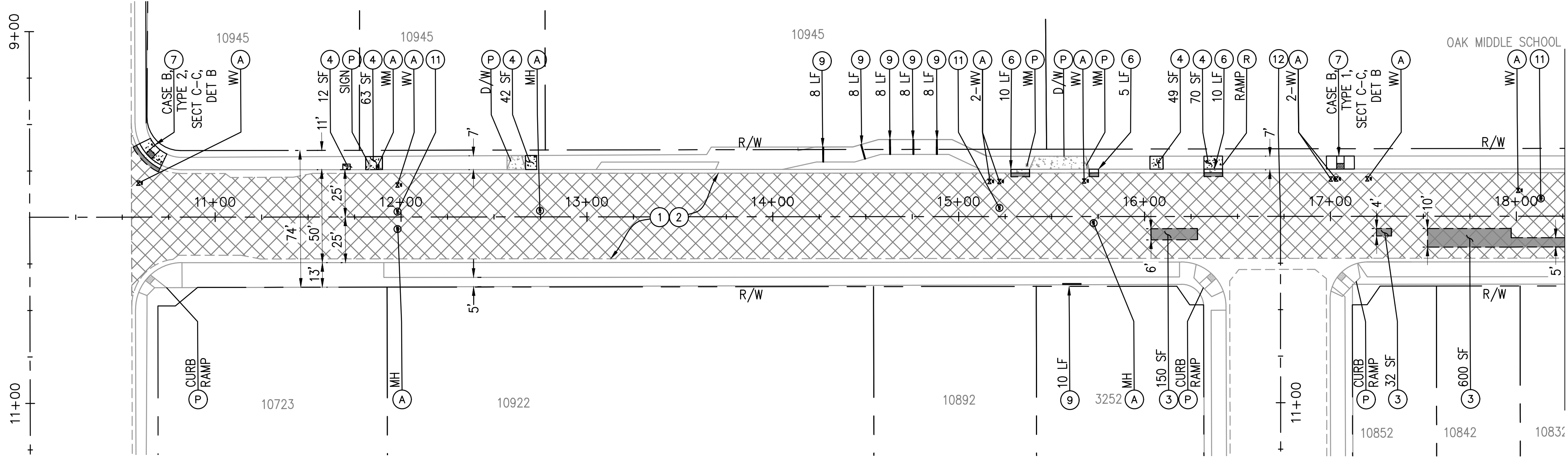
CONSTRUCTION NOTES:

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LEGEND

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- ④ ⑤ ⑥A  PCC IMPROVEMENTS
- ⑥ ⑥A ⑩

KATELLA AVE



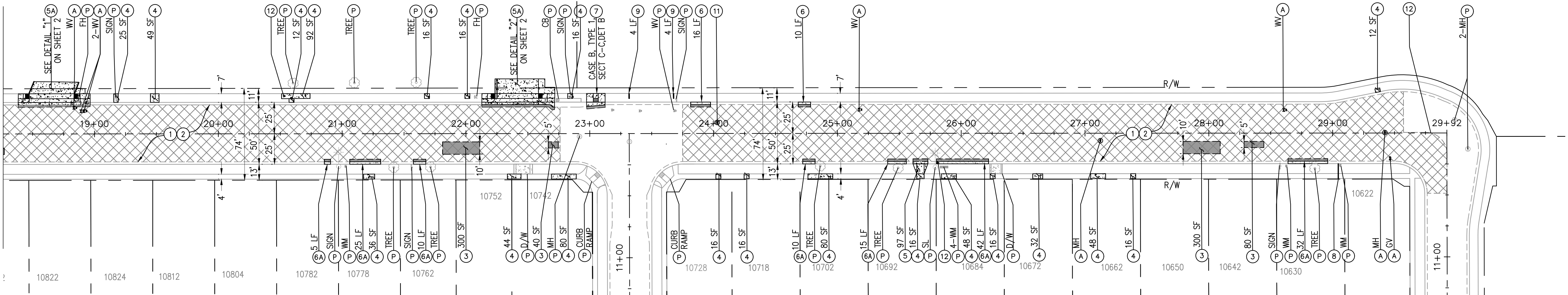
OAK

STREET

FLORISTA AVE

MATCHLINE STA 18+25
SEE BELOW LEFT

MATCH LINE STA 18+25
SEE ABOVE RIGHT

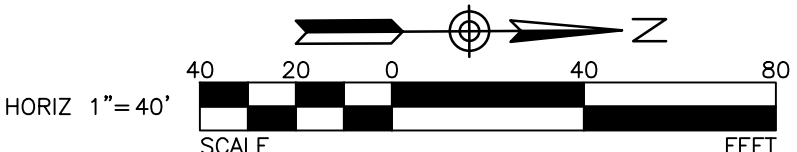


OAK

STREET

CATALINA AVE

SAUSALITO ST

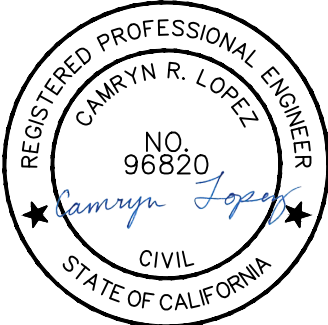


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APPROVED	Chris Kelly, PE, City Engineer	10/28/2025

CITY OF LOS ALAMITOS

OAK ST IMPROVEMENT PROJECT

OAK ST STREET IMPROVEMENT PLAN
FROM KATELLA ST TO SAUSALITO ST

SHEET 4 OF 5

BID SET

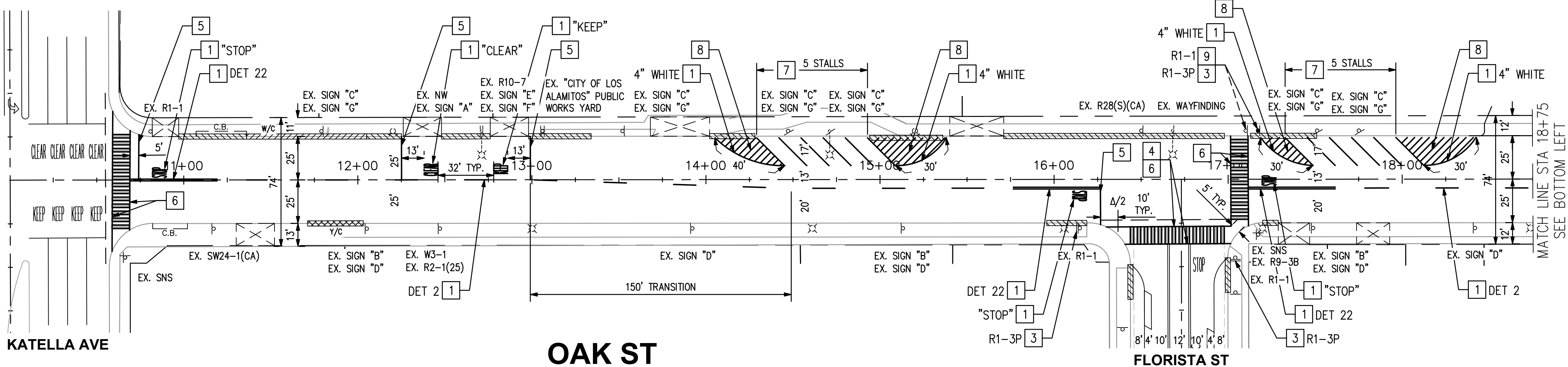
STRIPING CONSTRUCTION NOTES:

- 1 INSTALL STRIPING DETAIL AND/OR PAVEMENT MARKING AS SHOWN.
- 2 REMOVE SIGN(S) AS NOTED.
- 3 INSTALL SIGN(S) AS NOTED.
- 4 REMOVE CONFLICTING STRIPING
- 5 INSTALL 12" WHITE LIMIT LINE.
- 6 INSTALL YELLOW LADDER CROSSWALK WITH 24" BARS AND 24" GAPS. CROSSWALK SHALL BE 10' IN WIDTH (INSIDE TO INSIDE).
- 7 INSTALL 45° PARKING STALLS, QUANTITY AS SHOWN PER DETAIL "A".
- 8 INSTALL 4" WHITE DIAGONALS AT 45° AT 4' O.C.
- 9 RELOCATE SIGN(S) AND/OR POST AS NOTED.
- 10 INSTALL SIGN(S) AND POST AS NOTED.
- 11 REMOVE SIGN(S) AND POST AS NOTED.

LEGEND

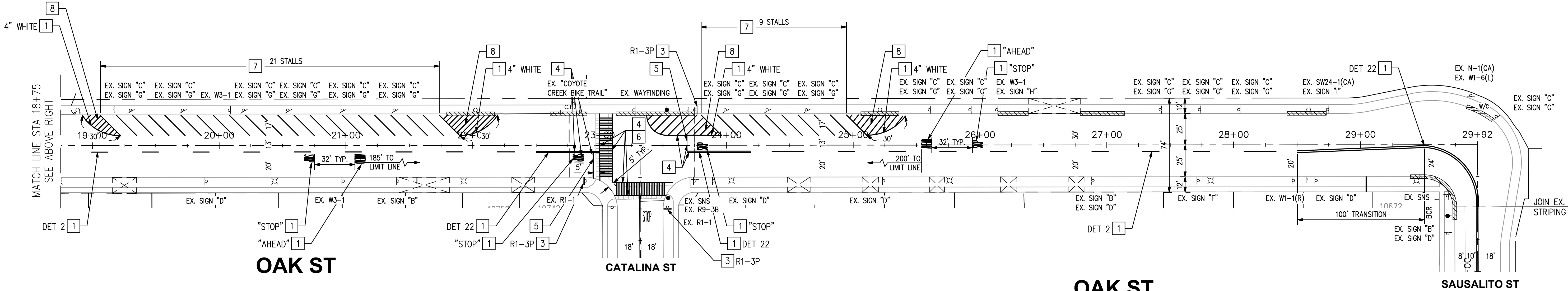
- RE-PAINT EX. RED CURB MARKINGS
- RE-PAINT EX. YELLOW CURB MARKINGS
- RE-PAINT EX. WHITE CURB MARKINGS
- SIGNALIZED INTERSECTION
- PAVE LIMIT

KATELLA AVE



OAK ST

FLORISTA ST

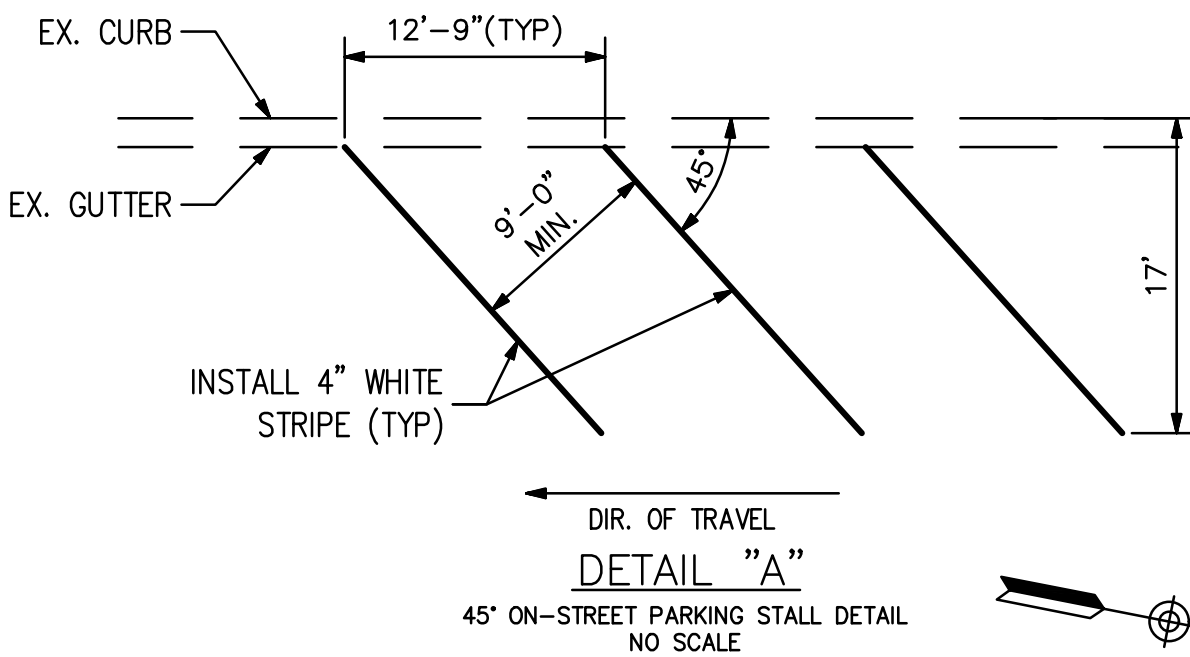


OAK ST

CATALINA ST

OAK ST

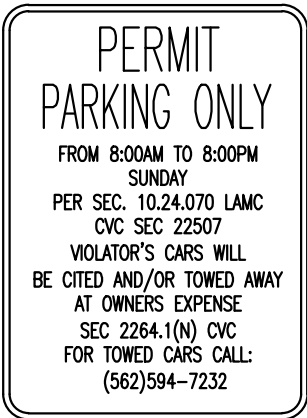
SAUSALITO ST



HORIZ 1"=40' SCALE



EX. SIGN "A"



EX. SIGN "B"



EX. SIGN "C"



EX. SIGN "D"



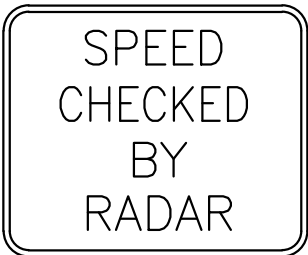
EX. SIGN "E"



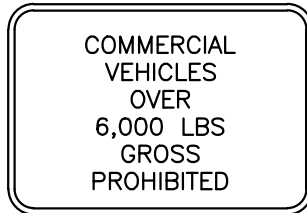
EX. SIGN "F"



EX. SIGN "G"



EX. SIGN "H"



EX. SIGN "I"

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CITY OF LOS ALAMITOS

OAK ST IMPROVEMENT PROJECT
OAK ST
FROM KATELLA AVE TO SAUSALITO ST

SHEET 5 OF 5

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: January 20, 2026

ITEM NUMBER: 10G

To: Mayor Tanya Doby & Members of the City Council

**Presented By: Ron Noda, Assistant City Manager/Development Services Director
Irving Montenegro Jr., Manager
Matthew Lightner, Management Analyst**

**Subject: Notice of Completion (NOC) for Soroptimist Park Improvement Project
(CIP 24/25-08)**

SUMMARY

This item recommends that the City Council accept the Soroptimist Park Improvement Project (CIP 24/25-08) as complete.

RECOMMENDATION

1. Accept the completion of construction by Western State Builders, Inc. for the Soroptimist Park Improvement Project (CIP 24/25-08); and,
2. Authorize the City Clerk to record the Notice of Completion with the Orange County Recorder's Office; and,
3. Authorize Staff to release the 5% retention to the contractor, to Western State Builders, Inc., in the amount of \$9,544.00, up to thirty-five (35) days after recording of the Notice of Completion.

BACKGROUND

Soroptimist Park is one of nine parks in the City, three of which have received some form of rehabilitation or remodel in the past year. It is a neighborhood pocket park located at 10822 Pine Street and is approximately 7,405.2 square feet (0.17 acres). The park site was last improved in 1999, which included the play structure apparatus, resurfacing, new benches and tables, concrete curbing, and park signage. Due to its unique size and location, the park is intended for passive use, with existing site amenities consisting of a school-aged appropriate playground, a small picnic-covered bench, and compact green space for leisure use.

The Parks, Recreation and Cultural Arts Commission reviewed and approved the conceptual design on December 4, 2024. In April 2025, the City Council approved the purchase of playground equipment through a cooperative purchase agreement with Sourcwell, a national government purchasing cooperative that offers substantial cost savings to member cities.

DISCUSSION

In June 2025, the City Council subsequently approved project plans and specifications, and

authorized staff to proceed with a Notice Inviting Bids for construction services. Three bids were received and publicly opened on June 30, 2025. Western State Builders, Inc. was determined to be the lowest responsive bidder, with a bid of \$197,141.65 for park rehabilitation. City Council awarded the construction contract on July 21, 2025.

The improvements to the park included demolition and several key improvements, such as a fully accessible school-age playground that allows participants of all abilities to enjoy, rubberized surfacing of the park's play equipment area, and fresh landscaping and irrigation. The estimated project budget at that time was \$371,148.

The Project has been completed at a total of \$341,896.17 on time, under budget. City staff managed labor compliance internally and that resulted in a project cost savings. The following are the final project costs:

Architect Design, Plans & Construction Support	\$ 47,270.00
Playground Equipment	\$ 86,218.00
Demolition & Construction	\$ 194,618.17
Construction Inspection	\$ 13,790.00
Total	\$ 341,896.17

FISCAL IMPACT

The Project was a part of the Fiscal Year 2024/2025 Capital Improvement Program (CIP) and carried forward to FY 2025/2026. The total project budget is \$375,000. The Soroptimist Park Improvement Project funding included Proposition 68 Grant Funding of \$184,949 and a General Fund appropriation of \$190,051. The actual project cost is \$341,896.17, reflecting a cost savings of \$33,103.83.

Attachment: 1. Notice of Completion (NOC) Soroptimist Park Improvement Project (CIP 24-25-08)

RECORDING REQUESTED BY
AND MAIL TO:

City Clerk
City of Los Alamitos
3191 Katella Avenue
Los Alamitos, CA 90720

No Consideration

SPACE ABOVE THIS LINE FOR RECORDER

NOTICE OF COMPLETION

NO RECORDING FEE PURSUANT TO
GOVERNMENT CODE SECTION 6103

for

Soroptimist Park Improvement Project (CIP 24/25-08)

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned are owners or corporate officers of the interest or estates stated below in property hereinafter described.
2. The full name of the owner is: City of Los Alamitos, 3191 Katella Avenue, Los Alamitos, CA 90720
3. The work consisted of:

Rehabilitation of Soroptimist Park at 10822 Pine Street, Los Alamitos. Improvements to the park included key elements, such as a fully accessible school-age playground that allows participants of all abilities to enjoy, rubberized surfacing for improved safety and aesthetic design, fresh landscaping and irrigation throughout the green spaces. Work on this project is now complete and found acceptable by the Construction Manager.
4. The work was completed on 12/11/2025
5. The contractor was: Western State Builders, Inc.

Dated January 20, 2026

Irving Montenegro, Jr., Development Services Manager,
City of Los Alamitos

VERIFICATION BY CORPORATION OWNER

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Ron Noda, Deputy City Manager, a Municipal Corporation, and that he executed the foregoing Notice of the aforesaid interest or estates in the property therein described; and verify on behalf of the City of Los Alamitos; that the contents thereof, and the facts therein stated are true.

Ron Noda, Assistant City Manager/Development Services Director

Dated: January 20, 2026

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: January 20, 2026

ITEM NUMBER: 10H

To: Mayor Tanya Doby & Members of the City Council

**Presented By: Ron Noda, Assistant City Manager/Development Services Director
Stephanie Reis, Management Analyst**

**Subject: Notice of Completion (NOC) for Community Center Acoustic Sound
Panel Installation Project**

SUMMARY

This item recommends that the City Council accept the completion of the Community Center Acoustic Sound Panel Installation Project. The project included the procurement and installation of acoustic wall panels in Activity Rooms 1, 2, and 3 of Community Center 1 to improve sound quality, reduce reverberation, and enhance overall usability of the space.

RECOMMENDATION

1. Accept the Notice of Completion for the Community Center Acoustic Sound Panel Installation Project as completed by the KYA Group; and,
2. Authorize the City Clerk to record the Notice of Completion with the Orange County Recorder's Office; and,
3. Authorize staff to release the retention to the contractor, KYA Group, in the amount of \$3,320.09, up to thirty-five (35) days after recording of the Notice of Completion.

BACKGROUND

The Community Center Renovation Project was completed in October 2024. Following several months of facility use, staff identified the need to improve sound quality in the large banquet space that encompasses Activity Rooms 1, 2, and 3. Challenges related to reverberation and background noise were observed during meetings, events, and community programs.

On August 18, 2025, the City Council authorized the procurement and installation of acoustic sound panels through a cooperative purchasing agreement utilizing California Multiple Award Schedule (CMAS) pricing with the KYA Group. The project was intended to enhance speech clarity, reduce noise levels, and improve the overall functionality and comfort of the activity rooms.

DISCUSSION

The Project scope included the furnishing and installation of acoustic sound panels within Activity Rooms 1, 2, and 3 at Community Center 1. The panels were designed to absorb sound waves, reduce echo and reverberation, and improve acoustics during events and daily

programming. Installation was completed by the KYA Group in accordance with the approved scope of work and service agreement. City staff inspected the completed work and confirmed that the installation complies with project specifications and is functioning as intended.

The total project cost was \$66,401.62, which is within the amount previously authorized by the City Council.

FISCAL IMPACT

The City Council previously approved an appropriation of \$73,041.62, which included a 10% contingency, funded from the General Fund. The final project cost totaled \$66,401.62. Construction retention in the amount of \$3,320.09 is recommended for release up to thirty-five (35) days following the filing of the Notice of Completion.

Project expenditures were charged to account number 10.544.5293 – Public Works Building Maintenance.

Attachment: 1. NOC Form - Community Center Acoustic Sound Panel Installation Project

RECORDING REQUESTED BY
AND MAIL TO:

City Clerk
City of Los Alamitos
3191 Katella Avenue
Los Alamitos, CA 90720

No Consideration

SPACE ABOVE THIS LINE FOR RECORDER

NOTICE OF COMPLETION

NO RECORDING FEE PURSUANT TO
GOVERNMENT CODE SECTION 27383

for

“Community Center Acoustic Sound Panel Installation Project”

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned are owners or corporate officers of the interest or estates stated below in property hereinafter described.
2. The full name of the owner is: City of Los Alamitos, 3191 Katella Avenue, Los Alamitos, CA 90720
3. The work consisted of :

“Project Description”

4. The work was completed on 11/10/2025
5. The contractor was: The KYA Group

Dated _____

Chris Kelley, City Engineer, City of Los Alamitos

VERIFICATION BY CORPORATION OWNER

STATE OF CALIFORNIA)
) SS
COUNTY OF ORANGE)

I, Ron Noda, Assistant City Manager of Los Alamitos, a Municipal Corporation, and that he executed the foregoing Notice of the aforesaid interest or estates in the property therein described; and verify on behalf of the City of Los Alamitos; that the contents thereof, and the facts therein stated are true.

Ron Noda, Assistant City Manager

Dated: _____