

MINUTES OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS

REGULAR MEETING

December 15, 2025

1. CALL TO ORDER

The City Council met in Regular Session at 6:00 p.m., Monday, December 15, 2025, in the Council Chamber located at 3191 Katella Ave., Los Alamitos, CA 90720, Mayor Hasselbrink presiding.

2. ROLL CALL

Present: Council Members: Hibard, Loe, Nefulda
Mayor Pro Tem Doby, Mayor Hasselbrink

Absent: Council Members: None

Present: Staff: Chet Simmons, City Manager
Barbara Biscocho, Finance Manager
Michael Claborn, Chief of Police
Craig Covey, Division Chief of Orange County Fire Authority
Michael S. Daudt, City Attorney
Craig Koehler, Finance Director
Matthew Lightener, Management Analyst
Emeline Noda, Rec. & Com. Svcs./Inter.Gov. Affairs Director
Ron Noda, Assistant City Manager/Dev. Services Director
Windmera Quintanar, MMC, City Clerk/Dir. of Comms.
Chelsi Wilson, Administrative Services Manager

3. PLEDGE OF ALLEGIANCE

Council Member Loe led the Pledge of Allegiance.

4. INVOCATION

Council Member Nefulda gave the Invocation.

5. PRESENTATIONS

A. Presentations to Mayor Shelley Hasselbrink from Outside Agencies for Service as Mayor in 2025

Mayor Pro Tem Doby invited the following representatives forward who spoke briefly regarding Mayor Hasselbrink's service: Zechariah Jauregui from Senator Strickland's office, Michelle Schuetz from Assemblyman Tri Ta's office, Joe Pena from Orange County Supervisor Janet Nguyen's office, Major Tuonagn Vu from the Joint Forces Training Base, President Marlys Davidson from the Los Alamitos Unified School District, and President Richie Barnes of the Los Alamitos Chamber of Commerce.

B. Legislative Update Provided by Orange County Supervisor Janet Nguyen

Supervisor Nguyen was not present.

6. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the City Council. Remarks are to be limited to not more than five minutes per speaker.

A business owner spoke regarding her business license and requested that the Council waive the assessed penalty fees

Maggie Marchese spoke in favor of Mayor Hasselbrink's service.

7. UPDATES FROM THE MAYOR

At this time, the Mayor may report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken.

Mayor Hasselbrink reported on the filming of The Los Al Local Stage, the return of Race on the Base, attendance at Bonnie Smith's 100th birthday celebration, the Association of California Cities–Orange County Business Meeting, the appointment of Orange County Fire Authority Chief Brian Fennesy as Director of the newly created United States Wildland Fire Service, participation in the League of California Cities New Law Webinar, Coffee with a Cop, Winter Wonderland, the Cal Cities webinar on SB 707, Good Evening, Los Al where the Los Al Link was unveiled, the Orange County Regional Holiday Mixer, Sunburst Youth Academy Graduation, and the creation of the League of California Cities Small City category

8. UPDATES FROM THE CITY STAFF

At this time, City Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide direction to Staff to place an item on a future agenda.

City Manager Simmons stated there was nothing additional to report.

9. WARRANTS

A. Warrants (Finance)

The attached Warrant Register contains checks and electronic funds transfers for the period from November 1, 2025, to November 30, 2025.

Motion/Second: Doby/Nefulda

Unanimously Carried: The City Council ratified the Warrants from November 1, 2025, to November 30, 2025, for \$2,230,182.05.

City Council Regular Minutes

December 15, 2025

Page 2 of 8

ROLL CALL

Mayor Hasselbrink	Aye
Mayor Pro Tem Doby	Aye
Council Member Hibard	Aye
Council Member Loe	Aye
Council Member Nefulda	Aye

10. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Council Member requests separate action on a specific item.

Motion/Second: Doby/Nefulda

Unanimously Carried: The City Council carried the following Consent Calendar items:

A. Annual Comprehensive Financial Report for June 30, 2025 (Finance)

The fiscal year 2024-25 audit reports are presented for the Council's receipt and consideration.

The City Council received and filed the fiscal year 2024-25 audit reports.

B. Ordinance No. 2025-13 - State Mandated Update to Accessory Dwelling Unit (ADU) Regulations (ZOA 25-04)

Consideration of a Planning Commission resolution recommending that the City Council adopt Ordinance No. 2025-13 to amend and restate Section 17.28.020 of the Los Alamitos Municipal Code concerning the regulation of Accessory Dwelling Units (ZOA 25-04). The City Council introduced Ordinance No. 2025-13, at its Regular Meeting on November 17, 2025.

The City Council adopted Ordinance No. 2025-13, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, AMENDING AND RESTATING SECTION 17.28.020 OF THE LOS ALAMITOS MUNICIPAL CODE CONCERNING THE REGULATION OF ACCESSORY DWELLING UNITS (ZOA 25-04)."

C. Resolution No. 2025-39 - Beverage Container Recycling City/County Payment Program FY 2025-26 (Development Services)

This item requests Council approval of a resolution authorizing the City's participation in the Fiscal Year (FY) 2025–2026 CalRecycle Beverage Container Recycling City/County Payment Program, which supports statewide efforts to achieve and maintain high recycling rates.

The City Council:

1. Adopted Resolution No. 2025-39, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, APPROVING THE CITY’S PARTICIPATION IN CALRECYCLE’S BEVERAGE CONTAINER RECYCLING CITY/COUNTY PROGRAM TO SUPPORT THE ACHIEVEMENT AND MAINTENANCE OF HIGH RECYCLING RATES”; and,
2. Authorized the City Manager to execute all Beverage Container Recycling Program documents concerning beverage container recycling program funds distribution for FY 2025-26.

D. Resolution No. 2025-42- Workers Compensation for Volunteers (Administration)

This report outlines and seeks consideration to approve Resolution No. 2025-42 to clarify volunteers as employees for the purpose of workers’ compensation coverage.

The City Council adopted Resolution No. 2025-42, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DECLARING ALL VOLUNTEERS TO BE EMPLOYEES FOR THE PURPOSE OF WORKERS’ COMPENSATION AND INSURANCE LAW”.

11. SPECIAL ORDERS OF THE DAY

A. Comments by Outgoing Mayor Shelley Hasselbrink

Mayor Hasselbrink spoke regarding the City’s accomplishments in 2025.

B. Presentation to Mayor Shelley Hasselbrink from the City for her Tenure as Mayor

Mayor Pro Tem Doby spoke briefly on Mayor Hasselbrink’s service and presented her with a gavel plaque from the City.

C. City Council Reorganization (Administration)

This report provides relevant information for the City Council’s annual reorganization, by the election of Mayor and Mayor Pro Tem. The City’s Charter requires roll call votes be taken for the election of these two Officers.

Mayor Hasselbrink turned the meeting over to City Clerk Quintanar.

City Clerk Quintanar summarized the procedures and opened the floor for nominations for the Office of Mayor.

Mayor Hasselbrink nominated Mayor Pro Tem Doby for the Office of Mayor.

There being no further nominations, City Clerk Quintanar closed the floor for nominations for the office of Mayor.

City Clerk Quintanar called for a roll call vote for Tanya Doby for the Office of Mayor.

Roll Call

Council Member Doby	Aye
Council Member Hasselbrink	Aye
Council Member Hibard	Aye
Council Member Loe	Aye
Council Member Nefulda	Aye

City Clerk Quintanar congratulated Mayor Doby and turned the meeting over to her.

Mayor Doby called for the election of Mayor Pro Tem.

City Clerk Quintanar opened the floor for the nominations for the Office of Mayor Pro Tem.

Mayor Doby nominated Council Member Nefulda.

There being no further nominations, City Clerk Quintanar closed the floor for nominations for the office of Mayo Pro Tem.

City Clerk Quintanar called for a roll call vote for Jordan Nefulda for the Office of Mayor Pro Tem.

Roll Call

Mayor Doby	Aye
Council Member Hasselbrink	Aye
Council Member Hibard	Aye
Council Member Loe	Aye
Council Member Nefulda	Aye

D. City Council Member Appointments/Reappointments as Representatives to other Agencies and City Committees for 2026 (Administration)

This report provides relevant information for the City Council's annual appointments/reappointments of Council Members as representatives to other Agencies.

Mayor Doby read aloud her suggested appointments.

Motion/Second: Hasselbrink/Nefulda

Unanimously Carried: The City Council:

1. Nominated and voted for the following Representatives to Other Agencies; and,

Association of California Cities – Orange County (ACC-OC)

Delegate: Doby

Alternate: Nefulda

City Selection Meeting

Delegate: Doby

Alternate: Nefulda

League of California Cities – State Division

Delegate: Doby

Alternate: Nefulda

Los Alamitos Community Foundation

Delegate: Hasselbrink

Alternate: Loe

Orange County Fire Authority

Delegate: Hasselbrink

Orange County Library Advisory Board

Delegate: Loe

Orange County Mosquito and Vector Control District

Delegate: Doby (2 year-term)

Orange County Sanitation District – Board of Directors

Delegate: Nefulda

Alternate: Doby

West Cities Communications Center – JPA Board

Delegate: Nefulda

Alternate: Loe

2. Nominated and voted for appointment to the following City's Standing Committees; and,

Budget Standing Committee

Delegate: Doby

Delegate: Hasselbrink

Intergovernmental Affairs Representative

Delegate: Doby

Joint Forces Training Base Liaison

Delegate: Doby

Delegate: Hasselbrink

3. Adopted Resolution No. 2025-50, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALAMITOS, CALIFORNIA, DESIGNATING AND APPOINTING ITS REPRESENTATIVE TO THE ORANGE COUNTY FIRE AUTHORITY'S BOARD OF DIRECTORS"; and,
4. Authorized the City Clerk to complete California Form 806, Agency Report of: Public Official Appointments and post on the City's website.

12. COUNCIL ANNOUNCEMENTS

At this time, Council Members may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

Council Member Loe spoke regarding attendance at Winter Wonderland, Good Evening Los Al, Coffee with Cop, Assembly Member Tri Ta's Open House, tour of the Ironworkers training facility in La Palma, and the Orange County Fire Authority Graduation.

Council Member Hibard spoke regarding attendance at the Ribbon Cutting for the Dog Park and stated she'd be walking her district to speak with her neighbors.

Mayor Pro Tem Nefulda spoke regarding attendance at Winter Wonderland, West Cities Communications Board meeting, and Orange County Sanitation Board meeting.

Mayor Doby spoke regarding attendance at the Association of California Cities – Orange County Board meeting where she was elected as President for 2026, Orange County Council of Board meeting, Orange

County Vector and Mosquito Control Board meeting, Coffee with Cop and Holiday Drive, Southern California Association of Governments Joint Policy Committee meeting, Joint Forces Training Base Tree lighting, Winter Wonderland, Good Evening Los Al, and Sunburst Youth Academy Graduation. She thanked staff for their dedication and requested recognition for employees working behind the scenes.

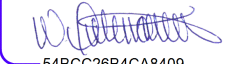
13. ADJOURNMENT

The City Council adjourned at 6:53 p.m.

Signed by:

9E361666C60C4A2
Tanya Doby, Mayor

Attest:

Signed by:

54BCC26B4CA8400...
Windmera Quintanar, MMC, City Clerk