

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

CITY COUNCIL AGENDA
SPECIAL MEETING
ROUNDTABLE WORKSHOP

Monday, March 23, 2026 – 6:30 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the City Council at the same meeting.

Agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5) will be made available for public inspection at the meeting. Such documents will also be available at the City Clerk's office, 3191 Katella Ave., Los Alamitos, CA 90720.

In compliance with the Americans with Disabilities Act, Assistive Listening headphones are available and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (562) 431-3538, ext. 220. Notification at least 42 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling the City Clerk's Office least 42 hours in advance

If you are unable to attend this meeting in person, you may submit comments on any agenda item or on any item not on the agenda by email to cityclerk@cityoflosalamitos.org with the subject line "COUNCIL PUBLIC COMMENT". Comments received by 3:00 p.m. the day of the meeting will be compiled, provided to the City Council, and made available to the public before the start of the meeting. Staff will not read email comments at the meeting. You may also view the meeting live on local cable channel 3.

If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, at least 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Doby
Mayor Pro Tem Nefulda
Council Member Hasselbrink
Council Member Hibard
Council Member Loe

3. ORAL COMMUNICATIONS

At this time, any individual in the audience may come forward to speak about any item described on the agenda prior to the Council's consideration of that item. Pursuant to the Brown Act Section 54954.3 (b), remarks are limited to items described in the notice for the meeting. Remarks are to be limited to not more than three minutes per speaker.

4. SPECIAL ORDERS OF THE DAY

A. Commission Overview and Discussion

This report provides relevant information of the current City Commissions.

Recommendation:

1. Discuss the current composition and roles of the Parks, Recreation, and Cultural Arts Commission, Personnel Appeals Commission, Planning Commission, and Traffic Commission; and,
2. Provide direction to Staff as appropriate.

5. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 24 hours prior to the meeting.



Windmera Quintanar, MMC, City Clerk
Dated: March 19, 2026

City of Los Alamitos

CITY COUNCIL AGENDA REPORT

MEETING DATE: March 23, 2026

ITEM NUMBER: 4A

To: Mayor Tanya Doby & Members of the City Council

Presented By: Chet Simmons, City Manager

Subject: Commission Overview and Discussion

SUMMARY

This report provides relevant information of the current City Commissions.

RECOMMENDATION

1. Discuss the current composition and roles of the Parks, Recreation, and Cultural Arts Commission, Personnel Appeals Commission, Planning Commission, and Traffic Commission; and,
2. Provide direction to Staff as appropriate.

BACKGROUND

Article X of the City Charter authorizes the City Council to establish boards and commissions as needed and to define their powers and duties. Members are volunteers appointed by the City Council who are qualified electors of the City. Membership size is set by ordinance.

Chapter 2.36 of the Los Alamitos Municipal Code (LAMC) establishes the Parks, Recreation, and Cultural Arts (PRCA) Commission as a five-member advisory body. The Commission advises on parks, recreation, community services, fine arts, and cultural affairs; proposes related programs; helps develop policies; provides recommendations on facilities and services; assists in coordinating community-wide activities; and periodically assesses the City's recreation, parks, fine arts, and cultural programming needs.

Chapter 2.38 of the Los Alamitos Municipal Code (LAMC) establishes the Planning Commission as a five-member advisory body. The Commission has the powers and duties provided by the statutes of the state of California and local ordinances.

Chapter 2.40 of the Los Alamitos Municipal Code (LAMC) establishes the Traffic Commission as a five-member advisory body. The Commission's duties may include reviewing traffic safety requests, conducting studies on unsafe traffic conditions, evaluating complaints and suggestions related to traffic and parking, reviewing on-street parking and traffic control measures, and providing recommendations to the City Council on traffic-related issues. The Commission serves as an advisory body except where specific authority is granted.

Chapter 2.64 of the Los Alamitos Municipal Code (LAMC) establishes the Personnel Appeals Commission as a five-member body responsible for hearing appeals from employees in the

competitive service. The Commission conducts appeal hearings related to disciplinary actions, has authority to administer oaths, issue subpoenas, and review evidence, and must issue final, binding decisions within required timeframes. It prepares rules of procedure for hearings and may meet as needed to conduct its business. Members may concurrently serve on one additional City board, commission, or committee.

DISCUSSION

Annually, the City Council appoints members to fill vacant Commission terms. In February 2025, the Council adopted Ordinance No. 2025-04, reducing the membership of the PRCA, Traffic, and Planning Commissions from seven to five members. This appointment cycle is the first under the new structure.

Staff began recruitment in October 2025, with a deadline of November 12, 2025, and notified incumbents of their terms ending December 31, 2025. Incumbents will continue to serve until reappointed or superseded.

The Planning and Personnel Appeals Commissions are at full membership, with no vacancies to fill.

Parks, Recreation, and Cultural Arts Commission (PRCA)

(One expired term ending 2029 – Three applicants)

Incumbent Janet Gallagher reapplied. Incumbent Ray Joseph resigned before his term ended. New applicants are Demetria Devaney and Fran Minion. One appointment for a four-year term ending December 2029, is needed.

Traffic Commission

(Three expired terms ending 2029 – Six applicants)

Incumbents Randall Hill, Bruce Murphy, Daniel Patz, and Elliott Singer reapplied. Incumbent Maggie Marchese did not reapply by the deadline but later expressed interest. New applicants are Demetria Devaney and Faryl Fletcher. Three appointments for a four-year terms ending December 2029, are needed.

One applicant, Demetria Devaney, requested consideration for both Commissions.

FISCAL IMPACT

None.

Attachment: 1. Local Appointments List

CITY OF LOS ALAMITOS

3191 Katella Avenue, Los Alamitos, CA 90720

LOCAL APPOINTMENTS LIST

NOTICE IS HEREBY GIVEN that the City of Los Alamitos encourages residents to apply for positions on City Commissions, Boards and Committees. At the end of each year, the City releases a list of expiring appointed terms for the coming year, names of incumbents, and the dates of their appointments. The following is a complete list. Interested residents may contact the Office of the City Clerk for applications and additional information, (562) 431-3538, Ext. 220.

QUALIFICATIONS AND REQUIREMENTS: Members of the following Commissions and Boards shall be appointed, and shall be subject to removal, by motion of the City Council adopted by a majority vote. The members thereof shall be appointed from the qualified electors of the City for a term of three years, none of who shall hold any paid office or employment in the City government and shall serve until their respective successors are appointed and qualified. If a member of a Board or Commission is absent from three (3) consecutive meetings of such Board or Commission, unless by permission of such Board or Commission expressed in its official minutes, or is convicted of a crime involving moral turpitude, or ceases to be a qualified elector of the City, his/her office shall become vacant and shall be so declared by the City Council.

Planning Commissioners are designated "code filers" under California Government Code Section 87200. All other Boards/Commissions are designated "code filers" under the City's Conflict of Interest Code (COIC). Financial disclosure must be made periodically on specific forms and become documents of public record.

PARKS, RECREATION & CULTURAL ARTS COMMISSION - This is a five-member Commission, which meets on the first Wednesday of each month at 7:00 p.m. in the City Council Chamber, 3191 Katella Avenue, Los Alamitos. It is responsible for advising the City Council in all matters pertaining to public recreation and parks, including problems of development of recreation areas, facilities, programs and services and formulating policies on recreational services, and also programming yearly events within the community that promote fine arts.

Members	First Appointed	Exp. Date	Residential Area	District
Janet Gallagher	April 2022	December 2025	Royal Oak Park	1
Ray Joseph	January 2021	December 2025	Midtown	1
William Bandak	January 2020	December 2026	Midtown	1
Morgan Beck	January 2021	December 2026	Highlands	5
Elliott Singer	February 2024	December 2026	Highlands	5
Richard Wright	December 2023	December 2026	Royal Oak Park	1

PERSONNEL APPEALS COMMISSION - This is a five-member Commission is appointed for a four-year term and meets on an as-needed basis. The Personnel Appeals Commission receives and hears appeals on personnel matters.

Members	First Appointed	Exp. Date	Residential Area	District
Lisa Rubin	December 2022	December 2026	Midtown	3
Elvester Richardson	January 2021	December 2028*	Old Town West	1
Catherine Manning	February 2025	December 2028*	Greenbrook	2
Donisha Quiller	February 2025	December 2028*	Midtown	2
Melinda Tolmosoff	February 2025	December 2028*	Old Dutch Haven	3

**term ending December 2028 pending Commission decision*

PLANNING COMMISSION - This is a five-member Commission that meets on the fourth Wednesday of each month at 7:00 p.m. in the Los Alamitos Council Chamber, 3191 Katella Avenue, Los Alamitos. The Planning Commission is responsible for recommendations and implementation of the City's General Plan and zoning ordinances, as well as review of development proposals.

Members	First Appointed	Exp. Date	Residential Area	District
Joseph Hastie	December 2023	December 2026	Carrier Row	4
Jean Legere	December 2023	December 2026	Highlands	5
Mary Anne Culty	December 2013	December 2027	Highlands	5
Shannon Griego	February 2025	December 2027	Greenbrook	2
Linda Heichman	February 2025	December 2027	Midtown	4

TRAFFIC COMMISSION - This is a five-member Commission that meets monthly on the second Wednesday of each month at 7:00 p.m. in the Los Alamitos Council Chamber, 3191 Katella Avenue, Los Alamitos. The Traffic Commission is responsible for reviewing complaints, requests or suggestions concerning traffic safety conditions and making recommendations to the City Council.

Members	First Appointed	Exp. Date	Residential Area	District
Randall Hill	December 2016	December 2025	Highlands	5
Maggie Marchese	December 2022	December 2025	Carrier Row	4
Javier Mejia	January 2013	December 2025	Midtown	2
Bruce Murphy	January 2020	December 2025	Old Town West	1
Daniel Patz	January 2013	December 2025	Greenbrook	2
Dean Hill	January 2021	December 2026	Highlands	5
Joel Rojas	December 2023	December 2026	Highlands	5

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(2/26/25 eg)