

CITY OF LOS ALAMITOS
Council Chamber
3191 Katella Ave., Los Alamitos CA 90720

BUDGET STANDING COMMITTEE AGENDA
SPECIAL MEETING

Monday, May 4, 2026 – 4:30 PM

NOTICE TO THE PUBLIC – This Agenda contains a brief general description of each item to be considered. Except as provided by law, action or discussion shall not be taken on any item not appearing on the agenda. Supporting documents, including staff reports, are available for review at City Hall in the City Clerk's Office or on the City's website at www.cityoflosalamitos.org once the agenda has been publicly posted.

Each matter on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Items listed as "for information" or "for discussion" may also be the subject of an "action" taken by the Budget Standing Committee at the same meeting.

Any written materials relating to an item on this agenda submitted to the Budget Standing Committee after distribution of the agenda packet are available for public inspection online at www.cityoflosalamitos.org.

It is the intention of the City of Los Alamitos to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee, or a participant at this meeting, you will need special assistance beyond what is normally provided, please contact the City Clerk's Office at (562) 431-3538, extension 220, 48 hours prior to the meeting so that reasonable arrangements may be made.

1. CALL TO ORDER

2. ROLL CALL

Mayor Tanya Doby
Council Member Shelley Hasselbrink

3. ORAL COMUNICATIONS

At this time, any individual in the audience may come forward to speak on any item within the subject matter jurisdiction of the Budget Standard Committee. Remarks are to be limited to not more than five minutes per speaker.

4. CONSENT CALENDAR

All Consent Calendar items may be acted upon by one motion unless a Committee Member requests separate action on a specific item.

A. Minutes of the Special Meeting of April 14, 2026. (Finance)

Minutes are recorded and represent the business conducted and items discussed at the Special Meeting of April 14, 2026.

Recommendation:

Approve the minutes of the Budget Standing Committee Special Meeting of April 14, 2026.

5. DISCUSSION ITEM

A. Quarter 3 - Fiscal Year 2025/26 General Fund Budget vs. Actual Update (Finance)

Review the Budget to Actual Comparison of Quarter 3 Year-To-Date for Fiscal Year 2025-26.

Recommendation:

1. Review the Year-To-Date, Quarter 3 - Fiscal Year 2025/26 General Fund Budget; and,

2. Provide comments and direction if applicable.

B. Request For Proposal (RFP) for Comprehensive Banking Services — Results from In-Person Interviews and Demonstrations (Finance)

Staff received several bids and RFP proposals from qualified banking institutions. Staff invited the top banking proposers for an in-person interview and demonstration during the week of April 27.

Recommendation:

Staff will provide recommendations to the Budget Standing Committee.

C. Review #2 of Draft Budget for Fiscal Year 2026-27 and Fiscal Year 2027-28 (Finance)

This report provides the Budget Standing Committee with the second review of the draft budget for Fiscal Years 2026-27 and 2027-28.

Recommendation:

Review and discuss the draft budget for Fiscal Years 2026-27 and 2027-28 and provide direction to staff.

6. CLOSED SESSION

7. ITEMS FROM STAFF AND THE COMMITTEE

At this time, Committee Members and Staff may also report on items not specifically described on the Agenda that are of interest to the community, provided no action or discussion is taken except to provide Staff direction to report back or to place the item on a future Agenda.

8. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted at the Los Alamitos City Hall, 3191 Katella Ave. and online at www.cityoflosalamitos.org not less than 72 hours prior to the meeting.

Craig Koehler, Finance Director
Dated: April 30, 2026

MINUTES OF THE BUDGET STANDING COMMITTEE OF THE CITY OF LOS ALAMITOS

SPECIAL MEETING

Tuesday, April 14, 2026 – 4:30 p.m.

1. CALL TO ORDER

The Budget Standing Committee met for a Special Meeting at 4:31 p.m. on Tuesday, April 14, 2026, with Mayor Doby and Councilmember Hasselbrink presiding.

2. ROLL CALL

Present: Committee Members: Mayor Doby
Councilmember Hasselbrink

Absent: Committee Members: None

Present: Staff: Chet Simmons, City Manager
Ron Noda, Assistant City Manager
Craig Koehler, Finance Director/City
Treasurer
Barbara Biscocho, Finance Manager
Matt Lighter, Management Analyst

3. Oral Communications

None.

4. CONSENT CALENDAR

A. Approval of Minutes

Motion/Second: Doby/Hasselbrink

Unanimously Carried: The Budget Standing Committee approved the Minutes of the Special Meeting of March 2, 2026.

5. DISCUSSION ITEMS

A. Public Opinion Survey (Administration)

Staff coordinated a presentation by Dr. Adam Probolsky, of Probolsky Research, in connection with the public opinion survey that was conducted to assess the community's view of current City services and potential funding sources.

B. Request for Proposals for Comprehensive Banking Services (RFP 2026-01) Update (Finance)

Staff presented an update on the bids and proposals received in connection with the RFP for Comprehensive Banking Services.

C. Preliminary Draft Budget for Fiscal Year 2026-27 and Fiscal Year 2027-28 (Finance)

Staff provided a preliminary draft budget for Fiscal Years 2026-27 and 2027-28.

D. Master Fee Schedule and Cost Recovery CPI Increase (Finance)

Staff provided the Budget Standing Committee with the Cost Recovery Schedule (Master Fees) and proposed CPI increase of 2.9% effective July 1, 2026.

6. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR

City Negotiator Chet Simmons, City Manager
Employee Organization: Teamsters Local 911
Authority: Government Code Section 54957.6

B. CONFERENCE WITH LABOR NEGOTIATOR

City Negotiator Chet Simmons, City Manager
Employee Organization: Executive Management, Non-Represented
Authority: Government Code Section 54957.6

C. CONFERENCE WITH LABOR NEGOTIATOR

City Negotiator Chet Simmons, City Manager
Employee Organization: Police Officers Association
Authority: Government Code Section 54957.6

7. ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

Craig Koehler, Finance Director

City of Los Alamitos

BUDGET STANDING COMMITTEE AGENDA REPORT

MEETING DATE: May 4, 2026

ITEM NUMBER: 5A

To: Budget Standing Committee Members

Presented By: Barbara Biscocho, Finance Manager

Subject: Quarter 3 - Fiscal Year 2025/26 General Fund Budget vs. Actual Update

SUMMARY

Review the Budget to Actual Comparison of Quarter 3 Year-To-Date for Fiscal Year 2025-26.

RECOMMENDATION

- 1 Review the Year-To-Date, Quarter 3 - Fiscal Year 2025/26 General Fund Budget; and,
2. Provide comments and direction if applicable.

BACKGROUND

During budget adoption, staff were asked to provide budget-to-actual comparisons throughout the fiscal year to keep the Budget Standing Committee and City Council informed of how expenses are tracking and to enable more timely transparency.

DISCUSSION

The Budget Standing Committee will review the budget-to-actual comparison for Quarter 3, Fiscal Year 2025-26. This represents a high-level comparison of budget-to-actual expenditures for the period July through March 2026. The reports are presented at two levels: a summary and a more detailed level. The reports provide information on how expenditures and revenues are tracking for the first three months of the fiscal year (July–March 2026), or roughly a 75% benchmark. This report will be provided to the Council at the May 26 meeting.

FISCAL IMPACT

None.

Attachment: 1. Budget Vs. Actuals Report - Quarter 3

BUDGET TO ACTUAL YEAR TO DATE								
Q3 FY25-26								
Expenditures					Revenues			
DEPT		BUDGET	ACTUAL	%	CATEGORY	BUDGET	ACTUAL	%
Council	510	38,421	26,323	69%	Taxes	21,885,850	11,371,420	52%
Administration	511	1,636,520	1,469,540	90%	Lic & Permits	1,451,783	1,676,022	115%
Finance	512	1,029,017	815,660	79%	Fines & Forfeit	1,606,000	786,234	49%
City Attorney	513	226,000	188,652	83%	Investments	680,000	410,622	60%
PD Admin	521	1,545,545	1,039,061	67%	Other Agencies	195,000	51,952	27%
PD Patrol	522	4,317,738	2,687,704	62%	Chgs for Cur Svcs	959,835	594,205	62%
PD Investigation	523	865,358	1,008,142	116%	Misc	248,000	55,972	23%
PD Records	524	365,710	377,618	103%	Total	27,026,468	14,946,427	55%
PD Comm Tech	525	952,028	822,314	86%				
PD Comm Outreach	526	65,662	61,083	93%				
PD Youth Prog	527	212,852	129,610	61%				
PD Traffic	528	776,570	603,684	78%	DEPT	BUDGET	ACTUALS	%
PD Emer Svcs	529	117,223	12,436	11%				
PD K-9	530	252,710	189,924	75%	Council	38,421	26,323	69%
Comm Dev Admin	531	1,657,639	1,119,611	68%	Administration	1,636,520	1,469,540	90%
Planning	532	237,480	147,412	62%	Finance	1,029,017	815,660	79%
Neighborhood Pres	533	494,838	287,457	58%	City Attorney	226,000	188,652	83%
Building Inspect	534	384,000	274,674	72%	Police	9,471,396	6,931,578	73%
NPDES	537	145,000	71,055	49%	Development Svs	7,436,585	5,068,220	68%
Street Maint	542	2,106,113	1,410,801	67%	Recreation	4,335,589	2,711,758	63%
Park Maint	543	312,880	287,556	92%	Non Dept	1,277,198	392,708	31%
Building Maint	544	838,843	805,736	96%	Total	25,450,726	17,604,439	69%
Econ Devel	545	824,792	199,877	24%		TRUE	TRUE	
City Engineer	548	435,000	464,041	107%				
Recreation Admin	551	2,072,579	1,465,600	71%				
Aquatics	552	206,128	116,763	57%				
Comm Svcs	553	100,267	76,157	76%				
Day Camp	554	234,114	119,518	51%				
Playgrounds	555	33,012	16,228	49%				
Sports	556	553,982	135,193	24%				
Special Classes	557	456,217	493,265	108%				
Special Events	558	679,290	289,034	43%				
Non-Dept	560	1,277,198	392,708.0	31%				
Total Adopted 25-26		25,450,726	17,604,439	69%				

City of Los Alamitos

BUDGET STANDING COMMITTEE AGENDA REPORT

MEETING DATE: May 4, 2026

ITEM NUMBER: 5B

To: Budget Standing Committee Members

Presented By: Barbara Biscocho, Finance Manager

**Subject: Request For Proposal (RFP) for Comprehensive Banking Services —
Results from In-Person Interviews and Demonstrations**

SUMMARY

Staff received several bids and RFP proposals from qualified banking institutions. Staff invited the top banking proposers for an in-person interview and demonstration during the week of April 27.

RECOMMENDATION

Staff will provide recommendations to the Budget Standing Committee.

BACKGROUND

The City has been with the same banking institution for the past 18 years. An RFP for banking services was issued in March 2026.

DISCUSSION

Staff will discuss the results of the banking interviews and demonstrations and provide recommendations to the Budget Standing Committee.

FISCAL IMPACT

None.

Attachment: None

City of Los Alamitos

BUDGET STANDING COMMITTEE AGENDA REPORT

MEETING DATE: May 4, 2026

ITEM NUMBER: 5C

To: Budget Standing Committee Members

Presented By: Craig Koehler, Director of Finance

Subject: Review #2 of Draft Budget for Fiscal Year 2026-27 and Fiscal Year 2027-28

SUMMARY

This report provides the Budget Standing Committee with the second review of the draft budget for Fiscal Years 2026-27 and 2027-28.

RECOMMENDATION

Review and discuss the draft budget for Fiscal Years 2026-27 and 2027-28 and provide direction to staff.

BACKGROUND

The draft budget for Fiscal Year 2026-27 and Fiscal Year 2027-28 was presented to the Council on April 20, 2026. A budget presentation was given by the department's director and staff. Staff offered one-on-one meetings with Council Members prior to the proposed adoption in May to review the draft budget and answer any questions. No changes are being proposed to the draft budget for Fiscal Year 2026-27 and Fiscal Year 2027-28.

DISCUSSION

The new budget is not unlike previous years in that global uncertainty and instability exist regarding recent involvement in the Middle East and its potential effects on the economy and global energy markets. Therefore, careful planning is required to develop a prudent budget and strategically position the City to weather potential economic shifts.

Fiscal Year 2026–27 and Fiscal Year 2027-28 Budget Overview

The new draft budget again reflects two fiscal years. As shown below, projected revenues (excluding transfers) for FY26-27 and FY27-28 are \$27.5 million and \$28.8 million, respectively.

	2025-26 Adopted	2025-26 Estimate	2026-27 Proposed	2027-28 Projection
REVENUE SUMMARY				
Property Taxes	\$ 5,855,905	\$ 5,855,375	\$ 5,997,327	\$ 6,424,358
Other Taxes	12,063,445	12,158,445	12,560,850	12,992,977
Utility Users Tax	2,900,000	2,900,000	2,961,400	3,025,000
Franchise Fees	1,066,500	1,070,400	1,103,600	1,116,600
Licenses & Permits	1,451,783	1,233,100	1,006,700	1,028,200
Fines & Forfeitures	1,606,000	1,580,000	1,727,500	1,817,500
Investment earnings	680,000	769,419	850,000	1,050,000
Other Agencies	195,000	151,000	50,500	50,500
Charges for Current Services	959,835	896,555	941,160	944,260
Miscellaneous Revenue	248,000	100,000	321,000	326,420
TOTAL REVENUE	<u>27,026,468</u>	<u>26,714,294</u>	<u>27,520,037</u>	<u>28,775,815</u>
Transfers In	<u>2,086,283</u>	<u>2,086,283</u>	<u>3,297,724</u>	<u>3,180,000</u>
TOTAL REVENUE & TRANSFERS IN	<u>\$ 29,112,751</u>	<u>\$ 28,800,577</u>	<u>\$ 30,817,761</u>	<u>\$ 31,955,815</u>

Revenues for sales tax are projected to remain relatively flat for FY26-27 and FY27-28. A return to a more normal growth is anticipated in FY28-29. A TOT ballot measure is planned for the November election, and if successful, a partial increase will be reflected in FY26-27. Other potential increases include a proposed CPI increase to the Cost Recovery (fees).

Conversely, projected expenditures for FY26-27 and FY27-28 are \$30.2 million and \$31.4 million, respectively.

	2025-26 Adopted	2025-26 Estimate	2026-27 Proposed	2027-28 Projection
EXPENDITURE SUMMARY				
City Council	\$ 38,421	\$ 38,421	\$ 38,421	\$ 38,421
Administration - CityManager, City Clerk	1,636,520	1,636,520	1,408,564	1,444,061
Administrative Services	1,029,017	1,054,433	1,557,805	1,633,612
City Attorney	226,000	226,000	226,000	226,000
Police	9,471,396	9,469,096	8,717,417	9,158,115
Development Services	7,436,584	7,436,584	7,559,611	7,823,366
Recreation & Community Services	4,335,590	4,048,360	4,566,982	4,767,082
Non-Departmental	1,277,199	1,380,738	3,925,500	3,478,500
TOTAL EXPENDITURES	<u>25,450,727</u>	<u>25,290,152</u>	<u>28,000,300</u>	<u>28,569,157</u>
Transfers In	<u>3,160,000</u>	<u>3,160,000</u>	<u>2,260,000</u>	<u>2,863,000</u>
TOTAL REVENUE & TRANSFERS OUT	<u>\$ 28,610,727</u>	<u>\$ 28,450,152</u>	<u>\$ 30,260,300</u>	<u>\$ 31,432,157</u>

The Proposed Budget for FY2026-27 is \$2.5 million higher than the Adopted Budget for the current fiscal year, net of transfers out. This is due to several factors: approved Council MOUs for salary and benefit changes, including step increases (approximately \$700,000), higher part-time costs resulting from expanded department programs and services (approximately \$400,000), higher operational costs for materials, supplies, and services (approximately \$500,000), and new General Fund CIP (\$500,000).

Higher service costs are expected due to increased contractual obligations and general market increases in materials and supplies. In addition, there are several new Council-approved programs, including Sunburst Field, the Senior Program, and the EV transportation program, totaling approximately \$400,000. All of which have added to the cost of the city's expanded programs and services.

In analyzing the changes at the department level, several functional changes were also made. One of these is a transfer of the UAL portion of the pension costs from the departments to Non-Departmental. This amounted to a reduction of \$2.5 million in the departments' budgets and an increase in the Non-Departmental budget, to reflect a truer picture of the pension costs attributed to employees and to better track the UAL costs. An additional organizational change was made to create Administrative Services, combining Finance and Human Resources, along with the shift in associated personnel and related contractual costs.

Staffing changes have been kept to a minimum, and the following changes are proposed to enhance operational efficiency for FY26-27. No new full-time positions are being proposed.

521-Police Administration

- Full-time Secretary open recruitment
- P/T Police Aide, expectation that another Aide will be leaving – no additional cost.

522-Police Patrol

- Police Reserves PT (4) Expected offsets: reductions in OT, additional patrol, and increases in revenue from parking and traffic violations to offset Police programs.

526 – Police Community Outreach

- Part-time Media Assistant

551 – Recreation Admin

- Deputy Director Rec (was budgeted last year, but not filled).
- Full-Time Recreation Coordinator (was budgeted last year, never filled).

Capital Improvement Projects

In coordination with the City Engineer, Development Services has developed a draft budget for Capital Improvement Projects. The CIP is \$12.7 million and consists of \$9.0 million in multi-year (carryover) projects, largely funded by the prior years' surpluses. Of the new CIP for FY26-27, \$2.5 million is funded by the General Fund and \$1.3 million by other funds.

FISCAL IMPACT

The proposed draft budget for Fiscal Year 2026-27 and projections for Fiscal Year 2027-28 reflect balanced budgets with a small projected surplus.

Attachment: None